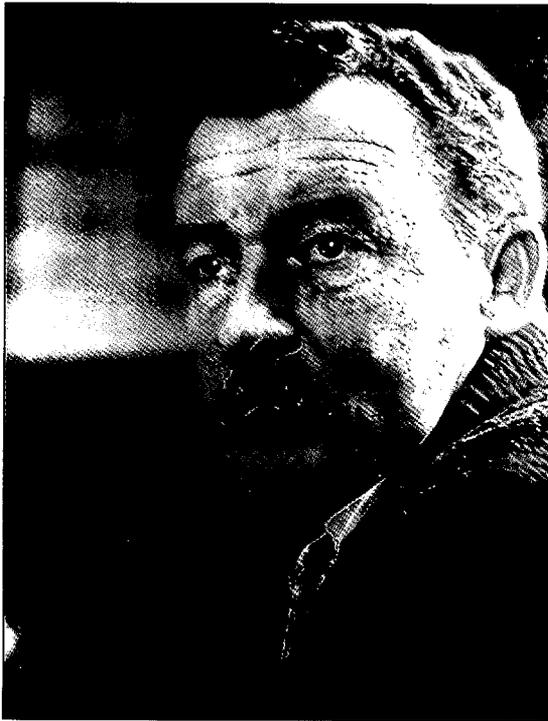


ROXBURY, VERMONT

ANNUAL REPORT FOR THE YEAR ENDING DECEMBER 31, 2003
TOWN MEETING - TUESDAY MARCH 2, 2004

**THIS TOWN REPORT IS DEDICATED TO
SERGEANT DONALD J. JENNINGS**



Who served the Town of Roxbury and his country over the years as Lister from 1968-1971, Constable from 1976-1977, Director of Civil Defense, Tree Warden, Member of the Roxbury Volunteer Fire Department, and in the U.S. Army from 1946-1969.

ROXBURY, VERMONT

Population.....576
(2000 U.S. Census Data)
Area 25,984 acres
Altitude 1,007 feet
Chartered Aug. 6, 1781

TOWN DIRECTORY

Town Clerk485-7840
Town Treasurer and Selectboard Assistant.....485-7860
FAX Number485-9160
E-mail townrox@nfld.tds.net
Web Address www.vermont-towns.org\roxbury

OFFICE HOURS

Town Clerk Tuesday – Friday
9AM-12NOON & 1PM-4PM
Selectboard Assistant Tuesday-Friday 8 AM-12 NOON & 1-3PM
Town Treasurer By Appointment Only
Assistant Treasurer Tuesday-Friday 8 AM-12 NOON & 1-3PM

HOURS ARE SUBJECT TO CHANGE WITHOUT NOTICE

Selectboard meets the first and third Monday of every month at 7:00PM in the Town Offices. If meeting falls on a holiday, check bulletin board at Town Office for alternate meeting time.

School Directors meet the first and third Wednesday of every month at 6:00PM in the Roxbury Village School.

Roxbury Auditors meet once a month, check bulletin board at Town Office for meeting time.

Roxbury Free Library Hours: Tuesday 10AM- 12:00NOON (story hour at 10:30)
2 PM - 6 PM
Thursday 2 - 8 PM
Saturday 10 AM - 12 NOON

Forest Fire Warden & Roxbury Fire Department485-6555

TO REPORT A FIRE OR OTHER EMERGENCIES, CALL 911

ROXBURY TOWN SCHOOL DISTRICT WARNING OF 2004 ANNUAL MEETING

The legal voters of the Roxbury Town School District are hereby warned to meet in the Roxbury Town Hall on Tuesday, March 2, 2004 at 10:00 A.M. to act upon the following articles. (Voting for all Australian Ballot articles will be held on Tuesday, March 2, 2004 from 10:00 A.M. to 7:00 P.M.).

- Art. 1. To elect a School District Moderator. (Australian Ballot)
- Art. 2. To elect a School Director for a term of 3 years. (Australian Ballot)
- Art. 3. To elect a School Treasurer for 1 year (Australian Ballot)
- Art. 4. To hear and act upon reports of the Town School District.
- Art. 5. Shall the voters of the Roxbury Town School District approve the appropriation of \$1,181,541.00, necessary for the support of its school and secondary tuition students for the year beginning July 1, 2004? (Australian Ballot)
- Art. 6. Shall the voters of Roxbury Town School District authorize the transfer of any surplus funds from 2004-05 budget to the Repair Reserve Fund? (Australian Ballot)
- Art. 7. Shall the voters of Roxbury authorize the Town School District to borrow \$21,000.00, necessary for building repair and upkeep, including exterior painting/siding repair, and replacement flooring in two classrooms?
- Art. 8. To transact any other business proper to be brought before said meeting.

Dated at Roxbury, County of Washington and State of Vermont, this 29th day of January, 2004.

RICHARD KIRN, *Chair*
PATTY KELLEY, *Vice Chair*
DAVID SANTI, *Clerk*

ANNUAL TOWN MEETING ARTICLES WARNING OF 2004 TOWN MEETING

The legal voters of the Town of Roxbury are hereby notified and warned to meet in the Roxbury Town Hall on Tuesday, March 2, 2004 at 10:00 a.m. to vote on the following articles. (Voting for all Australian Ballot articles will be held on Tuesday, March 2, 2004 from 10: 00 a.m. to 7 p.m.)

- Art. 9. To elect all officers by Australian Ballot.
- Art. 10. To hear and act upon the reports of the Town Officers.
- Art. 11. To vote that the Treasurer is paid from the General Fund.
- Art. 12. Will the Town vote to collect taxes on real estate in two (2) equal

installments payable to the Collector of Current Taxes on August 21, 2004 and November 20, 2004, with interest of one percent (1%) per month, or fraction thereof, on the unpaid taxes after each installment due date?

- Art. 13. Will the voters authorize the Selectboard to spend any grant monies received for the purpose for which the grants were intended?
- Art. 14. To vote that the Delinquent Tax Collector is paid from the General Fund in lieu of the eight percent (8%) commission on delinquent taxes.
- Art. 15. Will the voters approve a sum of \$279,835.00 for the operation and maintenance of Town roads? This amount does not include loan payments of \$11,453.16 for the grader and \$10,929.00 for the 2002 International dump truck.
- Art. 16. Will the voters approve a sum of \$109,672.00 for the operation of the Town Administrative functions and appropriations? This does not include \$5,000.00 for the reappraisal loan or any funds approved in Articles 17, 18 and 19.
- Art. 17. Will the voters approve a sum of \$2,000.00 for the Community Hall Capital Improvement Fund?
- Art. 18. Will the Town vote to appropriate the sum of \$8,000.00 for the Roxbury Free Library, to be administered by the Trustees?
- Art. 19. Will the Town vote to appropriate the sum of \$14,600.00 for the Roxbury Volunteer Fire Department? This does not include \$7,000.00 for the fire truck loan payment.
- Art. 20. Will the voters continue the tax free status of the Third Branch Park?
- Art. 21. Shall the Town authorize the Selectboard to borrow money for current and necessary expenses?
- Art. 22. To transact any other proper business to be brought before said meeting.

Dated at Roxbury, County of Washington and State of Vermont, this 29th day of January, 2004.

Roxbury Selectboard
THOMAS L. FRAZIER, *Chairman*
STEPHEN TWOMBLY
SUSAN D'AMICO

Notice: The last day to register to vote to be eligible to participate at this meeting is February 23, 2004 at the Town Clerk's Office. The Town Clerk will be open on the 23rd from 10:00 A.M. - 4:00 P.M. Requests for mailed absentee ballots for this meeting must be received by March 1, 2004 at 4:00 P.M. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk during normal business hours.

**NOTICE AND WARNING OF
PUBLIC INFORMATIONAL HEARING
ON BUDGET QUESTIONS
TO BE DECIDED AT 2004
TOWN SCHOOL DISTRICT MEETING**

The legal voters of the Roxbury Town School District are hereby notified and warned that a Public Informational Hearing on the Roxbury Town School District's budget questions will be held on Monday, March 1, 2004, at the Roxbury Village School at 7:00 p.m.

The following financial issues will be discussed:

Article 5. Shall the voters of the Roxbury Town School District approve the appropriation of \$1,181,541.00, necessary for the support of its school and secondary tuition students for the year beginning July 1, 2004? (Australian Ballot)

Article 6. Shall the voters of the Roxbury Town School District authorize the transfer of any surplus funds from 2004-05 budget to the Repair Reserve Fund? (Australian Ballot)

Article 7. Shall the voters of Roxbury authorize the Town School District to borrow \$21,000.00, necessary for building repair and upkeep, including exterior painting/siding repair, and replacement flooring in two classrooms?

DATED at Roxbury, Vermont this 29th day of January, 2004.

RICHARD KIRN, *Chair*
PATTY KELLEY, *Vice Chair*
DAVID SANTI, *Clerk*

TOWN OFFICERS 2003

	Term Expires
Moderator	Edward Fisher 2004
Town Clerk	Gloria Gerdes 2004
Asst. Clerk	Tammy Legacy 2004
Treasurer	David Martin II 2004
Asst. Treasurer	Tammy Legacy 2004
School Treasurer	Tammy Legacy 2004
Selectmen	Stephen Twombly 2004
	Thomas Frazier, Chair 2005
	Susan D'Amico 2006
Listers,	Darryl Smith 2004
	Gary A. Morse (resigned) 2005
	Harold French 2006
	Laurance Maney (appointed) 2004
Auditors	Annette Sargent 2004
	E. Frances French 2005
	Donna French (appointed) 2004
Collector of Current Taxes	Tammy Legacy 2004
Collector of Delinquent Taxes	David Martin II 2004
First Constable	Clarence Baker 2004
Second Constable	Reginald C. Brown, Jr. 2004
Grand Juror	Gary Morse 2004
Town Agent	Richard Smith 2004
Library Trustees	Annette Sargent 2004
	Ann Gelfon 2005
	Betsy Eckfeldt 2005
	Patty Kelley 2005
	Penny Brown 2006
School Directors	Rich Kirn, Chair 2004
	Patty Kelley 2005
	David Santi 2006
Justices of Peace	Tammy Legacy 2005
	Mary Jennings 2005
	Ronald Jerry 2005
	Sally O'Neil 2005
	Susan D'Amico 2005
Selectboard Assistant	Tammy Legacy 2004
Fence Viewer	Reginald Brown, Sr. 2004
	Sally O'Neil 2004
	Mary Jennings 2004
Inspector of Lumber	William Ray 2004
Pound Keeper	Baroffio's Kennel 2004
Tree Warden	Richard Moskwa 2004

Energy Coordinator	Ronald Jerry	2004
Emergency Management Dir.	Steve Board	2004
Forest Fire Warden	Tim Martin	2004
Town Service Officer	Mary Jennings	2004
Town Sewage Officer	Gerry D'Amico	2004
Road Commissioner	Steve Twombly	2004
Planning Commissioners	Linda Maney, Chair Reina Pennington, Vice Chair Ellie Fisher, Sec. Claire Chomentowski William Ray Clarence Baker Benjamin Jessup	
Town Health Officer	Lorraine Day	2004
Revolving Loan Fund Rep.	Linda Maney	2004
Chairman of Civil Defense	Stephen Twombly	2004
Regional Planning Comm.	Thomas Frazier	2004
CV Solid Waste Dist. Rep.	Gerry D'Amico	2004
E-911 Coordinator	David Martin II	2004

SELECTBOARD REPORT

The major effort of the Selectboard this year has revolved around the Town's accounting systems. Early in the year we contracted with New England Municipal Resource Center (NEMRC) for software and training to bring us into the 21st Century in the way we handle everything from income and expenses, to tax bills, tax receipts, delinquent taxes, assets and liabilities. The Selectboard Assistant has handled the changeover to this new system and is now responsible for providing the Selectboard with payment orders and an accurate financial report at each Selectboard meeting.

The financial report for this year is in the new format that lists revenue received from taxes, state revenue and other sources. The budgeted current tax figure is an estimate of the amount of taxes required to support the Town and School District. There is no budget for revenue from delinquent taxes. In past years we have underestimated current taxes to be collected and budgeted delinquent taxes as revenue. That will no longer be the case. Revenue actually collected as current taxes and delinquent taxes will be listed under their respective line items.

The expenditure side of the budget is essentially the same but in the new NEMRC format. The one major change is that the budget will no longer include principal payments to be made on loans that have been previously approved by the voters. All loan payments are listed in the warning article that addresses the area of the budget to which the loan pertains. For example, the reappraisal loan payment will appear in the general government article while the grader loan payment is in the article for high-ways.

The new software creates a seamless flow from the Grand List to the amount to be billed as property tax. It prints the new tax bills, keeps track of tax payments, automatically computes any delinquent taxes and prints the monthly delinquent tax bills. While some of these functions are the responsibility of separate elected officials, data entry and accounting are now the responsibility of the Selectboard Assistant. The Selectboard has learned over the years that to have complete and accurate financial information, an employee of the Board must be responsible for that information.

Since this new system reduces the work load of the Treasurer, the Treasurer's salary has been reduced to \$2,600.00 per year. The Treasurer is responsible for signing all checks, preparing required state and federal quarterly reports and satisfying himself as to the accuracy of the Town accounts.

The Selectboard believes it is time to ask the voters to change the way the Delinquent Tax Collector is compensated. Since the new software calculates and maintains the delinquent tax records, we have placed Article 6 in the warning to pay the Delinquent Tax Collector a salary from the Town budget. This salary will be in lieu of the 8% commission paid at the present. We have budgeted \$2,000.00 as a salary for the fiscal year. The 8% penalty required by statute will still be collected on delinquent taxes but will go into the General Fund to offset collection costs and Delinquent Tax Collector salary.

Now for an update on the Town Office renovation project. We have gone out to bid twice and both times the low bidder would not sign a contract for the amount of his bid. Our VTrans Enhancement Grant coordinator has required that we re-bid the project

and we are in the process of revising and clarifying the bid documents to re-bid the project in February 2004. The good news is that we have secured enough grant money to offset the \$60,000.00 voted at last year's Town Meeting. We still have one grant application pending that should put us over the top in terms of funding the project.

At last year's Town Meeting, the highway budget was reduced by 5%. We reduced spending as best we could while continuing usual maintenance and improvement work. We were close to our financial target until winter arrived. As you know, November and December brought almost 7 feet of snow and significant rain/ice storms. Many of these storms came on weekends and holidays, adding more overtime pay costs for our crew.

The salt storage shed was completed by the road crew this summer and is now in use. \$3,100.00 from the Equipment Fund was used for materials to finish the shed. Work has been started to create an area for safe storage of hazardous materials in the Town garage. These projects are required to bring Roxbury into compliance with new State/Federal environmental and workplace safety regulations.

The new International dump truck has completed its first year of service. The Board and road crew are pleased with its performance. This truck does the East Roxbury and Bull Run winter route (about 50 miles).

Our grant application for repaving and installation of new guardrails on the Warren Mountain Road was passed over last year. We are reapplying this year and are told that our chances for funding are very good.

The town-wide reappraisal ordered by the State of Vermont was completed by Douglas MacArthur Associates of Montpelier and the Roxbury Listers. Our Grand List values are now very close to current market values, which puts the Town in a good position for State Education funding, hopefully for many years. We thank the Listers and the Board of Civil Authority for their efforts in completing this project and hearing and resolving grievances.

The Roxbury/Brookfield Town boundary issue has still not been resolved. This line is also the Washington/Orange County boundary. Per Vermont Law, we have petitioned the Washington Superior court to settle the matter.

Due to the threat of rabies, the Selectboard takes dog licensing seriously. Most dog owners have complied with licensing requirements. Forcing compliance with a State law is frustrating, but is the legal responsibility of the Town. The Town will sponsor a Rabies Clinic this spring.

As always, we ask for more citizen involvement in our Town. A Town cannot function well without the involvement of residents and the work of volunteers. There are many areas including Green-Up Day, cemetery care, improvements to Town buildings, involvement in Town organizations, etc. where help is needed. To those of you who have contributed, we extend our sincere thanks.

Respectfully submitted,
THOMAS L. FRAZIER
STEPHEN TWOMBLY
SUSAN D'AMICO

**TOWN OF ROXBURY GENERAL LEDGER
COMPARATIVE BUDGET REPORT
GENERAL FUND**

	Budget FY - 2003	Actual FY - 2003	Budget FY- 2004 (6 months)	Budget FY - 2005
Tax Revenues				
Current Taxes	700,000.00	-831,287.29	150,460.00	983,689.00 *
Delinquent Tax	70,000.00	-121,424.99	10,000.00	0.00
Tax Interest	0.00	-542.17	0.00	0.00
Delinq. Tax Interest	6,000.00	-9,885.93	1,000.00	6,000.00
Tax Penalty	5,600.00	-8,539.85	1,600.00	4,000.00
Railroad Tax	<u>1,000.00</u>	<u>-1,054.84</u>	<u>1,000.00</u>	<u>1,000.00</u>
Total Tax Revenues	782,600.00	-972,735.07	164,060.00	994,689.00
 Revenue From State				
Highway	52,000.00	-56,096.78	28,000.00	56,000.00
Forest & Parks	6,500.00	-7,284.48	0.00	7,000.00
Current Use - State	25,000.00	-27,102.00	0.00	27,000.00
Reappraisal/GL Maint & Ho	<u>4,100.00</u>	<u>-4,270.00</u>	<u>4,300.00</u>	<u>4,200.00</u>
Total Revenue From State	87,600.00	-94,753.26	32,300.00	94,200.00
 Other Revenue				
Town Clerk's Fees	9,000.00	-10,391.05	4,500.00	9,000.00
Ticket Revenue	6,500.00	-4,243.10	3,000.00	4,500.00
Interest Income	850.00	-1,776.15	400.00	1,000.00
Miscellaneous Income	<u>1,500.00</u>	<u>-7,720.51</u>	<u>0.00</u>	<u>1,500.00</u>
Total Other Revenue	<u>17,850.00</u>	<u>-24,130.81</u>	<u>7,900.00</u>	<u>16,000.00</u>
 Total Revenues	888,050.00	-1,091,619.14	204,260.00	1,104,889.00
 General Government				
Payroll				
Assistant Clerk	-4,000.00	4,000.50	-2,340.00	-4,680.00
Auditors	-1,300.00	1,078.00	-800.00	-1,300.00
Clerk	-9,300.00	9,300.00	-5,200.00	-10,400.00
Delinquent	-5,600.00	8,238.72	-1,600.00	-2,000.00
Election-Civil	-800.00	2,058.00	-400.00	-1,200.00
Housekeeping	-400.00	414.00	-200.00	-450.00
Listers	-2,500.00	1,860.00	-1,250.00	-2,000.00
Selectmen	-2,000.00	2,000.00	-1,000.00	-2,000.00
Collector of Current Taxes	-2,000.00	2,000.00	-1,000.00	-2,000.00
Selectboard Assistant	-6,300.00	7,301.25	-4,160.00	-10,400.00
Treasurer	-5,000.00	5,000.00	-1,300.00	-2,600.00
Comp FICA	0.00	2,604.67	-1,250.00	-2,400.00
Camp MCARE	0.00	609.12	-300.00	-560.00
Health/Dental Ins.	0.00	1,893.79	-1,200.00	-2,900.00
Comp SUIVT	0.00	124.91	-200.00	-52.00
Workman's Comp	<u>0.00</u>	<u>96.00</u>	<u>-600.00</u>	<u>-250.00</u>
Total Payroll	-39,200.00	48,578.96	-22,800.00	-45,192.00

