

DEPARTMENT OF FINANCE &
MANAGEMENT

Agency of Administration

Justin Johnson, Secretary

Andrew Pallito, Commissioner

Bradley Ferland, Deputy Commissioner

Fiscal Year 2017 Budget Request



Department of Finance & Management

Fiscal Year 2017 Budget Request

Andrew Pallito, Commissioner

Bradley Ferland, Deputy Commissioner

Budget Development

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Department of Finance & Management

FY 2017 Budget Request

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Agency of Administration

Department of Finance and Management

Executive Summary

Philosophy:

The primary purpose of the Department of Finance & Management is to oversee efficient and effective operations related to the State of Vermont's finances. We serve our stakeholders in many ways including developing the Governor's budget recommendations, delivering reliable financial information, advocating for responsible use of taxpayer dollars, and developing, maintaining and supporting the State's primary financial systems and statewide users. The Department is composed of the Commissioner's Office and three operational divisions: Budget and Management, Customer Support Services, and Financial Operations [Statewide Reporting, Statewide Accounting and Internal Controls].

The Department of Finance & Management, together with Agencies and Departments across state government, as well as the Offices of the State Auditor and State Treasurer, worked together over many years to successfully implement the statewide financial policies and procedures that are geared toward the timely, accurate and complete reporting of financial information. The efforts of this group have resulted in the

Department of Finance & Management receiving, for the eighth consecutive year, the Certification of Achievement for Excellence in Financial Reporting – the highest recognition in the area of government accounting and financial reporting – from the Government Finance Officers Association (GFOA) of the United States and Canada, for Vermont's Comprehensive Annual Financial Report.

The strong fiscal policies of the State of Vermont and its adherence to sustainable budgets, a consensus revenue process and debt affordability standard have resulted in Vermont receiving the highest overall bond rating in New England.

Finance & Management's work provides core operational services and support to departments that provide direct services to citizens, businesses and other organizations, allowing these more visible departments the ability to focus on their services, policy and programmatic work. Finance & Management is a strong and knowledgeable team providing statewide fiscal oversight, support and direction.

The entire department, from the Commissioner, and Deputy Commissioner, to the Division Directors and the entire staff, take great personal pride in the efforts and achievements of our department to date; we pledge to continue to serve the State of Vermont to the best of our abilities.

Commissioner's Office

Andy Pallito, Commissioner
Bradley Ferland, Deputy Commissioner

Budget and Management Division

- ★ Developing the Governor's recommended budget.
- ★ Explaining, monitoring and defending the Governor's recommended budget through the legislative process.
- ★ Managing the adopted budget throughout the fiscal year.
- ★ Maintaining the State's Vantage statewide budget development system.
- ★ Maintaining the State's sound fiscal condition and maintains a liaison relationship with all departments in state government to assure proper application of spending and compliance with the various appropriations bills and other key statutes.
- ★ Responsible for oversight of revenue projecting and reporting.
- ★ Limiting spending growth to sustainable levels and to maintain budget stabilization reserves of the statutory levels in the General Fund, Transportation Fund, and Education Fund.
- ★ Limiting reliance on supplemental appropriations through the Budget Adjustment Act.
- ★ Assuring compliance with Administration Bulletin 3.5, the contracting review and approval process.

Financial Operations Division

Financial Operations:

- ★ Maintain and operate the State's centralized accounting system, VISION.
- ★ Provide accounting controls and services for managers and state employees to generate reliable financial information that ultimately culminates into the State's Comprehensive Annual Financial Report that is presented in accordance with Generally Accepted Accounting Principles (GAAP).
- ★ Responsible for the processing and monitoring of all warrants required by statute for disbursements from the state treasury
- ★ Responsible for Internal Controls function, issuance of internal control Best Practices statements, quarterly internal control newsletter and annual internal control self-assessment survey.

Customer Support:

- ★ Manage statewide VISION customer support service and training programs.
- ★ Coordinates VISION configuration change requests, and system maintenance with Financial Operations, DII and Human Resources as necessary.
- ★ Responsible for VISION user training materials and classes and maintaining updated VISION User Manuals.

Highlights for FY 2017:

Economic Challenges

The economy continues to recover at a slow pace. Expenditure demands continue to rise, while revenue growth is not keeping pace. The economic situation continues to strain resources needed to provide essential services to those most in need.

An issue that will keep us ever vigilant in FY 2017 is:

- ★ A successful upgrade and expansion for the VISION ERP system is critical. This will require the dedication of the project teams and the commitment of agency and executive management to ensuring the necessary resources are available to articulate and document detailed requirements pertaining to the VISION upgrade and expansion to include Project Costing, Project Management and E-Procurement. The integration of these processes will allow for more streamlined operations and reporting of financial information.

Funding Levels:

The FY 2017 budget request to the General Assembly, recommended by the Governor, was constructed with an eye to the allocation of available funding to programs and services that most clearly reflect the mission of the departments and support their core values.

Summary

The Department of Finance and Management is committed to developing, maintaining, and advocating for fiscally responsible and sustainable budgets and related management recommendations for the Secretary of Administration and the Governor. The department is also dedicated to maintaining centralized accounting and budget functions that incorporate appropriate internal controls, generate reliable financial information, provide support to users, is transparent to the public and is in accord with established accounting principles and sustainable budgeting practices.



FY 2016 Budget to FY 2017 Request

 Department of Finance &
Management



Section 1

**FY 2017 Budget
Submission**

Fiscal Year 2017 Budget Development Form - Finance & Management

| | General \$\$ | Transp \$\$ | Special \$\$ | Interdept'l Transfer \$\$ | All other \$\$ | Total \$\$ |
|---|------------------|-------------|--------------|------------------------------|----------------|------------------|
| Finance & Management: BudMan FY 2016 (As Passed) | 1,109,412 | 0 | 0 | 267,236 | 0 | 1,376,648 |
| Base salary change | 6,439 | | | 28,684 | | 35,123 |
| Base benefit change | 3,937 | | | 19,599 | | 23,536 |
| Eliminated Position # 020010 - Executive Assistant | (43,171) | | | (43,171) | | (86,342) |
| Position #027004 - Executive Assistant fully funded in FY17 | | | | 140,039 | | 140,039 |
| Change in Vacancy Savings | | | | 17,157 | | 17,157 |
| Change in Workers' Comp - Ins Premium | (14,668) | | | | | (14,668) |
| Change in Contr&3rd Pty-Educ & Training | 2,550 | | | | | 2,550 |
| Change in Other Contract & 3rd Party Services | 75,000 | | | | | 75,000 |
| Change in Fee For Space charge | (2,485) | | | | | (2,485) |
| Change in Dues | 1,753 | | | | | 1,753 |
| Change in IT and Telecom Charges | (3,390) | | | | | (3,390) |
| Change in Travel related expenditures | 314 | | | 1,653 | | 1,967 |
| Change in Agency Fee | (958) | | | | | (958) |
| Change in Human Resources Services | (722) | | | | | (722) |
| All other adjustments | (173) | | | | | (173) |
| Subtotal of increases/decreases | 24,426 | 0 | 0 | 163,961 | 0 | 188,387 |
| FY 2017 Governor Recommend | 1,133,838 | 0 | 0 | 431,197 | 0 | 1,565,035 |

| | | | | | | |
|--|----------|----------|----------|----------|------------------|------------------|
| Finance & Management: FinOps: FY 2016 (As Passed) | 0 | 0 | 0 | 0 | 2,819,330 | 2,819,330 |
| Base salary change | | | | | 58,512 | 58,512 |
| Base benefit change | | | | | 29,033 | 29,033 |
| Change in Temporary Employees | | | | | (28,764) | (28,764) |
| Change in Overtime | | | | | (26,853) | (26,853) |
| Change in Workers' Comp - Ins Premium | | | | | (7,765) | (7,765) |
| Change in Other Personal Services | | | | | 17,343 | 17,343 |
| Change in Fee For Space charge | | | | | (2,133) | (2,133) |
| Change in IT and Telecom Charges | | | | | (24,437) | (24,437) |
| Change in IT Inter Svc Cost User Support | | | | | 241,009 | 241,009 |
| Change in Printing and Binding | | | | | (3,246) | (3,246) |
| Change in Registration for Meetings&Conf | | | | | (4,080) | (4,080) |
| Change in Postage | | | | | (6,293) | (6,293) |
| Change in Travel related expenses | | | | | (4,757) | (4,757) |
| Change in Agency Fee | | | | | (10,104) | (10,104) |
| Change in Human Resources Services | | | | | (5,927) | (5,927) |
| Change in Office Supplies | | | | | (2,040) | (2,040) |
| Change in Hardware-Desktop & Laptop PCs | | | | | (2,800) | (2,800) |
| All other adjustments | | | | | (1,465) | (1,465) |
| Subtotal of increases/decreases | 0 | 0 | 0 | 0 | 215,233 | 215,233 |
| FY 2017 Governor Recommend | 0 | 0 | 0 | 0 | 3,034,563 | 3,034,563 |

| | | | | | | |
|--|------------------|----------|----------|----------------|------------------|------------------|
| Finance & Management FY 2016 Appropriation | 1,109,412 | 0 | 0 | 267,236 | 2,819,330 | 4,195,978 |
| TOTAL INCREASES/DECREASES | 24,426 | 0 | 0 | 163,961 | 215,233 | 403,620 |
| Finance & Management FY 2017 Governor Recommend | 1,133,838 | 0 | 0 | 431,197 | 3,034,563 | 4,599,598 |

Program Budget Profiles

 Department of Finance & Management



Section 2

**FY 2017 Budget
Submission**

FY17 Appropriations Committee Questionnaire

Department of Finance and Management – Office of Budget & Management

1.

a. What are your programs?

