

*The Town of*

---

---

# GRAFTON

## V E R M O N T

---

---



*156<sup>th</sup> Annual Report*  
*For the Year ended June 30, 2017*

# TOWN OF GRAFTON

P.O. Box 180  
117 Main Street  
Grafton, VT 05146

Website: [www.graftonvt.org](http://www.graftonvt.org)

POPULATION, 2010 CENSUS – 649

REGISTERED VOTERS - 516

## Town Clerk & Treasurer

Kim Record  
Tel. (802) 843-2419  
Fax (802) 843-6100  
[krecord@graftonvt.org](mailto:krecord@graftonvt.org)

Mon., Tues., Thurs., Fri.  
9 AM – 12 PM & 1 PM - 4 PM

## Town Listers

Nancy Merrill, Hardy Merrill  
Joan Lake  
(802) 843-2419  
[listeners@graftonvt.org](mailto:listeners@graftonvt.org)

Hours by Appointment

## Administrative Assistant

Bill Kearns  
Tel. (802) 843-2552  
Fax (802) 843-6100  
[townadmin@graftonvt.org](mailto:townadmin@graftonvt.org)

Mon. – Thurs.  
8 AM – 4 PM

## Grafton Public Library

Tel. (802) 843-2404  
[librarian@graftonpubliclibrary.org](mailto:librarian@graftonpubliclibrary.org)  
Monday: 10 AM – 1 PM, 2 PM – 5 PM  
Tuesday: 10 AM – 1 PM, 2 PM – 8 PM  
Wednesday: 10 AM – 1 PM, 2 PM – 5 PM  
Thursday: 2 PM – 5 PM  
Friday: 2 PM – 5 PM  
Saturday: 9 AM – 12 PM

**EMERGENCY** – Police, Fire, Ambulance  
Vermont State Police & Game Warden  
Forest Fire Warden, Bill Brown  
Asst. Forest Fire Warden, Eric Stevens  
Grafton Town Garage  
Health Officer, Jay Karpin

911  
(802) 722-4600  
(802) 843-2523  
(802) 843-1151  
(802) 843-2456  
(802) 209-1086 or (802) 843-2552

## SELECT BOARD MEETINGS

First & Third Monday of each month,  
6 PM at the Town Shed

## SCHOOL BOARD MEETINGS

Second Thursday of each month,  
6:30 PM at the Town Shed

## PLANNING COMMISSION MEETINGS

Second Tuesday of each month,  
6:30 PM at the Town Shed

Property taxes are due August 15<sup>th</sup>, November 15<sup>th</sup>, February 15<sup>th</sup> and May 15<sup>th</sup>

**Taxes become delinquent after the May 15<sup>th</sup> Payment**

## TABLE OF CONTENTS

Page No.		Page No.	
	<b>TOWN AND TOWN SCHOOL DISTRICT</b>		<b>OTHER ORGANIZATIONS</b>
2	Warning - March 2018 Town Meeting	40	Grafton Cares Report
6	Appointed & Elected Officials	42	Grafton Cares Treasurer's Report & Budget
		48	Grafton Fire Department Report
	<b>TOWN GOVERNMENT</b>	50	Grafton Fire Department Balance Sheet
27	Capital Budget Appropriations	49	Grafton Fire Department Treasurer's Report & Budget
25	Capital Budget Committee's Report	45	Grafton Public Library Treasurer's Report
28	Capital Budget Comparative Balance Sheet	44	Grafton Public Library Trustee's Report
26	Capital Budget Projects Fund Report	51	Grafton Rescue Squad Report
20	Comparison of Taxes	52	Grafton Rescue Treasurer's Report & Budget
22	General Fund Comparative Balance Sheet		
53	Notes on Humanitarian Articles		<b>STATE AND REGIONAL ORGANIZATIONS</b>
19	Select Board's Itemized Budget	66	SWWCSWMD Report
8	Select Board's Report	64	Windham County Sheriff's Report
11	Town Auditor's Report	65	Windham Regional Commission
	<b>AUDITED FINANCIAL STATEMENTS</b>		<b>SCHOOL INFO</b>
39	Campbell & Woolson Balance Sheet	68	Athens/Grafton School Principal's Report
39	Campbell & Woolson Revenue and Expenses	70	Comparison of School Population Report
13	General Fund Comb. Stmt of Revenue & Expenses	69	Kindergarten and Sixth Grade graduating class
	<b>OTHER TOWN REPORTS</b>		<b>OTHER INFO</b>
29	Cemetery Agent's Report		
23	Collector of Delinquent Taxes Report	55	Grace Cottage Family Health & Hospital
30	Constable's Report	56	Health Care and Rehab. Services (HCRS)
23	Delinquent Taxes Year End Report	5	My Voter Page Information
32	Forest Fire Warden's Report	31	One Health Vermont
35	Form 411 from Grand List	71	Results of March 2017 Town Meeting
33	Health Officer's Report	57	Senior Solutions
34	Listers' Report	59	Southeastern Vermont Community Action (SEVCA)
36	Planning Commission Report	54	The Current
21	Statement of Taxes Raised	60	Vermont Center for Independent Living (VCIL)
10	Sullivan, Powers & Co. Report	61	Vermont Department of Health
12	Town Clerk & Treasurer's Report	62	Vermont League of Cities & Towns 2017 Overview
24	Town of Grafton Fixed Assets	63	Visiting Nurse & Hospice for VT & NH
37	Trustee of Public Funds Reports	67	Windham & Windsor Housing Trust
38	Trustee of Public Funds - Statement of Assets & Liabilities / Revenue & Expenditures		

**GRAFTON, VERMONT**  
**WARNING**  
**For Town and Town School Districts**

The legal voters of the Town and Town School Districts of Grafton, Vermont are hereby warned and notified to meet in the Grafton Elementary School on Tuesday, March 6, 2018 at 10:00 AM EST to take action on the following articles:

- ART. 1        To choose all Town and Town School District Officers. Voting to be by Australian ballot; polls open from 9:00 AM to 7:00 PM.
- ART. 2        To act on the Auditor's Report.
- ART. 3        To authorize the Selectmen, the Town School Directors and the Athens/Grafton Joint Contract School District Directors to borrow money, respectively, if necessary, for current expenses in anticipation of collection of taxes.
- ART. 4        Shall the voters of the Grafton Town School District approve the Athens/Grafton Joint Contract School District budget K-6 expenses of one million, three hundred fifty five thousand, and eight hundred eighty three dollars and ninety eight cents (\$1,355,883.98) that includes five hundred dollars (\$500.00) compensation for each School Director?
- ART. 5        Shall the voters of the Grafton Town School District approve the school board to expend one million, three thousand, six hundred sixty nine dollars and zero cents (\$1,003,669.00) which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of sixteen thousand, twenty one dollars and ninety cents (\$16,021.90) per equalized pupil. This projected spending per equalized pupil is 19.40% higher than spending for the current year.
- ART. 6        Shall the Town of Grafton raise nine thousand dollars and zero cents (\$9,000.00) for ambulance service?
- ART. 7        Shall the Town of Grafton raise twenty six thousand dollars and zero cents (\$26,000.00) for the Firefighter's Association operating expenses?
- ART. 8        Shall the Town of Grafton raise one thousand five hundred dollars and zero cents (\$1,500.00) for Grafton Rescue Squad operating expenses?
- ART. 9        Shall the Town of Grafton raise eight thousand dollars and zero cents (\$8,000.00) to purchase Radar Speed Indicators?

- ART. 10 Shall the Town of Grafton grant tax exemption to the Grafton Museum Natural History (Nature Museum) for their property at 186 Townshend Road?
- ART. 11 Shall the Town of Grafton raise nine thousand seven hundred forty one dollars and zero cents (\$9,741.00) for Humanitarian expenses? (Bellows Falls Senior Center - \$674; Grace Cottage - \$1,500; Grafton Cares - \$1,000; HCRS - \$600; Parks Place - \$100; RSVP - \$160; Senior Solutions - \$650; SEVCA - \$650; The Current - \$250; Valley Cares - \$1,052; Visiting Nurse Association - \$2,300; VCIL - \$105; Women's Freedom Center - \$600; Youth Services - \$100).
- ART. 12 Shall the Town of Grafton vote to raise one hundred forty nine thousand dollars (\$149,000.00) for the Capital Budget? (\$100,000 for Equipment, \$4,000 for Guard Rail, \$20,000 for Highway Roadway Projects, \$15,000 for Fire Truck, \$3,000 for Computers for Town Offices, \$7,000 Bridge Scraping and Painting).
- ART. 13 Shall the Town of Grafton raise six hundred ninety seven thousand, seven hundred dollars and zero cents (\$697,700.00) for the maintenance of highways and bridges?
- ART. 14 Shall the Town of Grafton raise three hundred eighty seven thousand, eight hundred sixty dollars and zero cents (\$387,860.00) for the Selectmen's Budget?
- ART. 15 Shall the voters establish a reserve fund to be called "The Unanticipated Expenses Fund" in an amount not to exceed 10% of the 2018-2019 general and highway fund budget to cover unanticipated revenue shortfalls and pay non-recurring and unanticipated general and highway fund expenses, in accordance with 24 V.S.A. § 2804(a)?
- ART. 16 Shall the town deposit the sum of one hundred ten thousand dollars and zero cent (\$110,000.00) from the 2017-2018 general fund surpluses to fund "The Unanticipated Fund Expenses"?
- ART. 17 Shall the town establish a reserve fund to be called the "Town Hall Restoration Fund" to be used for restoration of the Town Hall in accordance with 24 V.S.A. § 2804?
- ART. 18 Shall the town deposit the sum of one hundred thousand dollars and zero cents (\$100,000.00) from the 2017-2018 general fund surpluses to fund the "Town Hall Restoration Fund"?

- ART. 19 Shall the town establish a reserve fund to be called the “Walker Bridge Project Fund” to be used for rebuilding and repairs in accordance with 24 V.S.A. § 2804?
- ART. 20 Shall the town deposit the sum of one hundred thousand dollars and zero cents (\$100,000.00) from the 2017-2018 general fund surpluses to fund the “Walker Bridge Project Fund”?
- ART. 21 Shall the town establish a reserve fund to be called “The Highway Retreatment Fund” to be used for highway retreatment in accordance with 24 V.S.A. § 2804?
- ART. 22 Shall the Town of Grafton pay its property taxes to the Treasurer in Quarterly installments, with the due dates being Aug. 15, Nov. 15, Feb. 15, and May 15?
- ART. 23 Shall the Town of Grafton levy an interest charge on all delinquent taxes on real and personal property of one (1) percent per month or fraction thereof from the due date of each installment for the first three months, and one and one-half (1 ½) percent per month or fraction thereof for every month thereafter, as provided for in 32 VSA 5136.
- ART. 24 To transact any other non-binding business that may legally come before the Town and Town School District meeting.





As most of you are aware by now, the new Election Day voter registration law went into effect on January 1, 2017. This allows individuals to register to vote the same day as voting.

Last year, Secretary of State Jim Condos announced the launch of VT's new Elections Management Platform. This streamlined the elections administration process, providing voters with greater access to voter specific information. Over 25,000 Vermonters registered to vote online in 2016. For the November General Election, nearly 6,500 Vermonters requested an absentee ballot through the My Voter Page.

By using the My Voter Page, a registered voter can:

- Check registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- and much more.

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>



**GRAFTON TOWN AND SCHOOL DISTRICT OFFICERS  
SELECT BOARD APPOINTEES AND ELECTED OFFICIALS  
JUNE 30, 2017**

**APPOINTED BY SELECT BOARD**

**GRAFTON PLANNING COMMISSION**

2018 Valerie Rooney  
2018 Matt Siano  
2018 Eric Stevens, Chair  
2018 Chris Wallace  
2019 Dave Culver  
2019 Liisa Kissel  
2019 Kimberly Record

**FLOOD ZONING BOARD**

2018 Steve Fisher  
2018 Eric Stevens  
2020 Liisa Kissel  
2020 Cathy Siano

**CAPITAL BUDGET COMMITTEE**

2018 Thomas Cannon  
2018 Don Dougall, Chair  
2018 Cynthia Gibbs, ex officio  
2018 Mike Faulkner  
2018 Joan Lake  
2018 Kim Record, ex officio  
2018 Linda Robertson  
2018 Joe Valente  
2018 Robert Whitcomb

**RETIRING TOWN OFFICERS**

Select Board:	Ronald Pilette
Select Board:	Allan Sands
Auditor:	Joe Valente
Lister:	Nancy Merrill
Moderator:	Dave Ross
Town Agent:	Kimberly Record
Town Grand Juror:	Kent Armstrong
Campbell & Woolson Fund:	Kimberly Record
Trustee Public Funds:	Kimberly Record
School Director:	Rod Lawrence
School Director:	Pam Spurlock
School Director:	Jessa Westclark

**APPOINTMENT BY STATE**

Forest Fire Warden:	William Brown
Asst. Forest Fire Warden:	Eric Stevens
Town Health Officer:	Jay Karpin

**FEDERAL APPOINTMENT**

Emerg. Mgmt. Director:	Bill Kearns
Emerg. Mgmt. Dep. Director:	Al Sands
Emerg. Mgmt. Coordinator:	Eric Stevens

**TOWN OF GRAFTON  
TOWN AND TOWN SCHOOL DISTRICT  
OFFICERS**

2020 Treasurer: Kimberly Record  
2020 Town Clerk: Kimberly Record  
2020 Collector of Delinquent Taxes: Janice Atwood

**SELECT BOARD**

2018 Ronald Pilette  
2018 Al Sands  
2019 Cynthia Gibbs  
2019 Stan Mack  
2020 Joe Pollio

**AUDITORS**

2018 Joe Valente  
2019 Kathleen Muelrath  
2020 Debe Plummer

**LISTERS**

2018 Nancy Merrill  
2019 Joan Lake  
2020 Hardy Merrill

**TRUSTEES OF PUBLIC FUNDS**

2018 Kimberly Record, Treasurer  
2019 GailAnn Fisher  
2020 Ronald F. Carey

**TRUSTEES OF CAMPBELL & WOOLSON  
FUNDS**

2018 Kimberly Record  
2019 GailAnn Fisher  
2020 Ronald F. Carey

**TRUSTEES OF THE LIBRARY**

2019 Robert Donald  
2019 Andrea Dunmire  
2019 David Whittall  
2020 Lucia Corwin  
2020 Deborah Toomey

**SCHOOL DIRECTORS**

2018 Rod Lawrence  
2018 Pam Spurlock  
2018 Jessica Westclark  
2019 Edward Bank  
2019 Jack Bryar

**SELECT BOARD APPOINTEES  
ELECTED OFFICIALS  
As of June 30, 2017**

**UNION H.S. DISTRICT #27 REPRESENTATIVE:**  
2019 Jack Bryar

**ELECTED FOR ONE-YEAR TERM**

Grand Juror: Kimberly Record  
Town Agent: Kimberly Record  
Moderator: David Ross

**GENERAL ELECTIONS as of Nov 8<sup>th</sup>, 2016**

Senators, Windham County:  
Becca Balint Jeanette White

**Windham/Windsor District 1-1 Representatives**

Carolyn Partridge Matthew Trieber

**JUSTICE OF THE PEACE as of Nov 8<sup>th</sup>, 2016**

Christopher Wallace, Wendy Martin, Sam Battaglino,  
Edward Bank and David Ross

**APPOINTED BY SELECT BOARD**

Cemetery Agent: E. Donald Lawrence  
Constable: Walter Critchfield  
Council on Aging Rep: Cathy Siano-Goodwin  
Dog Census: Michelle Dolloph & Kimberly Record  
Emerg. Mgmt. Director: Bill Kearns  
Emerg. Mgmt. Dep. Director.: Al Sands  
Emerg. Mgmt. Coordinator: Eric Stevens  
Energy Coordinator: Eric Stevens  
Fence Viewers: Listers  
Flood Zoning Admin. Officer: Charles Wise  
Inspector of Lumber: Tracy Lake  
Planning Commission Chair: Eric Stevens  
Pound: Windham County Humane Society  
Pound Keeper: Select Board  
Road Commissioner: Select Board  
Road Foreman: Daniel Taylor  
Select Board Chair: Joe Pollio  
Select Board Vice. Chair: Stan Mack  
Select Board Clerk: Cynthia Gibbs  
Solid Waste District Rep.: Cynthia Gibbs & Kimberly Record  
Town Administrator: Emily Huff  
Town Service Officer: Cynthia Gibbs  
Tree Warden: Tracy Lake  
Windham Reg. Com. Rep.: Liisa Kissel & Eric Stevens

## Select Board's Report

This has been a very quiet year for the Town. The past 4 years have been a challenge for the Select Board with alternative electrical generation, resignations and changes of leadership in the Board. This year the Board felt as though we had a successful year with the Town and the residents coming together to start the rebuilding process. This can be evidenced by the first annual Christmas Weekend in Grafton, where everybody gathered together to make it a success and we are looking forward to making it even better in 2018.

In 2017, the Town elected two new Selectmen, Stan Mack and I. We have both served as selectmen before and bring experience to the current board. Along with Cynthia Gibbs, Ron Pilette and Allan Sands the Board seems to have made great progress with the administration of the Town. All of us have a great working relationship and each of us brings new and exciting ideas for the Town and its Residents.

This year the Board, under the Capital Budget program, purchased a new 10-wheel dump truck with a new plow and traded in the older single axle truck. This new truck will make hauling material more efficient as well as plowing and spreading salt and sand. The Town voted also to purchase a Case tractor from the 2016-2017 surpluses. This tractor can do road side mowing and maintain the new required stone lined ditches that Act 64 has mandated on roads that have a grade of more than 8%.

The Board has also begun the process of the Restoration of the Town Hall and Post Office. After many years of talking about the building, the Board has hired an architect who deals with Historic Buildings to begin the Restoration process. Bill Badger will be working with the Board to identify the issues and shortly we will be putting out for bid the first phase of the process: reroofing of the roof over the newer addition and the mitigation of the Radon in the basement. The Board applied for a \$20,000.00 matching grant this year but unfortunately we were not chosen. The Board will continue to seek out other Grants to help with the payment of the Restoration. It is the desire of the Board to find a way to make the upstairs of the Building handicapped accessible so it can be used for Select Board meeting and other Town events.

This year the Board has begun the process of the much needed restoration of the Village Park. The Board hired forester Hayden Lake to mark the trees that need to be removed, both for safety reasons and for beautification of the park. Hayden will also be marking trees at the Town Garage for a logging operation in 2018. Some of the funds from the logging operation will be used to make improvements to the Village Park, so no taxpayer funds will need to be raised to restore the Village Park.

During Hurricane Iren, a few building and homes were damaged or destroyed. This year the Board was able to close out the file and complete the removal of the garage and mobile homes located on the Traham land. This property was cleaned up and is now a grassy field. We were also able to complete the project at the Village pump and Winnie Park. Benches were installed and a picnic table with a small building was completed. That now complete all the Fema requirement for the Town.

The Walker Bridge needs an upgrade. The expansion joints in the bridge have failed and need repair. The State feels that the bridge might be obsolete so they have it on a fast track program to either rehabilitate it or to replace it. The Capital Budget has anticipated this and has been reserving funds for it. The Board is very concerned about the possibility of the bridge being out of service for months, so the Board and others have sent a letter of concern the Town will need to have full access via Rt 121 to the Town. A detour around the bridge via Fisher Hill is not acceptable.

This year a new process for retreatment of the roads on a portion of Main street from the bridge to the Nature Museum was used. The Townshend Road was not paved in the usual manner but we did a process called chip sealing was used. The road cracks are all sealed and then a layer of asphalt is sprayed on the whole road and a layer of rubber and stone is applied to create a temporary wearing service. Over time the temporary service wears away and you have a retreaded road. This process is much less expensive and is a way of extending the costly traditional repaving. This Chip Sealing can only be used on roads that have a good base and are in good reasonable condition.

In November Emily Huff our Town Administrator resigned. The Board after much discussion about the job and the position has changed the position to Administrative Assisant. We advertised for the position and received 3 applicants. After careful reading of the resumes and a thorough interview process, the Board is happy to announce that Bill Kearns will be the new Administrative Assistant. Bill brings to the position much experience in Town and municipal work. The Board feels that he will only be an asset to the Select board but to all the other Boards in Town as well as the Town Clerk and Treasurer.

The final change was moving the Select board meeting from the school to the New Town Garage. It is a much friendly environment and gives the Board the ability to use wi fi, telephone and the use the white board and the projector for presentations.

The Selectmen want to thank the residents for their cooperation and ask residents to attend our regular meetings. We want to thank the voters of Grafton for the privilege of serving the Town and invite all voters to attend the Pre-Town meeting on February 27<sup>th</sup> at 6.00 PM at the Grafton School.

Respectfully submitted,  
Joe Pollio

**Sullivan, Powers & Co., P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

77 Barre Street  
P.O. Box 947  
Montpelier, VT 05601  
802/223-2352  
[www.sullivanpowers.com](http://www.sullivanpowers.com)

Fred Duplessis, CPA  
Richard J. Brigham, CPA  
Chad A. Hewitt, CPA  
Wendy C. Gilwee, CPA  
[VT Lic. #92-000180](#)

January 10, 2018

Selectboard  
Town of Grafton  
P.O. Box 180  
Grafton, Vermont 05146

We have audited the financial statements of the Town of Grafton, Vermont as of and for the year ended June 30, 2017.