	Budget FY - 2003	Actual FY - 2003	Budget FY- 2004 (6 months)	Budget FY - 2005
Town Office				
Postage	-1,800.00	1,466.28	-900.00	-1,000.00
Supplies	-1,600.00	2,706.78	-800.00	-2,000.00
Software	-1,500.00	3,500.00	-1,000.00	-2,000.00
Advertising	-500.00	315.80	-250.00	-400.00
Office Equipment	-2,000.00	550.70	-1,000.00	-1,000.00
Tax Bills & Collection	-300.00	289.00	-300.00	-300.00
Town Report	-2,500.00	2,051.30	-2,500.00	-2,100.00
Tax Map - Grand List	-1,000.00	0.00	-1,400.00	-1,500.00
Service Contract	-1,000.00	1,159.00	-500.00	-1,150.00
Electricity	-700.00	647.89	-350.00	-700.00
Telephone	-1,800.00	1,673.40	-900.00	-1,800.00
Fuel	-1,000.00	798.92	-500.00	-1,000.00
Roxbury Planning	-300.00	12.00	-150.00	-300.00
Misc	<u>-300.00</u>	<u>467.55</u>	<u>-150.00</u>	<u>-300.00</u>
Total Town Office	-16,300.00	15,638.62	-10,700.00	-15,550.00
Public Safety				
Law Enforcement	-9,000.00	6,336.59	-4,500.00	-9,000.00
Northfield Ambulance	<u>-2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>-2,500.00</u>
Total Public Safety	-11,500.00	8,836.59	-4,500.00	-11,500.00
General Expenses				
Mileage	-125.00	103.25	0.00	-125.00
Street Lights	-3,200.00	3,208.12	-1,600.00	-3,200.00
Historical Society	-250.00	197.80	-125.00	-200.00
Pound Keeper	-70.00	0.00	-35.00	-50.00
Sewage Ordinance	-150.00	125.00	-75.00	-150.00
League of C & T	-636.00	636.00	0.00	-665.00
Solid Waste Mgt.	-1,300.00	1,211.70	0.00	-1,300.00
CV Regional Plan.	-500.00	489.60	0.00	-500.00
Legal	-6,000.00	6,526.08	-4,000.00	-6,000.00
Washington Co. Taxes	-5,000.00	4,986.00	0.00	-5,000.00
Seminars & Training	-400.00	430.00	-200.00	-900.00
Computer Services	-100.00	421.18	-100.00	-750.00
CV Humane Society	-500.00	500.00	-500.00	-500.00
Reappraisal	0.00	4,270.00	0.00	-4,200.00
Memorial Day & Cemetery	-1,000.00	813.21	-500.00	-1,000.00
Bonds & Insurance	-3,600.00	3,189.21	-2,500.00	-3,600.00
Accounting	-2,500.00	2,500.00	-300.00	0.00
Building Maintenance	-800.00	359.95	-400.00	-500.00
Building Repair/Care	-300.00	0.00	-150.00	0.00
Green Up	-150.00	344.73	-300.00	-350.00
Interest for Credit Line	-10,000.00	10,136.98	-1,000.00	-2,500.00
Reappraisal loan Int	-6,000.00	978.08	-3,000.00	-800.00
Tax Abatements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total General Expenses	<u>-42,581.00</u>	<u>41,426.89</u>	<u>-14,785.00</u>	<u>-32,290.00</u>
Total General Government	-109,581.00	114,481.06	-52,785.00	-104,532.00

	Budget FY – 2003	Actual FY – 2003	Budget FY– 2004 (6 months)	Budget FY – 2005
Highway				
Highway Payroll				
Highway	-100,000.00	101,815.55	-52,000.00	-104,000.00
Comp FICA	-8,500.00	6,312.63	-3,400.00	-6,450.00
Comp MCARE	-2,000.00	1,476.35	-800.00	-1,500.00
Retirement	-3,000.00	8,736.15	-1,500.00	-4,100.00
Health/Dental Ins.	-21,750.00	23,752.17	-11,500.00	-29,000.00
Comp SUIVT	-1,500.00	0.00	-1,000.00	-105.00
Labor-Misc.	-200.00	0.00	-100.00	-200.00
Workmen's Comp	<u>-4,800.00</u>	<u>5,205.90</u>	<u>-1,800.00</u>	<u>-5,600.00</u>
Total Highway Payroll	-141,750.00	147,298.75	-72,100.00	-150,955.00
Materials				
Signs	-500.00	213.27	-250.00	-200.00
Bridges	-5,000.00	380.31	0.00	-1,000.00
Culverts	0.00	4,710.26	-4,000.00	-4,000.00
Chloride	0.00	3,023.30	-4,000.00	-4,000.00
Gravel	-20,000.00	18,150.95	-10,000.00	-20,000.00
Sand	-25,000.00	23,348.16	-4,000.00	-24,000.00
Salt	<u>0.00</u>	<u>1,580.61</u>	<u>-1,000.00</u>	<u>-1,600.00</u>
Total Materials	-50,500.00	51,406.86	-23,250.00	-54,800.00
Town Garage				
Electric	0.00	1,479.94	-1,000.00	-1,500.00
Telephone	0.00	720.23	-350.00	-750.00
Fuel Oil	-2,100.00	2,643.81	-2,000.00	-2,800.00
Trash	0.00	380.19	-175.00	-380.00
Utilities/Trash Other	-2,500.00	0.00	0.00	0.00
Shop Maintenance	<u>-1,500.00</u>	<u>457.50</u>	<u>-200.00</u>	<u>-500.00</u>
Total Town Garage	-6,100.00	5,681.67	-3,725.00	-5,930.00
Equipment				
Vehicle & Bldg Insurance	-2,800.00	2,711.00	-1,400.00	-2,800.00
Gas	-7,500.00	39.50	-100.00	-50.00
Diesel	0.00	8,869.32	-7,000.00	-9,000.00
Vehicle Maint/Repair	-20,000.00	0.00	-10,000.00	-20,000.00
MackTruck Repair	0.00	3,140.20	0.00	0.00
Loader Repair	0.00	385.28	0.00	0.00
International Truck Repair	0.00	1,957.09	0.00	0.00
Grader Repair	0.00	2,796.19	0.00	0.00
Ford Truck	0.00	2,562.18	0.00	0.00
GMC Truck	0.00	218.86	0.00	0.00
York Rake	0.00	88.83	0.00	0.00
Winter Equipment	0.00	3,984.81	0.00	0.00
Chipper	0.00	107.32	0.00	0.00
International 2002	0.00	582.98	0.00	0.00
Highways Equipment Fund	-15,000.00	15,000.00	-7,500.00	-15,000.00

	Budget FY - 2003	Actual FY - 2003	Budget FY- 2004 (6 months)	Budget FY - 2005
Loan-Grader Interest	-20,000.00	1,192.37	-10,000.00	-800.00
Ford Lease	-3,200.00	3,152.07	0.00	0.00
2002 Int'l loan Interest	-14,000.00	3,003.22	-7,000.00	-2,650.00
Equip/Tools/Misc.	-3,000.00	3,743.33	-1,500.00	-1,000.00
Welder Supplies	0.00	695.54	-400.00	-700.00
Shop Supplies	0.00	716.85	-200.00	-700.00
New Equipment Purchase	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Equipment	-85,500.00	54,946.94	-45,100.00	-52,700.00
Hired Services				
Roadside Mowing	-2,000.00	1,920.00	0.00	-2,000.00
Paving Interest	-5,500.00	0.00	-5,500.00	-750.00
Pagers & Uniforms	-1,864.00	2,194.03	-1,000.00	-2,200.00
Equipment Hired	-7,000.00	0.00	0.00	0.00
Winter Equipment Hired	0.00	2,805.76	-1,000.00	-2,500.00
Summer Equipment Hired	0.00	3,342.50	-1,000.00	-3,500.00
Mileage	0.00	578.55	-500.00	-500.00
Special Projects	-4,000.00	867.50	0.00	-4,000.00
Building Remodel	<u>0.00</u>	<u>0.00</u>	<u>-500.00</u>	<u>0.00</u>
Total Hired Services	<u>-20,364.00</u>	<u>11,708.34</u>	<u>-9,500.00</u>	<u>-15,450.00</u>
Total Highway	-304,214.00	271,042.56	-153,675.00	-279,835.00
Fire Dept				
Electricity	0.00	903.73	0.00	0.00
Telephone	0.00	404.91	0.00	0.00
Fuel	0.00	1,413.40	0.00	0.00
New Equipment Purchase	0.00	0.00	0.00	0.00
INT EXPENSE FOR TRUCK	0.00	457.20	0.00	0.00
Fire Dept. - Other	<u>-14,600.00</u>	<u>11,420.76</u>	<u>-7,550.00</u>	<u>0.00</u>
Total Fire Dept	-14,600.00	14,600.00	-7,550.00	0.00
Voted Articles				
Fire Dept Truck Fund	-7,000.00	7,000.00	-7,000.00	0.00
Community Hall Capital	-2,000.00	2,000.00	-2,000.00	0.00
Library	<u>-4,000.00</u>	<u>4,000.00</u>	<u>-3,500.00</u>	<u>0.00</u>
Total Voted Articles	-13,000.00	13,000.00	-12,500.00	0.00
Appropriations				
CV Home Health	-500.00	500.00	0.00	-500.00
CV Agency on Aging	-300.00	300.00	0.00	-300.00
Ret. Senior Vol.	-100.00	100.00	0.00	-100.00
CVCAC	-300.00	300.00	0.00	-300.00
Assoc. for the Blind	-100.00	100.00	0.00	-100.00
Northfield Senior Center	-100.00	100.00	0.00	-100.00
Battered Women	-100.00	100.00	0.00	-100.00

	Budget FY – 2003	Actual FY – 2003	Budget FY– 2004 (6 months)	Budget FY – 2005
Peoples Health & Wellness	-50.00	50.00	0.00	-100.00
VT Ctr Independent Living	-120.00	120.00	0.00	-120.00
Youth Service Bureau	-250.00	250.00	0.00	-250.00
Wash. Cty. Diversion Prog	-150.00	150.00	0.00	-150.00
VT Resource Conservation	-50.00	50.00	0.00	-50.00
Roxbury Senior Center	-1,600.00	1,600.00	-800.00	-1,600.00
GMTA	-100.00	100.00	0.00	-100.00
Family Center	-200.00	200.00	0.00	-200.00
N. Boys/Girls Club	-200.00	200.00	0.00	-220.00
CVEDC	-100.00	100.00	0.00	-100.00
Good Beginnings	-100.00	100.00	0.00	-100.00
Maple Leaf	-50.00	50.00	0.00	-100.00
CERV	-50.00	50.00	0.00	-100.00
VT Cares	-150.00	150.00	0.00	-100.00
Crime Stoppers	-100.00	100.00	0.00	-100.00
Book Restoration Fund	-500.00	0.00	0.00	0.00
Home Share	0.00	0.00	0.00	-100.00
ORAC	0.00	0.00	0.00	-150.00
School Budget	0.00	672,201.32	0.00	-681,000.00 *
Total Appropriations	<u>-5,270.00</u>	<u>676,971.32</u>	<u>-800.00</u>	<u>-686,140.00</u>
Total Expenditures	<u>-446,665.00</u>	<u>1,090,094.94</u>	<u>-227,310.00</u>	<u>-1,070,507.00</u>
Total General Fund	<u>441,385.00</u>	<u>-1,524.20</u>	<u>-23,050.00</u>	<u>34,382.00</u>
Total All Funds	<u>441,385.00</u>	<u>-1,524.20</u>	<u>-23,050.00</u>	<u>34,382.00</u> **

*Based on 2003-2004 School Budget

****Loan principal payments due during the 2005 Fiscal**

Reappraisal	\$ 5,000.00
2002 International Truck	10,929.00
Grader	11,453.16
Fire Truck	<u>7,000.00</u>
Total	\$34,382.16

TOWN EQUIPMENT FUND

Balance December 31, 2002	\$61,094.27
Expenditures:	
Truck Purchase	\$34,290.00
Purchases	<u>\$ 9,008.48</u>
Total Expenditures	\$43,298.48
Revenues:	
Contribution	\$15,000.00
Loan Proceeds	\$ 0.00
Interest	<u>\$ 43.78</u>
Total Revenues	\$15,043.76
Balance December 31, 2003	\$32,839.55

INVENTORY OF TOWN PROPERTY

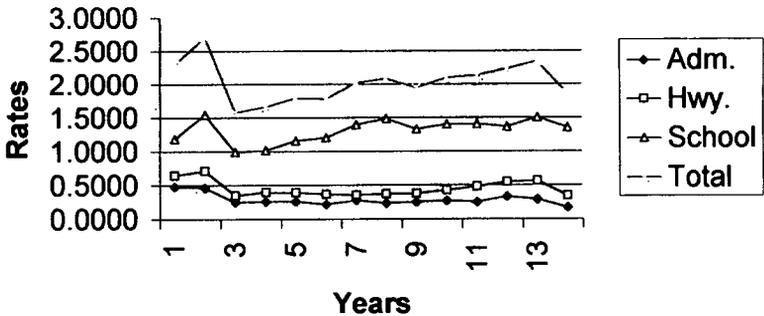
Historical Society Building	\$10,800.00
Community Hall	\$15,000.00
Fire Station	\$88,500.00
Town Garage & Land	\$53,500.00
Town Library	\$15,000.00
Town Office	\$25,000.00
Tractor Building	\$200.00
1985 GMC Truck	\$15,000.00
1989 Mack Truck	\$30,000.00
1993 International Truck	\$35,000.00
1999 Ford Truck	\$40,000.00
2002 International Truck	\$91,000.00
John Deere Loader	\$40,000.00
John Deere Grader	\$150,000.00
Winter Equipment	\$15,000.00
Small Tools	\$5,500.00
Chain Saws & Equipment	\$1,000.00
Office Furniture & Machines	\$2,000.00
Computers & Equipment	\$5,000.00
Miscellaneous Supplies	\$1,500.00
1975 Chevy Tanker	\$9,000.00
1976 International Pumper	\$500.00
1989 Chevy First Response Truck	\$18,000.00
Firefighting Equipment	\$30,000.00
2003 International Fire Engine	<u>\$170,000.00</u>
TOTAL	\$1,196,500.00

COLLECTOR OF CURRENT TAXES REPORT OF 2003 TAXES COLLECTED

2003 Grand List	\$504,156.82
2003 Tax Rate	1.8551
	\$932,690.11
Adjustments Due to Errors/Changes in Grand List	\$ 6,222.06
Taxes to be Collected	\$926,468.05
Cash Collected	\$831,287.29
Uncollected Taxes to Delinquent Tax Collector	95,180.76
	\$926,468.05

2003 Tax Rate:		2004 (6 Month) Tax Rate:	
Administrative	\$0.1659	Administrative	\$0.1077
Highway	0.3377	Highway	<u>\$0.2518</u>
Statewide School	0.9487	Total	\$0.3595
Local Share School	<u>0.4029</u>		
Total	\$1.8551		

Tax Rates



Year #	Year	Adm.	Hwy.	School	Total
1	1990	0.4748	0.6410	1.1842	2.3000
2	1991	0.4565	0.7066	1.5424	2.7055
3	1992	0.2440	0.3458	0.9884	1.5782
4	1993	0.2560	0.3900	1.0140	1.6600
5	1994	0.2552	0.3845	1.1527	1.7924
6	1995	0.2157	0.3815	1.2045	1.7817
7	1996	0.2755	0.3503	1.3904	2.0162
8	1997	0.2343	0.3667	1.4810	2.0820
9	1998	0.2477	0.3737	1.3250	1.9464
10	1999	0.2706	0.425	1.4014	2.097
11	2000	0.2520	0.4765	1.4019	2.1304
12	2001	0.3281	0.5402	1.3652	2.2335
13	2002	0.2859	0.5818	1.5003	2.3480
14	2003	0.1659	0.3377	1.3516	1.8552

**TOWN OF ROXBURY
BALANCE SHEET**

ASSET

Checking/Savings	
NSB Checking	4,371.79
NSB Savings	150,681.50
Petty Cash	50.00
Community Hall	0.00
Rainy Day Fund	0.00
Cemetery Fund	4,870.44
Book Rest Fund	0.00
Reappraisal	0.00
Fire Cap Equip	0.00
Fire Cap Building	0.00
Fire Truck Fund	0.00
High Equip Res	0.00
Planning Grant	<u>1,666.38</u>
Total Checking/Savings	161,640.11

LIABILITY

Current Liabilities	
Accounts Payable	0.00
Payroll-941	0.00
Payroll-FICA	-2,397.62
Payroll-FNH	-1,794.16
Payroll-MCARE	-560.72
Payroll-RET	-4,347.90
Payroll-SWHVT	-1,194.33
office of Child Support	-144.61
Health Ins Withholding	-152.82
Tax Overpayments	0.00
Dog Fee Due to ST of VT	-3.00
Marriage Fee Due to ST of	<u>-30.00</u>
Total Current Liabilities	-10,625.16
Due to other Funds	0.00
Long Term Liabilities	
Current Expenses Loan	-150,000.00
NSB - International Loan	-65,572.00
NSB - Reappraisal Loan	-20,000.00
NSB - Grader Loan	-21,453.16
NSB - FIRE TRUCK LOAN	-21,000.00

Community Hall Capital Ac	-8,450.83
Rainy Day Fund	-43,939.49
Cemetery Trust Fund	-4,870.44
Book Restore	-5,363.18
Reappraisal Fund	-431.78
Fire Cap Equipment	-5,975.35
Fire Cap Building	-4,610.54
Fire Truck Reserve	0.00
Highway Equipment Reserve	-32,839.55
Planning Grant	-1,661.92
Clerk DMV Fund	0.00
LIBRARY PAYROLL	<u>-3,526.56</u>
 Total Long Term Liabilities	 <u>-389,694.80</u>
 Encumbrance Reserve	 <u>0.00</u>
 Total Liability	 <u>-400,319.96</u>
 FUND BALANCE	
Retained Earnings	<u>240,204.05</u>
 Total Prior Years Fund Balance	 <u>240,204.05</u>
 Fund Balance Current Year	 <u>-1,524.20</u>
 Total Fund Balance	 <u>238,679.85</u>
 Total Liability, Fund Balance	 <u>-161,640.11</u>

**TOWN OF ROXBURY
REVENUE REPORT**

	Estimated Revenue	Applied For	Received To Date
Tax Revenues			
Current Taxes	700,000.00	0.00	-831,287.29
Delinquent Tax	70,000.00	0.00	-121,424.99
Tax Interest	0.00	0.00	-542.17
Delinq. Tax Interest	6,000.00	0.00	-9,885.93
Tax Penalty	5,600.00	0.00	-8,539.85
Railroad Tax	<u>1,000.00</u>	<u>0.00</u>	<u>-1,054.84</u>
Total Tax Revenues	782,600.00	0.00	-972,735.07
Revenue From State			
Highway	52,000.00	0.00	-56,096.78
Forest & Parks	6,500.00	0.00	-7,284.48
Current Use - State	25,000.00	0.00	-27,102.00
Reappraisal/GL Maint&Ho	<u>4,100.00</u>	<u>0.00</u>	<u>-4,270.00</u>
Total Revenue From State	87,600.00	0.00	-94,753.26
Other Revenue			
Town Clerk's Fees	9,000.00	0.00	-10,391.05
Ticket Revenue	6,500.00	0.00	-4,243.10
Interest Income	850.00	0.00	-1,776.15
Miscellaneous Income	<u>1,500.00</u>	<u>0.00</u>	<u>-7,720.51</u>
Total Other Revenue	<u>17,850.00</u>	<u>0.00</u>	<u>-24,130.81</u>
Total General Fund	<u><u>888,050.00</u></u>	<u><u>0.00</u></u>	<u><u>-1,091,619.14</u></u>
Total All Funds	<u><u>888,050.00</u></u>	<u><u>0.00</u></u>	<u><u>-1,091,619.14</u></u>

DELINQUENT TAXES

01/22/2004

Town of Roxbury Tax Administration
Delinquent Tax Report
In Tax Years 2000 to 2003

Parcel	Name	Tax Year	Payment 1	Payment 2	Interest	Penalty	Other	Total
100014-016	ADAMS, WILLIAM L.	2003	298.68	298.68	26.91	47.78	0.00	672.05
040027-001	ANDERSON JAMES M	2003	0.00	185.76	5.58	14.86	0.00	206.20
110023-000	BEAN WILLIAM & DEB	2002	1770.38	0.00	292.07	141.63	0.00	2204.08
		2003	813.50	813.50	73.26	130.16	0.00	1830.42
			2583.88	813.50	365.33	271.79	0.00	4034.50
090009-007	BEDELL JOSEPH P.	2003	162.33	162.33	14.58	25.98	0.00	365.22
050020-006	BERLIN EVAN & KYLE	2003	243.03	243.03	21.87	38.88	0.00	546.81
040125-000	BERNARDINI IAN	2003	0.00	146.56	4.41	11.72	0.00	162.69
030004-000	BITTENBENDER DOUGL	2002	286.46	0.00	47.22	22.92	0.00	356.60
		2003	100.18	100.18	9.00	16.02	0.00	225.38
			386.64	100.18	56.22	38.94	0.00	581.98
040017-002	BOARD STEVEN	2003	0.00	432.26	12.96	34.58	0.00	479.80
040146-000	BREMNER KAREN L	2002	1950.24	0.00	39.00	156.01	0.00	2145.25
		2003	1017.57	1017.57	91.62	162.82	0.00	2289.58
			2967.81	1017.57	130.62	318.83	0.00	4434.83
202022-000	BROWN DARREL & PAT	2002	1105.11	0.00	44.20	88.41	0.00	1237.72
		2003	755.99	755.99	68.04	120.96	0.00	1700.98
			1861.10	755.99	112.24	209.37	0.00	2938.70
100005-000	COPELAND DAVID C &	2003	0.00	6.61	0.21	0.53	0.00	7.35
100001-000	COPELAND DAVID C &	2003	0.00	6.47	0.18	0.52	0.00	7.17
140010-000	DAY ROBERT	2003	201.29	201.29	18.09	32.20	0.00	452.87
080042-001	DICKINSON ARTHUR &	2003	510.18	510.18	45.90	81.62	0.00	1147.88
050020-015	DOUKAS DENISE	2003	265.29	265.29	23.85	42.44	0.00	596.87
090002-000	ELLIS DAVID	2003	65.86	65.86	5.94	10.54	0.00	148.20
140020-000	FABRETTI ELLEN M	2003	666.01	666.01	59.94	106.56	0.00	1498.52
130025-000	FARNELL HEATHER (D	2002	666.58	0.00	13.34	53.32	0.00	733.24
		2003	919.25	919.25	82.71	147.08	0.00	2068.29
			1585.83	919.25	96.05	200.40	0.00	2801.53

