

TOWN OF
BRAINTREE
VERMONT

ANNUAL REPORT
YEAR ENDING JUNE 30, 2018

FRIENDLY REMINDERS

Due Dates:

FY2019 Taxes – March 15, 2019 (Friday). **Do not be late or you will be delinquent.** We do accept postmarks, we do have a drop box, I do make appointments and the office will be open March 15th from 7:30 a.m. to 6:00 p.m.

FY2020 Taxes – If Article 6 is approved, FY2020's due dates will be October 15, 2019 and March 16, 2020.

Dog Licenses – Dogs must be licensed on or before April 1st of every year. We must have proof of their current rabies vaccination.

Town Meeting – Town meeting will be held at the Braintree Elementary School in anticipation of a large Saturday turnout at 10:00 a.m. There will be a potluck lunch/brunch. Please bring a dish to share. We will not have use of the kitchen so please use a crockpot or bring something that won't need heating. There will be a donation bucket with all proceeds to go to the Town Hall Fund.

If you have questions on anything or would like to make an appointment, please call the Town Office at 802-728-9787 x3.

FY 2019 GRAND LIST

\$ 1,013,032.83

TAX RATE FY2019

	<u>RESIDENTIAL</u>	<u>NON-RESIDENTIAL</u>
TOWN GENERAL	\$ 0.3764	\$ 0.3764
TOWN HIGHWAY	0.5679	0.5679
HOMESTEAD EDUCATION	1.4419	
<u>NON-RESIDENTIAL EDUCATION</u>		<u>1.5518</u>
TOTAL	\$2.3862	\$ 2.4961

1 ¢ OF 2018/19 TAX RATE RAISED	\$ 10,130.33
5 ¢ OF 2018/19 TAX RATE RAISED	50,651.64
10 ¢ OF 2018/19 TAX RATE RAISED	101,303.28
20 ¢ OF 2018/19 TAX RATE RAISED	202,606.57

Thank you Barbara Carter for the cover drawing!

Dedication - Walter Palmer

Walt has served Braintree in many ways. Some quite public as he served on the Selectboard for 10 years, and as the Highway Foreman for a number of years and some more in the background as a Highway Crew Member for more than 16 years, Tree Warden for 13 years, and the Sewage Officer for 6 years. Throughout all of that time his willingness to help where ever he was needed was a trade mark of his service.

“Walt is a man of integrity, loyalty and honesty – always willing to go the extra mile – or do something a little extra with no expectation of thanks or reward. Walt was a huge asset to the Town of Braintree while he served in the many various positions of town government. It was always a pleasure working with Walt.” – George Gray

Janice Thresher remembers working with Walt after the flood of 1998. Saying that it was a first event of its kind for both Walt and herself, keeping track of the damage sites and filing for funds according to FEMA standards was daunting. Yet he still had the roads to contend with along with spending hours of overtime working the figures.

Even when he wasn't serving the town in any official way Walt has remained willing to help out. An example of this was back in 2008. He had decided not to run for the Selectboard seat again, but agreed to continue to carry a Town pager “for a while so he would be able to easily advise the Selectboard and/or Mr. Lefebvre on road-related issues.” as indicated in the minutes from that time.

His continued willingness to help even made it possible for his retirement party to remain a surprise. All we needed to do was ask him to take a look at the water heater at the Town Hall which “was actually working right”, and he stopped in.



Walt presenting an award to Highway Department Members in 2007

Office Hours

Town Clerk/Treasurer's Office Hours:

Monday, Tuesday, and Wednesday from 9:00 a.m. - 4:00 p.m. or by Appointment

Admin. Assistant/Zoning Administrator's Office Hours:

Monday-Friday 8:00 a.m. – 3:30 p.m.

Meeting Schedules

Selectboard Meetings:

1st and 3rd Tuesday of each month at 6:00 p.m. at the Town Office

Cemetery Commission

1st Wednesday of each month at 7:00 p.m. at the Town Office

(Except in the off-season – 1st Thursday in November – 1st Wednesday in April)

Conservation Commission

4th Wednesday of each month at 7:00 p.m. – Town Office

Planning Commission Meeting

2nd Thursday of each month at 7:00 p.m. at the Town Office

Development Review Board – as needed.

4th Thursday of each month at 7:00 p.m. at the Town Office

Town Contact Information (Website: braintreevt.com)

Town Clerk 728-9787 ext. 3 braintreetownclerk@gmail.com

Selectboard:

Richard Bowen 728-9797 braintreesb.richardbowen@gmail.com

Megan O'Toole 565-8284 braintreesb.motoole@gmail.com

Keegan Haupt 279-5141 braintreesb.khaupt@gmail.com

Loren Bent 728-9475 braintreesb.lbent@gmail.com

Daniel Burson 728-3879 braintreesb.dburson@gmail.com

Listers..... 728-9787 ext. 5 braintreelisters@gmail.com

Fire Warden 728-9475

Treasurer 728-9787 ext. 3 braintreetreasurer@gmail.com

Zoning Administrator..... 728-9787 ext. 6 braintreadm@gmail.com

Highway Foreman 728-9380 ext. 4 braintreehighway@gmail.com

Braintree Elementary School..... 728-9373

Randolph Union High School 728-3397

Randolph Technical Career Center ... 728-9595

Superintendent's Office..... 728-5052

Mountain Alliance <http://www.mtalliance.org/>

Emergency – Dial 911

Fire Department 728-3322

Ambulance 234-6800

Local Emergency Management..... 728-9787 ext. 7

State Police..... 234-9933

Fire Warden..... 728-9475

Constable/Dog Warden 728-3157

Legislators

Sen. Mark MacDonald..... 802-433-5867

..... mmacdonald@leg.state.vt.us

Rep. Ben Jickling..... (802) 828-2228

..... BJickling@leg.state.vt.us

Rep. Jay Hooper (802) 828-2228

..... JHooper@leg.state.vt.us

BRAINTREE TOWN MEETING
will be held
SATURDAY, MARCH 2, 2019
10:00 AM
at
BRAINTREE ELEMENTARY SCHOOL

At the 2018 Town Meeting, Braintree voters decided to try moving Town Meeting Day to the Saturday before the traditional “first Tuesday in March,” in the hopes that more voters would be able to attend. We hope that this change allows you to more easily participate in the decisions made that affect Braintree residents. We are also holding the meeting at the Braintree School so that we can offer childcare to those with young children.

IMPORTANT INFORMATION ABOUT THE MEETING:

- ❖ *Town Meeting will be followed by a potluck lunch. Please bring a dish to share while you catch up with and meet new neighbors. Please keep in mind that we will not have access to the kitchen at the school, so dishes should be ready to be served. There will be a donation bucket for coffee and paper products, with all proceeds going to the Town Hall Fund.*
- ❖ *Childcare will be provided on site during the meeting for children ages 3-6 years old.*

Thank you for participating in your local town government, and we hope to see you at Town Meeting this year. If you have any questions about Town Meeting, feel free to call the Town Office at 728-9787 and speak with the Administrative Assistant, Holly Jarvis

2018 APPOINTED TOWN OFFICERS

Agent to Deed Land	Kris Haupt
Assistant Town Clerk.....	Lori Keene
Assistant Town Treasurer	Lori Keene
Development Review Board	
Term Expires 2019	Malcolm FitzPatrick
Term Expires 2020	Linda Doane
Term Expires 2020	Joan Richmond-Hall
Term Expires 2021 (Chair)	Robert Moyer
Term Expires 2021	Jennifer L. Phipps
Alternate Member	Steve Zind
Conservation Commission	
Term Expires 2019	Linda Morse
Term Expires 2020	Sanders Stephen
Term Expires 2020 (Chair)	Tom Cooch
Term Expires 2021	Joan Richmond-Hall
Term Expires 2021	Paul Shriver
Planning Commission	
Term Expires 2019	Nathan Cleveland
Term Expires 2020	Malcolm FitzPatrick
Term Expires 2020	Jennifer L. Phipps
Term Expires 2021	Jackson Evans
Term Expires 2021 (Chair)	Joan Richmond-Hall
E-911 Coordinator.....	Holly Jarvis
ECFiber Representative	Jackson Evans
Alternate ECFiber Representative	Timothy Caulfield
Emergency Management Director.....	Timothy Caulfield
Fire Advisory Committee Representative	Timothy Caulfield
Fire Warden	Loren Bent
Green Mountain Alliance Representative.....	Timothy Caulfield
Health Officer.....	Lindsay Haupt
Stagecoach Transportation Services, Inc. Representative	Paul Kendall
Town Service Officer	Jennifer L. Phipps
Tree Warden	Larry Benoir
Truant Officer.....	(vacant)
Two Rivers Ottauquechee Regional Planning and	
Development Commission Representative	(vacant)
Transportation Advisory Committee	Robert Moyer
White River Valley Ambulance Representative	Linda Lubold

2018 ELECTED TOWN OFFICERS

Moderator	Jackson Evans
Town Clerk (Term Expires 2021)	Jessica Brassard
Town Treasurer (Term Expires 2021)	Jessica Brassard
Selectboard	
Three-Year Term Expires 2019	Richard Bowen
Two-Year Term Expires 2019	Loren Bent
Two-Year Term Expires 2019	Daniel Burson
Three-Year Term Expires 2020 (Chair)	Megan O'Toole
Three-Year Term Expires 2021	Keegan Haupt
Listers	
Term Expires 2019	Heather Fernandes
Term Expires 2020	Derek O'Toole
Term Expires 2021 (Chair)	Jackson Evans
Auditors	
Term Expires 2019 (Chair)	Tom Cooch
Term Expires 2020	Stephanie Barrett
Term Expires 2021	Linfield Brown
Collector of Delinquent Taxes	Jessica Brassard
First Constable	Stephen Brassard
Town Grand Juror	Angelo Odato
Town Grand Juror	James H. Eddy III
Agent to Prosecute and Defend Suits	Nancy Gray
Trustee of Public Funds	Jessica Brassard
Cemetery Commission	
Term Expires 2019 (Chair)	Kris Haupt
Term Expires 2020	Linda Morse
Term Expires 2021	Ed Smith
Term Expires 2022	(resigned) Jason Kuhn
.....	(appointed) Chris Blanchard
Term Expires 2023	(resigned) Norman Illsley
.....	(appointed) Mike Gaidys
Orange Southwest School District Board:	
Term Expires 2019	(resigned) Brooke Dingleline
.....	(appointed) Ashley Lincoln
Term Expires 2019	(resigned) Jennifer Messier
.....	(appointed) Anne Kaplan
Term Expires 2019	Kate Forrer
Term Expires 2020	Ann Howard
Term Expires 2020	Melody DeFlorio
Term Expires 2021 (Chair)	Laura Roachat
Term Expires 2021	Paul Putney
Term Expires 2021	Rachel Gaidys
Justices of the Peace	Elected at the General Election
Terms Expire February 1, 2021	Anna Dustin
.....	Sanders Stephen

**TOWN OF BRAINTREE
WARNING
ANNUAL TOWN MEETING
SATURDAY, MARCH 2, 2019**

The legal voters of the Town of Braintree in the County of Orange are hereby notified and warned to meet in the Braintree Elementary School in said Town on Saturday, March 2, 2019 at 10:00 A.M. to transact the following business from the floor:

Article 1. To elect a moderator for the year ensuing.

Article 2. To hear the reports of the town officers for the past year.

Article 3. To elect all the Town Officers as required by law:

- a) A Selectperson for a three year term;
- b) A Selectperson for a two year term;
- c) A Selectperson for a two year term;
- d) A Lister for a three year term;
- e) An Auditor for a three year term;
- f) A Delinquent Tax Collector for a one year term;
- g) A First Constable for a one year term;
- h) A Cemetery Commissioner for a five year term;
- i) A Cemetery Commissioner for four years of a five year term;
- j) A Cemetery Commissioner for three years of a five year term;
- k) A Town Agent for a one year term;
- l) A Trustee of Public Funds for a one year term.

Article 4. Shall the voters authorize financing for capital plan expenses which would include town highway improvements in an amount not to exceed \$ 30,000 to be financed over a period not to exceed five years?

Article 5. Shall the voters authorize total fund expenditures of \$ 1,236,289.96, of which \$ 975,414.96 shall be raised by taxes and \$ 260,875.00 by non-tax revenues?

Article 6. Shall the town collect its real property taxes in two installments, with the due dates being October 15, 2019 and March 16, 2020?

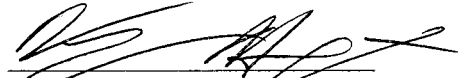
Article 7. Shall the town vote to change Town Meeting day back to the first Tuesday in March pursuant to 17 V.S.A. § 2640(b)?

Article 8. To transact any other business not of a binding nature.

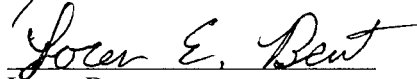
Dated at Braintree, County of Orange, and the State of Vermont this 24th day of January 2019.

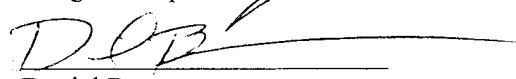
Board of Selectmen:


Richard Bowen


Keegan Haupt


Megan O'Toole


Loren Bent


Daniel Burson

Town Meeting Day Fun Page
(Things to do while you're listening to the reading of reports from town officers...)

Braintree Vermont Word Search

A	F	I	B	R	A	I	N	S	T	O	R	M	W	R
B	A	R	O	L	L	I	N	G	R	O	C	K	E	I
D	R	S	Q	U	A	K	E	R	H	I	L	L	S	O
H	N	A	S	O	S	J	Q	R	R	I	Z	R	T	V
V	S	B	I	N	R	F	C	U	K	V	Z	E	B	Y
C	W	I	E	N	O	J	F	J	G	F	J	I	R	M
J	O	U	I	N	T	W	E	U	J	L	J	K	A	U
N	R	J	H	A	T	R	S	R	V	I	P	K	I	D
T	T	H	H	Y	E	H	E	V	D	N	E	O	N	P
Z	H	G	E	A	H	C	I	E	I	T	T	V	T	O
F	B	O	V	S	Y	K	T	L	H	L	H	B	R	N
X	R	G	E	F	G	K	N	N	L	I	L	L	E	D
G	O	A	K	C	C	C	U	H	L	V	L	E	E	B
H	O	T	H	O	C	K	M	A	N	H	I	L	L	V
U	K	L	W	K	T	H	R	E	S	H	E	R	J	Q

SNOWSVILLE
PETH
BRAINTREEHILL
WESTBRAINTREE
THRESHER
FLINT
BENTHILL
ROLLINGROCK
HOCKMANHILL
BRAINSTORM
MUDPOND
QUAKERHILL
FARNSWORTHBROOK

BRAINTREE HISTORY TRIVIA

(courtesy of the members of the Braintree Historical Society)

1. In the year 1940, how many elementary schools did Braintree have?
2. Did Braintree ever have a post office, and if so where was it located?
3. What was the original location of the church currently located in the village of Snowsville (East Braintree)?
4. What is the origin of the Braintree place named "Rolling Rock"?
5. Name two places, besides its current location, where the Braintree Town Office has been located.

Submit your trivia answers at the Braintree Town Meeting on Saturday, March 2

A prize will be awarded to one winner to be drawn at random from the number of correct answers received

Appreciation for Braintree Town Employees

Our town employees work hard everyday to provide you with the services that you value most in a rural community. These comments show how lucky we are to have competent, dedicated people serving the Town. If you'd like to include your note of appreciation in next year's Town Report, please email Megan O'Toole at braintreesb.motoole@gmail.com. Or, stop in the town office or garage and tell them yourself!

As a VTrans Supervisor and Braintree Hill resident, I'd like to comment that this was the first time since I have lived here that I have seen the road actually repaired correctly. I was very impressed with the work the highway crew did and feel that that section of Braintree Hill certainly should not give anyone problems this spring. I commend Jeff Masterson for a superb job, I knew firsthand the difficulties involved with road closures, yet Jeff remained steadfast and professional throughout the repairs. - Braintree Hill resident

Many thanks to Holly, Jessie, Lori and Jeff for all of the help in developing the Braintree emergency response effort this year. Without your cooperation we couldn't have done it.

- Tim Caulfield, Braintree EMD

Our sincere appreciation to all of the road crew for the long days and nights to make Braintree's roads the best in the area. If we are coming home from something late at night we always know we will be able to make it the last three miles up the hill to home because of you guys.

- Tim Caulfield and Linda Morse

Just a note to say that as someone who travels the dirt roads of towns nearby, ours are the best. Excellent care, good driving by the truck drivers, very careful watch on conditions of the roads. We are very appreciative of their hard work.

- Sandy Stephen

The Braintree Community is very fortunate to have such a hardworking and dedicated staff. Our experience has been that they are all, always pleasant, courteous, efficient and very helpful. They all deserve our very big THANK YOU!

- Tut and Linda Doane

Braintree has some of the best roads around.

- Anonymous delivery truck driver

**ANNUAL TOWN MEETING SUMMARY
BRAINTREE, VERMONT
TUESDAY, MARCH 6, 2018**

The legal voters of the Town of Braintree in the County of Orange gathered for the 230th annual town meeting that was held at the Braintree Town Hall in said Town on Tuesday, March 6, 2018 at 10:00 a.m. After a couple of announcements, the meeting was called to order at 10:02 a.m. by Jackson Evans, moderator. Mr. Evans gave a brief, but very interesting, history of the first town meeting from 230 years ago. At this time everyone was asked to rise and recite the Pledge of Allegiance. Mr. Evans then read the names of townspeople that had passed away in the previous year. Mr. Richard Bowen had a tradition of reading an excerpt from the book "All Those in Favor" by Susan Clark. Mr. Evans thought the message was a valuable reminder and has continued the tradition. Mr. Evans then read some reminders from Robert's Rules. Any one not registered to vote was recognized. The warning was then read.

Article 1. The first article was to elect a moderator for the year ensuing. Mr. Evans turned the meeting over to Selectboard Chair, Richard Bowen, who asked for nominations. Jessica Brassard nominated Jackson Evans. The motion was seconded by Laura Davidson. There were no other nominations. The clerk was directed to cast one ballot for Mr. Evans.

Article 2. To hear the reports of the town officers for the past year. Richard Bowen, seconded by Paul Kendall made the motion to hear the reports. It was noted that the Town Report was dedicated to the Doane's, Tut and Linda. Mr. Evans asked for a round of applause to show our appreciation for all they had done for the town. The rest of the reports were noted. Tim Caulfield, seconded by Paul Kendall made the motion to accept the reports. The reports were accepted by voice vote.

Article 3. The third article was to elect the following town officers:

- a) A Selectperson for a three year term; Paul Kendall, seconded by Sandy Cooch, nominated Keegan Haupt. There were no other nominations. The clerk was directed to cast one ballot for Mr. Haupt.
- b) A Town Clerk for a three year term; Walt Palmer, seconded by Tom Cooch, nominated Jessica Brassard. There were no other nominations. The clerk was directed to cast a ballot for Ms. Brassard.
- c) A Treasurer for a three year term; Tim Caulfield, seconded by Nancy Gray, nominated Jessica Brassard. There were no other nominations. The clerk was directed to cast one ballot for Ms. Brassard.
- d) A Lister for a three year term; Jackson Evans was up for re-election. He turned the meeting back over to Richard Bowen. Mr. Bowen asked for nominations. Tim Caulfield, seconded by Sanders Stephen, nominated Jackson Evans. There were no other nominations. Mr. Bowen directed the clerk to cast one ballot for Mr. Evans. The meeting was returned to Mr. Evans.
- e) An Auditor for a three year term; Tom Cooch, seconded by Tim Caulfield, nominated Linfield Brown. There were no other nominations. The clerk was directed to cast one ballot for Mr. Brown.
- f) A Delinquent Tax Collector for a one year term; Keegan Haupt, seconded by Megan O'Toole, nominated Jessica Brassard. There were no other nominations. The clerk was directed to cast one ballot for Ms. Brassard.
- g) A First Constable for a one year term; Tim Caulfield, seconded by Stuart Kinney, nominated Stephen Brassard. There were no other nominations. The clerk was instructed to cast one ballot for Mr. Brassard.
- h) A Cemetery Commissioner for a five year term; Keegan Haupt, seconded by Holly Benoir, nominated Norman Illsley. There were no other nominations. The clerk was directed to cast one ballot for Mr. Illsley.

- i) Two Grand Jurors, each for a one year term; Tim Caulfield, seconded by Sanders Stephen, nominated Angelo Odatto. Sandy Cooch, seconded by Paul Kendall, nominated James Eddy, III. There were no other nominations. The clerk was directed to cast one ballot each for Mr. Odatto and Mr. Eddy.
- j) A Town Agent for a one year term; Tom Cooch, seconded by Loren Bent, nominated Nancy Gray. There were no other nominations. The clerk was directed to cast one ballot for Mrs. Gray.
- k) A Trustee of Public Funds for a one year term; Loren Bent, seconded by Richard Bowen, nominated Jessica Brassard. There were no other nominations. The clerk was instructed to cast one ballot for Ms. Brassard.

Article 4. The motion was made by Tim Caulfield and seconded by Tom Cooch on whether the voters shall authorize the purchase of a new dump truck for \$170,000 with not more than \$145,000 to be financed over a period not to exceed five years? There was discussion on what the new truck would be and how many trucks the town currently had. How the Vehicle/Equipment Fund works was explained. Being that it is designed to help support level tax rates, supports itself by yearly budget funding and will soon be a way to do without borrowing for any vehicles. It was also mentioned that dump trucks only have a certain useful life before they can't be traded in and banks won't loan money to sell them outright. The question was called. The motion passed by voice vote with one abstention.

