

ANNUAL REPORT

**Of the Town Officers
Of the Town of**

CANAAN, VERMONT

For the year ending

December 31, 2018

**INCLUDING REPORT OF THE
SCHOOL DIRECTORS**

**STATE OF VERMONT
ANNUAL REPORT
OF THE TOWN OF CANAAN, VERMONT**

**FOR THE YEAR ENDING DECEMBER 31, 2018
GENERAL INFORMATION AND DIRECTORY
(Canaan, Vermont was chartered on February 25, 1782.)**

BOARD MEETINGS: The Selectboard meetings are scheduled for every other Monday starting January 14th, 2019 and they begin at 6:00 p.m. The Canaan School Board meetings are scheduled for every other Monday starting January 7th, 2019. They begin at 6:00 p.m. These meetings are open to the public and are held in the Canaan Community Office Building unless otherwise posted. The Library Trustee meetings are scheduled for 5:30 p.m. on the 1st Wednesday of every month. These meetings are open to the public and are held at the Library unless otherwise posted.

TOWN CLERK AND TREASURER'S OFFICE: Open from 9:00 a.m. to 3:00 p.m. Monday through Friday. Also open every other Monday evening from 6:00 p.m. until 8:00 p.m. to coincide with the Selectboard meetings.

BILLING SCHEDULE: Tax bills are mailed around August 1st, due on or before October 1st. Sewer and Water Utility bills are mailed quarterly, payable within thirty days. Septage bills are mailed around August 1st, due on or before October 1st. Building and Subdivision permits are required by the Zoning Ordinance and the cost of permits is \$10.00 plus \$10.00 for the Memorandum recording fee, payable at the time of submitting the permit.

LIBRARY HOURS: Monday and Wednesday from 12:00 to 7:00 pm., Tuesday and Thursday from 12:00 to 5:00 pm., Friday CLOSED and on Saturday from 10:00 a.m. to 2:00 p.m.

DIRECTORY OF IMPORTANT NUMBERS

| | |
|---|----------------|
| Canaan Town Office: | 266-3370 |
| Alice M. Ward Library: | 266-7135 |
| Canaan Post Office: | 266-3473 |
| Beecher Falls Post Office: | 266-3037 |
| Canaan Superintendent's Office: | 266-3330 |
| Canaan Health Officer: | 266-7833 |
| Canaan High School: | 266-8910 |
| Canaan Elementary School: | 266-3380 |
| Canaan Learning Center: | 266-3081 |
| Canaan Treatment Plant: | 266-7723 |
| Canaan Fire Department: | 266-3422 |
| Vermont State Police: | 334-8881 |
| Canaan Police Chief – Jeffery Noyes | 266-9619 |
| Listed in order of preference: U.S. Border Patrol Station | 266-3035 |
| Swanton Sector Radio Room | 1-800-689-3362 |
| Beecher Falls Inspection Station | 266-3336 |
| PAIC: | 277-8562 |
| Essex County Sheriff: | 892-5340 |
| Essex County Sheriff: Mon-Fri 8:30 – 4:30 | 676-3500 |
| NEKCA Office: | 266-7134 |

Town web address: <http://www.canaan-vt.org>

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WARNING

The legal voters of the Town of Canaan are hereby warned and notified to meet in the Canaan Memorial High School Auditorium on Monday, the 4th day of March, 2019, at 6:00 p.m. to transact the School business from the floor, and immediately thereafter, to transact the Town business from the floor:

ARTICLE I. To elect all Town Officers required by law:

Town Moderator for one year
School Moderator for one year
Selectboard for three years
Lister for three years
School Director for three years
School Director for two years
School Director for one year
Auditor for three years
Trustee of Public Funds for three years
Library Trustee for three years
Library Trustee for two years
Library Trustee for one year
Grand Juror for one year
Town Agent for one year
Sexton for one year

(Vote on the above Articles to be by ballot on the fifth day of March, 2019 A.D. and ballot box to be open from 8:00 a.m. to 7:00 p.m. The voting place will be at the Canaan Municipal Office Building.)

TOWN BUSINESS

ARTICLE 1. Shall the voters of the Town of Canaan accept the provisions of V.S.A. T.32 §4791 in regard to the collection of taxes by the Treasurer?

ARTICLE 2. Shall the Town of Canaan vote to apply any surplus from the current fiscal year to reduce taxes in the next fiscal year?

ARTICLE 3. Shall the town raise and appropriate the sum of \$2,000.00 for deposit into the Building Capital Reserve Fund, in accordance with 24 V.S.A. § 2804(a)?

ARTICLE 4. Shall the voters of the Town of Canaan raise and appropriate the sum of \$9,471.00 with revisions, if any, for the following agencies?

| | | | |
|-------------------------------------|--|-------------|-------|
| a. | Orleans Essex VNA & Hospice, Inc. | \$ 4,400.00 | pg 59 |
| b. | Northeast Kingdom Human Services, Inc. | \$ 1,021.00 | pg 58 |
| c. | Northeast Kingdom Council on Aging | \$ 1,500.00 | pg 60 |
| d. | Rural Community Transportation | \$ 1,100.00 | pg 57 |
| e. | Northeast Kingdom Learning Services | \$ 750.00 | pg 66 |
| f. | Umbrella, Inc. | \$ 700.00 | pg 65 |
| AGENCY APPROPRIATION REQUEST TOTALS | | \$9,471.00 | |

ARTICLE 5. To determine if the town will vote to raise and appropriate the sum of \$4,000.00 for the UPPER CONNECTICUT VALLEY HOSPITAL to help defray the costs of providing emergency and critical care clinic services. pg 58

ARTICLE 6. Shall the voters of the Town of Canaan accept the proposed Library budget, with revisions, if any, for the ensuing year? pg 32

ARTICLE 7. Shall the voters of the Town of Canaan accept the proposed General budget, with revisions, if any, for the ensuing year? (Includes Transfer Station & Police) pg 15, 16, 17, 18

ARTICLE 8. Shall the voters of the Town of Canaan accept the proposed Highway budget with revisions, if any, for the ensuing year? pg 28, 29

ARTICLE 9. To transact any other business that may legally come before the meeting.

Given under our hands at Canaan, Vermont this 28 day of January, 2019 A.D.

Selectboard of Canaan, VT


Gregory D. Noyes


Haven L. Haynes, Jr.


Frank T. Sawicki, Jr.

TOWN MEETING

SCHEDULE

MARCH 4, 2019

**6:00 p.m. Annual School Meeting
Canaan Memorial High Gymnasium
Followed by Annual Town Meeting**

TUESDAY, MARCH 5, 2019

**8:00 a.m. to 7:00 p.m. AUSTRALIAN
BALLOT OF ELECTION OF TOWN
OFFICERS**

Canaan Municipal Office Building

TOWN MEETING

PROCEDURES

Many feel that Town Meeting is the last example of true Democracy. To allow all registered voters an opportunity to speak in an orderly fashion, unless otherwise directed by Town vote, the Legislature requires that Town Meeting be run according to Robert's Rules of Order. These can become very complicated and only a few relevant ones are summarized below to help you conduct the Town's business. Remember this is the people's meeting to be run by you through your Moderator.

Motions – All Articles must be placed on the "Floor" (For Discussion) by a motion (Such as "Mr./Madam Moderator, I move we adopt Article ___") and a second (From another person) (Please give your name if the Chair requests in order to place your motion officially on the record). Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, his or her raised hand should be recognized by the Moderator. Once permission to speak has been granted, remarks should be addressed to the Moderator and not other members of

the Assembly. Members should speak only once on a given subject until others have been allowed the opportunity. Remarks should not be personal in nature and should apply directly to the topic at hand.

After discussion has appeared to end, the Moderator will "Call the Question" (Are you ready to vote on Article ___?) Voters should avoid making a motion to limit debate or calling the question unless absolutely necessary. Town Meeting comes but once a year and people should be allowed the opportunity to air opinions within reason.

Amendments – Amendments to main motions may be made ("I move we amend Article ___ to read") and seconded. An Amendment may itself be amended once, but there is no limit (in theory) to the number of amendments which may be made to an Article, that are reasonable and germane (Closely related to the main motion). Amendments should be to insert (add), delete (strike out) or substitute word(s) or paragraph(s) of the main motion. A person who wishes to amend should be clear on exactly what (s)he wishes to add, delete or substitute preferably by rewriting the motion with the changed section. Voting will take place first on amendment(s) and then on the main motion. Any Article may be amended, including Town and School budgets (up or down) and others dealing with money. It is important to note that amending a budget may be a better way to deal with dissatisfaction than voting it down.

Reconsideration – In 1993, for the first time, it was possible for voters to reconsider their actions on main articles at town meeting. According to 17 VSA 2661 (a), a warned article voted at town meeting may be reconsidered at the same

meeting before the assembly has begun consideration of another article. Once the motion is placed before the assembly by the chair, it is ripe for consideration by the body and it is too late to move to reconsider the vote on the previous article. A Motion to Reconsider must be made by a person who voted on the prevailing side of the motion to be reconsidered, requires a second, is debatable, requires a majority vote and may not be reconsidered.

VOTING – By Registered Voters-
Voting may take place in three ways:

- A. Voice (the usual way) “All in favor of Article ___, say AYE,”
- B. Standing vote (division of the Assembly). If the Moderator feels the voice vote is close, or one voter calls for a division of the Assembly, those members who are registered voters will stand for ‘AYE’ or ‘NAY’ votes.
- C. Secret Ballot. Seven (7) voters may request the vote be taken by secret ballot. This the most accurate, yet time-consuming method, of voting.

ORDER OF PROCEEDINGS

Australian Ballot Voting for Town Officers will take place continuously from 8:00 a.m. until 7:00 p.m. on March 5th, 2019. The Annual School and Town business meeting will start at 6:00 p.m. on March 4th, 2019, and recess at the discretion of the Moderator (with appropriate motion to recess) if the meetings run too late into the evening. A time will be set to reconvene the meeting on March 5th, 2019. All non-Australian ballot Articles will be taken up in numerical order, unless voted differently by the Assembly.

If a voter wished to postpone an Article for some valid reason, (s)he may request postponement to a certain time (“Mr. Moderator, I move to postpone Article ___ until...”) after another Article, for instance, or a specific time.

Tabling a motion is not recommended at Town Meeting for technical reasons, but postponing to a definite time accomplishes the same thing better (you are always within your rights to use any legal and appropriate motion at any time, however).

Passing Over – there is no such motion in Robert’s Rules, and it is recommended that all Articles be given consideration. If a voter feels an Article is inappropriate, the best and most Democratic method is to bring it to the floor in the usual way and hope the Assembly votes it down.

If an Article is inappropriate, contradictory or otherwise confusing it may be postponed indefinitely (Mr. Moderator, I move to postpone indefinitely Article ___”). It requires a majority vote, is debatable, but not amendable.

A more serious method to kill an Article is to object to consideration. (“Mr. Moderator, I object to consideration of Article ___”). This should be stated before debate, does not require a second, is not debatable or amendable, a two-thirds vote against consideration is required to sustain this motion.

Non-Voters – Town Meeting is only for Registered Voters to speak and vote. If the Assembly wished to hear from a non-voter it should vote to suspend the rules (“I move we suspend the rules for Article ___”). This motion may not be amended or debated and requires a two-thirds vote.

Selectboard Report 2018

The Town completed our Road Erosion Inventory and Capital Budget Plan as required by the state as part of ACT 64 Clean Water Act. The project was funded by the Vermont Agency of Transportation's Better Roads Program.

Heather Johnson, District Manager for the Essex County Natural Resources Conservation District assisted Richard Thibeault with this project. The road erosion inventory identifies priority hydrologically connected road segments in the Town of Canaan, it provides a design for corrective measures, and outlines cost estimates for each to assist the Town in budgeting for project implementation. There are 8 sites (segments) on our back roads that need to be addressed to remedy issues with culverts, erosion, sedimentation, ditching and drainage. The inventory will provide a budget framework for a 5- year plan to implement these projects. A Road Erosion Inventory and Capital Budget Plan is recommended every 5 years, to create a budget cycle for road improvement projects as well as a tool for town officials to track road improvement progress.

The town replaced culverts on Breault, Penn, and Clay Brook Rd. Repaired an erosion issue at the Dry Fire Hydrant on Canaan Hill. Repaired some ditching issues on Judd Rd.

We replaced two aging pieces of road equipment that needed costly repairs. We leased a new backhoe and purchased a truck.

The LED lighting project with Vermont Electric and Efficiency Vermont has been completed. We still have a project pending to replace the town owned lights in Ethan Allen Park.

The board has been working on updating policies and ordinances.

The board wants to thank all its employees for the great job they do and all those that donate their time and efforts on committees and special projects that make Canaan a great place to live.

**AUDITOR'S REPORT
COMPARATIVE FINANCIAL STATEMENT
FOR THREE YEAR PERIOD ENDING 12-31-18**

| INCOME AND EXPENSE ACCOUNTS | | | |
|--|------------------------|------------------------|------------------------|
| CURRENT ASSETS | | | |
| | 1-Jan-19 | 1-Jan-18 | 1-Jan-17 |
| General Fund | \$ 121,791.95 | \$ 154,933.08 | \$ 141,814.58 |
| Highway Account | \$ 155,571.13 | \$ 113,585.25 | \$ 131,049.25 |
| Fire District #1 | \$ 17,128.19 | \$ 131,823.17 | \$ 131,613.93 |
| Fire District #2 | \$ 14,632.80 | \$ 34,890.96 | \$ 62,873.43 |
| Sewer Account | \$ 236,674.19 | \$ 231,103.67 | \$ 228,597.35 |
| Capital Reserve Accounts | \$ 165,993.68 | \$ 211,088.24 | \$ 162,641.59 |
| Del. Taxes & Utilities | \$ 112,539.96 | \$ 93,519.01 | \$ 86,933.63 |
| Reappraisal Account | \$ 62,212.13 | \$ 50,181.24 | \$ 50,026.75 |
| Cemetery Stone Account | \$ 3,584.46 | \$ 3,581.14 | \$ 3,577.51 |
| Revolving Loan Account | \$ 187,202.05 | \$ 112,216.64 | \$ 67,749.68 |
| Alice M. Ward Library Account | \$ 82,749.83 | \$ 70,712.63 | \$ 82,100.43 |
| Community Rec. Park Account | \$ 18,496.48 | \$ 19,852.74 | \$ 16,898.29 |
| Trustee of Public Funds | \$ 14,632.80 | \$ 14,415.24 | \$ 14,216.77 |
| Property Tax Account | \$ 1,398.62 | \$ 9,516.34 | \$ 1,427.27 |
| CURRENT ASSET | \$ 1,194,608.27 | \$ 1,251,419.35 | \$ 1,224,256.46 |
| CURRENT LIABILITIES | | | |
| Notes Payable: | | | |
| Fire District #1 - Community Nat'l Bank | | \$ - | \$ 250,544.51 |
| Fire District #1 - Comm. Nat'l Bank | | \$ - | \$ 1,880,861.38 |
| Fire District #1 State Revol. Loan | \$ 50,000.00 | \$ 50,000.00 | \$ 60,154.85 |
| Fire District #2 Rev. Loan | | | \$ 51,256.00 |
| Fire District #2 USDA Loan | \$ 424,500.28 | \$ 433,478.06 | \$ 442,257.20 |
| USDA Treatment Plant Loan | \$ 1,263,736.18 | \$ 1,301,675.93 | \$ 1,338,684.68 |
| USDA Fire District #1 | \$ 1,893,035.34 | \$ 1,930,774.48 | \$ - |
| USDA Fire District #2 - 2nd loan | \$ 192,171.20 | \$ 195,617.46 | \$ - |
| FD#1 Community National Bank Loan | \$ 182,979.29 | \$ - | \$ - |
| TOTAL LIABILITIES | \$ 4,006,422.29 | \$ 3,911,545.93 | \$ 4,023,758.62 |
| SUMMARY OF CURRENT POSITION | | | |
| Current Assets | \$ 1,194,608.27 | \$ 1,251,419.35 | \$ 1,223,890.46 |
| Current Liabilities | \$ (4,006,422.29) | \$ (3,911,545.93) | \$ (4,033,673.77) |
| | \$ (2,811,814.02) | \$ (2,660,126.58) | \$ (2,809,783.31) |
| To the voters and taxpayers of the Town of Canaan: | | | |
| We, the undersigned Auditors of the Town of Canaan, Vermont have examined the | | | |
| accounts of said Town of Canaan and find them consistent as presented in prior years. | | | |
| We have examined files and source documents and find them accurate to the best of our | | | |
| knowledge. A summary of findings have been reviewed with School Board and Town | | | |
| Selectboard. A copy of our report is available from the Town Clerk's Office for inspection | | | |
| | | Ginette Ladd | |
| | | Renee Marchesseault | |

STATEMENT OF TAXES RAISED

Noreen Labrecque, Treasurer

| | | |
|--------------------------------------|----|--------------|
| To Tax Bill - 2018 | \$ | 1,918,556.49 |
| Actual Cash Collected 10-01-18 | \$ | 1,683,450.07 |
| Homestead Declaration State Receipts | \$ | 140,601.53 |
| Delinquent Taxes to Collector | \$ | 103,518.36 |
| Adjustment for late current filing | \$ | 69.74 |
| Rebates for revised tax bills | \$ | (9,083.21) |
| | \$ | 1,918,556.49 |

APPORTIONMENT OF TAXES

| | | | |
|-------------------------------|--------|----|--------------|
| Non Residential Education Tax | 1.3662 | \$ | 732,883.80 |
| Homestead Education Tax | 1.4555 | \$ | 526,659.64 |
| Highway Account | 0.0194 | \$ | 17,435.60 |
| Library Account | 0.0928 | \$ | 83,403.01 |
| General Account | 0.2266 | \$ | 203,654.52 |
| Voted Articles | 0.3931 | \$ | 353,294.74 |
| Grand List Adjustment | | | |
| TOTAL | | \$ | 1,918,556.49 |

MUNICIPAL GRAND LIST

| | | |
|----------------------|----|---------------|
| Listed Real Property | \$ | 93,162,300.00 |
| Municipal Grand List | \$ | 898,740.00 |

EDUCATION GRAND LIST

| | | |
|--------------------------------------|----|---------------|
| Homestead Education Grand List | \$ | 361,841.00 |
| Non Residential Education Grand List | \$ | 536,439.60 |
| Total Education Property Value | \$ | 89,828,060.00 |

SUGGESTED MUNICIPAL TAX RATE - 2019

Based on last year's Grand List of \$898,740.00

General Acct. - 0.4298

Highway Acct. - 0.2683 Library Acct. - 0.0928 Voted Art. - 0.017

Suggested Municipal Tax Rate 2019 - Without voted Art. - 0.7909

Suggested Municipal Tax Rate 2019 - With Voted Art. - 0.8079

Canaan 2018 Billed Grand List
Form 411 - (Town code: 126)
Main District

(Taxable properties only - State and Non-tax status properties are not listed below)

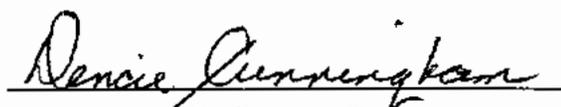
| REAL ESTATE Category/Code | Parcel Count | Municipal Listed Value | Homestead Ed Listed Value | Non-Resi Ed. Listed Value | Total Education Listed Value |
|--|--------------|------------------------|---------------------------|---------------------------|------------------------------|
| Residential I R1 | 281 | 32,348,900 | 22,183,800 | 10,165,100 | 32,348,900 |
| Residential II R2 | 115 | 19,204,100 | 13,328,300 | 5,875,800 | 19,204,100 |
| Mobile Homes-U MHU | 20 | 468,500 | 356,500 | 112,000 | 468,500 |
| Mobile Homes-L MHL | 11 | 643,900 | 428,500 | 215,400 | 643,900 |
| Seasonal I S1 | 53 | 6,141,100 | 167,200 | 5,973,900 | 6,141,100 |
| Seasonal II S2 | 38 | 4,731,300 | 0 | 4,731,300 | 4,731,300 |
| Commercial C | 23 | 4,306,000 | 247,600 | 4,058,400 | 4,306,000 |
| Commercial Apts CA | 7 | 1,455,900 | 214,600 | 1,241,300 | 1,455,900 |
| Industrial I | 2 | 7,132,800 | 0 | 7,132,800 | 7,132,800 |
| Utilities-E UE | 4 | 6,962,000 | 0 | 6,962,000 | 6,962,000 |
| Utilities-O UO | 2 | 558,500 | 0 | 558,500 | 558,500 |
| Farm F | 13 | 3,711,900 | 1,023,300 | 2,688,600 | 3,711,900 |
| Other O | 1 | 105,200 | 0 | 105,200 | 105,200 |
| Woodland W | 51 | 4,426,900 | 0 | 4,426,900 | 4,426,900 |
| Miscellaneous M | 34 | 965,300 | 0 | 965,300 | 965,300 |
| TOTAL LISTED REAL | 655 | 93,162,300 | 37,949,800 | 55,212,500 | 93,162,300 |
| P.P. Cable | 0 | 0 | | 0 | 0 |
| P.P. Equipment | 0 | 0 | | | |
| P.P. Inventory | 0 | 0 | | | |
| TOTAL LISTED P.P. | 0 | 0 | | 0 | 0 |
| TOTAL LISTED VALUE | | 93,162,300 | 37,949,800 | 55,212,500 | 93,162,300 |
| EXEMPTIONS | | | | | |
| Veterans 10K | 6/6 | 60,000 | 30,000 | 30,000 | 60,000 |
| Veterans >10K | | 60,000 | | | |
| Total Veterans | | 120,000 | 30,000 | 30,000 | 60,000 |
| P.P. Contracts | 0 | 0 | | | |
| Contract Apprv VEPC | 0/0 | 0 | 0 | 0 | 0 |
| Grandfathered | 0/0 | 0 | 0 | 0 | 0 |
| Non-Apprv(voted) | 0/0 | 0 | | | |
| Owner Pays Ed Tax | 0/0 | 0 | | | |
| Total Contracts | 0/0 | 0 | 0 | 0 | 0 |
| FarmStab Apprv VEPC | 0/0 | 0 | 0 | 0 | 0 |
| Farm Grandfathered | 0/0 | 0 | 0 | 0 | 0 |
| Non-Apprv(voted) | 0/0 | 0 | | | |
| Owner Pays Ed Tax | 0/0 | 0 | | | |
| Total FarmStabContr | 0/0 | 0 | 0 | 0 | 0 |
| Current Use | 35/35 | 3,168,300 | 374,000 | 2,794,300 | 3,168,300 |
| Special Exemptions | 1 | | 0 | 45,940 | 45,940 |
| Partial Statutory | 0/0 | 0 | 0 | 0 | 0 |
| Sub-total Exemptions | | 3,288,300 | 404,000 | 2,870,240 | 3,274,240 |
| Total Exemptions | | 3,288,300 | 404,000 | 2,870,240 | 3,274,240 |
| TOTAL MUNICIPAL GRAND LIST | | 898,740.00 | | | |
| TOTAL EDUCATION GRAND LIST | | | 375,458.00 | 523,422.60 | 898,880.60 |
| NON-TAX | | | | | |
| 43 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411 | | | | | |

TOWN OF CANAAN

PROCEDURES FOR COLLECTION OF DELINQUENT TAXES

The purpose of these procedures is to establish clear guidelines so that all delinquent taxes will be treated fairly and will know what to expect.

- A. As soon as the warrant has been received, and each month afterwards, the tax collector will send a notice to each delinquent taxpayer indicating the amount of taxes, penalty and interest owed.
- B. Only payment arrangements that will pay the bill in full before the due date of the next year's bill will be accepted.
- C. Partial payments will be applied first to the interest portion of the amount due, and the remainder will be divided proportionally between the principal amount of the tax and the 8% fee.
- D. If no satisfactory payment arrangements have been made in one month, or if the prior agreement has not been met, the tax collector will begin the following actions to conduct a tax sale of the property or as much of the property as is necessary to pay the tax, plus costs and fees:
 - 1. The collector will notify the taxpayer of the tax sale decision, the date by which full payment must be received, and the costs to expect once the sale process begins.
 - 2. If the deadline date has passed and full payment has not been received, the collector will proceed with a tax sale according to the procedures specified in 32 V.S.A. Section 5252.
 - 3. Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.
- E. Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. Section 1535.
- F. In the event that no one purchases the property at tax sale or, if in the judgment of the tax collector, proceeding with the tax sale is inadvisable, the tax collector shall collect the delinquent taxes using any or all of the methods permitted by law.


Collector of Delinquent Taxes

DELINQUENT TAX COLLECTORS REPORT
Dencie M. Cunningham, Collector

| FOR COLLECTION 2018 | | COLLECTED 2018 | |
|------------------------|---------------------|---------------------------------|--------------------|
| 2016 | \$13,069.55 | 2016 | \$10,534.95 |
| 2017 | \$52,607.44 | 2017 | \$35,468.60 |
| 2018 | <u>\$103,518.36</u> | 2018 | <u>\$29,921.84</u> |
| | <u>\$169,195.35</u> | | <u>\$75,925.39</u> |
| <hr/> | | | |
| 2016 | \$2,534.60 | TOTAL FOR COLLECTION 2018 | \$169,195.35 |
| 2017 | \$17,138.84 | Total Delinquent Taxes 12/31/18 | <u>\$93,269.96</u> |
| 2018 | <u>\$73,596.52</u> | | |
| | <u>\$93,269.96</u> | | <u>\$93,269.96</u> |

DELINQUENT PROPERTY TAXES-12-31-16
Bluestone, Inc.