Budget and Management's (Budman) primary program is to create the annual state operating budget and to monitor budget-related developments in the current and future fiscal years, and managing the statewide budget development system known as Vantage. In addition, Budman is the home of the Commissioner's Office. The Commissioner and Deputy Commissioner are responsible for overall department operations (including Financial Operations, Statewide Accounting, Statewide Reporting and Internal Controls), policies and procedures, and managing SPOTLIGHT, the new fiscal transparency website. Budman also provides support to the Secretary of Administration's Office (SoA) and reviews SoA contracts, and other financial documents but they don't rise to the level of an identifiable program.

b. How do these programs meet your core mission?

This is our core mission.

2.

a. What does success in each program look like to Vermonters both those served by the program and the general population?

Success is measured in the timely annual production of an accurate, clear, and fiscally responsible State operating budget for the upcoming fiscal year that addresses the Governor's fiscal and policy priorities.

b. What performance measures are used to determine progress and what baseline data is available (current and proposed budget, # served, etc)?

The performance measure is essentially binary – we either produce a budget that meets the above standard or we do not – and the latter is unacceptable. So in that regard our performance measure is 100%.

FY17 Appropriations Committee Questionnaire

3. Is there a better way?

Budget and Management recently implemented a new budget system that allows us to develop more accurate and “granular” budget data, and presents the data more clearly and effectively.

Department of Finance – Financial Operations Division

1. What key functions are performed by your department? Why?

- a. Finance & Management has two essential areas of responsibility and oversight: 1) Establishing and maintaining centralized accounting functions that incorporate appropriate internal controls and generate reliable financial information that is in accord with established accounting principles (Financial Operations Division); and 2) Developing, maintaining, and advocating for fiscally responsible and sustainable budgets and related management recommendations for the Secretary of Administration and the Governor. (Budget & Management Division)
- b. Included in the Financial Operations Division are:
 - i. Statewide transactional accounting including monthly and year-end close out;
 - ii. State and Federal Financial reporting, including Comprehensive Annual Financial Report (CAFR) and CAFR audit;
 - iii. Coordinate annual federal single audit (A-133) with KPMG, Auditor of Accounts and agencies and departments;
 - iv. Management of statewide ERP financial system (VISION);
 - v. Provide VISION training and support (Customer Service Desk) to agency/department fiscal staff;
 - vi. Establish statewide Finance Policies & Procedures, Internal Control Policies and Best Practices;
- c. Duties of the Commissioner as established in statute in 32 VSA §182 (primarily) and many others.

FY17 Appropriations Committee Questionnaire

2. What are the programs your department administers? Include baseline information about numbers served, current budget and funding mix etc.

- a. Financial Operations function is funded by a \$3.06 million (100%) internal service fund, billed to statewide users.
- b. See current statistics in #3 below.

3. What are the measures of program outcomes relative to goals? Current Data?

- a. Financial Operations does not generally provide programs that model other State agencies and departments. Although we do have a few qualitative measures, our functions tend to be task and transaction related which are deadline driven, and for which we do measure statistics:
 - i. Comprehensive Annual Financial Report (CAFR):
 - 1. Received an unqualified opinion from the State's Independent Auditors for the eleventh year in a row;
 - 2. For the eighth year in a row, received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Associations (GFOA). The GFOA is the professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906. GFOA members are dedicated to the sound management of government financial resources.
 - 3. Vermont is rated Triple A by two of the three rating agencies.
 - ii. VISION – Statewide financial system transactions during 2015:
 - 1. 461,031 - vouchers (payments to vendors) processed;
 - 2. 261,586 - deposits processed;
 - 3. 9,604 - new vendors set-up;
 - 4. 4,000- IRS Form 1099-MISC to be issued in January 2016 for tax year 2015 by the IRS deadline;
 - 5. Handled more than 25,000 customer service and problem resolution inquiries for VISION users; approximately 11,000 by phone and 14,000 by email.
 - 6. Provide over 50 VISION training classes to over 250 course attendees.

FY17 Appropriations Committee Questionnaire

4. Is there anything you would do differently to achieve these goals?

- a. Ongoing IT Project:
 - i. Execution of Phase II of financial system upgrade and expansion project to include critical integrated business processes such as Project Management, Project Costing and Procurement. This will include the migration of V-Trans and VT Department of Labor from their legacy systems to the VISION and VTHR ERP system.

5. Can you allocate funding in your appropriations by program?

- a. Yes, we do have this capability. Unique codes could be established within the VISION System, allowing us to track expenditures and forecast expenditures for budgetary purposes by program.

Program Performance*

*per 32 VSA §307(c)



Department of Finance &
Management



Section 3

**FY 2017 Budget
Submission**

Department of Finance & Management

Mission Statement

The Department of Finance and Management is dedicated to the effective and efficient execution of the State's fiscal responsibilities. We are committed to serving Vermont's citizens and our peers by:

1. Establishing and maintaining centralized accounting functions that incorporate appropriate internal controls and generate reliable financial information that is in accord with established accounting principles; and
 2. Developing, maintaining, and advocating for fiscally responsible and sustainable budgets and related management recommendations for the Secretary of Administration and the Governor.
-

Budget & Management Division

Programmatic Mission Statement:

Budget and Management (BudMan), which includes the Commissioner, Deputy Commissioner and an Administrative Support Coordinator, manages the development of the Governor's recommended budget, monitors and defends the passage of the budget through the legislature, and manages the adopted budget throughout the fiscal year. In addition to managing the department, the Commissioner and Deputy Commissioner have overall statewide responsibility for financial policies and procedures, supporting the Office of the Secretary of Administration in operational areas such as Administrative Bulletins, review of and recommendations to the Secretary for contracts, sole source requests, and fiscal adjustments (e.g. excess receipts, etc.) submitted by departments, and managing the Consensus Revenue reporting and process.

Goals (BudMan):

1. To produce informative, easy- to- understand documentation of the Governor's recommended budget;
2. To maintain a state-wide budgeting system that facilitates program-based budgeting and that has the capability to retain performance measures related to those programs.

Indicators/Measures:

- Measure 1: Post annual budget and budget adjustment documentation to a publically accessible website no later than 1 week after a triggering event (Governor's budget address, enactment of bill, etc.);
- Measure 2A: 100% of departmental basic budget development completed using Vantage budget system; and,
- Measure 2b: Performance indicators included for state programs in departmental budget submission in new system.

Market:

The Budget and Management program serves the entire State, its agencies and departments and the public.

Resources:

Currently our programmatic resources meet the needs of our program. We do not expect our future needs to overrun our current level of resources.

Programmatic Changes:

- The FY 2017 budget includes an expansion of the performance measure program that is in line with Act 186 and Results Based Accountability.

How we are going to achieve the desired outcomes:

1. Goal 1: The office has developed processes to create better explanatory documents, and has developed the technical expertise to electronically publish these documents in real time.

2. Goal 2: The new Vantage system will operate stably in FY 2017 and beyond and its functionality will be expanded in future years to incorporate enhanced reporting and data analysis.

Measuring Productivity and Efficiency:

- a. Goal 1: The goal of enhanced communications effectiveness is being met using existing staff and resources;
- b. Goal 2: The Vantage system was successfully implemented, stabilized and has now produced the FY 2015, Fy2016 and FY2017 budgets.

Capital Needs for the Program:

Budget and Management has no additional capital needs for FY 2016 beyond what is currently appropriated in the capital bill.