01/22/2004

Town of Roxbury Tax Administration
Delinquent Tax Report
In Tax Years 2000 to 2003

Parcel	Name	Tax Year	Payment 1	Payment 2	Interest	Penalty	Other	Total
130010-000	FLINT MARK A	2003	1024.07	1024.07	92.16	163.86	0.00	2304.16
130024-000	FLINT ROD ESTATE O	2002	14.08	0.00	2.32	1.13	0.00	17.53
		2003	6.49	6.49	0.54	1.04	0.00	14.56
			20.57	6.49	2.86	2.17	0.00	32.09
130004-001	FRAZIER THOMAS	2003	360.83	360.83	32.49	57.74	0.00	811.89
202105-000	FRAZIER THOMAS L &	2003	1373.88	1373.88	27.48	219.82	0.00	2995.06
090027-001	FRENCH DAVID	2003	0.00	55.27	1.10	4.42	0.00	60.79
040115-001	FRENCH WALTER I	2003	557.49	557.49	50.13	89.20	0.00	1254.31
110022-003	GRIFFITH CARL	2003	0.00	902.55	27.09	72.20	0.00	1001.84
202039-000	HENDERSON CHRISTOP	2003	0.00	729.35	7.29	58.35	0.00	794.99
090009-000	HERRING VINCENT &	2003	626.13	626.13	56.34	100.18	0.00	1408.78
130044-500	HOPENGARTEN FREDR	2003	42.67	42.67	3.87	6.82	0.00	96.03
130046-000	HOPENGARTEN FREDRI	2003	88.12	88.12	7.92	14.10	0.00	198.26
060014-000	IAPALUCCIO MICHAEL	2002	312.28	0.00	51.50	24.98	0.00	388.76
		2003	134.50	134.50	12.15	21.52	0.00	302.67
			446.78	134.50	63.65	46.50	0.00	691.43
030005-000	JOHNSON ROGER L TR	2003	3.81	3.81	0.16	0.62	0.00	8.40
090048-000	JOSEPHSON KEVIN M	2002	514.20	0.00	84.82	41.14	0.00	640.16
		2003	177.17	177.17	15.93	28.34	0.00	398.61
			691.37	177.17	100.75	69.48	0.00	1038.77
202043-000	KENNEY JOHN I & EU	2003	863.11	863.11	17.26	138.10	0.00	1881.58
130001-000	KIERNAN MICHAEL J	2003	0.00	1050.04	31.50	84.00	0.00	1165.54
140017-002	KING KARL A & TINA	2003	444.32	444.32	39.96	71.10	0.00	999.70
040120-000	KINGSLEY SANDRA C	2002	93.27	0.00	5.58	7.46	0.00	106.31
		2003	890.49	890.49	80.10	142.48	0.00	2003.56
			983.76	890.49	85.68	149.94	0.00	2109.87
040120-001	KINGSLEY SANDRA C	2003	80.70	80.70	7.29	12.92	0.00	181.61
080008-011	LAMBERT RHODA	2003	0.00	21.95	0.44	1.76	0.00	24.15

01/22/2004

Town of Roxbury Tax Administration
Delinquent Tax Report
In Tax Years 2000 to 2003

Parcel	Name	Tax Year	Payment 1	Payment 2	Interest	Penalty	Other	Total
202016-000	LAROSE RODNEY J &	2002	997.44	0.00	39.88	79.79	0.00	1117.11
		2003	656.74	656.74	59.13	105.08	0.00	1477.69
			1654.18	656.74	99.01	184.87	0.00	2394.80
110021-000	LARSON SCOTT E & J	2003	0.00	401.65	12.06	32.13	0.00	445.84
110036-000	LABELL ALLEN P & J	2003	0.00	64.55	1.30	5.16	0.00	71.01
030028-000	LAVANWAY CLARA	2003	497.19	497.19	44.73	79.56	0.00	1118.67
130005-000	LONG NANCY	2003	0.00	12.51	0.26	1.00	0.00	13.77
040017-001	MANSON MICHAEL A	2002	105.66	0.00	17.47	8.45	0.00	131.58
		2003	139.14	139.14	12.51	22.26	0.00	313.05
			244.80	139.14	29.98	30.71	0.00	444.63
040101-001	MANSON MICHAEL A	2002	549.42	0.00	90.61	43.95	0.00	683.98
		2003	276.42	276.42	24.84	44.22	0.00	621.90
			825.84	276.42	115.45	88.17	0.00	1305.88
050018-000	MARTIN ROBERT S	2002	144.76	0.00	1.45	11.58	0.00	157.79
		2003	1513.84	1513.84	136.26	242.22	0.00	3406.16
			1658.60	1513.84	137.71	253.80	0.00	3563.95
202137-000	MAJHAM, DOROTHY L	2003	0.00	481.42	14.43	38.51	0.00	534.36
050007-000	MCCULLOCH DAVID	2003	207.78	207.78	18.72	33.24	0.00	467.52
140020-001	MERCER PETER B & J	2003	61.22	61.22	5.49	9.80	0.00	137.73
202006-001	MESLER HEATHER	2003	455.45	455.45	40.95	72.88	0.00	1024.73
090001-000	MORGAN SHEILA	2003	0.00	22.65	0.69	1.81	0.00	25.15
040158-000	MOSKWA RICHARD	2003	312.22	1498.22	63.67	144.84	0.00	2018.95
110017-002	O'GRADY THOMAS & D	2003	0.00	351.56	10.56	28.12	0.00	390.24
040016-041	PETERS HL SKIP & K	2003	1025.00	1025.00	92.25	164.00	0.00	2306.25
050019-000	RHEAUME GLENN C	2003	108.53	108.53	9.81	17.36	0.00	244.23
090019-001	RICHARDSON ROBERT	2003	243.96	243.96	21.96	39.04	0.00	548.92
202017-002	RYAN SHANE	2003	693.84	693.84	62.46	111.02	0.00	1561.16

01/22/2004

Town of Roxbury Tax Administration
 Delinquent Tax Report
 In Tax Years 2000 to 2003

Parcel	Name	Tax Year	Payment 1	Payment 2	Interest	Penalty	Other	Total
090020-000	SARGENT CHARLES	2000	3061.38	0.00	491.46	244.91	0.00	3797.75
050036-000	SMITH NORMAN	2003	242.10	242.10	21.78	38.74	0.00	544.72
130009-002	TENNEY FRANCIS THO	2003	397.01	397.01	35.73	63.52	0.00	893.27
050003-000	VAN VUGHT JOHN & A	2003	1871.54	1871.54	37.44	299.45	0.00	4079.97
030008-002	WHITE ANTHONY L &	2003	382.17	382.17	34.38	61.14	0.00	859.86
202013-000	WILLIS ARTHUR III	2003	27.12	904.41	27.93	74.52	0.00	1033.98
030025-000	WOOLEY JENNIFER W	2003	0.00	10.00	0.30	0.80	0.00	11.10
090045-000	WRL PROPERTIES INC	2003	0.00	64.00	1.28	5.12	0.00	70.40
100029-000	ZAGORA DONALD & JO	2003	382.17	382.17	34.38	61.14	0.00	859.86

01/22/2004

Town of Roxbury Tax Administration
 Delinquent Tax Report
 In Tax Years 2000 to 2003

Tax Year	Payment 1	Payment 2	Interest	Penalty	Other	Total
2000	3061.38	0.00	491.46	244.91	0.00	3,797.75
2002	8509.88	0.00	729.46	680.77	0.00	9,920.11
2003	22186.38	29194.83	1901.55	4110.50	0.00	57,393.26
TOTALS	33757.64	29194.83	3122.47	5036.18	0.00	71,111.12

* * * * *

URGENT TAX INFORMATION:



Vermont Homeowners Must File a New Form

All resident Vermont homeowners are required to file the new
**DECLARATION OF VERMONT HOMESTEAD
FORM HS-131**

Here's what you should know about the Homestead Declaration:

DO I REALLY NEED TO FILE?

You must file if you are a Vermont resident AND you own and occupy a Vermont property as your principal home as of April 1, 2004. You do NOT need to file if you own only commercial property, a vacation home, or second home in Vermont.

WHAT IS A HOMESTEAD?

Your homestead is your principal dwelling and contiguous land, plus additional buildings and improvements except parts used for business or rental purposes.

WHY DOES THE STATE NEED MY DECLARATION?

The declaration determines which school property tax rate is applied to your property. You must file the declaration in order to receive the correct rate.

WHAT ARE THE SCHOOL PROPERTY TAX RATES?

Homesteads are taxed at a base state rate of \$1.10 per \$100 of property value to fund Vermont's per-pupil grant. Your actual tax rate reflects proportional increases for local spending and local assessment levels.

Non-Residential Properties are taxed at a base state rate of \$1.59 per \$100 property value, adjusted for the local common level of appraisal.

WHEN SHOULD I FILE?

File the declaration as soon as possible but no later than APRIL 15, 2004. You can send the declaration separately from your income tax and other property tax returns.

Note: If you are late, you must still file the declaration and you are subject to a penalty and interest.

HOW CAN I GET THE FORM?

The form will be mailed to you in December, 2003. Additional ways to get the form:

- Call 1-866-828-2865 (toll-free in VT)
- Call 802-828-2515 (local or out-of-state)
- Email: taxforms@tax.state.vt.us
- Visit your Town Clerk
- Included in your Vermont income tax booklet

WHERE CAN I GET HELP?

For assistance:

- Call 1-866-828-2865 (toll-free in VT)
- Call 802-828-2865 (local or out-of-state)
- Email: schooltax@tax.state.vt.us
- Web site: www.state.vt.us/tax

From the Vermont Department of Taxes

* * * * *

Town of Roxbury, Vermont
Notes to Financial Statement
December 31, 2003

Summary of Significant Accounting Policies

The accounting policies of the Town of Roxbury conform to generally accepted accounting principals as applicable to governments. The following is a summary of the more significant accounts policies used by the Town.

Fund Accounting

The accounts of the Town are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entry. The operations of each fund are accounted for with a separate set of self-balancing accounts that compromise its assets, liabilities, fund equity, revenue, and expenditures as appropriate. Town resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Government-type funds involve measurement of results of Town operation. The General Fund and the Equipment Fund are government-type funds. Fiduciary funds are used to account assets held by the Town in a trustee capacity and are custodial in nature. Revenue Sharing and Cemetery Care funds are fiduciary funds.

Fixed Assets and Long-Term Liabilities

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by the fund's measurement focus. Government funds are accounted for using only current assets and liabilities. The reported fund balance, (net current assets) is considered a measure of "available spendable resources." The General Long-Term Debt Account Group is considered only with the measurement of financial position. It is not involved with measurement of results of operation. It is not a Fund since they do not recognize as Government Fund Type, expenditures of fund liabilities. They are, instead, reported as liabilities in the General Long-Term Account Group.

Basis of Accounting

All Government Funds Types are accounted for using the modified accrual basis of accounting. Revenue is recognized when it becomes measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this rule include: (1) accumulated, unpaid vacation or sick leave, and (2) principal and interest on long-term debt, which is recognized when due.

Long-Term Debt; December 31, 2003
Payment on principal

1 -Northfield Savings Bank (Line-of Credit) Due 12/15/04	\$150,000.00 (4.00% int)
2-Northfield Savings Bank (International) Due 11/18/04	\$65,972.00 (4.00% int)
3-Northfield Savings Bank (Reappraisal) Due 11/18/04	\$20,000.00 (4.00% int)
4-Northfield Savings Bank (Grader) Due 07/05/04	\$21,453.16 (4.00% int)
4-Northfield Savings Bank (Fire Truck) Due 04/15/04	\$21,000.00 (4.00% int)



CEMETERY TRUST FUND

Balance December 31, 2002	\$4,870.00
Expenditures:	
Interest to Town General Fund	\$0
Total Expenditures	\$0
Revenues:	
Interest	\$48.48
Total Revenues	\$48.48
Balance December 31, 2003	\$4,918.92



ROXBURY COMMUNITY HALL

Balance December 31, 2002	\$4,652.28
Expenditures:	
Total Expenditures	\$110.12
Revenues:	
Contribution	\$3,900.15
Interest	\$8.52
Total Revenues	\$3,908.67
Balance December 31, 2003	\$8,450.83

BOOK RESTORATION FUND

Balance December 31, 2002	\$4,294.44
Expenditures:	
Total Expenditures	\$0.00
Revenues:	
2001 Contribution	\$1,063.00
Interest	\$5.74
Total Revenues	\$1,068.74
Balance December 31, 2003	\$5,363.18

RAINY DAY FUND

Balance December 31, 2002	\$43,841.88
Expenditures:	
Total Expenditures	\$0.00
Revenues:	
Interest	\$97.61
Total Revenues	\$97.61
Balance December 31, 2003	\$43,939.49

REAPPRAISAL FUND

Balance December 31, 2002	\$15,527.02
Expenditures:	
Reappraisal costs:	\$19,369.45
Total Expenditures	\$19,369.45
Revenues:	
Contribution	\$4,270.00
Loan Proceeds	\$0.00
Interest	\$4.21
Total Revenues	\$4,274.21
Balance December 31, 2003	\$431.78

PLANNING GRANT FUND

Balance December 31, 2002	\$1,645.77
Expenditures:	
Total Expenditures	\$0.00
Revenues:	
Interest	\$20.57
Total Revenues	\$20.57
	<hr/>
Balance December 31, 2003	\$1,666.34

TOWN EQUIPMENT FUND

Balance December 31, 2002	\$61,094.27
Expenditures:	
Truck Payment	\$34,290.00
Purchases	\$9,008.48
Total Expenditures	\$43,298.48
Revenues:	
Contribution	\$15,000.00
Loan Proceeds	\$0.00
Interest	\$43.76
Total Revenues	\$15,043.76
	<hr/>
Balance December 31, 2003	\$32,839.55

DELINQUENT TAX REPORT

Balance December 31, 2002	\$114,042.40
Total New Delinquencies	\$95,180.76
Total Collected	\$121,424.99
Total Abated/Adjusted	\$7,725.77
	<hr/>
Balance December 31, 2003	\$80,072.40

2003 VITAL STATISTICS

BIRTHS

February 24	Adam Francis Gerdes to Mark Robert Gerdes and Donna Marie Gerdes
March 17	Hannah Rose Rea to Christopher Flanagan Rea and Wendy Sue Rea
November 11	Michael Anthony Martin to David Gordon Martin and Debra Louise Martin
June 7	Lena Star Hansen to William Robert Hansen and Susan Hansen
August 15	Emma Kathryn Neff to Christopher John Neff and Melinda Marie Neff
August 21	Nathan Michael Dickinson to Michael Kenneth Dickinson and Michelle Lee Dickinson
November 13	Cory Robert Ralph Potwin to Josh R. Potwin and Dorothy M. Potwin
November 20	Cedar Colyer Souligny to André Richard Souligny and Heather Lee Holter



MARRIAGES

February 14	Frank Zedick to Karen Sue MacInnes
July 5	Daniel Joseph Cyr to Rhonda Anne Blair
August 9	Sidney O. Priest Sr. to Dabria M. Demasi
August 16	Norman Allen Durrell Jr. to Karen Lee Cave
October 18	William Anthony Price Jr. to Carrie Marie Stevens
December 20	Francis Thomas Tenney to Luiza Z. Alieva



DEATHS

March 29	Pauline Lucille Potter
June 16	Sanford Robinson Jr.
July 20	Donald Joseph Jennings
August 28	Steven Albert Luther
September 8	Olin Rodney Maxham

TOWN CLERK'S REVENUE
Year Ending December 31, 2003

Fees:	
Recording	\$8,442.00
Research	292.00
Copies	1,177.50
Highway Permits	225.00
Fax Machine	57.00
Land Posting	55.00
Septic Permits	550.00
Liquor Licenses	100.00
Marriage Licenses	48.00
Community Hall Rental	25.00
Miscellaneous	14.00
Total	\$10,985.50

DOG LICENSES

107 licenses at \$4.00	\$ 428.00
15 licenses at \$6.00	90.00
27 licenses at \$8.00	216.00
4 licenses at \$12.00	48.00
1 license at \$2.00	2.00
	<hr/>
	\$784.00

In addition to the above fees, \$1.00 per license (\$154.00) was collected and turned over to the State to be used for rabies control programs.

Note:

1. All dogs 6 months or older must be licensed on or before April 1 each year.
2. All dogs must be licensed when they become 6 months old during the year at the regular fee.
3. Fees through April 1: \$5.00 for each neutered male or spayed female; \$9.00 for each dog not neutered or spayed.
4. After April 1 fees are as follows: \$7.00 for each neutered male or spayed female; \$13.00 for each dog not neutered or spayed.
5. All dogs must have a current rabies certificate from a licensed veterinarian.
6. A person who fails to license a dog or wolf-hybrid in the required manner shall be fined up to \$500.00 (V.S.A. 20, Section 3550).
7. The Town Clerk's office will be open Saturday mornings March 27th from 9:00 a.m. until 12:00 noon for the convenience of those residents who wish to come in to purchase a dog license or conduct other town business.

All cats & dogs are cordially invited to a



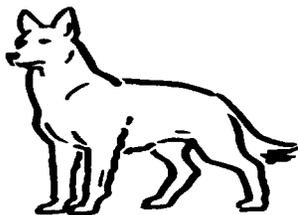
RABIES CLINIC



At the Roxbury Volunteer Fire Department

On Saturday, March 27, 2004

From 1:00 to 3:00 PM



Rabies vaccines are \$7.00

Canine and Feline distemper vaccines
available for \$8.00 with rabies vaccine

Please...Cats in boxes or crates, dogs on leashes!

The Town Clerk will be open Saturday, March 27
from 9AM to Noon for licensing.



Attending veterinarian
Roy Hadden DVM
Valley Animal Hospital, Waitsfield Vermont

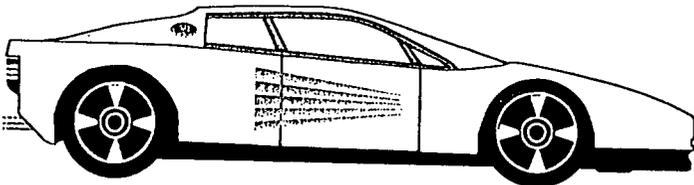


NEW THIS YEAR

You can now renew your motor vehicle registration (cars, pickup trucks, boats and boat trailers, snow-mobiles, utility trailers) at the Town Clerk's Office during our regular office hours: Tuesday – Friday, 9:00 - 12:00 noon and 1:00 - 4:00 p.m.

Department of Motor Vehicle renewal forms are required. You must pay the DMV fee by check. There is an additional clerk fee of \$3.00 which may be paid in cash.

We plan to set aside the clerk fees to purchase a new survey map storage and filing cabinet for the office.



2003 PERMITS REQUIRED

- OVERWEIGHT TRUCK -** Required when traveling on a Town Road with a vehicle in excess of the posted legal weight limit. Fee: \$5.00 single vehicle or \$10.00 for fleet.
- ROAD CUT -** Required when creating a new road or driveway coming from a Town Road or State Highway. If from a Town road, permit comes from Road Commissioner. If from State Highway, permit comes from VTrans. Fee: None
- SEWAGE -** Required when constructing a new septic system or altering an existing system. Check with the sewage officer for further details. Fee: \$50.00

AUDITORS' STATEMENT

In accordance with Section 1681 of Title 24, V.S.A., we have examined the accounts and records of the Town of Roxbury. To the best of our knowledge, the financial statements and reports show the financial activity and financial position of the Town of Roxbury for the calendar year ended December 31, 2003.

FRAN FRENCH
ANNETTE SARGENT
DONNA FRENCH

Roxbury Lister's Report for 2003

The Listers of the Town of Roxbury completed a town-wide reappraisal in 2003. It was a long, tedious job that finally got completed through the courtesy and patience of town property owners, considerable assistance by the Town Clerk and Assistant and many BCA meetings. The Listers thank all of you.

This chart shows the change in property values in Roxbury between the 2002 and 2003 Grand Lists.

	Total	Land	Buildings	# of Prop
2002	39,808,880	18,212,709	21,596,171	592
2003	53,204,800	18,648,900	34,555,900	621

This chart details the property values by property type and owner residency.