TOTAL DUE \$2,534.60

DELINQUENT PROPERTY TAXES-12-31-17

Bates, Charles & Amber
Blanchard, Linda
Bluestone, Inc.
Brown, Russell & Fern
Cormier, Daniel
DeLong, Jeremy

Fitch, Kurt & Teresa
Inkel, Claire Estate
McCaskill, Pat
McCaskill, Pat
Schmidt, Corey
Slocum, Michael Estate

TOTAL DUE \$17,138.84

DELINQUENT PROPERTY TAXES-12-31-18

Bates, Charles & Amber
Blanchard, Linda
Brown, Russell & Fern
Bush, Danielle & Fuchs, Danielle
Bluestone, Inc
Bower, James
Cormier, Daniel

Daniels, Thomas
DeLong, Jeremy
Finer Farms, LLC
Fitch, Kurt & Teresa
Flagg, Thomas
Fontaine, Sarah
Gilbert, Denis & Mary Ann
Glover, Amanda Estate
Grant, Douglas & Gray, Kaylan
Gray, Donald
Halley, Rajesh & Rebecca
Inkel, Clarie Estate
Jordon, Matthew

Kimball, Harry Jr. & Joette
Kimball, Robert, Brian & Crystal
Kimball, Terry
Mannino, Michael
Maybury, Dale
McCaskill, Pat
McCaskill, Pat
McComiskey, Robert
McComiskey, Robert & Paquette, Melanie
McComiskey, Robert & Heidi
Pierni, Brian
Santamaría, David
Schmidt, Corey
Slocum, Michael Estate
Spencer, Duane & Joanne
Therrien, David & Penny
Thibeault, Shirley
Tyler, Randy & Carolyn
Varley, Craig & Molly

TOTAL DUE \$73,596.52

TOTAL DELINQUENT TAXES \$93,269.96

*****PAID AFTER 12/31/18

| TREASURER'S REPORT | | | |
|--|--|-----------|---------------------|
| GENERAL ACCOUNT | | | |
| Noreen Labrecque, Treasurer | | | |
| RECEIPTS: | | | Year 2018 |
| Cash on Hand 1-1-18 | | \$ | 154,933.08 |
| By Appropriation, Current Taxes | | | |
| Total Property Taxes Collected 2018 | | \$ | 1,684,189.40 |
| 2015 Delinquent Taxes 2018 Delinquent Taxes | | \$ | 10,789.69 |
| 2016 Delinquent Taxes | | \$ | 29,668.10 |
| 2017 Delinquent Taxes | | \$ | 40,566.81 |
| Tax Sale costs reimb. | | \$ | 106.20 |
| Interest on Delinquent Taxes | | \$ | 8,774.55 |
| Interest from Regular Savings | | \$ | 1,797.24 |
| Delinquent Tax Collector Fees | | \$ | 6,496.43 |
| Hold Harmless - State of Vermont | | \$ | 22,811.00 |
| Marriage License Fees/State fees | | \$ | 360.00 |
| Liquor Licenses | | \$ | 965.00 |
| Fish & Game Fees | | \$ | 20.50 |
| Dog Licenses/Fines & State Fees | | \$ | 1,765.00 |
| Zoning Permits | | \$ | 105.00 |
| Lister's Ed. Fund | | \$ | 685.00 |
| Town Clerk Fees | | \$ | 5,178.00 |
| Restoration of Land Records | | \$ | 562.00 |
| Fees & Misc | | \$ | 1,084.62 |
| Trustee of Public Funds | | \$ | 153.36 |
| Pilot Funds - State of Vermont | | \$ | 3,586.03 |
| Reappraisal Reimb. | | \$ | 5,822.50 |
| School Reimb. Tax Reconcil | | \$ | 18,153.00 |
| Traffic Fines | | \$ | 633.00 |
| Sale of Cemetery Lot | | \$ | 100.00 |
| Miscellaneous | | \$ | 145.17 |
| Rental - NH Wireless | | \$ | 360.00 |
| Transfer Station Revenues | | \$ | 45,192.91 |
| Heart & Soul | | \$ | 2,000.00 |
| Fire District Adm Charges | | \$ | 4,450.00 |
| SUB-TOTAL | | \$ | 2,051,453.59 |
| Property Taxes to Collector | | \$ | 112,835.02 |
| TOTAL RECEIPTS & CREDITS | | \$ | 2,164,288.61 |
| EXPENDITURES | | | |
| Property Taxes to Collector | | \$ | 112,835.02 |
| Paid Select Orders (General, Police, Transfer Station) | | \$ | 1,923,204.59 |
| Paid Select Orders - Community Forest | | \$ | 787.78 |
| Misc. adjustments | | \$ | (333.29) |
| Cash in Savings/Checking/Sweep 12-31-18 | | \$ | 125,794.51 |
| TOTAL EXPENDITURES & CASH ON HAND | | \$ | 2,162,288.61 |
| BUILDING CAPTIAL RESERVE | | | |
| RECEIPTS | | | |
| Balance on Hand 01-01-18 | | \$ | 2,000.15 |
| Savings interest - 2018 | | \$ | 2.24 |
| Capital Reserve Transfer | | \$ | 2,000.00 |
| TOTAL RECEIPTS AND CASH ON HAND | | \$ | 4,002.39 |
| EXPENDITURES | | | |
| Paid Selectboard Orders - 2018 | | \$ | - |
| Savings Account Balance 12-31-18 | | \$ | 4,002.39 |
| TOTAL EXPENDITURES AND CASH ON HAND | | \$ | 4,002.39 |

| 2018 GENERAL ACCOUNT | | | |
|---------------------------------------|---------------|-----------------------------------|-----------------|
| SELECTBOARD'S DETAILED | | | |
| EXPENDITURES | | | |
| Selectboard | | Fire Protection | |
| Salaries | \$ 6,000.00 | Contracted Services-Local | \$ 46,000.00 |
| Administration | \$ 1,032.16 | 45th Parallel | \$ 62,204.18 |
| Clerk & Treasurer's Office | | Contracted Services-Outside | \$ 1,426.25 |
| | | Colebrook Retainer Fee | \$ 2,000.00 |
| Salaries | \$ 66,140.91 | Animal Control Officer | \$ 1,680.00 |
| Telephone, Postage, etc. | \$ 4,412.75 | A.C. Supplies/fees/misc | \$ 1,078.96 |
| Printing & Advertisement | \$ 725.90 | FICA | \$ 128.52 |
| Contracted Services | \$ 1,374.88 | Zoning | |
| Record Books/Supplies | \$ 2,887.40 | Commissioners' Stipend | \$ 2,000.00 |
| Office Equipment | \$ 259.98 | Zoning Expenses | \$ 297.41 |
| Health Insurance | \$ 23,708.64 | Justice of Peace | \$ 600.00 |
| Retirement | \$ 4,297.41 | Street Lighting | |
| Ballot Clerks | \$ 1,039.50 | Street Light Services | \$ 18,674.69 |
| Auditors | \$ 871.50 | Cemeteries | |
| Listers' Salaries | \$ 6,604.15 | Salaries | \$ 3,833.02 |
| Listers' Materials/Supplies | \$ 1,591.21 | Materials & Supplies | \$ 249.74 |
| Lister Mileage/Workshops | \$ 276.07 | Fuel & Lubricants | \$ 147.20 |
| Tax Map Update | \$ 884.00 | Cemetery Comm stipends | \$ 500.00 |
| Marriage License Fee | \$ 250.00 | New Equipment | \$ - |
| Del. Tax Collector Expense | \$ 320.95 | Equipment Repairs | \$ - |
| Del. Tax Collector Fees | \$ 6,548.73 | Stone & Fence Repair | \$ - |
| Parks & Trees | | Cemetery Road | \$ - |
| Contracted Services | \$ 4,767.19 | Buildings | |
| Materials & Supplies | \$ 192.98 | Water, Sewer & Electricity | \$ 3,633.26 |
| Community Forest | \$ 787.78 | Repairs | \$ 510.11 |
| Park Electric | \$ 519.79 | | |
| General Services | | Contracted Labor | \$ 1,305.00 |
| Legal Services | \$ 122.50 | Materials & Supplies | \$ 1,174.10 |
| Printing & Advertisement | \$ 1,515.00 | Contracted Cleaning | \$ 2,935.00 |
| NVDA & VLCT Dues | \$ 2,861.00 | Contracted Mowing | \$ 1,175.00 |
| Miscellaneous Fees/Exp. | \$ 454.00 | Insurance | \$ 2,259.85 |
| Workshops/Dues/Mileage | \$ 804.50 | Generator Expenditures | \$ 811.31 |
| Workmen's Compensation | \$ 413.51 | SUB TOTAL | |
| Property/Liability Ins./Bonds | \$ 3,926.56 | Transfer Station Expenses | \$ 65,928.90 |
| County Tax | \$ 22,953.73 | Police Expenses | \$ 42,681.48 |
| FICA | \$ 7,642.93 | Appropriations | |
| Dispatch Center | \$ 8,909.10 | Voted Articles | \$ 17,717.58 |
| Grant Expenditures | \$ 23,000.00 | Property Tax Reimb Overpayments | \$ 9,083.21 |
| Web Page | \$ 1,187.84 | School Appropriation | \$ 1,129,830.14 |
| | | Library, Highway, Bldg. Cap. Res. | \$ 289,016.91 |
| SUB TOTAL | \$ 209,284.55 | | |
| | | SUB TOTAL | \$ 1,708,881.82 |
| | | TOTAL EXPENDITURES | \$ 1,918,166.37 |

2019 GENERAL BUDGET

| GENERAL BUDGET 2019 | | | | |
|---|----------------------|----------------------|----------------------|----------------------|
| | Actual 2017 | Budget 2018 | Actual 2018 | Budget 2019 |
| 00-001-10 CLERK/TREASURER'S OFFICE | | | | |
| 00-001-0999 SELECTBOARD ADM. | \$ 1,316.69 | \$ 1,500.00 | \$ 1,032.16 | \$ 1,500.00 |
| 00-001-1000 SELECTBOARD SALARIES | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 |
| 00-001-1001 SALARIES | \$ 64,714.58 | \$ 65,500.00 | \$ 66,140.91 | \$ 68,000.00 |
| 00-001-1002 TELEPHONE/POSTAGE/BOX RT | \$ 5,388.29 | \$ 5,250.00 | \$ 4,412.75 | \$ 5,000.00 |
| 00-001-1003 PRINTING/ADVERTISEMENT | \$ 528.50 | \$ 500.00 | \$ 725.90 | \$ 750.00 |
| 00-001-1004 OTHER CONTRACTED SERVICES | \$ 1,647.50 | \$ 2,000.00 | \$ 1,374.88 | \$ 1,500.00 |
| 00-001-1005 RECORD BOOKS/OFFICE SUP. | \$ 2,535.91 | \$ 3,000.00 | \$ 2,887.40 | \$ 3,000.00 |
| 00-001-1006 OFFICE EQUIPMENT | \$ 154.97 | \$ 800.00 | \$ 259.98 | \$ 3,000.00 |
| 00-001-1008 BALLOT CLERKS | \$ 507.33 | \$ 1,000.00 | \$ 1,039.50 | \$ 750.00 |
| 00-001-1009 EMPLOYER RETIREMENT SHARE | \$ 4,180.88 | \$ 4,250.00 | \$ 4,297.41 | \$ 4,400.00 |
| 00-001-1010 HEALTH INSURANCE | \$ 24,634.53 | \$ 24,000.00 | \$ 23,708.64 | \$ 25,000.00 |
| 00-001-1011 MARRIAGE LICENSE STATE FEE | \$ 450.00 | \$ - | \$ 250.00 | \$ - |
| 00-001-1020 AUDITOR SALARIES | \$ 1,032.43 | \$ 1,100.00 | \$ 871.50 | \$ 1,200.00 |
| 00-001-1022 AUDITOR EDUCATION | \$ 263.74 | \$ 300.00 | \$ - | \$ 200.00 |
| 00-001-1030 DEL.TAX COLLECTOR EXP. | \$ 765.70 | \$ 1,000.00 | \$ 320.95 | \$ 750.00 |
| 00-001-1031 DEL. TAX COLLECTOR FEES | \$ 8,301.48 | \$ - | \$ 6,548.73 | \$ - |
| 00-001-1032 TAX SALE TO DEL TAX COLL | \$ - | \$ - | \$ - | \$ - |
| 00-001-1040 LISTER'S SALARIES | \$ 6,465.19 | \$ 7,500.00 | \$ 6,604.15 | \$ 7,500.00 |
| 00-001-1041 LISTER'S MATERIAL/SUPPLY | \$ 812.89 | \$ 1,000.00 | \$ 1,591.21 | \$ 1,500.00 |
| 00-001-1042 LISTER MILEAGE/WORKSHOPS | \$ 517.71 | \$ 1,000.00 | \$ 276.07 | \$ 500.00 |
| 00-001-1043 TAX MAP UPDATES | \$ 780.00 | \$ 1,000.00 | \$ 884.00 | \$ 750.00 |
| | | | | |
| | \$ 130,998.32 | \$ 126,700.00 | \$ 129,226.14 | \$ 131,300.00 |
| 00-001-13 GENERAL SERVICES | | | | |
| 00-001-1300 LEGAL SERVICES | \$ 52.50 | \$ 500.00 | \$ 122.50 | \$ 500.00 |
| 00-001-1301 PRINTING/ADVERTISEMENT | \$ 1,358.00 | \$ 1,500.00 | \$ 1,515.00 | \$ 1,500.00 |
| 00-001-1302 N.V.D.A. DUES | \$ 729.00 | \$ 729.00 | \$ 729.00 | \$ 729.00 |
| 00-001-1303 WORKMAN'S COMP | \$ 394.41 | \$ 377.51 | \$ 413.51 | \$ 300.00 |
| 00-001-1304 PUBLIC OFF./LIABILITY | \$ 4,686.77 | \$ 3,926.56 | \$ 3,926.56 | \$ 3,500.00 |
| 00-001-1307 COUNTY TAX | \$ 23,683.19 | \$ 23,000.00 | \$ 22,953.73 | \$ 23,000.00 |
| 00-001-1309 FICA | \$ 7,675.97 | \$ 7,900.00 | \$ 7,642.93 | \$ 7,900.00 |
| 00-001-1310 MISCELLANEOUS FEES | \$ 105.00 | \$ 175.00 | \$ 304.00 | \$ 300.00 |
| 00-001-1313 ZONING/PLANNING SALARIES | \$ 2,000.00 | \$ 2,200.00 | \$ 2,000.00 | \$ 2,200.00 |
| 00-001-1314 ZONING EXPENDITURES | \$ 2,603.62 | \$ 350.00 | \$ 297.41 | \$ 300.00 |
| 00-001-1315 TOWN SERVICE EXPENSE | \$ 26.96 | \$ 100.00 | \$ - | \$ 100.00 |
| 00-001-1316 V.L.C.T. DUES | \$ 2,088.00 | \$ 2,132.00 | \$ 2,132.00 | \$ 2,186.00 |
| 00-001-1317 DISPATCH SERVICE CENTER | \$ 5,476.00 | \$ 8,200.00 | \$ 8,909.10 | \$ 10,000.00 |
| 00-001-1318 EDUCATION/MILEAGE, ETC | \$ 839.10 | \$ 1,000.00 | \$ 804.50 | \$ 900.00 |
| 00-001-1322 WEB PAGE EXPENDITURES | \$ 1,303.12 | \$ 1,350.00 | \$ 1,187.84 | \$ 1,350.00 |
| 00-001-1324 NORTH COUNTRY CHAMBER | \$ - | \$ 150.00 | \$ 150.00 | \$ 250.00 |
| 00-001-1325 JUSTICE OF PEACE STIPENDS | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 |
| 00-001-1326 PROP TAX REIMB OVER PAID | \$ 6,876.04 | \$ - | \$ 9,083.21 | \$ - |
| | \$ 60,497.68 | \$ 54,190.07 | \$ 62,771.29 | \$ 55,615.00 |

2019 GENERAL BUDGET

| GENERAL BUDGET - 2019 | | | | |
|---|--------------------|--------------------|--------------------|--------------------|
| | Actual 2017 | Budget 2018 | Actual 2018 | Budget 2019 |
| 00-001-12 PARKS & TREES | | | | |
| 00-001-1200 CONTRACTED SERVICES | \$ 5,635.79 | \$ 5,000.00 | \$ 4,767.19 | \$ 5,000.00 |
| 00-001-1201 MATERIALS/SUPPLIES | \$ 639.62 | \$ 400.00 | \$ 192.98 | \$ 400.00 |
| 00-001-1202 SIDEWALK EXPENSES | \$ - | \$ 100.00 | \$ - | \$ 100.00 |
| 00-001-1206 PARK ELECTRIC | \$ 414.75 | \$ 1,300.00 | \$ 519.79 | \$ 700.00 |
| | | | | |
| | \$ 6,690.16 | \$ 6,800.00 | \$ 5,479.96 | \$ 6,200.00 |
| | | | | |
| 00-001-14 FIRE PROTECTION | | | | |
| 00-001-1400 CONTRACT WITH BFVFD | \$ 46,000.00 | \$ 46,000.00 | \$ 46,000.00 | \$ 46,000.00 |
| 00-001-1401 OTHER CONTRACTED SERVICES | \$ 713.00 | \$ 2,000.00 | \$ 1,329.25 | \$ 2,000.00 |
| 00-001-1403 DRY HYDRANT | \$ 100.00 | \$ 250.00 | \$ 100.00 | \$ 100.00 |
| 00-001-1404 45TH PARALLEL | \$ 40,487.46 | \$ 63,000.00 | \$ 62,204.18 | \$ 63,000.00 |
| 00-001-1405 COLEBROOK RETAINER FEE | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| | | | | |
| | \$ 89,300.46 | \$ 113,250.00 | \$ 111,633.43 | \$ 113,100.00 |
| | | | | |
| 00-001-15 ANIMAL CONTROL | | | | |
| 00-001-1500 ANIMAL CONTROL SALARIES | \$ 898.60 | \$ 1,000.00 | \$ 1,680.00 | \$ 1,800.00 |
| 00-001-1501 ANIMAL CONTROL MAT/SUPPLIES | \$ 100.18 | \$ 250.00 | \$ 248.96 | \$ 250.00 |
| 00-001-1502 FICA - ANIMAL CONTROL | \$ 68.75 | \$ 100.00 | \$ 128.52 | \$ 150.00 |
| 00-001-1503 DOG LICENSE STATE FEES | \$ 750.00 | \$ - | \$ 830.00 | \$ - |
| 00-001-1504 MISC. ANIMAL CONTROL | \$ 123.87 | \$ 200.00 | \$ - | \$ - |
| | | | | |
| 00-001-15 POLICE DEPARTMENT | | | | |
| 00-001-1505 WORKMAN'S COMP/LIABILITY | \$ 4,967.24 | \$ 4,495.36 | \$ 4,573.36 | \$ 4,000.00 |
| 00-001-1506 EMPLOYER RETIREMENT SHARE | \$ 1,446.64 | \$ 1,575.00 | \$ 1,500.80 | \$ 1,650.00 |
| 00-001-1507 POLICE OFFICER TRAINING | \$ - | \$ 200.00 | \$ - | \$ - |
| 00-001-1510 PARTS/SUPPLIES/REPAIRS | \$ 1,538.73 | \$ 1,750.00 | \$ 3,364.84 | \$ 4,000.00 |
| 00-001-1511 VEHICLE INS | \$ 712.30 | \$ 633.71 | \$ 633.71 | \$ 600.00 |
| 00-001-1512 FUEL | \$ 2,059.08 | \$ 2,200.00 | \$ 2,380.64 | \$ 2,400.00 |
| 00-001-1513 POLICE EQUIP/ UNIFORMS | \$ 314.95 | \$ 800.00 | \$ 329.85 | \$ 350.00 |
| 00-001-1514 ADMINISTRATION | \$ - | \$ - | \$ 251.50 | \$ 260.00 |
| 00-001-1515 MISC. | \$ - | \$ - | \$ - | \$ - |
| 00-001-1516 FICA - POLICE DEPT | \$ 2,006.47 | \$ 2,150.00 | \$ 2,055.82 | \$ 2,300.00 |
| 00-001-1517 RECORDS MANAGEMENT | \$ 480.12 | \$ 750.00 | \$ 480.12 | \$ 500.00 |
| 00-001-1520 SALARIES | \$ 26,302.60 | \$ 28,000.00 | \$ 26,948.84 | \$ 29,000.00 |
| 00-001-1522- POLICE PHONE | \$ - | \$ - | \$ 162.00 | \$ 400.00 |
| | \$ 41,769.53 | \$ 44,104.07 | \$ 45,568.96 | \$ 47,660.00 |
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2019 GENERAL BUDGET

| 00-001-17 GRANTS | Actual 2017 | Budget 2018 | Actual 2018 | Budget 2019 |
|---|--------------------|--------------------|--------------------|--------------------|
| 00-001-1703 HISTORICAL SO GRANT 2 | \$ - | \$ - | \$ - | \$ - |
| 00-001-1704 HIST. GRANT SALARIES | \$ 2,000.00 | \$ - | \$ - | \$ - |
| 00-001-1705 FICA | \$ 153.00 | \$ - | \$ - | \$ - |
| 00-001-1706 SUPPLIES | \$ - | \$ - | \$ - | \$ - |
| 00-001-1707 VERMONT COMM. FOUND. | \$ - | \$ - | \$ - | \$ - |
| 00-001-1708 ECO DEVEL GRANT EXP. | \$ 18,000.00 | \$ - | \$ 18,000.00 | \$ - |
| 00-001-1709 NH COMM FOUND GRANT 2 EXP | \$ 500.00 | \$ - | \$ - | \$ - |
| 00-001-3400 ORTON FOUNDATION | \$ 4,000.00 | \$ - | \$ 5,000.00 | \$ - |
| | \$ 24,653.00 | \$ - | \$ 23,000.00 | \$ - |
| 00-001-18 STREET LIGHTING | | | | |
| 00-001-1800 STREET LIGHT SERVICES | \$ 19,203.38 | \$ 20,000.00 | \$ 18,674.69 | \$ 20,000.00 |
| | \$ 19,203.38 | \$ 20,000.00 | \$ 18,674.69 | \$ 20,000.00 |
| 00-001-19 CEMETERIES | | | | |
| 00-001-1900 SALARIES | \$ 3,779.28 | \$ 4,300.00 | \$ 3,833.02 | \$ 4,300.00 |
| 00-001-1902 NEW EQUIPMENT | \$ - | \$ 200.00 | \$ - | \$ 200.00 |
| 00-001-1903 EQUIPMENT REPAIRS | \$ - | \$ 100.00 | \$ - | \$ - |
| 00-001-1904 FUEL & LUBRICANTS | \$ 170.75 | \$ 200.00 | \$ 147.20 | \$ 200.00 |
| 00-001-1905 MATERIALS & SUPPLIES | \$ 128.12 | \$ 150.00 | \$ 249.74 | \$ 150.00 |
| 00-001-1906 STONE REPAIR RESERVE | \$ - | \$ - | \$ - | \$ - |
| 00-001-1908 FENCE REPAIRS | \$ 90.32 | \$ 100.00 | \$ - | \$ - |
| 00-001-1910 CEMETERY COMMITTEE STIPEN | \$ 500.00 | \$ 750.00 | \$ 500.00 | \$ 750.00 |
| 00-001-1911 CEMETERY ROAD | \$ - | \$ 500.00 | \$ - | \$ - |
| | \$ 4,668.47 | \$ 6,300.00 | \$ 4,729.96 | \$ 5,600.00 |
| 00-001-20 BUILDINGS | | | | |
| 00-001-2001 WATER/SEWER/ELECTRICITY | \$ 4,053.81 | \$ 4,200.00 | \$ 3,633.26 | \$ 4,000.00 |
| 00-001-2002 REPAIRS | \$ - | \$ 4,000.00 | \$ 510.11 | \$ 4,000.00 |
| 00-001-2003 MATERIALS & SUPPLIES | \$ 775.21 | \$ 1,000.00 | \$ 1,174.10 | \$ 1,000.00 |
| 00-001-2004 NEW EQUIPMENT | \$ 115.54 | \$ 1,000.00 | \$ - | \$ 1,000.00 |
| 00-001-2006 CONTRACTED CLEANING | \$ 2,659.40 | \$ 2,700.00 | \$ 2,935.00 | \$ 3,000.00 |
| 00-001-2007 CONTRACTED LABOR | \$ 3,430.00 | \$ 1,500.00 | \$ 1,305.00 | \$ 2,500.00 |
| 00-001-2008 BUILDINGS - INSURANCE | \$ 2,593.21 | \$ 2,259.85 | \$ 2,259.85 | \$ 2,100.00 |
| 00-001-2009 CONTRACTED MOWING | \$ 1,215.00 | \$ 1,200.00 | \$ 1,175.00 | \$ 1,200.00 |
| 00-001-2015 GENERATOR EXP | \$ 219.27 | \$ 500.00 | \$ 811.31 | \$ 900.00 |
| | \$ 15,061.44 | \$ 18,359.85 | \$ 13,803.63 | \$ 19,700.00 |
| 00-001-30 SPECIAL APPROPRIATIONS | \$ 15,298.76 | | \$ 17,717.58 | |
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2019 GENERAL BUDGET

| | Actual 2017 | Budget 2018 | Actual 2018 | Budget 2019 |
|---|----------------------|----------------------|----------------------|----------------------|
| 00-001-50 TRANSFER STATION | | | | |
| 00-001-5000 TRANSFER STATION SALARIES | \$ 14,108.86 | \$ 14,500.00 | \$ 14,368.47 | \$ 14,800.00 |
| 00-001-5001 TRANSFER STATION FICA | \$ 1,067.50 | \$ 1,090.00 | \$ 1,088.38 | \$ 1,150.00 |
| 00-001-5003 TRANSFER STATION MILEAGE | \$ 64.20 | \$ 100.00 | \$ 60.50 | \$ 100.00 |
| 00-001-5004 TRANSFER STATION EQUIP REPAIR | \$ 1,050.00 | \$ 1,000.00 | \$ - | |
| 00-001-5005 TRSFR CONTRACTED SERVICES | \$ 13,596.50 | \$ 13,000.00 | \$ 12,400.00 | \$ 13,500.00 |
| 00-001-5006 TRSFR CONTRACTED MATERIAL | \$ 16,243.44 | \$ 16,500.00 | \$ 15,563.45 | \$ 16,500.00 |
| 00-001-5007 TRSFR PAY AS GO BAGS | \$ 6,747.30 | \$ 5,000.00 | \$ 2,835.00 | \$ 3,200.00 |
| 00-001-5008 TRSFR MISC. EXPENSES | \$ - | \$ - | \$ 594.47 | \$ 250.00 |
| 00-001-5009 TRSFR BLDG CONSTRUCTION | \$ 75.00 | \$ - | \$ - | \$ - |
| 00-001-5010 TRSFR EQUIP PURCHASE | \$ - | \$ - | \$ - | \$ 4,000.00 |
| 00-001-5011 EQUIPMENT REPAIRS | \$ 4,076.00 | \$ - | \$ - | \$ - |
| 00-001-5012 WC/LIABILITY INS | \$ 2,804.48 | \$ 2,560.97 | \$ 2,539.97 | \$ 2,300.00 |
| 00-001-5014 ANNUAL FEE TO COOS | \$ 4,244.00 | \$ 4,114.00 | \$ 4,114.00 | \$ 5,300.00 |
| 00-001-5015 SOLID WASTE COMMITTEE STIPEND | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 |
| 00-001-5016 ADVERTISING/POSTAGE | \$ - | \$ 75.00 | \$ - | \$ - |
| 00-001-5017 UTILITIES | \$ 918.08 | \$ 1,000.00 | \$ 954.77 | \$ 1,000.00 |
| 00-001-5018 SITE MAINTENANCE | \$ 2,628.99 | \$ 2,650.00 | \$ - | \$ 500.00 |
| 00-001-5019 TRANSFER STATION PROPANE | \$ 644.74 | \$ 700.00 | \$ 836.97 | \$ 750.00 |
| 00-001-5020 HAZARDOUS WASTE DAY | \$ 4,162.66 | \$ 3,000.00 | \$ 4,294.68 | \$ 3,500.00 |
| 00-001-5021 HAZARDOUS WASTE - LEMINGTON | \$ - | \$ - | \$ - | \$ - |
| 00-001-5026 STATE FEES | \$ 1,817.16 | \$ 2,000.00 | \$ 1,687.86 | \$ 2,000.00 |
| 00-001-5027 MATERIALS/SUPPLIES | \$ 116.20 | \$ 300.00 | \$ 111.94 | \$ 200.00 |
| 00-001-5029 TIRES | \$ 822.50 | \$ 1,200.00 | \$ 1,840.00 | \$ 1,250.00 |
| 00-001-5037 METALS RECYCLING | \$ 200.00 | \$ 600.00 | \$ - | \$ 250.00 |
| 00-001-6000 STUMP DUMP SALARIES | \$ 1,608.24 | \$ 1,800.00 | \$ 1,702.40 | \$ 1,800.00 |
| 00-001-6001 STUMP DUMP FICA | \$ 123.04 | \$ 150.00 | \$ 130.04 | \$ 150.00 |
| 00-001-6002 STUMP DUMP ADM EXP | \$ - | \$ - | \$ 156.00 | \$ - |
| 00-001-6003 STUMP DUMP MISC | \$ - | \$ - | \$ - | \$ - |
| 00-001-6004 STUMP DUMP CONT. SERVICES | | | \$ 250.00 | \$ 250.00 |
| 00-001-6010 STUMP DUMP MAT/SUPPLIES | \$ - | \$ - | \$ - | \$ - |
| | | | | |
| | \$ 77,518.89 | \$ 71,739.97 | \$ 65,928.90 | \$ 73,150.00 |
| TOTAL GENERAL ACCOUNT | \$ 485,660.09 | \$ 461,443.96 | \$ 498,534.54 | \$ 472,325.00 |