The financial statements and our report thereon will be available for public inspection at the Town Office.

*Sullivan, Powers & Company*

**TOWN OF GRAFTON  
AUDITORS REPORT**

**For the Year Ended June 30, 2017**

For the year ending June 30, 2017 and in accordance with 24 VSA §1681, we have examined and adjusted the accounts of all Town Officials and other Grafton organizations authorized to draw funds from the Town of Grafton.

The accounting for the Town is done on a modified accrual basis. As far as we can determine, the financial statements in the Town Report represent an accurate position of the Town for the year ended June 30, 2017.

The Professional Auditing Firm of Sullivan, Powers and Co. audits the town's book on an annual basis.

We would like to extend many thanks to the numerous members of Grafton's organizations who volunteer their time so freely. Without your commitment our community would be a very different place.

Thank you for the opportunity to serve you and we look forward to serving you again in 2018.

Respectfully submitted,

Kate Muelrath, Deborah Plummer and Joseph Valente



**TOWN OF GRAFTON  
CLERK / TREASURER REPORT  
JUNE 30, 2017**

Well after looking over my report from 2016 it certainly has quieted down a bit!

The biggest focus for 2017 was on restoring and binding of our older town reports and grand lists. This consolidation of reports will make for more room in the vault which all Town Clerks strive for. The next project to focus on in the upcoming year will be to consolidate and bind the select board minutes and digitize maps and any blue prints.

As of June 30, 2017 there had been 1 birth recorded, 5 deaths and 22 marriages.

Our outside audit with Sullivan Powers went well with a few suggestions on adopting a couple more policies which I will be working with the select board to create.

Plans for restoring and repairing the Town Hall are still underway. It will be an ongoing process but a much needed one!

Once again please remember to license your dog before April 1, 2018 to avoid a late fee which has been increased to a \$11.00 late charge for spayed and neutered (up from a \$2.00 charge) and \$22.00 late charge on un-sprayed or un-neutered dogs (up from a \$4.00 charge).

Our dog license numbers had been dropping over the last few years which probably has a lot to do with a lack of a dog census. This past year a very thorough census took place and I happy to say that most everyone in town fully co-operated in licensing their dog during the census. Please remember that it is not the Town that requires enforcement of dogs being licensed but it's the State.

Respectfully submitted,

Kimberly Record  
Grafton Town Clerk / Treasurer

<b>TOWN OF GRAFTON</b>					
<b>GENERAL FUND</b>					
<b>TOWN GOVERNMENT AND HIGHWAYS</b>					
Statement of Revenue, Expenditures and Changes in Fund Balance					
<b>GENERAL FUND</b>			Variance		Proposed
Statement of Revenues-Budget, Actual and Proposed	2016-2017	2016-2017	Favorable	2017-2018	Budget
	Voted	Actual	(Unfavorable)	Voted	2018-2019
<b>TAX REVENUE</b>					
<b>TOWN GOVERNMENT</b>					
Property Tax	\$ 850,231	\$ 850,295	\$ 64	\$ 837,131	\$ 850,421
Municipal Property Tax Adjustment Pmt	\$ 20,000	\$ 34,448	\$ 14,448	\$ 20,000	\$ 30,000
<b>TOTAL TOWN GOVERNMENT</b>	<b>\$ 870,231</b>	<b>\$ 884,743</b>	<b>\$ 14,512</b>	<b>\$ 857,131</b>	<b>\$ 880,421</b>
<b>STATE OF VT.-Current Use Funds</b>	90,000	\$ 108,040	\$ 18,040	101,000	101,000
<b>TOTAL TAX REVENUE</b>	<b>\$ 960,231</b>	<b>\$ 992,783</b>	<b>\$ 32,552</b>	<b>\$ 958,131</b>	<b>\$ 981,421</b>
<b>INTEREST AND PENALTIES</b>					
Interest on Overdue Taxes	\$ 5,000	\$ 13,384	\$ 8,384	\$ 5,000	\$ 5,000
8% Penalty on Delinquent Taxes	2,500	\$ 9,527	\$ 7,027	2,500	2,500
<b>TOTAL INTEREST AND PENALTIES</b>	<b>\$ 7,500</b>	<b>\$ 22,911</b>	<b>\$ 15,411</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
<b>LICENSES</b>					
Liquor Licenses	\$ 350	\$ 415	\$ 65	\$ 300	\$ 400
Dog Licenses	500	\$ 288	\$ (212)	500	500
<b>TOTAL LICENSES</b>	<b>\$ 850</b>	<b>\$ 703</b>	<b>\$ (147)</b>	<b>\$ 800</b>	<b>\$ 900</b>
<b>INTERGOVERNMENT REVENUE</b>					
State of Vt.-Highways	\$ 120,000	\$ 121,784	\$ 1,784	\$ 120,000	\$ 120,000
State of Vt.-in lieu of taxes	600	2,923	2,323	1,000	1,500
State of Vt Civil Fines	-	1,231	1,231	900	1,000
State of VT.-Reappraisal	-	5,313	5,313	-	-
State of Vt.-Other	-	-	-	-	-
State of VT. Fed Aid Highways					
U.S. Government/FEMA		44,538	44,538		
Better Back Road Grants	-	-	-	-	-
<b>TOTAL INTERGOVT. REVENUE</b>	<b>\$ 120,600</b>	<b>\$ 175,788</b>	<b>\$ 55,188</b>	<b>\$ 121,900</b>	<b>\$ 122,500</b>
<b>CHARGES FOR SERVICES</b>					
Town Clerk's Fees	\$ 5,000	\$ 5,824	\$ 824	\$ 4,000	\$ 5,000
Preservation of Records	-	4,483	4,483	2,500	2,500
Copying Fees	50	78	(28)	50	80
Dump Fees	-	-	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 5,050</b>	<b>\$ 10,385</b>	<b>\$ 5,335</b>	<b>\$ 6,550</b>	<b>\$ 7,580</b>
<b>INTEREST EARNED-MONEY MKT.</b>	<b>\$ 1,000</b>	<b>\$ 1,657</b>	<b>\$ 657</b>	<b>\$ 1,000</b>	<b>\$ 1,500</b>
<b>MISCELLANEOUS REVENUES</b>					
Town Hall Rent	\$ 8,400	\$ 8,833	\$ 433	\$ 8,800	\$ 8,800
Sales-VLCT Insurance checks	-	-	-	-	-
Grants	-	3,709	(3,709)	-	-
Permits	600	845	245	500	500
Surplus for Town Garage	-	-	-	-	-
Other Revenue	-	4,825	4,825	-	-
<b>TOTAL MISC. REVENUES</b>	<b>\$ 9,000</b>	<b>\$ 18,212</b>	<b>\$ 9,212</b>	<b>\$ 9,300</b>	<b>\$ 9,300</b>

<b>STATEMENT OF REVENUES (Cont.)</b>			Variance		Proposed
	2016-2017	2016-2017	Favorable	2017-2018	Budget
	Voted	Actual	(unfavorable)	Voted	2018-2019
<b>INTERFUND REVENUES</b>					
Cemetery Trust Funds	\$ 100	\$ -	\$ (100)	\$ 100	\$ 100
Wilson Park	50	748	698	100	600
Village Park	100	-	(100)	50	100
Sherwin Cambridge Fund	300	277	(23)	300	300
<b>TOTAL INTERFUND REVENUES</b>	<b>\$ 550</b>	<b>\$ 1,025</b>	<b>\$ 475</b>	<b>\$ 550</b>	<b>\$ 1,100</b>
<b>SURPLUS VOTED</b>					
<b>TOTAL ALL REVENUE</b>	<b>\$ 1,104,781</b>	<b>\$ 1,223,466</b>	<b>\$ 118,685</b>	<b>\$ 1,105,731</b>	<b>\$ 1,131,801</b>
<b>GENERAL FUND</b>			Variance		Proposed
Statement of Expenses-Budget, Actual and Proposed	2016-2017	2016-2017	Favorable	Voted	Budget
	Voted	Actual	(unfavorable)	2017-2018	2018-2019
<b>TOWN GOVT. EXPENDITURES</b>					
<b>SALARIES OR COMPENSATION</b>					
Select Board Compensation	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
Select Board Town Administrator	36,500	34,121	2,379	35,700	42,200
Town Treasurer	15,000	15,000	-	16,000	16,500
Town Clerk	29,500	30,791	(1,291)	29,500	29,500
Assist. Treasurer / Clerk	5,500	4,902	598	7,000	11,500
Flood Zoning Administrator	1,500	1,588	(88)	1,000	1,500
Listers	6,000	6,984	(984)	6,000	7,000
Auditors	2,000	2,778	(778)	2,000	2,000
Trustee of Public Funds	500	500	-	500	500
Constables & Insurance	250	250	-	250	300
Collector of Delinquent Taxes	2,500	9,309	(6,809)	2,500	2,500
Temp Town Office Help	-	-	-	-	-
Health Officer	1,000	1,250	(250)	1,000	1,000
Forest Fire Warden	250	250	-	250	300
<b>TOTAL SALARIES/COMPENSATION</b>	<b>\$ 105,500</b>	<b>\$ 112,723</b>	<b>\$ (7,223)</b>	<b>\$ 106,700</b>	<b>\$ 119,800</b>
<b>BENEFITS</b>					
Social Security(FICA)	\$ 9,000	\$ 9,349	\$ (349)	\$ 9,600	\$ 9,600
Medicare	2,500	2,281	219	3,000	2,500
Employee Health Insurance	37,400	25,186	12,214	28,000	35,000
Employee Dental Insurance	1,000	859	141	1,000	1,000
Retirement	4,300	4,685	(385)	4,300	4,800
Workers Compensation	1,000	538	462	1,000	1,000
Unemployment Insurance	150	129	21	150	150
<b>TOTAL BENEFITS</b>	<b>\$ 55,350</b>	<b>\$ 43,027</b>	<b>\$ 12,323</b>	<b>\$ 47,050</b>	<b>\$ 54,050</b>
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 160,850</b>	<b>\$ 155,750</b>	<b>\$ 5,100</b>	<b>\$ 153,750</b>	<b>\$ 173,850</b>
<b>TOWN MEETING AND ELECTIONS</b>					
Ballot Clerks' Compensation	\$ 700	\$ 1,028	\$ (328)	\$ 700	\$ 800
Town Reports	1,100	959	141	1,100	900
Other Town Meeting/Election Expense	200	309	(109)	150	200
<b>TOTAL TOWN MEETING/ELECTIONS</b>	<b>\$ 2,000</b>	<b>\$ 2,296</b>	<b>\$ (296)</b>	<b>\$ 1,950</b>	<b>\$ 1,900</b>

<b>TOWN GOVT. EXPENDITURES (Cont.)</b>			Variance		Proposed
	2016-2017	2016-2017	Favorable	2017-2018	Budget
	Voted	Actual	(unfavorable)	Voted	2018-2019
<b>OPERATING EXPENSES</b>					
Office Supplies	\$ 2,000	\$ 2,908	\$ (908)	\$ 2,400	\$ 2,400
Postage	1,450	1,185	265	1,400	1,400
Telephone	2,500	2,472	28	2,500	2,500
Copier Expense	1,600	2,048	(448)	1,800	1,100
Computer Expense	5,000	7,203	(2,203)	5,000	5,000
Travel-Town Officials	2,700	1,818	882	1,800	1,800
Dues-Town Officials	150	340	(190)	270	400
Conferences	1,750	1,687	63	1,500	1,600
Dog Expense	120	423	(303)	500	450
Preservation of Records	-	5,524	(5,524)	-	-
Fire Alarm Systems T.H.	-	-	-	-	280
Liability Insurance	3,000	1,504	1,496	2,400	1,200
Public Official Insurance	2,800	4,415	(1,615)	2,800	2,800
Officers' Bond	100	100	-	100	100
Kidder Bridge Insurance	70	80	(10)	70	80
Advertising	1,700	1,500	200	1,700	1,700
Legal Expense	7,000	6,230	770	10,000	6,000
Legal Expense/Tax Appeals	500	-	500	500	500
Professional Auditor	22,000		22,000	15,000	16,000
Other Professional Services	250	450	(200)	300	300
Other Operating Expenses	1,000	8,911	(7,911)	1,000	1,000
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 55,690</b>	<b>\$ 48,798</b>	<b>\$ 6,892</b>	<b>\$ 51,040</b>	<b>\$ 46,610</b>
<b>TOWN HALL EXPENSES</b>					
Supplies	\$ 500	\$ 944	\$ (444)	\$ 500	\$ 500
Insurance	4,000	4,544	(544)	4,000	4,000
Heat	5,000	1,986	3,014	5,000	3,000
Electricity	1,500	1,522	(22)	1,500	1,500
Repairs and Maintenance	10,000	6,784	3,216	10,000	10,000
Snow Removal	1,000	1,500	(500)	1,000	1,500
Pay phone	300	450	(150)	300	300
<b>TOWN HALL EXPENSES</b>	<b>\$ 22,300</b>	<b>\$ 17,730</b>	<b>\$ 4,570</b>	<b>\$ 22,300</b>	<b>\$ 20,800</b>
<b>SANITATION</b>					
Recycling	-	\$ -	\$ -	-	-
<b>TOTAL SANITATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>RECREATION AND PARKS</b>					
Swimming Pool	\$ 500	\$ 282	\$ 218	\$ 500	\$ 500
Town Greens	500	745	(245)	500	500
Winnie Park	500	177	323	300	300
Village Park	500	445	55	500	500
Park Forester	-		-	1,000	
Water Testing	-	91	(91)	600	300
Wilson Park	-		-	-	
<b>TOTAL RECREATION AND PARKS</b>	<b>\$ 2,000</b>	<b>\$ 1,740</b>	<b>\$ 260</b>	<b>\$ 3,400</b>	<b>\$ 2,100</b>
<b>CEMETERIES</b>					
Labor	\$ 20,000	\$ 18,423	\$ 1,577	\$ 20,000	\$ 20,000
Benefits-FICA and Workers Comp.	2,000	1,995	5	2,000	2,000
Supplies	900	265	635	900	900
Equipment	800	240	560	800	800
Rental	-		-	-	
Other Expenses	3,000	1,425	1,575	3,000	1,500
<b>TOTAL CEMETERIES</b>	<b>\$ 26,700</b>	<b>\$ 22,348</b>	<b>\$ 4,352</b>	<b>\$ 26,700</b>	<b>\$ 25,200</b>

<b>TOWN GOVT. EXPENDITURES (Cont.)</b>			Variance		Proposed
	2016-2017	2016-2017	Favorable	2017-2018	Budget
	Voted	Actual	(unfavorable)	Voted	2018-2019
<b>OTHER TOWN EXPENSES</b>					
County Tax	\$ 11,000	\$ 10,238	\$ 762	\$ 11,000	\$ 12,000
Street and Bridge Lights	1,600	1,512	88	1,600	1,600
Grafton Public Library	2,600	3,919	(1,319)	2,600	5,000
Memorial Day	250	250	-	250	300
Planning Commission	2,250	833	1,417	1,800	1,500
Windham Regional Commission	1,300	1,263	37	1,300	1,300
Vt. League of Cities and Towns Dues	1,700	1,698	2	1,750	1,800
Emergency Management	3,900	2,325	1,575	3,900	2,500
Mutual Aid					15,000
Fact TV					1,300
Hydrant Maintenance	-		-	-	500
Sheriff's Department	4,750	4,704	46	4,900	4,900
<b>TOTAL OTHER TOWN EXPENSES</b>	<b>\$ 29,350</b>	<b>\$ 26,742</b>	<b>\$ 2,608</b>	<b>\$ 29,100</b>	<b>\$ 47,700</b>
<b>OTHER VOTED ARTICLES</b>					
Ambulance Service	\$ 9,000	\$ 8,760	\$ 240	\$ 9,000	\$ 9,000
Firemen's Operating Budget	26,000	28,913	(2,913)	26,000	26,000
Resuc Squad	9,000	10,158	(1,158)	9,000	1,500
Humanitarian Articles	9,741	9,741	-	9,741	9,741
<b>TOTAL OTHER VOTED ARTICLES</b>	<b>\$ 53,741</b>	<b>\$ 57,572</b>	<b>\$ (3,831)</b>	<b>\$ 53,741</b>	<b>\$ 46,241</b>
<b>Transfer to Capital Project</b>	0		\$ -	0	
Interest Expense	\$ 10,000	\$ 18,220	\$ (8,220)	\$ 8,500	\$ 15,700
Payment on Principal	54,000	53,333	667	54,000	54,000
<b>TOTAL DEBT SERVICES</b>	<b>64,000</b>	<b>71,553</b>	<b>(7,553)</b>	<b>62,500</b>	<b>69,700</b>
<b>TOTAL TOWN GOVT. EXPENDITURES</b>	<b>\$ 416,631</b>	<b>\$ 404,529</b>	<b>\$ 12,102</b>	<b>\$ 404,481</b>	<b>\$ 434,101</b>
<b>GENERAL FUND HIGHWAY DEPT.</b>			Variance		Proposed
Statement of Expenses	2016-2017	2016-2017	Favorable	2017-2018	Budget
	Voted	Actual	(unfavorable)	Voted	2018-2019
<b>LABOR</b>					
Labor-Regular Hours	\$ 141,000	\$ 145,022	\$ (4,022)	\$ 150,000	\$ 150,000
Labor-Overtime	16,000	16,517	(517)	16,000	17,000
Temporary Labor	3,500	3,690	(190)	5,000	4,000
<b>TOTAL LABOR</b>	<b>\$ 160,500</b>	<b>\$ 165,229</b>	<b>\$ (4,729)</b>	<b>\$ 171,000</b>	<b>\$ 171,000</b>
<b>HIGHWAY BENEFITS</b>					
FICA (Social Security)	\$ 9,400	\$ 10,283	\$ (883)	\$ 11,000	\$ 10,500
Medicare	2,200	2,405	(205)	2,500	2,500
Health Insurance	65,500	64,520	980	71,500	76,000
Dental Insurance	1,600	1,375	225	1,600	1,600
Reitment-Highway	8,200	8,868	(668)	9,400	9,400
Workers Compensation	12,500	13,112	(612)	17,000	11,200
Unemployment Insurance	500	186	314	400	400
Uniforms	5,800	6,451	(651)	6,000	6,700
<b>TOTAL HIGHWAY BENEFITS</b>	<b>\$ 105,700</b>	<b>\$ 107,200</b>	<b>\$ (1,500)</b>	<b>\$ 119,400</b>	<b>\$ 118,300</b>
<b>FUEL</b>					
Truck 1-2016 Western Star	\$ 8,000	\$ 3,746	\$ 4,254	\$ 3,500	\$ 6,500
Truck 2-2014 Western Star	7,500	5,478	2,022	5,500	6,000
Truck 3-2014 Chevy	2,300	1,783	517	1,500	1,800
Truck 4 - 2013 Freightliner	5,000	3,055	1,945	2,000	3,000
Loader-2013	3,800	1,188	2,612	1,500	1,500
Grader-2010 Caterpillar	6,000	1,470	4,530	2,600	2,000
Backhoe-2012 John Deere	2,000	426	1,574	1,200	1,000
Chipper	100	21	79	200	200
DEF For Equipment					550
Mower/Blower					1,000
Other Equipment	1,250	1,101	149	1,400	500
<b>TOTAL FUEL</b>	<b>\$ 35,950</b>	<b>\$ 18,268</b>	<b>\$ 17,682</b>	<b>\$ 19,400</b>	<b>\$ 24,050</b>

