

Vermont Board of Land Surveyors
Secretary of State, Office of Professional Regulation
89 Main Street, 3rd Fl
Montpelier, VT 05620-3402

Unapproved Minutes
Meeting of Tuesday, October 15, 2013

1. The meeting was called to order at 9:00 a.m.

Members present: Shane B. Clark, L.S., Chairman; Charles Rockwell, L.S., Vice-Chair; Timothy Short, L.S.; Jonathan R. Abts, L.S.; Joseph Flynn, L.S.; and Dorothy Hayden. Absent: Susan Senning, Secretary.

OPR Personnel present: Larry Novins, Board Counsel; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the August 20th meeting. Mr. Clark made a motion, seconded by Ms. Hayden, to approve the Minutes of the August 20, 2013 meeting as amended. Motion passed unanimously.

3. **Legislation/Rulemaking:**

4. **Reports/Guests:**

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston made her Case Managers report. There are currently four pending cases.

8. **Applications / (See Appendix A):**

The Board reviewed and approved the endorsement application from Steven Hyde. Mr. Hyde will be notified.

Board members reported on hours received from applicants (see appendix A).

9. **Continuing Education Courses - Education Committee to Report:**

“Multiple Continuing Education Courses” submitted by NYSAPLS, requesting approval for a varied amount of Professional Development Hours of continuing education credits. The Board took the following action:

- Writing Deed Descriptions (1.5 Hours) – CE234-1013
- Being an Expert Witness (1.5 Hours) – CE235-1013
- Interpreting Deed Descriptions (1.5 Hours) – CE236-1013
- Mock Trial (4 Hours) – CE237-1013
- Elementary Concepts in Geodesy, Part 1 (1.5 Hours) – CE238-1013
- Elementary Concepts in Geodesy, Part 2 (1.5 Hours) – CE239-1013
- Ethical Practice for Land Surveyors in New York (1.5 Hours) – CE240-1013
- Town Hall Meeting Updated for 2014 (1.5 Hours) – CE241-1013
- Highway Law for Land Surveyors, Part 1 (4 Hours) – CE242-1013

- Highway Law for Land Surveyors, Part 2 (4 Hours) – CE243-1013
- NYSNet CORS/RTN for Land Surveyors (1.5 Hours) – CE244-1013
- Using and Understanding OPUS for Land Surveyors (1.5 Hours) – CE245-1013
- Survey Technology Best Practices, Part 1 (1.5 Hours) – CE246-1013
- Survey Technology Best Practices, Part 2 (1.5 Hours) – CE247-1013
- GPS 101 for Land Surveyors with GNSS Updates (1.5 Hours) – CE248-1013
- Railroad Surveying 101 (8 Hours) – CE249-1013
- Field-to-Finish in Civil 3D (1 Hour) – CE250-1013
- Carlson Field-to-Finish with GIS (1 Hour) – CE251-1013

The following courses were **not** approved because they are not related to the practice of Land Surveying in the State of Vermont.

- Surveyor Communications and the Practice of Land Surveying Part 1
- Surveyor Communications and the Practice of Land Surveying Part 2
- Marcellus Shale Exploration and the Land Surveyor
- Professionalism in Action
- Movement Monitoring Deformation Survey Session
- Closing your Survey Career
- SEQRA Changes and New Assessment Forms
- Integrating Surficial Survey Points with Subsurface Geophysical Data
- Utility Mapping Using TMLS Doesn't have to be over your head

“Multiple Continuing Education Courses” submitted by Civil Training, LLC requesting approval for a varied amount of Professional Development Hours of continuing education credits. The Board took the following action:

- AutoCAD Civil 3D Survey Networks – Editing and Traverse Analysis (1.0 Hour) – CE252-1013
- Field-to-Finish in Civil 3D with SmartDraft PConnect (1.0 Hour) – CE253-1013
- Using AutoCAD Civil 3D Survey – Controlling Point Display (1.0 Hour) – CE254-1013
- AutoCAD Civil 3D Survey Essentials (4.0 Hours) – CE255-1013
- AutoCAD Civil 3D Survey Essentials (8.0 Hours) – CE256-1013
- AutoCAD Civil 3D Survey Field Work Applications (8.0 Hours) – CE257-1013
- AutoCAD Map 3D (16.0 Hours) – CE258-1013
- AutoCAD Map 3D (16.0 Hours) – CE259-1013

The following courses were **not** approved because they are not related to the practice of Land Surveying in the State of Vermont.