**TOWN OF CANAAN PROJECTED REVENUES
GENERAL ACCOUNT - 2019**

| | FY - 2017 | FY - 2018 | FY 2018 | FY 2019 |
|--------------------------------------|---------------|---------------|---------------|---------------|
| REVENUES | Actual | Budget | Actual | Budget |
| 00-000-0580 CURRENT YEAR TAXES | \$ 244,147.95 | \$ 353,265.96 | \$ 265,342.35 | \$ 386,335.00 |
| 00-000-0591 FIRE DIST ADMIN CHARGES | \$ 4,450.00 | \$ 4,450.00 | \$ 4,450.00 | \$ 4,450.00 |
| 00-000-0728 MARRIAGE LICENSE ST FEE | \$ 500.00 | \$ - | \$ 300.00 | \$ - |
| 00-000-0731 FISH & GAME LICENSE FEES | \$ 31.00 | \$ 35.00 | \$ 20.50 | \$ 20.00 |
| 00-000-0732 MARRIAGE LICENSE FEES | \$ 100.00 | \$ 50.00 | \$ 60.00 | \$ 50.00 |
| 00-000-0734 SAV INT PROP TAX ACCT | \$ 3.55 | \$ - | \$ 9.75 | \$ - |
| 00-000-1070 TRUSTEE OF PUB FUNDS INT | \$ 153.64 | \$ 150.00 | \$ 153.36 | \$ 150.00 |
| 00-000-1070 REIMB TAX SALE COSTS | | | \$ 106.20 | \$ - |
| 00-000-1078 INTEREST DEL. PROP TAXES | \$ 9,311.05 | \$ - | \$ 8,774.55 | \$ - |
| 00-000-1079 DEL TAX PENALTY FEES | \$ 8,301.48 | \$ - | \$ 6,496.43 | \$ - |
| 00-000-1091 SCHOOL REIMB TAX REC | \$ 11,131.32 | \$ - | \$ 18,153.00 | \$ - |
| 00-000-1092 EEGL STUDY-STATE OF VT | \$ 5,823.00 | \$ 5,500.00 | \$ 5,822.50 | \$ 5,800.00 |
| 00-000-1093 LISTERS STATE EDUCATION | \$ 685.00 | \$ 650.00 | \$ 685.00 | \$ 685.00 |
| 00-000-1201 LIQUOR & TOBACCO LIC | \$ 345.00 | \$ 345.00 | \$ 965.00 | \$ 900.00 |
| 00-000-1203 DOG LICENSES | \$ 752.00 | \$ 750.00 | \$ 830.00 | \$ 800.00 |
| 00-000-1204 ZONING PERMITS | \$ 75.00 | \$ 75.00 | \$ 90.00 | \$ 75.00 |
| 00-000-1206 ZONING ADM FEE | \$ 15.00 | \$ - | \$ 15.00 | \$ - |
| 00-000-1207 PLANNING GRANT | \$ 2,383.00 | \$ - | \$ - | \$ - |
| 00-000-1300 DOG STATE FEES | \$ 745.00 | \$ - | \$ 758.00 | \$ - |
| 00-000-1301 DOG FINES | \$ 64.00 | \$ - | \$ 177.00 | \$ - |
| 00-000-1302 TRAFFIC FINES | \$ 539.00 | \$ 400.00 | \$ 633.00 | \$ 500.00 |
| 00-000-1401 HOLD HARMLESS FUNDS | \$ 19,216.00 | \$ 19,000.00 | \$ 22,811.00 | \$ 22,000.00 |
| 00-000-1403 PILOT REIMB TAX | \$ 3,434.98 | \$ 3,400.00 | \$ 3,586.03 | \$ 3,500.00 |
| 00-000-1501 TOWN CLERK FEES | \$ 8,615.00 | \$ 8,500.00 | \$ 5,740.00 | \$ 6,000.00 |
| 00-000-1504 MISC. FEES & CHARGES | \$ 1,845.25 | \$ 1,500.00 | \$ 1,084.62 | \$ 1,100.00 |
| 00-000-1601 PILOT - COMM FOREST | \$ 4,000.00 | \$ - | \$ - | \$ - |
| 00-000-1602 GENERAL INTEREST | \$ 582.70 | \$ 550.00 | \$ 1,402.10 | \$ 600.00 |
| 00-000-1605 SALE OF CEMETERY LOT | \$ 100.00 | \$ - | \$ 100.00 | \$ - |
| 00-000-1608 REAPPRAISAL ACCT INT | \$ 138.52 | \$ - | \$ 385.39 | \$ - |
| 00-000-1609 MISCELLANEOUS-GENERAL | \$ 393.71 | \$ - | \$ 145.17 | \$ - |
| 00-000-1610 RENTAL - NE WIRELESS CO | \$ 660.00 | \$ 660.00 | \$ 360.00 | \$ 360.00 |
| 00-000-1920 SALE OF TRASH BAGS | \$ 27,795.00 | \$ 27,750.00 | \$ 26,588.40 | \$ 26,000.00 |
| 00-000-1921 TRANSFER ST. BULKY REV. | \$ 9,381.00 | \$ 9,000.00 | \$ 7,194.00 | \$ 8,500.00 |
| TIRES | | | \$ 1,367.00 | |
| 00-000-1924 REIMB FOR GRIT FR WWTF | | | \$ 400.00 | \$ - |
| 00-000-1926 HHW GRANT | \$ - | \$ 5,113.00 | \$ 5,113.00 | \$ 3,000.00 |
| 00-000-1927 ELECTRONICS RECYCLING | \$ 196.80 | \$ - | \$ - | \$ - |
| 00-000-1928 METALS BOX | \$ - | \$ - | \$ 1,230.30 | \$ - |
| 00-000-1931 LEMINGTON PORTION HHW | \$ 1,331.30 | \$ 1,300.00 | \$ 3,300.21 | \$ 1,500.00 |
| 00-000-2015 2015 DEL PROPERTY TAXES | \$ 13,209.34 | \$ - | \$ - | \$ - |
| 00-000-2016 2016 DEL PROPERTY TAXES | \$ 61,352.73 | \$ - | \$ 29,668.10 | \$ - |
| 00-000-2017 2017 DEL PROPERTY TAXES | \$ 29,688.95 | \$ - | \$ 40,566.81 | \$ - |
| 00-000-2018 2018 DEL PROPERTY TAXES | | | \$ 10,789.69 | \$ - |
| 00-000-3405 NH CHARITABLE FUND GR | \$ - | \$ - | \$ - | \$ - |

**TOWN OF CANAAN PROJECTED REVENUES
GENERAL ACCOUNT - 2019**

| | FY - 2017 | FY - 2018 | FY - 2018 | FY - 2019 |
|---|---------------|---------------|---------------|---------------|
| | Actual | Budget | Actual | Budget |
| 00-000-3406 NH CHARITABLE H/S | \$ 22,000.00 | \$ - | \$ - | \$ - |
| 00-000-3407 GENERATOR GR/TOWN AP | \$ - | \$ - | \$ - | \$ - |
| 00-000-3408 ORTON FAMILY FOUND. | \$ 10,000.00 | \$ - | \$ - | \$ - |
| 00-000-3409 HEART AND SOUL | \$ 2,075.00 | \$ - | \$ 2,000.00 | \$ - |
| FUND BALANCE SURPLUS | | \$ 19,000.00 | | |
| | \$ 505,572.27 | \$ 461,443.96 | \$ 477,673.46 | \$ 472,325.00 |
| 2018 General Tax Rate (Incl Police & Solid Waste) | | \$ 0.3931 | | |
| 2019 Suggested Tax Rate (Incl Police & Solid Waste) | | \$ 0.4298 | | |
| Grand List \$898,740 | | | | |

ONLINE
COPY

**CANAAN COMMUNITY FOREST
BUDGET - 2019**

| EXPENDITURES | Yr 2017 | Yr 2018 | Yr 2018 | Yr 2019 |
|---|---------------------|----------------------|---------------------|----------------------|
| | Expended | Proposed | Expended | Proposed |
| News and Sentinel & Jordan Assoc. | \$ 98.63 | \$ 100.00 | \$ - | \$ 100.00 |
| Trail Work | \$ 2,500.00 | \$ 1,500.00 | \$ - | \$ 1,500.00 |
| Canaan Sewer Fund - Septic | \$ 50.00 | \$ 50.00 | \$ 50.00 | \$ 50.00 |
| Pay't in lieu of taxes | \$ 4,000.00 | \$ - | \$ - | \$ - |
| Road on right of way | \$ - | \$ 10,000.00 | \$ - | \$ 35,000.00 |
| Vermont Electric | \$ 737.55 | \$ 800.00 | \$ 737.78 | \$ 800.00 |
| TOTAL EXPENDITURES | \$ 7,386.18 | \$ 12,450.00 | \$ 787.78 | \$ 37,450.00 |
| | | | | |
| | | | | |
| REVENUES | 2017 Actual | 2018 Proposed | 2018 Actual | 2019 Proposed |
| Sale of Wood | \$ - | \$ - | \$ 275.00 | |
| Savings Interest | \$ 130.95 | \$ 130.00 | \$ 298.34 | |
| Community Forest Existing Funds | \$ - | \$ - | \$ - | \$ 37,450.00 |
| TOTAL REVENUES | \$ 130.95 | \$ 130.00 | \$ 573.34 | \$ 37,450.00 |
| | | | | |
| | | | | |
| COMMUNITY FOREST REVENUES | | | | |
| Receipts | | | | |
| Cash on Hand 01-01-18 | \$ 53,560.41 | | \$ 46,305.18 | |
| Savings interest | \$ 130.95 | | \$ 298.34 | |
| Sale of Wood | \$ - | | \$ 275.00 | |
| TOTAL RECEIPTS & CASH ON HAND | \$ 53,691.36 | | \$ 46,878.52 | |
| | | | | |
| Expenditures | | | | |
| Paid Selectboard Orders | \$ 7,386.18 | | \$ 787.28 | |
| Cash on Hand 12-31-18 | \$ 46,305.18 | | \$ 46,091.24 | |
| TOTAL EXPENDITURES & CASH ON H | \$ 53,691.36 | | \$ 46,878.52 | |

**Town of Canaan
2018 Police Report**

| | | | |
|------------------------|----|--------------------------|----|
| Sex Assault | 1 | Simple Assault | 4 |
| Vandalism | 1 | Abuse Prevention Order | 1 |
| Family Disturbance | 6 | | |
| Arrest on Warrant | 2 | Motor Vehicle Violation | 14 |
| Medical Assist | 4 | Agency Assist | 12 |
| Citizens Dispute | 8 | Citizens Assist | 17 |
| Communications Offense | 1 | E911 Hang Up | 7 |
| Juvenile Problem | 4 | Mental Health Assistance | 2 |
| Suspicious | 17 | Welfare Check | 5 |
| Crash | 12 | Noise Disturbance | 1 |
| Burglary | 2 | Larceny from Building | 2 |
| Conditions Of Release | 3 | Trespassing | 1 |
| Theft | 7 | Suicide Attempt | 2 |
| DUI | 3 | Intoxication | 2 |
| Drugs | 2 | Death Investigation | 1 |
| Traffic Hazard | 1 | Fish and Game | 20 |

This year saw a decline in reported incidents. Hopefully an ongoing trend. The above list is a comprehensive list of incidents reported to Canaan Police, Vermont State Police, Essex County Sheriff and Fish and Game. Please continue to report all suspicious and illegal activity. "See Something, Say Something".

Thank you for you continued support.

Jeffery M Noyes, Chief
802-266-9619 Office
802-334-8881 Dispatch State Police

2018 Solid Waste Report

| | | | |
|---------------------------|------------------|--------------------|-----------------------------|
| MSW shipped | 18 loads | Total tons: 197.68 | Average tons per load 10.98 |
| C&D shipped | 14 loads | Total tons: 106.89 | Average tons per load 8.22 |
| 11 Dumpsters | Shipped 12 loads | Total tons: 145.45 | Average tons per load 13.22 |
| Total tons shipped | | 450 | |

In 2017 we shipped 379 tons.

Ways that we can reduce the transfer station cost:

1. Reduce the size of any waste going into the C&D container.

Examples:

- a. Roll up all carpets and tie.
- b. Breakdown any piece of furniture as best as you can.
- c. The cost for shipping is \$400.00 per load. The landfill costs are \$53.00 per ton.
- d. Make sure we are recycling all materials that are accepted for recycling.

Act 148 (Materials Management Plan) requires us to remove food scraps out of our waste stream by 2020. We were supposed to offer the collection of food scraps in 2017. We were focused on 2020 and missed that requirement. We have looked at several options and they don't meet the states requirements for a composting site. We have been keeping the state informed on our status. Whatever we come up with for a plan for a composting site has to be something that will be permanent that we can depend on going forward. We now have learned that there are two other materials that we will have to keep out of our waste stream. One is asphalt shingles and the other is sheetrock. So the requirements are:

- A. Asphalt shingles after 2020 can no longer go into our C&D container. This material has to be shipped to a site that can process this material. According to the state we can haul these shingles to St. Johnsbury transfer station. We are still researching our options that would be more suitable for the town.
- B. Sheetrock will have to be handled this way:
 - a. All sheetrock that has been painted or been removed from a building as a remodeling project can be put into the C&D container and a fee will be charged as it is now.
 - b. Any new sheetrock that is left over as scraps etc. will have to be held at the transfer station to be hauled off to a site that will process these scraps. If any of the sheet rock has been painted or has paint on it then these scraps can go into the C&D container. It is our understanding that St. Johnsbury can handle clean sheetrock as well. Storing clean sheetrock at the transfer station is not an option for us. We don't have the space to keep it dry.
 - c. We are looking into all possible options as St. Johnsbury is about a 130 mile round trip.
- C. The board strives to keep abreast of all the changes of Act 148 - Materials Management Plan. When we can, we set in on meetings via phone to discuss and learn all the requirements that are part of the Materials Management Plan. This also allows us the opportunity to address our concerns.
- D. Our actual budget costs for 2018 was \$65,928.90 v/s 2017 budget of \$77,518.89. The difference being equipment repairs and bag purchases in 2017. The balance between transfer station revenues and taxes is about an equal split and this allows us to keep the cost of bags at 1.70 per bag. Bags can be purchased at the Town Office, Laperle's IGA and Quechee Farms.
- E. Based on bag sales and MSW shipped, we average about 25 lbs. of MSW per bag.
- F. We have encountered some quality issues with some of the bags and we have addressed this issue with our supplier and they reimburse us when we reorder.

CANAAN TRUST FUND – 2018

Part of the Trust Fund is money willed to the cemeteries, library, schools, churches, roads; and a gift for the care of the Fletcher Park fountain. All other funds are the amounts paid for perpetual care for the cemeteries.

The earliest entry on the books is to the Alice Hunt Cemetery Fund by Gilbert Harriman, March 31, 1910 in the amount of \$200.00. The late Maurice Young of Canaan, made a bequest of \$1,000.00 in 1980 to this account. Hervie E. Gray made a donation of \$2,000.00 in 1990 to this account. With all additional entries for lots purchased the account now totals \$12,742.87.

The first entry to the Village Cemetery Trust Fund was also made by Gilbert Harriman in the amount of \$300.00. Mr. Maurice Young also bequeathed \$1,000.00 in 1980 to this account, which now totals \$8,272.68.

The first recorded purchase in the South Canaan Cemetery Trust Fund was made in the name of Mary S. Grant on February 25, 1925. On December 7, 1981 a check for \$5,000.00 was received as a bequest from the estate of John H. Hinman to be added to the South Canaan Cemetery Trust Fund which now totals \$6,046.88.

Mrs. Alice M. Ward, widow of Dr. Artemus Ward, bequeathed her home in the Town of Canaan, July 1, 1932 to be used as a library. She also established a \$3,000.00 Trust Fund, the interest to be used to help defray library expenses. Mr. Maurice Young bequeathed \$500.00 to this account and the total amount is now \$3,227.51.

The Wallace Pond Cemetery is owned by the Assumption Church and the funds in the amount of \$600.00 were transferred to Reverend George Paulin on July 6, 1981.

Thomas O. Judd set up his Road Trust to be used to help defray expenses on the Judd Road. The amount is \$1,042.50.

Our records on the School Trust Fund show only "Unknown Donor" in the amount of \$512.48, as does the Church Fund in the amount of \$314.69.

The Trust Fund for the Fletcher Park Fountain was a gift made by Mrs. B.M.E. Holmes in the amount of \$738.77. An additional amount of \$208.82 was added by the Canaan Bicentennial Committee and brings the total to \$947.59.

The entire funds are invested in Certificates and Savings accounts bearing the highest interest rate. The interest is credited to each Trust Fund Account as set down in the Town Report.

FINANCIAL REPORT – 2018

Receipts:

| | |
|--------------------------------|-----------------|
| Checkbook Balance 01-01-18 | \$8.57 |
| Interest from Trust Funds-2018 | <u>\$209.68</u> |
| TOTAL RECEIPTS | \$218.25 |

Expenditures:

| | |
|--|-----------------|
| Interest on T.P. Judd Trust Fund | \$4.98 |
| Interest on School Trust Fund | \$2.42 |
| Interest on Alice M. Ward Library | \$16.32 |
| Interest on Church Trust Fund | \$1.48 |
| Interest on Village Cemetery Trust Fund | \$56.78 |
| Interest on Alice Hunt Cemetery Trust Fund | \$89.60 |
| Interest on South Canaan Cemetery Trust | \$33.58 |
| Interest on Fletcher Park Trust Fund | <u>\$4.52</u> |
| TOTAL EXPENDITURES | \$209.68 |
| Balance in Checkbook 12-31-18 | <u>\$8.57</u> |
| TOTAL EXP & CASH ON HAND | \$218.25 |

TRUST FUND AGREEMENT – 2018

| | |
|--------------------------------|--------------------|
| T.P. Judd Trust Fund | \$ 1,042.50 |
| School District Trust Fund | 512.48 |
| Alice M. W. Library Trust Fund | 3,227.51 |
| Church Trust Fund | 314.69 |
| Village Cemetery Trust Fund | 8,272.68 |
| Alice Hunt Cemetery Trust Fund | 12,742.87 |
| S Canaan Cemetery Trust Fund | 6,046.88 |
| Fletcher Park Trust Fund | <u>947.59</u> |
| TOTAL TRUST FUNDS | \$33,107.20 |

TRUSTEES OF PUBLIC FUNDS

Diana Rancourt, Secretary
Dencie Cunningham
Solange Poulin

REAPPRAISAL ACCOUNT**CEMETERY STONE ACCOUNT****RECEIPTS:**

| | |
|--|---------------------|
| Cash on Hand 01-01-2018 | \$ 50,181.24 |
| State of Vermont Reimbursement | \$ 11,645.50 |
| Savings Interest | \$ 385.39 |
| TOTAL RECEIPTS & CASH ON HAND | \$ 62,212.13 |

EXPENDITURES:

| | |
|---------------------------|-------------|
| Paid Selectboard Orders | \$ - |
| TOTAL EXPENDITURES | \$ - |

| | |
|--|---------------------|
| Expenditures - 2018 | \$ - |
| Cash on Hand 12-31-18 | \$ 62,212.13 |
| TOTAL EXPENDITURES & CASH ON HAND | \$ 62,212.13 |

RECEIPTS:

| | |
|--|--------------------|
| Cash on Hand 01-01-2018 | \$ 3,581.14 |
| Savings Interest | \$ 3.32 |
| TOTAL RECEIPTS & CASH ON HAND | \$ 3,584.46 |

EXPENDITURES:

| | |
|---------------------------|-------------|
| Paid Selectboard Orders | \$ - |
| TOTAL EXPENDITURES | \$ - |

| | |
|--|--------------------|
| Expenditures - 2018 | \$ - |
| Cash on Hand 12-31-18 | \$ 3,584.46 |
| TOTAL EXPENDITURES & CASH ON HAND | \$ 3,584.46 |

LISTER'S REPORT - 2018

Our primary responsibility is to equitably appraise and assess all real property in Town in compliance with applicable Vermont State Statutes. Other duties include working with tax maps which are periodically updated to correspond with survey changes, maintaining the State's Current Use program, tracking all sales within the Town, updating changes resulting from building permits, structural changes or improvements and performing revaluations when mandated by the State. We drive the roads once a year to look for property changes. Should a taxpayer refuse an interior inspection, we will rely on old records and an exterior inspection to estimate the interior. This can lead to lister assumptions and perhaps errors, not always in favor of the taxpayer.

Richard Dennis Jr. was elected as Lister in March, 2018. Welcome Richard.

For the 2018 assessment year, which runs from April 1st to the following March 31st, we recorded 51 property transfers. Forty properties are in the current use program. Throughout the year we update the Grand List with new addresses, changes of ownership and any changes in property value that have occurred during the year.

Eight grievances were heard, and five resulted in a change.

Municipalities are required to reappraise all property if their common level of appraisal (CLA) falls below 80 percent (Canaan is 116.51%) or the coefficient of dispersion, a measure of uniformity of appraisal, is above 20 percent (Canaan is 15.88%). 32 V.S.A. § 4041a. An ongoing analysis of the market and keeping abreast of changes in properties can make reappraisals less costly. The common level of appraisal and coefficient of dispersion are determined annually by the Department of Taxes. Being proactive and with approval from the Selectboard we have developed a plan between the Town of Canaan and NEMRC to conduct a reappraisal which will begin during July 2020, for completion in 2022. In the past, reappraisals were completed in 1999 and 2008.

Should there be a discrepancy between our acreage and what you believe you actually own, we will need a recorded survey prior to changing our records. We do want to stress that the tax maps are an approximation of property lines used for listing purposes only. They are not considered a legal document and cannot be used to determine actual boundaries.

Deadline April 15 - It is important to file the HS-122 Homestead Declaration and HI-144 Household Income forms. File on time to avoid a late penalty.

Canaan Lister's are elected by and work for you, the taxpayer. At the same time, we are required to work within the guidelines of constantly changing and increasingly complex Vermont legislation and mandates.

We very much appreciate your cooperation when transacting business concerning the town's grand list modifications.

Canaan Board of Lister's

HIGHWAY ACCOUNT
TREASURER'S REPORT
Noreen Labrecque, Treasurer

RECEIPTS

| | YR 2018 |
|--|----------------------|
| Balance on Hand 1-1-18 | \$ 113,585.25 |
| Apportionment of Taxes | \$ 203,656.91 |
| State Aid to Highways | \$ 32,580.45 |
| Better Back Roads Grant | \$ 20,612.00 |
| Better Roads Inventory Grant | \$ 5,466.74 |
| Highway Road Permits | \$ 85.00 |
| Highway Department Services | \$ 1,092.35 |
| Savings Interest | \$ 785.00 |
| Sale of Equipment | \$ 17,000.00 |
| Sale of Material and Supplies | \$ 169.46 |
| T.P. Judd Trust Fund | \$ 4.14 |
| Transfer from Capital Reserve | \$ 98,000.00 |
| Shared Operator | \$ 45,379.49 |
| TOTAL HIGHWAY RECEIPTS & CASH ON HAND | \$ 538,416.79 |

EXPENDITURES

| | |
|--|----------------------|
| Paid Selectboard Orders - 2018 | \$ 382,845.39 |
| Savings Account Balance 12-31-18 | \$ 155,571.13 |
| TOTAL EXPENDITURES & CASH ON HAND | \$ 538,416.52 |

HIGHWAY CAPITAL RESERVE

RECEIPTS:

| | |
|--|----------------------|
| Balance on Hand 1-1-18 | \$ 100,081.25 |
| Savings Interest - 2018 | \$ 81.30 |
| Capital Reserve Transfer | \$ 15,000.00 |
| TOTAL RECEIPTS & CASH ON HAND | \$ 115,162.55 |

EXPENDITURES

| | |
|--|----------------------|
| Paid Selectboard Orders - 2018 | \$ 98,000.00 |
| Savings Account Balance 12-31-18 | \$ 17,162.55 |
| TOTAL EXPENDITURES & CASH ON HAND | \$ 115,162.55 |

**HIGHWAY ACCOUNT
SELECTBOARD DETAILED EXPENDITURES**

TOWN GARAGE:

| | | |
|-------------|----|--------|
| Tools | \$ | 200.32 |
| Insurance | \$ | 141.05 |
| Maintenance | \$ | 366.00 |
| Repairs | \$ | 164.00 |
| Utilities | \$ | 810.01 |

EQUIPMENT FUEL & INSURANCES

| | | |
|---|-----------|------------------|
| Fuel & Lubricants | \$ | 11,686.50 |
| Insurance | \$ | 3,118.81 |
| Registration Fees | \$ | 94.00 |
| Parts & Supplies 2015 1-Ton International | \$ | 3,289.60 |
| Repairs - 2015- 1 Ton International | \$ | 4,321.65 |
| Parts & Supplies - 2016 1 Ton | \$ | 1,940.25 |
| Repairs - 2016 1 Ton | \$ | 4,780.70 |
| Repairs - Backhoe | \$ | 7,216.38 |
| Backhoe Lease | \$ | 37,555.59 |
| Parts & Supplies - Grader | \$ | 1,587.01 |
| Repairs - Grader | \$ | 2,112.55 |
| Hydroseeder Maintenance | \$ | 200.00 |
| New Equipment Purchase | \$ | 68,000.00 |

SUMMER MAINTENANCE

| | | |
|----------------------|----|-----------|
| Salaries | \$ | 20,960.59 |
| FICA | \$ | 1,652.88 |
| Contracted Services | \$ | 4,952.50 |
| Materials & Supplies | \$ | 10,774.21 |
| Bridges & Culverts | \$ | 2,639.20 |

WINTER MAINTENANCE

| | | |
|----------------------|----|-----------|
| Salaries | \$ | 32,565.04 |
| FICA | \$ | 2,479.32 |
| Contracted Services | \$ | 11,841.89 |
| Materials & Supplies | \$ | 8,935.14 |
| Equipment Rental | \$ | 4,674.00 |

CONSTRUCTION & RESURFACING

| | | |
|--------------------------------|----|-----------|
| Contracted Services | \$ | 4,500.00 |
| Materials & Supplies | \$ | 22,532.26 |
| Better Back Roads Expenditures | \$ | 5,000.00 |

ADMINISTRATIVE EXPENSES

| | | |
|-----------------------------|----|-----------|
| Worker's Comp/Liability | \$ | 5,632.55 |
| Health Insurance | \$ | 21,225.27 |
| Life Insurance | \$ | 234.51 |
| Employer Retirement Share | \$ | 3,038.37 |
| Administration | \$ | 6,004.29 |
| Signs | \$ | 509.71 |
| Mileage - Education | \$ | 340.32 |
| State Fees | \$ | 1,750.00 |
| Transfer To Capital Reserve | \$ | 15,000.00 |

| | | |
|---|-----------|-------------------|
| TOTAL SELECTBOARD HIGHWAY ORDERS | \$ | 334,826.47 |
|---|-----------|-------------------|