Article 5. Shall the voters authorize financing for capital plan expenses which would include town highway improvements in an amount not to exceed \$70,000 to be financed over a period not to exceed five years? There was considerable discussion on this issue. What is the \$70,000 being used for, what is Act 64, state mandates on bridge replacements post TS Irene vs. state funding for roads and bridges and possibly discontinuing Class 3 roads that only go to one property. The question was called and passed by voice vote with one abstention.

Article 6. The motion was made by Tim Caulfield and seconded by Tom Cooch on whether the voters shall approve total fund expenditures of \$1,212,301.00, of which \$956,621.00 shall be raised by taxes and \$255,680.00 by non-tax revenues? There was clarification on what the paving was in the Capital Budget. The motion was made to close discussions. The motion passed by voice vote with one opposed.

Article 7. The motion was made by Paul Kendall and seconded by Laura Davidson on whether the town shall collect its real property taxes in two installments, with the due dates being October 15, 2018 and March 15, 2019? There was no discussion and the motion passed by voice vote.

Article 8. In lieu of hand delivering the annual Auditors' report, otherwise known as the Town Report, shall notice of availability of the report be posted in at least two public places in the town and in or near the town clerk's office, and published in a newspaper of general circulation in the town at least 30 days before the annual town meeting, pursuant to 24 V.S.A § 1682(a)? The above motion was made by Tim Caulfield and seconded by Carolyn Egeli. There was a lot of discussion regarding hand delivering vs. mailing vs. picking up the town report. Most people felt that if we did not continue to hand deliver the town report then we would have less people involved in the town than we do already. The main reason for wanting to have them picked up was due to a lack of volunteers in some years, to deliver the report. Some people gave new suggestions on where to post notices of needing volunteers to deliver. Volunteers made mention of the friendly interaction while delivering and that we would be doing a dis-service to the townspeople if we stopped hand delivering. The question was called and the motion was voted down. At this time, the town report will continue to be hand delivered.

Article 9. Tut Doane made the motion, seconded by Nathan Cleveland on whether the voters of the town shall vote to change Town Meeting day to the third day preceding the first Tuesday in March pursuant to 17 V.S.A. § 2640(b)? There was discussion regarding how many people would actually show up on a Saturday vs. showing up on a Tuesday, would it be more, less, different people, the same? Child care came up but it was mentioned that there was no school on Town Meeting day so if someone really wanted to come there was childcare available.

Article 9. (cont.) The question was asked on whether or not anyone would show up for the school voting on a Tuesday if the town meeting was moved to a Saturday. That last part of the discussion was on whether it should be a trial for one year or more? Carolyn Egeli proposed an amendment that made it a trial for two years, after some discussion, the amendment was voted down. At this time the question was called, the original motion was voted on and after a close voice vote, a division of the house was called. The yes's were 41 to 14 nays. The motion passed to move the town meeting of 2019 to the Saturday before the first Tuesday in March.

Article 10. To transact any other business not of a binding nature. Tim Caulfield, the towns Emergency Management Director (EMD), explained what an EMD is, that he had handouts from the state on emergency preparedness, but mostly that the town was participating in Vermont Alert. Vermont Alert is a program that allows the EMD to record a message and then send it to all the residents in Braintree, in case of an emergency. If people do not have a listed phone number they would need to sign up to be on the call list. They can also ask to receive text messages or emails instead of phone calls. Angelo Odato was acknowledged for having been on the school board for twenty-two years and deciding to step down this year. Nathan Cleveland spoke on behalf of the Planning Commission and the upcoming work that they would be doing as mandated by the state. The Braintree Historical Society was raffling off a quilt made and donated by Alice Wakefield. The World War II monument had been moved and a dedication is in the works. Also, the last project that the Friends of the Braintree Town Hall has in mind is in the planning stages. The plan is to remodel the kitchen. Anyone interested in helping on either project is asked to contact the town clerk's office. The Conservation Commission discussed their newsletter that they email out 3-5 times a year and getting people signed up to receive it. Tony Keller discussed the old Randolph Innovation Team that was comprised of Randolph, Brookfield and Braintree residents that were focusing on the needs of the youth in our area. The original idea back in 2016 was for a single community center but because of funding issues the committee at the time decided to continue with one in each town. They are currently working with a small municipal planning grant to do an assessment of what could be done to provide the services that are most needed for the tri-town community. They are looking for townspeople to help spearhead the assessment process. Sylvia Burroughs gave a brief history of the East Braintree Church. It was 200 years old last year (2017) and they are looking forward to continuing renovations. Linda Lubold was thanked for all that she does to organize and make lunch available for everyone at Town Meeting.

This concluded the business of the Town of Braintree. The motion was made and seconded to adjourn the meeting. The meeting was adjourned at 12:15 p.m.

Respectfully submitted: Jessica Brassard
Jessica Brassard, Town Clerk

Approved:

Richard Bowen
Richard Bowen-SB Chair

Daniel Burson
Daniel Burson-Selectboard

Keegan Haupt
Keegan Haupt-Selectboard

Loren E. Bent
Loren Bent-Selectboard

Meg O'Toole
Megan O'Toole-Selectboard

Jackson Evans
Jackson Evans-Moderator

SELECTBOARD REPORT

Once again this has been a busy year for those elected and appointed to serve the residents of Braintree. Below are some updates that voters may find of interest.

ATV Ordinance: In March, the Selectboard reviewed the current ordinances regulating the use of all-terrain vehicles by sportsmen and women on certain town highways. This ordinance is up for review every year, at which time the Selectboard takes input from residents that may be impacted by permitting ATV use on select roads. The selectboard decided to keep the ordinance in place for another year and will review it again in the Spring of 2019.

Winter maintenance policy: The Selectboard reviewed and approved a new winter maintenance policy which helps to set parameters and expectations surrounding how Braintree roads are maintained in the winter months.

New Truck Purchased: In accordance with the Capital Management Plan, a new plow/sanding truck was purchased and will serve the town for the next 8 years.

Office projects: As has been reported in recent years, the board continues to facilitate several improvements to the town office. This year, the project to update the heating system was completed, and new doors were installed in the front and rear entrances to the building. A new phone system was also installed. New heat pumps to provide efficient heating in the shoulder seasons and air conditioning in the summer months will be installed soon under a new program aimed towards efficiency improvements for municipalities. As many of you who have called the town office over the last several months may have noted, the arrival of this new system has not been without its kinks. The selectboard, town employees, and the Emergency Management Committee have been working diligently to resolve the issues with the new system. While the call quality of in and outgoing calls has been an issue, the new features of the system, including the automatic answering system and digital voicemail have been useful to town employees.

Debris and vehicles in the traveled roadway: This year the selectboard and Town Administrative Assistant responded to several complaints of debris or vehicles being placed in the traveled portion of Braintree roads. While some of these issues have been resolved, we would like to remind residents to please not park in the roads, and please keep all cars, debris, objects out of the town's right of way.

Selectboard comings and goings: It has been a pleasure to work with a selectboard of diverse talents and backgrounds, with dedication to the job from the mundane tasks to the frequent challenges. One person in particular that we will miss as he "retires" from town service in March of this year is Richard Bowen. Richard has served the selectboard since 2014, but as many residents know he has been serving the town in many capacities for as long as we can remember. Richard has a warm personality, a great sense of humor, and is an amazing trove of town institutional knowledge. In this day and age, he is truly irreplaceable. Thank you Richard for your steady dedication and willingness to serve.

BRAINTREE HIGHWAY REPORT

As some of you know, Walt Palmer retired last fall and will surely be missed as he was a big part of the highway department for many years. His knowledge of equipment and how to maintain roads, I think, was second to none. He also put in a lot of unpaid time checking roads, removing trees, and the likes. That was Walt's work ethic - if something needed to be done, then just do it now. He was (and still is) always willing to give a hand to anybody that needed it. He will be hard to replace.

But try we did with Dylan Pratt, a young man who has been around this type of work since he was real young. Dylan has worked with the Roxbury road crew in the past and his father has been a road foreman in another Vermont town for years. So he knows the long hours and on-call, around-the-clock type of job that is required of the highway department. Dylan started the day after Christmas 2017 and is fitting in well.

We seem to be having another winter with rain and ice, with a little snow thrown in for fun. All of which is not helping the sand pile. We had a late start putting up sand and with the early start to the winter, no sooner had we finished hauling it in, when it started snowing the following week.

This past year was a busy year for us. We finished up two grants, one was a Class 2 road grant from VTrans that helped with ditch drainage and underdrains in the roadway itself, that will help mitigate mud in the spring and to help pollutant runoff from road surfaces. This included 3000 feet of Braintree Hill roadway between Rolling Rock Road and Rose Road and two short sections (1000 feet) on the hill portion of Braintree Hill Road in front of Sevigny's and Miller's.

The second grant was a Better Roads Grant that helped pay for ditching and culvert replacement at the Peth/Walker Road intersection.

We still have two more grant projects pending:

1. Ditching and culvert replacement on a section of Bowen Hill Road
2. Ditching and culvert replacement on a section of Thayer Brook Road

This year we would like to apply for another Class 2 Road Grant from VTrans to do more mud mitigation on Thresher Road and Braintree Hill Road.

I would also like to say that the tractor that was purchased last spring with the mower is working out great. We have also used some of the implements that came with it with great success. If the weather and road conditions are good enough over the winter we would like to try it on brush to get a jump on next summer.

Braintree Road Foreman/Road Commissioner

Jeff Masterson

TOWN CLERK REPORT – FY18

In FY18 we had new heating installed in the town office in the form of two Rinnai heaters. Our exterior doors were replaced and a new phone system was installed. We continue to work out the kinks in the phone system. While it isn't as friendly as hearing a live person it does diminish the time wasted by answering the phone for others, messages for others as everyone has their own mailbox and can email a message, as well. In FY19 we will have two heat pumps installed. This will alleviate the need for inefficient a/c units to be put in windows each season. This is essential to keep the temperature and humidity level consistent in the vault for proper preservation of permanent records. There will be Australian ballot voting on school issues and budgeting on March 5th, at the town office, from 9 a.m. – 7 p.m.

The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records – namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The effective date was changed from July 1, 2018 to July 1, 2019. You can see specifics in last years' town report.**

We would also like to mention again the State's creation of the My Voter Page. If you are a registered voter, by accessing this page you can change any personal information, request or track an absentee ballot, view sample ballots, view election and polling place information. If you are not yet registered to vote you can do this as well. Please see the access information below:

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>

Also, please always check our website (www.braintreevt.com) under Town Clerk/Treasurer or call the town clerk directly for voting information. Most places have the information listed correctly but there are a few rogue sites that do not check the information and I'm really not sure where they get their information. Being such a small town, we do change the polling place, depending on the amount of anticipated voter turnout.

Filing Your Homestead Declaration (HS-122)

All residents of Vermont must file a Homestead Declaration (HS-122) with the Vermont state tax department. This must be done every year before April 15th and can be done separate from your income tax filing. If you are filing your income tax information late – still file your HS-122 before April 15th. You can file and find answers to your questions at <https://tax.vermont.gov/property-owners/homestead-declaration/filing-checklist>. This is the only way that your property tax is billed out at the homestead rate. Anyone that has not filed their HS-122 will be billed at the non-residential rate. There is nothing your town clerk/treasurer/lister can do for you. You must contact the tax department if you feel you have filed but are showing non-residential on your tax bill.

DOG REGISTRATION INFORMATION – FY18

This section pretty much writes itself each year. There have been no changes from last year. We continue to register approximately the same number of dogs each year, give or take. **I will be bringing back the raffle for doggy toys and treats for all of our best friends registered by April 1st.**

As always, dogs need to be re-registered every year. It is the law, as stated below, and does help return your beloved family member to you, if they should happen to slip away. The laws are the same from one town to the next. We do require a copy of your current rabies certificate. If you are unsure if we have a current copy or if your dog is due for a booster, please give us a call. There are several ways to get your dogs registered. You may drop your info with a check in the drop box, you can mail it in or you can call and make an appointment and we will gladly meet you after hours if you are unable to make it during normal business hours.

A dog or wolf-hybrid more than six months old must be registered, numbered, described, and licensed annually before April 1st in the office of the clerk of the municipality wherein the dog or wolf-hybrid is kept pursuant to Vermont Statute 20 V.S.A. §3581.

Registration Fees before April 1, 2019:

Spayed/Neutered dogs & wolf-hybrids \$4.00(town) + \$5.00(state) = \$9.00

Unaltered dogs & wolf-hybrids \$8.00(town) + \$5.00(state) = \$13.00

Registration Fees after April 1, 2019:

Spayed/Neutered dogs & wolf-hybrids \$6.00(town) + \$5.00(state) = \$11.00

Unaltered dogs & wolf-hybrids \$12.00(town) + \$5.00(state) = \$17.00

248 Dog Registrations	\$2,499.00
State Regulated Programs	<u>-\$1,196.00</u>
Total	\$1,303.00

Thank you Kris and Julia Haupt for the beautiful flower garden!



TOWN STATISTICS

Marriages

<u>Name</u>		<u>Name</u>
Edson, Timothy	to	Limanek, Lisa
Bent, Laurence	to	Burnham, Jennifer
Leonard Jr, Dwight	to	Howe, Alice
Freeman, Kevin	to	Warner, Krista
Freeman, Vincent	to	Sweeney, Rachael
Thresher, Carl	to	Smith, Kitty
Young, Thomas	to	Kuhn, Bobbi
Warner, Joshua	to	Bishop, Emily
Norton, Gareth	to	Norton, Marcia
McCauley, John	to	D'Agostino, Susan

Births

<u>Name</u>	<u>Sex</u>	<u>Parents</u>
Freeman, Keegan W.	M	Freeman, Kevin & Warner, Krista
Fournier, Barrett E.	F	Fournier, Jennifer & Mandi
Badillo-Orta, Mateo E.	M	Badillo-Orta Sr, Christian & Scarlet
Owen, Nialls E.	M	Shea, Michael & Owen, Brooke
Dow, Kaelin J.	M	Dow, Matthew & Marshia, Bree
Burke, Lewis M.	M	Burke, Casey & Melissa
Lowery, Kingsley J.	M	Lowery, Keith & Tiffany
Larocque, Kelby J.	F	Larocque, Lucas & Courtney
Illsley, Aiden M.	M	Illsley, Joshua & Ashley

Deaths

<u>Name</u>	<u>Age</u>
Babcock Jr, Donald	78
Bishop, Roderick	68
Huntley, David	70
Lewis, Carlyle	43
Collins, Roderick	86

Burials

<u>Name</u>	<u>Age</u>	<u>Cemetery</u>
Warner, Altha	88	Mountain View
Senecal, William Jr.	64	Mountain View
McCracken, Samuel	90	East Braintree
Montgomery, Ruth Gies	85	Mountain View
Thresher, Jenny S.	98	Lower Branch

This page is created from information that is received and recorded by the Town Clerk. If a community member is born or dies out of state that information is not recorded in the town records. At Town Meeting we will have a moment of silence for Braintree residents who have passed away this year. The list above will be read. If your family member or friend is not listed, and you would like them included in the moment of silence on Town Meeting Day please provide the Town Clerk with their full name or be sure to mention it at that time.

LISTERS REPORT

This past year has been a busy one for the listers as we prepare for the upcoming town-wide reappraisal and continue to keep up to date on changes made to properties. Sales of real property over the course of the year were moderate but steady with prices on an upward trend. This upward trend in prices is reflected in the improved numbers of the COD and CLA as calculated through the State's Annual Equalization Study. Additionally the listers continue to stay up to date on state legislative changes that effect property valuation, current use and general day to day lister activities.

Town Wide Reappraisal Update

As was noted in last year's Town Report, we are required to carry-out a town wide reappraisal. In the last year the listers circulated a request for proposal from qualified reappraisal firms in Vermont and, working with the selectboard, chose Vermont Appraisal Company to conduct the reappraisal. Their bid was the lowest of the two bids received at \$59,995. The cost of this reappraisal is paid entirely from a reserve fund paid into by the State of Vermont. The listers are expecting to work additional hours over the course of the reappraisal and have accounted for this increase in our budget.

The reappraisal will begin in the summer of 2019. Property owners will receive a letter prior to their property being visited for a reappraisal. This will be a lengthy process but will result in a more equitable assessment of property throughout the town. Anyone with questions about the upcoming reappraisal should contact the listers.

Equalization Study

Each year the Vermont State Department of Property Valuation & Review (PVR) works with the listers to calculate two figures: the Common Level of Appraisal (CLA) and the Coefficient of Dispersion (COD).

The CLA measures how the town's assessed values compare to the prices property sold for. A CLA of 100% means that all properties sold at exactly their listed value. A CLA of 100% is nearly impossible to achieve. The town's CLA is used by the state to equalize the education taxes statewide in order to ensure that properties of equal value pay equal taxes. The CLA is applied to the town's grand list in order to create an "equalized education property value". This year, our CLA decreased from 105.33% to 101.82%.

The COD is a measure of equity that shows how fairly property taxes are distributed within town. A high COD (above 20%) indicates that some tax payers are paying more than their share of taxes and some are paying less. A COD above 20% triggers a reappraisal order from the State. Two years ago, our COD rose to 21.05% at which time PVR ordered a reappraisal. This year our COD decreased to 16.21%. Despite this decrease, the town is still required by law to conduct a reappraisal.

Homestead Declarations

A reminder to all residents in town who own property: In order to have your property taxed at the lower residential rate, you must file a Homestead Declaration Form even if you do not pay income tax. Failure to do so may result in a penalty and being taxed at the non-residential educational tax rate. This is a requirement even if you have no income to report on the State Income Tax Form.

The form to be watchful for in your 2017 Vermont Income Tax Booklet is HS 122 for residential filers or HS 122W if you have sold your property and are no longer a resident of Braintree at that address.

As always, the Board of Listers is here to serve the community. If you have any questions or concerns about your property please contact the listers through any of the following ways:

Respectfully submitted: Jackson Evans, Derek O'Toole, Heather Fernandes

Office Hours: Tuesday 8:00am – 12:00pm Phone: 728-9787. Email: braintreelisters@gmail.com

PLANNING COMMISSION REPORT

This year the Planning Commission has been working with Two Rivers-Ottawquechee Regional Commission (TRORC) to revise and update Braintree's Town Plan. Town plans are the foundational document for town planning and zoning and must be revised every eight years.

Most of our revisions have been minor and required to bring the plan up to date with new requirements and to align Braintree's Town Plan with the TRORC Regional Plan. One significant change has involved planning for increased use of solar and wind power to meet regional requirements as part of Vermont's goal to use 90% renewable energy by 2050. That work included mapping solar and wind resources, designating some areas as favorable or preferred for renewable energy development while placing other areas off-limits for large-scale renewable development.

Our work on Town Plan revisions is wrapping up. We are currently considering how to protect areas of Vermont identified as 'high priority forest blocks' that should be conserved to prevent forest fragmentation and maintain wildlife corridors.

We welcome public input and comments! Please consider attending one of our meetings on the second Thursday of the month at 7 pm in the Town Offices. Or contact a PC member to ask questions and express your opinions!

Current Planning Commission members:

- Joan Richmond-Hall, chair
- Jenn Phipps
- Malcom Fitzpatrick
- Nathan Cleveland
- Jackson Evans

BRAINTREE ZONING ADMINISTRATOR

There were 19 permits issued in 2018, 12 of which were accessory structures, 4 were single family dwellings, 1 was a minor subdivision, 1 was a home occupation, and Bent Hill Brewery changed from a home occupation to a home enterprise, with the Development Review Board's approval.

This year a number of people have been surprised by a clause in our Bylaws. It is a section which requires that when a "nonconforming small lot" (a lot that is smaller than the current standards), is bought by the same person who owns an adjacent lot, then the lots would be considered "merged" and could no longer be sold as separate parcels. There are some exemptions to this section, and a subdivision may be able to re-split the parcel, but it is a

section landowners who are considering purchasing an adjacent property should familiarize themselves with, to insure that they can do what they want with both properties. Anyone who has any questions please stop by, call - 728-9787 ext.6, or email - braintreadm@gmail.com. Even if you think you know the answer it doesn't hurt to ask! I am normally at the office Monday-Friday from 8:00am - 3:30pm.

- Holly Jarvis

DEVELOPMENT REVIEW BOARD REPORT

The Development Review Board has had another uneventful year. Our Town Zoning Administrator Holly Jarvis has done an excellent job taking care of the mostly routine requests that have come to her office, confirming the good work the Planning Commission has done in the past. We remind folks, if in doubt as to the necessity of a Permit or approval, to contact Holly before beginning construction – this makes it easier for everyone, and eliminates the possibility of later removal of a non-permitted structure.

In September, the DRB approved expansion plans for the Bent Hill Brewery with minor stipulations, and in October met with a resident to discuss plans for a minor subdivision.

DRB Hearings and/or meetings are usually held when required on the fourth Thursday of the month at 7 pm at the Town Office, although we can usually reschedule a monthly meeting or schedule an extra session upon request if the regular date is inconvenient.



BRAINTREE CONSERVATION COMMISSION

The membership of the Conservation Commission has remained the same over the past year. At our organizational meeting last March, Tom Cooch was reelected as chair, Linda Morse as secretary, and Sandy Stephen as vice-chair.

During the past year more and more of the commission's efforts focused on invasive plants and animals. After a lengthy study of the advantages and drawbacks of spraying Japanese Knotweed, the commission recommended to the Selectboard that it test the results of using the herbicide Rodeo in a few locations. We will be helping to monitor the results of this application.

