



Board of Private Investigative & Security Services

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402
Tel. (802) 828-1134 • www.sec.state.vt.us/professional-regulation.aspx

Unapproved Minutes November 17th, 2017

Board Members Present: James Eckhardt, Chair; Robert Wernecke, Secretary and Richard Murphy.

Board Members Absent: Frank Davis; Anita Bobee, Vice Chair;

Staff Present: Gabriel Gilman, Board Counsel; Stephen Reynes, Hearing Officer; Dylan Bruce, Research & Statistics Analyst; Beth St. James, Chief Prosecutor; Tara Grenier, Licensing Administrator; Ashley Cota, Licensing Administrator I.

Others Present: Denis Fisher and Louis Hanlon.

1. Call to Order

- a. The meeting was called to order at 9:15 a.m. by the Board Chair, James Eckhardt.

2. Licensing Platform Training

3. Approval of the minutes from September 15th, 2017 meeting

- a. The Board reviewed the Minutes of the September 15th meeting. Mr. Murphy made a motion, seconded by Mr. Wernecke to approve the minutes of the September 15th, 2017 meeting as submitted. Motion passed unanimously.

4. Disciplinary Matters

- a. Pre-hearing Discussion on Docket No: 2016-19; Mr. Murphy made a motion to go into deliberative session second by Mr. Wernecke.

5. Administrative Updates

- a. **Case managers report-** Ms. Preston was absent and unable to provide a case managers report.

6. Applications/Programs/Requests to review -

- a. The Board reviewed Security Services Agency Application for Border State Security. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Bruce, to approve Border State Security Agency license. Mr. Eckhardt abstained. Motion passed unanimously.

6. Applications/Programs/Requests to review (Continued) –

- b. The Board reviewed the Private Investigative and Security Agency Application for Brian W Cleveland Private Investigation Agency. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Wernecke, to approve Brian W Cleveland Private Investigation Agency license. Motion passed unanimously.
- c. The Board reviewed the Qualifying Agent application for Stephen Meyer. Based on the information submitted, Mr. Murphy made a motion, Seconded by Mr. Wernecke, to approve the Qualifying Agent application for Stephen Meyer. Motion passed unanimously.
- d. The Board reviewed the Qualifying Agent application for Vincent Lewis. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Bruce, to approve the Qualifying Agent application for Vincent Lewis. Mr. Eckhardt abstained. Motion passed unanimously.

7. Education Course Review

- a. The Board reviewed the proposed course provider Ms. Perkins with the Technical Center of Criminal Justice. Based on the information provided, Mr. Eckhardt made a motion, Seconded by Mr. Wernecke, to approve the proposed course provider Ms. Perkins with the Technical Center of Criminal Justice based on the current rules and regulations for Registered Private investigative/ Security Guard Employees. Motion passed unanimously.

8. Public Comment

9. Adjourn

- a. There being no further business, the meeting adjourned at 11:40 a.m.

Respectfully submitted,

Ashley Cota,

Licensing Administrator I