<b>HIGHWAY DEPT. EXPENSES (Cont.)</b>			Variance		Proposed
	2016-2017	2016-2017	Favorable	2017-2018	Budget
	Voted	Actual	(unfavorable)	Voted	2018-2019
<b>REPAIRS AND MAINTENANCE</b>					
Truck 1-2016 Western Star	\$ 5,500	\$ 3,918	\$ 1,582	\$ 5,500	\$ 4,000
Truck 2-2014 Western Star	3,000	3,493	(493)	3,000	4,000
Truck 3-2014 Chevy	3,000	686	2,314	3,000	1,500
Truck 4 - 2013 Freightliner	2,500	4,943	(2,443)	2,500	5,000
Loader-2013	2,500	664	1,836	1,500	1,200
Grader-2010 Caterpillar	3,000	2,475	525	2,500	2,500
Plows and Sanders	14,000	13,822	178	14,000	14,000
Backhoe-2012 John Deere	2,000	2,382	(382)	2,000	2,000
Chipper	200	96	104	200	200
Mower/Blower					1,000
Small Equipment	1,200	641	559	1,200	1,000
<b>TOTAL REPAIRS AND MAINTENANCE</b>	<b>\$ 36,900</b>	<b>\$ 33,120</b>	<b>\$ 3,780</b>	<b>\$ 35,400</b>	<b>\$ 36,400</b>
<b>CONTRACTED SERVICES</b>					
Mowing Contractors	\$ 7,900	\$ 6,720	\$ 1,180	\$ 10,000	\$ -
Plowing Contractors	-		-	-	
Tree Removal Contractors	1,000		1,000	1,000	1,000
Retreatment Contractors	105,000	106,943	(1,943)	105,000	105,000
Bridge Maintenance	6,000	61	5,939	6,000	1,000
Street Sweeping Contractors	2,600	1,255	1,345	2,000	2,000
Line Painting	-	143	(143)	-	
Beaver Maintenance	-		-	-	
Small Equipment Rental	1,000	2,658	(1,658)	2,000	2,000
Generator Contract	800	356	444	800	400
Other Contracted Services	2,000	30	1,970	1,500	3,500
<b>TOTAL CONTRACTED SERVICES</b>	<b>\$ 126,300</b>	<b>\$ 118,166</b>	<b>\$ 8,134</b>	<b>\$ 128,300</b>	<b>\$ 114,900</b>
<b>MATERIALS AND SUPPLIES</b>					
Culvert Expenses	\$ 5,000	\$ 7,503	\$ (2,503)	\$ 5,000	\$ 5,000
Cold Patch	2,000	368	1,632	1,000	1,000
Guard Rails	-		-	-	
Gravel Crushing and Hauling	30,000	20,209	9,791	35,000	35,000
Road Repair Material	12,000	17,714	(5,714)	12,000	15,000
Salt	60,000	96,672	(36,672)	60,000	60,000
Sand	60,000	49,168	10,832	60,000	60,000
Chloride	10,000	8,531	1,469	8,000	8,000
Road Signs	2,000	1,767	233	2,000	2,000
Miscellaneous Supplies	2,000	1,407	593	2,000	2,000
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>\$ 183,000</b>	<b>\$ 203,339</b>	<b>\$ (20,339)</b>	<b>\$ 185,000</b>	<b>\$ 188,000</b>
<b>TOWN GARAGE</b>					
Supplies and Tools/Inventory	\$ 6,000	\$ 2,925	\$ 3,075	\$ 6,000	\$ 6,000
Fire Alarm Systems	250	410	(160)	300	500
Pages for Highway Workers	600	750	(150)	600	800
Radio	1,200	739	461	1,000	1,000
Telephone	1,500	1,235	265	1,300	1,300
Insurance	6,000	5,273	727	8,000	6,000
Heat	5,500	5,503	(3)	6,500	6,500
Electricity	2,000	1,812	188	2,000	2,000
Repairs and Maintenance	4,000	13,594	(9,594)	4,000	4,000
New Town Shed-Grant E	-	4,011	(4,011)	-	
<b>TOTAL TOWN GARAGE</b>	<b>\$ 27,050</b>	<b>\$ 36,252</b>	<b>\$ (9,202)</b>	<b>\$ 29,700</b>	<b>\$ 28,100</b>

<b>HIGHWAY DEPT. EXPENSES (Cont.)</b>	2016-2017	2016-2017	Variance	2017-2018	Proposed
	Voted	Actual	Favorable (unfavorable)	Voted	Budget
					2018-2019
<b>OTHER EXPENSES</b>					
Training	\$ 250	\$ 225	\$ 25	\$ 250	\$ 250
Liability Insurance-Highway	4,300	4,512	(212)	5,000	5,000
Equipment Insurance	6,500	6,542	(42)	6,000	7,000
General Road Permit					2,600
Commercial Licences	200	178	22	200	200
Advertising	500	648	(148)	500	700
Safety Equipment	1,000	959	41	1,000	1,000
Miscellaneous Highway Expenses	-	31	(31)	200	200
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 12,750</b>	<b>\$ 13,095</b>	<b>\$ (345)</b>	<b>\$ 13,150</b>	<b>\$ 16,950</b>
<b>TOTAL BUDGETED HIGHWAY EXPENSES</b>	<b>\$ 688,150</b>	<b>\$ 694,669</b>	<b>\$ (6,519)</b>	<b>\$ 701,350</b>	<b>\$ 697,700</b>
<b>Tropical Storm Irene Expenses</b>					
<b>TOTAL TOWN EXPENSES</b>	<b>\$ 416,631</b>	<b>\$ 404,529</b>	<b>\$ 12,102</b>	<b>\$ 404,481</b>	<b>\$ 434,101</b>
<b>TOTAL TOWN AND HIGHWAY EXPENSES</b>	<b>\$ 1,104,781</b>	<b>\$ 1,099,198</b>	<b>\$ 5,583</b>	<b>\$ 1,105,831</b>	<b>\$ 1,131,801</b>



TOWN OF GRAFTON  
TOWN BUDGET

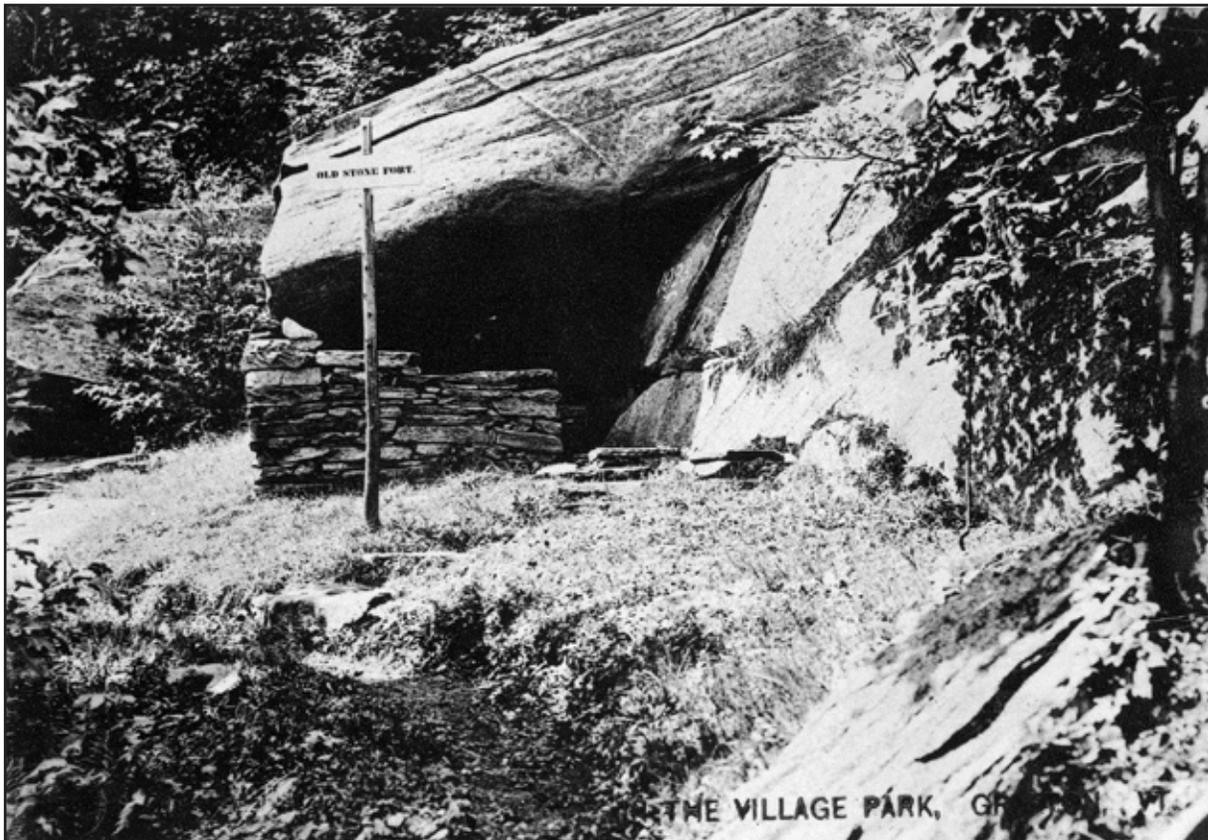
<b>SELECTBOARD'S ITEMIZED BUDGET</b>	2018-2019 Proposed	<b>HUMANITARIAN ARTICLES</b>	2018-2019 Proposed
Salaries/Compensation	\$119,800	Bellows Falls Senior Center	\$674
Benefits	\$54,050	Grace Cottage Foundation	\$1,500
Town Meeting and Elections	\$1,900	Grafton Cares	\$1,000
Operating Expenses	\$46,610	HCRS	\$600
Recreation and Parks	\$2,100	Parks Place Resource Center	\$100
Cemeteries	\$25,200	RSVP	\$160
Other Town Expenses	\$47,700	Senior Solutions	\$650
Town Hall	\$20,800	SEVCA	\$650
Town Garage Interest	\$15,700	Southeast Vermont Transit Inc. - The Current	\$250
Town Garage Principal	\$54,000	Valley Cares, Inc.	\$1,052
<b>TOTAL SELECTBOARD'S ITEMIZED BUDGET</b>	<b>\$387,860</b>	Visiting Nurses	\$2,300
		VT Center for Independent Living (VCIL)	\$105
		Women's Freedom Center	\$600
<b>LESS OTHER REVENUE:</b>		Youth Services	\$100
Municipal Property Tax Adjustment	\$ (30,000)	<b>TOTAL HUMANITARIAN ARTICLES</b>	<b>\$9,741</b>
Interest on Overdue Taxes	\$ (5,000)		
8% Penalty	\$ (2,500)		
Liquor Licenses	\$ (400)		
			2018-2019 Proposed
Dog Licenses	\$ (500)	<b>OTHER SPECIAL ARTICLES</b>	
State-Current Use Payment	\$ (50,500)	Ambulance Service	\$9,000
State Land Tax Payment	\$ (1,500)	Firemen's Assn.	\$26,000
Town Clerk's Fees	\$ (5,000)	Grafton Rescue	\$1,500
Permits	\$ (500)	<b>TOTAL OTHER SPECIAL ARTICLES</b>	<b>\$36,500</b>
Copying Service	\$ (80)		
Civil Fines	\$ (1,000)		
Interest Earned	\$ (1,500)		
Town Hall Rent	\$ (8,800)	CAPITAL BUDGET	\$149,000
Cemetery Trust Funds	\$ (100)	SELECTMEN'S ITEMIZED BUDGET	\$387,860
Village & Wilson Park Trust Funds	\$ (700)	HUMANITARIAN ARTICLES	\$9,741
Sherwin Cambridge Trust Fund	\$ (300)	OTHER SPECIAL ARTICLES	\$36,500
<b>TOTAL OTHER REVENUE</b>	<b>\$ (108,380)</b>	<b>TOTAL OF GOVERNMENT BUDGET</b>	<b>\$583,101</b>
		LESS REVENUE	\$ (108,380)
		<b>TAX REVENUE NEEDED FOR SELECTMEN</b>	<b>\$474,721</b>
<b>TOWN OF GRAFTON HIGHWAY BUDGET</b>	2018-2019 Proposed		
All Highway Expenditures	\$697,700	<b>TAXES NEEDED FOR TOWN GOVT.</b>	\$474,721
Less State Grant For Highways / Current Use	\$ 170,500	<b>TAXES NEEDED FOR HIGHWAYS</b>	<b>\$527,200</b>
<b>TAXES NEEDED FOR HIGHWAYS</b>	<b>\$527,200</b>	<b>TOTAL TAXES NEEDED FOR TOWN</b>	<b>\$1,001,921</b>

**TOWN OF GRAFTON  
COMPARISON OF TAXES**

FISCAL YEAR	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	PROPOSED 2018-2019
<b>GRAFTON SCHOOL DISTRICT</b>						
Local Education Spending	\$ 1,222,438	\$ 1,222,438	\$ 1,429,734	\$ 845,421	\$ 578,592	n/a
State Education Fund	\$ 574,474	\$ 550,397	\$ 753,767	\$ 621,987	\$ 1,022,554	n/a
Total School Taxes	\$ 1,796,912	\$ 1,772,835	\$ 2,183,501	\$ 1,467,408	\$ 1,601,146	
<b>TOWN GOVERNMENT</b>						
Selectmen's Budget	\$ 208,093	\$ 227,995	\$ 206,139	\$ 209,340	\$ 193,590	\$169,160
Special Articles	\$ 49,141	\$ 51,676	\$ 52,778	\$ 50,741	\$ 53,741	\$46,241
<b>HIGHWAYS</b>						
	\$ 478,758	\$ 480,960	\$ 509,000	\$ 523,150	\$ 530,850	\$697,700
<b>CAPITAL PROJECTS FUND</b>						
	\$ 139,000	\$ 139,000	\$ 139,000	\$ 141,000	\$ 149,000	\$149,000
<b>LOAN - TOWN GARAGE</b>						
				\$ 64,000	\$ 62,500	\$69,700
<b>TOTAL TOWN, HWYS, CAP. BUD.</b>	\$ 874,992	\$ 619,960	\$ 906,617	\$ 988,231	\$ 989,681	\$1,131,801
<b>SURPLUS OR (DEFICIT)</b>						
	n/a	\$ 300,000	\$ 188,654			
<b>TOTAL TAXES NEEDED:</b>						
<b>TOWN, HIGHWAY, CAP.BUD. ONLY</b>	\$ 874,992	\$ 899,733	\$ 906,617	\$ 988,231	\$ 989,681	1,131,801
<b>GRAND LIST-Actual &amp; Estimated</b>						
Municipal	\$ 1,591,274	\$ 1,596,206	\$ 1,587,227	\$ 1,599,475	\$ 1,590,665	\$1,587,855
Education - Homestead	\$ 669,522	\$ 744,787	\$ 787,876	\$ 753,767	\$ 715,689.00	
Education-non- resident	\$ 1,369,887	\$ 1,290,309	\$ 1,341,956	\$ 1,429,734	\$ 1,315,709	
<b>TAX RATES:</b>						
Town	0.55	0.55	0.57	0.63	0.64	0.63
School (non-resident)	1.30	1.30	1.38	1.32	1.30	n/a
School (homestead)	1.23	1.23	1.27	1.21	1.19	n/a

**TOWN OF GRAFTON  
STATEMENT OF TAXES RAISED**

			7/1/16-6/30/17
<b>GRAND LIST - General Property</b>			
Municipal Grand List			\$ 1,599,475.00
Education Grand List - Homestead			\$ 578,592.82
Education Grand List - Non Resident			\$ 1,022,554.79
<b>TAXES ASSESSED AND BILLED</b>			
Municipal	\$ 1,599,475.00	0.6177	\$ 987,995.71
Education-Homestead	\$ 578,592.82	1.2081	\$ 698,997.99
Education-Non Resident	\$ 1,022,554.79	1.3155	\$ 1,345,170.83
Local Agreement	\$ 1,599,475.00	0.0154	\$ 24,631.92
Late Penalties			
<b>TOTAL</b>			<b>\$ 3,056,796.43</b>
<b>TAXES ACCOUNTED FOR:</b>			
Taxes Collected			\$ 3,008,497.00
Prebates from State of Vt			\$ 298,314.50
Plus unpaid Current Taxes			\$ 34,079.10
<b>TOTAL TAXES ACCOUNTED FOR</b>			<b>\$ 3,340,890.60</b>



TOWN OF GRAFTON		
GENERAL FUND		
COMPARATIVE BALANCE SHEET		
	6/30/2016	6/30/2017
<b>ASSETS</b>		
Checking Account	\$ 347,511.00	\$ 507,138.00
Money Market Account	203,701.00	204,058.00
Hydrant Fund Certificate of Deposit	25,503.00	25,621.00
New Garage Loan Proceeds	14,233.00	0.00
Delinquent Taxes Receivable	80,902.00	39,912.00
Collector of Delinquent Taxes	7,076.00	3,550.00
Delinquent Interest Receivable	6,526.00	3,281.00
Accounts Receivable Library	4,058.00	
Accounts Receivable	13,874.00	9,149.00
Due from State	213.00	
Prepaid Insurance	28,560.00	
Due from Others	3,964.00	
<b>TOTAL ASSETS</b>	<b>\$ 736,121.00</b>	<b>\$ 792,710.00</b>
<b>LIABILITIES AND FUND BALANCE</b>		
<b>LIABILITIES</b>		
Accounts Payable	\$ 7,231.00	\$ 12,328.00
Due Grafton Organizations	331.00	5.00
Accrued Payroll and Benefits Payable	12,646.00	16,491.00
Due to Collector Delinquent Taxes	7,076.00	3,550.00
Due to Capital Projects Fund	154,590.00	180,145.00
Deferred Revenue-Grants	213.00	8,020.00
Deferred Revenue-Taxes & Interest	57,855.00	31,095.00
<b>TOTAL LIABILITIES</b>	<b>\$ 239,942.00</b>	<b>251,634.00</b>
<b>FUND BALANCES</b>		
Nonspendable Prepaid Insurance	28,560.00	
Preservation of Records	17,426.00	16,384.00
Reappraisal Funds	28,817.00	34,130.00
Voted Surplus Funds for Mower		130,548.00
Unassigned	421,376.00	360,014.00
<b>TOTAL FUND BALANCES</b>	<b>\$ 496,179.00</b>	<b>541,076.00</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 736,121.00</b>	<b>\$ 792,710.00</b>

**Collector of Delinquent Taxes  
Grafton, Vermont**

On February 15, 2017, a Tax Sale was held for the property of Lee Nichols (dec.). It was determined there was no will and the heirs had no interest in claiming the property. The Town therefore had to file a probate petition with the court and it was a somewhat lengthy process starting back in January of 2016. The property did sell and that cleaned up tax bills on that property dating back to 2012.

There are no Tax Sales scheduled as of 01/01/2018.

Respectfully submitted,

Janice Atwood  
Collector of Delinquent Taxes

**Town of Grafton  
Schedule of Delinquent Taxes by Year**

<b>Tax Year</b>	<b>Beginning Balance</b>	<b>To Tax Collector</b>	<b>Collected</b>	<b>Balance</b>
2011-12	\$ 164.72		\$ 164.72	\$ 0
2012-13	\$ 167.64		\$ 167.64	\$ 0
2013-14	\$ 160.16		\$ 160.16	\$ 0
2014-15	\$ 9,798.53		\$ 9,798.53	\$ 0
2015-16	\$70,648.36		\$64,815.77	\$ 5,832.59
2016-17		\$34,079.10		\$34,079.10
	<b>\$80,939.41</b>	<b>\$34,079.10</b>	<b>\$75,106.82</b>	<b>\$39,911.69</b>

TOWN OF GRAFTON		
FIXED ASSETS		
Real Estate and Equipment		
As of June 30,2017		
DATE		
ACQUIRED	DESCRIPTION	COST
	<b>LAND:</b>	
1960	Swimming Pool-2.7 acres	18,000
1952	Wilson Park-.50 acres Total (add'l .25 acres acquired by FEMA/Town Dec. 2015)	23,250
1951	Village Park-55.9 acres	63,900
1928	Town Forest-Stebbins Land-72 acres	72,300
2008	Pearo/Tuttle Lots	13,200
2016	Winnie Park - .50 acres	9,000
	<b>*BUILDINGS:</b>	
1990	New Village School	1,076,898
1988	Town Hall Addition and Vault	135,303
2015	Town Garage	993,856
2015	Salt Shed	22,875
1953	Grafton Public Library	5,000
1857	Town Hall	450
	<b>OTHER ASSETS:</b>	
1975	Hydrant System	230,900
1975	Street Lighting	23,700
	<b>HIGHWAY EQUIPMENT:</b>	
2018	Western Star w/plow and sander	193,340
2016	Western Star w/plow and sander	159,298
2014	Chevy 2500	44,180
2014	Freightliner w/plow & sander (Trk 4)	143,419
2013	924 Cat Loader	174,500
2012	John Deere Backhoe	93,650
2010	Caterpillar Grader	173,900
1995	York Rake x 2	3,444
2003	Power washer x 2	4,495
2005	Chipper	7,500
2017	Case tractor w/mower & blower	130,548
	<b>OFFICE EQUIPMENT:</b>	
2015	Lenovo ThinkCentre M58	730
2015	Lenovo ThinkCentre M58	730
2015	Lenovo ThinkCentre M58e	1,006
2013	Lenovo ThinkCentre M58	730
2004	HP Laserjet 2300d printer	524
2011	IBM Personal Wheel Writer	330
1997	File Cabinets and Chairs	589
2015	Lenovo Laptop Highway Dept.	695

\* Note: Improvements to buildings are not included in cost.

# TOWN OF GRAFTON CAPITAL BUDGET COMMITTEE REPORT

October 10, 2017

The Capital Budget Committee met on October 10, 2017 to discuss the recommendations from the Select Board and Road Foreman for Capital appropriations for the Fiscal year 2018-2019.

Based on the above, the Committee recommends funding the Capital Budget for the upcoming fiscal year at \$149,000.

**Highway Roadway Projects:** The Committee recommends \$20,000.

**Highway Structures:** The Committee recommends \$0.00

**Fire Truck:** The Committee recommends \$15,000.

**Highway Equipment:** The Committee recommends \$100,000.

**Guard Rails:** The Committee recommends \$4,000 for Guard Rails.

**Town Hall:** The Committee recommends \$0.00.

**Computers for Town Offices:** The Committee recommends \$3,000 for replacement every 4 or 5 years.

**Bridges to be Scraped and Painted:** The Committee recommends \$7,000 to be set aside each year.

Capital Budget Committee Members:

Don Dougall, Chair  
Thomas Cannon  
Mike Faulkner  
Joan Lake

Kim Record, ex officio  
Linda Robertson  
Joseph Valente  
Bob Whitcomb

## **CAPITAL PROJECTS FUND**

**UPDATE OCTOBER 2017**

### **HIGHWAY ROADWAY PROJECTS**

Route 35 Chester Road: Project needs rip rap and possible rerouting. Estimated Cost: \$275,000

Route 121 West: Windham Hill needs resurfacing, culvert work and roadbed improvement and probably guard rails. Estimated Cost: \$200,000

Highway road projects are state funded to a maximum of \$175,000 per project. With the town's share being 20%. Thus Grafton's financial exposure would be \$35,000. There is \$30,500 carried over, thus \$20,000 in this year's budget will fully fund any local obligation.