**2019 HIGHWAY
PROPOSED BUDGET**

| | FY 2017 | FY 2018 | FY 2018 | FY 2019 |
|---|--------------|--------------|---------------|--------------|
| | ACTUAL | BUDGET | ACTUAL | BUDGET |
| 01-011-10 TOWN GARAGE | | | | |
| 01-011-1000 UTILITIES | \$ 739.96 | \$ 1,000.00 | \$ 810.01 | \$ 1,000.00 |
| 01-011-1001 REPAIRS | \$ - | \$ 2,500.00 | \$ 164.00 | \$ - |
| 01-011-1002 TOOLS | \$ 680.52 | \$ 500.00 | \$ 200.32 | \$ 500.00 |
| 01-011-1003 GARAGE INSURANCE | \$ 168.07 | \$ 141.05 | \$ 141.05 | \$ 130.00 |
| 01-011-1004 MAINTENANCE | \$ 413.00 | \$ 500.00 | \$ 366.00 | \$ 400.00 |
| | \$ 2,001.55 | \$ 4,641.05 | \$ 1,681.38 | \$ 2,030.00 |
| 01-011-11 EQUIPMENT | | | | |
| 01-011-1102 FUEL & LUBRICANTS | \$ 7,139.06 | \$ 8,000.00 | \$ 11,686.50 | \$ 13,500.00 |
| 01-011-1103 REGISTRATION | \$ - | \$ - | \$ 94.00 | \$ - |
| 01-011-1104 CAPITAL RESERVE | \$ 15,000.00 | \$ 15,000.00 | \$ 15,000.00 | \$ 15,000.00 |
| 01-011-1105 EQUIPMENT INSURANCE | \$ 2,838.83 | \$ 2,525.81 | \$ 3,118.81 | \$ 2,700.00 |
| 01-011-1106 BACKHOE OUTSIDE REPAIRS | \$ 428.71 | \$ 1,000.00 | \$ 7,216.38 | \$ 1,500.00 |
| 01-011-1107 BACKHOE PARTS & SUPPLIES | \$ 683.58 | \$ 750.00 | \$ - | \$ 750.00 |
| 01-011-1108 GRADER OUTSIDE REPAIRS | \$ 3,678.96 | \$ 4,000.00 | \$ 2,112.55 | \$ 2,500.00 |
| 01-011-1109 GRADER PARTS & SUPPLIES | \$ 3,331.98 | \$ 4,000.00 | \$ 1,587.01 | \$ 2,500.00 |
| 01-011-1110 NEW EQUIPMENT PURCHASES | \$ 500.00 | \$ 500.00 | \$ 68,000.00 | \$ - |
| 01-011-1111 2016- 1 TON OUTSIDE REPAIRS | \$ 3,394.63 | \$ 4,000.00 | \$ 4,780.70 | \$ 2,500.00 |
| 01-011-1112 2016- 1 TON PARTS & SUPPLIES | \$ 1,032.03 | \$ 1,000.00 | \$ 1,940.25 | \$ 2,500.00 |
| 01-011-1113 2015 TRUCK OUTSIDE REPAIRS | \$ 2,349.00 | \$ 2,000.00 | \$ 4,321.65 | \$ 2,500.00 |
| 01-011-1114 2015 TRUCK PARTS/SUPPLIES | \$ 944.39 | \$ 1,000.00 | \$ 3,289.60 | \$ 2,500.00 |
| 01-011-1115 HYDROSEEDER MAINTENANCE | \$ - | \$ - | \$ 200.00 | \$ 200.00 |
| 01-011-1116 BACKHOE LEASE | \$ - | \$ - | \$ 37,555.59 | \$ 23,000.00 |
| | \$ 41,321.17 | \$ 43,775.81 | \$ 160,903.04 | \$ 71,650.00 |
| 01-011-12 SUMMER MAINTENANCE | | | | |
| 01-011-1200 SALARIES | \$ 26,170.69 | \$ 25,000.00 | \$ 20,960.59 | \$ 21,600.00 |
| 01-011-1201 CONTRACTED SERVICES | \$ 3,377.50 | \$ 3,500.00 | \$ 4,952.50 | \$ 5,000.00 |
| 01-011-1202 MATERIALS & SUPPLIES | \$ 6,146.32 | \$ 10,000.00 | \$ 10,774.21 | \$ 10,000.00 |
| 01-011-1203 BRIDGES & CULVERTS | \$ 10,233.74 | \$ 5,000.00 | \$ 2,639.20 | \$ 5,000.00 |
| | \$ 45,928.25 | \$ 43,500.00 | \$ 39,326.50 | \$ 41,600.00 |
| 01-011-13 WINTER MAINTENANCE | | | | |
| 01-011-1300 SALARIES | \$ 25,106.66 | \$ 30,000.00 | \$ 32,565.04 | \$ 33,500.00 |
| 01-011-1301 CONTRACTED SERVICES | \$ 12,029.62 | \$ 14,000.00 | \$ 11,841.89 | \$ 14,000.00 |
| 01-011-1302 MATERIALS & SUPPLIES | \$ 8,485.94 | \$ 9,000.00 | \$ 8,935.14 | \$ 10,000.00 |
| 01-011-1303 EQUIPMENT RENTAL | | \$ 800.00 | \$ 4,674.00 | \$ 2,000.00 |
| | \$ 45,622.22 | \$ 53,800.00 | \$ 58,016.07 | \$ 59,500.00 |
| 01-011-14 CONSTRUCTION/RESURFACING | | | | |
| 01-011-1401 CONTRACTED SERVICES | \$ 15,760.00 | \$ 25,000.00 | \$ 4,500.00 | \$ 25,000.00 |
| 01-011-1402 MATERIALS & SUPPLIES | \$ 30,006.00 | \$ 25,000.00 | \$ 22,532.26 | \$ 25,000.00 |
| 01-011-1403 BETTER BACK ROADS | | | \$ 5,000.00 | \$ - |
| | \$ 45,766.00 | \$ 50,000.00 | \$ 32,032.26 | \$ 50,000.00 |

**2019 HIGHWAY
PROPOSED BUDGET**

| | FY 2017 ACTUAL | FY 2018 BUDGET | FY 2018 ACTUAL | FT 2019 BUDGET |
|---|----------------------|----------------------|----------------------|----------------------|
| 01-011-15 HIGHWAY ADMINISTRATE EXP | | | | |
| 01-011-1500 WORKMAN'S COMPENSATION | \$ 4,289.72 | \$ 4,301.35 | \$ 5,070.35 | \$ 6,500.00 |
| 01-011-1501 HEALTH INSURANCE | \$ 24,008.94 | \$ 25,800.00 | \$ 21,225.57 | \$ 26,000.00 |
| 01-011-1502 LIFE INSURANCE | \$ 190.19 | \$ 250.00 | \$ 234.51 | \$ 250.00 |
| 01-011-1503 HIGHWAY MISCELLANEOUS | \$ 106.83 | \$ 100.00 | \$ - | \$ 100.00 |
| 01-011-1504 LIABILITY | \$ 842.90 | \$ 562.20 | \$ 562.20 | \$ 563.00 |
| 01-011-1505 SOCIAL SECURITY | \$ 4,054.45 | \$ 4,500.00 | \$ 4,132.20 | \$ 4,300.00 |
| 01-011-1506 ADMINISTRATION | \$ 4,863.15 | \$ 4,500.00 | \$ 6,004.29 | \$ 5,400.00 |
| 01-011-1507 EMPLOYER RETIREMENT SHARE | \$ 2,734.43 | \$ 3,100.00 | \$ 3,038.37 | \$ 3,100.00 |
| 01-011-1509 HIGHWAY MILEAGE | \$ 97.91 | \$ 100.00 | \$ 270.32 | \$ 200.00 |
| 01-011-1510 HIGHWAY EDUCATION | \$ 128.40 | \$ 100.00 | \$ 70.00 | \$ 100.00 |
| 01-011-1512 SIGNS | \$ 1,884.68 | \$ 1,000.00 | \$ 509.71 | \$ 500.00 |
| 01-011-1513 STATE FEES | | \$ 2,640.00 | \$ 1,750.00 | \$ 2,000.00 |
| TOTAL HIGHWAY ADMINISTRATION | \$ 43,201.60 | \$ 46,953.55 | \$ 42,867.52 | \$ 49,013.00 |
| TOTAL HIGHWAY EXPENDITURES | \$ 223,840.79 | \$ 242,670.41 | \$ 334,826.77 | \$ 273,793.00 |
| HIGHWAY REVENUES | Actual | Budget | Actual | Budget |
| | FY - 2017 | FY - 2018 | FY - 2018 | FY - 2019 |
| 01-010-1084 PROPERTY TAX APPROPRIATION | \$ 171,205.54 | \$ 203,656.91 | \$ 203,656.91 | \$ 241,158.00 |
| 01-010-1401 STATE AID TO HIGHWAYS | \$ 32,585.68 | \$ 32,000.00 | \$ 32,580.45 | \$ 32,000.00 |
| 01-010-1407 BETTER BACK ROADS GRANT | | \$ 6,360.00 | \$ 20,612.00 | |
| 01-010-1408 BETTER BACK ROADS INV GRANT | | | \$ 5,466.74 | |
| 01-010-1501 HIGHWAY DEPT SERVICES | \$ 215.00 | \$ 200.00 | \$ 1,092.35 | \$ 200.00 |
| 01-010-1602 HIGHWAY INTEREST | \$ 222.84 | \$ 350.00 | \$ 609.17 | \$ 350.00 |
| 01-010-1603 SALE OF EQUIPMENT | | | \$ 17,000.00 | |
| 01-010-1604 SALE OF MATERIAL/SUPPLIES | | | \$ 169.46 | |
| 01-010-1606 ROAD PERMIT FEES | \$ 85.00 | \$ 100.00 | \$ 85.00 | \$ 85.00 |
| 01-010-1611 TP JUDD TRUST INT | \$ 4.15 | \$ 3.50 | \$ 4.14 | |
| 01-010-1613 TRANSFER FROM CAP RESERVE | \$ - | \$ - | \$ 98,000.00 | \$ - |
| | \$ 204,318.21 | \$ 242,670.41 | \$ 379,276.22 | \$ 273,793.00 |
| 2018 HIGHWAY TAX RATE - 0.2266 | | | | |
| 2019 SUGGESTED TAX RATE - 0.2683 | | | | |
| Grand List \$898,740 | | | | |

2019 Alice M. Ward Memorial Library Librarian Report

Once again our circulation - the number of items we loan out to you every year - has increased:

| | | | |
|------|-------|-------------|---|
| 2015 | 3,199 | checkouts | |
| 2016 | 3,684 | checkouts | |
| 2017 | 3,830 | checkouts + | 862 ebook/audiobook checkouts = 4,692 checkouts |
| 2018 | 4,151 | checkouts + | 1,107 ebook/audiobook checkouts = 5,258 checkouts |

This is a great circulation increase. I try to tell every patron that we can either buy or interlibrary loan any book that they need. This then involves regular weeding of books that have spent some years on the shelves without being borrowed. I regularly invest in new releases to keep up with our patrons' reading habits and can do on request. Here are some more encouraging numbers:

| | |
|----------------|----|
| 2016 New Cards | 51 |
| 2017 New Cards | 61 |
| 2018 New Cards | 71 |

And thanks, in part, to our successful robotics programs our kids programs attendance again went up in 2018:

| | |
|-------------------------------|------|
| 2016 Kids Program Attendance | 486 |
| 2017 Kids Programs Attendance | 1286 |
| 2018 Kids Program Attendance | 1408 |

This includes all of our weekly and summer programs, as well as LEGO League robotics and the fun weekly visits to the library by the 3rd grade of Canaan Schools for robotics lessons. People continue to use our four public computers for all their information needs:

| | |
|----------------------------|------|
| 2016 Hours of Computer Use | 1681 |
| 2017 Hours of Computer Use | 1484 |
| 2018 Hours of Computer Use | 1619 |

We have helped people set up their first email accounts, send family photos on Facebook, set up their new laptops, tighten their browser security, apply online for jobs, research compound bows on eBay, create their resumes and much more. This year we will have craft programs for adults including basket making and a Paint and Sip. I hope to have the Vermont Institute of Natural Science return as well as the very funny Modern Times Theater. We are always here to help.

We anticipate painting the library this year provided we can find an appropriate contractor. We continue to restore our windows month by month. This work is paid for by a generous \$50,000 grant from the Preservation Trust of Vermont.

Respectfully,
Craig Varley,
Librarian

**ALICE M WARD MEMORIAL LIBRARY
TREASURER REPORT - 2018**

RECEIPTS

| | | |
|-------------------------------|----|-----------|
| Cash on Hand 01/01/18 | \$ | 70,712.63 |
| Property Tax Appropriation | \$ | 83,360.00 |
| Donations | \$ | 902.55 |
| Trust Fund | \$ | 13.57 |
| VT Library Grant | \$ | 200.00 |
| Preservation Trust Grant | \$ | 7,000.00 |
| Tillotson Donation | \$ | 5,000.00 |
| Misc, fax, copies, book sales | \$ | 531.20 |
| Savings interest | \$ | 446.76 |

TOTAL RECEIPTS &

| | | |
|---------------------|-----------|-------------------|
| CASH ON HAND | \$ | 168,166.71 |
|---------------------|-----------|-------------------|

EXPENDITURES

| | | |
|--------------------------|----|-----------|
| Library Salaries | \$ | 37,501.25 |
| FICA | \$ | 2,883.82 |
| Postage & Fees | \$ | 681.31 |
| Administration Expenses | \$ | 486.41 |
| Library Operations | \$ | 20,228.56 |
| Building Prop. Insurance | \$ | 2,054.05 |
| Workers Comp. | \$ | 287.37 |
| Tillotson Donation | \$ | 4,919.80 |
| FLL Robots | \$ | 1,841.49 |

BUILDING

| | | |
|-----------------------------|----|----------|
| Telephone | \$ | 496.43 |
| Electricity | \$ | 1,578.64 |
| Water & Sewer | \$ | 692.00 |
| Maintenance | \$ | 162.50 |
| Fuel | \$ | 3,559.87 |
| Internet | \$ | 493.68 |
| Building Repairs & Supplies | \$ | 7,549.70 |

TOTAL EXPENDITURES

| | | |
|--|-----------|------------------|
| | \$ | 85,416.88 |
|--|-----------|------------------|

Cash on Hand 12-31-18

| | | |
|--|-----------|------------------|
| | \$ | 82,749.83 |
|--|-----------|------------------|

TOTAL EXPENDITURES &

| | | |
|------------------------------|-----------|-------------------|
| CASH ON HAND 12/31/18 | \$ | 168,166.71 |
|------------------------------|-----------|-------------------|

ONLINE COPY

ALICE M WARD MEMORIAL LIBRARY
2019 Proposed Budget
Expenses

| Acct.No | Classification | 2018 Proposed | 2018 Actual | 2019 Proposed |
|---------|--------------------------------------|---------------------|---------------------|---------------------|
| | Library Operations | | | |
| 1701 | Salaries | \$ 38,200.00 | \$ 37,501.25 | \$ 39,300.00 |
| 1703 | FICA | \$ 3,000.00 | \$ 2,883.82 | \$ 3,000.00 |
| 1707 | Materials & Supplies | \$ 4,500.00 | \$ 3,822.22 | \$ 4,500.00 |
| 1708 | Programming | \$ 3,500.00 | \$ 2,049.07 | \$ 2,900.00 |
| 1709 | Books | \$ 13,000.00 | \$ 12,925.04 | \$ 13,000.00 |
| 1710 | Postage & Fees | \$ - | \$ 681.31 | \$ 600.00 |
| 1720 | Administration Expense | \$ 400.00 | \$ 486.41 | \$ 400.00 |
| 1721 | Building Property Insurance | \$ 2,100.00 | \$ 2,054.05 | \$ 2,000.00 |
| 1722 | Worker's Comp | \$ 300.00 | \$ 287.37 | \$ 600.00 |
| 1742 | Robotics | \$ 2,500.00 | \$ 1,841.49 | \$ 2,500.00 |
| 1743 | DVDs | \$ 1,000.00 | \$ 850.13 | \$ 1,000.00 |
| 1744 | Professional Development | \$ 1,500.00 | \$ 582.10 | \$ 1,500.00 |
| | Total Library Operatons | \$ 70,000.00 | \$ 65,964.26 | \$ 71,300.00 |
| | | | | |
| | BUILDING | | | |
| 2001 | Telephone/Fax | \$ 700.00 | \$ 496.43 | \$ 700.00 |
| 2002 | Electricity | \$ 1,600.00 | \$ 1,578.64 | \$ 1,600.00 |
| 2003 | Water & Sewer | \$ 700.00 | \$ 692.00 | \$ 700.00 |
| 2004 | Maintenance | \$ 1,500.00 | \$ 162.50 | \$ 1,500.00 |
| 2005 | Fuel | \$ 4,500.00 | \$ 3,559.87 | \$ 4,500.00 |
| 2007 | Internet | \$ 700.00 | \$ 493.68 | \$ 700.00 |
| 2009 | Building Repairs & Supplies | \$ 9,000.00 | \$ 549.70 | \$ 2,550.00 |
| | Total Building | \$ 18,700.00 | \$ 7,532.82 | \$ 12,250.00 |
| | | | | |
| | Total Expenditures | \$ 88,700.00 | \$ 73,497.08 | \$ 83,550.00 |
| | | | | |
| | Grants & Donations | | | |
| 2214 | Neil & Louise Tillotson Donation | \$ 5,000.00 | \$ 4,919.80 | \$ - |
| 3005 | Preservation Trust Restoration Grant | \$ - | \$ 7,000.00 | \$ - |
| | Total Accounts | \$ 93,700.00 | \$ 85,416.88 | \$ 83,550.00 |

ALICE M WARD MEMORIAL LIBRARY
2019 Proposed Budget
Revenues

| Acct No | Classification | 2018 Proposed | 2018 Actual | 2019 Proposed |
|---------|------------------------------|---------------------|---------------------|---------------------|
| | | | | |
| 1084 | Property Tax Appropriation | \$ 83,360.00 | \$ 83,360.00 | \$ 83,360.00 |
| 1502 | Donations | \$ 100.00 | \$ 869.80 | \$ 100.00 |
| 1503 | Trust Fund | | \$ 13.57 | |
| 1514 | Fund Raiser | \$ 150.00 | \$ 32.75 | |
| 1602 | Savings Interest | \$ 90.00 | \$ 346.29 | \$ 90.00 |
| 1609 | Misc, Book Sales, Faxes, etc | | \$ 531.20 | |
| | | | | |
| | Total Revenue | \$ 83,700.00 | \$ 85,153.61 | \$ 83,550.00 |
| | | | | |
| 2509 | Preservation Trust Grant | | \$ 7,000.00 | |
| 2520 | Tillotson Donation | \$ 5,000.00 | \$ 5,000.00 | |
| 2527 | VT Libraries Grant | | \$ 200.00 | |
| | | | | |
| | Total Accounts | \$ 88,700.00 | \$ 97,353.61 | \$ 83,550.00 |

2018 Tax Rate: 0.0946

2019 Suggested Tax Rate: 0.0928

Grand List: \$898,740

**WASTEWATER ACCOUNT
SELECTBOARD
DETAILED EXPENDITURES**

Sewer Plant Expenses: 2018

| | |
|------------------------------------|----------------------|
| Salaries | \$ 51,583.69 |
| FICA | \$ 3,946.11 |
| Employee Retirement | \$ 2,870.50 |
| Heat & Utilities | \$ 35,367.60 |
| Repairs | \$ 227.89 |
| New Equipment | \$ 1,983.02 |
| Materials & Supplies | \$ 4,152.05 |
| Plant Insurance | \$ 4,265.78 |
| Contracted Labor & Equipment | \$ 2,855.95 |
| Lab Equipment | \$ 6,294.22 |
| Health Insurance | \$ 25,431.71 |
| Life Insurance | \$ 234.53 |
| Mileage for Samples | \$ 339.53 |
| Generator Fuel | \$ 509.11 |
| Engineering Consulting | \$ 281.65 |
| Mowing | \$ 600.00 |
| Sludge Disposal | \$ 400.00 |
| Workmen's Comp/Liability | \$ 3,623.08 |
| Unemployment | |
| Stewartstown Portion of Septage | \$ 24,787.88 |
| Commissioner's Fees | \$ 900.00 |
| Sewer Collection System: | |
| Utilities | \$ 4,493.40 |
| Mileage | \$ 832.19 |
| Contracted Labor /Equipment | \$ 7,122.00 |
| Repairs | \$ 3,170.00 |
| Administrative Expenses | \$ 6,600.19 |
| Materials & Supplies | \$ 638.88 |
| Generator Fuel for Stations | \$ 163.53 |
| Operator Education | \$ 383.66 |
| Capital Reserve | \$ 14,439.00 |
| USDA Loan | \$ 65,988.00 |
| Treatment Plant Project Legal Fees | \$ 2,080.00 |
| Engineering - Construction | \$ 42,101.00 |
| TOTAL EXPENDITURES | \$ 318,666.15 |

Wastewater Treatment Facility Report

Our Wastewater treatment facility is on its fourth year of operation. The upgrade provides the Towns of Canaan and Stewartstown NH with a state-of-the-art, reliable wastewater treatment facility that meets stringent Effluent Discharge limits to the Connecticut River and allows for a more efficient treatment process. The new influent screening and grit removal processes extends the life of the treatment facility components, and septage receiving provides service to the other residents of the Town that are not on public sewer. Our facility is allowed to accept 6000 gallons per day septage. If that is not used by residents of the two towns, then we are able to accept septage from other towns and bring in revenue to offset facility cost. Last year alone the revenue from out of town Septage was about \$50,000.

Last year the town voted to upgrade our septage receiving facility to include a muffin monster (rag grinder) and rag handling pumps for our receiving influent pumps. This is still being handled by our engineers and is currently being sent out to bid.

If you have any questions or concerns, the Joint Commission meets at 5:30 pm quarterly the second Tuesday of January, April, July, and October or you may come to a selectman's meeting every other Monday at 6:00 pm. Also feel free to contact myself at 802-266-7723.

April Busfield, Chief Operator

SEWER ACCOUNT
Noreen Labrecque, Collector

| | Yr 2018 |
|--------------------------------|----------------------|
| Billed for Collection - 2018 | \$ 190,980.20 |
| Billed interest - 01-01-18 | \$ <u>221.97</u> |
| TOTAL BILLED | \$ 191,202.17 |
| | |
| Collected 2018 | \$ 184,898.14 |
| Arrears Collectable - 12-31-18 | \$ <u>6,304.03</u> |
| TOTALS | \$ 191,202.17 |

RECEIPTS:

| | |
|---|---------------------|
| Balance on Hand 1-1-18 | \$ 231,103.67 |
| Utility Collections - 2018 | \$ 178,904.04 |
| Interest from Delinquents | \$ 215.92 |
| Interest from Savings | \$ 1,529.53 |
| Utility Credits | \$ 1,311.44 |
| West Stewartstown O & M | \$ 64,722.34 |
| Sludge Sled Rental | \$ 400.00 |
| Treatment Processing | \$ 53,006.69 |
| Community National Bank Interim Finance | \$ 14,066.00 |
| Septage Charges | \$ 14,173.50 |
| Shared Operator FD#1 & FD#2 | \$ <u>20,365.35</u> |

**TOTAL RECEIPTS
& CASH ON HAND** **\$ 579,798.48**

EXPENDITURES:

| | |
|-----------------------|----------------------|
| Paid Sewer Orders | \$ 343,124.29 |
| Cash on Hand 12-31-18 | \$ <u>236,674.19</u> |

**TOTAL EXPENDITURES
& CASH ON HAND** **\$ 579,798.48**

SEWER CAPITAL RESERVE

RECEIPTS:

| | |
|------------------------------|------------------|
| Balance on Hand 1-1-18 | \$ 72,320.88 |
| Capital Reserve Entitlement | \$ 14,439.00 |
| Capital Reserve Savings Int. | \$ <u>433.44</u> |

**TOTAL RECEIPTS &
CASH ON HAND** **\$ 87,193.32**

EXPENDITURES:

| | |
|--------------------------|---------------------|
| Paid Selectboard Orders | |
| Savings Balance 12-31-18 | \$ <u>87,193.32</u> |