Prop Type	Total	Town	State	Non-State	Commercial
Commercial	2,595,200	610,800	352,200	44,100	1,588,100
Commercial Apts	304,200	202,400	101,800		
Miscellaneous	6,094,400	396,700	2,451,700	2,905,500	340,500
Mobile Home with Land	3,029,200	2,584,300	258,000	186,900	
Mobile Home without Land	311,200	279,000	8,900	23,300	
Residential 6 or less acres	10,026,100	8,406,700	293,300	1,226,800	99,300
Residential more than 6 acres	24,486,900	18,945,300	1,292,700	4,248,900	
Utilities - E	875,100				875,100
Vacation with 6 or less acres	687,800	67,700	414,500	205,600	
Vacation with more than 6 acres	3,957,700	242,300	1,444,500	2,270,900	
Woodland	837,000	4,600	13,800	191,200	627,400

TOWN OF ROXBURY GRAND LIST

Real Estate	No. of Parcels	All Corporations	Town Residents	State Residents	Non-State	Municipal Totals	Education Totals
Residential I	107	99,300	8,366,700	293,300	1,226,800	9,986,100	9,986,100
Residential II	156	0	17,839,387	1,224,328	4,046,567	23,110,282	23,110,282
Mobile Homes - U	14	0	279,000	8,900	23,300	311,200	311,200
Mobile Homes - L	51	0	2,584,300	258,000	186,900	3,029,200	3,029,200
Vacation I	22	0	67,700	414,500	205,600	687,800	687,800
Vacation II	51	0	242,300	1,343,904	2,055,847	3,642,051	3,642,051
Commercial	12	1,588,100	610,800	352,200	44,100	2,595,200	2,595,200
Commercial Apts.	3	0	202,400	101,800	0	304,200	304,200
Industrial	0	0	0	0	0	0	0
Utilities - E	2	875,100	0	0	0	875,100	875,100
Utilities - O	0	0	0	0	0	0	0
Farm	0	0	0	0	0	0	0
Woodland	10	240,594	4,600	13,800	191,200	450,194	450,194
Other	0	0	0	0	0	0	0
Miscellaneous	192	288,509	396,700	1,864,225	2,347,556	4,896,990	4,896,990
Totals	620	3,091,603	30,593,887	5,874,957	10,327,870	49,888,317	49,888,317
Total Listed Value of Real Estate for Taxation							
Total Non-taxable parcels: 7							
Non-tax parcels are not included on the 411							
Total Listed Value of Taxable Property							
Total Grant List (One percent of total listed value of real and personal property)							
						Municipal	Education
						49,888,317	49,907,717
						498,883.17	499,077.17

Property transfers recorded Roxbury for 2003.

Grantor	Grantee	Date
AMABILE, JOHN P.	NUNLEY, CHARLES & GAYLE	12/23/2003
ARMSTRONG, GEORGE	ARMSTRONG, JONATHAN	7/2/2003
ARMSTRONG, JONATHAN	PIAZZA, FRANK	8/20/2003
BECQUE, NANCY S.	DESROCHERS, DOMINIQUE S.	1/28/2003
BETTIS, RUDOLPH W. & MARJORIE A.	ZSCHALER, RONALD A. TRUSTEE	11/24/2003
CANNON, GWENDOLYN D. ESTATE OF	GAUTHIER, VINCENT WAYNE & DIANA	3/6/2003
CHOLEWA, JACQUELINE M. & RAYMOND	CHOLEWA, TRAVIS	10/13/2003
CLOUGH, MARK	CLOUGH, MARK, PHYLLIS & STEVEN	3/29/2003
COLGAN, FLOYD C.	LANGLOIS, ROBERT J.	7/30/2003
COOK, PAUL & SHERRIE	KINSLEY, KENNETH W. TRUSTEE	8/19/2003
COOK, RICHARD M. & LILY C.	CURRIER, GERALD L.	10/9/2003
COOK, RICHARD M. & LILY C.	BOUCHER, RONALD W.	7/29/2003
COX, GREGORY J. & GAY E.	JAYNE, ROBERT E. & PRISCILLA E.	3/5/2003
DEWEY, JOHN & BRANDI	BEAN, WILLIAM M. & SHERRY L.	8/28/2003
DREW, KEVIN P.	NORMAN, REBECCA	12/29/2003
DUQUETTE, REGINALD W. & PEGGY LEE	NATVIG, DUANE M. & RACHEL	10/20/2003
FIARKOSKI, JOSEPH A. & CAROL ANN	BOOTH, DANIEL	6/27/2003
FLINT, MARK L.	MARTIN, DAVID G. & DEBRA L.	2/14/2003
HANKS, RONNIE J. & SANDRA L.	BYAM, ROBERT & ELAINE	1/30/2003
HAYDEN, GWENDOLYN D.	HAYDEN, RICHARD E.	6/13/2003
HILLS, FREDERIC A. & NANCY L.	KINZIE, NORMAN F. & KAYE M.	8/25/2003
JOSLYN, BRUCE A.	O'BRIEN, EMILY	2/5/2003
JOSLYN, NILES O.	JOSLYN, DOUGLAS E.	2/5/2003
LONGE, ROSAIRE J.	JOHNSON, DENNIS M.	8/11/2003
LYFORD, AUDREY B.	LYFORD, MELVIN R.	8/28/2003
MACAULEY, WALTER	VONER, JOSEPH & JOANN	11/19/2003
MATTHEWS, CYNTHIA BUCK	DICKINSON, EDWARD	5/12/2003
MCINTYRE, M. JEAN	CHRISTENSEN, NEAL M.	12/5/2003
MESSIER, GRACE	KENYON, DOUGLAS C. & DONNA M.	5/8/2003
MORSE, GARY & GERMAINE	DEWEY, JOHN & BRANDI	9/24/2003
NEWELL, NANCY JO	BENSON, PATRICIA A.	3/6/2003
PEDLEY, JAMES M.	PEDLEY, ANDREW J.	9/10/2003
PINTO, ROBERT J. & DEBORAH A.	TWOMBLY, STEPHEN G. & ROBIN S.	11/7/2003
RENNIE, JOHN A. & CAROL L.	HOMA, RICHARD & JUDITH	7/14/2003
SARGENT, CHARLES J.	PARZYCH, JOHN	1/6/2003
SCOTT, ROBERT K.	HARRISON, WILLIAM P. & CAROL P.	11/24/2003
SHUMAN, MICHAEL E.	NADEAU, KENNETH	11/21/2003
SMEDY, DAVID A.	RYAN, RAYMOND F. & DEVIN M.	10/8/2003
SMITH, CYRIL & SHIRLEY	SMITH, PAMELA; BROWN, LISA; OCONNOR,	12/29/2003
TODD, W. RUSSELL & CAROLINE W.	MANGUAL, JESUS A. & PATRICIA K.	6/27/2003
WEBSTER, CURTIS CLEVELAND SR.	MORGANTI, IRENE	3/26/2003
WENDEL, EDDIE F.	WENDEL, CHERYL A.	2/7/2003
WOLF, HERBERT	BEERE, THOMAS	1/15/2003
WOODRUFF, MYNDERSE R. & KATHLEEN	TRIPLAT, JEFFREY & KRISTINA	5/1/2003

ROXBURY FREE LIBRARY

The library has had an exceptional year! For the first time ever, it meets Vermont state library minimum standards, due largely to being open fourteen hours/week. (Generous support from the Freeman Foundation and many volunteers has made this possible.) Meeting standards means we can now receive free book cataloging and are eligible to apply for state grants. Major improvements to the facility include new curtains and comfortable chairs, newly painted roof, and a new computer that enhances internet access and inter-library loans. Use of the library and program attendance is off the charts, compared to previous years, as described below. The library is grateful for all forms of support that have helped it begin to realize its potential in the community.

Hours: The new expanded hours are: **Tuesdays 10-12, 2-6 (story hour at 10:30), Thursdays 2-8, and Saturdays 10-12.** Free refrigerator picture magnets showing library hours are available at the library.

Library Use: Regular use of the library has greatly increased: at least 75 new patrons have been registered this year, library visits by adults have increased by over 600%, children's visits have risen by 500%, and total number of books being checked out has increased by over 700%.

Programs: The library has supported Roxbury schoolchildren with the following programs and services: loan of books to the school library and individual teachers, CliF grant presentation and an author visit by Katherine Paterson, grade 3 and 4 writing project, after-school astronomy group, a Star Show for the entire school, VINS program, RIF free book distribution, Summer Feast reading program and holiday programs at the library. High school reading list books have been provided. A weekly pre-school story hour and RIF distributions at local daycares serves the very young. There have been over a dozen well-attended (average of 20 people) adult programs and classes, including: Local Authors Night, Travel Night, Yoga classes, Book talk by aviator Bob Buck, Local History Night, Underground Railroad in Vermont, Birds of the Northeast Kingdom, slideshow of Iceland, Shetland and Orkney Islands, and more. In addition, a local book group has been meeting monthly at the library.

Collection: Every book and shelf in the library was cleaned this year, and the collection updated with children's, young adults', and adults' best-sellers, non-fiction, classics, audio books, and a small but varied collection of large-print books. The list of donated magazine subscriptions is also growing. Two shelves of revolving Mid-State library books makes many more books available, as does inter-library loan. The Vermont Online Library database subscription and other internet access opens the library to a world of information.

Other services: Home delivery of books as needed, and referral for Talking Books state library program for the legally blind are both provided, as are health and education resources, a bulletin board for local and state events, and space for meeting, studying, and tutoring.

Future plans: The library hopes to serve even more Roxbury residents in the future, and asks for your requests (programs, books, services, etc.) and suggestions. It seeks to cooperate with other town bodies and organizations toward building a better sense of community. Please call **485-6860** during library hours, librarian Susan D'Amico at **485-5590**, or any of the trustees (listed on officers page of the Town Report).

ROXBURY FREE LIBRARY -BUDGET 2003

Receipts:

Town Appropriations	4,000.00
Grants	5,000.00
Dividends	251.75
Reimbursements	0
Fund Raising	1,370.00
Donations	0
Total	\$ 10,621.75

Expenditures:

Books	\$1,831.96
Supplies	348.12
Programs	325.00
Heat	493.90
Electric	236.15
Gifts	25.00
Post Office	46.15
RIF Program	73.17
Telephone	66.12
Miscellaneous	510.00
Videos	0
Librarian	6,208.84
Maintenance	557.00
 Total	 10,721.41

Condition of Trust Funds:

E.P. Burnham Fund,	
Merchants Bank Balance Dec. 31, 2003	741.58
 Northfield Savings Bank, Balance Dec. 31, 2003	 2,844.53
Mary Ellis Webster, First National Bank	
 140 shares Bell Atlantic and Nynex	
Dividends for 2003	228.18
 48 shares AT&T	
Dividends for 2003	23.47

Town of Roxbury

In 2003, the Vermont State Police responded to a total of 73 documented incidents in the Town of Roxbury.

Each incident will generate one or more Vermont Incident Based Reporting System (VIBRS) codes that are used to track criminal activity, traffic accidents/complaints, or other police provided services and investigations. It should be noted that an incident may involve, for example, a traffic accident investigation that results in the arrest of the operator for DUI. In this example, the one incident has two components (accident and DUI) but is reported as one incident in the DUI incident column. The incident totals are shown in Table 1 and assembled into five categories: Violent Crime, Property Crime, Other Crime, Traffic Incidents, and Miscellaneous.

Table 1 Incident totals Roxbury

	Violent Crime	Property Crime	Other Crime	Traffic Incidents	Miscellaneous
Murder/Manslaughter	0	0	0	0	0
Sexual Assault	0	0	0	0	0
Robbery	0	0	0	0	0
Assault (aggravated/simple)	1	0	0	0	0
Burglary	0	3	0	0	0
Larceny/theft	0	2	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Other Property Crime	0	6	0	0	0
Illegal Drug Incidents	0	1	0	0	0
Disorderly Conduct/Other	0	11	0	0	0
Fatal Crashes	0	0	0	0	0
Accident Investigation	0	1	0	0	0
Motor Vehicle Complaints	0	9	0	0	0
DUI Incidents	0	1	0	0	0
Death Investigation	0	1	0	0	0
Runaway Juveniles	0	0	0	0	0
Assistance/Service Calls	0	0	0	0	37

In Table 2, the incident totals for each category are reflected as a percentage of the total incidents for the town (row #1). The Vermont State Police incident totals for each category are reflected as a percentage of the total for all 18 towns (row #2). Compare the town and VSP total percentages to determine if the town category is above/below the combined total of all 18 towns.

Table 2 Category percentage totals

Category	Violent Crime	Property Crime	Other Crime	Traffic Incidents	Miscellaneous
1. Roxbury	1.4%	15.0%	16.4%	15.0%	52.1%
2. VSP total	2.7%	14.1%	12.5%	23.4%	47.2%

- ❖ The 73 incidents in Roxbury represent **3.56%** of the total incidents for all 18 towns within the Vermont State Police coverage area.
- ❖ Roxbury has a resident population of 576 (2000 est.), which is **1.98%** of the total resident population served by troopers at the Middlesex station.

Released By: Lieutenant David T. Harrington
 Vermont State Police - Middlesex
 Release Date: January 20, 2004

ROXBURY VOLUNTEER FIRE DEPARTMENT

The past year has proven to be one of our most productive years in recent memory with the addition of our new four wheel drive pumper which we received in early August. In addition, we were rewarded a grant from the Department of Homeland Security, primarily for personal protective equipment. In the spring of 2003 all members of the fire department were trained and certified with Self Contained Breathing Apparatus (SCBA) for interior fire fighting.

During the year 2003 we had approximately 32 calls which members responded to. At the end of this year we have 12 active members, new members are always welcome.

Fund raising during this past year was very successful. We held the annual chicken BBQ, Dime toss at the Northfield Labor Day Observances and Hunters supper with a raffle of sporting items. We completed our fourth pig roast and raffle this year during the foliage season. This has remained to be a very popular event.

Work continued this year with focus on completing the interior painting for the newest section of the fire station. Additional focus this coming winter will be put into tightening up the building and adding additional insulation as a method of reducing our energy expenses.

We were awarded a grant from the Department of Homeland security for \$46,512.00. This has yielded new radios for our three primary fire trucks, with capability of communication with Capital West Mutual Aid and the Vermont State Police. Also we have ordered additional SCBA's with spare tanks as part of this grant.

At our annual business meeting new officers were elected. Tim Martin is Chief, Don Randall as Assistant Chief, Jamie Hedding as Secretary and Bill Koenig as Treasurer,

During the year we had many members of the community help with fund raising events. We would like to thank those that supported our efforts and fund raising during the past year.

ROXBURY VOLUNTEER FIRE DEPARTMENT
2004 Budget

	2003 <u>Budget</u>	2003 <u>Actual</u>	2004/5 <u>Proposed</u>
Town Appropriation	\$14,600.00	\$14,600.00	\$14,600.00
Year Operating Budget	14,600.00	14,600.00	14,600.00

BUDGET DETAIL

Truck Interest	0.00	457.20	900.00
Community Service	50.00	87.39	50.00
Electricity	700.00	903.73	950.00
Equipment	7,000.00	6,553.42	6,000.00
Capital West Dispatch/Phone	1,800.00	1,773.75	1,800.00
Heat	600.00	1,286.75	1,300.00
Insurance	3,300.00	2,578.79	2,838.00
Miscellaneous	100.00	42.00	100.00
Mutual Aid	200.00	100.00	200.00
Parts & Services	450.00	320.00	300.00
Supplies	100.00	0.00	100.00
Training	400.00	260.00	400.00
Truck Fuel	200.00	236.97	200.00
VSFA	100.00	0.00	100.00
Total	<u>\$15,000.00</u>	<u>\$14,600.00</u>	<u>\$15,238.00</u>

Capital Funds

	Beginning			
	Balance	Income	Expense	Balance
Truck Capital	14,059.45	123,774.74	137,834.18	0.01
Capital Equipment Fund	16,885.58	124.12	11,004.35	5,975.35
Building Fund	4,604.88	5.66	0.00	4,610.54
Fund Raising	NA	\$5,819.00	\$2,258.13	\$3,560.87

Bank Accounts

	Beginning			
	Balance	Income	Expense	Balance
Savings	11,917.23	90,496.61	101,413.84	1,000.00
Checking	8,072.99	22,736.47	6,127.67	24,681.79
Donations				\$ 760.00

NOTE: There is an outstanding invoice (SCBA's & spare tanks) for \$26,894.00 which will be paid from checking.



With the donations received in honor of Olin Maxham, the Roxbury Volunteer Fire Department will be building a pavilion in his memory. This will be located directly next to the fire station and will be for the enjoyment of the community.

**TOWN OF ROXBURY
OFFICE OF EMERGENCY MANAGEMENT
ROXBURY VERMONT, 05669**

2003 was a quiet year for Emergency Management. In the spring I assembled an Amateur radio VHF repeater that enables communication between Roxbury, and other towns in central Vermont. Equipment for the project was donated by 2 amateur radio clubs, as well as new equipment purchased by myself. It has been installed in a temporary location accessible for testing until a permanent home is found. So far coverage has been good, but a better antenna location will improve coverage in the spring. The State Office of Emergency Management has set up a secure email system for all towns in Vermont in order to disseminate alerts from both State and National sources. Fortunately the majority of them have been about the severe weather conditions including flood watches / warnings, and severe winter weather. This year I will be improving the radio coverage in town, and will be attending several training courses provided by the state.

Respectfully submitted

Steven Board
Roxbury OEM

ROXBURY PLANNING COMMISSION

It's been a quiet year for the Planning Commission. The 2001-2006 Five Year Plan was officially approved in early 2003, meaning any Grant Applications contingent on plan approval could be considered. In 2004, we hope to study the demographics of Roxbury. We also will work with the Select Board regarding approaches for regulation of Cell Tower location and size.

The Planning Commission looks for input from citizens of Roxbury for ideas regarding any other desired direction that they would like us to take. Also, people that are interested in being members or even taking leadership roles on the Planning Commission are encouraged to come forward. The Planning Cycle will heat up towards the latter part of 2004 and we need input and help in setting up the methods for getting community participation.

Linda Maney
Chair

ROXBURY SEWAGE OFFICER'S REPORT 2003

The Vermont Legislature approved new septic disposal rules in 2002, which require that all subdivisions regardless of size, need a State Subdivision Permit. The Town of Roxbury requires that all new or currently failed septic systems be designed and constructed to meet the Vermont Environmental Protection Rules, dated August, 1996. Property owners must apply for and receive a Septic System Permit in addition to the State Permit before they begin construction.

Properties that are in non compliance with these rules can not be sold or transferred, since they can not receive clear Title under State Statute. Please contact either the Septic Officer or the Department of Environmental Conservation – Waste Water Management Division if you need advise or clarification on whether you need a permit. Since an inspection of the site by the Septic Officer is required, please call me @ 485-4735 to schedule a site visit.

Applications Received in 2003

Carmen & Linda Giuliano, Winch Hill
John & Carol Rennie, Steele Hill
Robert Langlois, Steele Hill
Norman Kinzie, Cram Hill
Jay Carroll, Raynor Road
Russell & Caroline Todd, Winch Hill
Silvio Nativi, Drown Road
John & Paula Langlois, Steele Hill
Everett Norton, Ladd Road
Robert Langlois Subdivision, Steele Hill

Description

permit approved
permit pending
permit pending
permit pending

Other

Preliminary site visits

Gevers, Raynor Road
Morrison, Carrie Howe Road
Campbell, Beaver Meadow Road
Kelley, Shaw Road
Nevens, Raynor Road
Lincovich, Mail Route

Submitted: 4. January, 2004

G.W. D'Amico
Sewage Officer

ROXBURY SENIOR CENTER 2003

The year 2003 has brought many changes, plus new members to the Senior Center. Thanks to all who have made monetary donations as well as their time to support the Roxbury Senior Center.

In February, we received a matching Grant for a conditions assessment of the building.

We now have a committee of volunteers for the Community Building Fund Raising, working to restore the building. (foundation, roof, bathroom, etc.)

Once a month, we are holding a pot luck supper at the community Hall. It's a good time to get together and visit. All are welcome.

The loss of our beloved Rev. Evans, Pauline Potter, Thelma Dickenson, and Ralph Churchill, was a tough blow to all. They remain in our hearts and memories. New members are always welcome.

Receipts:

Bingo	\$11.35
Fund Raisers	\$257.00
Donations	\$627.98
Dues	\$70.00
Town Appropriations	\$1600.00
Preservation Trust of VT- Grant	\$250.00
Total	\$2797.35

Expenses:

CVPS (electric)	\$614.67
TDS (telephone)	\$462.56
Supplies	\$554.40
Gillespie (fuel pre-buy/ to 5/04)	\$635.54
Building Renovations	\$538.00
Misc	\$188.89
(back room and basement trash removal)	
(In memory of donations)	
Purchases	\$119.00
Merchants Bank (savings)	\$2860.23
Northfield Savings Bank (checking)	\$404.48
Cash on hand	\$147.78

Officers Elected:

President	Bill Ray
Vice President	Richard Drinkwine/ Al Eastman
Secretary	Bill Ray
Treasurer	Mary Swann

ROXBURY CEMETERY ASSOCIATION

During the year 2003, there were four interments in the Village Cemetery. They were as follows: John Andrews, Gladys Premo, Thelma Dickinson and Olin Maxham.

One two-grave plot was sold in 2003. The number of grass mowings was reduced by one. As the interest rates on our investments keep going lower and lower, it becomes more difficult to meet expenses.

We have an opening on the Board of Trustees and would welcome any volunteers.

Board of Trustees
REGINALD BROWN SR.
GLORIA GERDES
MARK GERDES
WILLIAM RAY

Trust Fund:

Certificate of Deposit, Northfield Savings Bank	\$28,337.28
The interest on this certificate was deposited In the savings account. Total interest	485.31

Other Funds:

Savings Account, Northfield Savings Bank Ending balance Dec. 31, 2003	828.61
Checking Account, Northfield Savings Bank Ending balance Dec. 31, 2003	633.94

NOTES FROM THE ROXBURY HISTORICAL SOCIETY

The Roxbury Historical Society once again participated in the annual Vermont History Exposition held in June at the Tunbridge Fair Grounds. The topic this year was the Teela-Wooket Camp history. Our presentation included a 20 minute film of the camp made in 1938, which was very well received. The Historical Society is in need of a filing cabinet and then some volunteer work to organize the photographs and papers it has, so history of the town can be preserved and information presented to the community.