Several years ago the Conservation Commission helped to create the Thayer Brook Natural Area on property the Town purchased after Tropical Storm Irene. Trees were planted with the aid of Braintree students and the White River Partnership. This year commission members staged work parties there to begin removing some of the chervil and knotweed that has been spreading. We are experimenting there with a non-chemical approach to knotweed – covering infestations with old carpeting! We will let you know in a year if this is proving effective. One way or another, we hope to make this area more and more attractive to residents.

Poison Parsnip is another invasive plant of concern. This relative of Wild Chervil has been making its way up Route 12 over the past several years. It exudes a sap that can cause second-degree burns if it gets on a person's skin and is then exposed to sunlight. We have been able to keep it from spreading by cutting down the plants over the past two summers. We hope to begin a process of eradication this year by pulling up the plants or cutting them below the soil.

The invader of most concern now, however, is animal rather than vegetable. The Emerald Ash Borer was finally identified in Vermont, not far from Braintree. We need to ready ourselves for the disappearance of most of our ash trees over the coming years. Commission members took inventory of ash trees along the Town's roads, and projected a total number of between 2500 and 3000 along the 42 miles of roadways. We are fortunate not to have urban areas within the Town in which all ash trees would need to be removed. Even so, removal of some trees will likely be required, with costs to the Town as yet to be determined.

Other activities of the Conservation Commission have included the following:

- Participating in White River Partnership work parties and recreational events.
- Monitoring water-quality of the swimming hole at the junction of the Third Branch and Riford Brook.
- Attending workshops on invasives and vernal pools
- Using a wildlife camera to begin identifying and mapping deer yards, wildlife corridors, and other natural assets.
- Verifying the locations of vernal pools.
- Educating residents as to the danger posed to pollinators by neonicotinoid insecticides and suggesting alternatives.
- Continuing to publish a newsletter (4 issues in 2018)

Respectfully submitted,

Tom Cooch, Linda Morse, Joan Richmond-Hall, Paul Shriver and Sandy Stephen

ECFIBER 2018 REPORT

The Town of Braintree is a member of ECFiber, the East Central Vermont Telecommunications District, Vermont's first Communications Union District. ECFiber is owned by its 24 member towns and is financially self-sustaining, meaning that, by law, local taxpayer funds cannot be used to subsidize the District's operations.

At the end of 2018, 775 miles of fiber-optic network have been built and "lit" in parts of 21 member towns, serving over 3200 customers.

This year has been a milestone for Braintree in terms of expanding ECFiber's presence in town. With 16 miles of fiber optic cable already in place, ECFiber began construction in the fall on an additional 35 miles of high speed infrastructure. When the building is completed this spring, nearly all homes in Braintree will have access to reliable, locally owned broadband internet.

In 2019, ECFiber will raise its basic service offerings to 25, 50, 200 and 700 Mbps without raising prices.

ECFiber also plans to continue to raise capital through the municipal bond market in 2019 and beyond in order to complete 1400 miles of network covering all underserved locations in its 24 towns by 2022.

ECFiber is pleased to offer:

- Reliably high, symmetrical (same upload and download speed), fiber-to-the-home internet access.
- Simple, stable pricing with no contracts, fine print, or data caps.
- Local and personable customer service with phones answered by an employee during business hours without an automated queue.
- Local ownership and control - Governing Board members meet monthly to set policy and are actively involved in promoting ECFiber within the community.
- Valued community services. For example, ECFiber offers over 25 community anchor institutions (schools, town facilities, and libraries) its highest level of service for its lowest monthly fee.

Braintree is currently looking for an additional Governing Board member. No internet or technical experience required. Please contact Jackson Evans, your ECFiber Representatives at jacksontevans@gmail.com or 728-6170 with any questions or for information on becoming a member of the Governing Board.

To sign-up for service, go directly to ECFiber.net.

BRAINTREE EMERGENCY MANAGEMENT 2018

During 2018 the Braintree Emergency Management effort monitored several potentially dangerous situations (flooding and wind storms) but did not find it necessary to declare a Town emergency.

The Town emergency preparedness effort has done the following during 2018:

- The Town completed the installation of a new telephone system in the Town Emergency Operations Center (which is the Town Office) under a previously approved State grant. This new system has redundant copper wire and Voice Over Internet Protocol (VOIP) calling capability and expanded voice mail capability so that affected citizens can either reach or leave messages for the correct person. Improvements in this telephone system are continuing.
- Reorganized the Town Emergency Response team around operation of the Town Emergency Operation Center, rather than having regional coordinators.
- Recruited people to fill the positions in the Emergency Operations Center, identified available training for some of those positions, and where possible had the people go to training. The town continues to seek town people to participate in the emergency preparedness effort.
- Set up tables at the Braintree Town Meeting and the open house of the new Randolph Village Fire Station, presenting information on emergency preparedness.
- Set up radios and radio operators in vulnerable areas around town. While we have radios cached in Mobile Acres and in the upper Thayer Brook area, we are still seeking people willing to be emergency radio operators for these areas.
- Created an Emergency Management web page on the Town of Braintree website for communicating information on emergencies to town residents.
- Conducted monthly tests of the radios in order to develop experience with the operation and use of the equipment.
- Converted the Emergency Generator at the Town Hall to propane, and modified the protective housing to make it easier to start and run.
- Put considerable effort and town finances into improving the equipment for the Town Emergency Operations Center at the Town Office. This included a projector, radio receiver and a dry erase wall. We continue to work on properly equipping this facility.

The Braintree Emergency Director is working to fill the remaining positions in the Town Emergency Response team, arrange training courses, and conduct training exercises to enhance Town response capabilities. Anyone wishing to help with the Town emergency response efforts should contact Tim Caulfield at 728-2587.

We would like to thank Rick Grant, Rich Doolen, April Spinks, Tom Cooch, Richard Bowen, Ben Wright, Lin Brown, Derek O'Toole, Gene Bianco, Holly Jarvis and Brian Jones for working on the Braintree emergency preparedness effort during the 2018 fiscal year.

TREASURER REPORT – FY18

Current taxes are due March 15, 2019. We will have extended hours that day only – 7:30 a.m. to 6 p.m. You can drop your payment in the drop box, you can mail it or you can call and make an appointment for a time that is more convenient for you. If you would like a receipt, please remember to send a self-addressed stamped envelope with your payment.

Our yearly outside audit went well again this year. A few more loans were paid off in FY18. We moved the reserve fund money into a new sweep account that earns quite a bit more interest than our general fund sweep account. The Vehicle/Equipment reserve fund is still on course to be self-sustaining and debt-free by FY2024. The Selectboard voted to move the \$62,000 that was going into the Gravel Pit reserve, into the Capital Budget reserve for the foreseeable future. This will help give it a boost and minimize the need for loans as the town continues to chip away at making the roads more passable in all seasons. Luckily, Jeff Masterson, our road foreman, is versed in grants and grant writing and has been able to procure several large grants for the town over the years! Without these grants, the work either would not have been done or would have cost the town hundreds of thousands of dollars more.



Sullivan, Powers & Co., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

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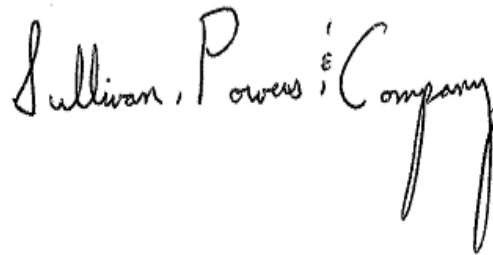
Fred Duplessis, CPA
Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Wendy C. Gilwee, CPA
[VT Lic. #92-000180](#)

January 9, 2019

Selectboard
Town of Braintree, Vermont
932 VT Route 12A
Braintree, VT 05060

We have audited the financial statements of the Town of Braintree, Vermont as of and for the year ended June 30, 2018. Our opinion on the governmental activities, each major fund and aggregate remaining fund information, which collectively comprise the basic financial statements of the Town of Braintree, Vermont, was unqualified.

The financial statements and our report thereon will be available for public inspection at the Town Office.

A handwritten signature in black ink that reads "Sullivan, Powers & Company". The signature is written in a cursive, flowing style with a large, stylized 'S' at the beginning and a long, sweeping tail at the end.

AUDITORS REPORT

The Auditors continued this year to enjoy continuity in our makeup, which greatly facilitated our work. We continue work on developing and documenting our procedures. This year we completed a procedure for State Payments to the Town. We received favorable comments from Sullivan, Powers, & Co. on the procedure developed last year for monitoring General Journal entries.

We continued to review all the components of the Town's finances and reporting as recommended by the Vermont League of Cities and Towns (VLCT), and believe that the financial situation presented in the current Town Report for Fiscal Year 2018 is accurate.

Sullivan, Powers & Co. conducted the professional audit of the Town's finances in October. Their draft report has been received and it again indicates that our reporting for Fiscal Year 2018 is essentially correct and accurately reflects the financial condition of the Town. This evaluation was "unqualified," also known as a "clean opinion" – the highest you can get.

Stephanie Barrett
Lin Brown
Tom Cooch

SCHEDULE OF TOWN INDEBTEDNESS - FY18

Notes Payable Date Issued	Maturity Date	Interest Rate	Balance 7/1/2017	New Borrowing	Loan Repayments	Balance 6/30/2018	
2013 Mack Truck	8/7/2012	8/7/2017	2.00%	\$5,801.47	\$0.00	\$5,801.47	\$0.00
2013 Backhoe	7/16/2013	4/30/2018	2.50%	\$20,883.56	\$0.00	\$20,883.56	\$0.00
2016 Mack Truck	10/16/2015	9/15/2020	2.60%	\$95,485.80	\$0.00	\$28,630.06	\$66,855.74
2017 JD Loader	9/20/2017	9/20/2020	2.75%	\$0.00	\$75,000.00	\$18,183.17	\$56,816.83
Capital Budget	6/2/2015	6/2/2018	2.70%	\$31,077.48	\$0.00	\$31,077.48	\$0.00
Capital Budget - #2	6/20/2017	6/20/2020	2.75%	\$80,000.00	\$0.00	\$25,955.70	\$54,044.30
			Totals	\$233,248.31	\$75,000.00	\$130,531.44	\$177,716.87

BALANCE SHEET - GENERAL FUND

ASSETS	June 30, 2018
10-1011-00.00 RNB Checking	9,312.56
10-1012-00.00 LSB-Tax Sale Escrow	0.09
10-1015-00.00 MSB Sweep-Gen'l Fund	377,486.89
10-1100-00.00 Petty Cash	150.00
10-1101-00.00 Taxpayer Change Fund	150.00
10-1201-00.00 2007 Property Taxes	403.96
10-1202-00.00 2006 Property Taxes	353.88
10-1210-00.00 2010 Property Taxes	390.46
10-1212-00.00 FY2012 Property Taxes	141.90
10-1213-00.00 FY2013 Property Taxes	2,405.84
10-1215-00.00 FY2015 Property Taxes	28.11
10-1216-00.00 FY2016 Property Taxes	7,071.76
10-1217-00.00 FY2017 Property Taxes	40,964.50
10-1218-00.00 FY2018 Property Taxes	55,227.10
10-1220-00.00 Del Tax Interest Rec	8,925.31
10-1230-00.00 Del Tax Penalty Rec	8,530.48
10-1249-00.00 A/R - Other	7,284.70
10-1251-00.00 Unbilled Receivable	2,664.04
10-1300-00.00 Due To/From Other Funds	(163,742.81)
Total Assets	<u>357,748.77</u>
LIABILITIES	
10-2000-00.00 Accounts Payable	26,207.15
10-2001-00.00 Deferred Tax Revenue	68,500.00
10-2002-00.00 Due to School District	(12,413.19)
10-2003-00.00 Deferred Rev Grants - 60 Day	2,664.04
10-2005-00.00 Prop Tax Overpayments	11,494.56
10-2006-00.00 Deferred Revenue - 60 Day	7,284.70
10-2015-00.00 Due To Delinquent Tax Col	8,530.48
10-2100-25.00 Health Ins Payable	(4,710.89)
10-2110-00.00 Accrued Payroll & Taxes	4,856.42
Total Liabilities	<u>112,413.27</u>
FUND BALANCE	
10-2998-00.00 Fund Balance	199,636.05
Total Prior Years Fund Balance	199,636.05
Fund Balance Current Year	45,699.45
Total Fund Balance	<u>245,335.50</u>
Total Liabilities,Reserves,Fund Balance	<u>357,748.77</u>

FY2018 ACTUALS AND FY2020 BUDGET

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019	Budget FY - 2020
10-3000- Taxes				
10-3001-00.00 Current Taxes	927,734.00	970,792.98	956,606.90	
10-3054-00.00 Delinquent Tax Interest	10,000.00	14,366.88	10,000.00	10,000.00
10-3056-00.00 Delinquent Tax Penalty	9,000.00	11,967.52	9,000.00	9,000.00
10-3061-00.00 PILOT	119.00	92.37	105.00	100.00
10-3064-00.00 Education Billing Fee	-	2,660.63	-	2,000.00
10-3065-00.00 1% Late Fee	-	515.60	-	500.00
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	946,853.00	1,000,395.98	975,711.90	21,600.00
10-3200- State of Vermont				
10-3205-00.00 Hold Harmless	122,000.00	129,304.00	125,000.00	127,000.00
10-3210-00.00 Railroad Tax	2,000.00	3,364.49	3,000.00	3,000.00
10-3215-00.00 AOT	88,000.00	88,112.00	88,000.00	88,000.00
10-3217-00.00 Land Use Change Tax	-	2,981.02	-	-
10-3223-00.00 EQUALIZATION STUDY	-	723.00	700.00	700.00
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	212,000.00	224,484.51	216,700.00	218,700.00
10-3300- Restricted Grants				
10-3330-85.00 Grant Income - Misc	-	5,115.33	-	
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	-	5,115.33	-	
10-3600- Fees & Permits				
10-3605-00.00 Liquor Licenses	70.00		-	
10-3615-00.00 Clerk Fees	9,000.00	8,795.50	9,000.00	9,000.00
10-3618-00.00 Tire Recycling Fees	-	30.00	-	
10-3620-00.00 Dog Licenses	1,200.00	1,231.00	1,200.00	1,200.00
10-3625-00.00 Marriage Licenses	50.00	70.00	50.00	50.00
10-3630-00.00 DMV	75.00	69.00	75.00	75.00
10-3635-00.00 Over Weight Permts	200.00	230.00	200.00	200.00
10-3655-00.00 Zoning Permits	1,000.00	970.00	1,000.00	1,000.00
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	11,595.00	11,395.50	11,525.00	11,525.00
10-3700- Other GF Revenue				
10-3705-00.00 Rochester Hollow	6,000.00	3,423.66	6,000.00	6,000.00
10-3706-00.00 School Fuel	7,800.00	323.95	-	-
10-3708-00.00 Town Report	750.00	611.00	750.00	750.00
10-3710-00.00 Town Hall Rentals	900.00	1,100.00	1,000.00	1,000.00
10-3730-00.00 Scrap Metal Sales	-	686.83	-	-
10-3735-00.00 Sweep Interest	350.00	1,451.64	1,200.00	1,200.00
10-3735-00.05 LSB-Treasurer Interest	-	4.39	-	
10-3735-00.10 LSB - TC Interest	-	0.09	-	
10-3750-00.00 Misc Income	-	130.50	-	100.00
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	15,800.00	7,732.06	8,950.00	9,050.00
Total Revenues	1,186,248.00	1,249,123.38	1,212,886.90	260,875.00

FY2018 ACTUALS AND FY2020 BUDGET

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019	Budget FY - 2020
10-4000- Executive				
10-4000-10.00 Selectboard Salaries	7,100.00	7,100.04	7,100.00	7,100.00
10-4000-10.05 Admin. Assistant Wages	27,564.00	26,981.03	26,863.00	29,479.45
10-4000-10.10 Admin Asst & Hghwy Merit	6,400.00	-	8,700.00	-
10-4000-10.30 Admin Asst Overtime	-	-	-	2,332.44
10-4000-20.00 FICA/Medicare	2,651.00	2,549.49	2,598.00	2,434.00
10-4000-22.00 Admin. Asst. Retirement	1,103.00	1,075.39	1,075.00	1,431.00
10-4000-24.00 Health Insurance	15,217.00	15,339.04	16,531.00	17,028.33
10-4000-25.00 Transfer to Health Benefi	1,750.00	1,750.00	3,110.00	3,502.52
10-4000-30.00 Transfer To Capital Res	8,000.00	8,000.00	8,000.00	8,000.00
10-4000-70.00 Dues, Subscripts & Misc	4,157.00	4,157.00	4,259.00	4,400.00
10-4000-80.00 Mileage	75.00	-	450.00	450.00
10-4000-81.00 Training	500.00	185.00	500.00	250.00
10-4000-82.00 Town Report	1,350.00	1,222.00	1,350.00	1,350.00
10-4000-84.00 Green Up Day	1,400.00	425.70	1,100.00	750.00
10-4000-87.00 Property Tax Abatements	-	7,522.39	3,500.00	-
10-4000-88.00 Tax Sale Property Expense	-	-	800.00	-
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	77,267.00	76,307.08	85,936.00	78,507.74
10-4200- Town Clerk				
10-4200-10.00 Town Clerk Salary	17,734.00	17,804.04	18,798.00	19,273.28
10-4200-10.05 Assist Town Clerk Wages	4,500.00	2,493.96	4,500.00	4,500.00
10-4200-10.10 Ballot Clerk Wages	150.00	-	150.00	150.00
10-4200-20.00 FICA/Medicare	1,701.00	1,476.10	1,782.00	1,819.00
10-4200-22.00 Town Clerk Retirement	709.00	709.28	775.00	820.00
10-4200-24.00 Health Insurance	8,695.00	8,764.62	9,446.00	9,730.47
10-4200-25.00 Transfer to Health Benefi	1,000.00	1,000.00	1,775.00	2,001.44
10-4200-68.00 Vault Supplies	1,200.00	536.82	1,200.00	1,200.00
10-4200-70.00 Dues & Subscriptions	65.00	27.50	65.00	65.00
10-4200-72.00 Elections/Town Meeting	50.00	-	50.00	50.00
10-4200-81.00 Training	260.00	-	260.00	260.00
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	36,064.00	32,812.32	38,801.00	39,869.19
10-4400- Auditing				
10-4400-10.00 Auditors Salaries	500.00	-	500.00	500.00
10-4400-20.00 FICA/Medicare	38.00	-	38.00	39.00
10-4400-35.00 Professional Audit	15,000.00	13,900.00	15,000.00	15,000.00
10-4400-36.00 Contracted Services	3,000.00	279.00	1,500.00	1,500.00
10-4400-81.00 Training	130.00	-	130.00	100.00
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	18,668.00	14,179.00	17,168.00	17,139.00
10-4500- Delinquent Tax Collecting				
10-4500-10.00 Wages	9,000.00	11,879.24	9,000.00	9,000.00
10-4500-20.00 FICA/Medicare	689.00	908.76	689.00	689.00
10-4500-81.00 Training	65.00	-	65.00	65.00
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	9,754.00	12,788.00	9,754.00	9,754.00

FY2018 ACTUALS AND FY2020 BUDGET

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019	Budget FY - 2020
10-4700- Treasurer				
10-4700-10.00 Treasurer Salary	18,342.00	18,412.75	19,443.00	19,923.54
10-4700-10.05 Asst. Treasurer Salary	2,750.00	1,526.63	2,750.00	2,750.00
10-4700-20.00 FICA/Medicare	1,613.00	1,446.16	1,698.00	1,525.00
10-4700-22.00 Retirement	734.00	733.72	802.00	847.00
10-4700-24.00 Health Insurance	8,695.00	8,764.59	9,447.00	9,730.47
10-4700-25.00 Transfer to Health Benefit	1,000.00	1,000.00	1,775.00	2,001.44
10-4700-37.00 Bank Service Charges	700.00	418.20	700.00	600.00
10-4700-70.00 Dues & Subscriptions	50.00	27.50	50.00	50.00
10-4700-81.00 Training	260.00	-	260.00	180.00
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	34,144.00	32,329.55	36,925.00	37,607.45
10-4800- Planning & Zoning				
10-4800-10.00 Zoning Admin Wages	4,000.00	3,848.11	4,000.00	4,211.35
10-4800-20.00 FICA/Medicare	306.00	285.74	306.00	323.00
10-4800-22.00 Retirement	160.00	153.32	165.00	179.00
10-4800-24.00 Health Insurance	2,174.00	2,191.14	2,362.00	2,432.62
10-4800-25.00 Transfer to Health Benefit	250.00	250.00	445.00	500.36
10-4800-32.00 Advertising	100.00	112.87	100.00	100.00
10-4800-68.00 Supplies	25.00	-	25.00	25.00
10-4800-80.00 Mileage	50.00	-	100.00	75.00
10-4800-81.00 Training	260.00	-	260.00	180.00
10-4800-85.90 Zoning & Planning Grants	-		1,000.00	1,500.00
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	7,325.00	6,841.18	8,763.00	9,526.33
10-4900- Listers				
10-4900-10.00 Lister's Wages	9,500.00	4,487.00	7,000.00	11,000.00
10-4900-20.00 FICA/Medicare	727.00	343.26	536.00	700.00
10-4900-36.00 Contracted Services	1,500.00	1,637.75	1,500.00	1,500.00
10-4900-70.00 VT Marshall Swift Tables	300.00	501.50	300.00	1,500.00
10-4900-80.00 Mileage	350.00	235.44	150.00	250.00
10-4900-81.00 Training	300.00	270.00	250.00	250.00
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	12,677.00	7,474.95	9,736.00	15,200.00
10-5000- Town Office				
10-5000-30.00 Transfer to Cemetery Fund	12,000.00	12,000.00	12,500.00	12,500.00
10-5000-32.00 Adv & Public Notices	400.00	734.67	400.00	400.00
10-5000-35.00 Professional Services	7,000.00	7,157.50	9,000.00	7,000.00
10-5000-36.00 Service Contracts	460.00	286.09	600.00	600.00
10-5000-40.00 Electricity	1,250.00	1,134.55	1,250.00	1,250.00
10-5000-41.00 Heat	1,600.00	1,264.26	1,600.00	1,600.00
10-5000-42.00 Office Equipment	1,500.00	800.72	3,500.00	800.00
10-5000-43.00 Telephone	890.00	1,080.06	950.00	2,500.00
10-5000-44.00 Postage	1,200.00	1,176.04	1,600.00	1,600.00
10-5000-50.00 Building Maintenance	14,700.00	18,167.22	-	500.00
10-5000-51.00 Solid Waste	2,000.00	1,560.00	2,000.00	3,000.00
10-5000-68.00 Office Supplies	3,000.00	1,172.43	3,000.00	2,000.00
10-5000-68.05 Custodial Supplies	150.00	87.71	150.00	100.00
10-5000-69.00 IT Software & Support	4,420.00	4,893.12	4,420.00	2,000.00
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	50,570.00	51,514.37	40,970.00	35,850.00

