

**Vermont Board of Real Estate Appraisers**

National Life Building, North Fl 2

Montpelier, VT 05620-3402

September 2, 2009 at 9:00 a.m.

**Minutes**

**Present:** Amy Milne-Allen, Steve Rocheleau, , Ken Miner, Anne Bernhardt, Judith Griffen  
**administrative assistant. Absent:** Wayne Calderara

1. **Called to order at 9:05**
2. **Approved May 6, 2009 minutes**
3. **Status of Cases was submitted and reviewed by the board**
4. **Disciplinary Action:**  
2007-311 (REA 03-0907) Richard Tracy – Stipulation and Consent Order – I-Team member Larry Martin. The Board voted to adopt the Stipulation and Consent Order with amendments.
5. **Concluded Report:**  
REA 01-0907 – I-Team member Ken Minor – tabled
6. **Applications for approval:**  
Brett Schermerhorn – certified general – initial license – approved  
Deborah Scranton – certified residential – upgrade – approved pending complete report for East Street.  
Lisa Garcia – certified residential - upgrade - tabled board members would like to have Ms. Garcia come into speak with them regarding her application.
7. **Discussion:**
  - a. AMC legislation continued from last meeting
  - b. Appraisals – Electronic Security Issues - tabled to next meeting
  - c. Kevin Leahy discussed new legislation regarding the Board composition. This will be added to the OPR bill this year.
  - d. Election of officers was Ami Milne-Allen for Chair, Steve Rocheleau for Vice Chair, and Anne Bernhardt for Secretary
  - e. Renewals and FHA roster problems was discussed this issue was due to the new system for OPR. It was taken care of and should not be a problem in the future.
  - f. Competency of Review appraisals – tabled.
  - g. Audit review will be completed by Judith before the next meeting. Any problems will come to the board for review.
8. **FYI:**
  - a. Steve Berg letter regarding proposal of offering services relating to real estate appraisal.
9. **Adjournment**
10. **Next Meeting: November 4, 2009 at 9:00 a.m., at the National Life Building, North FL 2, Montpelier**