**TOTAL EXPENDITURES
& CASH ON HAND** **\$ 87,193.32**

| TOWN OF CANAAN | | | | |
|--|----------------------|----------------------|----------------------|----------------------|
| PROPOSED BUDGET | | | | |
| WASTEWATER - 2019 | | | | |
| | Actual 2017 | Budget 2018 | Actual 2018 | Budget 2019 |
| 02-021-10 SEWER PLANT EXPENSE | | | | |
| 02-021-1000 SALARIES | \$ 51,213.79 | \$ 55,000.00 | \$ 51,583.69 | \$ 55,000.00 |
| 02-021-1001 HEAT & UTILITIES | \$ 32,542.59 | \$ 33,000.00 | \$ 33,954.00 | \$ 35,000.00 |
| 02-021-1002 REPAIRS | \$ 385.25 | \$ 400.00 | \$ 227.89 | \$ 1,800.00 |
| 02-021-1003 MATERIALS & SUPPLIES | \$ 4,883.52 | \$ 1,000.00 | \$ 4,152.05 | \$ 4,000.00 |
| 02-021-1004 LAB EQUIPMENT/TESTS | \$ 4,826.81 | \$ 7,000.00 | \$ 6,294.22 | \$ 4,000.00 |
| 02-021-1005 PLANT INSURANCE | \$ 5,004.67 | \$ 4,265.78 | \$ 4,265.78 | \$ 4,000.00 |
| 02-021-1006 CONTRACTED LABOR | \$ 19,290.90 | \$ 10,000.00 | \$ 2,855.95 | \$ 5,000.00 |
| 02-021-1007 CONTRACTED EQUIPMENT | \$ 750.00 | \$ 750.00 | \$ - | \$ - |
| 02-021-1008 NEW EQUIPMENT | \$ 2,061.04 | \$ 800.00 | \$ 1,983.02 | \$ 1,550.00 |
| 02-021-1009 MISCELLANEOUS EXPENSE | \$ - | \$ 100.00 | \$ - | \$ 100.00 |
| 02-021-1010 HEALTH INSURANCE | \$ 27,120.95 | \$ 28,000.00 | \$ 25,431.71 | \$ 28,000.00 |
| 02-021-1011 LIFE INSURANCE | \$ 229.09 | \$ 350.00 | \$ 234.53 | \$ 350.00 |
| 02-021-1012 WORK/COMP/LIABILITY | \$ 3,329.60 | \$ 3,370.08 | \$ 3,623.08 | \$ 3,300.00 |
| 02-021-1014 SEWER COMMISSIONER FEES | \$ 900.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 |
| 02-021-1015 EMPLOYER RETIREMENT SHARE | \$ 2,799.23 | \$ 3,000.00 | \$ 2,870.50 | \$ 3,000.00 |
| 02-021-1018 MILEAGE FOR SAMPLES | \$ 1,921.25 | \$ 1,750.00 | \$ 339.53 | \$ 400.00 |
| 02-021-1019 GENERATOR FUEL | \$ 172.37 | \$ 300.00 | \$ 509.11 | \$ 600.00 |
| 02-021-1020 HEAT - PELLETS | \$ 1,809.03 | \$ 2,000.00 | \$ 1,413.60 | \$ 2,000.00 |
| 02-021-1081 MOWING | \$ 750.00 | \$ 800.00 | \$ 600.00 | \$ 700.00 |
| 02-021-1092 SOCIAL SECURITY | \$ 4,214.75 | \$ 4,500.00 | \$ 3,946.11 | \$ 4,500.00 |
| 02-021-1094 SEWER CAPITAL RESERVE | \$ 14,439.00 | \$ 14,439.00 | \$ 14,439.00 | \$ 14,439.00 |
| 02-021-1095 STEW PORTION BOLENS | \$ 28,973.03 | \$ - | \$ 24,787.88 | \$ - |
| 02-021-1096 ENGINEERING CONSULTING | \$ 10,733.04 | \$ 4,000.00 | \$ 281.65 | \$ 1,500.00 |
| 02-021-1097 GRIT DISPOSAL | \$ - | \$ 400.00 | \$ 400.00 | \$ 400.00 |
| TOTAL PLANT | \$ 218,349.91 | \$ 176,124.86 | \$ 185,093.30 | \$ 170,539.00 |
| Sewer Collection System | | | | |
| 02-021-1100 UTILITIES | \$ 4,367.58 | \$ 4,300.00 | \$ 4,493.40 | \$ 5,000.00 |
| 02-021-1101 REPAIRS | \$ - | \$ 1,000.00 | \$ 3,170.00 | \$ 2,500.00 |
| 02-021-1102 MATERIALS & SUPPLIES | \$ 783.53 | \$ 500.00 | \$ 638.88 | \$ 750.00 |
| 02-021-1103 CONTRACTED LABOR | \$ 2,060.28 | \$ 2,000.00 | \$ 6,522.00 | \$ 7,000.00 |
| 02-021-1104 MILEAGE CHECKING PUMPS | \$ 995.57 | \$ 1,000.00 | \$ 832.19 | \$ 1,000.00 |
| 02-021-1105 MISCELLANEOUS EXPENSE | \$ - | \$ 100.00 | \$ - | \$ 100.00 |
| 02-021-1106 NEW EQUIPMENT | \$ - | \$ 1,000.00 | \$ - | \$ 500.00 |
| 02-021-1107 ADMINISTRATIVE EXPENSE | \$ 6,262.17 | \$ 6,000.00 | \$ 6,600.19 | \$ 6,500.00 |
| 02-021-1108 OPERATOR EDUCATION | \$ 1,037.00 | \$ 1,000.00 | \$ 383.66 | \$ 1,000.00 |
| 02-021-1109 CONTRACTED EQUIPMENT | \$ 750.00 | \$ 1,000.00 | \$ 600.00 | \$ 600.00 |
| 02-021-1110 GEN FUEL FOR PUMP STATIONS | \$ - | \$ - | \$ 163.53 | \$ 200.00 |
| 02-021-12 DEBT SERVICE | | | | |
| 02-021-1201 USDA LOAN | \$ 65,988.00 | \$ 65,988.00 | \$ 65,988.00 | \$ 65,988.00 |
| 02-021-1600 ENGINEERING | \$ - | \$ - | \$ - | \$ - |
| TOTAL COLLECTION | \$ 82,244.13 | \$ 83,888.00 | \$ 89,391.85 | \$ 91,138.00 |
| TOTAL PLANT & COLLECTION | \$ 300,594.04 | \$ 260,012.86 | \$ 274,485.15 | \$ 261,677.00 |

| | Actual 2017 | Budget 2018 | Actual 2018 | Budget 2019 |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|
| CONSTRUCTION PROJECT | | | | |
| 02-021-1600 ENGINEERING COSTS | \$ 12,075.00 | | \$ 42,101.00 | |
| 02-021-1604 TREATMENT PLANT PROJECT | \$ 36.00 | | \$ 2,080.00 | |
| | \$ 12,111.00 | | \$ 44,181.00 | |
| TOTAL WASTEWATER EXPENDITURES | \$ 335,766.13 | \$ 260,012.86 | \$ 318,666.15 | \$ 261,677.00 |
| TOWN OF CANAAN | | | | |
| PROPOSED BUDGET | | | | |
| WASTEWATER - 2019 | | | | |
| PROJECTED REVENUES - 2019 | | | | |
| | Actual 2017 | Budget 2018 | Actual 2018 | Budget 2019 |
| 02-020-1501 SEWER CONNECTION CHARGE | \$ - | \$ - | | |
| 02-020-1502 SEWER QUARTERLY CHARGES | \$ 174,387.14 | \$ 190,684.01 | \$ 178,904.04 | \$ 180,000.00 |
| 02-020-1503 SEWER CHARGES - W. STEW | \$ 72,250.98 | \$ 35,000.00 | \$ 64,722.34 | \$ 50,000.00 |
| 02-020-1505 UTILITY INTEREST CHARGES | \$ 203.42 | \$ - | \$ 215.92 | \$ - |
| 02-020-1507 UTILITY CREDIT | \$ 1,790.42 | \$ - | \$ 1,311.44 | \$ - |
| 02-020-1508 SEPTAGE CHARGES | \$ 13,067.01 | \$ 12,000.00 | \$ 14,173.50 | \$ 12,000.00 |
| 02-020-1602 INT/& DIVIDENDS - SEWER | \$ 549.32 | \$ - | \$ 1,253.23 | \$ 1,000.00 |
| 02-020-1604 SALE OF MATERIAL/SUPPLIES | \$ - | \$ - | \$ - | \$ - |
| 02-020-1605 SEPTAGE REVENUES | \$ 53,009.54 | \$ 22,328.85 | \$ 53,006.69 | \$ 18,677.00 |
| 02-020-1609 MISCELLANEOUS - SEWER | \$ - | \$ - | \$ 400.00 | \$ - |
| 02-020-1610 SEWER REIMBURSEMENT | \$ - | \$ - | \$ - | \$ - |
| 02-020-1710 COMM NATL BK - USDA REIMB | \$ 42,089.75 | \$ - | \$ 14,066.00 | \$ - |
| | | | | |
| | \$ 357,347.58 | \$ 260,012.86 | \$ 328,053.16 | \$ 261,677.00 |

**2018 DELINQUENT
SEWER AND SEPTAGE CHARGES**

DELINQUENT SEPTAGE CHARGES 2018

TOTAL DELINQUENT SEPTAGE DUE

| | | | | | |
|-------------------------------------|----|--------|-------------------------------|-----------|-----------------|
| BATES, CHARLES/AMBER | \$ | 151.00 | JACKSON, PAUL/CONSTANCE | \$ | 50.00 |
| BLUESTONE INC | \$ | 50.50 | KIMBALL, HARRY/JOETTE | \$ | 201.50 |
| BOLTON/BARRETT | \$ | 100.50 | KIMBALL, ROBERT/BRIAN/CRYSTAL | \$ | 201.50 |
| BOOMHOWER/DUBOIS | \$ | 100.50 | LAMONGTAGNE, SYLVAIN | \$ | 201.50 |
| BROCKNEY, KEVIN | \$ | 201.50 | LARO, ADAM/MELINDA | \$ | 201.50 |
| BROWN, RUSSELL/FERN | \$ | 201.50 | LOCKE, WAYNE | \$ | 201.50 |
| BURRILL, MICHAEL | \$ | 50.00 | MANNINO, MICHAEL | \$ | 201.50 |
| COUTURE, DONALD, VICKIE | \$ | 50.00 | MARQUIS, HEIDI | \$ | 201.50 |
| COUTURE, ROBERT | \$ | 101.50 | MAYBURY, DALE | \$ | 201.50 |
| * | \$ | 50.00 | MCCASKILL, PAT | \$ | 201.50 |
| DANIELS, PETER/THOMAS | \$ | 100.50 | MCCOMISKEY/PAQUETTE | \$ | 100.50 |
| DENNIS, LEONARD | \$ | 201.50 | NORRIS, RICHARD | \$ | 201.50 |
| DRAKE, MARY | \$ | 201.50 | PHINNEY, BRUCE/SUZANNE | \$ | 201.50 |
| DUPONT, RONALD | \$ | 101.00 | PICKERING/BENJAMIN | \$ | 50.00 |
| FAVREAU, DAVID | \$ | 100.50 | PLUMMER, JOHN | \$ | 100.50 |
| FINER FARMS, LLC | \$ | 201.50 | POUTRE, JULIE | \$ | 25.00 |
| GAUTHIER, YVES | \$ | 50.00 | SEIBEL, LISE | \$ | 50.00 |
| GRAY, GERALD II | \$ | 50.00 | SIMON, KENNETH/BRENDA | \$ | 201.50 |
| HAILEY, RAJESH/REBECCA | \$ | 50.00 | SLOCUM ESTATE | \$ | 151.00 |
| * | \$ | 50.00 | TYLER, CAROLYN | \$ | 50.00 |
| HORTON, JAMES/CAROLE | \$ | 50.00 | US CUSTOMS | \$ | 100.50 |
| TOTAL DELINQUENT SEPTAGE DUE | | | | \$ | 5,359.00 |

DELINQUENT SEWER CHARGES

| | | | | | |
|---------------------------------------|----|--------|------------------|-----------|-----------------|
| BURNS, KENNETH | \$ | 479.75 | LEWIS, DAVID | \$ | 95.95 |
| DELONG, JEREMY | \$ | 575.70 | * | \$ | 95.95 |
| DONOVAN, MARK | \$ | 48.60 | * | \$ | 95.95 |
| DORMAN/FLAGG | \$ | 45.88 | * | \$ | 95.95 |
| FAIRHEAD, CHELSEA | \$ | 96.90 | ROUGEAU, RICHARD | \$ | 96.90 |
| FITCH, KURT | \$ | 479.75 | * | \$ | 191.90 |
| FONTAINE, SARAH | \$ | 95.95 | SPENCER, JOANNE | \$ | 191.90 |
| GLOVER ESTATE | \$ | 288.80 | ST PAUL'S CHURCH | \$ | 96.90 |
| HATJIALEXIOU, GEORGE | \$ | 120.98 | * | \$ | 95.95 |
| HOULE, BENOIT | \$ | 95.95 | URAN, MARY ELLEN | \$ | 1,056.40 |
| HOULE, BENOIT | \$ | 95.95 | | | |
| INKEL, MARK | \$ | 380.70 | | | |
| JOHNSON, DANIEL | \$ | 95.95 | | | |
| JOHNSON, DANIEL | \$ | 95.95 | | | |
| * | \$ | 95.95 | | | |
| TOTAL DELINQUENT SEWER CHARGES | | | | \$ | 5,206.51 |

*PAID AFTER DEC. 31, 2018

CANAAN FIRE DISTRICT #1 PROJECT UPDATE

The Water Treatment Facility project went out to bid last February and the winning contractor was Daniel Hebert, Inc.. They began mobilizing on May 21, 2018. The System is completed and was put in operation on January 15th of this year. The Treatment facility is located adjacent to the existing water supply well behind the Ethan Allen Park Development. The treatment facility consists of a pressure filtration that will remove iron, arsenic and manganese which causes the brown rust color from the water supply.

In May Contractor Electrical Installations Inc. began installing the telemetry (radio control) system in Canaan and Beecher Falls for Fire District #2. The system ties all controls of the water system components of Canaan Fire District #1 and Canaan Fire District #2 which consists of Storage tanks, supply wells and the water treatment facility.

In September Courtland Construction Inc. was awarded the contract to replace water mains on Holmes St., Enid Circle and Nathan Street. Due to the early winter season Nathan Street was not able to be completed in 2018. It will be completed spring of this year.

For 2019 Canaan FD#1 will begin replacing user water meters with new remote-read water meters, valves and appurtenances. FD#1 and the selected contractor will be contacting users this spring to access and replace the user's water meters.

We would like to thank Daniel Hebert, Inc., Wells Excavators Inc., Northern Electrical Contractors, LLC, Electrical Installation, Inc., Pure Flow, Inc., Courtland Construction, Inc., and Tata & Howard Inc. for all the work and effort they have put forth with all of our projects in 2018.

The board would also like to thank our Operator April Busfield and assistant operator Brian Bissonnette for all the extra hours they have had to put in for training and help on these projects.

We would also like to express our thanks to all the users for their patience and cooperation throughout our various projects over the years. We are certain these upgrades will only improve our system for many years to come.

If you have any questions or concerns, the Fire District #1 Prudential Committee holds their monthly meeting on the third Wednesday of the month at either 6:00PM or 7:00PM. If you see a suspected leak, please call 802-266-3370.

CANAAN FIRE DISTRICT #1 PRUDENTIAL COMMITTEE

JEFFERY RICHARDS, CHAIRMAN

JEREMY LABRECQUE

NORMAN LABRECQUE

CANAAN FIRE DISTRICT #1
Noreen Labrecque, Treasurer

Yr 2018

Water Utility Billed

| | | |
|-----------------------------|-----------|-------------------|
| Water Utility Billed - 2018 | \$ | 128,835.73 |
| Billed interest | \$ | 105.87 |
| TOTAL BILLED - 2018 | \$ | 128,941.60 |

| | | |
|-------------------------------|-----------|-------------------|
| Water Rents Collected - 2018 | \$ | 127,152.89 |
| Water Rent Arrears 12-31-2018 | \$ | 1,788.71 |
| TOTAL COLLECTIONS | \$ | 128,941.60 |

RECEIPTS:

| | | |
|----------------------------------|-----------|---------------------|
| Balance - 01-01-18 | \$ | 131,582.48 |
| 2018 Water Rents Collected | \$ | 130,676.43 |
| 2018 Water Rents Penalties | \$ | 132.86 |
| Utilities Credit | \$ | 869.19 |
| Connect/Disconnect | \$ | 175.00 |
| Project Receipts - Loans | \$ | 185,370.87 |
| Miscellaneous | \$ | - |
| Savings Interest | \$ | 686.91 |
| Transferred from Capital Reserve | | |
| Grant/ Loan Reimb | \$ | 1,187,877.64 |
| TOTAL RECEIPTS | | |
| & CASH ON HAND | \$ | 1,637,371.38 |

EXPENDITURES:

| | | |
|---------------------------|-----------|---------------------|
| Paid Prudential Orders | \$ | 1,535,272.76 |
| Cash on Hand 12-31-18 | \$ | 102,098.62 |
| TOTAL EXPENDITURES | | |
| & CASH ON HAND | \$ | 1,637,371.38 |

WATER CAPITAL RESERVE

RECEIPTS:

| | | |
|---------------------------|-----------|------------------|
| Balance on Hand 01-01-18 | \$ | 36,685.96 |
| Savings interest 2018 | \$ | 117.87 |
| Transfer from FD#1 | \$ | - |
| TOTAL RECEIPTS | | |
| & CASH ON HAND | \$ | 36,803.83 |

EXPENDITURES:

| | | |
|------------------------------|-----------|------------------|
| Paid Fire District #1 Orders | \$ | - |
| Savings Balance 12-31-18 | \$ | 36,803.83 |
| TOTAL EXPENDITURES | | |
| & CASH ON HAND | \$ | 36,803.83 |

**PRUDENTIAL COMMITTEE
DETAILED EXPENDITURES
2018**

Fire District #1:

| | | |
|------------------------------------|-----------|---------------------|
| Commissioner Fees | \$ | 900.00 |
| Operator Salaries | \$ | 14,592.78 |
| Operator Mileage | \$ | 962.91 |
| Operator Education Costs | \$ | 36.68 |
| FICA | \$ | 1,185.19 |
| Shared Operator Health Insurance | \$ | 7,561.17 |
| Shared Operator VMERS | \$ | 807.14 |
| Materials & Supplies | \$ | 1,987.69 |
| Contracted Labor & Connections | \$ | 1,383.50 |
| Miscellaneous | \$ | 51.59 |
| Administrative Expense/petty cash | \$ | 3,791.86 |
| Workmen's Compensation & Liability | \$ | 1,989.27 |
| Chemicals | \$ | 5,757.70 |
| Propane | \$ | 1,092.01 |
| New Equipment | \$ | 2,837.49 |
| Phone | \$ | 625.48 |
| Capital Reserve Transfer | \$ | - |
| Legal Fees | \$ | 1,060.00 |
| Water Project Expenses | \$ | 1,152,874.79 |
| Engineering/Planning | \$ | 250,962.97 |
| USDA Loan payment | \$ | 64,158.00 |
| Auditors | \$ | 9,229.00 |
| Utilities | \$ | 8,425.54 |
| Unemployment | | |
| TOTAL EXPENDITURES | \$ | 1,532,272.76 |

**CANAAN FIRE DISTRICT #1
UNCOLLECTED WATER RENTS
2018**

| | | | | | |
|-----------------------|----|--------|--------------------|----|--------|
| BURNS, KENNETH | \$ | 242.40 | PHILIBERT, PAULINE | \$ | 107.06 |
| FAIRHEAD, CHELSEA | \$ | 91.89 | ROUGEAU, RICHARD | \$ | 90.79 |
| FITCH, KURT | \$ | 393.90 | * | \$ | 101.48 |
| GLOVER, AMANDA ESTATE | \$ | 237.12 | SPENCER, JOANNE | \$ | 157.56 |
| JOHNSON, DANIEL | \$ | 111.10 | * | \$ | 87.87 |
| * | \$ | 80.80 | | | |
| LEWIS, DAVID | \$ | 48.48 | | | |
| * | \$ | 85.85 | | | |
| * | \$ | 89.89 | | | |

TOTAL DELINQUENT 2018 **\$ 1,926.19**

CANAAN FIRE DISTRICT #1 PROPOSED BUDGET

| PURPOSE OF EXPENDITURE | YR 2017 | YR 2018 | Yr 2018 | YR 2019 |
|-------------------------------------|------------------------|----------------------|------------------------|----------------------|
| | EXPENDED | PROPOSED | EXPENDED | PROPOSED |
| 11-011-0998 RETIREMENT | \$ 779.40 | \$ 800.00 | \$ 807.14 | \$ 800.00 |
| 11-011-0999 HEALTH INS | \$ 7,342.43 | \$ 7,000.00 | \$ 7,561.17 | \$ 8,000.00 |
| 11-011-1000 COMM FEES | \$ 750.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 |
| 11-011-1002 MAT & SUPP | \$ 5,192.63 | \$ 5,000.00 | \$ 1,987.69 | \$ 5,000.00 |
| 11-011-1003 PHONE | \$ 638.03 | \$ 650.00 | \$ 625.48 | \$ 650.00 |
| 11-011-1004 CONTRACT LABOR | \$ 685.00 | \$ 1,000.00 | \$ 112.50 | \$ 1,000.00 |
| 11-011-1005 DIST. LABOR | \$ - | \$ 1,000.00 | \$ 1,271.00 | \$ 1,000.00 |
| 11-011-1006 ADM EXPENSES | \$ 5,424.04 | \$ 5,500.00 | \$ 6,605.66 | \$ 6,000.00 |
| 11-011-1007 MISC EXP | \$ 195.50 | \$ 200.00 | \$ 51.59 | \$ 200.00 |
| 11-011-1008 WORK COMP/PROP LIAB | \$ 1,610.04 | \$ 1,700.00 | \$ 1,989.27 | \$ 1,900.00 |
| 11-011-1009 FICA/MEDI | \$ 1,153.90 | \$ 1,200.00 | \$ 1,185.19 | \$ 1,200.00 |
| 11-011-1010 NEW EQUIP | \$ 3,771.60 | \$ 3,000.00 | \$ 2,837.49 | \$ 3,000.00 |
| 11-011-1011 OPER EDUCATION | \$ 137.00 | \$ 300.00 | \$ 36.68 | \$ 300.00 |
| 11-011-1012 OPER. SALARY | \$ 14,333.48 | \$ 13,000.00 | \$ 14,592.78 | \$ 14,500.00 |
| 11-011-1013 OPER. MILEAGE | \$ 1,359.21 | \$ 1,400.00 | \$ 962.91 | \$ 1,000.00 |
| 11-011-1015 PROPANE | \$ 179.85 | \$ 200.00 | \$ 1,092.01 | \$ 2,000.00 |
| 11-011-1016 UNEMPLOYMENT | \$ 49.91 | \$ - | \$ - | \$ - |
| 11-011-1017 STORAGE TANK UTILITIES | \$ - | \$ - | \$ 208.20 | \$ 500.00 |
| 11-011-1100 PUMP STA UTIL | \$ 5,893.13 | \$ 9,000.00 | \$ 8,217.34 | \$ 9,000.00 |
| 11-011-1101 PUMP STA CONT SERVICES | \$ - | \$ 100.00 | \$ - | \$ 100.00 |
| 11-011-1104 CHEMICALS | \$ 4,776.60 | \$ 3,000.00 | \$ 5,757.70 | \$ 4,000.00 |
| 11-011-1105 STATE REVOLVING LOAN | \$ 10,154.85 | \$ 12,500.00 | \$ - | \$ - |
| 11-011-1106 USDA LOAN | \$ 64,158.00 | \$ 64,158.00 | \$ 64,158.00 | \$ 64,158.00 |
| 11-011-1401 CAPITAL RES | \$ 16,548.00 | \$ - | \$ - | \$ 10,000.00 |
| 11-011-1403 PETTY CASH | \$ 373.44 | \$ - | \$ 186.20 | \$ 200.00 |
| TOTAL OPERATING EXPENSES | \$ 145,506.04 | \$ 131,608.00 | \$ 121,146.00 | \$ 135,408.00 |
| WATER PROJECT EXPENSES | | | | |
| 11-011-1107 AUDITOR | \$ 12,120.00 | | \$ 9,229.00 | |
| 11-011-1402 ENGINEERING | \$ 192,706.31 | | \$ 250,962.97 | |
| 11-011-1405 LEGAL FEES | \$ 1,484.22 | | \$ 1,060.00 | |
| 11-011-1408 WATER LINE REP | \$ 678,789.50 | | \$ - | |
| 11-011-1409 WATER LINE DIST PROJECT | | | \$ 1,152,874.79 | |
| SUB TOTAL | \$ 885,100.03 | | \$ 1,414,126.76 | |
| TOTALS | \$ 1,030,606.07 | | \$ 1,535,272.76 | |
| PROJECTED REVENUES | YR 2017 | YR 2018 | YR 2018 | YR 2019 |
| | ACTUAL | PROPOSED | ACTUAL | PROPOSED |
| 11-010-1501 WATER CONN. FEE | \$ 225.00 | | \$ 175.00 | |
| 11-010-1502 WATER RENT | \$ 123,575.69 | \$ 119,566.00 | \$ 140,514.97 | \$ 130,000.00 |
| 11-010-1505 UTILITY INTEREST | \$ 177.93 | | \$ 132.86 | |
| 11-010-1506 UTILITY CREDIT | \$ 1,235.12 | | \$ 869.19 | |
| 11-010-1602 SAVINGS INTEREST | \$ 389.85 | | \$ 572.36 | |
| 11-010-1609 MISCELLANEOUS | \$ 1,125.00 | | \$ - | |
| SUB TOTAL OPERATING REVENUE | | | \$ 142,264.38 | |
| 11-010-1701 USDA - LOAN COMM NATL B | \$ 903,223.03 | | \$ 185,370.87 | |
| 11-010-1702 USDA LOAN REIMB | | | \$ 1,187,877.64 | |
| UNEXPENDED FD#1 FUNDS | | \$ 12,042.00 | | \$ 5,408.00 |
| TOTALS | \$ 1,029,951.62 | \$ 131,608.00 | \$ 1,515,512.89 | \$ 135,408.00 |

**FIRE DISTRICT #2
TREASURER REPORT
Diana Rancourt, Treasurer**

REPORT OF THE FIRE DISTRICT #2

| | YR 2018 |
|-----------------------------|---------------------|
| Water Utility Billed - 2018 | |
| Total Billed | \$ 60,810.68 |
| Billed Arrears - 1-1-18 | \$ 34.97 |
| Total Billed | <u>\$ 60,845.65</u> |
| Water Rents Collected | \$ 59,477.72 |
| Arrears Collectable - 2018 | <u>\$ 1,367.93</u> |
| TOTAL COLLECTIONS | \$ 60,845.65 |

| | |
|--|----------------------|
| RECEIPTS: | |
| Balance 01-01-18 | \$ 33,735.89 |
| 2018 Water Rents Collected | \$ 59,578.70 |
| 2018 Water Rents Penalties | \$ 34.81 |
| Utility Credit | \$ 130.71 |
| Connect/Disconnect | \$ 300.00 |
| Interest from Savings | \$ 42.82 |
| Reimbursement Interest on Loan | \$ 3,178.75 |
| Grant Reimbursement | \$ 85,694.85 |
| VT Dept of Transportation Grant | \$ - |
| TOTAL RECEIPTS & CASH ON HAND | \$ 182,696.53 |

| | |
|--|----------------------|
| EXPENDITURES: | |
| Paid Prudential Orders | \$ 153,835.46 |
| Cash on Hand 12-31-18 | <u>\$ 28,861.07</u> |
| TOTAL EXPENDITURES & CASH ON HAND | \$ 182,696.53 |

**CANAAN FIRE DISTRICT #2
CAPITAL RESERVE**

| | |
|---|---------------------|
| Receipts: | |
| Beginning balance 01/01/18 | \$ 16,675.15 |
| Interest on Capital Reserve | \$ 156.44 |
| 2018 Appropriation | <u>\$ 4,000.00</u> |
| TOTAL RECEIPTS & CASH ON HAND | \$ 20,831.59 |
| Expenditures: | |
| Paid Fire District #2 Orders | |
| Savings Balance 12/31/18 | <u>\$ 20,831.59</u> |
| TOTAL EXPENDITURES & CASH ON HAN | \$ 20,831.59 |

In May 2018, Contractor Electrical Installations Inc. began installing a new telemetry system for both Canaan Fire District's 1 and 2 in Canaan and Beecher Falls. The telemetry system ties in all water system components for both towns. The project was completed in the fall and allows the operator remote monitoring and control of the well pump and level of the water storage tank. We really appreciate everyone's patience and understanding during construction.

The Fire District #2 Prudential Committee members approved the 2019 Proposed Budget on Monday, January 7th.

We have received some complaints that residents aren't receiving their water bills in the mail. Bills go out quarterly, January, April, July and October and if you don't receive a bill you should call to find out how much is owed or stop at the Town Office to get a copy.

Each year, by July 1st, you can find on our Town website (<http://www.canaan-vt.org>) a short report (consumer confidence report, or drinking water quality report) from your water supplier that tells where your water comes from and what's in it. If you are not able to obtain a copy on the website, please call the Town Office at 802-266-3370 to get a copy mailed to you.

Copies of the Rules, Regulations and Schedule of Rates and Charges Ordinance can be picked up at the Town Office along with a copy of the Collection and Shut-off Policy or found on our Town website.

Starting in 2019, our Canaan Fire District #2 meetings will be held every other month at 6:00 pm at the Town Office. Check town bulletin boards for scheduled dates. The Fire District #2 strongly encourages residents to attend our meetings to be kept informed. If you see a suspected leak, please call 802-266-7723.

We want to thank the engineering firm Tata & Howard, Inc., and contractors Electrical Installations, Inc. and Wells Excavators who were great to work with. They went above and beyond to make this a good project with minimal interruptions to your water service.