Financial Operations

Programmatic Mission Statement:

Financial Operations (FinOps) is composed of two divisions - Operations and Customer Support Services, each headed by a Director. Operations are further segregated into Statewide Accounting, Statewide Reporting, and Internal Controls. The Commissioner and Deputy Commissioner have overall statewide responsibility for financial policies and procedures, financial statements and maintenance and operation of the VISION statewide financial system. Financial Operations' mission is to: provide related controls and services for managers and employees of State government; generate reliable financial information that is in accordance with Generally Accepted Accounting Principles (GAAP) and the statements of the Government Accounting Standards Board (GASB); provide VISION users with training materials and support services to maximize the accuracy and timely recording of financial transactions; and to produce the Comprehensive Annual Financial Report (CAFR).

Goals (FinOps):

Goal 3: To produce accurate and informative annual financial statements in accordance with Generally Accepted Accounting Principles (GAAP) and the Government Accounting Standards Board Statements.

Goal 4: To provide statewide managers and business staff with a general framework for developing and evaluating their internal controls.

Goal 5: To communicate with and educate financial stakeholders, including users of the State's financial systems (ERP) to ensure business operations and accounting transactions are accurate and in compliance with federal, state and financial requirements.

Indicators/Measures:

- Measure 3A: Maintain Government Finance Officers Association (GFOA) Award of Excellence in Financial Statement Reporting annually;
- Measure 3B: Resolve 100% of audit findings within 12 months of audit publication.
- Measure 4A: 100% participation by all State agencies and departments in the Annual Self-Assessment of Internal Controls Survey.
- Measure 4B: Percentage of questions answered YES by participants exceeds 90%;
- Measure 5A: By January 2016, develop Government Accounting 101 training class for business managers, in cooperation with the Summit, for implementation by June 2016;
- Measure 5B: 100% of all existing business managers without accounting degrees attend Government Accounting 101 class by June 2016, or within 1 year of hire or promotion into a business manager (or equivalent) position.
- Measure 5A: 25% of ERP users attend at least 1 VISION training class per year;

Market:

Financial Operations program serves the entire State, its agencies and departments, business offices, state employees and the public.

Resources:

Currently our programmatic resources meet the needs of our program. However, with the pending upgrade of the Oracle Statewide financial system and the implementation of a Statewide Project Costing, Project Management and E-Procurement Applications, we will continue to access our current staffing levels and redistribute resources accordingly.

Programmatic Changes:

- We recently completed documenting requirements for 4 major business areas that greatly impact the State's financial accounting and reporting efforts. The four areas are; VISION Financial System upgrade to version 9.2, Project Costing, Project Management and a statewide Procurement and Contract Management System. These requirements will be used as a baseline for upgrading the financial system and implementing of a statewide solution for Project Costing, Project Management and E-Procurement.

How we are going to achieve the desired outcomes:

- The Divisions regularly assess outcomes, documented procedures and policies effectively, employ business process planning and refresh schedules for training materials, course updates and web content management.

Measuring Productivity and Efficiency:

- Measure 3A has been achieved for the eighth year in a row through the exacting standards, *professionalism and dedication of the Financial Operations Staff*, with support and collaboration with the business managers and staff in the field;
- Measure 3B is handled annually as a collaborative effort between the Commissioner of Finance & Management and the State Auditor of Accounts. An annual meeting is held with agency/department leadership and business managers and unresolved issues are documented and follow-up in writing.
- Measure 4A was achieved for FY 2015 with 100% participation by all State agencies and departments in the Annual Self-Assessment of Internal Controls Survey;
- Measure 4B was achieved: 95.9% of questions were answered YES. 53 of 58 departments scored 90% "YES" questions or better.
- Measure 5A: Due to the workload pressures with the role out of the new Expense Module and the pending system upgrade, this project has been put on hold.
- Measure 5B: Due to the workload pressures with the role out of the new Expense Module and the pending system upgrade, this project has been put on hold.
- Measure 5C: For calendar year 2015, F&M offered 56 class room trainings and trained 367 VISION users.

Capital Needs for the Program:

The Governor's proposed capital bill includes funding FY 2017 funding of \$9.6 million for the VISION upgrade project.

Budget Rollup Report

 Department of Finance &
Management



Section 4

**FY 2017 Budget
Submission**

State of Vermont

Organization: 1110003000 - Finance and management - budget and management

Budget Object Group: 1. PERSONAL SERVICES

| Budget Object Rollup Name | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--|------------------|--|---|---|--|--|
| Salaries and Wages | 787,827 | 751,037 | 751,037 | 841,567 | 90,530 | 12.1% |
| Fringe Benefits | 314,908 | 363,250 | 363,250 | 387,608 | 24,358 | 6.7% |
| Contracted and 3rd Party Service | 15,354 | 6,018 | 6,018 | 83,670 | 77,652 | 1,290.3% |
| PerDiem and Other Personal Services | 192 | 196 | 196 | 0 | (196) | -100.0% |
| Budget Object Group Total: 1. PERSONAL SERVICES | 1,118,281 | 1,120,501 | 1,120,501 | 1,312,845 | 192,344 | 17.2% |

Budget Object Group: 2. OPERATING

| Budget Object Rollup Name | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--|------------------|--|---|---|--|--|
| Equipment | 863 | 5,050 | 5,050 | 5,056 | 6 | 0.1% |
| IT/Telecom Services and Equipment | 17,558 | 22,766 | 22,766 | 20,288 | (2,478) | -10.9% |
| Travel | 10,713 | 10,866 | 10,866 | 12,417 | 1,551 | 14.3% |
| Supplies | 1,947 | 3,800 | 3,800 | 3,773 | (27) | -0.7% |
| Other Purchased Services | 66,800 | 62,469 | 62,469 | 61,368 | (1,101) | -1.8% |
| Other Operating Expenses | 1,278 | 28,106 | 28,106 | 28,106 | 0 | 0.0% |
| Rental Other | 3,123 | 5,029 | 5,029 | 4,994 | (35) | -0.7% |
| Rental Property | 114,760 | 118,061 | 118,061 | 115,576 | (2,485) | -2.1% |
| Property and Maintenance | 300 | 0 | 0 | 612 | 612 | 0.0% |
| Budget Object Group Total: 2. OPERATING | 217,342 | 256,147 | 256,147 | 252,190 | (3,957) | -1.5% |
| Total Expenses | 1,335,622 | 1,376,648 | 1,376,648 | 1,565,035 | 188,387 | 13.7% |

State of Vermont

| Fund Name | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--------------------|-----------------------|---|---|---|--|--|
| General Funds | 955,213 | 1,109,412 | 1,109,412 | 1,133,838 | 24,426 | 2.2% |
| IDT Funds | 380,409 | 267,236 | 267,236 | 431,197 | 163,961 | 61.4% |
| Funds Total | 1,335,622 | 1,376,648 | 1,376,648 | 1,565,035 | 188,387 | 13.7% |

| | | | | | | |
|----------------|--|--|--|----|--|--|
| Position Count | | | | 10 | | |
| FTE Total | | | | 10 | | |

State of Vermont

Organization: 1115001000 - Finance and management - financial operations

Budget Object Group: 1. PERSONAL SERVICES

| Budget Object Rollup Name | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--|------------------|----------------------------------|--|--------------------------------------|---|---|
| Salaries and Wages | 1,254,422 | 1,408,730 | 1,408,730 | 1,411,625 | 2,895 | 0.2% |
| Fringe Benefits | 582,621 | 653,255 | 653,255 | 674,523 | 21,268 | 3.3% |
| Contracted and 3rd Party Service | 99 | 0 | 0 | 0 | 0 | 0.0% |
| PerDiem and Other Personal Services | 482,565 | 262,125 | 262,125 | 279,468 | 17,343 | 6.6% |
| Budget Object Group Total: 1. PERSONAL SERVICES | 2,319,707 | 2,324,110 | 2,324,110 | 2,365,616 | 41,506 | 1.8% |

Budget Object Group: 2. OPERATING

| Budget Object Rollup Name | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--|------------------|----------------------------------|--|--------------------------------------|---|---|
| Equipment | 2,099 | 6,020 | 6,020 | 3,459 | (2,561) | -42.5% |
| IT/Telecom Services and Equipment | 495,581 | 253,319 | 253,319 | 482,706 | 229,387 | 90.6% |
| Travel | 1,402 | 7,602 | 7,602 | 2,845 | (4,757) | -62.6% |
| Supplies | 2,381 | 6,994 | 6,994 | 4,290 | (2,704) | -38.7% |
| Other Purchased Services | 155,358 | 111,950 | 111,950 | 68,543 | (43,407) | -38.8% |
| Budget Object Rollup Name | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
| Other Operating Expenses | 35,336 | 3,371 | 3,371 | 3,371 | 0 | 0.0% |
| Rental Other | 4,526 | 3,473 | 3,473 | 3,487 | 14 | 0.4% |
| Rental Property | 95,906 | 101,308 | 101,308 | 99,175 | (2,133) | -2.1% |
| Property and Maintenance | 735 | 1,183 | 1,183 | 1,071 | (112) | -9.5% |
| Budget Object Group Total: 2. OPERATING | 793,323 | 495,220 | 495,220 | 668,947 | 173,727 | 35.1% |
| Total Expenses | 3,113,031 | 2,819,330 | 2,819,330 | 3,034,563 | 215,233 | 7.6% |