FY2018 ACTUALS AND FY2020 BUDGET

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019	Budget FY - 2020
10-5200- Town Hall				
10-5200-10.00 Custodian	400.00	425.00	400.00	400.00
10-5200-30.00 Transfer to Town Hall Res.	-	2,756.75	-	
10-5200-40.00 Electricity	700.00	675.73	700.00	700.00
10-5200-41.00 Heat	1,000.00	1,673.84	1,200.00	1,200.00
10-5200-43.00 Telephone	460.00	555.51	470.00	500.00
10-5200-52.00 Grounds Maintenance	600.00	400.77	600.00	600.00
10-5200-67.00 Repairs & Maintenance	5,000.00	-	5,000.00	5,000.00
10-5200-68.00 Cleaning Supplies	25.00	24.54	25.00	25.00
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	8,185.00	6,512.14	8,395.00	8,425.00
10-5300- Tree Warden				
10-5300-10.00 Tree Warden Wages	500.00	165.00	500.00	500.00
10-5300-20.00 FICA/Medicare	-	12.62	38.00	39.00
10-5300-76.00 Tree Trimming/Removal	500.00	-	500.00	1,000.00
10-5300-80.00 Mileage	-	31.83	100.00	100.00
10-5300-81.00 Training	-	-	40.00	40.00
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	1,000.00	209.45	1,178.00	1,679.00
10-5400- Conservation Commission				
10-5400-70.00 Membership			-	50.00
10-5400-68.00 Supplies	675.00	218.97	-	100.00
10-5400-81.00 Training & Workshops	75.00	210.00	250.00	250.00
10-5400-81.20 Presentations & Events			250.00	100.00
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	750.00	428.97	500.00	500.00
10-5500- Health Officer				
10-5500-10.00 Health Officer's Wages	300.00	-	300.00	300.00
10-5500-20.00 FICA/Medicare	23.00	-	23.00	23.00
10-5500-68.00 Supplies	150.00	-	150.00	100.00
10-5500-80.00 Mileage	20.00	-	100.00	100.00
10-5500-81.00 Training	65.00	-	60.00	60.00
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	558.00	-	633.00	583.00
10-5600- Town Insurance				
10-5600-46.15 Property & Liability	10,000.00	9,460.00	9,800.00	8,500.00
10-5600-46.20 Worker's Compensation	300.00	275.54	300.00	300.00
10-5600-46.25 Unemployment Insurance	340.00	516.00	600.00	400.00
10-5600-46.30 Short Term Disability Ins	40.00	56.76	40.00	60.00
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	10,680.00	10,308.30	10,740.00	9,260.00
10-5700- Emergency Services				
10-5700-10.00 Ambulance	77,000.00	74,784.96	82,211.00	78,498.00
10-5700-10.05 Fire Department	62,324.00	61,914.00	61,914.00	81,473.00
10-5700-10.10 Constable Wages	500.00	-	500.00	500.00
10-5700-20.00 FICA/Medicare	38.00	-	38.00	39.00
10-5700-53.00 Dry Hydrant	700.00	-	700.00	700.00
10-5700-54.05 Emergency Generator	400.00	385.00	800.00	400.00
10-5700-55.00 Dog Impoundment Fees	200.00	-	200.00	200.00
10-5700-67.00 Emergency Radio & Mainten	600.00	799.15	2,100.00	600.00
10-5700-68.00 Supplies	1,000.00	1,288.36	1,000.00	1,000.00

FY2018 ACTUALS AND FY2020 BUDGET

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019	Budget FY - 2020
10-5700-80.00 Mileage	50.00	-	50.00	50.00
10-5700-81.00 Training	400.00	-	800.00	800.00
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	143,212.00	139,171.47	150,313.00	164,260.00
10-5800- Special Appropriations				
10-5800-90.05 Arts Bus	500.00	500.00	500.00	500.00
10-5800-90.10 CVCOA	600.00	600.00	600.00	600.00
10-5800-90.15 Capstone (CVCAC)	400.00	400.00	400.00	-
10-5800-90.20 Clara Martin Center	2,054.00	2,054.00	2,054.00	2,054.00
10-5800-90.25 Greater Randolph Senior	2,000.00	2,000.00	2,000.00	2,000.00
10-5800-90.35 Kimball Public Library	8,500.00	8,500.00	9,000.00	10,000.00
10-5800-90.40 Orange County Court Div	200.00	200.00	200.00	200.00
10-5800-90.45 Orange County Parent Ch	750.00	750.00	750.00	750.00
10-5800-90.55 Randolph Area Food Shlf	500.00	500.00	500.00	500.00
10-5800-90.60 Safeline	700.00	700.00	700.00	700.00
10-5800-90.65 Stagecoach	1,560.00	1,560.00	1,560.00	1,560.00
10-5800-90.70 Visiting Nurse Assoc	3,200.00	3,200.00	3,200.00	3,200.00
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	20,964.00	20,964.00	21,464.00	22,064.00
10-5900- County Expense				
10-5900-33.00 County Tax	25,000.00	23,345.99	25,000.00	25,000.00
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	25,000.00	23,345.99	25,000.00	25,000.00
10-6000- Highway				
10-6000-10.00 Full-time Wages	150,259.00	159,909.23	150,900.00	164,243.45
10-6000-10.05 Part-time Wages	9,000.00	13,560.21	10,000.00	10,000.00
10-6000-10.10 Stand-by Wages	4,334.00	3,820.00	4,000.00	4,737.79
10-6000-10.30 Overtime	17,000.00	28,016.35	22,000.00	23,688.93
10-6000-20.00 FICA/Medicare	13,815.00	15,651.41	14,298.00	15,505.00
10-6000-22.00 Retirement	6,864.00	7,300.97	7,297.00	8,189.00
10-6000-24.00 Health Insurance	15,548.00	17,155.87	20,170.00	20,776.84
10-6000-25.00 Transfer To Health Benefi	5,000.00	5,000.00	5,400.00	5,994.24
10-6000-34.00 Uniforms	2,950.00	4,006.06	2,950.00	2,950.00
10-6000-80.00 Mileage	-	-	500.00	500.00
10-6000-81.00 Training	500.00	300.00	500.00	1,000.00
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	225,270.00	254,720.10	238,015.00	257,585.25
10-6150- Highway Insurance				
10-6150-46.00 Property & Liability	13,000.00	12,194.00	12,500.00	12,000.00
10-6150-46.20 Worker's Compensation	13,500.00	15,977.96	14,500.00	15,000.00
10-6150-46.30 Short Term Disability Ins	360.00	322.76	360.00	340.00
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	26,860.00	28,494.72	27,360.00	27,340.00
10-6200- Highway Operations				
10-6200-30.00 Transfer to Gravel Pit Re	62,000.00	62,000.00	-	-
10-6200-30.05 Transfer to Capital Res	53,000.00	53,000.00	127,000.00	127,000.00
10-6200-35.00 Permit Fee	-	-	2,500.00	1,990.00
10-6200-36.00 Contracted Services	1,000.00	739.00	1,000.00	2,500.00
10-6200-40.00 Misc Expenses				1,500.00
10-6200-56.00 Gravel	40,000.00	57,301.95	40,000.00	40,000.00
10-6200-57.00 Crusher	22,000.00	22,000.00	-	-

FY2018 ACTUALS AND FY2020 BUDGET

Account	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019	Budget FY - 2020
10-6200-58.00 Sand	-	-	41,000.00	41,000.00
10-6200-59.00 Screener	19,000.00	18,564.40	-	-
10-6200-60.00 Salt	5,000.00	1,641.89	5,000.00	2,500.00
10-6200-61.00 Chloride	6,000.00	11,927.69	6,000.00	6,000.00
10-6200-62.00 Rental Equipment	15,000.00	180.00	10,000.00	10,000.00
10-6200-63.00 Culverts	3,000.00	5,866.98	4,000.00	3,000.00
10-6200-63.05 Better Roads Grant-culvert		3,330.05		
10-6200-65.00 Paving	200.00	2,100.00	500.00	200.00
10-6200-66.00 Bandrail	-	45.98		-
10-6200-71.00 Signs & Posts	4,000.00	2,105.18	3,000.00	2,000.00
	230,200.00	240,803.12	240,000.00	237,690.00
10-6400- Bridges				
10-6400-61.00 Maintenance	-	-	500.00	500.00
	-	-	500.00	500.00
10-6500- Fuel				
10-6500-75.05 Fuel & Oil Diesel	48,000.00	36,544.40	40,000.00	40,000.00
10-6500-75.10 Fuel & Oil Gasoline	150.00	139.26	200.00	200.00
	48,150.00	36,683.66	40,200.00	40,200.00
10-6600- Garage				
10-6600-40.00 Electricity	1,250.00	1,134.57	1,250.00	1,250.00
10-6600-41.00 Heat	4,000.00	3,854.05	4,000.00	4,000.00
10-6600-43.00 Telephone/Pagers	1,000.00	792.27	1,000.00	1,000.00
10-6600-67.00 Maintenance	9,000.00	5,090.85	5,000.00	1,500.00
10-6600-67.05 Radio Maintenance	500.00	190.00	1,000.00	1,000.00
10-6600-68.00 Supplies	2,500.00	3,409.17	2,600.00	3,000.00
10-6600-76.00 Rubbish Removal	1,000.00	703.54	600.00	1,000.00
10-6600-78.00 Safety Budget	1,500.00	2,269.99	2,500.00	2,500.00
10-6600-79.00 Small Equipment/Tools	2,500.00	1,825.81	2,500.00	2,500.00
	23,250.00	19,270.25	20,450.00	17,750.00
10-6700- Vehicle/Equip Maintenance				
10-6700-67.01 Heavy Equipment Maintenan	55,700.00	67,598.60	60,000.00	60,000.00
	55,700.00	67,598.60	60,000.00	60,000.00
10-6800-30.00 Transfer to Veh Eq Cap Re	120,000.00	120,000.00	120,000.00	120,000.00
	120,000.00	120,000.00	120,000.00	120,000.00
10-7020-99.00 Late Filing Fee	-	666.71		-
	-	666.71		-
	1,186,248.00	1,203,423.93	1,212,801.00	1,236,289.96
		Less Anticipated Income		260,875.00
		Taxes to be Raised		975,414.96

PROPOSED BUDGET: Vehicles/Equipment – 2018-2027

Activity	FY2018 Actual	FY2019		FY2020		FY2021		FY2022		FY2023		FY2024		FY2025		FY2026		FY2027	
		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
Beginning Equipment Fund Balance (July 1, 2017)	\$ 34,109.11	\$ (14,248.44)	\$ 17,811.33	\$ 17,811.33	\$ 70,689.30	\$ 55,926.91	\$ 153,857.71	\$ 251,788.51	\$ 173,095.89	\$ 258,130.89	\$ 188,165.89								
Income																			
Interest Earned	\$ -	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
Borrowed Funds	\$ 75,000.00	\$ 145,000.00			\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of 2004 New Holland Tractor		\$ 20,000.00																	
Trade-in of Sander		\$ 1,800.00																	
G.F. Contribution (6800.30)	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00
Total Income	\$ 195,000.00	\$ 286,835.00	\$ 120,035.00	\$ 120,035.00	\$ 205,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00	\$ 130,035.00
Expenses																			
2009 Truck Replacement - 10 yrs (FY2019)		\$ 180,151.00																	
2013 Truck Replacement - 8 yrs (FY2021)					\$ 180,000.00														
2017 1 Ton Pick-up/Plow Replacement - 8 yrs (FY2025)														\$ 45,000.00					
2006 Grader Replacement - 20 yrs (FY2026)																\$ 200,000.00			
2016 Truck Replacement - 8 yrs (FY2024)								\$ 190,000.00											
2019 Truck Replacement - 8 yrs (FY2027)																		\$ 200,000.00	
Emergency Generator - 30 yrs (FY2039)																			
2017 JD Loader - 15 yrs (FY2032)	\$ 125,935.00																		
2006 Truck - Spare																			
2013 Backhoe - 20 yrs (FY2033)																			
2010 TV6070 Tractor - NH Replacement - (FY2030)	\$ 40,000.00																		
Purchase of Steel Sander		\$ 4,400.00																	
Principal on Borrowed Funds	\$ 73,472.02	\$ 66,631.01	\$ 63,122.60	\$ 37,170.20	\$ 30,316.94	\$ 31,145.68	\$ 18,560.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on Borrowed Funds	\$ 3,950.53	\$ 3,593.22	\$ 4,034.43	\$ 2,627.19	\$ 1,787.26	\$ 958.52	\$ 167.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 243,357.55	\$ 254,775.23	\$ 67,157.03	\$ 219,797.39	\$ 32,104.20	\$ 32,104.20	\$ 208,727.62	\$ 45,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
Balance on Hand (June 30, 2018)	\$ (14,248.44)	\$ 17,811.33	\$ 70,689.30	\$ 55,926.91	\$ 153,857.71	\$ 251,788.51	\$ 173,095.89	\$ 258,130.89	\$ 188,165.89	\$ 118,200.89									

3 YEAR CAPITAL PLAN & BUDGET: Other Projects - 2018-2021

Activity	FY2018	FY2019	FY2020	FY2021
	Actual	Plan	Plan	Plan
Beginning Capital Plan Fund Balance	23,910.33	-90,023.04	88,018.08	21,478.73
Income				
Interest Earned	0.00	50.00	50.00	50.00
Better Back Roads Grant - Thayer Brook Road	37,103.00			
Better Back Roads Grant - Thayer Brook Road		16,000.00		
State Structure Grants - Tannenburg			186,202.00	
State Class 2 Road Grants - Braintree Hill		155,393.00		
Class 2 Road Grant -			175,000.00	
Bent Hill Road Project	13,638.00			
Better Roads Grant - Bowen		18,834.00		
Better Roads Grant - Walker/Peth Culvert		26,469.00		
Borrowed Funds	0.00	0.00	30,000.00	
G.F. Contribution - Gravel Pit \$ - Reappropriated		62,000.00	62,000.00	62,000.00
G.F. Contribution - Highway (6200.30.05)	53,000.00	65,000.00	65,000.00	75,000.00
G.F. Contribution - Executive (4000.30.00)	8,000.00	8,000.00	8,000.00	8,000.00
Total Income	111,741.00	351,746.00	526,252.00	93,000.00
Expense				
Large Structure Replacements - Tannenburg Bridge			250,000.00	
Class 2 Roads - Braintree Hill	105,140.97			
Class 2 Road Grant			175,000.00	
Resurfacing			35,000.00	45,000.00
Bent Hill Road Project	6,149.38	15,525.85		
Bowen Road - BR Grant		23,543.00		
Better Roads Grant - Walker/Peth Culvert	9,149.00	22,146.87		
Peth Road - Start/Finish	0.00	0.00	50,000.00	
Misc Road Expenses		1,000.00		
Better Back Roads Grant - Thayer Brook Road	45,887.28			
Better Back Roads Grant - Thayer Brook-Culvert		20,000.00		
Town Hall Park & Ride - Paving		16,000.00		
Riford Brook Road Bridge Approach Paving		12,000.00		
Riford Brook Road Railroad Apron Paving		5,000.00		
Thresher Road Bridge Paving		7,203.00		
Thresher Road Paving		17,500.00		
Highway Garage Floor			45,000.00	
Town Office - Wall AC/Heat Pump Units		6,000.00		
Building Upgrades - Town Office			10,000.00	
Loan Principal Repayment	57,033.18	26,660.13	27,389.13	9,726.54
Interest on Borrowed Funds	2,314.56	1,126.03	402.22	703.02
Total Expenses	225,674.37	173,704.88	592,791.35	55,429.56
Total New Expenses	166,326.63	145,918.72	565,000.00	45,000.00
Adjustments needed - SP Audit **				
Balance on Hand	-90,023.04	88,018.08	21,478.73	59,049.17

HEALTH BENEFIT RESERVE FUND

Purpose: contingency funding of the annual health plan deductible obligation.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2017)	\$ 15,674.00			\$ 15,674.00
Town Funding		\$ 9,000.00		\$ 24,674.00
Interest Income		\$ 68.92		\$ 24,742.92
Escrow Funding			\$ 3,850.00	\$ 20,892.92
Expenses Paid			\$ 6,109.55	\$ 14,783.37
Ending Balance (June 30, 2018)				\$ 14,783.37

REAPPRAISAL RESERVE FUND

Purpose: to set aside funds each year for state required reappraisals.

Description	Beg. Balance	Income	Expenses	Balance
Ending Balance (July 1, 2017)	\$ 67,446.99			\$ 67,446.99
Interest Income		\$ 348.09		\$ 67,795.08
EEGL Funds Rec'd		\$ 6,145.50		\$ 73,940.58
Ending Balance (June 30, 2018)				\$ 73,940.58

TOWN CLERK RESTORATION FUND

Purpose: to restore and preserve the old town records.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2017)	\$ 7,475.22			\$ 7,475.22
Restoration Fee*		\$ 827.50		\$ 8,302.72
Interest Income		\$ 40.50		\$ 8,343.22
Record Restoration				\$ 8,343.22
Ending Balance (June 30, 2018)				\$ 8,343.22

* 10% of land record recording fees (one dollar per page), collected by the Town Clerk.

TOWN HALL RESERVE FUND

Purpose: to assist in the maintenance and upkeep of the Town Hall.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2017)	\$ 10,610.66			\$ 10,610.66
Town Funding		\$ 2,756.75		\$ 13,367.41
Income		\$ 275.00		\$ 13,642.41
Interest Income		\$ 45.73		\$ 13,688.14
Expense			\$ 2,243.25	\$ 11,444.89
Ending Balance (June 30, 2018)				\$ 11,444.89

*Town Funding comes from unexpended funds in the Building Maint. & Grounds Maint. lines.

GRAVEL PIT RESERVE FUND

Purpose: to set aside funds each year for the gravel pit debt services and expenses and build reserve funds for pit closure with any excess going to the purchase of a new gravel pit.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2017)	\$ 74,238.45			\$ 74,238.45
Town Funding		\$ 62,000.00		\$ 136,238.45
Interest Income		\$ 570.68		\$ 136,809.13
Expense			\$ 160.00	\$ 136,649.13
Ending Balance (June 30, 2018)				\$ 136,649.13

BRAINTREE CEMETERY COMMISSION – FY2018

All work that had been planned was completed. This included stone and tree work. Norman Illsley and Jason Kuhn have decided to step away from cemetery work at this time. Mike Gaidys and Chris Blanchard have been appointed and will be running for the open seats at Town Meeting. Jason's Handiworks is on a two-year contract for mowing and will continue this year.

Resident Prices:

2 grave lot deed (100) & perpetual care bequest (500)	\$ 600.00
4 grave lot deed (200) & perpetual care bequest (800)	\$ 1,000.00
8 grave lot deed (400) & perpetual care bequest (1600)	\$ 2,000.00
Corner posts for all lots	\$ 185.50

Non-Resident Prices

2 grave lot deed (300) & perpetual care bequest (1500)	\$ 1,800.00
4 grave lot deed (600) & perpetual care bequest (2400)	\$ 3,000.00
8 grave lot deed (1200) & perpetual care bequest (4800)	\$ 6,000.00
Corner posts for all lots	\$ 185.50

CEMETERY FUNDS - GENERAL FUND

Purpose: to maintain the town cemeteries

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2017)	\$ (4,575.05)			\$ (4,575.05)
Town Funding		\$ 12,000.00		\$ 7,424.95
Lot Sales		\$ 1,355.00		\$ 8,779.95
Bequest		\$ 1,000.00		\$ 9,779.95
Interest		\$ 35.06		\$ 9,815.01
Interest - from CD		\$ 9,589.65		\$ 19,404.66
Cemetery Mowing/Maintenance			\$ 12,081.30	\$ 7,323.36
Ending Balance (June 30, 2018)				\$ 7,323.36

CEMETERY FUNDS - 7 DAY CD

Purpose: interest to maintain the town cemeteries

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2017)	\$ 80,842.88			\$ 80,842.88
7 Day CD - Nonspendable	\$ 71,363.17			
7 Day CD - Available Interst	\$ 9,479.71			
Interest Income		\$ 109.94		\$ 80,952.82
Close Out			\$ 80,952.82	\$ -
Ending Balance (June 30, 2018)				\$ -

EDWARD JONES INVESTMENT

Purpose: interest to maintain the town cemeteries

Description	Beg. Balance	Gain	Loss	Balance
Beginning Balance (July 1, 2018)	\$ 71,363.17			\$ 71,363.17
		\$ 293.04	\$ 1,704.19	\$ 69,952.02
Ending Balance (June 30, 2018)				\$ 69,952.02

DELINQUENT TAX COLLECTOR REPORT – FY18

We have been working diligently with all taxpayers that will work with us, trying to set up payment plans and mitigate delinquencies going forward. We have quite a few taxpayers that have set up escrow accounts so that their taxes are paid on time and in full. At this time a year ago, the delinquent taxes were more than double what they are this year. I have never seen the outstanding amount this low. There were 13 less properties that went delinquent this year and another 14 properties paid by the end of 2018. All in all, the delinquent tax scene is looking very good.