Zed Silloway Stanton

May 1, 1848-August 15, 1921

Zed's great, great grandfather was a British soldier before 1710. His great grandfather, a soldier under George Washington, died in the Revolutionary War. His grandfather farmed in Northfield, and George Berry Stanton, his father, and Lucretia Silloway Stanton, his mother, started a farm in 1841 "built up from the then wilderness, one of the finest farms in town," just south of the Northfield line near Messier Road. Zed was born on May 1, 1848. Laying of the railroad tracks through town had just been completed, and in two weeks the first train cars came to town in ready for the first service to roll through on June 26. The town population was about 900.

Zed grew up and worked on the farm into his late teens along with his older brother, David. Their father had not been able to attend school in his life, and Zed only attended three months in winters until age 11, then none at all. Earlier, when he was 5 years old, verd antique marble was discovered in town and began around 100 years of off and on quarry operations in town. At age 6 the town hall was built. When Zed was 13, the Civil War started, the first of three wars during his life time.

Ninety-four Roxbury men were called to serve in the Civil War, and twenty nine were killed. Carlos Rich, of Roxbury, received the medal of honor and Willie Johnson, who lived in Roxbury for a time, received the medal of honor as a drummer at age 13.

Four presidents were shot in Zed's lifetime. Lincoln was the first when Zed was 17.

At 19, Zed began work "at the severe and dangerous duty of a brakeman on the Central Vermont Railway". This job lasted 18 months, until he had to return to the farmstead to rebuild the house that had burned. Also in these years, in 1867 James G. Hall built the watch factory in the town and invented the stabling tool for making watches, that was so important that he was named into the watch makers' Hall of Fame.

After rebuilding the farm house, Zed returned to working in town as a "chopper" and teamster in clearing off land near the present state trout hatchery that was to begin in 1891.

Zed was a member of the Congregational Church, and was 23 in 1871

when the new church in town was built. To get ahead in life, he decided to finish schooling, so at age 24 "he took his place in the middle forms of graded school," soon graduating from Northfield High School. Then he taught school and started studying law under the tutorship of an experienced Northfield lawyer, Frank Plumley, a future congressman in the U.S. House of Representatives. Zed also studied under a Montpelier lawyer, L.L. Durant. The Country at this time, 1873-1878, fell into deep financial depression.

Roxbury celebrated the 1876 centennial well, calling upon Zed, now 28, to give a speech on the town's history that remains until this day perhaps the most important account of the town's early days. This was given near the train station on a beautiful summer day of celebration in August 1876.

Three years later, at age 31, without having gone to college, Zed was admitted to the bar. He did some of his law practice in the building in town that is now the historical society, and was once the town clerk's office. On May 31st of the same year, he married Jennie Smith Walbridge of Roxbury.

In the next year, 1881, President James Garfield was shot and killed. Vermont born Vice President Chester Arthur became President.

Zed rapidly became an important lawyer in the state Supreme Court and U.S circuit and district courts. At ages 42 to 48, he served as state's attorney. Jennie and Zed's only child was born December 23, 1884, Jessie Stanton.

In these times "his other activities reached into all departments of community life", at various times he had been called to serve as selectman, lister, constable, school director, town clerk, town treasurer, moderator of town meeting for 16 years, town representative in the state house. In 1895 he received an honorary M.A. from Norwich University, and in 1900 he served as state senator.

There had been another deep financial depression in 1893-1897. The U.S.A. went to war with Spain in 1898.

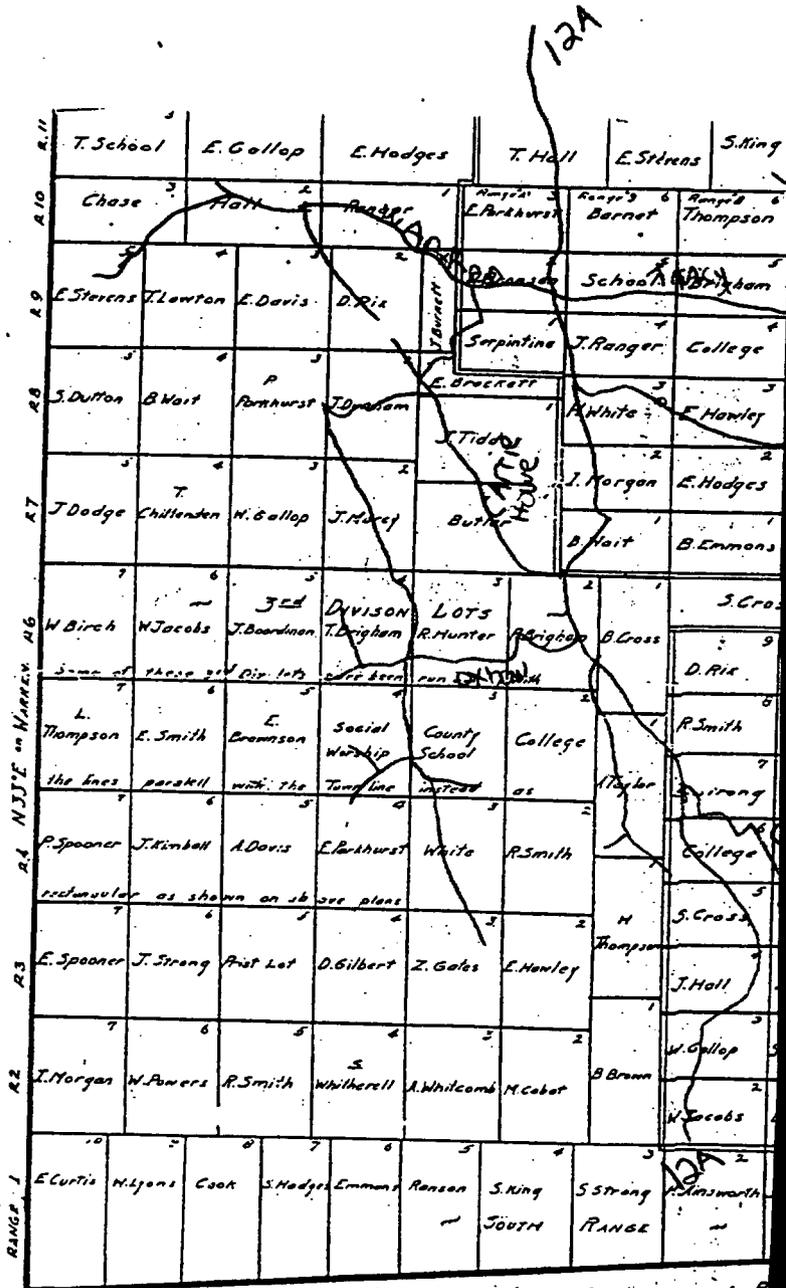
In 1900, at age 52, Zed had the new family home built in the town, between the Town Hall and the post office.

In 1901, the third president to be shot and killed in Zed's lifetime was William McKinley.

Right after Zed's term as senator he was elected Lieutenant Governor of Vermont serving from 1902 to 1904. Four years later he was elected judge in Vermont's superior court at a time the County fell into yet another financial depression. Zed served as judge for the rest of his life.

In 1912, President Theodore Roosevelt, no longer in office, was shot but survived. In 1913 Camp Teela-Wooket was started. In 1914, at age 67, Zed became Chief Justice of the Vermont Superior Court. He saw the U.S. enter World War I in 1917, heard of the Russian Revolution in the same year. In 1918, 20 million people worldwide died from the flu, with 548,000 of these being from the U.S. Still holding office as Chief Justice, Zed died on August 15, 1921 and is buried in one of Roxbury's cemeteries.

Tom Chomentowski
Society Member



N 61° W on Granville and B

After Plan in

The 1st Div. Lot

12

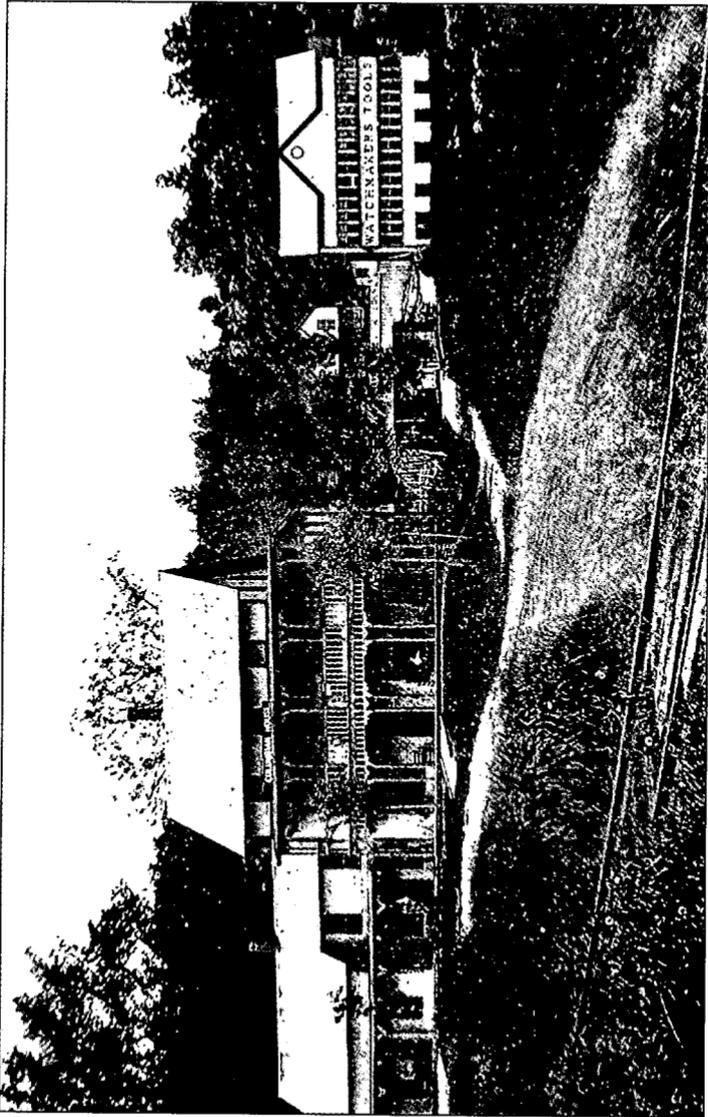
Andrew	Arnsworth	Hodges	T. Strong	Smith	W. Brown	J. Coit	W. Chaplin	E. Spooner
Range's Tocods	Range's Smith	Range's Bodge	Range's Davis	Range's Dutton	Range's Rid	Range's Cobber		
S. Mitchell	Withives	Chase	Aiken	W. Galloway	H. Thompson	Frist Lot		
Z. Gales	T. Lawton	W. Birch	P. Spooner	S. Warship	Marcy	Curtis		
M. Lyon	T. Kimball	N. Powers	J. Boardman	S. Strong	S. Cross	County School		
E. Smith	J. Willenden	DIVISION R. Smith	LOTS A. Taylor	I. Tidd	S. Davis			
W. Cross	T. Runger	J. Dunham	D. Gilbert	P. Brigham	R. Hunter	A. Whitcomb		
	E. Aiken	J. Ranger Jr.	S. Smith	W. Chaplin				
M. Birch	J. Frisoy	J. Kimball	S. Warship	Boardman	W. Powers	P. Brigham		
S. Smith	B. West	I. Morgan	T. Ranger	E. Aiken	J. Tidd	J. Ransom		
P. Spooner	E. Spooner	E. Galloway	I. Coit	Hainsworth	J. Butler	J. Chase		
W. Cross	R. Smith	T. Willenden	S. Hodges	E. Curtis	J. Barnett	P. Parthurst		
Smith	Frist Lot	D. Gilbert	R. Hunter	J. Strong	S. Dutton	T. Lawton		
P. Cobber	E. Brunson	B. Emmons	B. Brown	P. Parthurst	L. Thompson	A. Davis		
N. Mitchell	J. Taylor	H. White	S. Davis	J. Brigham	Thompson	J. Dunham		
E. Hodges	A. Whitcomb	J. Dodge	W. Chaplin	J. Ranger	County School	E. Howlop		
T. Thorp	J. Thorp	M. Lyon	E. Sterns	T. School	S. King	B. Cross		

N 35° E on Brookfield

A PLAN of ROXBURY

Town Clerks office with corrections from actual Surveys
R. J. F. 1910.

are supposed to be 100 by 100 rods, and the 3rd Div 100 by



THE ROXBURY COMMUNITY CENTER RESTORATION PROJECT

The building that borders the Town Green was a town store for more than one hundred years, then Grange #383. These days it houses Roxbury Senior Center dinners and events. What's new is that it is also fast becoming the **Roxbury Community Center**. We are beginning to schedule a number of activities for all ages this coming year, some in conjunction with the school, the church and the library. We will keep the town posted.

With high hopes of renovating this historic 150-year old building, we have become a 501 C-3 non-profit organization. We have applied to the Vermont District for Historic Preservation for a matching grant to help pay for the first phase of a three-phase renovation, the rebuilding of the foundation. A town-wide mailing last summer, along with Bob and Brenda Sambels' generous August 2003 fundraiser, helped greatly to augment the funds already given by so many. The Selectboard and the Fire Department have given us helpful advice.

We welcome ideas and participation from everyone interested in making this a lively community gathering place.

Officers:

Bill Ray, President

Al Eastman, Vice President

Jane Pincus, Secretary

Randy Whitney, Treasurer

ROXBURY'S COMMITMENTS

NORTHFIELD AMBULANCE SERVICE

Over this past year we have had a lot of activity within the Ambulance Service here in Northfield. This year our units responded to approximately 575 calls for service in Northfield, Roxbury, & West Berlin. These calls include emergencies, non emergency transports, and stand-by at events, including Labor Day, Vermont Quilt Festival, Northfield High School Hockey, and Norwich University Football.

We started out the year with several educational sessions for the children in the Northfield Schools. These sessions included Ambulance tours for Pre School & Kindergarten classes, the "Bark" program covering dog safety, and the "First Responder" class for the High School teens. We also met with many kids from the Middle / High school about the Explorers program, we currently have 6 active kids participating

with the Ambulance Service's Explorer program. For more information about this program, please contact Jim or Betty at 485-8550.

In July the Ambulance Service, along with the Northfield Fire and Police Departments hosted Northfield's 10th annual "Safety and Appreciation Day" for 2003. This year's Safety Day was as large of a success as it has been in the past. Bike helmets were distributed, Photo ID's were taken and endless amounts of training went on for many hours. The day was going to end with the DHART helicopter landing, but they were unable to appear due to an emergency call. We look forward to seeing them return again next year.

Several of the volunteers were key in gaining another \$6000.00 grant from the State of Vermont's Health Protection Unit for the "Healthy Homes" program. This program gives us the training and equipment to go into people's homes, upon their request and look for physical and health hazards, lead paint, radon gas, and provide basic physicals for elderly and special needs patients in the Northfield, Roxbury, & Berlin region. We also offer the "File of Life" program for medical information documentation. For questions about "Healthy Homes" or to schedule an appointment for an in home visit, please call 485-9600.

Along with the Healthy homes grant, the Ambulance Service was able to secure a grant from the Department of Homeland Security for \$27,100.00. This money was used to purchase 6 AED's (Automated Defibrillators), 4 Mobile UHF Radios for the units, 12 hand held VHF radios, and medical equipment for handling mass casualty incidents.

The Rescue crews have been busy this year as well. The "Confined Space" rescue team is coming along well, we are still looking into equipment and extending our training to be able to help someone trapped in a collapsed structure, or down in a hole.

We are also setting up an "Off Trail" rescue program; this will include an ATV, rescue toboggan, trailer, and many hours of training in its use and safety. Just like the Confined Space team, we will be looking to make this service available to the Central Vermont region upon request.

The Northfield Ambulance Service is also responsible for other Town and Village services, including the E-911 system upgrade and changes. The E911 system is running great. We are asking people in Northfield and Roxbury to make sure they post their locatable address on their homes or near the road, as it makes it much easier and faster for your Emergency Services to find you in an emergency situation.

I'd like to give a big "Thank You" to all of the Northfield Ambulance Service Volunteers. Without their time, effort, and resources far above and beyond the call of duty, we would not be able to serve the communities of Northfield, Roxbury and West Berlin.

James H. Baraw NREMT-I

E.M.S. Director
E-911 Coordinator

BATTERED WOMEN'S SERVICES AND SHELTER
P.O. Box 652
Barre, VT 05641
24-hour Hotline (802) 223-0855

Battered Women's Services And Shelter is a community-based organization dedicated to ending domestic abuse. Battered Women's Services and Shelter provides advocacy, support services and shelter to help abuse survivors build on strengths to shape fulfilling lives for themselves and their children.

CENTRAL VERMONT COUNCIL ON AGING
EMPOWERING SENIORS

The Central Vermont Council on Aging is a private, non profit organization that supports elders to remain independent as long as possible in their own homes and communities. We use federal, state and local funds to provide a variety of programs and services for elders, either directly or under contract with local groups and organizations.

The Case Manager for the Town of Roxbury is Starlene Campeau. Case Managers are trained to assess needs and create a care plan for individuals that includes public, private and volunteer resources.

Transportation is provided under contract with the local transportation authority. Under this agreement, rides are provided to elders to get to and from mealsites, medical appointments and shopping.

Other services such as legal assistance, health insurance information and referrals to other agencies can be provided by calling the senior helpline at 1-800-642-5119.

We appreciate the support for programs and services for central Vermont elders from the Town of Roxbury. Please call us for more information or assistance.

Sincerely,
Charles W. Castle, Executive
Director

CENTRAL VERMONT CRIME STOPPERS

Central Vermont Crime Stoppers (CVCS) is a non-profit 501(c)3 program organized to assist local Law Enforcement Agencies by providing services and information to aid in the fight against crime.

An anonymous tip line provides the security and means for citizens to report crime without their identity being known. This provides peace of mind for those who are fearful of retaliation if their identity become known to the criminal. The reward program offers an incentive to those who would not necessarily consider it their business or worth the time to report a crime.

CVCS does not receive funding from Federal or State resources, all funds are provided by the Citizens of the communities we serve.

CVCS has been a strong member in good standing with the international

program, CSI for many years now. CVCS is governed by their by-laws and ethics.

Our goal this year is to become more known throughout the community. We hope to generate more tip information through new programs such as Warrant Crime Watches with support of the local media efforts, additional advertisement and attendance at local events.

Eileen Fraga
Executive Director

CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION

There are 800 more people working in Central Vermont than there were a year ago according to Department of Employment and Training statistics. Our unemployment rate is below the State and National averages but underemployment is a concern.

Housing continues to be an issue in Central Vermont. There is more demand for housing than there are units available and employers report that new employees are having difficulty finding appropriate housing. Most new construction is being done for the owner and there is little being built for the market. Cost and affordability at all levels are a concern. CVEDC will continue to work on this issue.

We appreciate the support given to CVEDC by Roxbury over the years and look forward to continuing our successful relationship with the town in the future.

CENTRAL VERMONT HOME HEALTH & HOSPICE

Central Vermont Home Health and Hospice (CVHH&H) is a 92-year-old non-profit agency governed by a local voluntary Board of Directors. CVHH&H is committed to providing comprehensive, high-quality home health and hospice care to all Central Vermonters, regardless of their ability to pay. In addition, the agency promotes the general welfare of the citizens of Central Vermont with long term care services and health promotion activities including flu and pneumonia vaccinations, health screenings, and foot care clinics. Our hospice program offers volunteer training and comprehensive bereavement services through the year.

Services to the Town of Roxbury November 2002-October 2003

	# of Fam. Served	# of Visits
Home Care and Hospice Nursing	14	174
Home Care and Hospice Aide Service	6	222
Physical Therapy	11	107
Occupational Therapy	2	7
Medical Social Service	3	14
Long Term Care Attendant Service	1	1
Maternal Child Health Care	3	16

For more information, contact Eileen Blake, RN, President and CEO, or Barbara Butler, Community Relations and Development Director, at 223-1878.

CENTRAL VERMONT REGIONAL PLANNING COMMISSION

The Central Vermont Regional Planning Commission (CVRPC) is a consortium of 23 towns and cities in Washington County and western Orange County. CVRPC provides a forum in which municipalities work together to address regional issues and opportunities. It also offers its member communities professional assistance with local planning efforts through its experienced and knowledgeable staff.

CVRPC assisted the Town with the review and approval of the Town Plan and development of the Town Plan maps.

CVRPC continues to work with local officials to provide GIS mapping, including planning maps for a variety of projects and municipal plans, bicycle path suitability maps, and maps of the region's natural resources. CVRPC provides model bylaws, such as the telecommunication facilities bylaws that can be used as a stand-alone ordinance or as an amendment to existing zoning by-laws. CVRPC continues to maintain its web-based planning tools that can guide officials in updating town plans and zoning ordinances and finding additional resources related to planning.

Thank you for your continued support. We look forward to another year of serving our member communities and the Central Vermont Region.