Tony Wheeler, Committee Chair
Jody Riley, Gregory D. Noyes
Canaan Fire District #2 Prudential Committee
April Busfield, Operator

**PRUDENTIAL COMMITTEE
DETAILED EXPENDITURES
2018**

YR 2018

Fire District #2:

| | | |
|--|-----------|-------------------|
| Commissioner Salaries | \$ | 900.00 |
| Operator Salaries | \$ | 9,415.55 |
| Operator Mileage | \$ | 922.62 |
| Operator Education | \$ | 36.66 |
| Health Insurance - shared operator | \$ | 5,270.34 |
| VMERS - shared operator | \$ | 532.52 |
| Water meters | \$ | - |
| Unemployment | \$ | - |
| Materials & Supplies | \$ | 1,619.66 |
| Chemicals | \$ | 2,572.10 |
| Contracted Labor & Connections | \$ | 3,657.93 |
| Administrative Expenses | \$ | 4,525.21 |
| New Equipment | \$ | 2,012.99 |
| Workmen's Comp/Liability | \$ | 1,989.27 |
| FICA | \$ | 804.67 |
| Utilities | \$ | 4,948.84 |
| Capital Reserve | \$ | 4,000.00 |
| Debt Service | \$ | 25,786.00 |
| Legal fees | \$ | 260.00 |
| Engineering - relocation of water line | \$ | 10,735.00 |
| Water line replacement | \$ | 73,846.10 |
| Well Rehab | \$ | - |
| TOTAL EXPENDITURES | \$ | 153,835.46 |

**CANAAN FIRE DISTRICT #2
UNCOLLECTED 2018**

| | | |
|------------------|----|----------|
| BASHAW, PETER | \$ | 103.14 |
| DONOVAN, MARK | \$ | 79.91 |
| FONTAINE, SARAH | \$ | 91.02 |
| HOULE, BENOIT | \$ | 100.11 |
| JOHNSON, DANIEL | \$ | 105.16 |
| * | \$ | 79.91 |
| MCKINNON, SHORI | \$ | 90.13 |
| MULAIRE, KELLY | \$ | 1,508.32 |
| * | \$ | 118.29 |
| * | \$ | 79.91 |
| URAN, MARY ELLEN | \$ | 572.95 |

TOTAL UNCOLLECTED WATER RENTS \$ 2,928.85

**CANAAN FIRE DISTRICT #2
PROPOSED BUDGET
2019**

| Purpose of Expenditure | Yr 2017 Expended | Yr 2018 Proposed | Yr 2018 Expended | Yr 2019 Proposed |
|--|---------------------|---------------------|---------------------|---------------------|
| Fire District #2 Operations: | | | | |
| 12-012-0998 Retirement | 600.87 | 600.00 | 532.52 | 600.00 |
| 12-012-0999 Operator Health Insurance | 6,029.28 | 6,000.00 | 5,270.34 | 6,000.00 |
| 12-012-1000 Operator Salaries | 10,996.37 | 10,000.00 | 9,415.55 | 10,000.00 |
| 12-012-1001 Operator Mileage | 1,175.16 | 1,300.00 | 922.62 | 1,300.00 |
| 12-012-1002 Operator Education | 137.00 | 250.00 | 36.66 | 250.00 |
| 12-012-1003 Materials & Supplies | 3,462.56 | 3,200.00 | 1,619.66 | 3,200.00 |
| 12-012-1004 Contracted Labor/Equip | 3,223.80 | 2,000.00 | 3,657.93 | 3,500.00 |
| 12-012-1005 Administrative Costs | 4,249.43 | 5,000.00 | 4,361.21 | 3,500.00 |
| 12-012-1006 Work/Comp/Liability | 1,610.03 | 1,750.00 | 1,989.27 | 2,000.00 |
| 12-012-1007 Utilities | 5,812.59 | 6,000.00 | 4,948.84 | 5,500.00 |
| 12-012-1009 FICA | 898.65 | 1,000.00 | 804.67 | 1,000.00 |
| 12-012-1019 Chemicals | 2,910.70 | 3,600.00 | 2,572.10 | 2,500.00 |
| 12-012-1030 Commissioners Fees | 750.00 | 900.00 | 900.00 | 900.00 |
| 12-012-1045 New Equipment | 864.53 | 0.00 | 2,012.99 | 0.00 |
| 12-012-1053 Water Meters | 0.00 | 750.00 | 0.00 | 750.00 |
| 12-012-1054 Legal Services | 0.00 | 500.00 | 260.00 | 0.00 |
| 12-012-1055 Stewartstown Tax | 192.00 | 192.00 | 164.00 | 164.00 |
| 12-012-1056 Capital Reserve | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 12-012-1064 Debt Service #1- USDA Loan | 18,688.00 | 18,688.00 | 18,688.00 | 18,688.00 |
| 12-012-1066 Debt Service #2- USDA Loan | 7,098.00 | 7,098.00 | 7,098.00 | 7,098.00 |
| 12-012-1085 Unemployment | 46.98 | 0.00 | 0.00 | 0.00 |
| TOTAL | 72,745.95 | 72,828.00 | 69,254.36 | 70,950.00 |

PROJECTED REVENUES WATER

| | Yr 2017 Actual | Yr 2018 Proposed | Yr 2018 Actual | Yr 2019 Proposed |
|------------------------------------|-------------------|---------------------|-------------------|---------------------|
| 12-010-1501 1. Connect/Disconnect | 360.00 | 0.00 | 300.00 | 0.00 |
| 12-010-1502 2. Water Rents | 35,651.92 | 43,542.00 | 33,792.70 | 41,664.00 |
| 12-010-1503 3. Water Penalties | 40.11 | 0.00 | 34.81 | 0.00 |
| 12-010-1505 5. Utility Credits | 84.00 | 0.00 | 130.71 | 0.00 |
| 12-010-1602 6. Interest | 78.90 | 0.00 | 199.26 | 0.00 |
| 7. Debt Receipt #1 | 18,688.00 | 18,688.00 | 18,688.00 | 18,688.00 |
| 8. Debt Receipt #2 | 7,098.00 | 7,098.00 | 7,098.00 | 7,098.00 |
| 9. Unexpended FD#2 budget balance | 0.00 | 0.00 | 0.00 | 0.00 |
| 10. Misc Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 |
| 11. Reimbursement Interest on Loan | 4,879.14 | 3,500.00 | 3,178.75 | 3,500.00 |
| TOTAL | 66,880.07 | 72,828.00 | 63,422.23 | 70,950.00 |

CANAAN FIRE DISTRICT #2

EXPENDITURES FOR WATER PROJECT - 2018

| | |
|--------------------------|------------------|
| Engineering Costs | 10,735.00 |
| Storage Tank Replacement | 165.00 |
| Water Line Replacement | 73,681.10 |
| TOTAL | 84,581.10 |

REVENUES FOR WATER PROJECT - 2018

| | |
|-------------------------|------------------|
| Line of Credit | 0.00 |
| VT Transportation Grant | 0.00 |
| Grant | 71,462.50 |
| TOTAL | 71,462.50 |

CANAAN REVOLVING LOAN ACCOUNT

RECEIPTS:

| | | |
|---|-----------|-------------------|
| Cash on Hand 01-01-2018 (Checking Account) | \$ | 18.75 |
| Cash on Hand 01-01-2018 (Savings Acct Granite Bank) | \$ | 112,216.64 |
| My Maple, LLC | \$ | 28,106.65 |
| Gloria Jackson Loan | \$ | 5,373.62 |
| Squeegee Printers Loan Payment | \$ | 1,550.00 |
| Cunningham Full Service Loan | \$ | 10,276.63 |
| Richard Marchesseault | \$ | 6,806.40 |
| Grand Bois Du Nord | \$ | 17,006.08 |
| Grand Bois Du Nord 2nd loan | \$ | 4,797.24 |
| Savings Interest | \$ | <u>1,068.79</u> |
| TOTAL RECEIPTS & CASH ON HAND | \$ | 187,220.80 |

EXPENDITURES:

| | | |
|--|-----------|-------------------|
| TOTAL EXPENDITURES | \$ | - |
| Paid Revolving Loan Committee Orders - 2018 | | |
| Cash in Savings/Sweep 12-31-2018 (Bangor Bank) | \$ | 187,202.05 |
| Cash in Checking 12-31-2018 (Bangor Bank) | \$ | <u>18.75</u> |
| TOTAL EXPENDITURES & CASH ON HAND | \$ | 187,220.80 |

TOWN OF CANAAN REVOLVING LOAN FUND

As many of you are aware, the Town of Canaan received a \$750,000 Community Development Grant in 1996. The Town loaned this money (less some management and administrative costs) to Ethan Allen, Inc. of Beecher Falls to erect a new building and purchase machinery and equipment. Ethan Allen paid this money back in full in 2011 and we have deposited these payments in a Revolving Loan Fund. Loans are available to qualified businesses and individuals who need funding for projects that benefit the community. Information and applications are available at the Town Office. If you are planning a start-up or expanding an existing business and can meet our criteria, our Revolving Loan Fund might be a valuable opportunity for you. The fund considers and grants loans without regard to race, creed, color, gender, handicap or ethnic origin.

ANNUAL REPORT
CANAAN COMMUNITY PARK

CANAAN RECREATION PARK
STATEMENT OF ACCOUNTS

Yr 2018

RECEIPTS:

| | | |
|--|-----------|------------------|
| Cash on Hand 01/01/2018 | \$ | 19,852.74 |
| Moose Festival Donations | \$ | 200.00 |
| School & Town Mowing Reimbursement | \$ | 4,880.00 |
| Rec Park Donations | \$ | 1,435.10 |
| Newsletter Ads | \$ | 80.00 |
| Fundraisers | \$ | 1,372.12 |
| Meadow Lot | \$ | 1,500.00 |
| Misc. Reimb | \$ | 345.50 |
| Insurance Reimbursement | \$ | 166.00 |
| Savings Interest | \$ | 20.88 |
| TOTAL RECEIPTS AND CASH ON HAND | \$ | 29,852.34 |

EXPENDITURES

| | | |
|----------------------------------|-----------|------------------|
| Contracted Mowing/Trash Removal | \$ | 4,880.00 |
| Shelters/Tables | \$ | 1,700.00 |
| Porta Potty Expenses | \$ | 1,180.00 |
| Materials & Supplies | \$ | 559.63 |
| Insurance & Worker's Comp | \$ | 145.81 |
| Postage - Printing & Advertising | \$ | 83.00 |
| Electricity | \$ | 451.56 |
| New equipment | \$ | 1,095.50 |
| Fund Raising Materials | \$ | 726.36 |
| Meadow Lot Expenses | \$ | 534.00 |
| TOTAL EXPENDITURES | \$ | 11,355.86 |

| | | |
|--|-----------|------------------|
| Expenditures - 2018 | \$ | 11,355.86 |
| Cash on Hand 12-31-2018 | \$ | 18,496.48 |
| TOTAL EXPENDITURES & CASH ON HAND | \$ | 29,852.34 |

PROPOSED BUDGET - RECREATION PARK - 2019

| | | 2018 - Expended | 2019 - Proposed |
|-------------------------------------|--------------------------------------|---------------------|---------------------|
| Recreation Park Maintenance: | | | |
| 08-081-1010 | Contracted Mowing/Trash Removal | \$ 4,880.00 | \$ 5,000.00 |
| 08-081-1011/1012 | Contracted Labor/Materials | \$ - | \$ 2,000.00 |
| 08-081-1013/1503 | Materials & Supplies | \$ 559.63 | \$ 500.00 |
| 08-081-1014 | Walking Path | \$ - | \$ 5,000.00 |
| 08-081-1015 | Seed/Fertilizer | \$ - | \$ 500.00 |
| 08-081-1016 | Shelters/Tables | \$ 1,700.00 | \$ - |
| 08-081-1017 | Field Repair | \$ - | \$ 500.00 |
| 08-081-1018 | Tennis/Basketball Court | \$ - | \$ 2,500.00 |
| 08-081-1202/1502 | Equipment Repairs | \$ - | \$ - |
| | TOTAL MAINTENANCE | \$ 7,139.63 | \$ 16,000.00 |
| Park Administration: | | | |
| 08-081-1102 | New Equipment | \$ 1,095.50 | \$ 500.00 |
| 08-081-1103 | Porta Potty Expense | \$ 400.00 | \$ 400.00 |
| 08-081-2001 | Insurance/Workmen's Comp | \$ 145.81 | \$ 180.00 |
| 08-081-2003 | Postage - Printing & Advertising | \$ 83.00 | \$ 100.00 |
| 08-081-2005 | Electricity | \$ 451.56 | \$ 600.00 |
| 08-081-2012 | Adm Misc. Vendor Fee | \$ - | \$ - |
| 08-081-2013 | Fund Raising Material | \$ 726.36 | \$ 1,000.00 |
| 08-081-2014 | Petty Cash | \$ - | \$ - |
| 08-081-2017/2016 | Meadow Lot Expenditures | \$ 1,314.00 | \$ 1,000.00 |
| | TOTAL ADMINISTRATION | \$ 4,216.23 | \$ 3,780.00 |
| | TOTAL RECREATION PARK ACCOUNT | \$ 11,355.86 | \$ 19,780.00 |

PROJECTED REVENUES - RECREATION PARK ACCOUNT

| 2018 Revenues | | 2018 - Actual | 2019- Estimated |
|----------------------|----------------------------------|----------------------|------------------------|
| 08-080-1602 | Savings Interest | \$ 20.88 | \$ 20.00 |
| 08-080-1603 | Rec Park Donations | \$ 1,435.10 | \$ 1,000.00 |
| 08-080-1604 | Pitch tournaments | \$ - | \$ - |
| 08-080-1608 | Moose Festival Donations | \$ 200.00 | \$ 500.00 |
| 08-080-1612 | Newsletter Ads | \$ 80.00 | \$ 80.00 |
| 08-080-1700 | School/Town Mowing Reimbursement | \$ 4,880.00 | \$ 5,000.00 |
| 08-080-1701 | Misc Reimburse | \$ 345.50 | \$ - |
| 08-080-1706 | Fundraisers | \$ 1,072.12 | \$ 1,000.00 |
| 08-080-1708 | Meadow Lot | \$ 1,800.00 | \$ 2,000.00 |
| 08-080-1770 | TransCanada Grant | \$ - | \$ - |
| | Insurance reimbursement | \$ 166.00 | |
| | Amount used from Savings | \$ 1,356.26 | \$ 10,180.00 |
| | TOTAL | \$ 11,355.86 | \$ 19,780.00 |

CANAAN COMMUNITY RECREATION PARK

The improvements made to the Recreation Park in 2018, include repairing the fencing around the tennis courts, installing a new kick board behind one of the dugouts, installing a new picnic table and shelter. Some problem trees and stumps have been removed. Thank you to all the volunteers that helped.

We have been able to hold off on asking the town for money to support the maintenance of the Recreation Park, with all the donations and grant monies. Thank you to everyone who supported our projects. We could not have accomplished all that we have done without your assistance and support. We will continue to search and apply for grants as needed.

We will be holding fundraisers again in 2019, which will include camping during the softball weekends, selling moose burgers and raffle tickets during the Moose Festival, Variety Show, Pennies for Park, Soccer and Nerf Style Tournaments and Movies in the Park. If interested in helping with any of our fundraisers or have any fundraiser ideas, please call the Town Office. We try to hold activities that are fun for the whole family. Events will be displayed on a sign that was purchased with the help of the Heart and Soul team.

We continue to address challenges and focus on current needs of participants. Our goals are to seed and fertilize the fields, fix the walking path, fix the electricity by the Little League, repair the tennis and basketball courts and ditching by the Fitness Stations.

The town continues to publish four newsletters per year and business card size advertisements are available for \$40.00 per year or \$10.00 per issue. If interested, contact the Town Office. Proceeds to benefit the Recreation Park.

We plan to have another Volunteer Day in 2019 to do some maintenance in the park. Watch the newsletter for details.

In order to use the Recreation Park or Meadow Lot, a Use of Facilities Application must be filled out before the event and, a Certificate of Insurance may be required. The form can be picked up at the Town Office or found on our Town website at <http://www.canaan-vt.org>. Failure to comply, could result in the request being denied. Once an event has been approved, an inspection will be conducted after the event and if needed, a fee will be assessed for the cost of any damages.

Please contact a committee member or the Police, if you see any questionable happenings. It is up to all of us to keep the park safe for everyone.

In 2018, donations were received in memory of Tim Noyes and Juana Schoff. The family of Juana Schoff has donated a new set of bleachers in memory of their loved one. Thank you to both families. If interested in donating to the park, please send a check payable to the Canaan Recreation Park and mail it to the Town of Canaan, c/o Noreen Labrecque, PO Box 159, Canaan, Vermont 05903. Any contributions made to the park will be much appreciated and will positively impact our community.

Adrien Thibeault purchased a beautiful granite bench for the park in commemoration of his loved one, Noella. Thank you.

Recreation Park Committee members holds meetings monthly on the second Monday of the month at 5 p.m. These are open to the public should you want to attend.

Vernon Crawford, Chairman
Donald Labrecque
Jeffery Noyes
Dana Masson
Rajesh Hailey
Diana Rancourt

Canaan Planning Commission

Canaan Zoning Board of Adjustment

During 2018, there were 3 public warned hearings for Site Plan Review/Conditional Use and Variance permits.

In order to make the hearing process run smoothly and quickly, applicants are asked to provide as much detail as possible with their permit applications. Applicants can prepare for the hearing by reviewing the items that the Board reviews. These are found in the Canaan Zoning Bylaws, sections 207 and 208. These can be viewed with the Town Plan at the Town's website, <http://www.canaan-vt.org>.

The Board welcomed new member Julie Giroux. The Board thanks Odette Crawford for many years of dedicated service.

The Planning Commission continues to stay active with the Town Plan. There are several action items for the Commission to complete, which will need attention in the coming year(s).

The Planning Commission and Zoning Board of Adjustment would like to thank all of the people who help us with our work as we continue to serve the Town of Canaan to the best of our ability.

Zoning Permits

There were 13 permits issued in 2018.

Property owners are reminded that a zoning permit is required for ANY land development including "division of a parcel into two or more parcels, the construction, reconstruction, conversion, relocation or enlargement of any building or other structure, and any change in the use of any building or other structure, or land." Application forms are available from the Town Office or from Bob Lee, the Zoning Administrator.

Information on Vermont septic regulations can be obtained from the Vermont Agency of Natural Resources regional office at 1229 Portland Street, St. Johnsbury, VT 05819, 802-751-0131.

Please feel free to contact Bob Lee at 266-8269 or the Town Office whenever you are in doubt as to the need for a Canaan permit. Thank you to all who continue to voluntarily comply with our Town Zoning Bylaws. By doing this, you are making a significant contribution toward reducing the cost of running your Town government.

BORROWED MONEY TABLE

January 1, 2019

| Lending Institute | Interest Rate | Principal Amount | Interest Paid | Paid Notes | Amount Remaining |
|-----------------------------|---------------|------------------|---------------|--------------|------------------|
| Vt Revol Loan - CFD#1 | 0.00% | \$ 60,154.85 | | \$ 10,154.85 | \$ 50,000.00 |
| USDA Loan - CFD#1 | 1.375 | \$ 37,739.14 | \$ 26,418.86 | \$ 64,158.00 | \$ 1,893,035.34 |
| USDA Loan - CFD#2 | 2.25% | \$ 8,977.78 | \$ 9,703.04 | \$ 18,680.82 | \$ 424,500.28 |
| USDA Loan - CFD#2 | 1.88% | \$ 3,446.26 | \$ 3,651.74 | \$ 7,098.00 | \$ 192,171.20 |
| USDA Loan - Treatment Plant | 2.50% | \$ 37,939.75 | \$ 32,306.25 | \$ 70,246.00 | \$ 1,263,736.18 |

SCHEDULE OF MATURITIES

| | |
|-----------------------------|------------------|
| Vt State Revol Loan FD1 | February 1, 2021 |
| USDA Loan FD#1 | November 1, 2050 |
| USDA Loan - CFD#2 | October 20, 2051 |
| USDA Loan - CFD#2 | November 1, 2056 |
| USDA Loan - Treatment Plant | October 20, 2045 |

LEASED LOTS

| School Lots | Lot No. | Acres | Per Acre | Amount Due | Amount Received* |
|----------------------|---------|-------|----------|-----------------|------------------|
| Gerald/Ronald Devost | 87 | 66 | .06 | \$ 3.96 | \$ 3.96 |
| Thomas Flagg | 17 | 100 | .06 | 6.00 | 6.00 |
| Stephane Inkel | 18 | 100 | .06 | 6.00 | 6.00 |
| Douglas Larson | 88 | 34 | .06 | 2.04 | 2.04 |
| Totals-2018 | | | | \$ 18.00 | \$ 18.00 |
| Minister Lots | | | | | |
| Phillip Fauteux | 34 | 100 | .06 | \$ 6.00 | \$ 6.00 |
| April's Maple | 90 | 100 | .06 | 6.00 | 6.00 |
| Mathew Devost | 88 | 13 | .06 | .78 | .78 |
| Douglas Larson | 87 | 40 | .06 | 2.40 | 2.40 |
| Gray Siblings | 88 | 47 | .06 | 2.82 | 2.82 |
| Totals-2018 | | | | \$ 18.00 | \$ 18.00 |

*Amounts received were collected with the 2018 property tax payments

The above lots are 100 acres in size, more or less, set aside by the Legislature (or Governor) when the Town was originally chartered (or layed out). The revenues from these leases are to be set aside for the purpose of supporting the school, colleges and churches of the Town.

The fees were set by the Governor at that time and cannot be changed. The leases are bought and sold similar to a Warranty Deed and the people who own them pay taxes as if they, in fact, hold the deed.

SELECTBOARD OF CANAAN, VT



FIRE WARDEN'S REPORT – 2018

This year, there were 74 fire permits issued. I would like to take this opportunity to thank everyone for the cooperation they have given me in preventing forest fires.

Please remember that according to 10 V.S.A. §2645, that no person shall authorize another to kindle a fire in the open air for the purpose of burning brush, weeds, grass or rubbish of any kind except where there is snow on the site, without the permission from the Canaan Fire Warden.

The Fire Wardens are now authorized under 10 V.S.A. §2672 to issue a Uniform Fire Prevention Ticket to anyone violating this statute and 10 V.S.A. §2648 which refers to Slash Removal.

Norman Flanagan
 Fire Warden
 802-266-3610

**STATE OF VERMONT
 Fire Statistics for 2018**

| | |
|--|-----|
| Number of human caused fires | 57 |
| Number of lightning caused fires | 2 |
| Number of acres burned caused by humans | 112 |
| Number of acres burned caused by lightning | 1 |
| Total number of fires | 59 |
| Total number of acres burned | 113 |
| 10-year total average number of fires | 87 |
| 10-year total average number of acres burned | 204 |

**Fires and Acres by Cause
 As of December 5, 2018**

| Cause | Fires | Acres |
|------------------------------|-----------|---------------|
| Lightning | 2 | 1.1 |
| Campfire | 8 | 1.63 |
| Smoking | 2 | 0.25 |
| Debris burning (brush) | 19 | 17.84 |
| Arson | 0 | 0 |
| Equipment Use | 2 | 0.75 |
| Railroads | 1 | 1.5 |
| Children | 2 | 1.5 |
| Miscellaneous | 23 | 88.38 |
| Total Fires and Acres | 59 | 112.95 |

VITAL STATISTICS 2018

Traditionally Vital Statistics (Births, Deaths, Burials, Marriages and Civil Unions) were printed in our Town Report each year. New Federal regulations (Intelligence Reform Law and the Real ID Act) has been issued and one of the areas that is affected is accessibility of vital records. These regulations resulted in a centralized vital records system, more stringent protocols for obtaining certified copies and a tracking system for those who request certified copies. States have also been required to implement new security standards regarding accessibility to birth and death certificates.

The Vermont Department of Health has phased in new regulations for acquisition of birth and death certificates which began in 2007. However, with fraud and identity theft on the increase and for the protection of the public, we are including statistical information only. This information will only be marriages, births and deaths that actually took place in Canaan.

If you have any questions regarding these changes, please feel free to call the Town Office.

Noreen Labrecque, Town Clerk

CANAAN VITAL STATISTICS 2018 RECORDED IN CANAAN

| | | | | | |
|-----------|---|--------|---|--------|---|
| MARRIAGES | 5 | BIRTHS | 4 | DEATHS | 2 |
|-----------|---|--------|---|--------|---|

The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records -namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called "informational" copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

HEART & SOUL COMMUNITY REVITALIZATION COMMITTEE

CLOSE THE GAP BETWEEN OUR DESIRED FUTURE AND THE STATUS QUO FUTURE FOR CANAAN

The volunteer team leaders for Canaan. Naturally Connected., the Canaan Community Heart & Soul project, are your neighbors (Georgiana Carr, Christine Cote, Jonah Cote, Terrie Herr, Les Klínefelter, Greg Noyes, Diana Rancourt, Frankie Sawicki, and Katie Sawicki).

They belong to the team working together to create Canaan's new story. Why? They are committed to a vibrant future for Canaan. They believe in growing new leaders who will discover opportunities. They are following their curiosity about partnerships for investments in Canaan. Do you want to belong?

Do you want access to information, influence and control of the development of the Canaan. Naturally Connected. Action Plan.? You are invited to the **Making Decisions Community Summit on Saturday, March 30th.** (Join and follow the Canaan. Naturally Connected. Facebook group to get more information.)

What are the Canaan. Naturally Connected. Heart & Soul Project Goals?

- 1) Through collaboration, revitalize & build the Canaan community based on local values by connecting to and including voices of all members of the community,
- 2) Enhance and expand bridges connecting Canaan and its neighbors in surrounding communities in Vermont, New Hampshire and Quebec to create a healthy, active destination for community and commerce, and
- 3) Decide what happens *next* to create the future of the Canaan region.

You have the power to develop the Canaan Community Heart & Soul Action Plan that is feasible for our community, will have the greatest positive impact on what matters most to our community and is supported by the majority of participating community members!

Here are the 5 Canaan Community Values that are results of the 'Explore Your Community' Summit (March 2018)

1. **Jobs & Business Opportunities:** We value work and opportunities to bring people in to our community in order for it to grow. Job creations, new businesses and repurposing existing businesses and buildings will also increase our growth. These attributes will attract visitors and bring in new community members.
2. **Youth & Education:** We value our children and their voices, provide chances to pursue their dreams intergenerational opportunities, and assure people look out for each other creating a safe place. Open communication between all ages promotes participation in the community.
3. **Outdoor Recreation:** We value our natural environment, its pace, and utilize it both recreationally and commercially.
4. **Community:** We value our community because we are friendly, helpful, welcoming and everyone has an opportunity to have a voice effectively. Our community has a wonderful fabric of various members weaving together a tremendous tapestry, and
5. **Events:** We value our community's events as they bring people together from all walks of life to share in our fun attractions and history.

The final phase of the Heart & Soul project, 'Taking Action' begins in April 2019 when we'll

- Safeguard our community's values for the future by embedding them in community planning documents,
- Make an impact in our community by getting high priority actions underway, and
- Continue to build trust and credibility by setting up a system to report on progress.

Join us for the 'Making Decisions' Community Summit on March 30, 2019. The opportunity you didn't see coming.