The policy of the delinquent tax collector remains the same. If a property has two or more years delinquent, no payment plan in place and no communication the property will be sent to tax sale. The Town will buy any property that has no bidder.

DELINQUENT TAXES - FY18

Bedell, Amanda *	Graham, Amanda	Miller, Richard	Williams, Mark *
Berg, Michael	Howe, Michael Jr.	Moore, James	
Blake, Michael Jr. *	Jarvis, Gary	Osgood, Jeffrey	
Borcuk, Roy	Laplante, Patricia	Potrzeba, Candy	
Brown, Jean *	Larocque, Andrew	Preston/Cowell	
Cavanaugh, Ronald *	Lewis, Anissa	Sargent/Colby *	
Chase, Robert	MacAdams, Paul	Senecal, William Estate	
Clifford, Stanley *	Mackey, Kathleen	Shepard, Ernest	
Cowden, John Jr. *	Marks/Cliver, Stephen *	Simpson, Robert *	
Duclos, Trajon	Maxham, Daniel	Starck, Herbert *	
Ernst, Richard *	Merriam, Frederick	Tibbetts, Judith *	
Flint, Fred	Messer, Jo Ellen	White, Brandi *	
Gerstenmaier, Douglas	Miller, Edward	Whitney, Carolyn	

* Paid off taxes by 12/31/2018

Year	Balance as of 12/31/2017	Collected	Abated	Balance as of 6/30/2018	Collected	Balance as of 12/31/2018
2006	\$ 395.45	\$ 41.57	\$ -	\$ 353.88	\$ -	\$ 353.88
2007	\$ 403.96	\$ -	\$ -	\$ 403.96	\$ -	\$ 403.96
2010	\$ 448.85	\$ 58.39	\$ -	\$ 390.46	\$ 23.06	\$ 367.40
FY2012	\$ 148.00	\$ -	\$ 6.10	\$ 141.90	\$ 28.39	\$ 113.51
FY2013	\$ 2,997.65	\$ 193.89	\$ 397.92	\$ 2,405.84	\$ 329.11	\$ 2,076.73
FY2014	\$ 541.39	\$ 128.99	\$ 412.40	\$ -	\$ -	\$ -
FY2015	\$ 4,135.75	\$ 3,079.56	\$ 1,028.08	\$ 28.11	\$ 28.11	\$ -
FY2016	\$ 13,142.45	\$ 4,755.08	\$ 1,315.61	\$ 7,071.76	\$ 5,833.80	\$ 1,237.96
FY2017	\$ 61,517.92	\$ 19,175.25	\$ 1,378.17	\$ 40,964.50	\$ 33,473.88	\$ 7,490.62
FY2018	\$ -	\$ 63,651.30	\$ 1,400.62	\$ 54,869.25	\$ 27,690.86	\$ 27,178.39
TOTALS	\$ 83,731.42	\$ 91,084.03	\$ 5,938.90	\$ 106,629.66	\$ 67,407.21	\$ 39,222.45



Mountain Alliance & Casella Waste Management, Inc.

This year's HHW Collection Events will be held on:

Saturday, April 20, 2019

From 8:00 a.m. to 1:00 p.m.

At the Closed Landfill past the Randolph Transfer Station

Saturday, July 27, 2019

From 8:00 a.m. to 1:00 p.m.

At 128 Wall Street in Northfield (behind the Fire Station)

Saturday, September 21, 2019

From 8:00 a.m. to 1:00 p.m.

At the Closed Landfill past the Randolph Transfer Station

Saturday, November 2, 2019

From 8:00 a.m. to 1:00 p.m.

At 128 Wall Street in Northfield (behind the Fire Station)

This event is for the residents of:

Randolph, Braintree, Brookfield & Northfield

Materials Accepted at the Event:

Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Epoxies, Dyes, Fiberglass Resins, Flea Powders, Furniture Strippers, Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo chemicals, Rat Poisons, Rug & Upholstery Cleaners, Rust Solvents, Wood Preservatives, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Stains, Mercury containing products.

Materials NOT Accepted at the Event:

Asbestos, Automotive Paint, Automotive and Marine Batteries, Tires, Used Oil, Explosives or Shock-Sensitive Materials, Ammunition, Radio-Active Wastes, Pathological Wastes, Infectious Waste, Medicines, Dioxins, Compressed Gas Cylinders, Fluorescent Light tubes, Electronic equipment, TV's, Computers.

If you have any questions about the event or acceptable materials please call Denise King at Casella 802-356-9094 or 802-888-2797.

Check out the Mountain Alliance website: www.mtalliance.org

If you want to register with CESQG please call Krista Gloden at **Clean Harbors (860) 583-8917 Ext 351.**

To recycle all other materials check out VTrecycles.org.

If you qualify as a small quantity (CESQG) business, and wish to dispose of your hazardous waste, arrangements for disposal and payment must be made with Clean Harbors at least seven days in advance.



WHITE RIVER VALLEY

AMBULANCE, INC

WHAT WE DO MAY INTEREST YOU.

We are a professional ambulance service, with 10 full-time employees, and multiple part-time staff.

We staff two Paramedic level ambulance crews 24/7, 365 days a year.

We provide primary 911 ambulance service to 10 communities, covering an area over 500 square miles in size.

We respond to more than 1,200 calls for help every year.

We transport more than 200 patients from Gifford Medical Center to other healthcare facilities each year, often providing Critical Care level transport services.

We are a regional American Heart Association Training Center, providing CPR and First Aid courses to community members across central Vermont.

THANK YOU FOR YOUR SUPPORT.

Thank you, neighbors, for your continued support of White River Valley Ambulance. We are a non-profit, emergency medical service and ambulance transport agency serving the towns of Barnard, Bethel, Braintree, Brookfield, Granville, Hancock, Pittsfield, Randolph, Rochester and Stockbridge. We depend on billing income and the municipal contributions from your communities to provide quality emergency ambulance response in our region.

White River Valley Ambulance is designated as a Vermont Critical Care Paramedic service, the highest licensure level the state issues. This allows us to operate with an advanced skill set, which improves the outcome of our patients in our rural community. White River Valley Ambulance maintains two Paramedic level staffed ambulances 24/7, 365 days a year.

Over the past year we have held two EMT classes to help increase the number of qualified responders in our communities with First Response squads. We hosted school field trips throughout the year to show and explain how Emergency Medical Services operate. We have held numerous CPR and First Aid courses throughout the past year as well.

From January 1, 2018 through November 1, 2018 White River Valley Ambulance responded to 969 emergency calls and Transfers. They were as follows: Barnard 47, Bethel 95, Braintree 38, Brookfield 29, Gifford Hospital 199, Granville 10, Hancock 17, Menig Nursing Home 18, Other 73 (Towns and Hospitals), Pittsfield 34, Randolph 294, Rochester 77, Stockbridge 38.

In 2019, we will continue to push the boundaries of what is possible in rural, pre-hospital medicine by incorporating continuous quality improvement and excellence in education. We are also accepting more transfers from other medical facilities throughout the state. This will increase our volume and help control the per capita rate, which will remain at \$63.00.

Let us enter 2019 by expressing how thankful we are for the numerous first responders who volunteer their time to help a neighbor in need. Your dedication and commitment to serve makes a difference in the lives of those who call for help. For that, we can never thank you enough.

Vermont League of Cities and Towns 2018 Overview

Serving and Strengthening Vermont Local Government

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors that is elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. It is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From managing budgets, conducting elections, assessing property and maintaining roads to providing public safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. We represent cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and their needs are met. VLCT also advocates at the federal level, primarily through its partner, the National League of Cities, and directly with Vermont's Congressional delegation.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2018 calendar year, *VLCT News* converted to a magazine style publication from its newsletter format, with the intent to provide more content and diverse information in each edition.

VLCT also finalized the details of moving its digital data to the "cloud," thereby increasing operational efficiency and enhancing cybersecurity and redundant protection of information. This move also reduced the need to acquire, maintain, and replace costly capital equipment. Improvements to the website are ongoing, and in concert with this effort is the research into a new customer relations management system, designed to help VLCT provide important information to members, but also to simplify ways that members provide information to VLCT that is shared among all municipalities.

VLCT conducted a series of Listening Sessions in 12 communities around the state to hear directly from local officials about services received from VLCT and whether any changes are needed, including whether new services should be initiated or outdated ones eliminated. Further discussions will be held with the Board of Directors. Members will be kept apprised of progress in setting future goals and priorities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

TRORC 2018 YEAR-END REPORT

The Two Rivers-Ottauquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. The following are highlights from 2018:

Technical Assistance

Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies, and assisted towns with Municipal Planning Grant (MPG) applications.

Creative Economy and Public Health

This year, TRORC received a USDA Rural Development Grant to support the Region's creative economy. Staff hosted several Cornerstone Creative Community of Vermont (3CVT) steering committee meetings, as well as informational and networking events. TRORC also worked on several public health projects, including health planning and food access.

Emergency Management and Preparedness

TRORC conducted a Hazardous Materials Statewide Commodity Flow Study to inform and update emergency response plans, hazard analysis, and response procedures. Our Local Emergency Planning Committee efforts with local emergency responders and town officials continue across the Region. TRORC has been preparing the final municipal Hazard Mitigation Plans in the TRO Region. Staff participated in developing municipal Local Emergency Management Plans.

Municipal Energy Plans

During this second year of energy plan funding, TRORC assisted five more towns on Enhanced Energy Plans to further the state energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. Towns meeting Energy Planning Standards receive a Determination of Energy Compliance and receive Substantial Deference on their input under the Section 248 review process for electricity generation facilities.

Transportation

TRORC is managing the Department of Environmental Conservation (DEC)'s Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit (MRGP) provisions. We have 29/32 municipalities participating with \$460,000 grant funding in the Region to construct projects including grass and stone-lined ditches, improvement and replacement of culverts, and stabilizing catch basin outlets. TRORC continues to seek and obtain VTrans grants under many state grant programs.

Specifically in Braintree this past year, we assisted in updating your Town Plan, completed a road erosion inventory per the DEC's MRGP standards, and selected Thayer Brook Road ditching for year two of the DEC's Municipal Roads Grants in Aid program.

We are committed to serving you, and welcome opportunities to assist you in the future.

*Respectfully submitted, Peter G. Gregory, AICP, Executive Director
Jerry Fredrickson, Chairperson, Barnard*





U.S. Department of Veterans Affairs

White River Junction VA Medical Center

215 North Main Street

White River Junction, VT 05009

866-687-8387 (Toll Free)

802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi

Acting Medical Center Director

Randolph Area Food Shelf

The Randolph Area Food Shelf has been serving the local community since 1977, providing food to people in need in the towns of Randolph, Braintree, Brookfield, and East Granville.

In 2018 we provided food to 445 households in our service area, representing 1,219 individuals. Of these 445 households, 74 are in Braintree, representing 217 individuals. Food Shelf clients made a total of 2,137 visits in 2018.

In addition to our regular food pantry, the Food Shelf administers two USDA federal nutrition programs: The Commodity Supplemental Food Program and the Emergency Food Assistance Program. Also in 2018, the Food Shelf's School Kids' Program (SKiP) served approximately 6,500 meals to area children during its February, April, and summer school vacation periods. These nutritious meals are so important to students who normally receive free breakfasts and lunches at their schools. Finally, during the 2018 holiday season, we prepared and distributed 109 Christmas Boxes, which contained all the ingredients for a complete and healthy holiday meal.

The Randolph Area Food Shelf is overseen by a 9-member Board of Trustees and operates solely with the help of over 80 dedicated volunteers; there is no paid staff. Money appropriated from the Town of Braintree by vote at town meeting will help us continue our mission as we strive to create a community in which every individual has access to sufficient food.

Many thanks to the Braintree community for your support! For more information, or if you are interested in volunteering, please visit us on the web at www.randolphareafoodshelf.org or call us at 802-431-0144.

Arts Bus

The Arts Bus has been on the road since 2010, providing children, ages 1 – 14, with opportunities to explore their individual creativity and develop their innovative abilities through the arts. A diverse curriculum of performing, visual and literary arts instruction and related projects and activities is offered by a talented and committed staff of artist-mentors, all of whom live and work in the communities we serve. When a child, or adult, walks on to the the bus, they will find any number of activities prepared for them to enjoy: ceramics, music and movement, painting, mask making, visual arts, writing and storytelling, paper arts, theater and drama, clowning and mime. . . the list goes on and on, limited only by the boundless imaginations of our artists. There is no charge to participants to come on board the bus and enjoy our art activities; Arts Bus funds its programming through local donations, grants and fundraisers. Arts Bus thanks all those who have contributed to our organization, which has kept the bus rolling, as well as our wonderful volunteers! Working together on this locally developed, grassroots organization has made it possible to not only arrive at our 10 year milestone, but to grow and expand along the way (our original route in 2010 included 4 towns, and we are now up to 13 towns, with as many as 100 stops a year.)

The Arts Bus is requesting \$500 in town appropriations monies for the 2019 fiscal year. In the past year the Arts Bus has made a public stop at Abel Mountain Campground and the Braintree Bluegrass Brunch. Braintree residents have also been served by the bus at day care centers, PreK programs, adult workshops, the Kimball Library and public events in Randolph. Want to learn more? Visit our website: www.artsbusvt.org.

The Greater Randolph Senior Center

The Greater Randolph Senior Center fulfills its mission by providing activities and a midday meal for the adult populations of Braintree, Brookfield, and Randolph and is open 9 am – 2 pm, Monday-Thursday. We serve lunch at Noon and no reservation is required.

During fiscal year 2018 (Oct 1, 2017-Sept 30, 2018), the Center provided approximately 14,800 meals; 8,830 meals were delivered to people at home through our Meals on Wheels program, which helps older adults and the disabled to live independently in their own homes and continue to participate in their communities. The Center served 5,959 lunches to people who came to the Center to meet with friends and join in such activities as bingo, card games, book club, mahjongg, foot clinics, flu shot clinics, arts and crafts, and exercise classes, live music, speakers and trips. Adults of all ages are welcome and encouraged to become involved in our activities and to take advantage of our meals (Meals on Wheels and Congregate) programs. As one ages, it is important to keep social contacts and not spend every day alone.

The Randolph Senior Center is responsible for providing the Meals on Wheels program and a midday Congregate lunch, as well as being open for activities, for residents of Braintree. Over the past year, we delivered hot meals to several Braintree residents, both long-term and for a finite period for those incapacitated temporarily. Many Braintree residents come in for socializing and to enjoy a meal with other older adults. The Center is available for use for family parties/dinners or for meetings.

In order to keep the senior center moving forward, we rely on revenues from participant donations in our meals programs; from community members; from special appropriations/municipal contributions, fundraising activities, Bequests, gifts made “In Memory of” and from the Central Vermont Council on Aging and Vermont Center for Independent Living.

We depend heavily on volunteers. Volunteers help in the kitchen, serve lunch, set and bus tables, deliver Meals on Wheels, bake goods for our many fund raisers, fold and label the monthly newsletters, provide computer and AARP tax assistance, host educational and wellness programs, and, in general, make the Center a rewarding place to visit. Our Board of Directors is made up of volunteers and each director serves a 3-year term. We presently have a 9-member board.

The continued support of the Braintree community helps to ensure that the Center remains open and functioning for all older adults, for now and into the future. Please make a note to drop in for lunch, to join in an activity or to become a volunteer. We look forward to meeting you!

Report for Braintree, VT. Emilie P. Daniel, Executive Director, December 27, 2018.

**Central Vermont Council on Aging
Annual Report of Services to Braintree
(FY18)**

December 21, 2018

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders and family caregivers in leading self-determined, healthy, interdependent, meaningful and dignified lives in their homes and communities.

For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- Senior Help Line - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.
- Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.
- Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.
- Nutrition Services oversees the menu development for home-delivered and community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.
- State Health Insurance Program (SHIP) provides personalized Medicare counseling, group training, and enrollment assistance for Medicare Part D plans.
- Family Caregiver Support promotes the well-being of the family members who help to make it possible for seniors to remain in their home.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 32 Braintree residents. Case Manager, Brenda Traegde is designated to work directly with the seniors in Braintree. Central Vermont Council on Aging devoted a total of 192 hours of service to Braintree seniors.

All of us at CVCOA extend our gratitude to the residents of Braintree for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

Kimball Public Library

67 North Main Street • Randolph, VT 05060 • 802-728-5073

www.KimballLibrary.org • info@KimballLibrary.org

FY2018 was a period of transition for Kimball Library. September 2017 saw the first change in full-time personnel in more than 15 years, with the retirement of youth librarian Judith Flint. Judith's dedication to providing all community members with top-notch library services, and her influence on youth librarianship throughout the state, were just two of the qualities that made hiring the right person for the role so vital. The Library really struck gold with Courtney Bowen, whose service ethic and new ideas bring passion to her work with community members, from infants to elders. In a wider context, the closing of several keystone businesses provided the impetus for the Library to collaborate with the Randolph Area Community Development Corporation (RACDC) and private citizen Jon Pimental to convene a conversation about what residents want in their community. Well over 100 people participated in a "Downtown Discussion" held at Chandler Center for the Arts on February 3, 2018. The conversation generated ideas and energy that helped the community move from crisis thinking to problem solving and constructive action. The discussion continues to influence the Library's plans for current and future services as we continue to adapt to our ever-changing community. Please bring us your ideas: our purpose is to make sure that Kimball Library serves the community's needs.

Some numbers from FY2018:

23,877 people visited the Library.

2,922 people attended 259 library programs, from toddler storytimes to book discussions for adults.

75 meetings and events were held at the Library by community organizations.

37,477 books, DVDs, magazines, audiobooks, & museum passes, and 3,862 ebooks/audio were lent.

4,658 reference questions were fielded by the staff.

3,881 wireless sessions and 3,301 computer sessions connected people to the internet.

138 book deliveries were made to childcare providers, nursing homes, and home-bound residents.

232 Braintree households include active Kimball Library patrons.

4 Braintree childcares/preschool receive twice monthly deliveries of books to support early literacy.

Staff

Courtney Bowen, youth services librarian

Lynne Gately, adult services librarian

Amy C. Grasmick, director

Jane Bennett, Kate Branstetter, Anne Pritchard,

Jessamyn West, assistant librarians

Trustees

Katja Evans

Robin Goodall

Kelly Green (chair)

Tamara Morgan

Sally Penrod

ORANGE COUNTY COURT DIVERSION

Orange County Court Diversion (OCCD) is a community based restorative justice program, offering cost effective alternatives to the criminal and civil court system. Our programs include:

- **Court Diversion** for youth and adults referred by the State's Attorney who are facing criminal charges in court. A Restorative Panel, comprised of volunteers, works with clients to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Clients must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel. Approximately 90% of the clients successfully complete our Court Diversion program. Those who fail have their cases returned to court for prosecution.
- **Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;
- **Driver's License Suspension Program (DLS)**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;
- **Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.

During the fiscal year that ended June 30, 2018, 214 clients were referred for services, a 17% increase from the previous year. Of those, 92 were referred from juvenile and adult court for criminal offenses, 70 were referred for YSASP, 5 for DLS and 47 were referred for Pre-Trial Services. With few exceptions, all cases involved offenses that occurred in Orange County. In FY18, OCCD worked with 5 cases in which the offender either resided in and/or the offense occurred in Braintree.

OCCD's FY18 operating budget was \$119,007. We are proud to be supported by appropriations from every town in Orange County. Braintree appropriated \$200 for FY18 to support OCCD. OCCD requests the same appropriation of \$200 for FY19.

Thank you for your continued support. For additional information contact Jessica Schmidt, Executive Director, Orange County Court Diversion at 802-685-3172 or jessie@occdp.org.

Orange County Parent Child Center

One of 15 parent child centers in Vermont, the Orange County Parent Child Center strengthens families with young children and connects them to their communities. We accomplish this through home visiting, supervised visitation, weekly playgroups, case management, onsite programming, and community outreach events. Some of our programs serve all families while others require income eligibility or place an emphasis on pregnant and parenting teens and families lacking support due to social isolation, poverty, insecure housing, or lack of other vital community resources.

OCPCC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Reach Up case management, Families Learning Together program, Early Care & Education, parent education, kinship care support groups, and resource & referral services. You can learn more at www.orangecountypcc.org.

Last year, with the continued support of your community, we were able to serve 17 families from Braintree including 34 adults and 40 children.