Susan M. Sinclair, Executive Director
Thomas Frazier, Commissioner

CENTRAL VT HUMANE SOCIETY Town of Roxbury Statistics

Year 2003

Strays By Resident	6 cats
Strays by ACO/PD	0
Total Strays	6
Strays Returned To Owner	0
Investigations	1
*Owner giveups	2 dogs, 5 cats

Year 2002

Strays By Resident	2 dogs, 2 cats
Strays by ACO/PD	4 dogs
Total Strays	8
Strays Returned To Owner	2 dogs
Investigations	4
*Owner giveups	1 dog

Year 2001

Strays By Resident	1 cat
Strays by ACO/PD	0
Total Strays	1
Strays Returned To Owner	not available
Investigations	1

*Owner giveups

14 cats

*Owner giveups are listed for informational purposes only. These numbers are not used in the calculation of town contract fees.

CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT

The Central Vermont Solid Waste Management District provides leadership, education, and services for residents and businesses in reducing and managing their solid waste in order to protect public health and the environment to the greatest extent feasible.

Our hope is that we will no longer produce "trash" which needs to be disposed of, but will instead utilize it as resources for the production of something new. For example, business and residential food and yard waste will no longer be seen as "waste," but rather as the raw materials for compost, improving the soil throughout the region and increasing the health of our agricultural economy.

We are excited about the possibilities, and we encourage you to review our Plan for yourself. It's available on our website: www.cvswwmd.com, under the Member Town Info. link.

Please contact us for more information about specific programs and services- 802-229-9383. Please call for a copy of our complete FY 2003 Annual Report.

Junk Car Roundup

Central Vermont Solid Waste Management District (CVSWMD) will pick up your retired vehicle.

1. This service is available to Roxbury residents; this service is not available to businesses
2. All vehicles less than 18 years old must have "Title";
3. Vehicle must be accessible to the tow vehicle, if the vehicle is not on property of the vehicle owner; the land owner must provide permission to access the vehicle.
4. The vehicle must be free from extra tires, appliances, or household junk;
5. Limit two (2) vehicles per resident per year. There is no cost to residents.

Contact Peter at the CVSWMD @ 229-9383 to arrange pickup or for additional information.

FAMILY CENTER OF WASHINGTON COUNTY ...serving families in Roxbury

The Family Center of Washington County fosters the positive growth and development of young children and their families. Services include: infant & toddler, preschool and after school child care programs, playgroups for children from birth to five, parent education and outreach activities for mothers and fathers, training for child care providers, assistance to parents in finding and paying for child care.

- **3 children and 3 adults** who participated in our Playgroups.
- **3 families** who received **assistance paying for child care.**
- **2 families** who participated in our **community events.**
- **12 families** who received Welcome Baby visits and mailings.

- **5 families** who were served by one of our specialized **Home Visiting services**.
- **3 child care providers** who used our **Provider Support services**
- **2 adults** who participated in **Parent Education Workshops**.
- **3 community members and child care professionals** who planned local and regional **Early Childhood Council** activities.
- **5 families** who consulted our **Child Care and other Resource & Referral services**.

We are grateful for the support shown by the voters of Roxbury. For more information about any of our programs, please contact Lee S. Lauber, Executive Director, at 828-8765.

GOOD BEGINNINGS OF CENTRAL VERMONT

To the Voters of the Town of Roxbury:

Our Good Beginnings of Central Vermont is requesting funding in the amount of \$100.00 to be considered by voters on Town Meeting Day. We hope you will support our local program request.

Our Good Beginnings program has been in existence as a mother/infant home visitation program since 1991. Home based in Northfield, we are the second of ten Good Beginnings satellites, three in Vermont and seven in New Hampshire; all operating independently, and all doing similar work. The mission of Good Beginnings of Central Vermont is to create a caring community which gives help to families with birth and adopted babies, in the Central Vermont area.

Composed of experienced mothers of all ages, Good Beginnings volunteers offer support, education, and advocacy to new parents and their babies in the first critical weeks following birth. We try to see all new families in Roxbury, and have referrals from the Vermont Department of Health, Health Babies Program for visits by our volunteers in other towns in Central Vermont. Our prevention-oriented program offers education and ongoing weekly support to new mothers with an emphasis on maternal/infant bonding with the intent that a strong bond between mother/infant and other family members from the very start, will ensure a safer outcome for all. It is our intent to see that the mother is regaining her health, is reconnecting with the community, and has knowledge of local and regional resources if she should need them. Thank you for considering our program for funding.

Our volunteer Patty Kelley has been most active in Roxbury for many years. Central VT (Northfield) (802) 485-8430.

GREATER NORTHFIELD SENIOR CENTER

The Northfield Senior Center delivers meals to the Roxbury Senior Center two times a week. The meals are cooked at Northfield and we supply a volunteer driver on Mondays & Wednesdays just for that Roxbury delivery. We do reimburse any of our volunteer drivers on the delivery routes who wish it at 27 cents a mile. We also do home delivery to any eligible senior in Northfield, Roxbury, Riverton, some of Berlin and Williamstown area.

During our fiscal year Oct. 2002 through Sept. 2003 764 meals were served at the Roxbury Senior center.

GREEN UP VERMONT

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501 c(3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

HOMESHARE

HomeShare helps elders and people with disabilities retain their independence and remain at home by bringing them together with folks seeking affordable housing. We have operated successfully in Chittenden County for 20 years.

Because of repeated requests from Central Vermont residents to bring HomeShare here, a collaboration of individuals, communities and organizations worked to make this proposal a reality. The Central Vermont Council on Aging is leading the start-up.

MAPLE LEAF FARM ASSOCIATES, INC.

Maple Leaf Farm is one of the oldest, continuous operating treatment facilities in the country and one of only three State licensed alcohol and drug rehabilitation centers in Vermont. Maple Leaf Farm serves men and women ages 17 and older from every walk of life. The disease of addiction crosses all socio-economic and educational boundaries.

Our mission; *to improve the quality of life for persons affected by substance use, abuse and dependence.* We are dedicated to this mission and provide service regardless of ability to pay which often puts us in a deficit position. We measure success through our outcome surveys which show after 30 days post discharge 80% of those responding have remained drug/alcohol free and reported an improved or satisfactory living standard.

Maple Leaf Farm provides a refuge from the stress of daily living and a safe,

supportive community of peers in a drug and alcohol free environment. We are also dedicated to reducing the barriers to treatment and recovery and the stigma experienced by persons suffering with the disease of substance dependence.

Components of treatment include education about the disease of chemical dependency, introduction and familiarity with 12-step programs, relapse prevention, cognitive restructuring, gender-specific groups, health and wellness education and involvement of the family and other collateral service where appropriate.

As CEO of Maple Leaf Farm, I wish to extend a thank you for the support your town has provided to the patients we serve.

Richard C. Turner
Executive Director

NORTHERN VERMONT RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

Rural Development – People Making Things Happen

The Northern Vermont Resource Conservation and Development Council is a 29 year old network of volunteers dedicated to identifying problems and designing solutions which fit the needs of its own communities. RC&D is a unique program that helps people care for and protect natural resources in a way that will improve the area's economy, environment and living standards. We serve our clients by coordinating and facilitating technical and financial assistance to local communities who initiate, sponsor, plan and implement projects.

NORTHFIELD BOYS & GIRLS CLUB

Drop-in Hours: From September through the third week in June, we are open Tuesday-Thursday 3:00-6:00 p.m., Friday 3:00-10:00 p.m., and Saturday 5:00-10:00 p.m. During school vacations, we are open on weekdays in the afternoon.

Wellness Program: A 9-week program that includes a fitness component, weekly yoga classes taught at Norwich University,

Kid's Café: provides free, nutritious snacks and meals during open hours and during the Northfield Kids Summer Program.

Study Partners Mentoring Program: teams Norwich University students with Northfield/Roxbury students in grade 3 or higher.

Northfield Kids Summer Program: features arts, crafts, drama, sports, games, swimming, Study Pals, reading program, nutritious meals and snacks.'

QVX activities: special youth planned event include a community field day with a focus on tobacco prevention.

Conflict Resolution and Peer Mediation: training sessions and guided practice for youth.

Leadership Development: includes training sessions and coaching for presentations to community groups.

Commodity Distribution to Low-income Families: youth help handle local aspects of this USDA program at the Club on the third Tuesday of each month from noon until 4:00 p.m.

Other Community Service: includes assistance to community organizations with special events. Call us with your requests for assistance.

ONION RIVER ARTS COUNCIL

Onion River Arts Council (ORAC) is celebrating 30 years of bringing the performing arts to Central Vermont. Founded in 1973, our mission is "to enrich the quality of life in central Vermont by weaving the arts into the fabric of the community." ORAC is best known for producing performance series and festivals like First Night and Independence Day festivities in Montpelier, the Celebration Series at the Barre Opera House, and free summer concert series in Barre and Montpelier.

Onion River Arts Council is able to achieve community programming with financial support from grants, corporate sponsors and municipal funding from towns like Roxbury.

Onion River Arts Council's educational and community partnerships are diverse and affect a broad cross section of our population. We collaborate with Central Vermont Community Action Council to integrate the arts in pre-school programs as part of the HeadStart/Arts Partnership. ORAC provides afterschool and out-of-school arts activities for middle school students in four Washington County school districts through our long-standing partnership with the Washington County Youth Service Bureau. We brings artists into nursing homes and assisted care facilities to provide creative stimulation to our elderly neighbors. We also work with a number of social service agencies to provide free or reduced-price tickets for all of our events to low income in our community.

PEOPLE'S HEALTH & WELLNESS CLINIC

The People's Health & Wellness Clinic (PHWC) provides primary and preventive health care to the uninsured and underinsured of Central Vermont. Health care is at crisis point in our country and Central Vermont is no exception. Over the past two years the PHWC has seen a dramatic increase in the numbers of people needing our services. This is due to three major upheavals in our society; sharp increases (over 14%) in health insurance premiums; widespread unemployment or under-employment; and severe cuts in Medicaid and VHAP, qualifications and benefits. Along with the increases in the numbers of patients we are now seeing come increased costs for medical supplies and equipment, pharmaceuticals and other costs in running this free clinic.

RETIRED AND SENIOR VOLUNTEER PROGRAM

Provides the following benefits:

- Serves all Vermonters, regardless of health or income.
- An opportunity to put skills, interests, and talents to work as a volunteer, helping solve community problems.
- An opportunity to be trained in volunteer work of your choice.
- A belief and practice in the philosophy that volunteers need to be recognized.
- Coverage by **EXCESS LIABILITY** insurance, while performing volunteer duties, driving to and from the worksite or (heaven forbid) should an accident

- tal death occur while performing a volunteer activity.
- An opportunity, if a need exists, to receive mileage reimbursement, when driving to and from your volunteer work.
 - Provides training to organizations utilizing volunteers.

OPERATION:

- Has been in Vermont for over 30 years.
- Is sponsored by the Central Vermont Council on Aging and governed by three Advisory Councils.
- Funding is provided by the Federal Government.

**VERMONT ASSOCIATION FOR THE
BLIND AND VISUALLY IMPAIRED**

The Vermont Association for the Blind and Visually Impaired (VABVI) greatly appreciates the Town of Roxbury for including a contribution to VABVI in their 2003 budget.

Our mission is to enable Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We were established with assistance from Helen Keller and the American Foundation for the Blind in 1926. Since then, our agency has provided services to any visually impaired Vermonter who needs them, at no cost to the client, due to the financial support we receive from individuals, businesses, civic organizations, and municipalities as well as state and federal grants.

Last year 204 VABVI volunteers drove 181,206 miles and donated 14,631 hours of service - the equivalent of seven and a half full time employees - either by driving, reading, shopping, brailleing, working in our offices or other capacities. It is in large part because of these volunteers that we spent 87 cents out of every dollar on direct services in your community last year. To become a volunteer or to learn more about our services, contact us at 1-877-350-8838 or general@vabvi.org or visit our website at www.vabvi.org.

**VERMONT CARES
(Committee for AIDS resources, Education & Services)**

For close to two decades of the AIDS epidemic Vermont CARES has been providing support services to Vermonters living with HIV/AIDS and their family members. In addition, Vermont CARES has provided education and training to Vermonters of all ages on how to prevent the further spread of HIV infections to themselves and loved ones. In 1997 Vermont CARES help to develop and opened 600 Dalton Drive, Vermont's only residential facility for people living with HIV in Colchester.

The support of the Town of Roxbury in Vermont CARES' effort continues to be absolutely essential. Evidence of support from the Town of Roxbury has included individual financial contributions from community members, volunteer work and forums for HIV education presentations. In addition, many volunteers and/or former employees are residents of the Town of Roxbury and sur-

rounding areas.

Thank you for your continued support. If you are in need of any additional information, documentation or have any questions, please call 802-863-2437 or 800-649-2437.

VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently.

VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability.

TO LEARN MORE ABOUT VCIL, CALL US TOLL-FREE AT 1-800-639-1522

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of the these officials to provide quality services at affordable levels of taxation:

- Advocacy representation before the State legislature, administration and judiciary, ensuring the municipalities have the resources and authority to serve their citizens.
- Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.
- Purchasing opportunities to provide needed services at the lowest cost.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

WASHINGTON COUNTY COURT DIVERSION

WHO WE ARE AND WHAT WE DO

- We are a local program that addresses unlawful behavior, supports victims of crime & promotes a healthy community.

It is our philosophy that ordinary citizens who volunteer their time and energy are more effective in confronting those who have committed crimes than our

court system can be, especially the first time that an offender is charged with an illegal act. Our volunteers have the same perspective as those who are victimized by illegal acts.

IN FY 03 (July 1, 2002 - June 30, 2003):

- We received 225 referrals to Diversion and had 189 TASP clients, for a total of 414 clients served in the period.
- Washington County Diversion and TASP clients performed 5401 hours of community service to various community organizations in this county. Some of the sites included the American Red Cross, Central Vermont Food Bank, Central Vermont Hospital, American Cancer Society, Washington Co. Youth Service Bureau, CV Humane Society, and local school systems.
- Money paid back to crime victims and donations to charities amounted to \$14,546.00 for the year.

FUNDING

As a community based, non-profit program and United Way Agency in FY 03, Diversion got 53% of its funds from the Attorney General's office; 34% from client fees, 5.5% from United Way and the remaining 7.5% from other local sources like towns and cities. Our total cost per case last year was \$285.00 for each of 468 cases. That is hundreds of dollars less per case than any alternative where the offender goes to court.

**WASHINGTON COUNTY
YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB**

Community Members were served through the **Community Assistance Program** that works with community groups to help youths avoid substance abuse or make connections with treatment services.

Country Paths Program that works in the Washington West Supervisory Union to promote academic achievement, substance abuse prevention, and healthy choices through a wide range of out-of-school time activities.

Country Roads Program that works with runaway and homeless youths, and also provides crisis intervention and counseling for youths and families.

Teen Parent Program that helps teen parents and pregnant teens build parenting and life skills, continue their education, and create healthy homes for their children.

Referrals to the Washington County Youth Service Bureau/Boys & Girls Club come from parents, teachers and other school personnel, the Vermont Department of Social & Rehabilitation Services, the Vermont Department of Corrections, churches, police officers, and young people themselves.

The Bureau is a private, non-profit, social service agency. All programs and services are funded by foundations, state government, federal government, private donations, area towns, and fundraising activities.

MINUTES

TOWN MEETING DAY - MARCH 4, 2003

The meeting was called to order by the Moderator at 10:05 a.m. The agenda as printed was adopted by voice vote.

- Art. 1 To elect all officers by Australian Ballot. No action required.
- Art. 2 To hear and act upon the reports of the Town Officers. A motion was made by Fran French to move the article; seconded by Steve Board. All in favor.

Selectboard Chair Tom Frazier spoke for the Board. He reported that the Selectboard has signed a petition for the Supreme Court to settle the line dispute with Brookfield. The Town Office project went out to bid. The bid was higher than expected. This project will be discussed further under Article 9. The town-wide reappraisal is under way. When the work is done, a book listing the new appraisals will be sent to all tax payers. In the interest of public safety a rabies clinic for dogs and cats will be held at the Fire Station on Saturday, March 8th. Rabies shots for dogs are mandatory; cats are recommended but not required. Dog licenses may be purchased at the clinic.

The town purchased a new International 7400 series dump truck and equipped it with several features that make it more efficient on the 50-mile route that it serves. The truck was parked outside the Town Hall during the meeting for the towns people to see. We face increased compliance with regulations for the handling and storage of hazardous materials in the future. One step in this process was the construction of a concrete foundation for a road salt storage shed. The loan for paving Steele Hill Road was paid off in 2002. The Selectboard will apply for a Class 2 Paving Grant from the State to repave the Warren Road. This will be discussed further under Article 17.

The Selectboard spent a great deal of time and money forcing a local junkyard owner into compliance with the State laws governing the operation of a junkyard. The Town's complaint will be heard by the court later this summer.

The Board is proposing to change from the calendar year we now use to a fiscal year starting July 1, 2004. This will be discussed further under Article 7. We have purchased new computer software from NEMRC to cover the general ledger, accounts payable, payroll, and tax administration. Bank accounts will be consolidated. Next year's town report will reflect these changes in the budget printout.

Tom again asked for more citizen involvement in the Town. A Town cannot function well without the involvement of residents and the work of volunteers. He also thanked Bill Pay for his dedication to keeping the Senior Center open.

- Art. 3 To vote that the Treasurer is paid from the General Fund. Steve Twombly explained that in the past the Treasurer had been paid a percentage of the taxes collected. Some years ago the voters approved paying the Treasurer from the General Fund.

Judy Lusk made the motion to move the article, Wendy Cashman seconded. Article was passed on voice vote; none opposed.

- Art. 4 Will the Town vote to collect taxes on real estate in two (2) equal installments payable to the Collector of Current Taxes on August 23, 2003 and November 22, 2003, with interest of one percent (1%) per month, or fraction thereof, on the unpaid taxes after each installment due date?

Motion by Francis Tenney to move article, seconded by Annette Smith. The Selectboard explained that the office of Collector of Current Taxes appears as a separate office on the ballot of Town Officers. This is a position provided for in State Statute which the Town of Roxbury has never used. We have, in effect, made the Treasurer the Collector of Current Taxes by voting each year to pay our property taxes to the Town Treasurer. The article passed on a voice vote with no opposition.

- Art. 5 To vote whether the names of delinquent taxpayers shall be printed in the Town Report together with the delinquent amount.

A motion to move the article was made by Dave Santi and seconded by Fran French. Someone in the audience asked why we print the list. Auditor Fran French said that the Auditors print what is reported to them and try to make it accurate. In answer to an inquiry the Treasurer said the list encourages people to pay so their names won't be on the list. The article passed on a voice vote with one negative vote.

- Art. 6 Shall the town vote on petitioned ordinances by Australian Ballot?

Randy Whitney made a motion to move the article; Jane Pincus seconded. Selectman Steve Twombly explained article. State law is unclear on how to vote when ordinances are petitioned. The Secretary of State said it must be voted by Australian ballot. Others say it should be voice vote from the floor. The Town should decide how Roxbury shall vote. Only the legislative board can adopt an ordinance. There follows a 44-day period for petitions to rescind the ordinance. Considerable discussion followed on the pros and cons of voting Australian ballot.

Randy Whitney called the question: it was seconded. The result of voting by show of hands was as follows: 54 Yes, 10 No.

- Art. 7. Will the Town vote to change from a calendar year to a fiscal year beginning July 1, 2004?

Randy Whitney made a motion to move the question; seconded by Fran French. Tom Frazier explained that with a fiscal year starting July 1 the budget vote at town meeting would be for a budget that will be spent after the vote, not before. Presently we borrow money for the period from Jan. 1 until August when the first installment of taxes is due, about 8 months. Going to the July 1st fiscal year would only require borrowing to cover 2 months of expense. Also, changing the fiscal year to coincide with the school fiscal year would simplify collection and payment of school taxes to the school district. At Town meeting in 2004 the voters will be asked to approve a town budget for the period January 1 through June 30, 2004 and a town budget for the new fiscal year of July 1, 2004 through June 30, 2005. The article passed on a voice vote with only one "no" vote.

- Art. 8. Will the voters authorize the Town Clerk to add names to the checklist without a meeting of the Board of Civil Authority per 17 V.S.A. Sec. 2144b?

Darryl Smith made a motion to move the article; seconded by Sue Staab. There was much discussion about the process of adding names to the checklist, under what circumstances requests were referred to the Board of Civil Authority, who was authorized to take names off the checklist, and the possibility of fraudulent applications.

Steve Board made a motion to call the question, it was seconded by Wendy Cashman. Article passed on a voice vote with only one "no" vote.

- Art. 9 In the event that the Town does not receive additional grant monies for the renovation and addition to the Town Office, will the voters authorize the Selectboard to borrow, or bond, for an amount not to exceed \$60,000.00? These monies will be in addition to the \$28,000.00 authorized at Town Meeting in 1999.

A motion was made by Gerry D'Amico to move the article; seconded by Fran French. Steve Twombly explained that the lowest bid for the project was \$200,000. The grant that we received was for \$140,000. The Selectboard is seeking additional monies to cover the increased costs. There is a possibility that we will be able to obtain additional grant money. Any grant money would be used to reduce the \$60,000 amount.

