

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
May 18, 2015**

1. The meeting was called to order at 9:01 a.m.

Board Members Present: Jon Somes, Chair; Randy Peace, Vice-Chair; Joan Kavanaugh; Celeste Moulton; and Judith Wernecke.

OPR Staff Present: Gabriel Gilman, General Counsel; Lauren Hibbert, Prosecuting Attorney; and Kara Shangraw, Licensing Board Specialist.

Others Present: Anne Orr; Carole A. Lothrop; Alec Slater, Esq.; and Raquel Hoague.

2. The Chair called for approval of the Minutes of the March 16<sup>th</sup> meeting. Ms. Wernecke made a motion, seconded by Mr. Peace, to approve the Minutes of the March 16, 2015 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up**

4. **Hearings/Stipulations:**

The Board reviewed the *Stipulation and Consent Order* in the matters of 2013-716 & 2013-715 (Carole A. Lothrop & Cosmos Hair Salon LLC). The Respondent and her Attorney were present. Lauren Hibbert, Prosecuting Attorney, was present for the State. Gabriel Gilman, General Counsel, presided for the Board. Based on the information submitted, Ms. Moulton made a motion, seconded by Mr. Peace, to accept the *Stipulation and Consent Order* As presented. Motion passed 4-0. Mr. Somes, Investigative Team member, abstained from the hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matters of 2014-474 & 2014-476 (Lucky Nails & Hoang-Buu Trinh). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Gabriel Gilman, General Counsel presided for the Board. Based on the information submitted, Ms. Kavanaugh made a motion, seconded by Mr. Somes, to accept the *Stipulation and Consent Order* As presented. Motion passed 4-0. Mr. Peace, Investigative Team member, abstained from the hearing and vote.

5. **Reports/Guests/Legislative Updates**

6. **Correspondence**

7. **Public Comment/Other Business:**

Anne Orr attended the meeting for clarification on the cosmetology to barber crossover that is in the proposed changes to the Rules.

Raquel Hoague attended the meeting and presented a question concerning cosmetologist supervision of a nail technician in an apprentice setting. The Board also discussed with Attorney Gilman recent correspondence from the Department of Corrections and the question from Ms. Hoague. Following that discussion, Mr. Somes moved that the Board approve the following scope-of-practice clarifications:

- A Board-licensed cosmetologist shall be deemed to have training sufficient to satisfy any regulatory requirement calling for training or licensure as a nail technician if the cosmetologist is otherwise qualified to apprentice another pursuant to Rule 3.4 (eff. Nov. 7, 2005). Cosmetologists providing nail training are reminded of their professional obligations to teach only those aspects of nail care in which they have maintained continuing competence through experience, education, and further training.
- A Board-licensed cosmetologist shall be deemed to have training substantially equivalent to that of a Board-licensed barber for purposes of supervising the training program for incarcerated persons that leads to issuance of a limited barbering license for inmates.

Mr. Peace seconded the motion. Motion passed 5-0.

**8.** There being no other business, the meeting adjourned at 10:47 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist