



# **Board of Private Investigative & Security Services**

## **Office of Professional Regulation, Vermont Secretary of State**

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### **Unapproved Minutes November 17<sup>th</sup>, 2017**

Board Members Present: James Eckhardt, Chair; Robert Wernecke, Secretary and Richard Murphy.

Board Members Absent: Frank Davis; Anita Bobee, Vice Chair;

Staff Present: Gabriel Gilman, Board Counsel; Stephen Reynes, Hearing Officer; Dylan Bruce, Research & Statistics Analyst; Beth St. James, Chief Prosecutor; Tara Grenier, Licensing Administrator; Ashley Cota, Licensing Administrator I.

Others Present: Denis Fisher and Louis Hanlon.

#### **1. Call to Order**

- a. The meeting was called to order at 9:15 a.m. by the Board Chair, James Eckhardt.

#### **2. Licensing Platform Training**

#### **3. Approval of the minutes from September 15<sup>th</sup>, 2017 meeting**

- a. The Board reviewed the Minutes of the September 15<sup>th</sup> meeting. Mr. Murphy made a motion, seconded by Mr. Wernecke to approve the minutes of the September 15<sup>th</sup>, 2017 meeting as submitted. Motion passed unanimously.

#### **4. Disciplinary Matters**

- a. Pre-hearing Discussion on Docket No: 2016-19; Mr. Murphy made a motion to go into deliberative session second by Mr. Wernecke.

#### **5. Administrative Updates**

- a. **Case managers report-** Ms. Preston was absent and unable to provide a case managers report.

#### **6. Applications/Programs/Requests to review -**

- a. The Board reviewed Security Services Agency Application for Border State Security. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Bruce, to approve Border State Security Agency license. Mr. Eckhardt abstained. Motion passed unanimously.

## **6. Applications/Programs/Requests to review (Continued) –**

- b. The Board reviewed the Private Investigative and Security Agency Application for Brian W Cleveland Private Investigation Agency. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Wernecke, to approve Brian W Cleveland Private Investigation Agency license. Motion passed unanimously.
- c. The Board reviewed the Qualifying Agent application for Stephen Meyer. Based on the information submitted, Mr. Murphy made a motion, Seconded by Mr. Wernecke, to approve the Qualifying Agent application for Stephen Meyer. Motion passed unanimously.
- d. The Board reviewed the Qualifying Agent application for Vincent Lewis. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Bruce, to approve the Qualifying Agent application for Vincent Lewis. Mr. Eckhardt abstained. Motion passed unanimously.

## **7. Education Course Review**

- a. The Board reviewed the proposed course provider Ms. Perkins with the Technical Center of Criminal Justice. Based on the information provided, Mr. Eckhardt made a motion, Seconded by Mr. Wernecke, to approve the proposed course provider Ms. Perkins with the Technical Center of Criminal Justice based on the current rules and regulations for Registered Private investigative/ Security Guard Employees. Motion passed unanimously.

## **8. Public Comment**

## **9. Adjourn**

- a. There being no further business, the meeting adjourned at 11:40 a.m.

Respectfully submitted,

*Ashley Cota,*

Licensing Administrator I