Included in the project are handicapped access, larger vault, new heating system, and foundation. Additional storage for land records and other permanent records is extremely important. In response to a question regarding what would be the result if this article is not passed

Tom Frazier replied that we may have to cancel the project.

Mark Gerdes called the question; Randy Whitney seconded. A paper ballot was requested. The results of the paper ballot were:
50 Yes, 14 No. The article passed.

At 12:00 noon the meeting was suspended to hear our District Representatives Grad and Donahue, and Senator Doyle who brought us up to date on what is happening in the Legislature. At 12:15 p.m. the meeting was adjourned for lunch until 1:00 p.m.

The meeting was called to order by the Moderator at 1:05 p.m.

Art. 10 Will the Town vote to appropriate the sum of \$4,000 for the Roxbury Free Library, to be administered by the trustees?

Jane Pincus made a motion to move the article; Fran French was the second. Librarian Susan D'Amico reported on activity at the library. The library received a grant of \$5,000 from the Freeman Foundation which has funded the purchase of new books and the hiring of Susan as librarian. The library hours have been extended and new programs have been added. The article was passed by voice vote with no opposition.

Art. 11 Will the Town vote to appropriate the sum of \$14,600 for the Roxbury Volunteer Fire Department?

A motion to move the article was made by Don Randall and seconded by Tim Martin. Don reported that the department presently has 10 members. Some members are taking first response training. The truck that was ordered last August was delayed and should be received some time in May. The article passed by unanimous vote.

Art. 12 Will the voters approve the sum of \$7,000 for the Roxbury Volunteer Fire Department Truck Capital Account?

A motion to move the article was made by Bill Koenig and seconded by Tim Martin. The article passed by unanimous vote.

Art. 13 Will the voters approve a sum of \$2,000 for the Community Hall Capital Improvement Fund?

A motion to move the article was made by Randy Whitney and seconded by Susan D'Amico. Bill Ray reported that there is a movement to apply for grant money to restore the Community Hall building. The article passed by unanimous vote.

Art. 14 Will the town authorize the Selectboard to acquire by gift or purchase, land for a municipal forest to promote reforestation, water conservation and good forestry practices under VSA 2407?

The article passed by voice vote—there were three nay votes, the rest were in favor.

- Art. 15 Will the voters approve a sum of \$304,214.00 for the operation and maintenance of Town roads?

Steve Board made a motion to move the article, seconded by Randy Whitney. There was a comment made that in our present tough economy is not a good time to increase this budget. Justine Robinson commended the road crew for the excellent job they have done this winter.

A motion to amend the article was made by Tim Martin and seconded by Bill Koenig. The proposal was to fund this article in the amount of \$276,099.00. The vote on this amendment by show of hands was No 27, Yes 14.

A new amendment was proposed by Norm Smith and seconded by Bill Koenig. This amendment changed the amount of funding to \$290,000.00. The vote by show of hands was Yes 30, No 20.

The amended article passed by voice vote with no opposition.

- Art. 16 Will the voters approve a sum of \$114,851.00 for the operation of the Town administrative functions? This does not include any funds that may have been approved in Articles 10, 11, 12 and 13.

Randy Whitney made a motion to move the article which was seconded by Don Randall. After some discussion on various items in this portion of the budget, Dave Santi made a motion seconded by Norm Smith to reduce the amount budgeted to spend for law enforcement by \$8,900.00. After much discussion on this amendment a motion to call the question was made by Don Randall and seconded by Fran French. All in favor. The amendment was defeated by voice vote.

A motion to call the original question was made by Francis Tenney and seconded by Randy Whitney. The original article was passed as written.

- Art. 17 Will the voters authorize the Selectboard to borrow an amount not to exceed \$18,800.00 for town share for the repaving of Warren Mountain Road to be paid over four (4) years?

Susan D'Amico made a motion to move the article that was seconded by Fran French. The Selectboard will apply for a Class 2 Paving Grant from the State to repave the Warren Road in the summer of 2003. This grant will cover 80% of the cost that is estimated at \$94,000.00.

Dave Santi proposed an amendment to read "not to exceed repaving of only the existing paved portion of the Warren Mt. Road contingent on grants being received for the project." There was no second to this amendment. The original article passed by voice vote; there were two "no" votes.

- Art. 18 Shall the Town authorize the Selectboard to borrow money for current and necessary expenses?

A motion to move the article was made by Fran French and seconded by Dennis Chaisty. The motion passed by voice vote.

- Art. 19 Shall the legislature be urged to change Vermont's voting law for state-wide elections and replace it with a system where the top vote getter wins, a system which is currently in place for electing legislators and the congressional delegation? The current law can result in no candidate receiving a majority of the votes thus causing the selection of a governor by the legislature instead of the voters. (This is a non-binding article.)

William Noel made a motion to move the article and Susan D'Amico seconded. The motion was defeated by voice vote.

- Art. 20 Should Vermont Governors have a four-year term beginning in the year 2008? (This is a non-binding article.)

Linda Maney made a motion to move the article and Donna French seconded. The motion was defeated—the vote was close.

- Art. 21 To transact any other proper business to be brought before said meeting.

Robin Twombly reminded those present of the raffle for the benefit of the Cape Cod trip.

Tim Martin asked the projected cost of the reappraisal. It is \$35,000.

Claire Chomentowski praised Steve Lusk for doing a wonderful job on the Selectboard.

There was some discussion of ways to improve an unsafe section of the Cram Hill Road.

The meeting was adjourned at 2:47 p.m.

**The Roxbury Town School District meeting
was called to order by the Moderator at 2:48 p.m.**

- Art. 22 To elect a School District Moderator. (Australian Ballot) No action required.
- Art. 23 To elect a School Director for a term of 3 years. (Australian Ballot) No action required.
- Art. 24 To elect a School Director for a term of 2 years. (Australian Ballot) No action required.
- Art. 25 To elect a School Treasurer for 1 year. (Australian Ballot) No action required.
- Art. 26 To hear and act upon reports of the Town School District.

Susan D'Amico made the motion to move the article and it was seconded by Fran French. All in favor.

Rich Kirn reported that the anticipated increased tuition costs for middle school will occur for the next two years. The townwide reappraisal currently underway should help by providing more stable and predictable revenues in the future. With major changes to Act 60 being considered by the new administration, continued support of our local legislators will be critical.

- Art. 27 Shall the voters of the Roxbury Town School District approve the appropriation of \$1,049,434.00 necessary for the support of its school for the year beginning July 1, 2003. (Australian Ballot) No action required.
- Art. 28 Shall the voters of the Roxbury Town School District authorize the transfer of any surplus funds from 2003-2004 budget to the Repair Reserve Fund? (Australian Ballot) No action required.
- Art. 29 To transact any other business proper to be brought before said meeting. No other business.

The meeting was adjourned by the Moderator at 3:05 p.m.

Respectfully submitted,

Gloria B. Gerdes
Clerk

MINUTES
SPECIAL TOWN MEETING - MAY 27, 2003

The meeting was called to order at 7:10 p.m.

The following motion was made by Lucinda Sullivan, seconded by Fran French: Will you vote to reconsider Article 1 (Shall the town vote on petitioned ordinances by Australian Ballot?) on the warning for this meeting? Dave Santi protested the motion, seconded by Norman Smith. After some discussion Dave Santi made a motion to withdraw the protest, seconded by Arthur Dickinson. The vote by show of hands was: yes 43; no 66.

A motion was made by Gene Sevi and seconded by Everett Norton: Shall we reconsider Article 2 on the warning for this meeting? (Art. 2 - In the event that the Town does not receive additional grant monies for the renovation and addition to the Town Office, will the voters authorize the Selectboard to borrow, or bond, for an amount not to exceed \$60,000.00? These monies will be in addition to the \$28,000.00 authorized at Town Meeting of 1999.) The vote by show of hands was: yes 48; no 66.

- Art. 3. Will the voters authorize the Selectboard to withdraw from the Rainy Day Fund an amount not to exceed \$7,000.00 as the Town's share of replacing guardrails on Warren Mountain Road?

A motion to move the article was made by Gerald D'Amico and seconded by Linda Maney. Selectman Steve Twombly explained that at the time of town meeting in March we weren't aware of the paving grant program which is a 80%-20% matching funds program. \$7,000.00 is the local share for a \$35,000.00 job to replace guardrails at the same time as repaving.

Ed Pincus called the question. Vote was all in favor of calling the question. The vote on the article was mostly "yes," a few "no."

- Art. 4 To transact any other proper business to be brought before said meeting. There was no business discussed under this article.

Respectfully submitted,

Gloria B. Gerdes, Town Clerk

MINUTES
SPECIAL TOWN MEETING - DECEMBER 2,2003

The meeting was called to order at 7:05 p.m. by the Moderator. The agenda was adopted as printed.

Art. 1 To hear and act upon the reports of the Town Officers.

A motion to move the article was made by Linda Maney and seconded by Tammy Legacy. Selectboard Chair Tom Frazier explained to the voters that we need to approve a six-month budget to fund the period of January 1, 2004 to June 30, 2004. This is the period from the end of the 2003 tax year to the beginning of the new fiscal year which begins on July 1, 2004. This is a one-time tax bill to cover this transition period and covers municipal and highway expenses. It does not include school tax.

Art. 2 To vote that the Treasurer is paid from the General Fund.

A motion to move the article was made by Tammy Legacy and seconded by Rich Smith. A voice vote was all in favor of paying the Treasurer from the General Fund.

Art. 3 Will the Town vote to collect taxes on real estate in one (1) installment payable to the Collector of Current Taxes on February 21, 2004, with interest of one percent (1%) per month, or fraction thereof, on the unpaid taxes after the due date?

A motion was made by Mark Gerdes and seconded by Norman Smith to move the article. Selectman Stephen Twombly explained the advantages of collecting the taxes at the beginning of the tax period. The primary advantage is to avoid borrowing money from the bank to meet expenses. On a voice vote there was one vote in opposition, the rest were in favor of the article.

Art. 4 Will the voters authorize the Selectboard to acquire by gift or purchase, land for a municipal forest to promote reforestation, water conservation and good forestry practices under VSA 2407?

A motion was made by Steve Lusk and seconded by Tom Frazier to move the article. There was no discussion. A voice vote resulted in two votes opposed, the rest in favor.

Art. 5 Will the voters approve a sum of \$153,675.00 for the operation and maintenance of Town roads?

A motion was made by Jeff Gelfon and seconded by Mark Gerdes to move the article. There was one "no" vote, the rest voted "yes."

Art. 6 Will the voters approve a sum of \$52,785.00 for the operation of the Town administration, \$7,000.00 for the fire truck payment and \$800.00 for the Senior Center for a total of \$60,585.00? This does not include any funds that may be approved in Articles 7, 8, and 9.

Randy Whitney made a motion to move the article; it was seconded by Andrée Frazier. The vote was one "no;" the rest "yes."

Art. 7 Will the voters approve a sum of \$1,000.00 for the Community Hall Capital Improvement Fund?

A motion was made by Tammy Legacy and seconded by Mark Gerdes to move the article.

A motion was made by Randy Whitney and seconded by Tammy Legacy to amend the article to approve the amount of \$2,000.00 instead of \$1,000.00. The vote on the amended article was 1 against; the rest were for.

Art. 8 Will the Town vote to appropriate the sum of \$3,500.00 for the Roxbury Free Library, to be administered by the trustees?

A motion was made by Betsy Eckfeldt and seconded by Donna French to move the article. After some discussion Don Randall made a motion seconded by Tim Martin to amend the article to reduce the amount of \$3,500.00 to \$2,000.00. Mike French and Don Randall called for a vote on amendment. The voters did not approve voting on the amendment at this time. Discussion continued on the need for the additional funds. The question was called and the amendment voted down.

Jill George called for a vote on the original article, Bob Leary seconded. Vote was approved. Mostly yes votes on original article.

Art. 9 Will the Town vote to appropriate the sum of \$7,550.00 for the Roxbury Volunteer Fire Department?

Motion by Tammy Legacy and Don Randall to move the question. Assistant Chief Don Randall gave a brief report mostly regarding the new fire truck.

Norman Smith made a motion seconded by Donna French to reduce the sum for the Fire Department to \$5,500.00, Jeff Gelfon made motion seconded by Linda Maney to move the question. The amendment was defeated.

The original question was moved. The sum of \$7,550.00 was approved.

Art. 10 Shall the Town authorize the Selectboard to borrow money for current and necessary expenses?

Randy Whitney made a motion to move the question and Jill George seconded. The vote was unanimous in favor.

Art. 11 To transact any other proper business to be brought before said meeting.

The meeting was adjourned at 8:41 p.m.

Gloria Gerdes, Town Clerk

**REPORTS AND BUDGET
OF THE
ROXBURY TOWN SCHOOL DISTRICT**



**PUBLIC NOTICE
OF
ROXBURY TOWN SCHOOL DISTRICT
ANNUAL MEETING
MARCH 2, 2004**

Roxbury Town School District
REVENUE REPORT AND PROPOSED BUDGET FOR 2004-2005

REVENUE	2002-2003 Approved Budget	2002-2003 Revised Budget	2002-2003 Actual Revenue	2003-2004 Approved Budget	2004-2005 Proposed Budget
<u>Special Education</u>					
SPED - Block Grant	30,632	30,632	28,244	31,142	31,463
SPED - Intensive Reimb	21,000	26,000	26,000	30,000	40,000
SPED - State Placed Reimb	12,130	12,130	7,819	13,860	0
SPED - Extraordinary Reimb	0	0	0	0	0
SPED - Essential Early ED	3,810	3,810	3,817	3,396	4,208
SPED - Tuition Reimb	0	0	0	0	14,767
Total Special Education	67,572	72,572	65,880	78,398	90,438
<u>Regular Education</u>					
Interest	12,500	12,500	11,592	10,000	10,000
Debt Service Aid	4,504	4,504	4,504	3,598	3,598
Transportation Aid	12,523	17,297	17,297	13,865	14,803
Small District Aid	54,547	54,547	54,547	58,841	58,841
Transfer from WSSU	3,800	3,800	4,000	4,000	4,000
Other Income	2,000	2,000	12,321	1,000	1,000
Transfer from Capital Fund	0	0	0	0	0
Total Regular Education	89,874	94,648	104,261	91,304	92,242
<u>Act 60</u>					
Est. Property Taxes - State	432,333	412,775	412,775	478,324	0
Est. Property Taxes - Local	124,823	137,326	137,326	203,407	0
Vocational Tuition - State	0	0	0	0	10,204
Est. Ed. - Gen. State Suppt Grt	187,275	206,833	206,833	154,501	988,657
Est. Ed. - Sharing Pool	15,395	24,242	2,892	11,065	0
Total Act 60	759,826	781,176	759,826	847,297	998,861
Less Transfer to Tuition Reserve Fund		(21,350)			
GRAND TOTAL	917,272	927,046	929,967	1,016,999	1,181,541

**ROXBURY SCHOOL DISTRICT
EXPENDITURE REPORT
2004-2005 PROPOSED BUDGET**

	2002-2003 ADOPTED BUDGET	2002-2003 ACTUAL EXPENSES	2003-2004 ADOPTED BUDGET	2004-2005 PROPOSED BUDGET
ELEMENTARY PROGRAMS				
REGULAR INSTRUCTION				
110	146,718	147,161	151,446	164,171
115	750	7,428	15,498	10,748
120	3,400	5,074	7,900	5,000
210	17,627	19,752	14,850	22,730
211	1,316	1,191	1,365	1,632
212	0	218	0	641
220	10,994	11,973	12,772	13,381
230	139	120	139	141
240		76	620	429
250	949	1,479	906	1,496
260	603	535	439	54
330	200	63	2,200	100
430	0	0	0	0
580	0	22	0	0
600	11,000	8,410	9,500	9,500
610	0	0	0	1,000
730	3,500	378	2,000	2,000
733	200	0	200	200
810	<u>250</u>	<u>122</u>	<u>250</u>	<u>250</u>
	197,646	204,000	220,085	233,473

1100

		2002-2003 ADOPTED	2002-2003 ACTUAL	2003-2004 ADOPTED	2004-2005 PROPOSED
1201	CONSULTING TEACHER				
	Teacher Salaries	7,079	24,612	18,398	19,043
110	Aide Salaries	12,645	36	0	0
115	Substitute Salaries	400	6,922	400	400
120	Health Insurance	712	3,066	5,745	6,226
210	LTD	0	56	0	74
212	Dental Insurance	61	146	152	170
211	Social Security	1,567	2,415	1,407	1,457
220	Life Insurance	6	8	16	16
230	Retirement	536	1	0	0
240	Workers' Comp. Insurance	135	158	105	163
250	Unemployment Insurance	177	85	60	7
260	Contracted Services	2,000	1,188	2,000	2,000
320	Transfer to NSD - EEE program	3,810	3,810	3,810	0
600	Supplies & Materials	750	339	750	750
730	Equipment	0	0	0	0
	TOTAL	<u>29,878</u>	<u>42,843</u>	<u>32,843</u>	<u>30,306</u>

INSTRUCTIONAL ASSISTANTS-STUDENT(S)

1206	115	Aide Salaries	34,128	36,808	35,746
	220	Social Security	2,611	2,815	2,734
	240	Retirement	1,366	1,472	1,429
	250	Workers' Comp. Insurance	168	210	306
	260	Unemployment Insurance	249	180	21
	320	Contracted Service	0	0	0
		TOTAL	<u>38,522</u>	<u>41,485</u>	<u>40,236</u>

		2002-2003 ADOPTED	2002-2003 ACTUAL	2003-2004 ADOPTED	2004-2005 PROPOSED
2120	GUIDANCE SERVICES				
330	Professional Services	0	5,011	0	0
590	Assembly Programs	400	-	400	400
600	Supplies & Materials	<u>0</u>	<u>-</u>	<u>0</u>	<u>0</u>
	TOTAL	400	5,011	400	400
2130	HEALTH SERVICES				
110	Salaries	6,941	7,360	7,617	3,098
210	Health and LTD Insurance		12	30	12
211	Dental Insurance			61	34
220	Social Security	531	563	583	237
250	Workers' Comp. Insurance	46	72	43	26
260	Unemployment Insurance	81	78	57	3
430	Repair & Maintenance	0	-	0	0
600	Supplies & Materials	<u>500</u>	<u>302</u>	<u>500</u>	<u>500</u>
	TOTAL	8,099	8,386	8,891	3,910
2140	PSYCHOLOGICAL SERVICES				
110	Salaries for Testing	920	560	920	920
220	Social Security	<u>80</u>	<u>0</u>	<u>80</u>	<u>0</u>
	TOTAL	1,000	560	1,000	920

2150 **SPEECH SERVICES**

320	Purchased Professional Services				
600	Supplies & Materials	5,000	0	3,000	3,000
	TOTAL	<u>5,000</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>

2210 **STAFF DEVELOPMENT**

270	Tuition Reimbursement	2,000	(1,928)	5,000	5,000
320	Inservice/Speakers, etc.	0	-	0	0
	Teacher Mentoring Program	<u>0</u>	<u>-</u>	<u>2,000</u>	<u>2,000</u>
	TOTAL	<u>2,000</u>	<u>-1,928</u>	<u>7,000</u>	<u>7,000</u>

88 2220 **LIBRARY SERVICES**

110	Librarian Salary	5,358	5,529	5,589	5,785
210	Health Insurance	1,404	1,883	2,291	2,490
211	Dental Insurance	0	58	61	68
212	LTD	0	9	0	23
220	Social Security	410	423	428	443
250	Workers' Comp. Insurance	35	55	32	49
260	Unemployment Insurance	63	57	42	5
430	Repairs & Maintenance	0	0	0	0
532	Postage	0	0	0	0
600	Supplies & Materials	2,800	3,231	500	2,000
733	Furniture	0	0	0	0
810	Dues & Fees	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>
	TOTAL	<u>10,120</u>	<u>11,296</u>	<u>8,993</u>	<u>10,913</u>

		2002-2003 ADOPTED	2002-2003 ACTUAL	2003-2004 ADOPTED	2004-2005 PROPOSED
2221	TECHNOLOGY				
	Repairs & Maintenance	0	0	600	1,820
430	Cable Fees	4,115	0	4,115	2,450
490	Supplies & Software	360	4,440	325	325
600	Computer Equipment	<u>3,355</u>	<u>0</u>	<u>555</u>	<u>1,000</u>
730	TOTAL	7,830	4,440	5,595	5,595
2310	SCHOOL DIRECTORS				
	Salaries	1,200	1,200	0	800
110	Social Security	92	92	0	0
200	Legal Services	300	0	300	300
360	Audit Services	0	0	0	0
370	Liability Insurance	1,000	1,429	1,855	2,000
522	Advertising	500	328	500	500
540	Supplies & Materials	100	172	100	100
600	Dues & Fees	<u>900</u>	<u>885</u>	<u>900</u>	<u>900</u>
810	TOTAL	4,092	4,106	3,655	4,600
2320	CENTRAL ADMINISTRATION				
	WSSU Superintendent's Office	20,274	18,074	20,519	23,118
330	WSSU Special Ed Administration	9,445	9,445	7,360	8,292
330	WSSU Fiscal Services	9,350	9,350	12,043	13,568
331	WSSU Technology Support	<u>9,798</u>	<u>9,798</u>	<u>11,870</u>	<u>13,374</u>
332	TOTAL	48,867	46,667	51,792	58,352