Mary Ellen Otis
Executive Director

SAFELINE, INC.
P.O. Box 368, Chelsea, VT 05038
safelineinfo@safelinevt.org
(802) 685-7900 office
(800) 639-7933 24/7 hotline

Safeline, Inc. is a 501(c)(3) non-profit organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

During the fiscal year ending June 30, 2018, Safeline's staff and volunteers provided 2,383 services for 334 victims of domestic violence, sexual abuse and stalking. 89 services were provided for 9 people who identified themselves as residents of Braintree. This is an increase from last year in number of services we provided and number of residents seeking our assistance. 16 hotline calls were from Braintree residents. It is likely that these statistics are understated, as victims often choose not to give any identifying information out of fear for their own safety. Most of the victims have children within their family.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline's 24 hours a day/7 days a week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations, schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking.

We thank the voters of Braintree for your support as we work to end domestic violence and sexual abuse in Braintree.

REPORT TO BRAINTREE ON STAGECOACH SERVICES

September 2018

Thank you for your support of community transportation services. **In the past year, Stagecoach's Dial-A-Ride System directly provided 454 door-to-door rides for Braintree residents** either by volunteer drivers or on wheelchair accessible vehicles. Stagecoach's Bus, Dial-a-Ride, and Partners Systems provided a total of **112,899** rides. All of Stagecoach's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. Thank you for your past support of community transportation services.

Dial-A-Ride System –Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Braintree, Dial-A-Ride offers direct access from home to medical treatments, social services, radiation & dialysis and substance abuse treatment.**

Bus System – Promotes economic development, energy conservation, mobility independence and quality of life. **Braintree residents can access bus services** to employment and shopping centers in Montpelier, Randolph, White River Junction, and the Hanover-Lebanon NH. **Braintree residents can utilize the Maxi Taxi Monday-Friday between 9:00 and 3:00 to access to local destinations including meal site/senior programs, adult day care services, pharmacies, and food shopping.**

Volunteer Driver Program – Stagecoach uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our Dial-A-Ride Program. *Volunteer Drivers connect friends, support independence and promote healthy living.*

If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.

Information-- Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.



VISITING NURSE AND HOSPICE FOR VT AND NH
Home Health, Hospice and Maternal Child Health Services in Braintree, VT

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2017 and June 30, 2018 VNH made 1,348 homecare visits to 27 Braintree residents. This included approximately \$21,141 in unreimbursed care to Braintree residents.

- Home Health Care: 271 home visits to 19 residents with short-term medical or physical needs.
- Long-Term Care: 25 home visits to 1 resident with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- Hospice Services: 1,052 home visits to 7 residents who were in the final stages of their lives.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Braintree's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



Hilary Davis, Director Community Relations and Development (1-888-300-8853)

WARNING

**Orange Southwest Unified Union School District
(Orange Southwest School District)
For Braintree, Brookfield, and Randolph
ANNUAL SCHOOL DISTRICT MEETING
Monday, March 4, 2019**

TO THE LEGAL VOTERS OF RANDOLPH, BRAINTREE, and BROOKFIELD:

You are hereby notified that the Annual Meeting of the voters of Randolph, Braintree & Brookfield will be held in the Murray Auditorium at the Randolph Union High School in the Town of Randolph on Monday, March 4, 2019, commencing at 6:00 p.m.

NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.

Polls for voting on Articles VII, VIII, IX, X, XI, XII, & XIII will be open on Town Meeting Day, Tuesday, March 5, 2019 at the following locations and at the following times in each town:

Braintree: Braintree Town Clerk's Office from 9 a.m. to 7 p.m.

Brookfield: Brookfield Elementary School from 9 a.m. to 7 p.m.

Randolph: Randolph Town Hall from 7 a.m. to 7 p.m.

- ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2019.
- ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2019.
- ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2019.
- ARTICLE IV: To fill any vacancies existing or occurring on March 4, 2019.
- ARTICLE V: To hear and act upon the reports of the officers of the school district.
- ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.
- ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:
1. - One School Director from the residents of Randolph, VT for a term of three years.
- ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:
1. - One School Director from the residents of Randolph, VT for a term of three years.
- ARTICLE IX: To vote by Australian ballot on the following Orange Southwest School District Officer:
1. - One School Director from the residents of Brookfield, VT for a term of three years.
- ARTICLE X: To vote by Australian ballot on the following monetary item:
1. Shall the voters of the Orange Southwest School District approve the school board to expend \$19,401,527, which is the amount the school board has determined to be

necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,182.80 per equalized pupil.

ARTICLE XI: To vote by Australian ballot on the following monetary item:
1. Shall the voters of the Orange Southwest School District approve the transfer of \$400,000 in surplus funds from the 2017-2018 school year to the Facility Maintenance Reserve Fund?

ARTICLE XII: To vote by Australian ballot on the following monetary item:
1. Shall the voters of the Orange Southwest School District approve the transfer of \$129,376 in surplus funds from the 2017-2018 school year to the Transportation Reserve Fund?

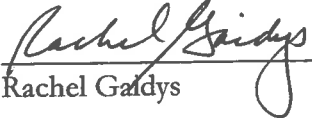
ARTICLE XIII: To vote by Australian ballot on the following monetary item:
1. Shall the voters of the Orange Southwest School District approve the transfer of \$130,000 currently in surplus funds for the Financial Systems Upgrade Reserve Fund which is no longer needed to a Special Education Fund?

DATED at Brookfield in the County of Orange and State of Vermont, this 14th day of January, 2019.


Laura Rochat, Chair

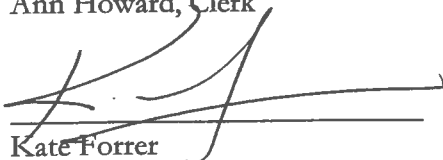

Melody DeFlorio

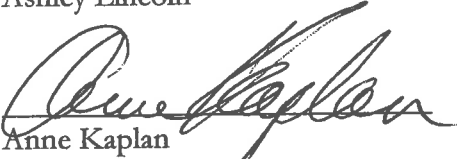

Paul Putney, Vice-Chair


Rachel Galdys


Ann Howard, Clerk


Ashley Lincoln


Kate Forrer


Anne Kaplan
OSSD School Board Directors

Received and recorded in the office of the Clerk of the Orange Southwest School District, in Randolph on January 24, 2019 before being posted.

ATTEST: 
Clerk

MINUTES

**Orange Southwest Unified Union District
(Orange Southwest School District)
For Braintree, Brookfield, and Randolph
ANNUAL SCHOOL DISTRICT MEETING
Monday, March 5, 2018
Randolph Union High School @ 6 p.m.**

Minutes to be approved at the OSSD Meeting on April 9, 2018

NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.

Board Members present: Angelo Odatto, Brooke Dingleline, Ann Howard, Paul Putney, Jennifer Messier,
Anne Kaplan & Kate Forrer

Administrators present: Layne Millington

Moderator: Peter Nowlan Treasurer: Joyce Mazzucco Clerk: Linda Lubold

Guests: Herbert Cutler, Sandra Cutler, Jane Kelly, Shirley Reid, Aaron Messier, Vickie Johnson, Emmett
Wold, Ron Wold, Clotilde Hryshko, Nancy Jacques, Roberta Hislop, Kevin Doering, Geoffrey
Doering, & Kathy Nowlan

Everyone stood for the pledge of allegiance. Board member introductions were made.

The meeting was called to order by Peter Nowlan at 6:07 p.m.

ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2018.

Joyce Mazzucco nominated Peter Nowlan for Moderator which was seconded by
Ann Howard. The motion passed by voice vote.

ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2018.

Brooke Dingleline nominated Linda Lubold for Clerk which was seconded by
Angelo Odatto. The motion passed by voice vote.

ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2018.

Brooke Dingleline nominated Joyce Mazzucco for School District Treasurer
which was seconded by Ann Howard. The motion passed by voice vote.

ARTICLE IV: To fill any vacancies existing or occurring on March 5, 2018.

No vacancies were existing or occurring.

ARTICLE V: To hear and act upon the reports of the officers of the school district.

A discussion was held regarding the Special Ed budget increase for next year due to students moving to our district and the need for outside placement for some students. State reimbursement and state level support for SPED costs due to the funding crisis, the RAVEN program and East Valley Academy were also discussed. The reduction of teaching staff at RUHS for next year was discussed due to the loss of student enrollment, recent review of class sizes, and student to staff ratios. Discussed elective classes possibly offered every other year, flexible pathways, transition to middle school and insuring challenging curriculum.

Ann Howard presented Angelo Odato a certificate from the Vermont School Board Association honoring his 22 years of service on our school boards.

Angelo Odato made the motion to accept the reports of the officers of the school district which was seconded by Kevin Doering. The motion passed by voice vote.

ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.

Shirley Reid made the motion which was seconded by Brooke Dingleline to authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof. The motion passed by voice vote.

Peter Nowlan reminded folks of the Australian ballot vote tomorrow with polling places and times.

A motion to adjourn the meeting at 6:46 p.m. was made by Kathy Nowlan which was seconded by Ann Howard.



Peter Nowlan, Moderator



Linda Lubold, Clerk

ORANGE SOUTHWEST UNIFIED UNION DISTRICT
(ORANGE SOUTHWEST SCHOOL DISTRICT)
RESULTS OF
BUDGET VOTE - TUESDAY, MARCH 6, 2018

ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of **Randolph, VT** for a term of three years.

Paul Putney	925	Blank 198	Spoiled 2
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Write In:

Anne Kaplan	5
Perry Armstrong	1
Kristin Chandler	1
Martha Hafner	1
Stephen Webster	1
Tom Ayers	1
Harvie Porter	1
Teresa Voci	1
Joel Tillberg	1
Edward Small	1
Vicki Palmer	1
John Duddie	1
Jacklyn Angell	1
Melody DeFlorio	1
Kevin Doering	1

ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of **Braintree, VT** for a term of three years.

Rachel Gaidys	884	Blank 251	Spoiled 2
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Write In:

Shannon Freeman	1
Anne Kaplan	1
Ann Howard	2
David Farnham	1
Mike Ferris	1
Ashley Lincoln	1

ARTICLE IX: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of **Bookfield, VT** for a term of three years.

Laura Rochat 890

Blank 246

Spoiled 3

Write In:

Kym Anderson 1

Nancy Jacques 1

Brian Baker 2

Brenda Flint 1

ARTICLE X: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of **Randolph, VT** to complete two years of a three year term.

Anne Kaplan 403

Melody DeFlorio 615

Blank 111 Spoiled 12

Write In:

James Yerrington 1

Edward Small 1

John Duddie 1

ARTICLE XI: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the school board to expend \$16,659,923, which is the amount the school board has determined to be necessary for the ensuing fiscal year. It is estimated that this proposed budget, if approved, will result in education spending of \$15,616.71 per equalized pupil.

YES 767 NO 342 Blank 27

ARTICLE XII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$769,599 in surplus funds from the 2016-2017 school year to the Facility Maintenance Reserve Fund?

YES 845 NO 256 Blank 34 Spoiled 1

ARTICLE XIII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$242,000 in surplus funds from the 2016-2017 school year to the Transportation Reserve Fund?

YES 857 NO 246 Blank 33

ARTICLE XIV: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$30,000 in surplus funds from the 2016-2017 school year to the Financial Systems Upgrade Reserve Fund?

YES 809 NO 291 Blank 36

ARTICLE XV: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$12,000 in surplus funds from the 2016-2017 school year to the Legal Services Fund?

YES 754 NO 341 Blank 40 Spoiled 1

Attest:



Linda S. Lubold, Clerk

SUPERINTENDENT'S REPORT: ANNUAL REPORT

January 14th 2019

Overview: To the Communities of Braintree, Brookfield, and Randolph

It is my pleasure and privilege to be writing my second Annual Report of the Orange Southwest School District. The past year has been one of great challenge and change; but also one of growth, progress, and celebration.

On the challenge side, we are now in the initial stages of addressing the very real and growing problem of trauma-related behaviors in the classroom; as well as the time and expense involved in dealing with those behaviors.

On the change side, you will notice that for the first time in many years, we are looking for a fairly significant increase in spending to address some long overdue updates to our academic program, and equally long overdue upgrades to our facilities. Over the past decade, the OSSD has exercised tremendous fiscal restraint by essentially level funding its budget. And while that is normally great news for taxpayers, when you understand how the State of Vermont funds education, you begin to realize that our fiscal responsibility has benefited every other Vermont city and town at the expense of our own children.

It is the time for us to begin making up some of that lost ground. Our students are performing below the state average – in some cases significantly - in Math especially, and we need to address those deficiencies now. Luckily, we are one of only a few schools whose enrollments have begun to increase – something that will continue if we are able to build new offerings and strengthen our current ones – and those increasing enrollments will offset some of our costs.

On the celebration side, you'll see in the School Principals' reports just how many incredible things are happening in our schools every day. From enhanced technology to international travel; athletics to drama; work-based learning to our many AP courses; every student in our schools has the opportunity to set high goals and the means to achieve them. We are blessed with a dedicated and committed faculty and staff; an extremely supportive community; and area businesses that are actively reaching out to engage with our students.

I invite you to take a few minutes to look through this report and then, if you have questions, concerns, or if you just want to learn more; attend one of our monthly Superintendent/community forums. I believe we're on the threshold of some very exciting times in the OSSD, and I am grateful for the trust you've placed in me to lead our district forward.

Education Funding in Vermont: Why the time to play catch-up is now

Years of level funding in the OSSD have been great news – for every other city and town in Vermont. Now it's time to rebuild – responsibly – what we as a school district have too long postponed.

For the past decade – even longer – the OSSD has shown tremendous fiscal responsibility in developing and passing (essentially) level-funded budgets. But if you understand how Education Funding works in Vermont, you quickly realize that every other Vermont town has reaped the benefits of our fiscal restraint, while OSSD facilities, and students, have lost a good deal of ground.

The time to address this imbalance is now. With our per-pupil spending cost below the state average and well below the state spending threshold, it's time to shore up our academic programs and perform some much-needed repairs to our infrastructure.

To give you an idea of where we currently stand, the OSSD spends approximately \$15,600 in education per equalized pupil, compared with a state average of \$15,900 and a spending threshold of \$18,300. What that means is that other districts in Vermont are spending that much (or in some cases more) on education, and OSSD taxpayers are funding it.

To better explain the negative impact that more than a decade of overly-constrained budgeting has had on our district, consider this: level-funding the non-salary portion of the budget is like compound interest in reverse. Every year costs such as salaries and insurance go up, which means the amount of money for items such as textbooks, technology, travel, professional development, advanced classes – essentially the very things we need to provide for our students – goes down. Over the past decade, reductions in these areas have had a negative impact on our services and programming. Further, this cycle is beginning to impact our ability to attract families to our community which makes it difficult to maintain and grow our enrollments.

Districts that offer diverse programs and services draw families to their communities, and as enrollments go up, so too does the funding they receive from the state to support education. In other words, you have to build it before they will come. If you are constantly reducing, the only expectation is that enrollments will decrease which will further reduce funding – and this is a vicious cycle we need to break.

While there have been discussions each year in the legislature over changing how education is funded throughout the state, nothing has seriously developed. For us, this is a good thing, because any increase to our budget this year will be spread out over, and paid for by, taxpayers across the state, making the impact on our local tax rate relatively small. Given that the OSSD has more than done its part over the last decade to be fiscally responsible in terms of the State's taxpayers, it would not be an abandonment of our civic duty to increase our budget this year after so many years of being fiscally constrained.

This year, we'll be asking the communities we serve for the funds we need to begin restoring – and repairing – what's been too long postponed. Specifically, we need to hire Math and Behavior Interventionists; we need to fund our public preschool; we need to begin our Therapeutic program; we need to increase our foreign language offerings at the middle and high school; we need to upgrade much of our infrastructure (HVAC, plumbing, etc); and we need to increase safety at our schools. All of these things – and more – have been put on hold for too many years, leaving us compromised and vulnerable. If we want to reverse the downward trends we've seen in both enrollments and academic performance, AND attract new families to our communities, the time to take action is now.

We know how to create a better district that will support enhanced student outcomes while attracting new families. We hope you will support us in this important effort.

The Changing Classroom Environment: How Trauma-Based Behaviors are Depleting Resources and Impacting Learning

Addressing these behaviors early and in a targeted classroom setting will help students succeed while decreasing long-term costs.

Over the past few years, there has been significant discussion across the district about the impact trauma-based student behaviors are having on school climate and academic performance. It is also no secret that this population is growing quickly in our schools and across Vermont. The time to deal with this issue is now, and not just for the benefit of our students (those with and those without trauma); but also as a way of reigning in the spiraling costs associated with addressing these behaviors.

This coming year, we will begin to build structures that will help disrupt the pipeline of students whose trauma experiences make it difficult for them to succeed in school. These

structures will target students in their early school years in order to prevent the behaviors from becoming so firmly ingrained that, in some cases, they become un-repairable. It is our intent to address the problem at the root versus remediating it down the line - *after* it has caused significant harm to their learning and the learning environment.

Yes, there will be an up-front cost to this, but the potential return on our investment is astronomical. Consider this: by the time they reach middle school, many of these students need to be placed in out-of-district programs at a cost-per-student of between \$30,000 and \$120,000 *plus* transportation, which can range between ten and forty thousand more. Those expenses directly impact our budget, and until we take steps to remedy the problem, they are only going to increase.

What's more, the changes we will implement will provide students who are dealing with trauma both resiliency and the ability to self-regulate their behaviors. This in turn, will help ensure their success, not only in school, but across their lifetimes, allowing them to be self-sufficient contributing members of our society. It will also improve the classroom environment for all students as these trauma-based behaviors frequently manifest themselves in ways that damage teaching and learning within a school which is an equally serious problem.

The plan to address these issues is twofold: First, is the establishment of public pre-school in each of our three towns. If the free and reduced lunch eligibility is reflective of the number of OSSD families affected by economic insecurity, then our school-based poverty rate across the district is about thirty-eight percent. While all students who attend pre-school are significantly better prepared for later academic success, this is more true for students who are experiencing poverty. Because nearly forty-percent of our families cannot afford private pre-school, creating a public pre-school will help ensure that all students have an equal and enhanced opportunity to succeed in later learning.

Another argument for a full day public preschool, and this is painful to state, is that the kind of adversity that leads to trauma-based behaviors typically has to do with some aspect of the home environment. Full-day pre-schools give students from difficult home situations the social and emotional skills to be resilient in the face of adversity. Studies have shown that positive experiences in preschool can literally "rewire" the circuitry of the brain in ways that promote stress reduction and self-regulation. Students in pre-school programs are less likely to need extensive and costly remediation down the line.

The bottom line? We can choose to invest a moderate amount up-front to realize (significantly larger) savings down the line, or we can continue the status quo, which is resulting in ten-to-fifteen percent yearly increases in spending on students with learning disabilities - spending on services which are less likely to remedy the needs of these students than if they were helped at an earlier age.

The second part of the plan is the establishment of an elementary Therapeutic Program. Remediating earlier is more effective and less costly than remediating later. Because we currently have a large number of students in the pipeline who exhibit severe trauma-based behaviors, we need a structure that will provide these students with the supports they need to internalize appropriate responses to stress and adversity. Our current structure of using one-to-one paraprofessionals with these students works in the here-and-now, but it does not provide any lasting benefit, and it may even reduce a student's ability to internalize appropriate behavior over time.

Under our current model, the paraprofessionals regulate the students' behaviors in the moment, but in doing so, prevent the student from acquiring these skills for themselves; in essence, they become dependent on constant adult supervision to function effectively. It is no coincidence that many of these students end up in out-placements down the line as those environments are ones that provide constant adult supervision.

To break this cycle, we are seeking to create a therapeutic program at the Randolph Elementary School (RES) that will change this dynamic. Using a licensed social worker (LSW) and

support staff, students of trauma will have a safe environment where they can learn and practice skills that will eventually provide them with the ability to self-regulate their behaviors. As students gain proficiency, they will spend more and more time in the regular classroom. When things go amiss, they can retreat to the therapeutic room, reflect on what happened, strategize a better way to move forward and return to the regular classroom to try it again. In the end, because the students are able to do for themselves, the district won't have to fund the cost of providing them with adults to do it for them.

Because of the cost of the program, we are only seeking to create it at Randolph Elementary. RES was chosen because of its central location, but it would include qualifying Brookfield and Braintree students as long as their parents approve of their attending RES for the remainder of their elementary years.

Post Script

It's important to recognize that neither of these structures is a quick fix. Both will have a small immediate impact, but the full strength of the impact will not be seen until three-to-four years down the road. The most successful investors are those that are in it for the long term, and we see these structural changes as long-term investments that will benefit our students and families across the totality of their lives.

2018 Randolph, Braintree, Brookfield Elementary Town Report

The OSSD Elementary Administrators are pleased to report that Braintree, Brookfield and Randolph Elementary Schools continue to provide the children of our towns with an outstanding educational experience. The Orange Southwest District's three elementary schools continue to work together effectively to capitalize on our shared resources and expertise to insure that each student is prepared for the next stage of his or her educational life. Our district is extremely fortunate to attract and maintain a community of highly-skilled and dedicated teachers and support staff who educate, inspire, and support our students. On behalf of all of the staff and families comprising Braintree, Brookfield, and Randolph Elementary, we express our gratitude to you, our neighbors, for your continuous positive support of our outstanding schools!

Our goal is to always provide a high-quality education to all of our students to justify the resources invested by the community. Our elementary schools continue to engage in a process of maximizing the opportunities to learn for all students within all content areas that emphasizes the importance of effective differentiated first instruction and early intervention supports for both academics and behavior for all students. Our professional development, curriculum coordination across grade levels and schools, refinement of our local assessments are all used to explicitly support and enhance the learning of our students.

