

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY  
MINUTES  
NOVEMBER 27<sup>th</sup>, 2007**

1. The meeting was called to order at 9:15 a.m.

Members present: Pamela J. Douglass, CPA, Chairperson; Lee Spivey, CPA, Vice Chair; Claire LaVoie, CPA, Secretary; John Borch, CPA, member and Cairn Cross, Public member

OPR Staff present: Kevin Leahy, Board Counsel; Edward Adrian, Prosecuting Attorney; Carla Preston, Unit Administrator and Patty Skinner, Administrative Assistant

Others present: Deb Riley and Denise Myers

2. The chair called for approval of the November 06, 2007 minutes. Mr. Spivey made a motion, seconded by Ms. LaVoie, to approve the minutes with the following changes:

6. Add Susan Dane, CPA, P.C. – Firm

8. (b) The Board allowed Jessica Strick 24 months in which to complete the CPA Exam.

- (c) The Board discussed the possibility of Vermont candidates and the administrative staff to gain access to the Gateway system to access online scores. Pat Hartman from NASBA will be setting up the administrative staff for training to utilize the system.

3. **Hearings/Stipulations**

9:30 – Stipulation and Consent Order in the matter of AC16-0207 and AC03-0707, regarding Thomas Telling and Telling and Associates, CPA, PC. Ms. LaVoie made a motion to accept the Stipulation and Consent Order, the motion was seconded, and voted upon. Mr. Borch and Mr. Cross did not participate in the vote.

10:30 – The Board held a hearing in the matter of AC14-0207 and AC15-0207, regarding Denise A. Myers and Myers Tax & Accounting Services, P.C. The respondent, Denise A. Myers was present. Attorney Edward Adrian presided for the State. Attorney Kevin Leahy presided for the Board. The Board went into deliberative session, and an order will be written. A motion was made, seconded and voted upon. Mr. Cross recused from voting.

4. **Reports/Follow-up cases**

- a. Report of Concluded Investigation for AC05-1105 and AC06-1105. Mr. Spivey made a motion, seconded by Ms. LaVoie, to approve the investigating teams recommendation to close the case without charges, the motion was seconded and voted upon. Ms. Douglass, investigating team member did not participate in the vote.

- b. Report of Concluded Investigation for AC13-0506 and AC14-0506. Mr. Spivey made a motion, seconded by Mr. Borch, to approve the investigating teams

recommendation to close the case without charges, the motion was voted upon. Ms. Douglass, investigating team member did not participate in the vote.

- c. Report of Concluded Investigation for AC18-0207 and AC19-0207. Mr. Spivey made a motion, seconded by Mr. Borch, to approve the investigating teams recommendation to close the case without charges and the motion was voted on. Ms. Douglass, investigating team member did not participate in the vote.
- d. Report of Concluded Investigation for AC13-0207 and AC12-0207. Mr. Borch made a motion, seconded by Mr. Spivey, to approve the investigation teams recommendation to close the case without charges, and the motion was voted on. Ms. LaVoie and Mr. Cross, investigating team members did not participate in the vote.

**4. Complaints/Follow-up cases**

**5. Reports**

**6. The Board reviewed and discussed the following applications for licensure:**

Mr. Spivey made a motion, seconded by Mr. Cross, to approve the following applicants for licensure. Motion passed unanimously.

James M. Darden – Endorsement  
Dawn G. Grenn – Endorsement  
Malone, Dirubbo & Co., P.C. – Firm  
Denise Stark – Reinstatement

Sarah Z. Stubbs – Endorsement  
Ronda J. Kilanowski – Endorsement  
Jesse Lussier – Examination

**7. AICPA Correspondence**

**8. NASBA Correspondence**

- a. The Board reviewed and noted all correspondence

**9. Correspondence**

- a. The Board reviewed the letter from Lori A. Marcy regarding the Board accepting 4.0 quarterly hours of auditing instead of the 4.5. The Board approved her current audit hours, and a letter will be mailed out to Ms. Marcy.

**10. Public Comments**

**11. Other Board Business**

- a. The Board discussed at length the movement towards mobility among states.
- b. The Board discussed the model rule regarding education and agreed to follow-up with NASBA to learn whether the educational institutions were advised of or involved in drafting the model language.

- 12. There being no further business, the meeting was adjourned.