State of Vermont

| Fund Name | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--------------------|-----------------------|---|---|---|--|--|
| ISF Funds | 3,113,031 | 2,819,330 | 2,819,330 | 3,034,563 | 215,233 | 7.6% |
| Funds Total | 3,113,031 | 2,819,330 | 2,819,330 | 3,034,563 | 215,233 | 7.6% |
| Position Count | | | | 19 | | |
| FTE Total | | | | 19 | | |

Budget Detail Reports

 Department of Finance & Management



Section 5

**FY 2017 Budget
Submission**

State of Vermont

Organization: 1110003000 - Finance and management - budget and management

Budget Object Group: 1. PERSONAL SERVICES

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|----------------------------------|--------|----------------|--|---|---|--|--|
| Salaries and Wages | | | | | | | |
| Description | Code | | | | | | |
| Classified Employees | 500000 | 785,891 | 574,330 | 574,330 | 522,016 | (52,314) | -9.1% |
| Exempt | 500010 | 0 | 193,864 | 193,864 | 319,551 | 125,687 | 64.8% |
| Temporary Employees | 500040 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Overtime | 500060 | 1,936 | 0 | 0 | 0 | 0 | 0.0% |
| Vacancy Turnover Savings | 508000 | 0 | (17,157) | (17,157) | 0 | 17,157 | -100.0% |
| Total: Salaries and Wages | | 787,827 | 751,037 | 751,037 | 841,567 | 90,530 | 12.1% |

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|-------------------------------|--------|----------------|--|---|---|--|--|
| Fringe Benefits | | | | | | | |
| Description | Code | | | | | | |
| FICA - Classified Employees | 501000 | 59,242 | 43,937 | 43,937 | 39,937 | (4,000) | -9.1% |
| FICA - Exempt | 501010 | 0 | 14,832 | 14,832 | 24,118 | 9,286 | 62.6% |
| Health Ins - Classified Empl | 501500 | 114,094 | 92,410 | 92,410 | 73,908 | (18,502) | -20.0% |
| Health Ins - Exempt | 501510 | 0 | 39,936 | 39,936 | 72,150 | 32,214 | 80.7% |
| Retirement - Classified Empl | 502000 | 128,250 | 98,269 | 98,269 | 91,197 | (7,072) | -7.2% |
| Retirement - Exempt | 502010 | 0 | 26,856 | 26,856 | 55,825 | 28,969 | 107.9% |
| Dental - Classified Employees | 502500 | 6,759 | 7,952 | 7,952 | 5,810 | (2,142) | -26.9% |
| Dental - Exempt | 502510 | 0 | 2,982 | 2,982 | 2,490 | (492) | -16.5% |
| Life Ins - Classified Empl | 503000 | 2,859 | 2,042 | 2,042 | 1,858 | (184) | -9.0% |
| Life Ins - Exempt | 503010 | 0 | 691 | 691 | 1,138 | 447 | 64.7% |
| LTD - Classified Employees | 503500 | 1,626 | 1,001 | 1,001 | 1,201 | 200 | 20.0% |
| LTD - Exempt | 503510 | 0 | 446 | 446 | 734 | 288 | 64.6% |
| EAP - Classified Empl | 504000 | 276 | 239 | 239 | 210 | (29) | -12.1% |
| EAP - Exempt | 504010 | 0 | 90 | 90 | 90 | 0 | 0.0% |

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| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|-------------------------------|--------|----------------|--|---|---|--|--|
| Fringe Benefits | | | | | | | |
| Employee Tuition Costs | 504530 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Workers Comp - Ins Premium | 505200 | 1,748 | 31,267 | 31,267 | 16,599 | (14,668) | -46.9% |
| Unemployment Compensation | 505500 | 0 | 300 | 300 | 300 | 0 | 0.0% |
| Catamount Health Assessment | 505700 | 54 | 0 | 0 | 43 | 43 | 0.0% |
| Total: Fringe Benefits | | 314,908 | 363,250 | 363,250 | 387,608 | 24,358 | 6.7% |

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--|-------------|----------------|--|---|---|--|--|
| Contracted and 3rd Party Service | | | | | | | |
| Description | Code | | | | | | |
| Contr & 3Rd Party - Financial | 507100 | 330 | 0 | 0 | 0 | 0 | 0.0% |
| Contr&3Rd Pty-Appr/Engineering | 507300 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Contr&3Rd Pty-Educ & Training | 507350 | 8,740 | 1,020 | 1,020 | 3,570 | 2,550 | 250.0% |
| Other Contr and 3Rd Pty Serv | 507600 | 5,625 | 4,998 | 4,998 | 80,100 | 75,102 | 1,502.6% |
| Interpreters | 507615 | 659 | 0 | 0 | 0 | 0 | 0.0% |
| Total: Contracted and 3rd Party Service | | 15,354 | 6,018 | 6,018 | 83,670 | 77,652 | 1,290.3% |

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|---|-------------|----------------|--|---|---|--|--|
| PerDiem and Other Personal Services | | | | | | | |
| Description | Code | | | | | | |
| Per Diem | 506000 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Other Pers Serv | 506200 | 192 | 196 | 196 | 0 | (196) | -100.0% |
| Total: PerDiem and Other Personal Services | | 192 | 196 | 196 | 0 | (196) | -100.0% |

| | | | | | | | |
|------------------------------------|--|------------------|------------------|------------------|------------------|----------------|--------------|
| Total: 1. PERSONAL SERVICES | | 1,118,281 | 1,120,501 | 1,120,501 | 1,312,845 | 192,344 | 17.2% |
|------------------------------------|--|------------------|------------------|------------------|------------------|----------------|--------------|

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Budget Object Group: 2. OPERATING

| Equipment | | FY2015 Actuals | FY2016 Original | FY2016 | FY2017 | Difference Between | Percent Change |
|--------------------------------|--------|----------------|------------------|-----------------------------------|-------------------------------|--|--|
| | | | As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Hardware - Desktop & Laptop Pc | 522216 | 537 | 2,500 | 2,500 | 2,500 | 0 | 0.0% |
| Hw - Printers,Copiers,Scanners | 522217 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Furniture & Fixtures | 522700 | 326 | 2,550 | 2,550 | 2,556 | 6 | 0.2% |
| Total: Equipment | | 863 | 5,050 | 5,050 | 5,056 | 6 | 0.1% |

| IT/Telecom Services and Equipment | | FY2015 Actuals | FY2016 Original | FY2016 | FY2017 | Difference Between | Percent Change |
|---|--------|----------------|------------------|-----------------------------------|-------------------------------|--|--|
| | | | As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Internet | 516620 | 45 | 255 | 255 | 0 | (255) | -100.0% |
| Telecom-Internetaccess-Dial-Up | 516625 | 0 | 68 | 68 | 0 | (68) | -100.0% |
| Telecom-Other Telecom Services | 516650 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Telecom-Data Telecom Services | 516651 | 367 | 408 | 408 | 408 | 0 | 0.0% |
| Telecom-Conf Calling Services | 516658 | 905 | 62 | 62 | 887 | 825 | 1,330.6% |
| Telecom-Wireless Phone Service | 516659 | 3,471 | 2,952 | 2,952 | 3,526 | 574 | 19.4% |
| It Intersvccost- Dii Other | 516670 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| It Intsvccost-Vision/Isdassess | 516671 | 8,680 | 12,582 | 12,582 | 9,073 | (3,509) | -27.9% |
| It Intsvccost- Dii - Telephone | 516672 | 4,013 | 6,082 | 6,082 | 6,292 | 210 | 3.5% |
| It Inter Svc Cost Data Process | 516677 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| It Inter Svc Cost User Support | 516678 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Info Tech Purchases-Hardware | 522210 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Hw-Server,Mainfrme,Datastorequ | 522214 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Software - Other | 522220 | 78 | 357 | 357 | 102 | (255) | -71.4% |
| Software - Office Technology | 522221 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Sw-Database&Management Sys | 522222 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total: IT/Telecom Services and Equipment | | 17,558 | 22,766 | 22,766 | 20,288 | (2,478) | -10.9% |