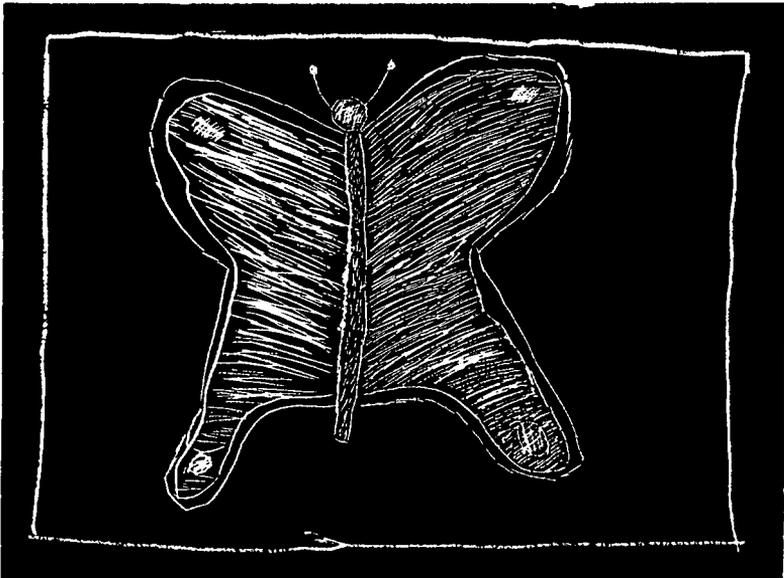
		2002-2003 ACTUAL	2003-2004 ADOPTED	2004-2005 PROPOSED
2410	SCHOOL ADMINISTRATION			
	Administrative Salary	0	0	30,000
110	Secretarial Salaries	17,293	18,340	19,040
116	Health Insurance	9,445	11,345	18,678
210	Dental Insurance	0	0	170
211	LTD	0	-	117
212	Life Insurance	0	0	16
230	Social Security	1,246	1,403	3,752
220	Retirement	652	734	762
240	Workers' Compensation Insurance	108	105	420
250	Unemployment Insurance	98	60	14
260	Prof Svcs - Administration	31,500	31,500	0
320	Repairs & Maintenance	0	0	0
430	Postage	350	350	350
532	Printing	25	25	25
540	Travel	250	250	250
580	Supplies & Materials	1,600	1,500	1,500
600	Computer Equipment	0	0	0
735	Dues & Fees	<u>350</u>	<u>350</u>	<u>350</u>
810	TOTAL	62,917	65,962	75,444
2520	FISCAL SERVICES			
	Treasurer Stipend	500	500	500
100	Fidelity Bonds	375	375	375
500	Supplies & Materials	100	100	100
600	Interest	<u>7,000</u>	<u>5,700</u>	<u>6,000</u>
830	TOTAL	7,975	6,722	6,975

		2002-2003 ADOPTED 1,000 1,000	2002-2003 ACTUAL 1,000 1,000	2003-2004 ADOPTED 1,000 1,000	2004-2005 PROPOSED 500 500
2560	FOOD SERVICES				
930	Transfer to Food Service Program				
	TOTAL	1,000	1,000	1,000	500
2700	PUPIL TRANSPORTATION SERVICES				
320	Special Ed Transportation	1,000	670	1,000	1,000
320	Contracted Transportation	29,632	30,452	32,225	32,895
580	Vocational Reimbursement	0	0	0	0
330	Field Trips	<u>1,000</u>	<u>1,005</u>	<u>1,000</u>	<u>1,000</u>
	TOTAL	31,632	32,127	34,225	34,895
2900	STAFF IMMUNIZATIONS				
330	Purchased Services	300	0	300	300
	TOTAL	300	0	300	300
5100	LONG TERM DEBT				
830	Interest	8,850	8,850	7,823	6,788
910	Principal	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
	TOTAL	23,850	23,850	22,823	21,788
	TOTAL ELEMENTARY PROGRAMS	<u>513,120</u>	<u>526,454</u>	<u>556,733</u>	<u>581,132</u>
	SECONDARY PROGRAMS				
1100	REGULAR INSTRUCTION				
561	Tuition - Regular Programs	376,126	338,954	430,900	501,770
	Transfer from Tuition Reserve..			(21,000)	(350)
	TOTAL	376,126	338,954	409,900	501,420

	2002-2003 ADOPTED	2002-2003 ACTUAL	2003-2004 ADOPTED	2004-2005 PROPOSED
1300				
	VOCATIONAL EDUCATION			
561	12,000	13,136	15,000	19,469
	12,000	13,136	15,000	19,469
	TOTAL			
1206				
	SPECIAL EDUCATION			
115	14,269	22,894	28,252	38,561
220	1,757	1,751	7,114	9,538
320	0	0	0	0
561	0	9,553	0	0
580	0	0	0	0
610	0	0	0	0
	TOTAL	34,199	35,366	48,099
1216	16,026	34,199	35,366	48,099
	OUT OF DISTRICT SERVICE			
500	0	0	0	31,421
510	0	0	0	0
	0	0	0	31,421
	TOTAL			
	404,152	386,288	460,266	600,409
	TOTAL SECONDARY PROGRAMS			
	917,272	912,742	1,016,999	1,181,541
	GRAND TOTAL			

**VISION STATEMENT FOR THE
NORTHFIELD AND ROXBURY
TOWN SCHOOL DISTRICTS**

***In
pursuit
of excellence,
the Northfield and
Roxbury Town School
Districts educate all learners
to be productive, independent,
and caring members of our democratic
society. Learners progress through broad
and rigorous academic and technical curricula
which culminate in higher level critical thinking
skills. The curricula incorporate instructional practices
based on research, innovation and technology in a creative
and disciplined approach, designed to achieve this end. Each
learner follows a personalized learning program developed
jointly
by the school, the parents and the student.***



SCHOOL DIRECTORS' REPORT

Significant changes in the administration and funding of public education have continued on a national level with the federal "No Child Left Behind" (NCLB) legislation, and on a statewide level with adjustments to the education funding formula within Act 60. The federal NCLB legislation brings with it a host of new standards and requirements for student achievement, teacher competence and school administration which is still being sorted out at the state and local level. Changes in Act 60 have resulted in a two-tiered property tax approach, applying separate rates for resident properties and nonresident/business properties. These changes require all Vermont resident homeowners to file a new *Declaration of Vermont Homestead (Form HS-131)* by April 15, 2004. Forms should be received by mail, and are also available at the Town Clerk's Office or through the Department of Taxes.

Locally, the recent town-wide reappraisal should help reduce the penalizing effect of an undervalued Grand List in receiving state funding for education. We thank the selectboard and listers for their efforts in this matter.

Within the school, we welcome Diane Costello as our new 5/6 teacher. Diane replaced Greg Penderlieth, who moved to warmer winters in North Carolina. Dawn Plummer, long-time kindergarten/pre-school aide and active school volunteer will also leave us this year. We thank "Mr. P" and Dawn for their time with the Roxbury Village School and wish them and their families well in their future.

At the administrative level, business manager Cheryl Binzen has also moved on to follow other interests. Although her time with us was relatively short, her competence, pleasant nature and cooperative approach to her duties is greatly appreciated. Substantial changes loom in the near future as well, with the anticipated retirements of our principal, John LaRock, and superintendent/past principal, David Potter at the end of this school year. The dedication and tireless efforts of these experienced administrators have served the Roxbury Village School well. While their departures will leave a major void in our school and community, we sincerely hope they enjoy well deserved retirements.

With the constantly changing rules, legislation, personnel and administration which affect the day-to-day operations of our school, local involvement will be critical to the overall success of the Roxbury Village School in meeting the needs of the community and its children. We are thankful to all those Roxbury residents who make the school a better place by donating their time or supporting the school in other ways.

RICH KIRN
PATTY KELLEY
DAVE SANTI

PRINCIPALS' REPORT

Our elementary school enrollment remains stable with 63 students. The 2003-04 school year has seen both the rewards and challenges of a small rural school in the 21st century. Our size truly enhances a nurturing environment of trust, caring, and respect. We can enrich the partnership of school, home, and community. Also we are able to guarantee individual growth in skills for acquiring knowledge.

The challenges include State and Federal mandates, resources, and the economics of size. Most of the State and Federal mandates require extensive (and expensive) testing of students. We administer the following tests to our students on a yearly basis: Developmental Reading Assessment, Primary Observation Assessment, New Standards Reference Exam, Vermont Science Assessment, and the Stanford Achievement Tests. Just as the small corner market has difficulty competing with the mega-supermarket chains in terms of cost, the economics of size affects the costs of maintaining our school.

We are pleased that the School Board and Community continue to support the pre-kindergarten and full time kindergarten program. Roxbury can be proud that we are leaders in the field of early childhood education. Miss Kathleen Flinn provides an excellent program. Mrs. Plummer, the kindergarten classroom aide, has moved to New York and we will miss her, but wish her well. Miss Kristen Purcell has joined the program as a student teacher from Norwich University.

As usual there have been several staff changes this year. We welcome Diana Costello to our school replacing Mr. Greg Penderleith as the 5th & 6th grade teacher. We also welcome Angela Miller as a Special Education Aide. Pam Parrotte is a new parent/community member from Massachusetts and we are pleased to have her join our staff as a Special Education Aide. Christina Scheindel who taught music last year took a full-time position in Montpelier and we did not fill her position due to budget cuts. Bob Clark has moved to Orange and Jon Delong has replaced him as our new custodian. Joanne Beloin, Grades 3&4 teacher, was on maternity leave until the beginning of December. Mary-Ellen Simmons was the long term substitute for Mrs. Beloin. We were fortunate to have such a talented substitute. Darwin Wilder, our food service provider, took a leave of absence at the beginning of the year and Lou Ann Laird filled in for him during that time period.

Staff members returning from last year are as follows: Kathleen Flinn, Pre-Kindergarten & Kindergarten Teacher, Lynn Wagner, Grades 1&2 teacher, Sue Mesler, Resource Room Teacher, Alan Palmer, Physical Education and Health Teacher, Candace VandeGriek, Art Teacher, Annette "Boo" Smith, Nurse/Home School Coordinator, Elizabeth Barron, Guidance Counselor, Jen Garland, Speech/Language Teacher, Robin Twombly, Librarian, Tonya Corbiel, Special Education Aide, Tina Young, Administrative Assistant.

We have continued our after school programs. The Chess Club involved 27 students and met weekly through the fall. In December a chess tournament was held with Naomi Noel winning in her class, Talon Wendel winning in his class,

and Christopher Miller winning in his class. The grand champion was Talon Wendel. The Square Dance Club meets weekly from January to April. After acquiring a high level of skill, these dancers perform in area schools. From February to April, the P.T.O. sponsors an after school program with a variety of interesting activities.

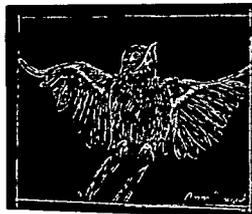
We encourage you to visit our web site at WSSU.org When you click on the Roxbury site, you can find links to classrooms, the school calendar, Parents' Newsletters, School Board events, and other important information. Mr. Mike Jennings and Richard Greenslit do an excellent job maintaining our technology and computers.

We appreciate the support and special gifts that have been provided by the Parent-Teacher Organization. This years officers are as follows: Tonya Corbeil and Cindy Miller Co-Presidents, Sue Staab, Secretary and Kim Martin as Treasurer. The P.T.O. provides the following for the school: Yearly they purchase items for the students to use at recess, provide refreshments at events at school, provide funding for the Artist in Residence, provide funding for field trips, collect Box Tops for Education, collect Ink Cartridges for reimbursement, celebrate Teacher Appreciation week, sponsor the annual Square Dance/Pot Luck Dinner, maintain playground equipment and fund other important activities.

The first Monday of each month we hold a whole school assembly. Awards are presented, and students conduct a variety of activities for their classmates such as read a poem, dance, sing, etc. The assemblies are led by the school's Student Council. The school is proud of the student elected Student Council which consist of four officers and a representative of each class. They plan school events, raise monies for projects, and help out in many areas. The Student Council members this year are: Alex Young, President; Danielle Bolio, Vice President; Chris Miller, Treasurer; Aaron Roux, Secretary. Representatives are as follows: Grade 1, Myranda Dewey; Grade 2, Mason Ryan; Grade 3, Megan Kelley; Grade 4, Cheyenne Short; Grade 5, Colin Mooney; Grade 6, Serina Flood.

I continue carrying out the responsibilities of Principal on a half-time consultant basis. Our smallness as a school doesn't prevent us from excelling because of your support. I would like to thank you for the opportunity to serve this outstanding community. I am retiring at the end of this school year but I will cherish the memories. I encourage you to visit your school.

Respectfully submitted,
A. John LaRock, Educational Consultant (Principal)



STATISTICAL DATA

Table 1 - Opening Day Enrollment Figures

	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004
Grade					
PreK		4	7	8	5
Kg.	9	5	8	10	12
1	4	7	5	6	10
2	7	4	8	6	4
3	12	7	3	7	5
4	6	14	7	4	8
5	5	7	13	7	5
6	4	6	7	11	8
Spec. Ed. (Out of District)	0	0	0	0	0
TOTAL	47	54	58	59	57

Table 2 - Opening Day Tuition Students

School	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004
Northfield					
Middle/HS	41	35	39	28	31
White Pines					1
Union #32	9	6	5	4	5
Randolph HS	1	3	4	5	7
Randolph					
Voc. Ctr.	7	4	1	1	2
Spaulding					
Voc. Ctr.	0	1	1	0	1
V.T.C.	0	0	0	0	0
Vt. Academy	0	0	0	0	0
Mt. Herman	0	0	0	0	0
Barre Reg.	1	1	0	1	0
Voc. Ctr.					
Montpelier H.S.	2	1	1	2	2

Table 3 - Follow-up Study of 2002 Northfield High School and U-32 Graduates

Category	Number
Continuing Education	2
Employed	0
Unknown	0
Did not graduate	0

Table 4 - Student Progress, 2002-2003

Category	K-6	7-12	U-32	RAVC
	Roxbury	Northfield		
Graduates	N/A	2	0	0
Promotions	61	26	4	1
Non-Promotions	0	0	0	0
Transfers	0	0	0	0
Drop-Outs	0	0	0	0
TOTAL	61	28	4	1

PUBLIC NOTICE

It is the policy of the Roxbury Town School not to discriminate in educational programs, activities, or employment practices on the basis of race, language, sex, age, or handicapping condition under the provisions of Title VI of the 1982 Educational Amendments; Section 504 of the Rehabilitation Act of 1983; and the Education of All Handicapped Children Act of 1975.

Citizens are advised that all handicapped children have a right to a free appropriate public education in accordance with state and federal laws. If you know of handicapped school-age children in Northfield or Roxbury not receiving an education, please contact the Special Services Office, Washington South Supervisory Union, at 485-7373.

THE WASHINGTON SOUTH SUPERVISORY UNION IS COMPOSED OF THE NORTHFIELD AND ROXBURY TOWN SCHOOL DISTRICTS. THE SUPERVISORY UNION PROVIDES SERVICES AND PROGRAMS TO LEARNERS IN BOTH SCHOOL DISTRICTS IN A MORE COST-EFFICIENT AND EFFECTIVE BASIS. PROGRAMS AND SERVICES INCLUDE:

- ADMINISTRATIVE SUPPORT SERVICES
- SPECIAL EDUCATION COORDINATION
- MANAGEMENT OF ALL GRANTS
- TECHNOLOGY COORDINATION
- BUSINESS SUPPORT SERVICES
- SHORT AND LONG RANGE PLANNING ASSISTANCE

**Washington South Supervisory Union
School District Report of Superintendent of Schools
David Potter**

The past twelve months have been filled with changes in State and Federal Statutes and Regulations. We all struggle to keep up with the changes and what they mean to our school systems. What we do know is that each year now brings higher standards for student achievement and higher standards for educator qualifications including Classroom teachers, Specialists and Instructional Assistants. Along with these higher standards have come more required written reports that hold schools accountable for meeting the standards at both the state and federal levels.

- Progress toward achieving state and national standards. The good news is that the Northfield Elementary School, the Northfield Middle/High School and the Roxbury Village School all made adequate yearly progress on state assessments last spring toward achieving those high standards and therefore do not fall into the category of schools on the "Technical Assistance" list.

Teachers and administrators have worked hard to modify curriculum and instruction so that students can master the standards. Teachers in the Middle and High School have worked with Consultants in Math and Language Arts to improve our curriculum. A math consultant is now auditing the curriculum to see how our math instruction aligns with national standards. Teachers at the Elementary School are now working with a Reading Consultant to create instructional standards for each grade level and an appropriate continuum of skills instruction in grades K-8. Teachers at the Roxbury Village School are working on a School Reform Grant to improve the Language Arts Programs and insure that they fully align with research based programs. The Supervisory Union is now working with a Technology Consultant to make sure that the integration of technology into instruction meets the requirements outlined in the No Child Left Behind Act (NCLBA).

We now have a software system that allows us to track the progress of each student in meeting the standards. Students Personal Learning Plans are also a part of that system.

We have done well in the area of employing and retaining teachers who meet the Federal definition of "Highly Qualified Teachers" as well as the stringent state requirements for teacher licensure endorsements for every class they teach. The same is true for meeting the Federal requirements that any Instructional Assistants hired after January of 2003 must have at least two years of college. We are in year two of our three year Master Agreements with Teachers and Support Staff. These contracts have allowed us to be competitive with salaries and benefits in the Central Vermont area. Two years ago we could not even fill all of the required positions and were out of compliance in providing required special education services to students on Individual Education Plans (I.E.P.s). We were also out of compli-

ance in the area of employing teachers who were fully endorsed in all of the subjects they were teaching.

- Funding of Education Programs. The bad news is that the Federal Government has not begun to fund the services required in the area of Special Education or all of the new requirements outlined in the NCLBA. The Federal Government also requires that states audit all expenditures of federal money to be sure that schools are not subsidizing services that should be funded locally. One problem area is with recess duty where local funds are expected to pick up the costs of time spent by a special education teacher or instructional assistant who has general supervision time during lunch or recesses. State auditors, in their audit of the 2001 special education expenses, disallowed over \$60,000 for time they said should have been funded locally. That money was deducted from our special education funding received by the schools during the 2003 school year.

The State of Vermont passed Act 68 this past year in an attempt to fix areas in Act 60 that needed amending and to control costs of education borne by residential and business property taxes. We will learn how the changes impact each of us in the coming year. Voters in Northfield and Roxbury struggled this past year to find a budget they felt they could afford. Schools also struggled to cut programs that would have the least negative impact on our students. This is a time where we all need to be sure that our resources are being focused on our most pressing educational needs.

- Growing our resources. During this school year we have formalized an agreement with Norwich University to become the primary training site for their interns and student teachers. This allows Norwich the opportunity to work with our three schools to be sure that we are providing good learning environments for their students and it provides our schools with much needed human resources to work directly with our students and teachers.

The Supervisory Union is in the process of formalizing an agreement with the other four Supervisory Unions who send students to the Randolph Area Vocational School to share services that will help contain costs in each of the districts. For example, we have shared our comprehensive Support Services Manual at no cost to those districts. In return, we are receiving consulting services from specialists in those districts that we cannot afford to employ. We are also participating in joint planning with those districts in areas of staff training and sharing of "best practices" in school business management and management of special education services. We are currently working on the development of Interactive Learning opportunities where one district can offer a course through the Interactive Learning Network that students in the other schools can take.

- Professional improvement opportunities. We have entered into partnerships with institutions of higher education in the past twelve months to provide

courses and workshops on site so that teachers and instructional assistants do not have to travel to campuses after school and during the summer to participate in these learning opportunities. We also continue to provide mentor training to veteran teachers so that they can provide help needed by teachers new to our schools.

- Improving structure within the system. The administration and school boards have spent many hours during this past year developing and implementing policies and procedures that will provide structure and consistency in the decision making process in business, student, personnel and legal matters. The School Boards have adopted twenty-three new or revised policies toward that goal during the past twelve months. Policy changes are necessary so that we stay in compliance with changes in statutes and regulations. Procedures have also been added so that everyone affected by a given policy will know what to expect regarding any actions that may be taken with regards to the policy.
- Providing future leadership. A search began in November to find a new Superintendent of Schools who will begin July 1, 2004. I am currently assisting the Supervisory Union Board in recruiting qualified candidates for the position. As of the end of December, we have a number of highly qualified candidates including a number of highly respected Vermont Administrators. The Board will begin interviews in January and hopes to complete the process by mid February so there is ample time for a smooth transition.

Thanks to all of the staff members, parents and citizens who have given of your time and energy over the past three years to make the Northfield and Roxbury Schools better for our students. Your perspectives are all important to the school improvement process. A special thanks to those students who have offered your thoughts and ideas for improving the schools. Your candor and honesty has been appreciated and valued.

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