- AutoCAD Civil 3D Surface Modeling for Existing Conditions I
- AutoCAD Civil 3D Surface Modeling for Existing Conditions II
- AutoCAD Civil 3D Survey Migration for Land Desktop Users
- AutoCAD Civil 3D Survey Project Management and Data Import
- GIS/Mapping Applications with AutoCAD Map
- GIS/CAD Project Workflow
- GIS for Land Surveyors – Concepts, Solutions and Applications
- Terrain Modeling, Contouring, and Analysis in AutoCAD Civil 3D
- AutoCAD Civil 3D Essentials
- AutoCAD Civil 3D Intermediate

“Practical Guide to Zoning and Land Use Law” submitted by NBI, Inc. requesting 6.0 hours of Professional Development Hours of continuing education credits. The course was **not** approved because it was not related to the practice of Land Surveying in the State of Vermont.

10. NCEES Correspondence:

The Board reviewed and noted the September 16, 2013 letter from the NCEES regarding computer based testing.

11. Miscellaneous Correspondence:

12. Other Business:

The Board discussed their current continuing education requirements.

Election of Officers: Mr. Abts made a motion, seconded by Mr. Clark, to nominate Mr. Rockwell as Chair. Mr. Clark made a motion, seconded by Mr. Abts, to nominate Mr. Short as Vice-Chair. Mr. Clark a motion, seconded by Ms. Hayden, to leave Ms. Senning as Secretary. Motions passed unanimously. The results of the elections are as follows:

Chair – Charles Rockwell
Vice-Chair – Timothy Short
Secretary – Susan Senning

13. Public Comment:

14. There being no further business the meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist
Office of Professional Regulation

Appendix A

Name of Board Member Assigned		Timothy Short	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
McGowan, Hugh, A	Brian Lavery		
Ryan Ward	Ian Jewkes	06-18-13 / 8227.75 Ok to sit for exams	

Name of Board Member Assigned		Charles Rockwell	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Barnaby, Luke	Robert Townsend		
DeBay, David	Endorsement Application	4-16-13 Ok to sit for State exam	
Storino, Adam	Endorsement Application	06-18-13 Ok to sit for State exam	
Paradee, Andrew			
Tetreault, Stephen	Douglas Henson	02-19-13 / 936	

Name of Board Member Assigned		Joseph Flynn	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Fortin, Edward	Dana Libby/Doug Henson		

Name of Board Member Assigned		Susan Senning	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Falk, Michael	David Rose	9-18-12 / 4427.75	

Name of Board Member Assigned		Shane Clark	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Morris, Timothy	Russell Brown	10-15-13 / 950	
Otis, Randall	Ronald Gauthier	05-24-05 / 309	
Springer, Stephen	Endorsement Application	08-20-13 Ok to sit for State exam	
Liversidge, Paul	Endorsement Application	08-20-13 Ok to sit for State exam	

Name of Board Member Assigned		Jonathan Abts	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Downey, Ryan, J	Ellis Speath Jr.	8-20-13 / 7742.5 Ok to sit for exams	
Fuller, Aaron	Steven Brooks	6-18-13 / 956	
Wilson, Terry	Richard Bell	4-16-13 Hours Complete Ok to sit for exams.	
Yager, Nathan, O	David Rose	06-21-13 Changed to Portfolio Ok to sit for exams	