### **HIGHWAY STRUCTURES**

Walker Bridge: Estimated cost ????. State of Vermont is now actively beginning the research for the project.

Bell Road Culvert: Estimated cost \$175,000

Hinkley Brook Road Culvert: Estimated cost \$145,000

Highway structures are funded with the town share of 10%. With about \$66,000 carried over, there is no need to further fund this category.

### **GUARD RAIL RESERVE**

New State requirements call for guard rails to be installed anytime we repave an area where there is a significant drop-off. Accordingly, \$4,000 is allocated to this account.

### **HIGHWAY EQUIPMENT PROGRAM**

Although no equipment purchases are scheduled for this fiscal year, \$100,000 is allocated for future equipment replacement.

### **TOWN HALL STRUCTURAL REPAIRS**

With over \$11,000 on hand, no funds were allocated.

### **COMPUTERS**

To keep all the computer equipment up to date, the sum of \$3,000 was allocated. It is expected that the town server will need replacement this fiscal year.

### **SCRAPING AND PAINTING OF BRIDGES**

Road Foreman recommends that we continue funding this item. \$7,000 allocated this year.

TOWN OF GRAFTON				
CAPITAL BUDGET APPROPRIATIONS				
Voted, Actual and Proposed Budget				
	Voted	Actual	Voted	Proposed
	2016-2017	2016-2017	2017-2018	2018-2019
<b>TAX REVENUE</b>				
Highway Roadway Program	0	0	20,000	20,000
Highway Structures Program	10,000	10,000	-	-
Highway Equipment	100,000	100,000	100,000	100,000
Guardrails	4,000	4,000	4,000	4,000
Fire Truck	15,000	15,000	15,000	15,000
Town Hall	5,000	5,000	-	-
Bridges-Scrapping & Painting	5,000	5,000	5,000	7,000
Computer Replacements	2,000	2,000	5,000	3,000
<b>Total Tax Revenue</b>	<b>\$ 141,000</b>	<b>\$ 141,000</b>	<b>\$ 149,000</b>	<b>\$ 149,000</b>
<b>OTHER REVENUE</b>				
Highway Roadway Program Reserve	10,507	10,507	10,507	30,507
Highway Structures Reserve	55,934	55,934	65,934	65,934
Bridge Painting & Scraping	0	0	5,000	10,000
Highway Equipment Reserve	81,911	81,911	81,911	81,911.00
Guardrail Reserve	-	-	4,000	8,000
Town Hall Reserve	6,239	6,239	11,239	11,239
Town Garage Reserve	-	-	-	-
Computer Replacements	-	-	2,000	7,000
	-	-	-	-
<b>TOTAL OTHER REVENUE</b>	<b>\$ 154,591</b>	<b>\$ 154,591</b>	<b>\$ 180,591</b>	<b>\$ 214,591</b>
<b>TOTAL ALL REVENUE</b>	<b>\$ 295,591</b>	<b>\$ 295,591</b>	<b>\$ 329,591</b>	<b>\$ 363,591</b>
	2016-2017	2016-2017	2017-2018	2018-2019
<b>OTHER EXPENDITURES</b>				
Highway Roadway Program Expense				
Highway Roadway Program Reserve	10,507	10,507	30,507	50,507
Highway Structures Expense		0		0
Highway Structures Reserve	65,934	65,934	65,934	65,934
Highway Equipment Purchase		100,445		
Highway Equipment Reserve	181,911	81,466	181,911	181,911
Guardrails Expense	0			
Guardrail Reserve	4,000	4,000	8,000	12,000
Fire Truck Fund	15,000	15,000	15,000	15,000
Town Hall Expense	5,000	-	-	-
Town Hall Reserve	6,239	11,239	11,239	11,239
Computer Replacements	-			
Computer Reserve	2,000	2,000	7,000	10,000
Bridges-Scrapping & Painting				
Bridges-Scrapping & Painting Res.	5,000	5,000	10,000	17,000
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 295,591</b>	<b>\$ 295,591</b>	<b>\$ 329,591</b>	<b>\$ 363,591</b>

TOWN OF GRAFTON		
CAPITAL PROJECTS FUND		
COMPARATIVE BALANCE SHEET		
	6/30/2016	6/30/2017
ASSETS		
Due from General Account	\$ 154,589.98	\$ 180,144.98
Accounts Receivable-State of VT		
TOTAL ASSETS	154,589.98	180,144.90
LIABILITIES		
Accounts payable	-	-
TOTAL LIABILITIES	\$ -	\$ -
FUND BALANCES:		
Reserved Funds:		
Highway Structures Reserve	\$ 55,933.62	\$ 65,933.62
Highway Roadway Reserve	10,506.54	10,506.54
Guardrails	-	4,000.00
Highway Equipment	81,910.80	81,465.80
Computers		2,000.00
Town Hall	6,239.02	11,239.02
Town Garage		
Bridge Painting		5,000.00
TOTAL FUND BALANCES	154,589.98	\$ 180,144.98

## CEMETERY AGENT REPORT 2017

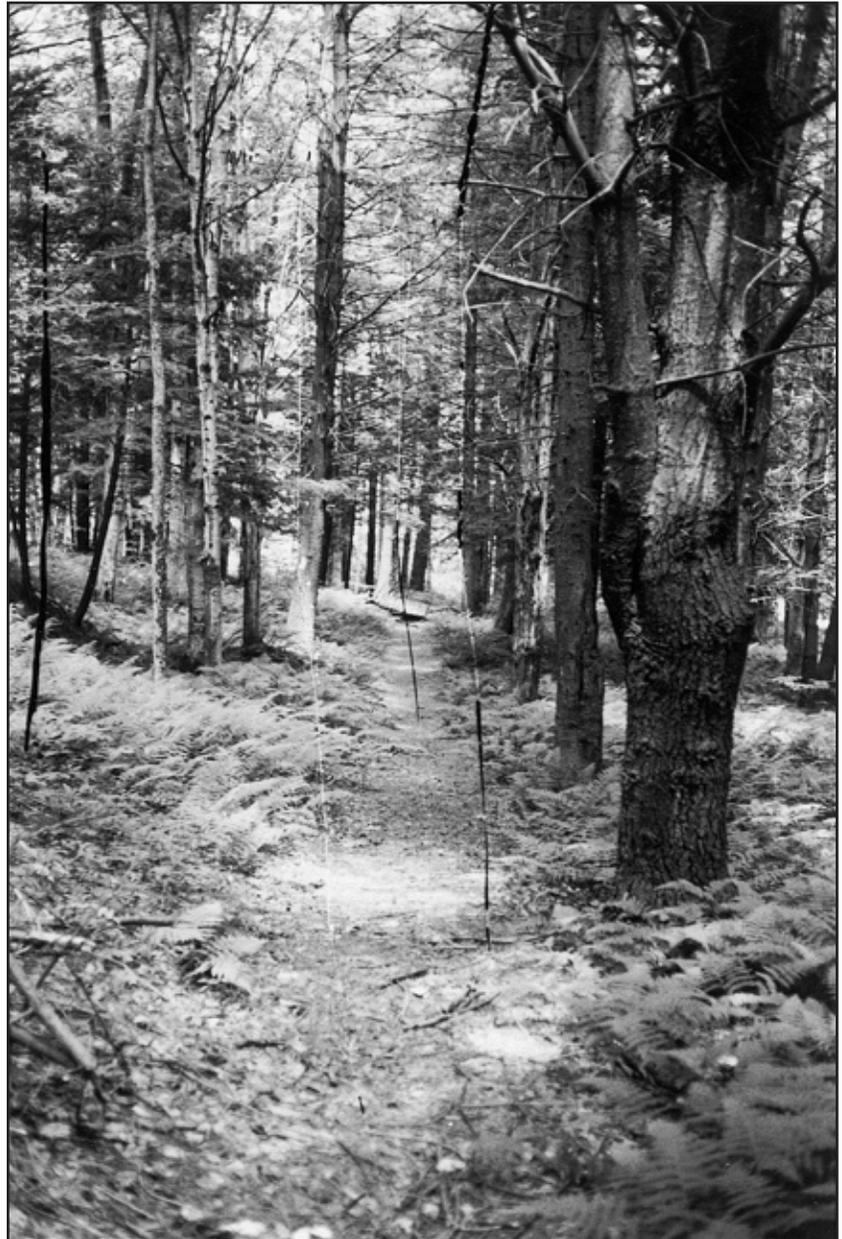
There were a total of eleven burials in four of our working cemeteries in the township of Grafton, Vermont in 2017.

All of these were cremated remains except for two full body burials with casket and vault, one was laid to rest in the Burgess Cemetery and the other in the Houghtonville Cemetery. Of the cremated remains there were six placed in the Houghtonville Cemetery and one each in the Burgess, Cobb and Middletown Cemeteries.

As usual the cemeteries are closed to burials from now until June.

Respectfully submitted,

E. Donald Lawrence  
Cemetery Agent  
January 2018



## TOWN OF GRAFTON TOWN CONSTABLE REPORT FOR 2017

This year:

- Vin Numbers checked: 3
- Found a stolen gun.
- Halloween: Great weather and a great group of kids. Thanks again to the Grafton PTG for setting this up again this year
- Checked on a report of dogs running.
- Picked up 4 dogs, located the owners because the dogs were properly registered. This is important and it is the law.

Please remember to register and keep tags on your four legged canine friends by April 1<sup>st</sup>. After that date, any dog is considered unlicensed and will be dealt with per order of the Town Ordinance. I will be traveling the roads in search of unlicensed dogs. Please write a phone number on your dog's collar in case the tags fall off, this makes locating the owners much easier.

Beware of strange acting animals. If you suspect an unhealthy critter, please contact me as soon as possible.

Respectfully,

Walter Critchfield, Town Constable  
Emergency Phone Numbers:  
Home (802) 843-2833  
Cell: (802) 289-2703



# VACCINATE TO ELIMINATE RABIES

## WHAT IS RABIES?

Rabies is a viral infection passed from animals to other animals or humans, usually through a bite. The virus affects the brain, and is nearly always fatal (causes death). Here's how we control rabies in animals and reduce transmission to people.



## 1. VACCINATE DOGS

Rabies shots protect dogs and people. Because dog vaccination is common in the United States, people don't get rabies from dogs like they do in countries where dogs are not vaccinated.

## 2. VACCINATE CATS

In the last 25 years, most of the rabid domestic animals in the US have been cats. Cats are almost 5 times as likely as dogs to get rabies - but you can prevent this by vaccinating them.



## 3. VACCINATE WILDLIFE

Many Vermont wildlife are vaccinated with an edible vaccine through a bait drop. Do not touch or feed wildlife.

## 4. PREVENTION IN PEOPLE

If you are bitten or scratched by an animal or find a bat in a room where you were sleeping, wash any wound thoroughly. Call your doctor and the health department. 1-800-4-RABIES. You may need to get post-exposure prophylaxis (PEP), a series of shots that keep the virus from making people sick.



# ONE HEALTH VERMONT

VERMONT VETERINARY MEDICAL ASSOCIATION

For more information:  
[www.vtvets.org](http://www.vtvets.org) 802-878-6888

## **TOWN OF GRAFTON FIRE WARDEN'S 2017 REPORT**

We issued 75 fire permits this year. We escaped any wild land fires this year and that's thanks to great cooperation by everyone who needed to burn.

If anyone wishes to kindle an outdoor fire please call or you can text me at (802) 380-0131 for a permit. If the ground is covered with snow no permit is required. You are reminded that we may only burn natural material. Painted and pressure treated wood and household trash must be disposed of by other means.

Respectfully Submitted,  
William Brown, Grafton Fire Warden 843-2523  
Eric Stevens, Assistant Fire Warden 843-2568



## TOWN HEALTH OFFICERS REPORT

My services were required to eliminate a number of health issues during the year.

Regarding dog bites, Grafton has a Leash Law and those who own dogs and walk them in the designated areas must comply with this regulation. Dog bites must be reported to me promptly BUT only dog bites, not other incidents or attacks.

Trash accumulation that overflowed was corrected promptly.

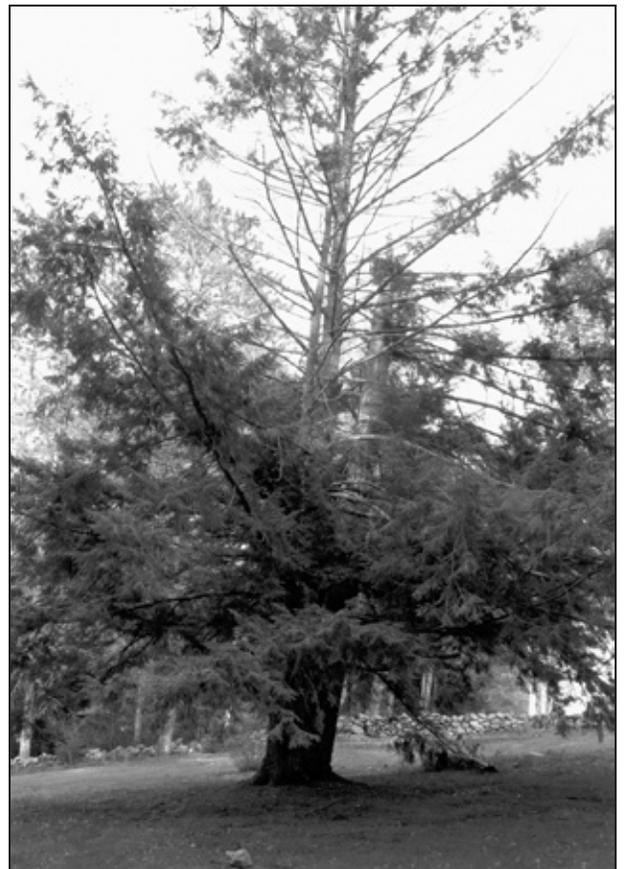
Working with the Select Board and the Highway Department we opened the Town Pond for the summer season and continued to monitor the water condition for e-coli. The pond is for human use only and is not to be used as a pet bath. The pond is spring fed and has good drainage. Rarely is there accumulation of debris. It is muddy, but safe.

It is recommended that no standing water accumulate due to the mosquito borne diseases, Eastern Equine Encephalitis (EEE) especially, and also the threat of the new ZIKA diseases.

I monitored several events in town for food safety.

Remember burning debris other than just wood is very dangerous to humans and animals. The discharge of formaldehyde (a definite carcinogen) is identified as such by American Conference of Governmental Industrial Hygienists (ACGIH).

Respectfully Submitted,  
Sir Jay Karpin, Chevalier  
Legion of Honor, France  
Grafton Town Health Officer



**Town of Grafton  
Listers' Report  
For the Year Ending June, 2017**

The 2017 Grand List was filed on June 30, 2017 then completed with revisions on August 28, 2017 with a Municipal Value of \$1,590,665 and a Total Education Value of \$1,604,103.

During the year approximately 37 properties were visited and/or reviewed by the Listers. Where appropriate, changes of appraisal were completed and mailed to property owners on June 7, 2017. 3 grievances were filed by property owners. After review of the grievances the Listers adjusted 2 of the grieved properties.

There were no appeals to the Board of Civil Authority.

Currently there are 97 parcels in Current Use totaling 14,468.99 acres which is about 60% of the town's total acreage.

From April 1, 2016 to March 31, 2017 there were 37 property transfers of which 7 were considered by the State of Vermont to be valid, arms' length transactions. These sales and the valid sales from the previous 2 years have been used by the State of Vermont to calculate that our Common Level of Appraisal (CLA) for the 2018-19 tax year is 115.98%. The CLA is used in the calculation of the town's education tax rates. In the 2017-18 tax year the CLA was 118.19%. Grafton's Coefficient of Dispersion (COD) related to the state's sales study is 13.4%, up slightly from the prior year's 12.71%. If the COD were to reach 20% we would be required by the State of Vermont to perform a revaluation of the town's Grand List.

The Board of Listers is charged with maintaining the relative fairness of property values. To accomplish this we try to review all parcels each year and update assessments according to any changes made that have an impact on the value of the parcel. All property owners planning to construct a building or structure (or planning to make any additions to an existing building) with a cost greater than \$500, are requested to obtain a **Building Notification Form** at the Town Office, complete the form and file it in the Town Office.

We welcome any questions or concerns owners might have about their property. The speediest method of contact is via email [listers@graftonvt.org](mailto:listers@graftonvt.org) (we check this email daily) or just leave us a note on the listers' desk in the Town Hall. We will respond as quickly as possible. We can also be reached through the Town Clerk's office at 802-843-2319.

We would like to thank Grafton property owners for their ongoing cooperation and patience as we fulfill the obligations of our job as Listers.

Respectfully yours,

Grafton Board of Listers  
Hardy Merrill, Chair  
Joan Lake  
Nancy Merrill

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value	
Residential I	R1	194	53,224,000	26,913,216	26,310,784	53,224,000
Residential II	R2	152	68,923,000	31,611,900	37,311,100	68,923,000
Mobile Homes-U	MHU	14	169,800	27,100	142,700	169,800
Mobile Homes-L	MHL	17	1,568,500	918,700	649,800	1,568,500
Seasonal I	S1	19	2,224,700	318,900	1,905,800	2,224,700
Seasonal II	S2	64	20,690,200	788,600	19,901,600	20,690,200
Commercial	C	33	15,262,600	0	15,262,600	15,262,600
Commercial Apts	CA	0	0	0	0	0
Industrial	I	0	0	0	0	0
Utilities-E	UE	2	3,725,600	0	3,725,600	3,725,600
Utilities-O	UO	0	0	0	0	0
Farm	F	2	1,388,200	0	1,388,200	1,388,200
Other	O	0	0	0	0	0
Woodland	W	21	1,844,900	0	1,844,900	1,844,900
Miscellaneous M		92	10,298,300	113,100	10,185,200	10,298,300
<b>TOTAL LISTED REAL</b>		<b>610</b>	<b>179,319,800</b>	<b>60,691,516</b>	<b>118,628,284</b>	<b>179,319,800</b>
P.P. Cable	1	172,375		172,375		172,375
P.P. Equipment	0	0				0
P.P. Inventory	0	0				0
<b>TOTAL LISTED P.P.</b>	<b>1</b>	<b>172,375</b>		<b>172,375</b>		<b>172,375</b>
<b>TOTAL LISTED VALUE</b>		<b>179,492,175</b>	<b>60,691,516</b>	<b>118,800,659</b>		<b>179,492,175</b>
<b>EXEMPTIONS</b>						
Veterans 10K	2/2	20,000	20,000	0		20,000
Veterans >10K		60,000				
<b>Total Veterans</b>		<b>80,000</b>	<b>20,000</b>	<b>0</b>		<b>20,000</b>
P.P. Contracts	1	172,375				
Contract Apprv VEPC	0/0	0	0	0		0
Grandfathered	1/1	241,100	0	241,100		241,100
Non-Apprv(voted)	4/4	1,461,600				
Owner Pays Ed Tax	0/0	0				
<b>Total Contracts</b>	<b>6/5</b>	<b>1,875,075</b>	<b>0</b>	<b>241,100</b>		<b>241,100</b>
FarmStab Apprv VEPC	0/0	0	0	0		0
Farm Grandfathered	0/0	0	0	0		0
Non-Apprv(voted)	0/0	0				
Owner Pays Ed Tax	0/0	0				
<b>Total FarmStabContr</b>	<b>0/0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
Current Use	97/97	18,751,600	1,975,100	16,776,500		18,751,600
Special Exemptions	0		0	0		0
Partial Statutory	0/0	0	0	0		0
<b>Sub-total Exemptions</b>		<b>20,706,675</b>	<b>1,995,100</b>	<b>17,017,600</b>		<b>19,012,700</b>
<b>Total Exemptions</b>		<b>20,706,675</b>	<b>1,995,100</b>	<b>17,017,600</b>		<b>19,012,700</b>
<b>TOTAL MUNICIPAL GRAND LIST</b>		<b>1,587,855.00</b>				
<b>TOTAL EDUCATION GRAND LIST</b>			<b>586,964.16</b>	<b>1,017,830.59</b>		<b>1,604,794.75</b>
<b>NON-TAX</b>						

15 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411

**TOWN OF GRAFTON  
2017 REPORT OF THE PLANNING COMMISSION**

In calendar year 2017 the Planning Commission heard three subdivision applications. One was by Iva Fisher subdividing land for Kim & Rodney Record on Fisher Hill. Another subdivision by the Windham Foundation on Middletown Rd. separated their access road and sand pit from the surrounding land parcel. Finally, Lisa Smith on Townshend Rd. separated the residence and surrounding land of what was formerly known as the Hanby house from her adjoining land.