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| Other Operating Expenses | | FY2015 Actuals | FY2016 | FY2016 | FY2017 | Difference Between | Percent Change |
|--|--------|----------------|---------------------------|-----------------------------------|-------------------------------|--|--|
| | | | Original As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Other Operating Expense | 523199 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Single Audit Allocation | 523620 | 1,278 | 28,106 | 28,106 | 28,106 | 0 | 0.0% |
| Total: Other Operating Expenses | | 1,278 | 28,106 | 28,106 | 28,106 | 0 | 0.0% |

| Other Purchased Services | | FY2015 Actuals | FY2016 | FY2016 | FY2017 | Difference Between | Percent Change |
|--------------------------------|--------|----------------|---------------------------|-----------------------------------|-------------------------------|--|--|
| | | | Original As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Insurance Other Than Empl Bene | 516000 | 1,899 | 2,591 | 2,591 | 2,520 | (71) | -2.7% |
| Insurance - General Liability | 516010 | 1,409 | 2,065 | 2,065 | 1,596 | (469) | -22.7% |
| Dues | 516500 | 22,882 | 18,318 | 18,318 | 20,071 | 1,753 | 9.6% |
| Licenses | 516550 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Telecom-Telephone Services | 516652 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| It Int Svc Dii Allocated Fee | 516685 | 12,585 | 11,660 | 11,660 | 10,238 | (1,422) | -12.2% |
| Advertising - Job Vacancies | 516820 | 2,120 | 514 | 514 | 510 | (4) | -0.8% |
| Printing and Binding | 517000 | 2,412 | 3,570 | 3,570 | 3,570 | 0 | 0.0% |
| Printing & Binding-Bgs Copy Ct | 517005 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Photocopying | 517020 | 3,502 | 4,433 | 4,433 | 4,605 | 172 | 3.9% |
| Registration For Meetings&Conf | 517100 | 2,230 | 2,275 | 2,275 | 2,275 | 0 | 0.0% |
| Postage | 517200 | 0 | 659 | 659 | 650 | (9) | -1.4% |
| Postage - Bgs Postal Svcs Only | 517205 | 289 | 174 | 174 | 298 | 124 | 71.3% |
| Freight & Express Mail | 517300 | 22 | 110 | 110 | 26 | (84) | -76.4% |
| Instate Conf, Meetings, Etc | 517400 | 0 | 104 | 104 | 0 | (104) | -100.0% |
| Outside Conf, Meetings, Etc | 517500 | 815 | 260 | 260 | 780 | 520 | 200.0% |
| Other Purchased Services | 519000 | 1,840 | 1,357 | 1,357 | 1,530 | 173 | 12.7% |
| Agency Fee | 519005 | 9,732 | 8,847 | 8,847 | 7,889 | (958) | -10.8% |
| Human Resources Services | 519006 | 5,063 | 5,532 | 5,532 | 4,810 | (722) | -13.1% |

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| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--|--------|----------------|--|---|---|--|--|
| Other Purchased Services | | | | | | | |
| Administrative Service Charge | 519010 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Moving State Agencies | 519040 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total: Other Purchased Services | | 66,800 | 62,469 | 62,469 | 61,368 | (1,101) | -1.8% |

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--|-------------|----------------|--|---|---|--|--|
| Property and Maintenance | | | | | | | |
| Description | Code | | | | | | |
| Disposal | 510200 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Repair & Maint - Office Tech | 513010 | 300 | 0 | 0 | 612 | 612 | 0.0% |
| Total: Property and Maintenance | | 300 | 0 | 0 | 612 | 612 | 0.0% |

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|----------------------------|-------------|----------------|--|---|---|--|--|
| Rental Other | | | | | | | |
| Description | Code | | | | | | |
| Rental - Auto | 514550 | 1,353 | 1,418 | 1,418 | 1,383 | (35) | -2.5% |
| Rental - Office Equipment | 514650 | 1,770 | 3,611 | 3,611 | 3,611 | 0 | 0.0% |
| Rental - Other | 515000 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total: Rental Other | | 3,123 | 5,029 | 5,029 | 4,994 | (35) | -0.7% |

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| | | | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|-------------------------------|--------|----------------|--|---|---|--|--|
| Rental Property | | FY2015 Actuals | | | | | |
| Description | Code | | | | | | |
| Rent Land&Bldgs-Non-Office | 514010 | 554 | 0 | 0 | 0 | 0 | 0.0% |
| Fee-For-Space Charge | 515010 | 114,206 | 118,061 | 118,061 | 115,576 | (2,485) | -2.1% |
| Total: Rental Property | | 114,760 | 118,061 | 118,061 | 115,576 | (2,485) | -2.1% |

| | | | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--------------------------------|--------|----------------|--|---|---|--|--|
| Supplies | | FY2015 Actuals | | | | | |
| Description | Code | | | | | | |
| Office Supplies | 520000 | 1,509 | 3,570 | 3,570 | 3,507 | (63) | -1.8% |
| Vehicle & Equip Supplies&Fuel | 520100 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Other General Supplies | 520500 | 208 | 153 | 153 | 215 | 62 | 40.5% |
| Recognition/Awards | 520600 | 195 | 0 | 0 | 0 | 0 | 0.0% |
| Food | 520700 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Water | 520712 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Books&Periodicals-Library/Educ | 521500 | 35 | 77 | 77 | 51 | (26) | -33.8% |
| Subscriptions | 521510 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subscriptions Other Info Serv | 521515 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Household, Facility&Lab Suppl | 521800 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Paper Products | 521820 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total: Supplies | | 1,947 | 3,800 | 3,800 | 3,773 | (27) | -0.7% |

| | | | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|------------------------------|--------|----------------|--|---|---|--|--|
| Travel | | FY2015 Actuals | | | | | |
| Description | Code | | | | | | |
| Travel-Inst-Auto Mileage-Emp | 518000 | 601 | 1,660 | 1,660 | 1,509 | (151) | -9.1% |
| Travel-Inst-Other Transp-Emp | 518010 | 0 | 1,144 | 1,144 | 1,110 | (34) | -3.0% |

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| Travel | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|---------------------------------|--------|------------------|--|---|---|--|--|
| Travel-Inst-Incidentals-Emp | 518040 | 0 | 0 | 0 | 6 | 6 | 0.0% |
| Travel-Inst-Auto Mileage-Nonemp | 518300 | 45 | 0 | 0 | 0 | 0 | 0.0% |
| Travel-Outst-Auto Mileage-Emp | 518500 | 911 | 657 | 657 | 831 | 174 | 26.5% |
| Travel-Outst-Other Trans-Emp | 518510 | 2,071 | 1,050 | 1,050 | 2,186 | 1,136 | 108.2% |
| Travel-Outst-Meals-Emp | 518520 | 526 | 550 | 550 | 502 | (48) | -8.7% |
| Travel-Outst-Lodging-Emp | 518530 | 5,897 | 5,456 | 5,456 | 5,857 | 401 | 7.3% |
| Travel-Outst-Incidentals-Emp | 518540 | 387 | 349 | 349 | 416 | 67 | 19.2% |
| All Inclusive Conf-Outst-Nonem | 518750 | 275 | 0 | 0 | 0 | 0 | 0.0% |
| Total: Travel | | 10,713 | 10,866 | 10,866 | 12,417 | 1,551 | 14.3% |
| Total: 2. OPERATING | | 217,342 | 256,147 | 256,147 | 252,190 | (3,957) | -1.5% |
| Total Expenses: | | 1,335,622 | 1,376,648 | 1,376,648 | 1,565,035 | 188,387 | 13.7% |

| Fund Name | Fund Code | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|---------------------------|--------------|------------------|--|---|---|--|--|
| General Fund | 10000 | 955,213 | 1,109,412 | 1,109,412 | 1,133,838 | 24,426 | 2.2% |
| Inter-Unit Transfers Fund | 21500 | 380,409 | 267,236 | 267,236 | 431,197 | 163,961 | 61.4% |
| Funds Total: | | 1,335,622 | 1,376,648 | 1,376,648 | 1,565,035 | 188,387 | 13.7% |

| | | | | | | | |
|----------------|--|--|--|--|------|--|--|
| Position Count | | | | | 10.0 | | |
| FTE Total | | | | | 10.0 | | |

