

**Secretary of State
Office of Professional Regulation
National Life Bldg., North, Floor 2
Montpelier, VT**

**BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
UNAPPROVED MINUTES**

OCTOBER 15, 2009

Members Present: Paul Sahba, Marjorie Trombly, Marilyn Turcotte and Edmund Fischer; Absent: Marilyn Turcotte. OPR Staff Present: Diane Lafaille and Larry Novins.

I. General Business

- A. The meeting was called to order at 8:00 a.m.
- B. The minutes of the September 17, 2009 meeting was approved as written.

II. Complaints – None

III. Applications for Review

Adams, Amy – In regard to her letter, the Board has reviewed course descriptions for PCMH 505 Treatment Modalities and determines that it meets the requirement for the Treatment Modalities course. She is deficient one course in Group I for Theories. She may sit for the exams with the understanding that a Theories course will need to be supplemented before education requirements for licensure can be approved.

Bagley, Gail – Connecticut standards for licensure are not substantially equal to Vermont standards in that it does not require an internship within the degree. Vermont requires the qualifying degree to have a 1,000 hour internship. She may apply by examination if she wishes. If she is practicing in Vermont, she must be on the Roster to do so.

Babbie, Deborah – Approved for licensure.

Beske, Kirsten – Ethics course approved per letter from Antioch. Coursework approved. She may sit for the exam.

Brown, Owen – The letter from Lamoille County Mental Health indicates 800 hours of internship. It shows a start date of 9/20/05 but no end date. Was this for 1 academic year? If so, where was the other internship served (Fall 06 and Spring 07)? A letter from Johnson State indicating the total number of internship hours is needed or another contract for the 2006-2007 academic year. Course

descriptions for practicum and internship that indicate the hours per semester a year would also suffice.

Coes, Michelle – Coursework approved, she may sit for the examinations.

Cronin, Christopher – Coursework approved. He may sit for the examinations.

Guilbault, Jeanne – Exams passed. Supervision was reviewed. Supervision report from Kathryn Osborn does not specifically recommend her for independent practice. She will need to state that for supervision to be approved. The course for Assumption College SRS 530V Counseling Theory and Practice would not fulfill the requirement for Treatment Modalities. The course suggested is a skills course. She still needs to complete requirements for group 2 (1 more credit in psychopharmacology or 3 credits in marriage, couples and family counseling, human sexuality for counselors or crisis intervention).

Herrington, Margaret – Exams passed. She was notified previously by the Board in September of 2009 that she needed 929 direct service hours to complete her supervision. It was noted at this meeting that the hours were documented incorrectly when reviewed. No supervision can begin before graduation. The supervision report from Doris Russell needs to be adjusted for supervision hours dated 5/1/06 through 12/11/07 to reflect only the work and supervision hours after 8/22/06 (date degree was conferred). Also, she should be aware that one can only credit 1 hour of supervision for every 30 hours of work. The report of supervision that was previously accepted by Thomas Semek cannot be accepted as the supervision was prior to graduation, March 1, 2006 through April 30, 2006. At this point she has documented 950 direct hours and 700 indirect hours worked in a 12 month period.

Hibler, Sarah – she still needs a 3 credit course in group 2. The course Art Therapy with Traumatized Adults is not approved for the crisis intervention category. She also needs a 3 credit course in group 1 (counseling skills). Courses listed by applicant were not acceptable to the board. She may sit for the examination.

Kelsey, Ella – Coursework approved. She may sit for the examinations.

Mable, Katharine – Approved for licensure.

Mason, Melissa – Approved for licensure.

Mattulke, Jody –Supervision was reviewed. She still needs a minimum of 2000 hours of direct service. She currently has 1676 hours , so an additional 324 hours of direct service (with supervision) are still needed to complete supervision requirement. Note the ratio of hours to supervision are 30 to 1. The Board cannot approve for her to sit for the examinations until her education has been approved. Before the board can approved her education, course descriptions must be received

Mouser, Beth – Approved for licensure.

Ranger, Robert – MFT - Approved for licensure under the 5 year rules.

Sears, Sarah – She needs to document 519 practice hours with at least 18 hours of supervision of which at least 1 hour of supervision must be in an individual setting.

Smith, Lauren – Letter received from Northeastern University regarding internship. They verified 800 hours. Applicant still needs 200 hours of supervised graduate program internship, which may be supplemented. Course description for Substance Use and Treatment course received and accepted. Post-degree supervision approved and complete. Still needs to pass the NCE. Applicant may sit for the exam with the understanding that she needs to still supplement the required school program internship by 200 hours.

Strange, James – Some course descriptions are still missing (solution-based therapy, psychotherapy). More important – he does not have a 3 credit course in psychopathology. The course is 2.4 credits. This 3 credit course must be part of the original degree and cannot be supplemented for licensure. Furthermore, licensure requires a minimum of a 600 hour internship as part of the degree. The internship hours provided are 205. Field experience was not noted on the transcript. 100 hours of practicum may also be included toward the total of 1000 hours of supervised experience for licensure. It does not appear that this degree qualifies the applicant for licensure. He needs to show the Board that he has

received at least a 600 hour internship/practicum within his degree conferred and has 3 credits in psychopathology within his degree conferred before the Board can proceed.

Tedesco, Lisa – Vermont rules allow Group 1 coursework to be supplemented up to 6 credits. The applicant's coursework is deficient by 9 credits in Group 1 course requirements. If the applicant can demonstrate she has fulfilled all but 6 credits in group 1 then this degree may be considered. It appears from the 4/9/05 documentation sent by the school that the applicant has completed 300 hours of internship. Vermont rules require at least 600 hours of internship for the degree to qualify, the other 400 to be supplemented completing the requirement of 1000 hours unless the applicant can demonstrate her degree has at least 15 credits (5 of the 7 course requirements) in group 1, and has at least 600 of the 1000 hours internship completed within her degree conferred, her degree will not qualify as a mental health counseling degree under Vermont rules.

- IV. Correspondence – noted
- V. Other
 - A. Continuing education reviewed.
 - B. Elections were tabled until the Board's November meeting.

The meeting adjourned at 2:00 p.m.

Respectfully submitted by Diane Lafaille, Board Administrator