For many children in our community, school is a safe haven in addition to a place of education. In order for many of our students to be available to learn, they need their basic life needs met as well as emotional and physical security, which we work hard to provide. Examples of this are our backpack program where food goes home on Fridays and before vacations for students in need, our district-wide farm to school program and the fresh fruit and vegetable program where

children explore new fruits and vegetables during snack times. Our students participate in farm to school taste-testings as well as part of our farm to school connection. Other ways we support the well-being of our students in making healthy life choices is through our Law Enforcement Against Drugs (LEAD) program. Our elementary schools partner with the Orange County Sheriff's Department to provide this rich learning experience for our children to explore healthy choices that include building self-esteem and making positive life choices.

We are committed to effectively educating and nurturing each individual child to prepare them for the next stages of their lives and beyond. In our schools we expand our classrooms in a variety of different ways such as: trips to historical sites such as the Freedom Trail and Plimoth Plantation and science trips to snorkel in the White River, visiting the bog and hiking Mt. Cardigan. We also bring enrichment opportunities to our classrooms with artists-in-residencies, Montshire traveling science workshops, School-to-Farm partnerships, and the Four Winds nature program. In addition, our teachers have a passion for learning that they share with our students on a daily basis. They work hard to find fun and interesting ways to engage children in learning through activities like weaving, through STEM projects, dancing and singing, building, acting, providing real-world audiences for work and partnering with other experts in the community and within the district.

We are fortunate to have many volunteers who support us throughout the year. We are indebted to our PAWS Reading Program volunteers, our library volunteers, Four Winds parent volunteers, LEAD instructors, and the chaperones or helpers for many school events across the grade levels who lend a hand and enhance the learning opportunities for our students. Randolph Technical Career Center (RTCC) staff and students also volunteer their time and care both in our schools and at the Tech Center. The local Rotary Club volunteers their time and resources to our annual Run for Health event and provides all our first graders with a personalized book of their own. We are so grateful to all for their service.

In addition to receiving, we believe in instilling the need to give back to their community. We do this through education and modeling in community circles within the school and apply this learning to the greater community. We do this through Student Council and as whole-school initiatives such as: Pennies for Patients, Food Shelf donations, honoring our Veterans at an assembly each year and children singing and dancing at Menig during the holiday season.

As we look to the future and consider the path ahead for our three elementary schools, we are committed to a long-term vision of a high-quality education for each child beginning with pre-school. With your ongoing support, we believe that our schools will continue to successfully prepare our youngest citizens to pursue their dreams and become contributing members of society well into the future. We invite you to visit us, share your ideas, or ask questions, and become active partners in shaping the lives of our town's most precious resource -- our children.

From the Principals...

Dear members of the Randolph Union School community:

It is our privilege to provide you with this update on how your community school is doing this year: the proud traditions we maintain, the strong new initiatives we have implemented, and the many other activities and opportunities that happen here every day.

We have so much to be proud of and grateful for, even as we acknowledge the challenges and hard work that still lie ahead. Fortunately, we have passionate and professional faculty and staff who come here every day, ready to get that work done.

This year, in addition to our three unified towns, there are 11 other towns from which families choose to send their children to our school: Bethel, Chelsea, Roxbury, Hancock, Granville, Pittsfield, Rochester, South Royalton, Stockbridge, Tunbridge, and Washington. We take that as a strong indication that we are a school with a lot to offer and that we are headed in the right directions.

Some updates from the past year include:

- For a third year in a row, our four-year graduation rate is higher than state averages, at 90% or greater. We believe strongly that our focus on “Rigor, Relevance, and Relationships” has a lot to do with that, and we’ll circle back to this thought below.
- SATs: In 2017 (most recent scores available) our students achieved on par with other VT schools and outscored the national average.
- AP Courses: We continue to offer a growing number of Advanced Placement (AP) courses. AP classes follow a national curriculum and learning is assessed through a national exam. We currently offer AP courses in Biology, Calculus, Statistics, Physics, Literature and Composition, Language and Composition, World History and US history. We also offer “Spanish 5” for students who have excelled in our World Languages program.
- Exciting New Electives Project Based Learning Classes: Music Theory, Digital Music, Food Systems, Racial Justice, Brain Science and School Reform, Archeology.
- The Innovation Center: This new space, developed with support from the Tarrant Institute, fosters learning and projects that combine traditional tools (hammers, screwdrivers, and wrenches) with sophisticated modern tools (3-D printers and laser cutters). In the “IC” students literally see their learning come to life, and learn skillsets important to careers of all kinds.
- SBAC: From school year 15-16 to 16-17, we saw improvements in standardized test scores, including big increases, by more than 20 percent, in the number of students who scored proficient or above in 8th grade English, 11th grade English, and 8th grade Math.
- College Acceptances: Speaking of college and career, our students continue to be accepted to some of the nation’s most competitive colleges and universities, including this list of schools attended by graduates of the past four years: Hamilton College, Hampshire College, Landmark, Macalester College, Middlebury College, Bard College, Columbia, Syracuse, Pratt School of Design, McGill University, Rensselaer Polytechnic Institute, University of Chicago.

When a school is able to maintain a strong graduation rate and send students to the nation's best colleges, all while improving its course offerings and test scores, it points to a level of commitment and dedication not only on the part of the faculty and administration, but from the community as a whole. Without the support we receive from our wider community, we would not be seeing the successes we are seeing.

We also trace our strength as a school to our three-fold focus on rigor, relationships, and relevance. These interlinked "3 Rs" are a defining feature of RU and key to helping students appreciate, pursue, and realize their potential.

Positive relationships build a foundation of trust that allows students to flourish both academically and social-emotionally. Our advisory system, restorative justice disciplinary interventions, project-based learning (PBL) classes, and long list of co-curricular clubs and activities give us many opportunities to build these bonds.

We are especially proud of the breadth of co-curriculars at RU. Whether it's the cooking club, our Gay-Straight Alliance (GLOW), the Racial Justice Alliance, foreign exchange travel to Japan and Germany, the Beading Club, National Honor Society, Robotics, the drama program or one of our 36 athletic teams – just to name a few – countless students build relationships, express their identities, and pursue their passions in ways that are helping them develop the skills that will carry them into the next stages of their lives.

Relevance in the curriculum is another area of focus for us. This takes many different forms: strong connections to local businesses through our office of Career and Workforce Development, the mentors and community panels that sustain Senior Project, our Sports and Music Boosters, and curriculum topics that tie directly to the needs of our community and broader society. From middle school integrated studies units, through high school PBLs focused on contemporary problem-solving and service learning, we place a priority on real-world relevance in our classes. (We hope you will visit our website to have a fresh look at our Course Catalogue to see descriptions of some of these courses!) Indeed, we recently had students and professors from Middlebury College visit to learn more about our work in this regard. One of the professors shared these words of praise: *"You are doing very important work grounded in a coherent vision for learning in community. Impressive."*

By paying attention to relationships and relevance, we are creating the kind of fertile ground that supports rigorous and exciting learning. We are proud of all that is happening here at RU as we endeavor to build a learning environment that strives to meet the needs of every student. It's a daunting task, but it's made vastly easier through the support of a caring and committed faculty, the dozens of volunteers and community members who engage with us every day, and the many unsung heroes that walk our hallways, from our kitchen staff to our bus drivers; from our coaches to our paraprofessionals; from our maintenance crew to our tech team.

Without all of you, there would be no us, and for that, we are profoundly grateful.

Sincerely,
T. Elijah Hawkes, Principal
Caty Sutton, Associate Principal

Annual Report/Directors Update

January 2019

RTCC offers students an opportunity to learn from one of thirteen different pathways that can lead to college or career placements. We value and appreciate the community's support of our teachers, staff, and center. We hope you see the return from your investment, and thank you for validating our student outcomes by approving our budget.

So What Do You Get From RTCC?

- ✓ A school whose teachers care deeply about our students and in helping them connect with what's important to them and to gain skills (technical, academic, personal) so students are able to 1) make the most of their education and 2) start on a path toward college, career and beyond.
- ✓ Students receive an extremely high quality technical education program. Every program is organized around industry-approved competencies so that students learn exactly what is "prescribed" by our state and national business leaders. Programs then benefit from the review and advice of nearly 65 local program advisory board members.
- ✓ Students receive quality Math and English instruction and are able to access support for SAT, Accuplacer, and other entry exams into the post-secondary world of education. Students also receive one on one support and help from our Student Services Academic Center for all course work.
- ✓ Students leave our programs truly "College and Career Ready" and earn college credit upon successful completion of their technical programs and by taking college courses outside of their programs as well.
- ✓ Every program provides opportunities for students to learn and apply state-of-the-art skills that are important components of their field of study. Students get to use current software and equipment that is exactly what they will experience when they go on to college and career.
- ✓ Programs also provide students a way to earn valuable industry-recognized certifications (IRCs) putting them well ahead of students who don't participate in technical education. This past year, our student body of over 115 students earned over 300 individual "IRCs."
- ✓ Every year almost all of our students participate in some kind of business-based experience from business tours to guest speakers. More than half of our students participate in formal internships or multiple job shadows of varying intensities with over 90 business partners throughout the region. These "co-ops" may be paid or unpaid, long- or short-term but they all help our students to clarify their college and career plans, gain experience, and often propel them into a paid position. Businesses from across our region welcome RTCC students and often celebrate how prepared they are for working in the real world.

Accomplishments School Wide

- ASVAB Testing- This year 126 students took the ASVAB test. The ASVAB is a career assessment tool that can help students identify which career areas that they are best suited for based on looking at both their aptitudes and their interests. Because this is an aptitude test it doesn't just tell students what they are currently good at, it also helps them to discover strengths and career paths that they weren't aware of...yet.
- November 9th Honor Roll & Student of Quarter Assembly (21 students earned High Honors & 51 earned honor roll, 13 Students of Quarter)

Email jgingold@orangesouthwest.org | **Phone** (802) 728-9595 | **Fax** (802) 728-9596
Randolph Technical Career Center, 17 Forest Street, Randolph, VT 05060 | orangesouthwest.org/rtcc

- IRC Certifications- Game of Logging, CPR, First Aid, Alive @25, and FEMA
- Use VT State Equipment grant to purchase; Powermatic Lathe for Construction Trades Management, Mini Tractor for Diversified Agriculture, and a CNC 4X4 Star Lab for Advanced Manufacturing
- Hosted TEGA CTE Guidance Counselor meeting from 17 CTE centers
- Starting January 21st, we are planning to have students place cell phones in a case, which locks during class times. 11 out of our 13 programs are participating. Students will be able to access their phones during lunch time.

Work Based Learning Update

Work Based Learning provides RTCC students with practical experience and opportunities to interaction with professionals from industry in order to extend and deepen the learning that happens in our Programs as well as supporting the development of college and career readiness.

Semester One of our Work Based Learning Program has looked like this:

We provided opportunities that helped RTCC students earn 195 Industry Recognized Credentials.

70 students earned their Alive@25 certificate. This course was developed by the National Safety Council and taught by the Vermont Association of General Contractors. The goal of the course is to demonstrate how young drivers can take greater responsibility for their driving behavior through focusing on behavior, judgment, decision making, and consequences while providing tools for making positive choices.

125 students earned American Heart Association certificates in CPR and First Aid, Pediatric CPR and First Aid, and Basic Life Support (BLS) for Healthcare Professionals. These courses teach both single-rescuer and team basic life support skills for application from construction sites to professional healthcare facilities.

We have also had 49 guest speakers in the College and Career Lab. These speakers, from multiple industries and backgrounds, have shared their unique perspectives on what the “real world” looks like, what their career paths are available, the educational paths available after high school, and to also offer some words of advice along the lines of “this is what I wish I knew when I was your age.”

Outside of RTCC students have participated in 31 experiences ranging from Job Shadows to paid Internships. Many of these internships have already led to full-time job offers for students after graduation.

In partnership with the Community College of Vermont the Work Based Learning Program is supporting the development of college and career readiness for students from five different Programs by offering a dual enrollment course Intro to College and Careers.

RTCC is also working with the Center for Achievement in Public Service and Change the Story Vermont to create a Train-the-Trainer workshop for all of Vermont's Work Based Learning Coordinators. The goal of this workshop (January 24th at Castleton University) is to provide instruction for educators in the prevention of sexual harassment in the workplace that is appropriate for students in high schools and career and technical education centers. This training will provide a framework and tools for educators to then bring the workshop to their own classrooms across Vermont.

And, perhaps most importantly we work on a daily basis with students on developing habits of professionalism, communication skills (face-to-face, phone and email, exploring education after high school, career pathway planning, and more.

Community Service & Awards at RTCC

Do you realize the community service our programs contribute out into the area? Randolph Technical Career Center students have donated cookies to local area organizations. Students in our Automotive Technology program service automobiles for the elderly and our Public Safety students hung wreaths for the downtown Randolph community. Education Services students volunteer at the RES preschool, senior center and read to children, play bingo, and learn about the socialization of different

Learn more at orangesouthwest.org/rtcc

generations. Diversified Agriculture students have grown vegetables for the food shelf and OSSD food service so students can eat local greens. Environmental Resource Management students have cleared forests and milled trees for local community members and local cemetery. Our Construction Trades program is assisting with the Habitat for Humanity house in Randolph this year. RTCC is a proud member of your community and we are happy to give back. Through the service learning our students are engaged in the professional skills it will take out in the real world to network, communicate, and foster development.

One other service RTCC contributes towards students is our **Food for Thought** initiative. On the last Friday of each month every student has the opportunity to bring home a bag of groceries. This includes, non-perishable goods that can be heated and cooked at home. Around 33% of our student population is free and reduced lunch, but that only counts the families that complete the applications. We realize how important it is for students to be able to learn, and that means not being hungry. Our **Food for Thought** program is 100% fundraised by our students and staff. We have also received donations from the American Legion, GW Plastics, Randolph Shaws, and many other businesses and individuals. Thank you for your contributions.

Industry Recognized Certifications (“IRC”)

All of our 13 technical programs, offer students the chance to earn valuable industry-recognized certifications. In addition to being requested and accepted by business and industry, these “IRCs” are another way our students and programs demonstrate competence. These certifications include Licensed Nursing Assistant, FEMA Emergency Responder, the premier international forestry certification (Game of Logging), OSHA 10 safety training, Vermont Department of Motor Vehicle Inspection License and many more. As always, we are looking to expand the IRC opportunities throughout all programs.

College Courses & Dual Enrollment Credit

Students can take two **free** courses at over 20 Vermont Colleges via their sending school and are able to access additional “Fast Forward” college credits for such courses as Digital Filmmaking and Environmental Science, through the Community College of Vermont and Vermont Technical College. Taking college classes and earning college credit while still enrolled in high school helps our students understand the demands of college and helps them make the “leap” from high school to post-secondary education. RTCC works with a variety of colleges and universities to connect our programs to theirs.

Other “dual enrollment” & Articulation options available at RTCC include, but not limited to:

- ✓ Students who complete Automotive Technology receive 3 credits at New Hampshire Manchester Community College.
- ✓ Students in the Education Services program have access to up to 12 credits at CCV.
- ✓ Graphic Arts students can opt for up to 9 credits at Lyndon State for their work and are taking Graphic Arts I at CCV.
- ✓ Environmental Resource Management students earn 3 credits at Paul Smith’s college for completing our program.
- ✓ Business Management students earn college credits by completing Accounting 1 & Introduction to Business Management at CCV and Personal Finance at VTC.
- ✓ Our Digital Film program through RTCC, students can earn credit for Introduction to Digital Film at CCV.
- ✓ RTCC Health Careers can take Medical Terminology at River Valley Community College of New Hampshire for college credit.
- ✓ Students in Diesel Technology can earn college credit and advanced placement at Ohio Technical College.
- ✓ In the past three years RTCC students who have participated in Dual Enrollment course work has increased by 20%.

Learn more at orangesouthwest.org/rtcc

Technical Portfolio Project

RTCC students complete a Technical Project. This year our project is a Digital Portfolio, using the Protean web based site. Students are required to complete these objectives as well as a personal project related to their program. We hope you come to see our student projects on May 9, 2019, and you can see what is included in the portfolio.

There is not enough room in this report to describe the accomplishments of all of our programs so, please, **check out and follow us on Twitter @RTCC_VT or www.facebook.com/rtcc/** Check out the professional-level work in all our programs from the service our Automotive Technology Program completes for our community members vehicles, the real world experience our Health Careers program participates at Menig Center, the Education Services Program internships at many of the Pre-K schools in the area, and the Friday Night Dinners our Culinary Arts program offers (and much, more) visit our website at www.orangesouthwest.org/rtcc to see what's happening at RTCC! The site now includes easy access to program information, applications for enrollment, and other RTCC information.

I could go on and on with what feels like an endless number and variety of tremendous experiences that our teachers and staff provide and our students take advantage of, but space simply does not allow. To the voters of Randolph, Braintree & Brookfield, thank you for your ongoing support. We take seriously the public's trust that we are making the best use of your very hard earned dollars.

Respectfully submitted,

Jason Gingold, Director



RTCC
Programs

Advanced Manufacturing • Agricultural Technology • Automotive Technology • Construction Management Trades
Business Management • Criminal Justice / Public Safety • Culinary Arts • Diesel Technology
Digital Filmmaking • Education & Social Services • Environmental Resource Management
Graphic Arts • Health Careers • Work Based Learning •

Learn more at [orangesouthwest.org/rtcc](https://www.orangesouthwest.org/rtcc)

To the Communities of Braintree, Brookfield, and Randolph:

It is my pleasure to provide you with this second Annual Report of the consolidated Orange Southwest School District. First and foremost, our schools are caring, innovative, and exciting places of learning and growth. We have confidence in the commitment, professionalism, and dedication of our staff; and are thankful to be part of the supportive and engaged communities to which we belong.

As those of you who have attended one or more of Supt. Millington's frequent community forums can attest, our new superintendent has wasted no time in addressing a range of issues around curriculum development and academic success. As we complete our second year as a consolidated district, here are just a few of the areas on which we as a board, with Layne's guidance and expertise, are now focusing:

- The development and implementation of a elementary science program based on the common core standards of teaching and learning.
- A renewed focus on mathematics, with the goal of redressing gaps in student knowledge, by the addition of staff specialists while a comprehensive K-12 math curriculum is developed.
- The creation of a third preschool within the district, so that a preschool at each of the 3 elementary schools is in place by the fall of 2019. Full-day preschool options at one or more of the schools, is also being considered.
- The creation of a therapeutic program at Randolph Elementary School to address the growing impact of trauma-based behaviors.
- And finally, the replacement of the RAVEN building, which is long overdue for the update. RAVEN is a cooperative venture between the OSSD and surrounding schools to serve a small group of students that benefit from the grade 9 - 10 pre-technical program.

Since the fall of 2017 RUHS administrators have been hosting monthly discussions with parents, teachers and community members to address issues of concern and delve into creative solutions. If you haven't attended one of these forums, we encourage you to attend, listen and share your thoughts, ideas, and expertise, and become involved in these ongoing efforts to effect change.

After a period of declining enrollment, we are pleased to report that student numbers are ticking upwards. We have added bus routes to Chelsea and Rochester this year to make it easier for interested students to attend RUHS. We are also seeing growing classes at all three elementary schools, an increase which looks to continue.

Finally, we are excited about the launch of RTCC's new program, Advanced Manufacturing. With hands-on learning spanning skills from computer assisted design

to welding, students are making valuable connections with area businesses and with VTC.

Through these, and other, initiatives we are striving to meet our goal of improved educational and social outcomes for all of our students. We are proud of our international travel and study opportunities, of the wide range of athletic and co-curricular activities we offer, of our expanded theater program, and of opportunities for community connections with our Project Based Learning initiatives. Our students are indeed being given ***the knowledge, skills, and tools they need to be prepared for the next stages of their lives; which justify the resources invested by the community.*** That's our mission, and we are proud of our ongoing efforts towards success.

Sincerely,

Laura Rochat, on behalf of the OSSD Board



FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA
Michael L. Segale, CPA
Sheila R. Valley, CPA
Teresa H. Kajenski, CPA
Donald J. Murray, CPA

To the Board of School Directors of the Orange Southwest School District,

We are engaged to audit the financial statements of the governmental activities and each major fund of Orange Southwest School District as of and for the year ended June 30, 2018.

The audited financial statements will be available for public inspection at the office of Orange Southwest School District located at 24 Central Street, Randolph, Vermont when they are completed.