State of Vermont

Organization: 1115001000 - Finance and management - financial operations

Budget Object Group: 1. PERSONAL SERVICES

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|----------------------------------|--------|------------------|--|---|---|--|--|
| Salaries and Wages | | | | | | | |
| Description | Code | | | | | | |
| Classified Employees | 500000 | 1,253,169 | 1,351,813 | 1,351,813 | 1,410,325 | 58,512 | 4.3% |
| Temporary Employees | 500040 | 0 | 28,764 | 28,764 | 0 | (28,764) | -100.0% |
| Overtime | 500060 | 1,253 | 28,153 | 28,153 | 1,300 | (26,853) | -95.4% |
| Total: Salaries and Wages | | 1,254,422 | 1,408,730 | 1,408,730 | 1,411,625 | 2,895 | 0.2% |

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|-------------------------------|--------|----------------|--|---|---|--|--|
| Fringe Benefits | | | | | | | |
| Description | Code | | | | | | |
| FICA - Classified Employees | 501000 | 92,872 | 103,414 | 103,414 | 107,888 | 4,474 | 4.3% |
| Health Ins - Classified Empl | 501500 | 246,488 | 249,545 | 249,545 | 262,784 | 13,239 | 5.3% |
| Retirement - Classified Empl | 502000 | 214,632 | 231,294 | 231,294 | 246,382 | 15,088 | 6.5% |
| Dental - Classified Employees | 502500 | 16,397 | 18,886 | 18,886 | 15,770 | (3,116) | -16.5% |
| Life Ins - Classified Empl | 503000 | 4,217 | 4,814 | 4,814 | 5,021 | 207 | 4.3% |
| LTD - Classified Employees | 503500 | 2,842 | 3,109 | 3,109 | 2,250 | (859) | -27.6% |
| EAP - Classified Empl | 504000 | 556 | 570 | 570 | 570 | 0 | 0.0% |
| Employee Tuition Costs | 504530 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Workers Comp - Ins Premium | 505200 | 4,618 | 39,303 | 39,303 | 31,538 | (7,765) | -19.8% |
| Unemployment Compensation | 505500 | 0 | 2,320 | 2,320 | 2,320 | 0 | 0.0% |
| Catamount Health Assessment | 505700 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total: Fringe Benefits | | 582,621 | 653,255 | 653,255 | 674,523 | 21,268 | 3.3% |

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| Contracted and 3rd Party Service | | FY2015 Actuals | FY2016 | FY2016 | FY2017 | Difference Between | Percent Change |
|--|--------|----------------|--|---|-------------------------------------|--|--|
| | | | FY2016 Original As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Contr & 3Rd Party - Financial | 507100 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Contr&3Rd Pty-Educ & Training | 507350 | 99 | 0 | 0 | 0 | 0 | 0.0% |
| Total: Contracted and 3rd Party Service | | 99 | 0 | 0 | 0 | 0 | 0.0% |

| PerDiem and Other Personal Services | | FY2015 Actuals | FY2016 | FY2016 | FY2017 | Difference Between | Percent Change |
|---|--------|----------------|--|---|-------------------------------------|--|--|
| | | | FY2016 Original As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Other Pers Serv | 506200 | 482,236 | 262,125 | 262,125 | 279,468 | 17,343 | 6.6% |
| Transcripts | 506220 | 329 | 0 | 0 | 0 | 0 | 0.0% |
| Total: PerDiem and Other Personal Services | | 482,565 | 262,125 | 262,125 | 279,468 | 17,343 | 6.6% |

| | | | | | | |
|------------------------------------|------------------|------------------|------------------|------------------|---------------|-------------|
| Total: 1. PERSONAL SERVICES | 2,319,707 | 2,324,110 | 2,324,110 | 2,365,616 | 41,506 | 1.8% |
|------------------------------------|------------------|------------------|------------------|------------------|---------------|-------------|

Budget Object Group: 2. OPERATING

| Equipment | | FY2015 Actuals | FY2016 | FY2016 | FY2017 | Difference Between | Percent Change |
|--------------------------------|--------|----------------|--|---|-------------------------------------|--|--|
| | | | FY2016 Original As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Hardware - Desktop & Laptop Pc | 522216 | 1,189 | 5,000 | 5,000 | 2,200 | (2,800) | -56.0% |
| Hw - Printers,Copiers,Scanners | 522217 | 775 | 0 | 0 | 204 | 204 | 0.0% |
| Furniture & Fixtures | 522700 | 135 | 1,020 | 1,020 | 1,055 | 35 | 3.4% |
| Total: Equipment | | 2,099 | 6,020 | 6,020 | 3,459 | (2,561) | -42.5% |

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| IT/Telecom Services and Equipment | | FY2015 Actuals | FY2016 Original | FY2016 | FY2017 | Difference Between | Percent Change |
|---|--------|----------------|------------------|-----------------------------------|-------------------------------|--|--|
| | | | As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Internet | 516620 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Telecom-Conf Calling Services | 516658 | 0 | 847 | 847 | 0 | (847) | -100.0% |
| It Intersvccost- Dii Other | 516670 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| It Intsvccost-Vision/Isdassess | 516671 | 23,313 | 21,732 | 21,732 | 17,238 | (4,494) | -20.7% |
| It Intsvccost- Dii - Telephone | 516672 | 4,742 | 9,227 | 9,227 | 2,441 | (6,786) | -73.5% |
| It Inter Svc Cost User Support | 516678 | 360,491 | 219,983 | 219,983 | 460,992 | 241,009 | 109.6% |
| Hw - Other Info Tech | 522200 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Software - Other | 522220 | 106,539 | 1,530 | 1,530 | 1,530 | 0 | 0.0% |
| Software - Office Technology | 522221 | 0 | 0 | 0 | 505 | 505 | 0.0% |
| Sw-Database&Management Sys | 522222 | 495 | 0 | 0 | 0 | 0 | 0.0% |
| Total: IT/Telecom Services and Equipment | | 495,581 | 253,319 | 253,319 | 482,706 | 229,387 | 90.6% |

| Other Operating Expenses | | FY2015 Actuals | FY2016 Original | FY2016 | FY2017 | Difference Between | Percent Change |
|--|--------|----------------|------------------|-----------------------------------|-------------------------------|--|--|
| | | | As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Single Audit Allocation | 523620 | 35,336 | 3,371 | 3,371 | 3,371 | 0 | 0.0% |
| Total: Other Operating Expenses | | 35,336 | 3,371 | 3,371 | 3,371 | 0 | 0.0% |

| Other Purchased Services | | FY2015 Actuals | FY2016 Original | FY2016 | FY2017 | Difference Between | Percent Change |
|--------------------------------|--------|----------------|------------------|-----------------------------------|-------------------------------|--|--|
| | | | As Passed Budget | Governor's BAA Recommended Budget | Governor's Recommended Budget | FY2017 Governor's Recommend and FY2016 As Passed | FY2017 Governor's Recommend and FY2016 As Passed |
| Description | Code | | | | | | |
| Insurance Other Than Empl Bene | 516000 | 4,095 | 4,476 | 4,476 | 4,787 | 311 | 6.9% |
| Insurance - General Liability | 516010 | 3,704 | 3,567 | 3,567 | 3,032 | (535) | -15.0% |
| Dues | 516500 | 1,095 | 1,479 | 1,479 | 1,224 | (255) | -17.2% |
| Licenses | 516550 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| It Int Svc Dii Allocated Fee | 516685 | 33,178 | 30,739 | 30,739 | 18,429 | (12,310) | -40.0% |
| Advertising - Job Vacancies | 516820 | 0 | 612 | 612 | 459 | (153) | -25.0% |
| Printing and Binding | 517000 | 3,927 | 7,836 | 7,836 | 4,590 | (3,246) | -41.4% |

State of Vermont

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--|--------|----------------|--|---|---|--|--|
| Other Purchased Services | | | | | | | |
| Photocopying | 517020 | 2,663 | 2,218 | 2,218 | 2,783 | 565 | 25.5% |
| Process&Printg Films, Microfilm | 517050 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Registration For Meetings&Conf | 517100 | (175) | 4,080 | 4,080 | 0 | (4,080) | -100.0% |
| Training - Info Tech | 517110 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Postage | 517200 | 0 | 6,293 | 6,293 | 0 | (6,293) | -100.0% |
| Postage - Bgs Postal Svcs Only | 517205 | 915 | 638 | 638 | 1,020 | 382 | 59.9% |
| Freight & Express Mail | 517300 | 0 | 1,479 | 1,479 | 23 | (1,456) | -98.4% |
| Outside Conf, Meetings, Etc | 517500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Other Purchased Services | 519000 | 60,207 | 0 | 0 | 0 | 0 | 0.0% |
| Agency Fee | 519005 | 32,402 | 33,489 | 33,489 | 23,385 | (10,104) | -30.2% |
| Human Resources Services | 519006 | 13,347 | 14,585 | 14,585 | 8,658 | (5,927) | -40.6% |
| Moving State Agencies | 519040 | 0 | 459 | 459 | 153 | (306) | -66.7% |
| Total: Other Purchased Services | | 155,358 | 111,950 | 111,950 | 68,543 | (43,407) | -38.8% |