Planning Commission membership has changed rather dramatically over the year. Matt Siano and Valerie Rooney replaced Jon Miller and Rex James in January. Dave Culver and Kim Record replaced John Plummer and David Acker in March. Late in the year, Chris Wallace replaced Steve Fisher. I would like to extend a debt of gratitude to all those who have our service and an enthusiastic welcome to those that have volunteered to serve. Our new members have stepped into the traces and are pulling strongly.

The Planning Commission spent the majority of its time in 2017 working on the Town Plan. All of the chapters have been revisited with the editor eyes and background expertise of our new members. All chapters with the exception of Energy, which is a work in progress, have been reformatted and edited to read as a single voice by our Administrative Officer, Charles Wise. The Energy Chapter, aside from its local controversies regarding wind and solar power, has been last to complete because of an attempt to comply with the requirements of Vermont Act 174 which would enable local choices expressed in the Town Plan to have substantial deference regarding energy generation proposals brought before the state Public Utilities Commission. The Town Plan should be completed before our existing Town Plan expires in Aug 2018.

Grafton has become better educated with regard to large and/or community solar photovoltaic (PV) facilities in 2017. Our first exposure was from Ralph Meima of Green Lantern Group who provided a broad overview of what large PV projects are comprised of and how towns or individuals might benefit from their development. The second exposure was a return by Ralph along with solar developer Eric Shenholm, and Cavendish Energy Committee member, Peter LaBelle in a joint Selectboard and Planning Commission public forum. The presenters provided business plan and public benefit information from different approaches to solar PV development.

Two technological changes have facilitated our planning documentation work. The first is use of an online tool called Dropbox which allows files to be edited and shared. The other is the use of a computer interactive whiteboard in our new meeting space at the Grafton Highway Garage. This board allows a document to be projected on the board from a computer in the skilled hands of an editor. Group input can then be incorporated into the document at the same time the assembled group discusses the topics in the document.

Planning Commission Members:

Valerie Rooney Matt Siano David Culver Liisa Kissel Eric Stevens Kim Record Chris Wallace

Respectfully submitted,

Eric Stevens, Chair

<b>TOWN OF GRAFTON</b>		
<b>FUNDS IN TRUSTEESHIP</b>		
<b>July 1, 2016 - June 30, 2017</b>		
<b>Kim A. Record, Treasurer</b>		
<b>TOTAL FUNDS IN TRUSTEESHIP 6/30/17</b>	<b>\$ 126,723.83</b>	
<b>DISTRIBUTION OF INCOME, to June 30, 2017</b>		
<b>Dividends and Interest Received</b>	(6,298.83)	
<b>AMOUNT DESIGNATED FOR:</b>		
Interest on Cemetery Maintenance Funds		\$ 7.59
Interest on Cemetery Lots and Graves Funds		12.89
Village Park		20.98
Wilson Memorial Park		(6,363.90)
Grafton Village Library		0.17
So. Congregational Church Society		0.16
Grafton Fund		19.00
Town School District		4.28
		<b>\$ (6,298.83)</b>
<b>INVESTMENTS</b>		
	<b>Capital</b>	<b>Income</b>
<b>FOR CEMETERY MAINTENANCE</b>		
Community Bank NA	\$ 16,919.55	\$ 7.59
<b>FOR CEMETERY LOTS AND GRAVES</b>		
Community Bank NA	29,763.56	12.89
<b>FOR VILLAGE PARK</b>		
People's United C/D #4606	6,000.00	20.98
<b>FOR WILSON MEMORIAL PARK</b>		
Community Bank NA	23,709.87	12.89
Community Bank NA		
<b>G.E.Corp., Common Stock-1440 shares @ \$27.01</b>	38,894.40	(6,436.80)
<b>General American Corp., 17 shares @\$34.35</b>	583.95	60.01
<b>FOR LIBRARY AND CHURCH</b>		
S. B. Jones Fund-Community Bank	700.74	0.33
<b>FOR GRAFTON INDIVIDUALS</b>		
Grafton Fund People's United C/D 29421	5,000.00	17.50
Grafton Fund People's United Savings Acct. 30630	3,016.71	1.50
<b>FOR TOWN SCHOOL DISTRICT</b>		
Edward Walker Fund -Community Bank	1,035.05	0.43
Dean & Baker Fund-Chittenden Bank C/D 4596	1,100.00	3.85
	<b>\$ 126,723.83</b>	<b>\$ (6,298.83)</b>

TOWN OF GRAFTON							
FUNDS IN TRUSTEESHIP-KIM A. RECORD, TREASURER							
STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES							
For the Year Ended June 30, 2017							
	Cemetery	Sales-Lots	Wilson	Village	S.B.Jones	Grafton	Totals
	Care	and Graves	Park	Park	Library and	Fund	(Memo Only)
					Church		
<b>ASSETS</b>							
Cash in Savings or Ck.Acct.	\$ 16,919.55	\$ 29,763.56	\$ 23,709.87		\$ 700.74	\$ 3,016.71	\$ 74,110.43
Certificates of Deposit				6,000.00		5,000.00	11,000.00
Common Stock	-		39,478.35	-	-	-	39,478.35
Interest Receivable	-	-	-	-	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ 16,919.55</b>	<b>\$ 29,763.56</b>	<b>\$ 63,188.22</b>	<b>\$ 6,000.00</b>	<b>\$ 700.74</b>	<b>\$ 8,016.71</b>	<b>\$ 124,588.78</b>
<b>LIABILITIES &amp; FUND BALANCE</b>							
Liabilities: Due to General Fund							\$ -
<b>Fund Balances:</b>							
Reserved for Endowment			\$ 39,478.35	\$ 6,000.00	\$ 700.74	\$ 5,000.00	\$ 51,179.09
Designated for Future Use	16,919.55	29,763.56	23,709.87	-	-	3,016.71	73,409.69
<b>Total Fund Balances</b>	<b>\$ 16,919.55</b>	<b>\$ 29,763.56</b>	<b>\$ 63,188.22</b>	<b>\$ 6,000.00</b>	<b>\$ 700.74</b>	<b>\$ 8,016.71</b>	<b>\$ 124,588.78</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 16,919.55</b>	<b>\$ 29,763.56</b>	<b>\$ 63,188.22</b>	<b>\$ 6,000.00</b>	<b>\$ 700.74</b>	<b>\$ 8,016.71</b>	<b>\$ 124,588.78</b>
TOWN OF GRAFTON							
FUNDS IN TRUSTEESHIP-KIM A. RECORD, TREASURER							
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES (Cash Basis)							
For the Year Ended June 30, 2017							
	Cemetery	Sales-Lots	Wilson	Village	S. B. Jones	Grafton	Totals
	Care	and Graves	Park	Park	Library and	Fund	(Memo Only)
					Church		
<b>REVENUE:</b>							
Interest on Investments	\$ 7.59	\$ 12.89	\$ 10.54	\$ 20.98	\$ 0.33	\$ 19.00	
Unrealized Gain(Loss) on Investme	-	-	(6,376.79)	-			(6,376.79)
Common Stock Dividends	-	-	1,375.36	-			1,375.36
From Sales or Other Sources	220.00	3,275.00		-		-	3,495.00
<b>TOTAL REVENUE</b>	<b>\$ 227.59</b>	<b>\$ 3,287.89</b>	<b>\$ (4,990.89)</b>	<b>\$ 20.98</b>	<b>\$ 0.33</b>	<b>\$ 19.00</b>	<b>\$ (1,506.43)</b>
<b>EXPENDITURES:</b>							
Transfers to General Fund			\$ 748.45				
Transfers to Other Organizations	\$250.00	\$ 250.00					
<b>TOTAL EXPENDITURES</b>	<b>\$ 250.00</b>	<b>\$ 250.00</b>	<b>\$ 748.45</b>	<b>\$ 20.98</b>	<b>\$ 0.33</b>	<b>\$ 19.00</b>	<b>\$ 1,288.76</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>			\$ (5,739.34)				
<b>FUND BALANCES, 6/30/16</b>	<b>\$ 16,941.96</b>	<b>\$ 26,725.67</b>	<b>\$ 68,927.56</b>	<b>\$ 6,000.00</b>	<b>\$ 700.41</b>	<b>\$ 7,997.71</b>	<b>127,293.31</b>
<b>FUND BALANCES, 6/30/17</b>	<b>\$ 16,919.55</b>	<b>\$ 29,763.56</b>	<b>\$ 63,188.22</b>	<b>\$ 6,000.00</b>	<b>\$ 700.74</b>	<b>\$ 8,016.71</b>	<b>\$ 124,588.78</b>

TOWN OF GRAFTON			
TRUST FUNDS FOR THE BENEFITS OF INDIVIDUALS			
STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES			
RONALD F. CAREY TREASURER			
For the year ended June 30, 2017			
ASSETS	Campbell Fund	Woolson Fund	Totals (Memo Only)
Cash-Business Money Market	\$ 6,654.19	\$ 3,902.66	\$ 10,556.85
Certificate of Deposit-People's United	2,557.44		2,557.44
Money Market-Merchants Bank/Community	9,049.68	6,033.16	15,082.84
<b>TOTAL ASSETS</b>	<b>\$ 18,261.31</b>	<b>\$ 9,935.82</b>	<b>\$ 28,197.13</b>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities			
Fund Balances:			
Reserved for Endowment	\$ 5,000.00	\$ 2,000.00	\$ 7,000.00
Unrestricted	13,261.31	7,935.82	21,197.13
Total Fund Balances	\$ 18,261.31	\$ 9,935.82	\$ 28,197.13
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 18,261.31</b>	<b>\$ 9,935.82</b>	<b>\$ 28,197.13</b>
<b>STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES</b>			
<b>RONALD F. CAREY, TREASURER</b>			
<b>For the year ended June 30, 2017</b>			
REVENUE:			
Interest on TD Bank Money Market	\$ 5.46	\$ 3.13	\$ 8.59
Interest on Merchants/ Comm Money Market	4.07	2.71	6.78
Previous Year	8.95		8.95
Payment of Loan			
<b>TOTAL REVENUE</b>	<b>\$ 18.48</b>	<b>\$ 5.84</b>	<b>\$ 24.32</b>
EXPENDITURES:			
Grants to Beneficiaries			
Grant	375.00		375.00
<b>TOTAL EXPENDITURES</b>	<b>\$ (375.00)</b>		<b>\$ (375.00)</b>
<b>EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>	<b>\$ (356.52)</b>	<b>5.84</b>	<b>(350.68)</b>
FUND BALANCES, 6/30/16	\$ 18,617.83	\$ 9,929.98	\$ 28,547.81
FUND BALANCES, 6/30/17	\$ 18,261.83	\$ 9,935.82	\$ 28,197.13
David R.Campbell left \$5000 to the town in 1876 f/b/o individuals in need			
Amas Woolson left \$2000 to the town in 1924 f/b/o individuals in need			

Grafton Cares  
Town of Grafton 2017

Grafton Cares was established in 1993 by a group of townspeople concerned with providing help and support to their neighbors. Many new programs have been instituted in the past few years, along with efforts that have been in place for many years.

#### Wednesday Lunch at the Chapel

The big story here is the sudden passing of Barbara Rogers, who for so long was the Wednesday Lunch. She continues to be greatly missed. The Board quickly acted to preserve this vital program by seeking volunteers from the community to cook for the lunch. We were overjoyed by the response with different cooks or groups cooking each week. This requires real organizing skill to sort things out to be sure that it all runs smoothly and Board members have stepped up to the challenge. There is always more room for volunteers. Give Kate Bova a call at 869-1527 or Dennis & Karen Hunt at 869-2674.

#### Community Suppers

Along with the weekly lunch, our monthly community suppers in Athens and Grafton continue from September through June. In Grafton, we want to include families who are unable to attend the Wednesday lunch. Coordinating with the Grafton Library, which offers an after school program before the supper, it has proven to be very successful. In Athens, our monthly suppers build community spirit as the word continues to spread. *The Athenian*, our local newspaper sponsored by Grafton Cares, is available at the suppers and online. This is a way of keeping up with the local news in Athens and in our surrounding area.

#### Financial Assistance Committee

This committee, often working in collaboration with other organizations, offers a helping hand to those with a variety of temporary or long-term needs, ranging from transportation to medical appointments, to financial assistance for families or individuals with urgent needs. Grafton Cares also offers, for temporary or long-term use, a variety of medical equipment for special health needs. A Fuel Assistance Program that includes cordwood has been in operation for many years with the generous support of various donors. This program has filled an important niche by providing emergency fuel aid for those with a temporary need or who are awaiting more long-term support from other agencies. A large, anonymous donation in memory of Barbara Rogers is ready for use in a serious crisis.

#### Gas Card Program

The gas card program, in its eleventh year, began with the generous contribution of gas cards from Old Tavern guests, via the Windham Foundation. Grafton Cares now funds this program. We distribute these cards to community members to meet emergency needs involving medical transportation issues or financial hardship. Currently, we are averaging \$200 to \$500 each month for this program.

#### Meals On Wheels

Meals On Wheels are available from Valley Cares. Delivered by Grafton Cares' volunteer drivers, Meals On Wheels, is a USDA funded program, available through Senior Solutions (formerly

the Council On Aging). Call Dennis Hunt at 869-2674 for more information.

#### Sunshine Baskets

Sunshine Baskets, filled with fresh fruit, are given to our older neighbors and to those who have had surgery just to give a boost to all. Board members enjoy visiting with these people as much as delivering the baskets.

#### Strong Living

Strong Living is a popular program where participants ages 40 and up attend two, one hour sessions per week. Led by trained volunteers through a series of stretching and weightlifting exercises, this program has become a fixed date on many participants' calendars and a great way to catch up on the local news. A donation is suggested to cover the cost of equipment and facilities. Call Kim Bank at 843-1180.

#### Welcome Bags

The Welcome Bag Program, in its eight year, has been greatly appreciated by recipients. Please contact Lynne Buehler at 843-1125 if you are aware of the arrival of a new neighbor.

#### Grafton Cares Knitters

A group of local knitters keeps busy with various projects such as beautiful shawls for those in need of comfort and baby blankets, which are combined with board books and a book bag from the Grafton Library, to welcome little ones born to area families.

#### Rides Coordinator

To better facilitate the coordination of transportation needs, a rides coordinator was appointed from the Grafton Cares Board. Please call Maggie Stewart at 843-2487 if you or a family member requires transportation to medical appointments, or need information about other area ride programs.

#### Additional Events

80+ Luncheon. Each Fall, we invite all 80+ year olds and guests from Grafton and Athens to our annual luncheon at the Chapel. Our goal is to celebrate their contributions to the quality of life in our two towns. The Sixth Grade joins us to help serve the meal and visit with guests.

Christmas Day Dinner. For the last few years we have sponsored a Christmas Day Dinner at 12:00 in the Chapel building. A good number of residents have attended this special meal.

For more information about Grafton Cares or any of its programs, contact Dennis Hunt, President of Grafton Cares at 869-2674.

**Grafton Cares Treasurer's Report**  
**June 30, 2017**

	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Proposed Budget</b>	<b>Actual Budget</b>	<b>Proposed Budget</b>
<b>INCOME</b>			
Town of Grafton	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Athens Organizations	\$ 1,000.00	\$ 1,606.00	\$ 1,000.00
Senior Solutions-Lunch	\$ 700.00	\$ 533.65	\$ 700.00
Living Strong Donations	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
Donations-Wed Lunch	\$ 3,750.00	\$ 5,224.21	\$ 3,750.00
Donations-Comm Supper	\$ 2,800.00	\$ 3,292.59	\$ 2,800.00
Other Fundraising	\$ 2,000.00	\$ 1,889.15	\$ 2,000.00
Fundraising Letters/Grant	\$ 200.00		\$ 200.00
Interest earned	\$ 5.00	\$ 13.89	\$ 5.00
Interest on CD	\$ 12.00	\$ 14.57	\$ 12.00
Memorials	\$ 500.00	\$ 52,687.00	\$ 500.00
The Grafton Church (reimbursement)		\$ 100.00	
Gas Card Donations	\$ 1,000.00	\$ 580.00	
General Income	\$ 2,000.00	\$ 2,870.00	
Reimbursements		\$ 85.00	
<b>Total Income</b>	<b>\$ 16,467.00</b>	<b>\$ 70,896.06</b>	<b>\$ 12,967.00</b>
<b>EXPENSES</b>			
<b>Community Supper</b>			
Food-Grafton	\$ 1,200.00	\$ 491.49	\$ 1,200.00
Food-Athens	\$ 1,200.00	\$ 1,372.33	\$ 1,200.00
Chapel Rent	\$ 150.00	\$ 300.00	\$ 300.00
Fuel	\$ 75.00	\$ 202.59	\$ 200.00
Paper products	\$ 400.00	\$ 261.71	\$ 400.00
<b>Total Community Supper</b>	<b>\$ 3,025.00</b>	<b>\$ 2,628.12</b>	<b>\$ 3,300.00</b>
<b>Wednesday Lunches</b>			
Food	\$ 3,500.00	\$ 2,786.28	\$ 3,000.00
Paper products	\$ 400.00	\$ 430.70	\$ 400.00
Equipment	\$ 100.00	\$ 94.74	\$ 100.00
Fuel	\$ 900.00	\$ 525.00	\$ 900.00
Chapel Rent	\$ 1,000.00	\$ 900.00	\$ 1,000.00
<b>Total Wednesday Lunches</b>	<b>\$ 5,900.00</b>	<b>\$ 4,736.72</b>	<b>\$ 5,400.00</b>
<b>Living Strong</b>			
Chapel Rent	\$ 900.00	\$ 450.00	\$ 750.00
Instructor's Fee	\$ 1,200.00	\$ 1,095.00	\$ 1,200.00
Fuel charge	\$ 600.00	\$ 200.00	\$ 300.00
<b>Total Living Strong</b>	<b>\$ 2,700.00</b>	<b>\$ 1,745.00</b>	<b>\$ 2,250.00</b>



## **Grafton Public Library – Report of the Trustees**

### **Fiscal Year 2016-2017**

The Grafton Public Library continues to be a busy place and a center of community life in Grafton.

Over the last year we sponsored 109 programs, including such varied offerings as weekly conversational Spanish and French classes; a monthly bereavement group co-sponsored with the Brattleboro Area Hospice, a monthly Lunch Box Book Group, several travel programs and a rock concert with home-grown talent. We had over 2,100 attendees at these varied programs, reflecting the interest in Town for their content.

Our librarian, Michelle Dufort, and the library's volunteers have also created a welcoming, friendly environment for young readers, with a diverse and vibrant selection of children's books, and a monthly Friday after-school program. The library offers young people a warm, human connection to reading and literacy, and is also a place for social activities, games, and crafts. In addition to the regular after-school program the library holds for children, we have summer performances, host family movie nights, join the fun at the Town Party with a library booth and open our doors for Halloween.

The library is able to continue providing this level of service only because of the generosity of our many donors, and the hard work and dedication of our many volunteers. The Library Board wishes to extend our sincere thanks to each and every one of them, and we greatly appreciate your continuing support.