For more information contact one of your neighbors on the Canaan. Naturally Connected. team, or email Greg Noyes at 8grand@earthlink.com or email Katie Sawicki at ksawickipc@gmail.com

All of this work could not have been possible without the investment and support from the Tillotson Fund of the New Hampshire Charitable Foundation, the Orton Family Foundation, the Town of Canaan, local businesses, and community members like you.

| APPROPRIATION FROM TOWN OF CANAAN PAID TO | 2018 \$ DATE PAID | 2,000.00 AMT PAID |
|---|-------------------|--------------------|
| Reimb for domain name - destination website | 1/26/2018 \$ | 15.17 |
| Gift Cert for Community Summit - Spa | 2/23/2018 \$ | 50.00 |
| Gift Basket for Community Summit - April's Maple | 2/23/2018 \$ | 31.95 |
| Gift Cert for Community Summit - Northland | 2/23/2018 \$ | 50.00 |
| April Maple's - Food for Community Summit | 3/9/2018 \$ | 100.00 |
| Colebrook Copy Center - Copies of Final Report | 3/9/2018 \$ | 325.00 |
| Hylie's Homemade - Food for Community Summit | 3/9/2018 \$ | 58.00 |
| Solomon's Store - Food for Community Summit | 3/9/2018 \$ | 187.00 |
| Spa Restaurant - Food for Community Summit | 3/9/2018 \$ | 175.00 |
| Catherine Sawicki - Supplies for Community Summit | 3/9/2018 \$ | 63.19 |
| LE Rendez-Vous - Food for Community Summit | 3/9/2018 \$ | 22.50 |
| The News and Sentinel - Thank you | 4/6/2018 \$ | 24.00 |
| NEKTI - Reimb for Flyers from Vista Print | 7/27/2018 \$ | 157.00 |
| North Country Chamber of Commerce - Table Fee | 8/10/2018 \$ | 52.00 |
| Oriental Trading - Float supplies | 8/10/2018 \$ | 55.91 |
| Solomon's Store - Food for Team Meeting - Church | 10/23/2018 \$ | 93.05 |
| Canaan Recreation Park - reimb for sign | 12/18/2018 \$ | 345.50 |
| Grace Church - reimb for Sugar Social Supplies | 12/18/2018 \$ | 144.43 |
| Reimb for supplies for welcome baskets | 12/28/2018 \$ | 46.88 |
| TOTAL PAID TO DATE | | \$ 1,996.58 |
| BALANCE | | \$ 3.42 |

Financial Report as of 12/31/2018

| Contract #1 Tillotson Grant | Name of Payee | Check date | Check Amount | \$ 18,675.00 |
|-----------------------------|----------------------------|------------|--------------|---------------------|
| | Northeast Kingdom Tamarack | 10/27/2015 | \$ 500.00 | |
| | Northeast Kingdom Tamarack | 12/22/2015 | \$ 700.00 | |
| | Northeast Kingdom Tamarack | 1/19/2016 | \$ 6,000.00 | |
| | Northeast Kingdom Tamarack | 3/1/2016 | \$ 6,000.00 | |
| | Northeast Kingdom Tamarack | 4/26/2016 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 5/7/2016 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 6/21/2016 | \$ 1,475.00 | |
| TOTAL | | | | \$ 18,675.00 |
| CLOSED GRANT | | | | |

| Contract #2 Tillotson Grant | Name of Payee | Check date | Check Amount | \$ 26,000.00 |
|-----------------------------|----------------------------|------------|--------------|---------------------|
| | Northeast Kingdom Tamarack | 10/11/2016 | \$ 6,000.00 | |
| | Northeast Kingdom Tamarack | 12/6/2016 | \$ 4,000.00 | |
| | Northeast Kingdom Tamarack | 12/30/2016 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 2/14/2017 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 2/28/2017 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 3/28/2017 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 5/9/2017 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 6/30/2017 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 7/28/2017 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 9/8/2017 | \$ 2,000.00 | |
| TOTAL PAID TO DATE | | | | \$ 26,000.00 |
| CLOSED GRANT | | | | |

| Contract #3 Tillotson Grant | Name of Payee | Check date | Check Amount | \$ 22,000.00 |
|-----------------------------|----------------------------|------------|--------------|---------------------|
| | Northeast Kingdom Tamarack | 10/10/2017 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 12/5/2017 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 1/16/2018 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 2/19/2018 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 3/13/2018 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 4/10/2018 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 5/8/2018 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 6/5/2018 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 7/3/2018 | \$ 2,000.00 | |
| | Northeast Kingdom Tamarack | 8/28/2018 | \$ 1,000.00 | |
| | Northeast Kingdom Tamarack | 8/28/2018 | \$ 1,000.00 | |
| | Northeast Kingdom Tamarack | 10/9/2018 | \$ 1,000.00 | |
| | Northeast Kingdom Tamarack | 11/5/2018 | \$ 1,000.00 | |
| TOTAL PAID TO DATE | | | | \$ 22,000.00 |

| Orton Family Foundation | First Payment | 1/6/2017 | \$ 5,000.00 |
|-----------------------------------|----------------------------|------------|--------------------|
| | Final Payment | 12/6/2017 | \$ 5,000.00 |
| | | | \$ 10,000.00 |
| | Name of Payee | Check date | Check Amount |
| | Northeast Kingdom Tamarack | 6/6/2017 | \$ 2,000.00 |
| | Northeast Kingdom Tamarack | 11/7/2017 | \$ 2,000.00 |
| | Northeast Kingdom Tamarack | 11/5/2018 | \$ 1,000.00 |
| | Northeast Kingdom Tamarack | 12/4/2018 | \$ 2,000.00 |
| | Northeast Kingdom Tamarack | 12/18/2018 | \$ 2,000.00 |
| TOTAL PAID TO DATE | | | \$ 9,000.00 |
| LEFT FROM ORTON FOUNDATION | | | |
| | | | \$ 1,000.00 |



2018 was another interesting year at the Canaan Historical Society. We held one of our monthly meetings at the Coos County Nursing Hospital and brought along some of our photo albums to share with the residents and answered questions about the photos. We later donated one of our "We Remember" videos and attended the showing. A third collaboration with CCNH was a loan of our Ethan Allen furniture miniatures for a display and discussion of the factory. We hope to continue our relationship with the nursing home this spring with another meeting and photo album session. We also aided researchers from Quebec in a couple of projects and hope to continue interacting with them.

In late January, 2018, Rachel Onuf from the Vermont Historical Society came to Canaan to give a presentation on the display, storage, and care of photographs. Representatives from the historical societies in Colebrook, Lemington, Island Pond, and Pittsburg attended. This meeting led to an invitation from the Island Pond folks to attend a planning session in Island Pond and ultimately to the grand opening of their new museum. They have done a great job retrofitting the former grocery store they purchased and now have a really nice facility. It is worth a visit if you have the time.

Following the 2017-18 Christmas break, a few of the Canaan Elementary grades began projects involving the history of the Ethan Allen factory. We helped with their research by loaning background materials and a video that featured both the history and a tour of the factory. We also accompanied the students on a tour of the factory in February. Kenny Guay did a great job leading the tour and answering the many questions the kids had. Following the tour and research some of the students interviewed parents or grandparents who had worked at the factory.

We held our July meeting at the historical society and then car-pooled to the Canaan Hill Cemetery for a picnic, with spouses attending. The weather and black flies cooperated and we had an excellent time.

We had a table at the Annual Sugar Social in August to sell a few more videos and hats. We were happy to display an Ethan Allen payroll ledger from the 1950s. People who examined the book were amazed at what their parents or acquaintances earned working a full week at the factory and all commented about how good life was at that time.

In October, at the annual state meeting, the Vermont Historical Society's League of Local Historical Societies and Museums presented us with an Award Of Merit for our "We Remember, Growing up in the Canaan Area" video. Special mention was added for Diana Rancourt for her hard work in getting the project finished. We are extremely fortunate to have her and delighted that her efforts were appreciated by the League.

We finished the year with our annual Wassail Party following our final monthly meeting.

More photos, memorabilia, and ephemera continue to be donated or loaned and we are extremely grateful that people think of us when they find Canaan related items they do not know what to do with. Many of the newly donated photos are posted on our Facebook page, which continues to draw interest and comments from former Canaan residents or people who just enjoy old photos. Each time a new album of old photo comes in I put other projects aside, grab my magnifying glass, and look to see what new treasures can be discovered.

We lost Sue Gosselin, our quilt expert and assistant secretary, when she and her husband decided to move to southern New Hampshire. She had been working on a long overdue inventory of our collections and had made good progress when the opportunity to head south arose and she was forced to forgo the rest of the project. We would like to finish her project and welcome anyone who has the experience to volunteer to pick up where she left off.

Finally, thank you to everyone who brought in, or mailed, items they thought would be of interest and add to our files. Thank you also to those who aided our cause with cash donations. We appreciate everyone who thought of us.

REPORT TO THE VOTERS OF CANAAN NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the region's advocate for stronger communities and vibrant local economies. We are a combined regional planning and economic development organization in Vermont, serving the largest and most rural region of the state - the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are essential as they help defray the costs of providing direct assistance to the 50+ municipalities and scores of businesses in our region.

2018 has been a busy year. Local governance has become increasingly complex. NVDA continues to expand our service offerings as needed and now include, but are not limited to:

- Land use planning- town plans, zoning bylaws, ordinances;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and grant administration;
- Direct business support and referral services to employers in our region;
- Energy planning to give towns heightened standing in the permitting of renewable energy projects;
- Water quality planning and implementation to help communities meet new statutory requirements;
- Emergency planning assistance for disaster and flood hazard plans;
- Brownfield assessments and planning for redevelopment projects;
- Economic development planning to grow and strengthen local businesses;
- Maintaining a federal Foreign Trade Zone designation to assist companies that import for their operations;
- Providing training opportunities and on-call technical assistance for local officials.

How have we assisted Canaan? In 2018, NVDA staff provided technical assistance for town highway stormwater mitigation through Grants in Aid funding.

NVDA's municipal dues are based on a very affordable \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$250. We take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom.

Your town has been "confirmed" as a planning community by the NVDA board, which allows your community to benefit from a number of planning initiatives and financial opportunities. We look forward to pursuing these opportunities with you in the coming year.

Sincerely,

David Snedeker
Executive Director

RURAL COMMUNITY TRANSPORTATION, INC.

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2019 for an appropriation in the amount of \$1,100.00. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments.

RCT provided 24 Canaan residents with 848 trips travelling 59,727 miles at a cost of \$ 31,218; or an average cost per trip of \$36.81.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

Mary Grant
Executive Director



**Upper Connecticut
Valley Hospital**

The Emergency Department (ED) at UCVH is open 24 hours a day, 365 days per year. There is either an ED Physician or ED Physician Assistant assigned daily to the duties of the ED and Urgent Care Clinic.

The department is equipped with expensive life-saving equipment and staffed by well-trained patient care personnel. During fiscal year ending September 30, 2018, the ED department cared for 3,880 ED patients and saw an additional 632 urgent care patients. This department annually operates at a deficit, and because of its essential nature, it is a service the hospital must provide. Each year the hospital requests that area communities help support the continuance of this vital service. This request is for the time period of January 01, 2019 to December 31, 2019.

Upper Connecticut Valley Hospital appreciates the support and assistance given by your community over the years for these important services. Your efforts help make the North Country a healthier, safer place to live.

I would welcome the opportunity to meet with you should you wish to discuss these items. Please feel free to contact me at (603) 388-4299.

Regards,
Scott G. Colby, President

NORTHEAST KINGDOM HUMAN SERVICES, INC. - NKHS (Requesting \$1021)
Annual Fiscal Year Summary: July 1, 2017 – June 30, 2018

Thank you, **Town of Canaan** voters, for your **\$1021** appropriation support last year. Mental health emergency/crisis intervention care at NKHS continues to be in place 24 hours a day, 7 days a week by calling the local numbers listed above. The dedicated Emergency Services and Mobile Crisis teams responded to serve **724** unduplicated individuals between July 1, 2017 and June 30, 2018. Of that number, 258 were seen in a hospital Emergency Room and 466 were seen in the community or in our offices. Family and friends of these individuals also benefited from this support. Town appropriations are a vital funding source for our emergency programs to function. The positive impact mental health crisis workers provided while responding directly to a scene or situation was invaluable to law enforcement and community members.

Since 1960, this agency has been providing responsive and efficient community-based, consumer-sensitive, recovery-based mental health, addiction, and intellectual/developmental services and supports to residents of all ages in the Northeast Kingdom. In fiscal year 2018, NKHS' dedicated staff of over 500, 0 from the Town of Canaan, provided compassionate and, often life-saving services to 3,376 individuals and families of all ages in the Northeast Kingdom, **18** who were residents of the **Town of Canaan**. Support and services were delivered in the Derby and St. Johnsbury offices, our satellite office in Hardwick, in homes, schools, and communities in Orleans, Essex, and Caledonia counties in Vermont. We also offered consultation, education and outreach at community meetings and trainings. Services were provided regardless of an individual's ability to pay. A sliding fee scale was available. We base our appropriation request calculations on \$1.05 per person from the 2010 Census for your town to help support the Mental Health Emergency and Crisis Services.

NKHS is a private not-for-profit Designated Agency contracting with the State of Vermont to provide services for individuals from youth to elders in need. **Thank you so much for your support!** Good mental health is important for everyone. NKHS is available to help.

Respectfully submitted, Tomasz Jankowski, DPT, MHA, MBA · President and CEO

www.nkhs.org

SERVICE REPORT FY 2018

ORLEANS ESSEX V.N.A. and HOSPICE, INC.

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

SUMMARY OF SERVICES:

| | |
|---|--------|
| Total Agency Visits FY 2018 | 40,643 |
| Total Visits FY 2018 - Town of Canaan | 1,077 |

During Fiscal Year 2018, home based services were provided to 48 individuals in Canaan for a total of 1,077 multi-disciplinary visits.

Appropriation Request for 2019\$4,400.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,
Lyne B. Limoges, MSN, RN
Executive Director

The Northeast Kingdom Council on Aging

For over 39 years, the Northeast Kingdom Council on Aging has been a valued and trusted resource for older Vermonters to age in place. Our mission is to deliver the person-centered support necessary for our older Vermonters to sustain their independence and live well in their communities.

Our valuable services include a Senior Helpline, Medicare counseling and Bootcamp, specially-trained staff who help people develop long-range planning as they age, exercise and mobility programs, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as assistance in applying for fuel, food, and pharmacy programs.

Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal Aid, we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by over 300 volunteers who serve as Senior Companions, Meals on Wheels drivers, wellness program leaders, and home-based caregivers.

Our service area extends across the entire Northeast Kingdom. During this past year 45 residents of Canaan used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving and programs such as 3SquaresVt, Medicaid and Medicare, fuel assistance, transportation, and many other topics. Our website www.nekcouncil.org provides information on many of our programs and services.

We sincerely thank the residents of Canaan for your continued support to make a difference in the lives of your residents who are often the most vulnerable. As a private non-profit, we are able to remain independent and put the focus on our clients who need unbiased assistance.

If you have a friend or family member who may benefit from our services, please contact us. We're just a phone call away at the Senior Helpline: 800-642-5119.

In gratitude,

Meg Burmeister
Executive Director

The mission of the Northeast Kingdom Council on Aging is to *"Help People Age with Independence and Dignity."* Our goal is to enhance the ability of these Vermonters to live as independently as possible, actively participating in and contributing to their communities.



Connecticut River Joint Commissions - FY 2018 Town Report

July 1, 2017 through June 30, 2018

Suite 225, 10 Water St., Lebanon, NH 03766.

Website at <http://www.crjc.org>

CRJC continues its mission to preserve the visual and ecological integrity and working landscape of the Connecticut River Valley. With five local subcommittees and over 100 volunteers, it is guiding the watershed's growth by reviewing and commenting on hydro-electric dam relicensing, regulatory (development?) proposals, and initiatives on clean water and shoreland protection.

CRJC continues to bring policy makers and the public to our meetings to keep them abreast of the issues facing the Connecticut River.

During FY 18 CRJC convened meetings on NH and VT Regulations and Legislation; The Vermont Outdoor Recreation Economic Collaborative; and, a Cost Benefit Analysis of Joint State Clean Water Expenditures conducted by the Policy Research Shop at the Rockefeller Center at Dartmouth. CRJC continues to partner with the Connecticut River Conservancy on analyses of studies, including critical erosion studies, which are central to FERC relicensing of three hydro-electric dams.



Headwaters of the Connecticut River,
Fourth Connecticut Lake, Pittsburg, NH

There are currently openings on the Subcommittee in several communities. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues or to serve on a local river subcommittee, please email us at contact@crjc.org.

The current officers of the Joint Commissions are *James McClammer, President (NH)*; *Jennifer Griffin, Treasurer (NH)*; *Steven Lembke, Vice President (VT)*; *Christopher Company, Secretary (VT)*. For a full list of Commissioners see the following website: <http://www.crjc.org/about-crjc/commissioners/>.

Vermont League of Cities and Towns 2018 Overview

Serving and Strengthening Vermont Local Government

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors that is elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. It is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From managing budgets, conducting elections, assessing property and maintaining roads to providing public safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. We represent cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and their needs are met. VLCT also advocates at the federal level, primarily through its partner, the National League of Cities, and directly with Vermont's Congressional delegation.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2018 calendar year, *VLCT News* converted to a magazine style publication from its newsletter format, with the intent to provide more content and diverse information in each edition.

VLCT also finalized the details of moving its digital data to the "cloud," thereby increasing operational efficiency and enhancing cybersecurity and redundant protection of information. This move also reduced the need to acquire, maintain, and replace costly capital equipment. Improvements to the website are ongoing, and in concert with this effort is the research into a new customer relations management system, designed to help VLCT provide important information to members, but also to simplify ways that members provide information to VLCT that is shared among all municipalities.

VLCT conducted a series of Listening Sessions in 12 communities around the state to hear directly from local officials about services received from VLCT and whether any changes are needed, including whether new services should be initiated or outdated ones eliminated. Further discussions will be held with the Board of Directors. Members will be kept apprised of progress in setting future goals and priorities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.



GREEN UP VERMONT
P.O.Box 1191
Montpelier, Vermont 05601-1191
(802)229-4586, or 1-800-974-3259
greenup@greenupvermont.org
www.greenupvermont.org

Green Up Day marked its 48th Anniversary, with 22,700 volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover fourteen percent of our operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people.

Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Follow our blog for updates throughout the year! You can also link to Green Up Vermont's Facebook, Instagram, and Twitter pages by visiting our website.

Save the date: Always the first Saturday in May, Green Up Day is May 4, 2019. A Vermont tradition since 1970!

Vermont Rural Fire Protection Task Force

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Mydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the 20+ years of the program, nearly 1100 grants totaling \$2.5 million have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

BEECHER FALLS VOLUNTEER FIRE DEPARTMENT, INC.

REPORT FOR YEAR ENDING 2018

Current members

| | | | |
|--------------------|------------------|-------------------|---------------|
| Wilman Allen | Bernard Charest | Zackery Wallace | Justin Warden |
| John Charest | Steve Young | Brian Bissonnette | Paul Cote |
| Steve Noyes | Norman Flanagan | Kezler Lyons | Matt Riendeau |
| Bob Couture | Robert Brousseau | Harland Crawford | Roland Roy |
| Doug Burns | Vernon Crawford | Chris Tanerillo | Todd Nichols |
| Chris Bissonnette | Phillip Pariseau | Chris Ricker | Jamie Fogg |
| Keenan Carney | Scott Degray | Dillon Begin | Dan Lepine |
| Pete Bunnell | Phillip Rondeau | Nick Goudreau | Zak Degray |
| Jeremy Crawford | Nathan Degray | Nathaniel Rougeau | |
| Christian Anderson | Marc Inkel | | |

We lost 2 members this past year due to not having enough time to participate. We were able to add one new member, Nathaniel Rougeau of Canaan has joined the department.

The Beecher Falls Volunteer Fire department answered a total of 256 emergency calls in the fiscal year December 1, 2017 to November 30, 2018.

The department has started making long range plans to replace our small rescue, which is the work horse of the department responding on nearly every call. The rescue has answered over 3,200 calls since being put into service in 2005.

Hereford Mountain in East Hereford has opened three new glades on the mountain, which are very remote ski areas. These areas will be a challenge for us and a new snow-machine with more power and ability to go in the deep snow will be a big help for us. The snow-machine went into service in January 2018. It has worked out very well for us responding to emergencies. The machine runs very well and pulls our rescue sled with ease.

The department liquidated two pieces of apparatus in 2018. We sold our 1996 Grumman van to a canine rescue team in Erie PA. The van was still in very nice shape. It did not get used by us enough to warrant paying the insurance and maintenance cost. The money will be put into a capital reserve fund for the new rescue. We have heard from the guys in Erie and it is working out well for them. The other truck that was sold was our old engine 3. This has been for sale since putting our new truck in service a year and a half ago. There has been some interest, but we have had to lower our asking price considerably from where we started. The truck was sold this December to an Organic vegetable farmer in Douglas Georgia. He will use it for irrigation on his farm. This money will also go into the capital reserve fund.

The fire department is always looking for new members whether it is for fighting fires or answering EMS calls. We will be doing a membership drive this coming year. We would like to get enough interest so that the fire department could host a Level 1 class or an EMR class at our station. Watch for details and check us out. If you would like to visit the station there is usually someone at the station on Wednesday evenings.

Don't forget our annual corn hole tournament and other fundraisers that we hold throughout the year. Watch for these events and come out to support us.

Chief Steve Young,
Beecher Falls Volunteer Fire Department, Inc.



Activity Report for Canaan
Fiscal Year 2018 * July 2017 - June 2018
Town Appropriation Request: \$700

Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that make for strong women, supported families and safe homes. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include:

The Advocacy Program is an essential safety net for people affected by intimate partner violence and sexual abuse. The Advocacy Program meets the needs of victims in crisis while also offering preventive programming to local schools and youth groups with a focus on gender respect, consent and healthy relationships. In 2018, 706 individuals received direct advocacy, 24 adults and 23 children were sheltered for a total of 2,443 bed-nights, and 366 adults and 2,015 youth were reached at 124 prevention programming events.

Kingdom Child Care Connection (KCCC) is a community-based child care resource and referral center for Caledonia and southern Essex counties. KCCC is responsible for helping families find and pay for high-quality childcare services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. In 2018, 520 families were connected with the Child Care Financial Assistance Program.

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. In 2018, the Family Room helped 75 children develop safe, healthy relationships with their non-residential parent. Additional services such as therapeutic visitation, parenting education and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is a culinary arts job-training program for women with barriers to employment. This 14-week program introduces women to the culinary arts through the preparation and packaging of Meals-on-Wheels for Newport area seniors. After completing the program women are assisted with securing employment with local businesses that fit their individual strengths and interests enabling them to achieve economic self-sufficiency. In 2018, Cornucopia empowered 10 women through hands-on culinary and hospitality training and produced over 30,615 meals nutritionally-balanced meals to homebound, Newport-area seniors and 3,100 meals at its weekly community meal site.

Given that some services are provided anonymously, it is difficult to provide each town with a precise number of people served by Umbrella. However, at least 5 households in Canaan were served by Umbrella in 2018 and the community as a whole benefited from prevention and outreach programs in schools, as well as training and consultation for human service and law enforcement professionals.

Community support is critical to sustain our programming and to discover innovative approaches to the work Umbrella does. We are deeply grateful for Canaan's support.

Respectfully,

Amanda Cochran, Executive Director

Northeast Kingdom Learning Services

NEKLS began with one woman, Eva Warner, teaching area residents to read at their kitchen table. It is *so much more* almost 50 years later.

// is our mission to inspire and empower learners, birth and beyond.

- **The High School Completion Program (HSCP)** collaborates with local schools to provide a path to a high school diploma for anyone 16 or older. Program participants may have left school or may still be enrolled in their partnering high school. **In FY 2018, NEKLS in collaboration with partnering high schools awarded 57 high school diplomas in the tri-county region.**
- **The General Educational Development Program (GED)** leads to a high school diploma equivalency. **In FY 2018, NEKLS awarded 18 GED's in the tri-county region.**
- **Adult Education and Literacy Programs served 269 students for more than 9,012 hours in FY 2018 in the tri-county region.** In addition to HSCP and GED services, our teachers provided math, reading and writing skill development, job skills development, computer literacy and support in students' transition to work or college.
- NEKLS teaches English as a second or other language (**English Speaking Other Languages**) to students from around the world who have come to settle in our beautiful Northeast Kingdom. **In FY 2018, NEKLS served 9 ESOL students in the tri-county region.**
- NEKLS Community Learning Centers offer **group and individual computer training.** In addition to computer classes, an average of **106 community members a month** access email, search the web, perform job searches, complete online job applications, or apply for unemployment benefits at the **five Community Learning Centers in the tri-county region.**
- **Children's Integrated Services (CIS)** is Vermont's comprehensive approach to provide child development and family support services. **In FY 2018, Northeast Kingdom Learning Services Early Intervention and Family Support Specialists received over 400 referrals to EI and Family Support services.**
- **The Tutorial Program** provides one-on-one and group instruction to K-12 students at any number of locations including area libraries and town halls. **In FY 2018, NEKLS served 54 K-12 students in the tri-county region.**
- **In FY18 NEKLS also provided tobacco prevention education to schools in Orleans and Northern Essex counties.** Tobacco coordinator Ally Howell was also named *Our Voices Xposed (OVX) Advisor of the Year* by the Agency of Education and Vermont Department of Health. **NEKLS again collaborated closely with community partners to address the area's opioid epidemic. These efforts resulted in the 2nd Annual Opioid Overdose Awareness & Memorial Walk.**

NEKLS has a staff of 57 dedicated professionals committed to serving the needs of the Northeast Kingdom. Please contact us at 1-844-GO NEKLS (466-3557) if you or someone you know has need of our services or at info@neklsvt.org.

Thank you for your generous support!

45th Parallel Emergency Medical Services

2018 Annual EMS Chiefs Report

This report was generated on January 22, 2019 by the 45th Parallel EMS Chief Executive Officer, Nathan J. Borland, NRP, CICP and represents the EMS activity of the agency, current projects, agency concerns and performance projections. This document contains data that was derived partly from the New Hampshire Department of Safety, Bureau of Emergency Medical Service patient care reporting website, www.nhtems.org, and from the agency's billing contractor, Medical Business Services, LLC.

The 45th Parallel EMS has a Medical Resource Hospital Agreement (MRHA) with Upper Connecticut Valley Hospital. This agreement entitles the agency to function under the medical oversight of the hospital's EMS Medical Director, Dr. Thomas Cochran, MD. As part of the MRHA, the 45th Parallel EMS has the ability to administer paramedic level care, treatments and medications.

SECTION 1: EMERGENCY MEDICAL SERVICE (EMS) ACTIVITY:

SECTION 2: PERCENTAGE OF RESPONSES AND RESPONSES BY TOWNS

| | Number of Responses | Percentage of Call Volume |
|--------------------------------|---------------------|---------------------------|
| Canaan | 71 | 6% |
| Clarksville | 29 | 2% |
| Colebrook | 254 | 23% |
| Columbia | 56 | 5% |
| Dixville | 3 | 0.2% |
| Lemington | 7 | 0.6% |
| Norton | 7 | 0.6% |
| Pittsburg | 118 | 11% |
| Stewartstown | 57 | 5% |
| United Towns and Gores | 5 | 0.5% |
| Coos County Nursing Home | 44 | 4% |
| Transfers to other hospitals | 386 | 36% |
| Mutual aid to non-member towns | 24 | 2% |

**ABSTRACT OF 2018 TOWN MEETING MINUTES
2018 WARNING AND VOTE THERON**

The March 5th Annual Town Meeting was opened by Moderator A. Morgan Wade at 6:00 P.M. Moderator A. Morgan Wade introduced herself and said she was elected as the Moderator. Moderator A. Morgan Wade stated that the meetings are governed by State Laws and the Robert Rules of Order and will modify if needed. Moderator A. Morgan Wade commented that she will read Article by Article.