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--|-------------|----------------|--|---|---|--|--|
| Property and Maintenance | | | | | | | |
| Description | Code | | | | | | |
| Disposal | 510200 | 435 | 622 | 622 | 459 | (163) | -26.2% |
| Rep&Maint-Info Tech Hardware | 513000 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Repair & Maint - Office Tech | 513010 | 300 | 561 | 561 | 612 | 51 | 9.1% |
| Repair&Maint-Non-Info Tech Equ | 513100 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total: Property and Maintenance | | 735 | 1,183 | 1,183 | 1,071 | (112) | -9.5% |

State of Vermont

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|----------------------------|--------|----------------|--|---|---|--|--|
| Rental Other | | | | | | | |
| Description | Code | | | | | | |
| Rental - Auto | 514550 | 0 | 459 | 459 | 255 | (204) | -44.4% |
| Rental - Office Equipment | 514650 | 4,512 | 3,005 | 3,005 | 3,195 | 190 | 6.3% |
| Rental - Other | 515000 | 14 | 9 | 9 | 37 | 28 | 311.1% |
| Total: Rental Other | | 4,526 | 3,473 | 3,473 | 3,487 | 14 | 0.4% |

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|-------------------------------|--------|----------------|--|---|---|--|--|
| Rental Property | | | | | | | |
| Description | Code | | | | | | |
| Fee-For-Space Charge | 515010 | 95,906 | 101,308 | 101,308 | 99,175 | (2,133) | -2.1% |
| Total: Rental Property | | 95,906 | 101,308 | 101,308 | 99,175 | (2,133) | -2.1% |

| | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--------------------------------|--------|----------------|--|---|---|--|--|
| Supplies | | | | | | | |
| Description | Code | | | | | | |
| Office Supplies | 520000 | 1,917 | 5,610 | 5,610 | 3,570 | (2,040) | -36.4% |
| Other General Supplies | 520500 | 0 | 474 | 474 | 0 | (474) | -100.0% |
| Food | 520700 | 0 | 133 | 133 | 102 | (31) | -23.3% |
| Water | 520712 | 0 | 31 | 31 | 108 | 77 | 248.4% |
| Books&Periodicals-Library/Educ | 521500 | 464 | 510 | 510 | 510 | 0 | 0.0% |
| Subscriptions | 521510 | 0 | 236 | 236 | 0 | (236) | -100.0% |
| Total: Supplies | | 2,381 | 6,994 | 6,994 | 4,290 | (2,704) | -38.7% |

State of Vermont

| Travel | | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|--------------------------------|--------|----------------|--|---|---|--|--|
| Description | Code | | | | | | |
| Travel-Inst-Auto Mileage-Emp | 518000 | 0 | 0 | 0 | 91 | 91 | 0.0% |
| Travel-Inst-Other Transp-Emp | 518010 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Travel-Inst-Lodging-Emp | 518030 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Travel-Inst-Incidentals-Nonemp | 518340 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Travel-Outst-Auto Mileage-Emp | 518500 | 167 | 459 | 459 | 306 | (153) | -33.3% |
| Travel-Outst-Other Trans-Emp | 518510 | 717 | 2,040 | 2,040 | 765 | (1,275) | -62.5% |
| Travel-Outst-Meals-Emp | 518520 | 187 | 867 | 867 | 306 | (561) | -64.7% |
| Travel-Outst-Lodging-Emp | 518530 | 328 | 4,080 | 4,080 | 1,224 | (2,856) | -70.0% |
| Travel-Outst-Incidentals-Emp | 518540 | 3 | 156 | 156 | 153 | (3) | -1.9% |
| Total: Travel | | 1,402 | 7,602 | 7,602 | 2,845 | (4,757) | -62.6% |

| | | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|--------------|
| Total: 2. OPERATING | 793,323 | 495,220 | 495,220 | 668,947 | 173,727 | 35.1% |
|----------------------------|----------------|----------------|----------------|----------------|----------------|--------------|

| | | | | | | |
|------------------------|------------------|------------------|------------------|------------------|----------------|-------------|
| Total Expenses: | 3,113,031 | 2,819,330 | 2,819,330 | 3,034,563 | 215,233 | 7.6% |
|------------------------|------------------|------------------|------------------|------------------|----------------|-------------|

| Fund Name | Fund Code | FY2015 Actuals | FY2016 Original As Passed Budget | FY2016 Governor's BAA Recommended Budget | FY2017 Governor's Recommended Budget | Difference Between FY2017 Governor's Recommend and FY2016 As Passed | Percent Change FY2017 Governor's Recommend and FY2016 As Passed |
|---------------------------|-----------|------------------|--|---|---|--|--|
| Financial Management Fund | 59300 | 3,113,031 | 2,819,330 | 2,819,330 | 3,034,563 | 215,233 | 7.6% |
| Funds Total: | | 3,113,031 | 2,819,330 | 2,819,330 | 3,034,563 | 215,233 | 7.6% |

| | | | | | | | |
|----------------|--|--|--|--|------|--|--|
| Position Count | | | | | 19.0 | | |
| FTE Total | | | | | 19.0 | | |

Personnel Summary Reports

 Department of Finance &
Management



Section 6

**FY 2017 Budget
Submission**

State of Vermont

FY2017 Governor's Recommended Budget Position Summary Report

1110003000-Finance and management - budget and management

| Position Number | Classification | FTE | Count | Gross Salary | Benefits Total | Statutory Total | Total |
|-----------------|---------------------------------------|-------------|-------------|----------------|----------------|-----------------|------------------|
| 020001 | 054000 - Director Budget & Management | 1.0 | 1.0 | 82,035 | 32,097 | 6,276 | 120,408 |
| 020003 | 486700 - Budget & Management Analyst | 1.0 | 1.0 | 63,710 | 28,788 | 4,874 | 97,372 |
| 020005 | 053800 - Senior Budget & Mgt Analyst | 1.0 | 1.0 | 84,115 | 16,047 | 6,435 | 106,597 |
| 020007 | 053800 - Senior Budget & Mgt Analyst | 1.0 | 1.0 | 63,564 | 28,760 | 4,864 | 97,188 |
| 020008 | 486700 - Budget & Management Analyst | 1.0 | 1.0 | 57,491 | 11,241 | 4,398 | 73,130 |
| 020014 | 053800 - Senior Budget & Mgt Analyst | 1.0 | 1.0 | 91,624 | 25,616 | 7,010 | 124,250 |
| 020069 | 053800 - Senior Budget & Mgt Analyst | 1.0 | 1.0 | 79,477 | 31,635 | 6,080 | 117,192 |
| 027001 | 90120A - Commissioner | 1.0 | 1.0 | 114,172 | 44,058 | 8,482 | 166,712 |
| 027003 | 90570D - Deputy Commissioner | 1.0 | 1.0 | 111,301 | 47,940 | 8,439 | 167,680 |
| 027004 | 95250E - Executive Assistant | 1.0 | 1.0 | 94,078 | 40,429 | 7,197 | 141,704 |
| Total | | 10.0 | 10.0 | 841,567 | 306,611 | 64,055 | 1,212,233 |

State of Vermont

FY2017 Governor's Recommended Budget Position Summary Report

| Fund Code | Fund Name | FTE | Count | Gross Salary | Benefits Total | Statutory Total | Total |
|--------------|---------------------------|-------------|-------------|----------------|----------------|-----------------|------------------|
| 10000 | General Fund | 7.1 | 9.0 | 558,450 | 186,627 | 42,723 | 787,800 |
| 21500 | Inter-Unit Transfers Fund | 2.9 | 1.0 | 283,117 | 119,984 | 21,332 | 424,433 |
| Total | | 10.0 | 10.0 | 841,567 | 306,611 | 64,055 | 1,212,233 |