Respectfully Submitted,

The Grafton Public Library Board of Trustees

Bob Donald, Chair

Lucia Corwin, Andrea Dunmire, Deborah Toomey, and David Whittall

<b>GRAFTON PUBLIC LIBRARY</b>		
<b>Treasurer's Report</b>		
<b>For Year Ended June 30, 2017</b>		
<b>Operating Account</b>		
OPENING BALANCES July 1, 2016		
Checking Acct		\$5,066.51
Petty Cash Acct		\$60.11
		<b>\$5,126.62</b>
RECEIPTS		
Transfer from TIAA-CREF Trust	\$35,000.00	
Transfer from TIAA-CREF JLS Memorial Fund	\$6,850.00	
Transfer from TIAA-CREF Bond Fund	\$0.00	
Directed Donations & Grants	\$3,019.72	
Annual Appeal	\$10,793.00	
Book Sale (Annual Labor Day)	\$2,121.00	
Book Sale (Ongoing)	\$1,329.50	
Copier, Overdue books, Coffee, Postcard Fees	\$306.44	
Town of Grafton Tax Support	\$2,600.00	
Town of Grafton Trust Funds	\$579.33	
Miscellaneous Income	\$1,067.73	
Petty Cash Adjustment	\$39.21	
	<b>TOTAL RECEIPTS</b>	<b>\$63,705.93</b>
	<b>TOTAL: Beginning Balance Plus Receipts</b>	<b>\$68,832.55</b>
DISBURSEMENTS		
Gross Salaries	\$30,287.75	
Health Insurance	\$6,474.35	
Payroll Taxes and Unemployment Insurance	\$2,403.95	
	<b>Total Salary Expense</b>	<b>\$39,166.05</b>
Collection Expenses		
Books	\$4,789.15	
Periodicals	\$582.73	
Audio-Visual (includes downloadable audio & ebooks)	\$657.34	
	<b>Total Collection Expense</b>	<b>\$6,029.22</b>

Library Services Expenses		
Adult Programs	\$498.99	
Children's Program	\$932.51	
Office Supplies	\$392.60	
Postage	\$551.07	
Misc. & Gifts	\$203.49	
Copier/ Printers, Coffee Station Supplies & Maint.	\$555.56	
Info Technology	\$819.99	
Library World Automation Service and Supplies	\$584.00	
Total Library Services Expense		\$4,538.21
Building Expenses		
Cleaning Services & Supplies	\$911.33	
Grounds	\$947.55	
Services and Supplies	\$412.05	
Snow Removal	\$700.00	
Repairs/ Improvements	\$532.08	
Electricity	\$1,065.22	
Heat (Fuel) Repair	\$3,191.66	
Telephone	\$675.04	
Furniture and Fixtures	\$0.00	
Building Insurance (VLCT)	\$3,043.00	
Total Building Expenses		\$11,477.93
Other Expenses		
Fundraising Expenses	\$376.10	
Accounting Expenses	\$117.87	
Total Other Expenses		\$493.97
TOTAL DISBURSEMENTS		\$61,705.38
EXCESS OF RECEIPTS OVER (UNDER)		\$7,127.17
DISBURSEMENTS AND TRANSFER		
Checking Account Balance 6/30/17		\$7,001.44
Petty Cash Balance 6/30/17		\$125.73
TOTAL OPERATING ACCOUNT BALANCE 6/30/17		\$7,127.17

<b>LIBRARY ASSETS</b>		
	<b>6/30/2016</b>	<b>6/30/2017</b>
<b>TIAA-CREF TRUST MAIN FUND</b>	\$830,753.41	\$883,327.10
<b>TIAA-CREF TRUST JLS MEMORIAL FUND</b>	\$147,982.48	\$155,481.18
<b>TIAA-CREF MUTUAL FUNDS (Bond Fund)</b>	\$20,385.27	\$20,608.83
<b>Total Library Investments</b>	<b>\$999,121.16</b>	<b>\$1,059,417.11</b>
<b>End of Year Operating Account Balance</b>	<b>\$5,126.62</b>	<b>\$7,127.17</b>
<b>End of Year Total Library Assets</b>	<b>\$1,004,247.78</b>	<b>\$1,066,544.28</b>
<b>TIAA-CREF TRUST MAIN FUND</b>		
Beginning Market Value 7/1/16		<b>\$830,753.41</b>
Change in Market Value		\$70,999.74
Income		\$18,880.87
Capital Gains Distribution		\$2,837.33
Transfer to Operating Account		-\$35,000.00
Financial Management Fees		-\$5,144.25
<b>TIAA-CREF Trust Market Value 6/30/17</b>		<b>\$883,327.10</b>
<b>TIAA-CREF TRUST JLS MEMORIAL FUND</b>		
Beginning Market Value 7/1/16		<b>\$147,982.48</b>
Change in Market Value		\$11,604.80
Income		\$3,286.65
Capital Gains Distribution		\$383.76
Transfer to Operating Account		-\$6,850.00
Financial Management Fees		-\$926.51
<b>JLS Memorial Fund Market Value 6/30/17</b>		<b>\$155,481.18</b>
<b>TIAA-CREF MUTUAL FUNDS (Bond Fund)</b>		
Beginning Market Value 7/1/16		\$20,385.27
Change in Market Value		-\$78.73
Transfer to Operating Account		\$0.00
Income		\$302.29
<b>TIAA-CREF Bond Fund Market Value 6/30/17</b>		<b>\$20,608.83</b>

## GRAFTON FIRE DEPARTMENT

### ANNUAL REPORT 2017

In fiscal year 2016-2017 the Grafton Fire Department responded to 54 9-1-1 generated fire calls and countless non-emergency events held, 24 monthly trainings, a fire safety children's program, and had a variety of fundraising activities.

This year was a busy one for trainings. We have a dedicated group of firefighters who are highly skilled and many are FF1 state certified responders. Many of them also hold an EMR or EMT national certification in EMS. This year we had one very dedicated person go through a FF1 course, Matt Hazeltine. He and his family have successfully donated over 180 hours of his personal time and he is now a State certified responder. I thank you Matt, and all of you who have stepped up before. I am proud to serve with you all.

In addition to monthly trainings and the yearly continuing education it takes to maintain their certifications, historically Grafton Fire has raised and contributed a very large percentage of their operation budget through fundraising efforts. I would like to see that change. We ask a lot of our volunteers and I do not believe it should be their responsibility to also have to raise money to aid in keeping the lights on and the heat running. Therefore next year I am proposing a different approach to our finances. Moving forward I would like a true interpretation of the cost to run the FD operating budget solely funded by the tax-payers and the money that the GFD and Grafton Fire and Rescue Auxiliary raises go for specific equipment, safety equipment, or training. I would like to see a bare bones budget for the lights, mandated Insurances, heating etc. to be solely funded by the tax-payer in order to encourage our members to spend their volunteer time and resources in activities that provide the greatest benefit of their service in the Grafton community.

Finally, some may have noticed that although it is still in good condition we are facing some hefty maintenance issues with the FD building. The GFD and Auxiliary will be beginning to raise money for the up keep and update of our facility. Twenty-five years ago a group of citizens banded together to give the town of Grafton a functional firehouse that we have been proud of. It has lasted pretty much free of any problems and now it is our turn to make sure this is continued so that we leave the next generation of firefighters with a facility in which they can serve the Grafton Community efficiently and selflessly.

Respectfully submitted,

Rich Thompson GFD Fire Chief

#### **CURRENT ROSTER**

Hallock, Rob FF1  
Haseltine, Matt FF 1  
Hermiz, Keith FF1 AEMT  
Mack, Stan FF  
Noyes, Nathaniel FF1 EMR  
Rogers, David FF  
Ross, Dave FF  
Kelsey Ruston FF  
Rushton, Mark FF  
Rushton, Sam FF  
Schmidt Brian FF  
Sprague, Robbie FF1 EMT  
Stevens, Eric FF EMT  
Stevens, Ivor FF1  
Stevens, Lain FF  
Thompson, Rich FF1 EMT

#### **JUNIOR MEMBER**

Schmidt, Dominick

**GRAFTON FIRE DEPARTMENT  
OPERATING STATEMENT (CASH BASIS)**

Keith Hermiz, Treasurer

As of June 30, 2017

	2016-2017	2016-2017	Variance	2017-2018	Proposed
	Budget	Actual	Favorable (Unfavor.)	Budget	2018-2019 Budget
<b>RECEIPTS:</b>					
Town of Grafton-Operating Budget	\$ 26,000	\$ 26,000	\$ -	\$ 26,000	\$ 26,000
Town of Grafton-Truck Fund	15,000	\$ 15,000	\$ -	17,500	17,500
Annual Fundraising/Donations	10,000	\$ 16,715	\$ 6,715	10,000	-
Auxiliary Donation	12,000	\$ 11,983	\$ (18)	12,000	-
Other Reimbursements	-	\$ -	\$ -	-	-
Grafton Rescue Reimbursements	10,500	\$ 4,648	\$ (5,852)	11,500	4,200
Sales and Other Income	-	\$ 70	\$ 70	-	-
Grants	-	\$ 14,188	\$ 14,188	-	-
Interest	-	\$ 63	\$ 63	-	-
<b>TOTAL RECEIPTS</b>	<b>\$ 73,500</b>	<b>\$ 88,667</b>	<b>\$ 15,167</b>	<b>\$ 77,000</b>	<b>\$ 47,700</b>
<b>DISBURSEMENTS</b>					
Vehicle Fuel, Service & Maint.	\$ 3,500	\$ 5,148	\$ (1,648)	\$ 3,500	\$ 5,000
Vehicle Maintenance Reserve	2,000	\$ 2,000	\$ -	2,000	-
Heat for Building	3,000	\$ 1,764	\$ 1,236	3,000	3,000
Electricity	1,500	\$ 1,287	\$ 213	1,500	1,400
Telephone	1,000	\$ 1,471	\$ (471)	1,500	1,500
Mutual Aid Dues & Assessment	13,000	\$ 6,936	\$ 6,064	15,000	-
Insurance	8,000	\$ 7,554	\$ 446	8,000	6,000
Communications Expenses--Radio	2,000	\$ 2,630	\$ (630)	2,000	2,200
Repeater Site Maintenance	500	\$ -	\$ 500	500	-
Repeater Battery Reserve	500	\$ 500	\$ -	500	-
PPE Equipment Expense	5,000	\$ 7,466	\$ (2,466)	6,000	2,500
Building/Grounds	1,500	\$ 1,226	\$ 274	1,500	1,500
Building Reserve Fund	1,000	\$ 1,000	\$ -	1,000	-
Capital Truck Fund (memo only)	20,000	\$ 20,000	\$ -	22,500	17,500
Staff Training and Shots	2,000	\$ 3,602	\$ (1,602)	2,000	500
Fundraising Expenses	800	\$ 787	\$ 13	800	-
Fire Extinguishers & Testing	500	\$ 93	\$ 407	500	500
Dry Hydrant Expenses	-	\$ -	\$ -	-	-
Dues and Donations	200	\$ 185	\$ 15	200	600
Office Expenses	500	\$ 1,066	\$ (566)	500	500
Loose Equipment	6,000	\$ 11,913	\$ (5,913)	3,000	1,500
Volunteer Recognition	1,000	\$ 1,773	\$ (773)	1,500	500
Compensation	-	\$ -	\$ -	-	3,000
Miscellaneous Expense	-	\$ 28,769	\$ (28,769)	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 73,500</b>	<b>\$ 107,170</b>	<b>\$ (33,670)</b>	<b>\$ 77,000</b>	<b>\$ 47,700</b>

GRAFTON FIRE DEPARTMENT							
COMBINING BALANCE SHEET							
For period ended June 30, 2017							
						Auxiliary Special Equipment Fund	Totals (Memo Only)
	Operating Fun	Truck Fund	WF Reserve	Holt Reserve Training	Holt Reserve Equipment		
<b>ASSETS BY ACCOUNT:</b>							
Current Assets:							
Operating Fund Checking Account	\$ 10,916.04	-	\$ -	\$ 1,629.74	\$ 1,972.70	\$ -	\$ 14,518.48
Debit Card Checking Account	1,055.38						\$ 1,055.38
Operating Fund Money Market Acc	506.88						\$ 506.88
Truck Fund Money Market Account		49,287.33					\$ 49,287.33
Auxiliary Savings Account						21,537.65	\$ 21,537.65
<b>TOTAL ASSETS</b>	<b>\$ 12,478.30</b>	<b>\$49,287.33</b>	<b>\$ -</b>	<b>\$ 1,629.74</b>	<b>\$ 1,972.70</b>	<b>\$ 21,537.65</b>	<b>\$ 86,905.72</b>
<b>ASSETS BY CLASS:</b>							
Unrestricted-Operating Fund	\$ 5,471.42						\$ 5,471.42
Unrestricted-Building Fund	2,506.88						2,506.88
Unrestricted-Truck Maintenance Fu	4,000.00						4,000.00
Unrestricted-Repeater Battery Res	500.00						500.00
Restricted-Grants			-	1,629.74	1,972.70		3,602.44
Restricted-Truck Fund		49,287.33					49,287.33
Restricted Auxiliary Funds						21,537.65	21,537.65
<b>TOTAL NET ASSETS</b>	<b>\$ 12,478.30</b>	<b>\$49,287.33</b>	<b>\$ -</b>	<b>1,629.74</b>	<b>1,972.70</b>	<b>21,537.65</b>	<b>86,905.72</b>



# Grafton Rescue Squad

Annual Report for the Year Ending June 2017

The year that ended June 2017 was a busy one for your Grafton Rescue Squad. Members attended 88 emergency and non-emergency events broken down below:

Medical 9-1-1 calls	31	Miscellaneous 9-1-1 calls	4
Trauma related 9-1-1 calls	17	Event coverage	5
Fire and police standby 9-1-1 calls	18	Community educational programs	4
Search and rescue 9-1-1 calls	2	Squad training	11

In addition to these activities, we sponsored an Emergency Medical Technician (EMT) class over the winter of 2106-2017. Maureen Parker and Robbie Sprague used that opportunity to upgrade their licenses from Emergency Medical Responder (EMR). Jessa Westclark, likewise, took advantage of a class in her hometown to rekindle interest in emergency medical services and join our squad.

Our dedicated, all-volunteer team of providers strives to provide Grafton residents and visitors with the best medical care possible, 24 hours a day, 7 days a week. They do what they do selflessly and without expectation of thanks or praise. But behind each name in the list below is one or more unsuspecting volunteers - parents, special friends, spouses or children -- that lose the time and attention of our members as they run out the door for an emergency call or miss a dinner or event to attend training. These people are the real heroes because without their understanding and support we'd have an empty roster.

On behalf of all of us, we thank those special volunteers and we thank the Grafton community for your continued financial and moral support.

Respectfully,  
Keith Hermiz, AEMT  
President

## Members:

Rachel Laliberté, AEMT  
Nathaniel Noyes, EMR  
Cathy Siano-Goodwin, EMT  
Amber Stevens, EMR  
Rich Thompson, EMT, Vice President  
Jessa Westclark, EMT

Laura Mayer, EMT, Secretary  
Maureen Parker, EMT  
Robbie Sprague, EMT  
Eric Stevens, EMT  
Bill Watson, EMR

## Associate members:

Mary Ann Kearns, Treasurer  
Dave Ross

Stan Mack  
Domenick Schmidt

# Rescue 2016-2017

	16-17 Budget	YTD	Difference	17-18 Budget	18-19 Budget
<b><u>RECEIPTS:</u></b>					
Town of Grafton	\$9,000.00	\$ 9,000.00	\$0.00	\$9,000.00	\$1,500.00
Donations	\$10,000.00	\$ 19,511.00	\$9,511.00	\$10,500.00	\$12,500.00
Windham Foundation	\$2,500.00	\$ 2,500.00	\$0.00	\$2,500.00	\$2,500.00
Reimbursements		\$ 895.78	\$895.78		
Grant		\$ 2,000.00	\$2,000.00		
Community Health Grants	\$2,500.00	\$ 5,000.00	\$2,500.00		
Repeater Site Income from Town	\$600.00	\$ 600.00	\$0.00	\$600.00	\$600.00
<b>TOTAL RECEIPTS</b>	<b>\$ 24,600.00</b>	<b>\$ 39,506.78</b>		<b>\$ 22,600.00</b>	<b>\$ 17,100.00</b>
Transfer from Money Market Acct					
<b>TOTAL RECEIPTS and TRANSFER</b>	<b>\$ 24,600.00</b>	<b>\$ 39,506.78</b>	<b>\$14,906.78</b>		
<b><u>DISPURSEMENTS:</u></b>					
Vehicle Operations/Maintenance	\$2,000.00	\$ 653.59	\$1,346.41	\$1,500.00	\$ 1,500.00
Occupancy	\$3,500.00	\$ 2,309.34	\$1,190.66	\$2,000.00	\$ 3,000.00
Communications/Maintenance	\$1,500.00	\$ 1,089.51	\$410.49	\$1,000.00	\$ 1,200.00
Medical Supplies & Equipment	\$2,500.00	\$ 8,781.71	\$6,281.71	\$3,000.00	\$ 3,000.00
Safety & Training	\$2,000.00	\$ 6,548.41	\$4,548.41	\$2,000.00	\$ 2,000.00
Community Awareness	\$2,000.00	\$ 432.00	\$1,568.00	\$250.00	\$ 200.00
<b><u>Insurance:</u></b>					
Life	\$500.00	\$ 437.76	\$62.24	\$500.00	\$ 1,000.00
Town/ property & casualty	\$1,100.00	\$ 1,096.68	\$3.32	\$2,000.00	\$ 1,250.00
Town/ liability	\$350.00	\$ 1,158.19	\$808.19	\$250.00	\$ 1,250.00
Uniforms	\$400.00		\$400.00	\$500.00	\$ 500.00
Annual Appeal Letter	\$700.00	\$ 578.00	\$122.00	\$500.00	\$ 500.00
Office Expenses	\$200.00	\$ 829.51	\$629.51	\$250.00	\$ 200.00
Dues and Subsriptions	\$100.00	\$ 175.00	\$75.00	\$0.00	\$ 150.00
Volunteer Recognition	\$750.00	\$ 790.28	\$40.28	\$750.00	\$ 750.00
Repeater Site Expense	\$600.00		\$600.00	\$600.00	\$ 600.00
Misc		\$ 100.00	\$100.00		
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 18,200.00</b>	<b>\$ 24,979.98</b>		<b>\$ 15,100.00</b>	<b>\$ 17,100.00</b>
Transfer to Money Market Acct					
					-
<b><i>Analysis of Accounts</i></b>					
	<b><u>Bal 6/30/16</u></b>	<b><u>Added</u></b>	<b><u>Withdrawn</u></b>	<b><u>Bal 6/30/17</u></b>	
Checking Account	\$11,770.83	\$ 39,506.78	\$ 31,765.98	\$ 19,461.63	
Money Market Account	\$70,887.37	\$ 82.87		\$ 70,970.24	
<b>TOTALS</b>					

## NOTES ON HUMANITARIAN ARTICLES

BELLOWS FALLS AREA SENIOR CENTER: Provides recreational opportunities, meals, flu shots and services to area residents. (802)463-3907 or BFASC.org

THE CURRENT aka SOUTHEAST VERMONT TRANSIT INC.: Provides rides to medical appointments for the elderly, disabled and/or residents who receive Medicaid. (888)869-6287 or crtransit.org

GRACE COTTAGE FOUNDATION: (Townshend) An organization that provides support for the Otis Health Care Center, known as the Grace Cottage Hospital. (802)365-7357 or gracecottage.org

GRAFTON CARES: A local organization that provides home-delivered meals, transportation to medical facilities, Strong Living classes and other services for residents. Contact Dennis Hunt (802)869-2674

GREEN MOUNTAIN RSVP and VOLUNTEER CENTER: Matches volunteers, age 55 and over, with important work in non-profit organizations within Windham County. (802)254-7515 or rsvpvt.org

HEALTH CARE AND REHABILITATION: (Division of Health Care and Rehabilitative Services of Southeastern Vermont) Provides children and adult outpatient, substance abuse, mental health, vocational and emergency services. (800)622-4235 or hcrs.org

PARKS PLACE RESOURCE CENTER: (Bellows Falls) Provides a place for residents of the Windham Northeast Supervisory Union communities to receive a variety of educational services. (802)463-9927 or parksplacevt.org

SENIOR SOLUTIONS FOR SOUTHEASTERN VERMONT: Provides a wide range of services to seniors. (802)885-2655 or seniorsolutionsvt.org

SEVCA: Provides weatherization, fuel and/or utility assistance, and family services for the Windham County area. (800)464-9951 or sevca.org

VALLEY CARES: Provides affordable housing and options for supportive services to elders in the West River Valley area. (802)365-4115 or valleycares.org

VERMONT CENTER FOR INDEPENDENT LIVING: Dedicated to improving the quality of life for people with disabilities. (800)639-1522 or vcil.org

VISITING NURSE ASSOCIATION OF VT AND NH: Provides nursing, physical therapy, occupational therapy, home-maker and health aides. (888)300-8853 or vnhcare.org

WOMEN'S CRISIS CENTER: (Brattleboro) Services and safe houses available for women and children who are victims of domestic violence. (802)254-6954 or womenscc.org

YOUTH SERVICES: (Brattleboro) Provides counseling advocacy and mentoring programs, and works with other providers in drug prevention and treatment. (802)257-0361 or youthservicesinc.org

## The Current 2018 Town Report for Grafton

The Current has been southern Windsor and Windham County's public transit provider since 2003. Our mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for the 27 towns we serve. As a private non-profit 501c3, we rely more than ever on local contributions to deliver rides and to provide the required local match for replacement vehicles.

The Current is funded by state and federal grants, contributions from towns and resorts, fares on some routes, and contributions from our human service partners. We operate bus routes and senior or disabled transportation services via our fleet of 36 buses, vans, and a network of over 50 very dedicated volunteer drivers.



Our operating expenses last year were \$5,164,289. With that we provided 282,102 bus, van, taxi, and volunteer rides. Our buses and vans traveled 910,711 miles over 50,096 hours.

In Grafton we operate volunteer services which last year provided 154 rides at a cost of \$3,120.

We are requesting a \$250 contribution from the Town of Grafton this year. We hope you will once again support us.

We are always seeking your input to improve our services. Please contact me by email ([rgagnon@crtransit.org](mailto:rgagnon@crtransit.org)); phone (802) 460-7433 x 201; or visit us at [www.crtransit.org](http://www.crtransit.org) to let us know how The Current may improve service in your community.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Gagnon".

Rebecca Gagnon  
General Manager



*“The care at Grace Cottage is incredible – very top shelf, and the range of services that you offer is just amazing. When I moved to this area, I heard from friends and neighbors that Grace Cottage is a ‘Gem in the Woods,’ and now, after my many personal experiences with your many services, I know that it’s true.” Rich Downing, Williamsville, VT*

**Grace Cottage Hospital** has served the health care needs of our rural community with competence and compassion for almost 70 years. In 2017, we received national acclaim as a “Top 20 Critical Access Hospital for Patient Satisfaction”, out of 1,339 such hospitals in the U.S. Grace Cottage was the only hospital in New England to receive this award, given by the National Rural Health Association.

**Grace Cottage Family Health** offers expanded hours for the convenience of those who choose to use Grace Cottage for their primary care, as over 7,000 residents of Windham County currently do. Primary care for your family includes physicals and wellness visits, chronic disease management, pediatrics, podiatry, and mental health services; many of our providers are accepting new patients.

