

**Vermont Secretary of State
Office of Professional Regulation
Board of Osteopathic Physicians and Surgeons
Unapproved Minutes
September 10, 2009**

1. The meeting was called to order at 10:03 a.m.

Board member(s) present: William Cove, D.O., Vice-Chair

Board member(s) present by phone: Howard S. Jonas, D.O., Chairman; John Peterson, D.O.; John Welch, Esq. and Mary C. Mazzariello.

OPR staff present: Carla Preston, Unit Administrator and Kristy Kemp, Administrative Assistant.
2. The Chair called for approval of the Minutes of the June 25th meeting. Dr. Cove made a motion, seconded by Dr. Peterson, to approve the Minutes of the June 25, 2009 meeting as presented. Motion passed unanimously.
3. **Hearings/Stipulations Review:**

OS02-1007- The Board reviewed the Report of Concluded Investigation. Dr. Cove made a motion, seconded by Dr. Peterson, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed. Dr. Jonas, Investigating Member, did not participate in the vote.
4. **Reports/Guests:**
5. **Legislation/Rulemaking:**
6. **Applications reviewed and discussed:**

Dr. Peterson made a motion, seconded by Dr. Cove, to approve the following applicants for licensure as Osteopathic Physicians. Motion passed unanimously.

Todd A. Fontaine, D.O.

Martin J. Maloney, D.O.

Dawn A. Sparks, D.O.

The Board reviewed Dr. Mitchell A. Cohn's application for licensure. The Board is still awaiting a response from Dr. Cohn regarding some questions it had on his application. The Board will require an updated application as Dr. Cohn's is over one year old. A follow-up letter will be sent to Dr. Cohn.
7. **Newsletter Topics:**

The Board discussed drafting its next newsletter. Dr. Jonas has agreed to draft a brief synopsis for the newsletter.

8. Correspondence:

9. Federation of State Medical Boards (FSMB) Correspondence:

Dr. Kim Leblanc, Liaison Director, will be contacting the office soon to reintroduce himself. Dr. Leblanc would like to know of any questions and concerns the Board may have that the FSMB can assist with. The Board would like to thank Dr. Leblanc for the offer however it feels it is best to pass at this time.

10. Other Business Introduced by the Board

- a. The Board discussed the process for reviewing applications in between meetings. Dr. Peterson would like to receive hard copies of all applications for review. For applications that may require more extensive review due to prior discipline, criminal charges, etc., all of the Board members would like to receive a hard copy of the application by mail.

11. Public Comment

12. Election of Officers for 2010:

Dr. Cove made a motion to nominate Dr. Jonas as Chair. The motion was seconded by Mr. Welch and was unanimously approved.

Dr. Jonas made a motion to nominate Dr. Cove as Vice-Chair. The motion was seconded by Mr. Welch and was unanimously approved.

13. The next meeting is scheduled for Thursday, March 4, 2010 at 10:00 a.m.

14. There being no further business, the meeting was adjourned at 10:48 p.m.

Respectfully submitted,

Kristy Kemp
Administrative Assistant