Sincerely,

Fothergill Segale & Valley, CPAs

ORANGE SOUTHWEST SCHOOL DISTRICT BUDGET SUMMARY

	2017-18 BUDGET	2017-18 ACTUAL	2018-19 BUDGET	2019-20 PROPOSED	DIFFERENCE
1 GENERAL FUND					
<u>REVENUE:</u>					
A. LOCAL REVENUE	879,445	960,846	883,613 0.47%	963,818 9.08%	80,205
B. SPECIAL PROGRAMS	1,479,897	1,473,172	1,816,597 22.75%	2,189,357 20.52%	372,760
C. STATE REVENUES	13,947,936	13,893,491	13,959,713 0.08%	15,371,874 10.12%	1,412,161
D. FEDERAL FUNDS	0	0	0	876,478	
E. BEGINNING BALANCE:	0	0	0	0	0
TOTAL REVENUE	16,307,278	16,327,509	16,659,923 2.16%	19,401,527 16.46%	2,741,604
<u>EXPENDITURES:</u>					
E. INSTRUCTION	7,020,587	6,609,071	6,760,058 -3.71%	7,307,188 8.09%	547,130
F. SPECIAL EDUCATION	2,379,625	2,312,469	2,805,007 17.88%	3,512,797 25.23%	707,790
G. ADMINISTRATION	1,063,519	1,025,014	1,103,928 3.80%	1,111,894 0.72%	7,966
H. CENTRAL OFFICE	682,541	588,902	625,817 -8.31%	661,885 5.76%	36,068
I. SUPPORT SERVICES	1,126,266	1,103,153	1,307,233 16.07%	1,570,502 20.14%	263,269
J. MAINTENANCE	1,771,411	2,100,680	1,771,411 0.00%	1,988,535 12.26%	217,124
K. TECHNOLOGY	458,610	333,262	480,925 4.87%	501,835 4.35%	20,910
L. TRANSPORTATION	539,418	505,304	534,951 -0.83%	608,456 13.74%	73,505
M. OTHER EXPENSES	307,240	305,196	298,576 -2.82%	102,170 -65.78%	-196,406
N. TECHNICAL EDUCATION	790,750	740,023	800,250 1.20%	855,000 6.84%	54,750
O. PRE-SCHOOL	167,311	158,395	171,767 2.66%	304,787 77.44%	133,020
SCHOOL TOTAL:	16,307,278	15,781,469	16,659,923 2.16%	18,525,049 11.20%	1,677,356
P. FEDERAL FUNDS	0	0	0	876,478	876,478
P. SURPLUS/DEFICIT	0	546,040	0	0	0
TOTAL EXPENDITURES	16,307,278	16,327,509	16,659,923 2.16%	19,401,527 16.46%	2,741,604

The 2017-18 financials as presented are true and accurate to the best of my knowledge:


 Joyce Mazzucco, OSSD Treasurer

ORANGE SOUTHWEST SCHOOL DISTRICT - REVENUE

Account Name	2017-18 Budget	2017-18 Actual	2018-19 Budget	2019-20 Proposed	Under (Over)
<u>LOCAL REVENUES:</u>					
Tuition	103,700	213,883	125,000	290,000	165,000
Overhead Tuition	98,000	117,147	40,000	40,000	0
Transportation	62,000	58,085	60,000	58,000	-2,000
Interest	63,250	69,490	60,000	62,000	2,000
Lease Land - Brookfield	0	5	0	5	5
Athletic Fees	4,000	4,490	0	0	0
Contracted Services	24,490	24,490	24,640	25,840	1,200
OSSU - Maint & Tech Contracted Svc	0	0	0	0	0
RTCC - Shared Services	437,765	437,765	441,623	441,623	0
Admin Svcs - EPSDT	1,000	2,215	1,000	1,500	500
Admin Svcs - VIP	0	0	0	0	0
Admin Svcs - RAVEN	14,500	14,960	44,200	44,200	0
Rental Income	650	808	650	650	0
SWP - Salary Reimb	70,090	0	86,500	0	-86,500
Prior Year Refunds	0	17,509	0	0	0
Total Other Revenues:	879,445	960,846	883,613	963,818	80,205
<u>SPECIAL ED:</u>					
Core Block Grant	357,647	357,647	343,550	348,987	5,437
Special Ed Reimbursement	908,000	829,408	1,038,200	1,300,500	262,300
State Placed Students	0	164,625	180,454	447,670	267,216
Extraordinary Reimbursement	0	38,563	60,750	24,700	-36,050
Essential Early Ed	65,695	61,911	68,301	62,500	-5,801
IDEA-B - Pre-School	57,650	0	58,730	0	-58,730
IDEA-B	63,310	0	66,612	0	-66,612
Excess Costs Reimbursement	27,595	21,018	0	5,000	5,000
Total Special Ed	1,479,897	1,473,172	1,816,597	2,189,357	372,760
<u>STATE REVENUES:</u>					
State Technical Centers	425,250	420,437	412,250	410,000	-2,250
State Education Fund	13,121,980	13,040,542	13,202,240	14,565,668	1,363,428
Health Care Recapture	0	16,578	-46,443	0	46,443
State Transportation	220,000	233,582	210,960	215,000	4,040
Small Schools Grant	177,706	177,706	177,706	177,706	0
Driver Education	3,000	4,646	3,000	3,500	500
Total State Revenues	13,947,936	13,893,491	13,959,713	15,371,874	1,412,161
BEGINNING BALANCE:	0	0	0	0	0
SCHOOL TOTAL:	16,307,278	16,327,509	16,659,923	18,525,049	1,865,126
<u>FEDERAL FUNDS:</u>					
IDEA - B	0	0	0	202,846	202,846
IDEA - B - PreSchool	0	0	0	143,632	143,632
Title I and II - School Wide	0	0	0	415,000	415,000
Medicaid	0	0	0	95,000	95,000
EPSDT	0	0	0	20,000	20,000
Total Federal Funds	0	0	0	876,478	876,478
TOTAL VOTER APPROVAL:	16,307,278	16,327,509	16,659,923	19,401,527	2,741,604

**ORANGE SOUTHWEST SCHOOL DISTRICT -
EXPENDITURES**

Account Name	2017-18 Budget	2017-18 Actual	2018-19 Budget	2019-20 Proposed	Balance Under (Over)	Percent Inc/Dec
<u>INSTRUCTION:</u>						
Salaries	4,513,150	4,257,144	4,233,760	4,462,760	229,000	5.41%
Benefits	1,614,608	1,441,729	1,593,085	1,735,143	142,058	8.92%
Drivers Education	2,700	83,233	2,700	3,500	800	29.63%
Remedial/Interventionist Service	118,569	26,220	108,473	50,245	-58,228	-53.68%
Testing/Tutorial/OT-PT Svcs	3,675	5,708	6,525	12,225	5,700	87.36%
Contracted Services	19,000	37,535	9,000	36,700	27,700	307.78%
Staff Training	46,441	52,045	57,195	173,049	115,854	202.56%
Co/Extra Curricular	302,900	355,853	384,151	418,126	33,975	8.84%
Tuition	80,000	59,844	54,000	54,000	0	0.00%
Travel/Field Trips	53,000	60,325	51,989	68,589	16,600	31.93%
Supplies/Textbooks/Equip	266,544	229,435	259,180	292,851	33,671	12.99%
Total Instruction	7,020,587	6,609,071	6,760,058	7,307,188	547,130	8.09%
<u>SPECIAL EDUCATION:</u>						
Salaries	1,273,665	1,206,202	1,286,236	1,473,782	187,546	14.58%
Benefits	522,212	343,972	541,876	681,031	139,155	25.68%
Contracted/Prof Services	0	480	0	0	0	
Transportation	32,800	92,815	72,500	190,000	117,500	162.07%
Travel/Conferences	9,000	8,804	8,700	9,700	1,000	11.49%
Supplies/Textbooks/Equipment	25,100	21,281	25,500	25,400	-100	-0.39%
Tuition	130,000	357,029	450,179	566,625	116,446	25.87%
Testing/Tutorial/OT-PT Svcs	138,600	114,139	166,500	367,820	201,320	120.91%
Speech Services	248,248	167,747	253,516	198,439	-55,077	-21.73%
Total Special Education	2,379,625	2,312,469	2,805,007	3,512,797	707,790	25.23%
<u>ADMINISTRATION:</u>						
Salaries	716,045	734,951	742,256	740,265	-1,991	-0.27%
Benefits	257,679	228,221	272,442	281,634	9,192	3.37%
Repairs/Maint	8,000	83	8,900	8,900	0	0.00%
Postage/Telephone	21,700	26,951	30,500	30,700	200	0.66%
Travel	8,500	12,268	8,500	8,800	300	3.53%
Supplies/Equipment	51,595	22,541	41,330	41,595	265	0.64%
Total Administration	1,063,519	1,025,014	1,103,928	1,111,894	7,966	0.72%
<u>CENTRAL OFFICE:</u>						
Salaries	437,358	380,274	395,190	400,655	5,465	1.38%
Benefits	162,883	133,511	150,627	174,080	23,453	15.57%
Contracted Services	24,000	10,486	21,000	25,000	4,000	19.05%
Legal Fees	0	0	0	0	0	
Staff Development	1,000	2,535	2,000	2,000	0	0.00%
Repairs/Maintenance	13,000	12,782	13,000	14,000	1,000	7.69%
Board Expense	0	0	0	0	0	
Building Construction	0	0	0	0	0	
Insurance	0	0	0	0	0	
Travel	6,750	2,857	6,750	5,900	-850	-12.59%
Supplies/Equipment	37,550	46,457	37,250	40,250	3,000	8.05%
Total Central Office	682,541	588,902	625,817	661,885	36,068	5.76%
<u>SUPPORT SERVICES:</u>						
Guidance	336,430	366,524	379,341	463,017	83,676	22.06%
Behavioral Interventionists	0	0	123,515	265,729	142,214	115.14%
School Nurse	207,176	203,716	210,313	227,820	17,507	8.32%
Media Services	276,133	263,941	282,812	292,171	9,359	3.31%
Curriculum Develop	18,037	2,776	18,037	23,250	5,213	28.90%
C.A.R.	25,500	7,371	25,500	25,500	0	0.00%
Teacher Mentoring	10,000	7,776	10,000	34,300	24,300	243.00%
Board of Education	129,090	106,311	127,715	108,715	-19,000	-14.88%
Legal Fees	40,000	77,325	50,000	50,000	0	0.00%
Fiscal Services	83,900	67,413	80,000	80,000	0	0.00%
Total Support Services	1,126,266	1,103,153	1,307,233	1,570,502	263,269	20.14%
<u>MAINTENANCE:</u>						
Salaries	579,900	521,684	524,800	558,105	33,305	6.35%
Benefits	336,600	176,317	288,885	318,805	29,920	10.36%
Contracted Services	32,000	98,564	70,000	95,000	25,000	35.71%
General Liability Ins	68,000	48,357	64,200	64,200	0	0.00%
Repairs/Maintenance	125,286	334,102	220,951	221,000	49	0.02%
Utilities	406,200	345,150	369,500	392,550	23,050	6.24%
Supplies/Travel/Equipment	131,300	199,949	140,950	179,500	38,550	27.35%
Care of Grounds	69,400	85,456	69,400	142,350	72,950	105.12%
Reserve - Repairs/Maint	0	278,513	0	0	0	
Vehicle Services	22,725	12,589	22,725	17,025	-5,700	-25.08%
Total Maintenance Svcs	1,771,411	2,100,680	1,771,411	1,988,535	217,124	12.26%

**ORANGE SOUTHWEST SCHOOL DISTRICT -
EXPENDITURES**

Account Name	2017-18 Budget	2017-18 Actual	2018-19 Budget	2019-20 Proposed	Balance Under (Over)	Percent Inc/Dec
<u>TECHNOLOGY:</u>						
Salaries	192,482	114,761	225,925	231,630	5,705	2.53%
Benefits	73,478	36,731	59,350	71,555	12,205	20.56%
Contracted Services	15,500	22,074	15,500	15,500	0	0.00%
Lease Payment	108,500	76,865	108,500	108,500	0	0.00%
Repairs/Maintenance	2,000	2,750	2,000	2,500	500	25.00%
Supplies	41,650	59,731	69,650	72,150	2,500	3.59%
Equipment	25,000	20,349	0	0	0	
Total Technology	458,610	333,262	480,925	501,835	20,910	4.35%
<u>TRANSPORTATION:</u>						
Salaries	230,500	218,258	238,450	246,185	7,735	3.24%
Benefits	54,383	40,836	48,641	51,666	3,025	6.22%
Tuition Student Transportation	0	13,296	0	41,380	41,380	
Contracted Svcs/Rent	0	0	48,010	61,325	13,315	27.73%
Travel/Conferences	100	75,064	100	100	0	0.00%
Repairs/Supplies/Equip	93,685	47,179	49,000	49,300	300	0.61%
Diesel Fuel	60,750	10,672	50,750	58,500	7,750	15.27%
Bus Fund Reserve	100,000	100,000	100,000	100,000	0	0.00%
Total Transportation	539,418	505,304	534,951	608,456	73,505	13.74%
<u>OTHER EXPENDITURES:</u>						
Food Service Transfer	22,000	22,609	22,000	22,000	0	0.00%
Debt Service	220,690	220,676	208,275	17,670	-190,605	-91.52%
Title 1 Grants	0	0	0	0	0	
EEE Services	64,550	61,911	68,301	62,500	-5,801	-8.49%
Total Other Expenditures	307,240	305,196	298,576	102,170	-196,406	-65.78%
<u>TECHNICAL EDUCATION:</u>						
State - Act 68	425,250	420,437	412,250	410,000	-2,250	-0.55%
Local Tuition	365,500	319,586	388,000	445,000	57,000	14.69%
Total Tech Education	790,750	740,023	800,250	855,000	54,750	6.84%
<u>PRE-SCHOOL</u>						
Salaries	81,265	82,705	84,107	182,015	97,908	116.41%
Benefits	29,676	31,194	31,290	55,932	24,642	78.75%
Tuition/Partnerships	50,000	33,006	50,000	50,000	0	0.00%
Supplies/Travel/Equip	6,370	11,490	6,370	16,840	10,470	164.36%
Total Pre-School	167,311	158,395	171,767	304,787	133,020	77.44%
SUPRLUS/DEFICIT	0	546,040	0	0	0	
<u>SCHOOL TOTAL:</u>	16,307,278	16,327,509	16,659,923	18,525,049	1,865,126	11.20%
<u>FEDERAL FUNDS:</u>						
IDEA - B	0	0	0	202,846	202,846	
IDEA - B - PreSchool	0	0	0	143,632	143,632	
Title I and II - School Wide	0	0	0	415,000	415,000	
Medicaid	0	0	0	95,000	95,000	
EPSDT	0	0	0	20,000	20,000	
Total Federal Funds	0	0	0	876,478	876,478	
TOTAL VOTER APPROVAL:	16,307,278	16,327,509	16,659,923	19,401,527	2,741,604	16.46%

ORANGE SOUTHWEST SCHOOL DISTRICT
ESTIMATE - 2019-20

State Property Yield Rate	\$1.00
State Non-Residential Tax Rate	\$1.580

BUDGET -	\$18,525,049.00
REVENUE - Categorical Grants	<u>-\$3,549,381.00</u>
Total Education Spending (Act 68)	\$14,975,668.00

Equalized Pupils - 2019-20 Estimate 01/14/2019	871.55
Education Spending per Equalized Pupil (Act 68)	\$17,182.80
Excess Spending Threshold	\$18,311.00

Property Yield	\$10,666.00	161.10%
O.S.S.D. Projected Tax Rate	\$1.6110	
Less 3rd Year Tax Incentive	<u>-\$0.0400</u>	
	\$1.5710	

	O.S.S.D - Est	2018-19 Equal	\$ Diff	% Diff	Difference	2019	Projected O.S.S.D	2018-19	Proj 2019-20
	Equal Tax Rate	Tax Rate			5% Max	Town CLA	Tax Rates	Tax Rates	Difference
Braintree	\$1.5710	\$1.4681	\$0.1029	7.01%	1.5710	101.45%	\$1.5485	\$1.4419	\$0.1066
Brookfield	\$1.5710	\$1.4681	\$0.1029	7.01%	1.5710	107.25%	\$1.4648	\$1.3290	\$0.1358
Randolph	\$1.5710	\$1.4681	\$0.1029	7.01%	1.5710	102.83%	\$1.5278	\$1.4179	\$0.1099

ORANGE SOUTHWEST SCHOOL DISTRICT

INDEBTEDNESS

<u>PURPOSE</u>	<u>ORIGINAL ISSUE</u>	<u>PRINCIPAL AMOUNT</u>	<u>REISSUE</u>	<u>INTEREST RATE</u>	<u>INTEREST PAID BY 6/30/2018</u>	<u>PRINCIPAL PAID BY 6/30/2018</u>	<u>6/30/2018 OUTSTANDING</u>
RANDOLPHELE	7/23/1998	\$3,810,000	N/A	4.80%	\$1,925,240	\$3,620,000	\$190,000
BRAINTREE ELE	7/25/2005	\$280,000	N/A	4.70%	\$103,284	\$180,000	\$100,000

RESERVE FUND BALANCES - As of 6/30/2018

	<u>Facilities</u>	<u>Transportation</u>	<u>Legal</u>	<u>Financial System</u>
Orange Southwest School District	\$3,498,911	\$1,069,815	\$42,000	\$130,000
Total:	\$3,498,911	\$1,069,815	\$42,000	\$130,000

***The audited financial statements for the 2017-18 school year are available at the Orange Southwest School District,
24 Central Street, Randolph, Vermont.

District: Orange Southwest USD		Property dollar equivalent yield		U059		Homestead tax rate per \$10,666 of spending per equalized pupil	
County: Orange		10,666		Orange Southwest		1.00	
		13,104				Income dollar equivalent yield per 2.0% of household income	
Expenditures		FY2017	FY2018	FY2019	FY2020		
1.	Adopted or warned union district budget (including special programs and full technical center expenditures)	-	\$16,307,278	\$16,659,923	\$19,401,527		
2.	plus Sum of separately warned articles passed at union district meeting	-	-	-			
3.	Adopted or warned union district budget plus articles	-	\$16,307,278	\$16,659,923	\$19,401,527		
4.	plus Obligation to a Regional Technical Center School District if any	-	-	-			
5.	plus Prior year deficit repayment of deficit	-	-	-			
6.	Total Union Budget	-	\$16,307,278	\$16,659,923	\$19,401,527		
7.	S.U. assessment (included in union budget) - informational data						
8.	Prior year deficit reduction (if included in union expenditure budget) - informational data	-	-	-	-		
Revenues							
9.	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)	-	\$2,760,048	\$3,045,433	\$4,425,859		
10.	Total offsetting union revenues	-	\$2,760,048	\$3,045,433	\$4,425,859		
11.	Education Spending	-	\$13,547,230	\$13,614,490	\$14,975,668		
12.	Orange Southwest USD equalized pupils	-	898.95	871.79	871.55		
Education Spending per Equalized Pupil		-	\$15,070.06	\$15,616.71	\$17,182.80		
13.	Less net eligible construction costs (or P&I) per equalized pupil	-	\$245.50	\$238.91			
14.	Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	-	\$13.06	\$6.48			
15.	Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-			
16.	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-			
17.	Estimated costs of new students after census period (per eqpup)	-	-	-			
18.	Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-			
19.	Less planning costs for merger of small schools (per eqpup)	-	-	-			
20.	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	-	-	-			
21.		-	-	-			
22.	Excess spending threshold	Allowable growth	threshold = \$17,386	threshold = \$17,816	threshold = \$18,311		
23.	plus Excess Spending per Equalized Pupil over threshold (if any)	+	\$17,386.00	\$17,816.00	\$18,311.00		
24.	Per pupil figure used for calculating District Equalized Tax Rate	-	\$15,070	\$15,617	\$17,182.80		
25.	Union spending adjustment (minimum of 100%)		148.327%	152.805%	161.099%		
		based on \$9,701	based on yield \$10,160	based on \$10,220	based on yield \$10,666		
26.	Anticipated equalized union homestead tax rate to be prorated [\$17,182.80 ÷ (\$10,666 / \$1.00)]	-	\$1.4033	\$1.4681	\$1.6110		
		based on \$1.00	based on \$1.00	based on \$1.00	based on \$1.00		
Prorated homestead union tax rates for members of Orange Southwest USD		FY2017	FY2018	FY2019	FY2020	FY20 F	
T024	Braintree	-	1.4033	1.4681	1.5710		
T032	Brookfield	-	1.4033	1.4681	1.5710		
T162	Randolph	-	1.4033	1.4681	1.5710		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
27.	Anticipated income cap percent to be prorated from Orange Southwest USD [((\$17,182.80 + \$13,104) x 2.00%)]	0.00%	2.51%	2.42%	2.62%		
		based on 2.00%	based on 2.00%	based on 2.00%	based on 2.00%		
Prorated union income cap percentage for members of Orange Southwest USD		FY2017	FY2018	FY2019	FY2020	FY20 F	
T024	Braintree	-	2.51%	2.42%	-		
T032	Brookfield	-	2.51%	2.42%	-		
T162	Randolph	-	2.51%	2.42%	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		

- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential tax rate of \$1.58. **New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.**

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.

Braintree Elementary School

YEAR	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Kindergarten	10	12	9	9	7	23	12	12	7	18	9
Grade 1	16	9	12	11	10	9	17	6	13	6	19
Grade 2	11	17	7	12	12	9	9	20	7	14	6
Grade 3	12	10	16	7	13	11	10	9	20	6	16
Grade 4	16	11	9	16	8	11	11	11	11	20	7
Grade 5	16	13	12	9	15	7	10	11	11	9	21
Grade 6	13	14	13	13	9	15	7	9	12	8	11
TOTALS	94	86	78	77	74	85	76	78	81	81	89

RU BRAINTREE SECONDARY POPULATION 10/1/2018

Grade 7	8
Grade 8	12
Grade 9	10
Grade 10	8
Grade 11	15
Grade 12	9
TOTAL	62

2018-2019 ENROLLMENT BREAKDOWN

	7	8	9	10	11	12	TOTAL
RUHS	8	12	10	6	5	2	43
RTCC	0	0	0	2	10	7	19
RAVEN	0	0	0	0	0	0	0
TOTAL	8	12	10	8	15	9	62

*The RUHS October 1 count does not include students at EVA, as EVA does their own reporting to the state.



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