Grace Cottage’s **Community Health Team** offers valuable, **free** services to area residents, such as nutrition and lifestyle education, diabetes coaching, short-term mental health and substance abuse assessment, help with applying for health insurance, and connecting to community resources for food, fuel, and housing assistance.

Grace Cottage’s **Rehabilitation Department** continues to offer exceptional care to both hospital patients and outpatients with sixteen physical, occupational, and speech therapists on staff. New services include lymphedema therapy and pediatric rehabilitation.

**Grace Cottage Hospital** is comprised of a 19-bed inpatient facility for acute and rehabilitative care, a 24-hour Emergency Department, a hospice care suite, and laboratory and diagnostic imaging departments.

Grace Cottage is committed to promoting wellness and encourages area residents and visitors to take advantage of our low-cost or free classes and events. Weekly classes such as yoga and Strong Bones are held in the beautiful and serene **Community Wellness Center**. Various support groups are held throughout the year; more information is at [www.gracecottage.org](http://www.gracecottage.org)

**Messenger Valley Pharmacy**, owned by Grace Cottage, continues to provide convenient prescription fulfillment with expert advice. We fill orders from any provider, including veterinarians. Many over-the-counter items, gifts and cards are also available.

Private donations and town appropriations enable us to provide the best possible care for our region.

On behalf of all of the patients that we serve, **thank you for your support**. You help to make Grace Cottage the special place that it is.

*Grace Cottage is an independent, non-profit 501(C)3 organization.*

**FY 2017, by the numbers:**

- 21,805:** Patient visits to Grace Cottage Family Health
- 3,992:** Patient days in hospital
- 2,835:** Emergency Dept. visits
- 5,893:** Outpatient Rehab visits
- 2,196:** Diagnostic Imaging visits
- 4,126:** Community Health Team visits
- 55,557:** Prescriptions filled
- 3,427:** Visits to Wellness classes and events
- 2,537:** Individual donations to Grace Cottage

### **Request for Support from the Town of Grafton**

Health Care and Rehabilitation Services of Southeastern Vermont (HCRS) requests an appropriation of \$600.00 from the Town of Grafton at the 2018 Town Meeting to help defray the cost of services to its residents for the Mental Health Walk-In Clinic. In the year ending June 30, 2017, our agency provided a comprehensive range of community based services to 4,154 residents of Windsor and Windham counties. The services that are available to the residents of your community are:

***Adult Mental Health and Addiction Services:*** HCRS offers comprehensive services for adults who are experiencing mental health and/or substance abuse difficulties. Adult services include assessment, treatment including individual, group, couples, and family counseling, referral services, and limited psychiatric services. It is the philosophy of HCRS that people are resilient and therefore capable of overcoming difficult experiences and recovering from mental illness and substance abuse. HCRS is committed to building on the strengths of the individuals and families of whom we serve. Our goal is to help clients and their families achieve improved wellness, health, and quality of life while addressing their mental health and substance abuse needs.

***Children, Youth, and Families Program:*** The Children's Division provides a comprehensive system of care for youth experiencing emotional, behavioral, developmental, or substance use difficulties in their life, as well as education and support for family members. We offer many services for youth and their families including psychiatry, counseling, case management, respite and case aid services, school-based services, behavioral consultation services, summer therapeutic programs, crisis response and emergency respite services, a mental health program specifically for young children up to six years old, and an employment assistance program for youth in transition who have significant emotional disturbances.

***Developmental Services (DS):*** The DS program provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs. Children with a developmental disability are served through a collaboration with the Children's Division.

***Residential Services:*** Residential Services offers residential care from short term crisis stabilization, to intensive residential care, to therapeutic community residential services. Each program is specifically designed to offer individuals the appropriate level of care to support their personal recovery and wellness needs. The Residential continuum of care is comprised of a total of 38 beds spanning five individual programs.

***Emergency Services:*** The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis, hospitals and nursing homes, police, schools, clergy, businesses, and other community agencies.

We thank the Board and the citizens of Grafton for your past support and for your continued interest in Health Care and Rehabilitation Services of Southeastern Vermont.



## ANNUAL REPORT

### SENIOR SOLUTIONS (COUNCIL ON AGING FOR SOUTHEASTERN VERMONT)

Senior Solutions-- Council on Aging for Southeastern Vermont – has served the residents of Grafton and the Southeastern Vermont region since 1973. Our main office is located at 38 Pleasant Street in lower level of the Nolin-Murray Center building. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Many of our services are available regardless of income or assets. However, we target our resources to those older adults with the greatest social and economic needs. Supporting caregivers is an important part of our work. Senior Solutions can help caregivers assess their family's needs and options, connect with resources and local programs that meet their needs and provide short-term relief (respite) for those who are caring for family members.

The population of older adults is increasing, as are many costs associated with providing services. Vermont is the second oldest state in the country (median age) and within Vermont the highest concentration of elders is in Windsor and Windham counties. Unfortunately, our state and federal funding has been largely stagnant for many years. This means that financial support from the towns we serve is critical.

We continually seek funding from new sources to enable us to do more for people. This past year these included grants from the Christopher Reeve Foundation to serve people with paralysis, from Efficiency Vermont to conduct home energy visits and help older adults save money on their electric bills and from the Holt Ames Fund to increase our outreach to vulnerable elders. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. We also seek donations from the public and have established a planned giving program through the Vermont Community Foundation.

We strive to develop new programs to meet evolving interests and needs. This past year we trained instructors in Tai Chi for falls prevention and started a new program, aquatics for people with arthritis. We provide financial support to volunteers interested in starting new evidence-based wellness programs.

This is a summary of services provided to Grafton residents in the last year (9-1-16 through 8-30-17).

**Information and Assistance:** 25 Calls and Office Visits. Our toll-free Senior HelpLine (1-800-642-5119) offers information, referrals and assistance to seniors, their families and caregivers to problem-solve, plan for the future, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also described at [www.seniorsolutionsVT.org](http://www.seniorsolutionsVT.org).

**Medicare Assistance:** 8 residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, “boot camps” for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

**In-Home Social Services:** We provided 2 elder residents with in-home case management or other home based services for 2 hours to enable them to remain living safely in their homes. Often minimal services can prevent premature institutionalization. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder’s personal values and preferences. Many people would not be able to remain in their homes but for the services of Senior Solutions. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

**Nutrition services and programs:** 2 Grafton seniors received 260 meals at home and many received congregate meals through Valley Cares. Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals programs, and provides food safety and quality monitoring and oversight. Unfortunately these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from any funds given by the Town to support local Meals on Wheels. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases. One resident of Grafton receives this grant.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements are made for non- Medicaid seniors who require medical transportation.

**Other Services:** Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities and home-based mental health services. Senior Solutions has a flexible “Special Help Fund” that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the support of the people of Grafton.

Submitted by Carol Stamatakis, Executive Director.

## Southeastern Vermont Community Action

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services / Crisis Resolution (fuel & utility, housing and food assistance), Homelessness Prevention, Micro-Business Development, Individual Development Accounts (asset building & financial literacy), Income Tax Preparation, VT Health Connect Navigation, and Thrift Stores.

In the community of Grafton we have provided the following services during FY2017:

**Weatherization:** 2 homes (2 people) were weatherized at a cost of \$12,611

**Tax Preparation:** 1 household (1 person) received services valued at \$112

**VT Health Connect:** 2 households (5 people) received assistance with enrolling in the Vermont Health Exchange, valued at \$323

**Family Services:** 7 households (14 people) received 35 services valued at 253 (including crisis resolution, financial counseling, nutrition education; forms assistance, referral to and assistance with accessing needed services)

**Fuel & Utility Assistance:** 3 households (5 people) received 8 asslsts valued at \$2,523

**Head Start:** 1 family (4 people) received comprehensive early education and family support services with a total value of \$13,270

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private and town funds allow us to not only maintain, but increase and improve service. We thank the residents of Grafton for their continued support.

Stephen Geller, Executive Director  
Southeastern Vermont Community Action (SEVCA)  
91 Buck Drive  
Westminster, VT 05158  
(800) 464-9951 or (802) 722-4575  
[sevca@sevca.org](mailto:sevca@sevca.org)  
[www.sevca.org](http://www.sevca.org)

**THE VERMONT CENTER FOR INDEPENDENT LIVING  
TOWN OF GRAFTON  
SUMMARY REPORT**

**Request Amount: \$105.00**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'17 (10/2016-9/2017) VCIL responded to over **3,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **357** individuals to help increase their independent living skills and **13** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **164** households with information on technical assistance and/or alternative funding for modifications; **84** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **97** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **534** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. Our newest program, the Vermont Telecommunications Equipment Distribution Program (VTEDP) served **49** people and provided **22** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '17, **1** resident of **Grafton** received services from the following program:

- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:  
**1-800-639-1522**, or, visit our web site at **www.vcil.org**.

## The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2018.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go

to <https://legislature.vermont.gov/assets/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

Vermont League of Cities and Towns 2017 Overview  
*Serving and Strengthening Vermont Local Government*

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From maintaining roads to providing safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. The organization provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. VLCT represents cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and loudly, and also advocates at the federal level, primarily through its partner, the National League of Cities.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2017 calendar year, in addition to providing responses to more than 3,700 telephone inquiries, holding 16 training sessions, and following approximately 300 separate pieces of legislation, 13 summer study committees, and developing VLCT's legislative platform with five municipal policy committees, VLCT celebrated its 50<sup>th</sup> anniversary. Throughout the year, VLCT recognized local officials and employees who have served a number of communities for 50 years, and highlighted some of the many successes of the organization and local government during the last 50 years. It was also an important year to look ahead, to consider new ideas, and to think about new programs and ways of delivering services to members that will address their changing needs in the coming years. VLCT launched a new website in June 2017 that, despite a few initial glitches, has functioned well and serves as a better connection point for members, thanks to consistent updates, new information, and easier navigation tools. VLCT has also moved the majority of its mission-critical IT systems to the "cloud" in an effort to provide more security for member information, greater protection against hacking attempts, and greater redundancy of access that will help the organization remain operational following a disaster scenario. The move to the cloud also reduces the need to acquire, maintain, and replace costly capital equipment.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at [www.vlct.org](http://www.vlct.org).

**VISITING NURSE AND HOSPICE FOR VT AND NH**  
*Home Health, Hospice and Maternal Child Health Services in Grafton, VT*

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2016 and June 30, 2017 VNH made 625 homecare visits to 26 Grafton residents. This included approximately \$22,048 in unreimbursed care to Grafton residents.

- Home Health Care: 246 home visits to 19 residents with short-term medical or physical needs.
- Long-Term Care: 50 home visits to 1 resident with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- Hospice Services: 328 home visits to 5 residents who were in the final stages of their lives.
- Skilled Pediatric Care: 1 home visits to 1 resident for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Grafton's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,

  
Jeanne McLaughlin, President & CEO (1-888-300-8853)



# WINDHAM COUNTY SHERIFF'S OFFICE

Keith D. Clark, Sheriff  
PO Box 266, Newfane VT 05345  
Tel: (802) 365-4942  
Fax: (802) 365-4945



## Grafton Report

The Windham County Sheriff's Office provided an augmented police service to the people of Grafton FY2017 (July 1, 2016 to June 30, 2017) in the amount of \$4704, or approximately 96 hours of service for the year. Our office was able to provide 108.5 hours of service, at no additional cost to the town. The service provided included motor vehicle enforcement and response to 30 calls for service, or calls where response would not be provided by the town's primary law enforcement agency. During FY17, we issued a total of 17 tickets. Under Vermont law, the town could receive up to \$1468 in fund disbursement from the Vermont Court Administrator's Office/Vermont Judicial Bureau from this ticket revenue. Additionally, 10 warnings were issued and 30 calls for service were answered.

Incidents	Qty
Assist - Other	1
Traffic Stop	24
VIN verification	5
<b>Grand Total</b>	<b>30</b>

As many have noticed, our deputies have been equipped with body worn cameras. Each deputy has been equipped with this technology to provide them with an investigatory tool, while ensuring the accountability of the activities our agency is involved in. We've continued to maintain our fleet of cruisers by replacing two vehicles with 2017 Ford Interceptor Sedans.

It is with joy, and sadness, that we report the conclusion of our Electronic Monitoring pilot program, as of June 30<sup>th</sup>, 2017. We successfully and effectively demonstrated a way to operate an actively monitored system, which resulted in a cost savings of \$300,000 in incarceration expenses over the life of the project. The pilot program was merged into the state's Department of Corrections, where we hope they realize the same successes that we did.

As in year's past, we provide several programs to the citizens of Windham County. These programs are provided by leveraging grant funds and other sources of funding, and are not charged to the contracted towns or villages. These programs include Click It or Ticket, Are You Okay?, DUI campaigns, the Drug Evaluation and Classification Program, Work Zone Safety Enforcement, Toys for Kids, and snow mobile patrols. We continue to maintain secured anonymous drug disposal bin in our lobby, to help the citizens of our community safely dispose of unwanted/unused prescription medications. It is the continued support of Grafton and other towns which help contribute to our ability to provide these no-cost services to Windham County as a whole.

The Windham County Sheriff's Office is pleased to serve the people of Grafton and look forward to the upcoming year. If you have a need for our services, please don't hesitate to contact our office at 802-365-4942 for non-emergencies or 911 for emergencies.

Respectfully submitted,

Sheriff Keith D. Clark



## The Windham Regional Commission

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local government and to work cooperatively with them to address regional issues. In the absence of county government, we provide an essential link between towns, the state, and the federal government. The region is comprised of 27 member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County; and Weston in Windsor County.

The Commission, a political subdivision of the state, is composed of and governed by town-appointed Commissioners. Towns choose their own representatives to serve on the Commission. After town meeting, each Selectboard appoints up to two representatives to serve on the Commission for the coming year. Grafton is currently represented by Liisa Kissel and Eric Stevens. Each Commissioner represents their town's interests before the Commission, brings information from the Commission back to their town, and serves on at least one of a number of WRC committees that address regional and municipal issues and concerns. Active service on these committees is very important because the WRC is organized around a strong committee structure. It's within these committees that most Commission decisions are made. All WRC meetings are open to the public and subject to Vermont open meeting law.

We assist towns with a number of different activities, including town plans and bylaws; community and economic development; local emergency and hazard mitigation planning, including flood hazard bylaw assistance; natural resources including assisting towns with watershed restoration projects and implementation of the state's new clean water law; town energy planning; transportation, including traffic counts (automotive, bicycles, pedestrian), inventories (bridges, culverts, signs, road erosion), road foremen training, and serving as a liaison with VTtrans to report damage to town road infrastructure to the state as a result of flooding; redevelopment of "Brownfields" sites (sites that are or may be contaminated by hazardous substances); review of projects submitted for review through Act 250 (land use), Section 248 (energy generation and transmission, telecommunications), and federal permitting processes; grant application and administration; training of municipal officials and volunteers across a range of topics; and mapping and geographic information system (GIS) analyses. The maps in your town office were likely produced by us.

We help towns make the most of the financial and human resources they have both individually and collectively, assisting with projects between and among towns, building and augmenting the capacity of volunteer-based town boards and commissions, and providing professional services to towns that may want to take on a project that is beyond what they can comfortably manage with their own staff and volunteers. Our relationship with towns is inherently collaborative. For instance, towns choose to have their plans reviewed by the Commission; town plan review and approval by the WRC is not mandatory. The regional plan, which was updated in 2014 following a 2-year process, is developed in consultation with our towns, reflects town plan policies, and is ultimately approved by our towns.

Highlights from the past year reflect the range of services we provide to the towns of the region. We're collaborating with the Brattleboro Development Credit Corporation and our counterparts in NH and MA to improve economic opportunity and household income. We provided assistance to 24 towns with plans, zoning, updating flood hazard area regulations, community revitalization and general town planning technical assistance. We coordinated the formation of the Green River Watershed Alliance, which builds off of the successful Saxtons River Collaborative, with funding through the High Meadows Fund. We're leading two renewable energy grant programs. One provides assistance to schools and other public buildings to install modern wood-fueled heating systems. The other provides grants for renewable energy development. We've helped towns apply for grants to conduct road erosion inventories, and to do work to reduce road erosion. We also continue to be the primary GIS and mapping resource for our towns. An annual report is available on our website ([www.windhamregional.org](http://www.windhamregional.org)). Click on the heading "About Us." We encourage you to visit your town's page on our website to see highlights of our work for you over the last two years, as well as your town's profile (<http://windhamregional.org/towns>). A video about the WRC is available on our homepage.

Funding for the WRC is provided through contracts with state agencies, federal grants, and town assessments. Town assessments make up a relatively small percentage of our budget; about 7% of a \$1.4 million budget for FY 2017. But it is the only funding we receive that has no conditions placed upon it by entities beyond the WRC's borders. Your town's assessment makes it possible for us to leverage the resources to serve you. The town's assessment for this year is \$1,525. To see our detailed Program of Work and budget for FY 2018, visit our website and click on the heading "About Us."

# Southern Windsor/Windham Counties Solid Waste Management District

Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth  
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

[www.vtsolidwastedistrict.org](http://www.vtsolidwastedistrict.org)

---

The District was chartered in 1981 and currently serves fourteen Vermont towns.



Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. Grafton's representative is Cynthia Gibbs; Kim Record is the alternate.

The District applied for and received a grant from Vermont's Agency of Natural Resources to subsidize the cost of backyard composters for participants of backyard composting workshops. The workshops were very popular (254 attendees) More workshops will be held in the spring of 2018. All food scraps will be banned from the landfill in 2020.

Two hundred and fifty-one District residents attended the household hazardous waste (HHW) collections in September 2016 and two hundred and fifty-five attended the May 2017 collections. That's a very small percentage of the 31,280 people in the District. The greatest volume of material that comes in is paint. The District's disposal cost for the four collections is about \$40,000 annually.

Two retailers in Springfield accept unwanted paint year-round. Bring paint to Bibens Ace Hardware or Sherwin-Williams during regular business hours and dispose of the paint for free (cans must be labeled, not leaky, not rusty).



The HHW events in 2018 will be held on Saturdays, May 12 and September 8 at the Springfield Transfer Station. We will have other collections on May 19 and September

15 but the locations have yet to be determined.

The District received a USDA grant to support our work on the Solid Waste Implementation Plan and educational outreach efforts. We took turns attending Selectboard meetings in each of the fourteen District towns to give presentations regarding the Universal Recycling law.

The transfer stations continue to see a rise in the tonnage of batteries that are brought in for recycling. All batteries, including button, coin cell, alkaline, and rechargeable batteries are accepted.

This year, the Ludlow, Rockingham and Springfield transfer stations collected 95 working but unwanted sewing machines to ship overseas with the Sewing Peace program (p4p.org) – 60% increase over 2016.

“Recycling Resources” is the District's annual 12-page newsletter devoted to local recycling information. It's available now in town offices and libraries.

Respectfully submitted,

Thomas Kennedy    Mary T. O'Brien  
District Manager    Recycling Coordinator

Ham Gillett  
Outreach Coordinator





Windham & Windsor Housing Trust (WWHT) is a non-profit organization founded in 1987, serving the residents of Windham and southern Windsor County. We provide housing for residents of low and moderate incomes, preserve and revitalize neighborhoods, help residents acquire their own homes, and generally improve the social, economic, and cultural health of communities of Windham and southern Windsor County.

WWHT's mission is *to strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.*

## Homeownership Center

The **Home Repair Program** provides low cost loans to low and moderate income homeowners throughout Windham and Windsor counties to make critical home repairs. These include repairs necessary to bring a home up to code and make it a safe place to live. Our rehabilitation specialist inspects the home, determines which repairs are necessary, and works with the homeowner to plan and finance the project. We assisted 24 homeowners in 2017 with home repair projects.

**One-to-one Counseling** helps renters and homeowners understand and navigate their options and make smart financial decisions. The program is available to all residents in both counties. We provide homebuyer education, financial literacy training and credit counseling. In 2017, 79 of our clients were able to purchase a home.

The **Shared Equity Program** provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes. Grants are used toward the purchase price of the land underneath the home, lowering the cost to the homebuyer. Windham & Windsor Housing Trust retains ownership of the land and ensures long-term affordability through special ground lease provisions. 135 homes are in the shared equity program.

**Rental Housing Development Program-**In order to meet the diverse housing needs of a community, WWHT develops affordable rental housing opportunities. This takes the form of both rehabilitation of existing housing and the construction of new apartments. WWHT works with towns to plan for meeting local affordable housing and community development needs. In 2017, WWHT began renovation of a historic apartment building and broke ground on 18 new apartments in Putney, as well as breaking ground on 22 micro-apartments for the homeless in Brattleboro.

**Rental Housing Management Program-**WWHT owns 707 rental apartments with over 1,074 tenants. We manage the rental properties in and near Brattleboro and contract with Stewart Property Management Services for the properties in northern Windham and Windsor Counties. WWHT takes pride in the appearance of our multi-family housing and is committed to providing the staff and financial resources necessary to ensure long-term health and safety for our residents as well as preservation of property values. Although WWHT is a non-profit, we pay local property taxes on our rental properties and our shared-equity homeowners pay property taxes to the Towns and Villages.