State of Vermont

FY2017 Governor's Recommended Budget Position Summary Report

1115001000-Finance and management - financial operations

| Position Number | Classification | FTE | Count | Gross Salary | Benefits Total | Statutory Total | Total |
|-----------------|---|-----|-------|--------------|----------------|-----------------|---------|
| 020009 | 030700 - Asst Dir Statewide Reporting | 1.0 | 1.0 | 74,485 | 14,308 | 5,698 | 94,491 |
| 020012 | 031900 - Director Financial Operations | 1.0 | 1.0 | 110,178 | 43,336 | 8,424 | 161,938 |
| 020013 | 065800 - Statewide Fin Rep Analyst II | 1.0 | 1.0 | 74,672 | 22,555 | 5,713 | 102,940 |
| 020016 | 063900 - Helpdesk Analyst III | 1.0 | 1.0 | 74,672 | 36,754 | 5,713 | 117,139 |
| 020026 | 487200 - Vision Support Specialist II | 1.0 | 1.0 | 64,397 | 28,763 | 4,927 | 98,087 |
| 020028 | 068300 - VISION Financial Analyst II | 1.0 | 1.0 | 56,493 | 10,930 | 4,322 | 71,745 |
| 020034 | 487200 - Vision Support Specialist II | 1.0 | 1.0 | 54,642 | 18,813 | 4,180 | 77,635 |
| 020037 | 064100 - VISION Operations Analyst IV | 1.0 | 1.0 | 76,898 | 31,169 | 5,883 | 113,950 |
| 020044 | 013300 - Statewide Grants Administrator | 1.0 | 1.0 | 93,621 | 40,347 | 7,162 | 141,130 |
| 020046 | 030400 - Director Statewide Reporting | 1.0 | 1.0 | 96,824 | 18,343 | 7,407 | 122,574 |
| 020046 | 030400 - Director Statewide Reporting | 1.0 | 1.0 | 90,584 | 17,215 | 6,929 | 114,728 |

State of Vermont

FY2017 Governor's Recommended Budget Position Summary Report

| Position Number | Classification | FTE | Count | Gross Salary | Benefits Total | Statutory Total | Total |
|-----------------|--|-------------|-------------|------------------|----------------|-----------------|------------------|
| 020051 | 064300 - Vision Financial Analyst I | 1.0 | 1.0 | 56,784 | 33,565 | 4,344 | 94,693 |
| 020052 | 068300 - VISION Financial Analyst II | 1.0 | 1.0 | 58,386 | 19,480 | 4,467 | 82,333 |
| 020053 | 065000 - Dir Statewide Accounting | 1.0 | 1.0 | 82,222 | 38,289 | 6,290 | 126,801 |
| 020054 | 065800 - Statewide Fin Rep Analyst II | 1.0 | 1.0 | 67,974 | 29,557 | 5,200 | 102,731 |
| 020055 | 018100 - Change Management Director | 1.0 | 1.0 | 82,202 | 23,915 | 6,288 | 112,405 |
| 020070 | 487200 - Vision Support Specialist II | 1.0 | 1.0 | 66,206 | 35,245 | 5,065 | 106,516 |
| 020071 | 056600 - Asst Dir of Statewide Account | 1.0 | 1.0 | 72,592 | 36,550 | 5,554 | 114,696 |
| 020073 | 068300 - VISION Financial Analyst II | 1.0 | 1.0 | 56,493 | 33,643 | 4,322 | 94,458 |
| Total | | 19.0 | 19.0 | 1,410,325 | 532,777 | 107,888 | 2,050,990 |

| Fund Code | Fund Name | FTE | Count | Gross Salary | Benefits Total | Statutory Total | Total |
|--------------|---------------------------|-------------|-------------|------------------|----------------|-----------------|------------------|
| 59300 | Financial Management Fund | 19.0 | 19.0 | 1,410,325 | 532,777 | 107,888 | 2,050,990 |
| Total | | 19.0 | 19.0 | 1,410,325 | 532,777 | 107,888 | 2,050,990 |

Organizational Charts



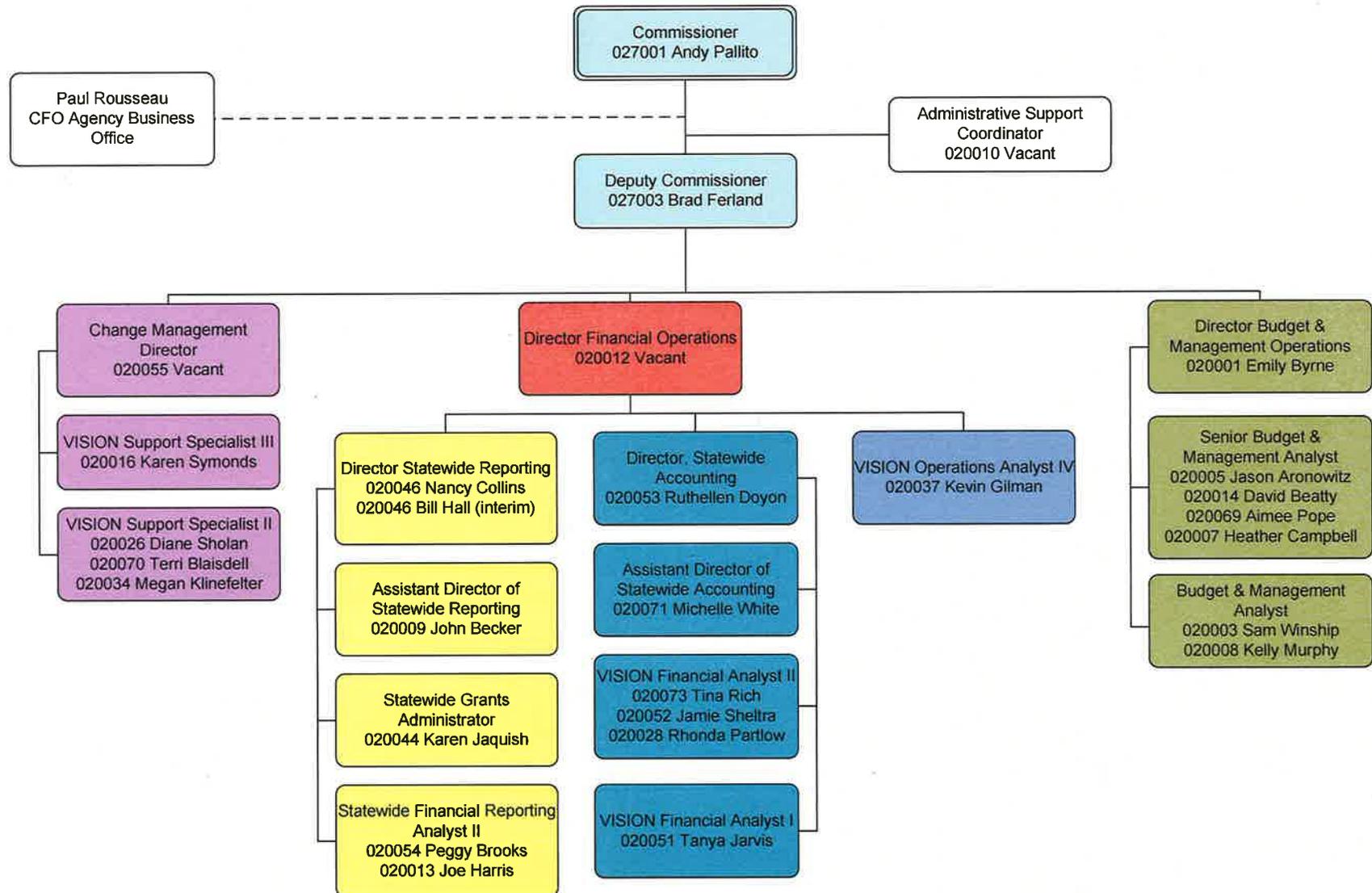
Department of Finance &
Management



Section 7

**FY 2017 Budget
Submission**

Department of Finance & Management



As of: 11/07/2015

Federal Receipts, Interdepartmental Receipts & Grants Out

 Department of Finance &
Management



Section 8

**FY 2017 Budget
Submission**

State of Vermont

Department: 1110003000 - Finance and management - budget and management

| Budget Request Code | Fund | Justification | Est Amount |
|---------------------|-------|--|------------------|
| 5988 | 21500 | IDT Fund receipts received from Dept of Finance - Financial Operations for allocation of staff Salaries and Benefits from Budget & Mgmt. | \$431,197 |
| | | | \$431,197 |

Carry Forward Report

 Department of Finance &
Management



Section 9

**FY 2017 Budget
Submission**

Department of Finance & Management

Carryforward Projections

| Program | Final Carryforward 6/30/2015 | FY 2016 Appropriated Funding | FY 2016 Estimated Expenditures | Estimated Carryforward 6/30/2016 |
|--------------------------------|------------------------------------|------------------------------------|--------------------------------------|--|
| General Fund: | | | | |
| Finance - Budget & Management: | \$57,759 | \$1,109,412 | (\$1,167,171) | \$0 |
| Total General Fund: | \$57,759 | \$1,109,412 | (\$1,167,171) | \$0 |
| TOTALS: | \$57,759 | \$1,109,412 | (\$1,167,171) | \$0 |