For more information, please visit us on the web at [www.w-wht.org](http://www.w-wht.org)

# Grafton

## Elementary School



PO Box 226, 58 School Street  
Grafton, VT 05146-0226  
Phone: (802) 843-2495  
Fax: (802) 843-2911

Cela Dorr  
Principal

January 2, 2018

Dear Athens and Grafton Communities,

It is my pleasure to write my third Principal's Report on behalf of this lovely school. At the time of the writing of this letter, we have 73 students in grades K-6. Approximately 52% of our students live in Grafton and 48% reside in Athens. However, those percentages can change very easily depending on the population. Additionally, there are large cohorts of students entering grades 7 & 8 for middle school choice this year and an even larger group for the 2018-2019 school year. This is in contrast to incoming kindergarten enrollment, which is expected to be in the single digits for the next several years.

I am extremely proud of the hard work that the staff and students have engaged in, plus, the strategic way in which we have used human capital to provide the best possible academic and social-emotional supports for all. In a recent comparison of how our students have performed in statewide, standardized testing in grades 3-6, GES students are achieving at similar rates as their peers in both the WNESU and the state. While there is still more work to do, we have the systems in place to continue this forward momentum in these areas.

There are minimal staffing changes here at GES this year. Kerry Aube has a blended K-1 classroom this year. Kellie Gouin is looping with her students but teaching grades 2 & 3. Amanda Penge is enjoying her second year with her students, this year teaching grade 4 materials. And Mandy Walsh is wearing two teaching hats for us this year; instructing the students in art and library/technology.

I look forwards to continually working with the Athens and Grafton community in an effort to sustain the symbiotic relationship between the towns and the school. We want to continue to further develop our students' knowledge of their town's history, get to know their fellow townspeople and develop ways they give back to their individual and greater communities. I feel very strongly about students giving back to their community and I hope you can join me in this endeavor. I look forward to our future projects together!

Warmly,  
Cela Dorr

## KINDERGARTEN CLASS OF 2016

Kerry Aube (Teacher), Leila O'Brien, Josh Rumrill, Samuel Razonale, Aaliyah Duby, Dillon Crosby, Tacomie Milbauer, Aaliyah Clark, Jeannette Mills (Para)  
Faith Unwin, Mason Goldsmith, Morgan Westclark, Maya Trenholm, Malachi Crosby, Dylan Flack



## GRADUATING CLASS OF 2017

Kat St. George (Teacher), Kira Brown, Carly Hansen, Jenna Dolloph, Kayli Aldrich, Diamond Oakes, Hayleigh Mayer, Calleigh Perry, Judy Chisamore (Para)  
Jacob Milbauer, Enzo Squiers-Restino, Carl Long, Raiford Douglass, Dillan Perry, Trenton Rumrill, Tyler Sprague, Raymond Plummer, John Parker-Jennings



**COMPARISON OF SCHOOL POPULATION FOR GRAFTON  
GRADES K - 12**

<b>YEAR</b>	<b>GRAFTON K-6</b>	<b>ATHENS K-6</b>	<b>GRAFTON 7 &amp; 8</b>	<b>GRAFTON 9 - 12</b>
<b>2011-2012</b>	44	38	L&G 4	3
			GM 5	11
			BF 1	5
			OTHER 1	3
			<b>11</b>	<b>22</b>
<b>2012-2013</b>	51	33	L&G 3	4
			GM 4	9
			BF 3	6
			OTHER 1	1
			<b>11</b>	<b>20</b>
<b>2013-2014</b>	47	36	L&G 2	5
			GM 9	12
			BF 2	6
			OTHER 1	2
			<b>14</b>	<b>25</b>
<b>2014-2015</b>	47	45	L&G 0	6
			GM 4	15
			BF 4	8
			OTHER 1	2
			<b>9</b>	<b>31</b>
<b>2015-2016</b>	44	48	L&G 0	6
			GM 6	14
			BF 5	8
			OTHER 2	1
			<b>13</b>	<b>29</b>
<b>2016-2017</b>	43	47	L&G 0	3
			GM 8	11
			BF 5	7
			OTHER 2	2
			<b>15</b>	<b>23</b>

**Grafton, Vermont**  
**Results of Town and Town School District Meeting**  
**March 7, 2017**

Pursuant to a warning duly posted and recorded, the legal voters of the Town and Town School District met at the Grafton Elementary School in Grafton, Vermont on March 7, 2017 and took action on the following articles with these results (polls open from 9 am to 7 pm). Moderator David Ross called the 234th Grafton Town Meeting to order at 10:02 am and invited Jenna Dolloph, Raymond Plummer and Tyler Sprague from the Grafton Elementary School Ambassadors to lead the meeting in the Pledge of Allegiance. The Moderator asked for a moment of silence to remember those no longer with us. The Moderator thanked the town clerk and her staff, the town administrator, constable, the Board of Civil Authority, the school staff and the select and school boards. He noted that items of interest to voters were at the back of the room, including a guide to town meeting procedures.

The Moderator said the Grafton Grange was offering lunch (including takeout) for a donation of \$5 per person.

The Moderator announced that the meeting would be conducted in accordance with the laws of the State of Vermont and Robert's Rules of Order. He noted that voters may vote to overrule Robert's Rules and the Moderator, but not state law. He said that his role was to help voters accomplish the business they intend and urged all to ask clarifying or point-of-order questions. He said that if a voter wished to speak, he should raise his/her hand, be recognized, stand and identify himself/herself for the record before asking the question. He said that Town Meeting is a tradition dating back to 1783 and it is an opportunity to discuss the pros and cons of issues and reach the best possible decisions for the town; he urged voters to be respectful of each other. Persons who are not registered voters cannot vote and cannot address the meeting without permission by the voters and the Moderator asked non-voters to stand and be recognized. The Moderator said he would impose a five-minute limit for each speaker if there were no objection and that the reading of short quotes was allowable; however, lengthy reading would require special action by the body.

There were no suggestions or questions. There being no objection, the Moderator dispensed with the reading of the entire Warning.

ART. 1 It was moved by Allan Sands, seconded by Stan Mack, to choose all Town and Town School District Officers. Voting to be by Australian Ballot; polls open from 9 am to 7 pm.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

Offices voted by Australian Ballot:

David Ross, elected Moderator for 1 year

Kimberly Record, elected Town Clerk, 3 years

Kimberly Record, elected Town Treasurer, 3 years

Janice Atwood, elected Delinquent Tax Collector, 3 years

Ronald Carey, elected Trustee of Public Funds, 3 years  
Ronald Carey, Trustee Campbell, Woolson Funds, 3 years  
Hardy Merrill, elected Town Lister, 3 years  
Debe Plummer, elected Auditor, 3 years  
Joseph Pollio, Jr., elected Selectman, 3 years  
Stanley Mack, elected Selectman, 2 years  
Kent Armstrong, elected Town Grand Juror, 1 year  
Kimberly Record, elected Town Agent, 1 year  
Jack Bryar, elected Grafton Town School District Director, 2 years  
Andrea Dunmire, elected Trustee of Public Library, 2 years  
Deborah Toomey, elected Trustee of Public Library, 3 years  
Lucia Corwin, elected Trustee of Public Library, 3 years

ART. 2 It was moved by Joe Pollio, seconded by Suzanne Welch, to act on the Auditor's Report.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 3 It was moved by Stan Mack, seconded by Rod Lawrence, to authorize the Selectmen, the Town School Directors and the Athens/Grafton Joint Contract School District Directors to borrow money, if necessary, for current expenses in anticipation of collection of taxes.

The Moderator offered the opportunity for discussion. Dave Culver asked what would happen with this article if the vote for school consolidation were passed. School director Rod Lawrence said there would be a one-year delay before the change would take effect, meaning that the board's activities would continue until Town Meeting 2018. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART 4 It was moved by Allan Sands, seconded by John Turner, to raise \$149,000 for the Capital Budget (\$100,000 for Equipment, \$4,000 for Guard Rails, \$20,000 for Highway Roadway Projects, \$15,000 for Fire Truck, \$5,000 for Computers and \$5,000 for Bridge Painting and Scraping).

The Moderator offered the opportunity for discussion. Selectman Ron Pilette explained the 6% increase in the budget: additional requests for Highway Roadway Projects and Computers. He explained it was time to build up the reserve funds for Town Hall computers to offset the cost of future purchases.

The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART 5 It was moved by Allan Sands, seconded by Suzanne Welch, to raise five hundred thirty thousand, eight hundred fifty dollars (\$530,850) for the maintenance of highways and bridges.

The Moderator offered the opportunity for discussion. Selectman John Turner explained that that the requested amount reflected an increase of 1.46% over last year's request and he reviewed selected portions of the budget.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 6 It was moved by Ron Pilette, seconded by Joe Pollio, to raise two hundred fifty-six thousand ninety dollars (\$256,090) for the Selectmen's Budget.

The Moderator offered the opportunity for discussion. Selectman Ron Pilette presented comparisons to last year's budget.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 7 It was moved by Stan Mack, seconded by Joe Pollio, to raise \$9,000 for ambulance service.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 8 It was moved by Liisa Kissel, seconded by Joe Pollio, to raise \$26,000 for the Firefighters Association operating expenses.

Fire chief Rich Thompson thanked the community for its support and said that the budget was close to level funded.

There being no further discussion, the Moderator reread the motion and called for a vote. Motion passed by voice vote.

ART. 9 It was moved by Suzanne Welch, seconded by Sam Battaglino, to raise \$9,000 for Grafton Rescue Squad operating expenses.

The Moderator offered the opportunity for discussion. Keith Hermiz thanked the community for its continued support and explained the process after a residents calls 911 during a medical emergency.

There being no further discussion, the Moderator reread the article and called for a vote. The motion passed by voice vote.

ART. 10 It was moved by Cathy Siano-Goodwin, seconded by Joe Pollio, to raise \$9,741 for Humanitarian expenses (Bellows Falls Senior Center - \$674; Grace Cottage - \$1,500; Grafton Cares - \$1,000; HCRS - \$600; Parks Place - \$100; RSVP - \$160; Senior Solutions - \$650; SEVCA - \$650; The Current - \$250; Valley Cares - \$1,052; Visiting Nurse Association - \$2,300; VCIL - \$105; Woman's Freedom Center - \$600; Youth Services - \$100).

The Moderator offered the opportunity for discussion. Rich Thompson asked how these organizations were selected for funding. Selectman Cynthia Gibbs explained that they submit a request to the select board and that this year was level funded from last year. Cathy Siano-Goodwin, who serves on the board of Parks Place, said the organization serves Grafton and surrounding communities.

The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 11 It was moved by Rod Lawrence, seconded by Dorothy Cannon, to approve the Athens/Grafton Joint Contract School District budget K-6 expenses of one million, three hundred forty-seven thousand, one hundred sixty three dollars and forty-nine cents (\$1,347,163.49) that includes five hundred dollars (\$500.00) compensation for each School Director.

The Moderator noted that this vote would be combined with the Athens' votes so a count would be needed before the outcome is determined. The Moderator offered the opportunity for discussion. School director Rod Lawrence said that the budget was essentially level funded from the previous year, with the total increase being approximately \$6,400. He reviewed the budget to show where the increases occurred.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed with 110 "yes" votes and 0 "no" votes. (Motion was passed subsequently by a combined vote of 144 "yes" votes, 14 "no" votes.)

ART. 12 It was moved by Rod Lawrence, seconded by Jack Bryar, to expend eight hundred seventy eight thousand, one hundred fifty nine dollars and seventy six cents (\$878,159.76) which is the amount the school board has determined to be necessary for the ensuing fiscal year. It is estimated that this proposed budget, if approved, will result in education spending of thirteen thousand, six hundred dollars and eighty-three cents (\$13,600.83) per equalized pupil. This projected spending per equalized pupil is 5.59% higher than spending for the current year.

The Moderator offered the opportunity for discussion. There being no objection, Superintendent Chris Kibbe, who is not registered to vote in Grafton, addressed the meeting. He said that the K-8 rate would go up by 3.38 cents while the high school rate would go down by 5 cents. One factor for the K-8 increase is that Grafton is sending a large class to seventh grade next year. He explained the preschool tuition cost due to Act 146.

Dave Culver asked what impact consolidation would have on Grades 7-8 tuition. Kibbe said that in the long run tuition would go away because school choice would be eliminated for Grades 7-8.

Cathy Siano-Goodwin asked what the equalized per pupil cost for the state was; Kibbe didn't have those exact figures. She followed up with a question about the newly-elected governor asking for all school budgets to be level funded. Kibbe said that although the governor had made that request, he didn't know of any schools that had jumped to do this and that the legislature hadn't yet acted on the matter.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

At this point in the meeting (11:12 am), the Moderator called for a recess for a presentation by Representatives Carolyn Partridge and Matthew Trieber. Among the topics discussed by the representatives: the farm-to-school program, the state budget, school budgets, the state library budget cuts, water quality and the continued rise of opioid addiction and ensuing crime.

The Moderator called the meeting to order at 11:42 am.

ART. 13 The Moderator noted that state law allowed voters to discuss this article even though it was being voted on by Australian Ballot. However, voters may not amend the article. When Anna Vesely questioned the legality of such a discussion, the Moderator said that voters could overrule the Moderator but not state law.

It was then moved by Bill Kearns, seconded by Jack Bryar, that the voters of the Grafton Town School District vote to form the Windham Northeast Unified School District on the following terms:

1. The districts listed below (referred to herein as Member Districts) shall all be identified as "necessary" for the formation of the New Unified School District:

Athens School District  
Grafton School District  
Rockingham School District  
Westminster School District

The Bellows Falls Union High School District shall also be considered necessary for the formation of the new Unified School District but it shall not be referred to as a Town School District and its interests are represented by the voters of each of the Town School Districts.

2. The Windham Northeast Unified School District will offer education to pre-kindergarten through Grade 12.

3. The Windham Northeast Unified School District Board of Directors will be comprised of ten (10) board members who shall have equal votes and whose initial representation will mirror that of Union High School District #27 (Bellows Falls High School) on March 7, 2017. This ratio will be reviewed upon the issuance of each U.S. Census and may be reviewed more frequently to

reformulate its membership in accordance with existing state law at that time. Formulation of the initial membership on the board of school directors as detailed below:

**Number of Board Members by District**

Athens	1
Grafton	1
Rockingham	5
Westminster	3

The Windham Northeast Unified School District Board Directors will be nominated from the legal voters of each Town School District (and after formation of the Unified School District, each member town), and will be elected by Australian ballot for three-year terms, except for those initially elected at the time of the formation of the Windham Northeast School District. Candidates will be elected by an at-large vote of the electorate in the Town School Districts.

4.A. The use of the Windham Northeast Unified School District schools and related facilities and property will be determined by the Windham Northeast Unified School District Board of Directors in a manner that most effectively and efficiently attains quality and equitable education for all students. However, the Windham Northeast Unified School District Board of Directors will continue to use all school facilities operating as elementary/middle public schools on July 1, 2018 for Windham Northeast Unified School District programs and activities unless a majority vote of the electorate of the municipality in which the school is located approves a plan to close a school facility. Decisions regarding the use of schools for pre-kindergarten programs will be determined by the Windham Northeast Unified School District Board of Directors.

4.B. No later than June 30, 2018, the Forming Entities will convey to the Windham Northeast Unified School District all of the their school-related real property and personal property, including all land, buildings and contents for One Dollar subject to all encumbrances of record and the Windham Northeast Unified School District will assume all capital associated therewith.

4.C. In the event that, and at such subsequent time as, the Windham Northeast Unified School District determines that any of the real property, including buildings and land, conveyed to it by the Forming Entities other than the Union High School District is or are unnecessary to the continued operation of the Windham Northeast Unified School District and its educational programs, the Windham Northeast Unified School District shall convey such real property, for the sum of one dollar, and subject to all encumbrances of record, the assumption or repayment of all outstanding bonds and notes and the repayment of any school construction aid or grants as required by Vermont law, to the municipality in which it is located.

The conveyance of any of the above school properties shall be conditioned upon the town/village owning and utilizing the real property for community and public purposes for a minimum of five years. In the event a town/village elects to sell the real property prior to five years of ownership, the town shall compensate the Windham Northeast Unified School District for all capital improvements and renovations completed after the formation of the Windham Northeast Unified School District and prior to the sale to the town/village. In the event a town/village elects not to acquire ownership of such real property, the Windham Northeast Unified School District shall,

pursuant to Vermont statutes, sell the property upon such terms and conditions as established by the Windham Northeast Unified School District Board of School Directors.

4.D. For at least the first year that the Windham Northeast Unified School District is fully operational and providing educational services, students will attend elementary school and middle school according to their town/district of residence.

5.A. Capital Debt:

The Windham Northeast Unified School District will assume all capital debt of Forming Entities, including both principal and interest, as may exist at the close of business on June 30, 2018.

5.B. Operating Fund Deficits and Balances:

The Windham Northeast Unified School District will assume any and all general operating deficits and/or surpluses and fund balances of the Forming Entities that may exist at the close of business on June 30, 2018. Those Forming Entities with surpluses, fund balances or remaining reserve funds at the close of business on June 30, 2018, will transfer all such funds to the Windham Northeast Unified School District. In addition, reserve funds identified for specific purposes will be transferred to the Windham Northeast Unified School District and will be applied for said purpose unless otherwise determined through appropriate legal process.

5 C. Specified Funds:

The Forming Schools will transfer to the Windham Northeast Unified School District any pre-existing school district specific endowments or other restricted accounts that may exist on June 30, 2018. Scholarship funds or like accounts held by school districts on June 30, 2018 that have specified conditions of use will be used in accordance with said provisions.

6. The provisions of the Report and Formation Plan approved by the State Board of Education on December 20, 2016, which is on file at the offices of the Windham Northeast Supervisory Union shall govern the Unified School District.

**(Voted By Australian Ballot)**

The Moderator called for discussion of Article 13. There being no objection, Superintendent Chris Kibbe presented information and answered questions. He said that a committee had met for 12 months to build this presentation and that with the model the committee drafted, improvements could be made to programs throughout the school district in foreign languages, health, after school programs, and arts (this school is lower than others in the district) and still save \$400,000. Some of the savings is because there would be only one audit instead of one per school district. There's also a savings in keeping tuition money in one district and not sending money out to other schools for grades 7-8 tuition.

There would be one K-12 district, no supervisory union, no individual town boards. He said that all four towns have to vote yes in order for the vote to pass. If it does, the existing school board would continue to exist until next year, the Grafton School would continue to operate as it does, the new board of directors (Article 14) is elected at the same time at this Town Meeting and that

board would become operational during the coming year and they would establish policies and a budget for the 2018-19 school year. For one year, all of those things would exist at the same time. He concluded that at the end of the next school year the current boards would be phased out and the unified district board would then be in effect in the new district.

Cynthia Gibbs asked if it was true that the town wouldn't own its own school. Kibbe said that all the property owned by the four school districts and BFUHS would be transferred to the new unified school district. Maureen Parker asked about capital debt. Kibbe said that Rockingham has renovated all three of its schools, Westminster has a smaller bond because it renovated before that. Grafton doesn't currently have a bond, he said, but that might change because the Grafton School building has issues. He said that an architectural firm had evaluated the building with a range in cost from \$400,000 to \$1.3 million to make the necessary changes. He summarized by saying that a cost of \$3.1 million for one district wouldn't be a big deal for but it would be a big deal for one town.

ART 14 It was moved by Rod Lawrence, seconded by Bill Kearns to elect the following directors to the initial Board of Directors of the Windham Northeast Unified School District:

Athens: 1 Director for a one year term expiring in March of 2019

Grafton: 1 Director for a two year term expiring in March of 2020

Rockingham: 5 Directors

2 for one year terms expiring in March of 2019

1 for a two year term expiring in March of 2020

2 for three year terms expiring in March of 2021

Westminster: 3 Directors

1 for a one year term expiring in March of 2019

1 for a two year term expiring in March of 2020

1 for a three year term expiring in March of 2021

**(Voted By Australian Ballot)**

There being no objection, Superintendent Chris Kibbe spoke to the meeting and said that Grafton voters get to vote for all directors in the proposed district and that there were no contested races.

ART. 15 It was moved by Allan Sands, seconded by Phil Atwood, that the town pay its property taxes to the Treasurer in quarterly installments, with the due dates being Aug. 15, Nov. 15, Feb. 15, and May 15.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 16 It was moved by Allan Sands, seconded by Phil Atwood, that the town levy an interest charge on all delinquent taxes on real and personal property of one (1) percent per month or fraction thereof from the due date of each installment for the first three months, and one and one-half (1 1/2) percent per month for fraction thereof for every month thereafter, as provided for in 32 VSA 5136.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 17 Non-binding business

The Moderator noted that the Grafton Grange was serving lunch in the school library.

Cathy Siano-Goodwin thanked Skip Lisle for his work as a selectman. (Lisle is not seeking reelection.)

Dottie Cannon thanked the volunteers who serve the community.

Selectman Ron Pilette thanked Kim Record and everyone who put together the town report. He also clarified an explanation he had made with regard to the selectmen's budget earlier in the meeting.

There was no further non-binding business. It was moved by Allan Sands, seconded by Phil Atwood, to adjourn the meeting. Meeting adjourned at 12:19 pm.

Respectfully submitted,

---

Wendy Martin, Assistant Town Clerk

---

David Ross, Moderator

---

Selectman