Convene Town Meeting

TOWN BUSINESS

ARTICLE 1. Shall the voters of the Town of Canaan accept the provisions of V.S.A. T.32 §4791 in regard to the collection of taxes by the Treasurer? **Article 1 passed in the affirmative.**

ARTICLE 2. Shall the Town of Canaan vote to apply any surplus from the current fiscal year to reduce taxes in the next fiscal year? **Article 2 passed in the affirmative.**

ARTICLE 3. Shall the town raise and appropriate the sum of \$2,000.00 for deposit into the Building Capital Reserve Fund, in accordance with 24 V.S.A §2804? **Article 3 passed in the affirmative.**

ARTICLE 4. Shall the voters of the Town of Canaan raise and appropriate the sum of \$9,471.00 with revisions, if any, for the following agencies? **Article 4 passed in the affirmative.**

| | | | |
|----|--|--------------------|-------|
| a. | Orleans Essex VNA & Hospice, Inc. | \$ 4,400.00 | pg 60 |
| b. | Northeast Kingdom Human Services, Inc. | \$ 1,021.00 | pg 59 |
| c. | Northeast Kingdom Council on Aging | \$ 1,500.00 | pg 61 |
| d. | Rural Community Transportation | \$ 1,100.00 | pg 58 |
| e. | Northeast Kingdom Learning Services | \$ 750.00 | pg 68 |
| f. | Umbrella, Inc. | \$ 700.00 | pg 67 |
| | AGENCY APPROPRIATION REQUEST TOTALS | \$ 9,471.00 | |

ARTICLE 5. To determine if the town will vote to raise and appropriate the sum of \$4,000.00 for the UPPER CONNECTICUT VALLEY HOSPITAL to help defray the costs of providing emergency and critical care clinic services. pg 59 **Article 5 passed in the affirmative.**

ARTICLE 6. Shall the voters appropriate the sum of \$2,000.00, thereof will be dedicated for revitalization development for the Canaan Community Heart & Soul process? pg 55 **Article 6 passed in the affirmative.**

ARTICLE 7. Shall the voters of the Town of Canaan accept the proposed Library budget, with revisions, if any, for the ensuing year? pg 33 **Article 7 passed in the affirmative.**

ARTICLE 8. Shall the voters of the Town of Canaan accept the proposed General budget, with revisions, if any, for the ensuing year? (Includes Transfer Station & Police) pg 15, 16, 17 & 18 **Article 8 passed in the affirmative.**

ARTICLE 9. Shall the voters of the Town of Canaan accept the proposed Highway budget with revisions, if any, for the ensuing year? pg 28, 29 **Article 9 passed in the affirmative.**

ARTICLE 10. To transact any other business that may legally come before the meeting.

Adjourn Town Meeting

The following articles will be voted by Australian ballot:

ARTICLE I. To elect all Town Officers required by law:

Town Moderator for one year

School Moderator for one year

Selectboard for three years

Delinquent Tax Collector for three years

Lister for three years

School Director for three years

School Director for two years

School Director for one year

School Director for one year

Auditor for three years

Trustee of Public Funds for three years

Library Trustee for two years

Library Trustee for two years

Library Trustee for one year

Grand Juror for one year

Town Agent for one year

Sexton for one year

Polls open March 6, 2018 from 8:00 a.m. to 7:00 p.m. (The voting place will be at the Canaan Municipal Office Building.)

Dated this 29th day of January, 2018

By the Selectboard members of the Town of Canaan

/s/ Gregory D. Noyes

/s/ Haven L. Haynes, Jr.

/s/ Frank T. Sawicki, Jr.

2018

ANNUAL REPORTS

OF THE

CANAAN SCHOOL DISTRICT

CANAAN, VERMONT



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CANAAN SCHOOL DISTRICT WARNING

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the 4th day of March 2019 at 6:00 p.m. to act on the following business:

ARTICLE 1. To elect all Town School District Officers, as required by law.

(Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the 5th day of March from 8:00 a.m. to 7:00 p.m.)

ARTICLE 2. To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

ARTICLE 3. Shall the voters of the Canaan School District approve the school board to expend \$3,843,928 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,218 per equalized pupil. This projected spending per equalized pupil is 5.90% higher than for the current year.

ARTICLE 4. Shall the voters of Canaan School District vote to support the continued study and development of a regional education plan known as Model 11 and the formation of any necessary committees to continue the study and development of a regional education plan; and further authorize the School Board to take the actions necessary to bring a plan forward for discussion and possible approval at a future School District meeting?

ARTICLE 5. To transact any other business that may legally come before this meeting.

Given unto our hands this 28th day of January, 2019.



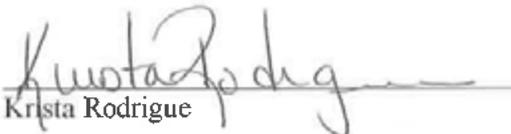
Dan Wade, Chair



Catherine Sawicki



Linda Harris, Clerk



Krista Rodrigue



Daniel Lepine

ABSTRACT OF 2018 SCHOOL MEETING MINUTES

2018 WARNING AND VOTE THEREON

The March 5, 2018 Annual School District Meeting was opened at 7:45 p.m. by the Moderator, Morgan Wade. Moderator Wade read the Warning in its entirety. The voters opened discussion on each Article. Discussion on the Articles was then closed and the voters' decisions were recorded. The meeting was adjourned at 8:41 p.m. The minutes in their entirety are available at the Canaan Town Clerk's Office.

CANAAN SCHOOL DISTRICT WARNING

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the fifth day of March 2018 at 6:00PM to transact the Town business from the floor, and immediately thereafter, to transact the following School business from the floor:

ARTICLE 1. To elect all Town School District Officers, as required by law. (Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the 6th day of March from 8:00 a.m. to 7:00 p.m.).

ARTICLE 2. To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

ARTICLE 2. Passed in the Affirmative.

ARTICLE 3. Shall the voters of the Canaan School District approve the school board to expend \$3,822,929 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,203 per equalized pupil. This projected spending per equalized pupil is 9.28% higher than for the current year.

ARTICLE 3. Passed in the Affirmative as written.

ARTICLE 4. To transact any other business that may legally come before this meeting.

Given unto our hands this 23th day of January, 2018.

/s/ Laurent Giroux, Chair

/s/ Daniel Lepine

/s/ Daniel Wade

/s/ Linda Harris, Clerk

/s/ Krista Rodrigue

**CANAAN MEMORIAL HIGH SCHOOL
CLASS OF 2018**



(Courtesy of The News and Sentinel, Colebrook)

Flower Girl: Lena Jutras

Front Row: Amber Coutu (Marshall), Madison Rodrigue, Sarah Collins, Sierra Miller, Kassandra Ricker, Logan Hailey (Marshall)

Second Row: Heather Cluff, Sheldon Cote, Angel Gallien, Bailey Swallow, Troy Lafoe, Anika Goudreau, Morgan Lindor, Matthew Riendeau

Third Row: Deanna Coutu, Mathew Lindor, Mason Leighton, Raymond Maurais III, Richard Dennis, Matthew Milar, Nathan DeGray, William Wheeler, Dylan Gilbert, Nick Swallow

**CANAAN MEMORIAL HIGH SCHOOL
CLASS OF 2018 GRADUATION AWARDS**

| Student | Award |
|------------------|---|
| Heather Cluff | Bangor Savings Bank Scholarship Margaret Dempsey Lima Memorial Scholarship Arthur Ross Memorial Scholarship Klinefelter Family Memorial Scholarship |
| Sarah Collins | Valedictorian Town of Canaan Scholars Academic Honors Scholarship Les Beal Memorial Scholarship, Bangor Savings Bank Scholarship Harvey Boynton Memorial Scholarship Essex North Education Association Award Margaret Dempsey Lima Memorial Scholarship Delta Kappa Gamma Society Award New Hampshire Food Industries Education Foundation |
| Deanna Coutu | American Legion Auxiliary Northland Unit #47 Canaan Women's Club Scholarship Lucas Memorial Scholarship Jeffrey Bryan Memorial Scholarship |
| Richard Dennis | American Legion Americanism Award Vermont Red Sox Service Scholarship Governor Phil Hoff Vermont Honor Scholarship |
| Angel Gallien | Carrie Jones Lund Scholarship Paul F. Biron Memorial Scholarship |
| Anika Goudreau | American Legion Northland Post #47 Scholarship Canaan Women's Club Scholarship |
| Mathew Lindor | Margaret Dempsey Lima Memorial Scholarship |
| Raymond Maurais | Margaret Dempsey Lima Memorial Scholarship |
| Sierra Miller | Salutatorian Town of Canaan Scholars Academic Achievement Scholarship Les Beal Memorial Scholarship American Legion Auxiliary Americanism Award Margaret Dempsey Lima Memorial Scholarship Upper Connecticut Valley Hospital "Health Care is a Great Career" Scholarship American Legion Department of Vermont Education and Scholarship Committee Lucas Memorial Scholarship Nancy C. Carrier and Egide R. Carrier Memorial Scholarship for Excellence in Medicine Charles W. Young Memorial Scholarship Jeanette Maurais Student Athlete Award |
| Matthew Riendeau | Margaret Dempsey Lima Memorial Scholarship |
| Madison Rodrigue | Student Council Scholarship Canaan Women's Club Scholarship |

CARRIE JONES LUND SCHOLARSHIP AWARDS

| Year | Student | Award | Year | Student | Award |
|-------------|-----------------------|--------------|-------------|-----------------------|--------------|
| 2009 | Vicky Huot | \$550 | 2012 | Monica Vigneault | \$500 |
| | Amy Horton | \$550 | | Victoria Harris | \$500 |
| | Brittany Blanchard | \$550 | | Raelene Begin | \$500 |
| | Abby Young | \$350 | | Corey Pariseau | \$500 |
| | Kristina Gray | \$350 | 2013 | Justin Blanchard | \$1,000 |
| | Jason Charest | \$350 | | Rachel Riley | \$1,000 |
| | Miranda Havolotti | \$350 | | Victoria Harris | \$650 |
| | Mason Smith | \$350 | | Raelene Begin | \$650 |
| | John Curtis | \$350 | | Lisa Charest | \$650 |
| 2010 | Gabrielle Rancourt | \$600 | 2014 | Sierra Cotnoir | \$1,000 |
| | Ashley Vigneault | \$600 | | Evan Doyon | \$1,000 |
| | Lauren Champagne | \$600 | | Rebecca Marchesseault | \$650 |
| | Corey Pariseau | \$600 | | Chelsea Tillinghast | \$650 |
| | Brittney Blanchard | \$500 | | Lisa Charest | \$650 |
| | Amy Horton | \$500 | 2015 | Megan Flanagan | \$1,000 |
| | Abby Young | \$500 | | Rebecca Marchesseault | \$650 |
| 2011 | Victoria Harris | \$500 | | Lisa Charest | \$650 |
| | Adam Savard | \$500 | 2016 | Merrick Marchesseault | \$1,500 |
| | Ashten Stringer | \$500 | | Luke Belleville | \$1,500 |
| | Monica Vigneault | \$500 | | Thomas Mailloux | \$1,500 |
| | Amanda Marquis | \$500 | 2017 | Skyler Brown | \$1,500 |
| | Corey Pariseau | \$350 | | Merrick Marchesseault | \$1,500 |
| | Angela Wheeler | \$350 | | Kaylee Noyes | \$1,500 |
| | Brendan Stringer | \$350 | | Emillie Roy | \$1,500 |
| | Ashley Vigneault | \$350 | 2018 | Angel Gallien | \$2,000 |
| 2012 | Alexander Olsen | \$700 | | | |
| | Rebecca Marchesseault | \$700 | | | |
| | Brigham Reese | \$700 | | | |

THE CANAAN SCHOOL DISTRICT SCHOLARSHIP ACCOUNTS

This is to certify that as of December 30, 2018, the following accounts were on deposit at the Bangor Savings and Citizens Bank:

| | | |
|-----------|--|-------------|
| 44917 | Paul Biron Memorial Fund (CD) | \$1,799.76 |
| 2199578 | Paul Biron Savings Account | \$2,305.16 |
| 125-105 | Jeffrey Bryan Memorial Fund (CD) | \$2,144.84 |
| 211-914-7 | Jeffrey Bryan Savings & Interest Account | \$252.13 |
| 1210817 | Carrie Jones Lund Scholarship Fund (CD) | \$2,381.83 |
| 204-914-7 | Carrie Jones Lund Savings & Interest Account | \$9,942.51 |
| 126469 | Nancy Carrier Memorial Scholarship (CD) | \$1,974.35 |
| 215-726-8 | Nancy Carrier Savings & Interest Account | \$91.87 |
| 1211144 | Jeannette Maurais Memorial Fund (CD) | \$1,358.99 |
| 210-420-2 | Jeannette Maurais Savings & Interest Account | \$27.73 |
| 219-425-6 | Victor Maurais Scholarship | \$22.27 |
| 125-152 | Peter Perron Memorial Trust Fund (Savings) | \$38.53 |
| 205-581-3 | Neil Tillotson Fund | \$343.45 |
| 155-082 | John & Stanley Carr Memorial Fund (CD) | \$2,500.00 |
| 186-524-5 | John & Stanley Carr Savings & Interest Account | \$1,517.37 |
| 213-335-0 | Arthur Ross Savings & Interest Account | \$715.73 |
| 216-862-6 | Nicole Blanchard Savings & Interest Account | \$53.60 |
| 12104 | Edwina Lucas (CD) | \$21,387.33 |
| 217-960-4 | Edwina Lucas Savings & Interest Account | \$14.45 |
| 601-040-1 | Harvey Boynton Scholarship (CD) | \$2,081.13 |
| 214-095-0 | Charles Young Scholarship | \$545.22 |
| 20271 | Scholarship Fund (CD) | \$21,411.33 |
| 2157616 | Savings/Checking Account | \$3,159.82 |



Canaan Schools encourages and supports the creativity, skills and interests of its staff and student body to offer high-quality educational experiences that are an integral part of the evolving 21st-century classroom. With less than 200 students and 50 staff, individualization and personalization is at the center of a Canaan education. The school promotes opportunities for students to achieve postsecondary readiness through experiences that acknowledge individual goals, learning styles, and abilities. Canaan values student voice and choice in how learning takes place and believes students are capable of demonstrating mastery of learning in various formats. To accomplish this, Canaan commits to:

- Participating in Running Start and Vermont's Dual Enrollment Program, allowing students to graduate with college credits
- Committing to relationships with WMCC, VTC, SNHU, CCV, and NHTI
- Accessing work-based learning, job shadowing, and internships with local professionals
- Evaluating student needs and tailoring services through multiple industry recognized credentials
- Introducing a variety of work and career licenses and certifications in areas like Emergency Medicine, Welding and Commercial Driving
- Offering virtual/blended learning through Middlebury College Interactive Languages, Virtual High School, Virtual Learning Academy Charter School, hybrid courses and teleconferencing
- Implementing Personalized Learning Plans that engage students in reflective thinking about their strengths, interests, goals, and needs

Clubs & Sports

- Key Club ~ Builders Club
- K-Kids, ~ Outing Club
- National Honor Society
- Future Farmers of America
- Girls on the Run, Student Council
- GSA, Our Voices Xposed (OVX)
- Cross Country ~ Soccer ~ Basketball
- Baseball ~ Softball



State-Wide Programs

- Hugh O'Brian Youth Leadership HOBY
- Governors Institute of VT
- Upward Bound
- VSAC Gear Up, Med-Quest



Running Start

Through Running Start college classes, students have the chance to earn up to **52** college credits by the time they graduate high school.

- Biology
- Calculus
- Chemistry
- College Composition
- Environmental Science
- Human Anatomy & Physiology
- Forensics
- Forest Resources
- Physics
- Pre-Calculus
- Quantitative Reasoning
- Statistics
- Survey of American Literature
- Tree & Shrub Identification



Career & Technical Education

Industry Recognized Credentials (IRC)

- Emergency Medical Technician ~ CPR/AED First Aid
- Fire Fighter I ~ OSHA 10 ~ OSHA 30
- Commercial Driver License CDL
- Introduction to Welding ~ Traffic Control Flagging
- RRP Certified Lead Renovator
- Game of Logging Level 1-4
- Powder Actuated Tools Ramset
- Microsoft Certification

Welding— A program through WMCC offered for students to learn various welding techniques and earn up to three college credits.

Building Trades & Restoration Carpentry— Through renovation of aged community buildings, this program offers students basic carpentry knowledge which includes framing, subflooring, roofing, foundations, finish work, and power tool use and safety.

Diversified Agriculture & Natural Resources— A program where students will work and study agriculture, wild life, forestry, and environmental science (sugaring, meat production, dairy, and tree farming).

Fire & Emergency Services is a program in which students learn the skills necessary to become a certified EMT and firefighter.

Business Administration & Technology is structured to help explore the fundamentals of business along with the real-world principles of technology, hospitality, marketing, economics, accounting, digital publishing, office management, and database admin.

Health Science explores the diversity of career options and opportunities available within the health career field. They earn college credits, state licensure and national certifications with hands-on clinical experience.

***NEW Criminal Justice** is a new collaborative program with White Mountains Community College, Border Patrol and other law enforcement agencies to expose our students to careers in protective services.

Pre-Kindergarten

Canaan Schools offers 1/2 day Early Childhood Program for children 3-5 years of age opportunities to achieve expected developmental milestones.



Electives

- Drawing, Painting, & Sculpting
- Pottery & Photography
- Home Repair & Maintenance
- Construction & Design
- Woodworking
- Psychology
- Criminal Profiling
- Publication & Design
- Band & Chorus
- Foods
- Family



CT River Collaborative

Canaan Schools has entered into a collaborative effort with two NH high schools in SAU 7 to allow students to take classes of interest.

- Careers in Youth Education
- 21st Century Business
- Small Gas Engines
- Film as Literature
- Robotics
- Automotive
- Computer-Aided Design
- Journalism
- Spanish
- French



For more information about Canaan Schools, please call **802-266-8910** and speak with our Principal Debbie Lynch or schedule an appointment with our School Counselor Colleen Clogston to learn more about the educational opportunities for students. Email dlynch@canaanschools.org or cclogston@canaanschools.org or visit us on the web at <http://canaanschools.org/>.

Comments from the School Board Chair

Daniel Wade

Canaan Schools welcomed 6 new teaching positions for the 2018-2019 school year. The positions are English with Dencie Colville, Math with Nicole Snow, Gym and Adaptive Gym with Sean Fink, Math Interventionalist with Theresa Andolina, Pre-K with Chelsea Fairhead, and 5th Grade with Nicole Gerald. We have also added two new positions at the ENSU office. These are Lori Kolatscheck as Student Services Assistant/Medicare Clerk and Adrianna Maurais (part-time) as Superintendent's Assistant (this position is budgeted for full-time in coming years due to increasing complexity in the office). As exciting as it is to welcome new folks, we should also acknowledge the long-term service of all of our teachers. These include several teachers with 30 or more years of service, Stephanie Lyons and Eugene Reid with 35 years, Kathy Smith with 33 years, and Linda Curtis with 30 years. Thank you to all our staff for their hard work and dedication to the Canaan School system.

Our Superintendent Karen Conroy has been extremely busy for the last year. Our Supervisory Union (SU) has taken on approximately 350 new students with NEK Choice. This is the product of Act 46 creating the NEK Choice district comprising 10 towns to be administered by our SU. While this adds a heavy administrative load, the upside is the SU received more than \$130,000 from the state for the transition and this allowed us to upgrade many of our systems to electronic records, which benefits our school greatly. Our collaborative with Colebrook and Pittsburg and the ongoing talks with regional schools for consolidation has meant more than 40 meetings in the last year, which is a burden on Karen's time beyond the regular meetings and obligations. Karen continues to work extremely hard for our District and is a great advocate for our students. We are lucky to have such a dedicated and knowledgeable individual working for our students and District and I would like to take this opportunity to publicly thank her for her hard work.

The collaboration efforts continue between Colebrook and Pittsburg to trade classes not offered at the other schools for our high school students. Although there have been some bumps in the road, our efforts have paid off for our students to be able to access more classes than ever before. In many ways, this collaboration has paved the ground for the talks on consolidation. After the March 2018 Annual School Meetings, all districts voted in a straw-pole to explore consolidation efforts. After this vote, the school board chairs started meeting to lay the groundwork to come together for an informal group that has come to be called the Connecticut River Collaborative Committee. Each entity had three members in the group, and, along with me, Canaan sent Kyle Daley and Frank Sawicki, who have worked tirelessly to represent our students. This group started meeting in June and has continued to date. The group decided that reaching an agreement on use of buildings was the first step that needed to be taken, especially as most felt that using existing buildings and not creating a new one was the best option.

After seven months of meetings, the group reviewed more than 20 plans and models for uses of the buildings. A single model, although not perfect, was decided on, called Model 11. This model has one high school in Canaan, two middle schools in Colebrook and Pittsburg, and three elementary schools in Colebrook, Stewartstown, and Pittsburg. This puts Canaan

Elementary, K-4, in the Stewartstown building. The group thought this was the best plan with the children moving the least amount of distance while being able to provide them the best options for education for a 21st Century world.

Recognizing that this is difficult and emotional for our population with children and with history with the schools, our intention is to do something now before the cost of educating our children becomes unaffordable for all of our towns. If we had a thriving population to fill all of our schools, we would not be having this conversation. As an example, in seven years, there are projected to be, across the region, 42 students per class for grades 9 through 12, or approximately 168 students. This is the reality of what we are facing and why we are considering consolidation of our system.

The article that you will be voting on this year gives the towns permission to ask for a formal committee from the respective New Hampshire and Vermont Secretaries of Education. The formal committee, unlike the informal group, will be able to commission studies and get some answers. After getting the answers, the formal committee will present a final plan to you, the voters, hopefully a year from now, for implementation.

The budget this year has been worked (and reworked) to give the teachers the tools they need to be successful while looking out for our taxpayers. Our business administrator, Bridget Cross, worked tirelessly with Karen to work the numbers and made sure the board understood them. We anticipate a 1 cent on the thousand increase to the tax rate. The school board worked hard to try to keep the tax rate as level as possible to last year. With an eye towards the current uncertainty as to what requirements, as well as potential, consolidation might bring, the school board continues its efforts to ensure our buildings have needed repairs completed and to work towards being ADA compliant.

We are currently in contract negotiations with teachers and staff. We are very fortunate to have an amazing group of teachers and para educators who look out for what is best for our students.

The members of the school board are hardworking, dedicated and truly want what is best for our taxpayers and community. We thank all of you for supporting our efforts to keep a top-notch staff in our buildings. This will ensure our students are ready for whatever they face when they leave the school system.

Essex North Supervisory Union welcomed the addition of the newly unified school district NEK Choice to our supervisory union. The mission of NEK Choice is “*to acknowledge each student’s individuality and provide school choice to help ensure the most rewarding and successful educational experience and environment.*” It has been a pleasure speaking with and listening to our new families learning how students are engaging in opportunities based on their individual interests. We have been working directly with every parent/guardian for these 300 plus students we serve to verify their residency and approve vouchers for their school of choice. This has been a daunting task, but extremely important to ensure we are paying for the education of children who live only in our communities.

With student equity and opportunity in mind, we have also been looking to explore the future of education in the communities of Canaan and the New Hampshire communities of SAU7 - Clarksville, Colebrook, Columbia, Pittsburg and Stewartstown. A 21-member committee, which includes board representation from the NEK Choice School District, has been working diligently to understand the distances children are travelling, the facilities where they are currently attending, and the offerings our local schools provide.

Based on our findings, we believe that with the consolidation of buildings and resources, we could provide the 680 students in our geographic area more opportunities at the same costs to the taxpayers, if not less. The proposal from the committee’s research supports the regionalization of students in grades 9 through twelve at Canaan Schools. It will also expand the educational offerings of the Canaan Career Center, that currently provides career and technical education for Region 1 students in New Hampshire, along with the Canaan and area NEK Choice students of Vermont.

We have successfully been trialing the waters of collaboration for the past year with our high school students, allowing them to participate in courses being offered at any of the area high schools based on their schedule need or interests. We plan to approach the Canaan Community at the annual town meeting for their continued support to study and develop a regional plan to increase educational opportunities for area students at a reasonable cost to all the community taxpayers involved.

While our collaboration discussions develop with SAU7, we continue to expand our offerings for students at Canaan Schools. Recently, we developed a partnership with White Mountain Community College, Border Patrol and other area law enforcement agencies to expose our students to careers in criminal justice. We also plan to convert our CTE Fire & Emergency Services program to Protective Services and provide additional pathways for interests in health care, security, law enforcement, and corrections.

Another focus for Canaan Schools has been to promote safe and healthy learning environments for our students. Through grant funding we are in the process of installing additional cameras inside and outside of the buildings, to provide better visibility for administration and local law enforcement. We are upgrading the PA system for all-school announcements to reach areas of the building where they currently cannot be heard. We have also received matching funds to upgrade our telephone system to meet 911 compliance requirements.

We have taken a proactive approach to preparedness with offering ALICE (Alert, Lockdown, Inform, Counter, Evacuate) active shooter online training and simulations with our staff. This professional development has given our teachers and staff an accurate glimpse into what an active shooter event would look and feel like. We would like to thank Agents Paul Kuhn and Charlie Snow of the Beecher Falls Border Patrol Station, for their assistance in gathering over 40 local law and emergency services personnel in conducting safe scenarios in a controlled environment for teachers and law enforcement to learn how to respond in situations.

**Averill, Avery’s Gore, Bloomfield, Brunswick, Canaan, East Haven, Ferdinand, Granby, Guildhall, Kirby,
Lemington, Lewis, Maidstone, Norton, Warner’s Grant, Warren’s Gore, Victory**
“Serving Children in the Communities of Canaan and NEK Choice School Districts”

The staff has also been engaging in activities to understand the social and emotional needs of our students to help improve the culture and climate. If you visit the school you will see banners hanging in our halls, as daily reminders to be kind, respectful, responsible and safe. With limited health and human services available locally, we have been utilizing technology to provide live, online therapy and diagnostic services remotely to students and currently working on developing partnerships with clinicians to setup offices in our buildings. These organizations will be able to provide counseling and services for students, professional development and education for staff and offerings to our local community.

Along with culture and climate, the staff has taken an in-depth view of student achievement data to make informed decisions on student academic improvements. They are tracking attendance, discipline and behavior data to be able to make direct correlations to student academic progress and working on classroom approaches for developing positive learning environments. Through these changes and the use of interventionists and supplemental resources, we have been able to see students meeting or exceeding individual growth targets.

In closing, I would like to share that I am fully aware of the families that have moved to the community of Canaan, specifically for the learning environment that currently exists at Canaan Schools. I want to assure these families and community members that if the grade level configurations are ever voted upon to change to a different location, I will continue to ensure our children of Canaan and Vermont NEK Choice communities are provided the best learning environment for your students. The end goal will require the same curriculum expectations that we currently uphold with hopes of building an educational system that is even stronger than we have today. The education of our students from Vermont is of my utmost concern and my participation on this regional committee is to represent the instructional needs of our children today and in the near future.

Please check out the new development on our website at <http://ensuvt.org>, while still under construction, there is additional information related to the topics in this letter available. Contact me directly at any time with questions or concerns pertaining to the educational needs of your children.

Sincerely,



Karen E. Conroy
Superintendent of Schools

Report of the Principal

Deborah M. Lynch

The past year has been full of many exciting things at Canaan Schools. Through the Connecticut River Collaborative students were able to take morning, afternoon or all-day classes in any one of the local high schools. Canaan Schools received 10 students from CA and 5 from PHS and sent 20 to CA and 3 to PHS to take courses. We are looking forward to continuing this successful collaboration in the upcoming school years.

We also offer opportunities to our students through local area colleges and businesses. A welding course was offered through WMCC where 18 students traveled to Berlin for a week to learn a new skill. We have 3 students enrolled in the LNA program being offered at the CCNH. We provide online learning for those students who wish to take classes not offered within our school and offer internships for students to go into the community to learn a trade.

We continue to offer several Running Start courses in English, Math, and Science. These courses consist of a more rigorous curriculum and award high school credit as well as three or four college credits. The courses are offered in conjunction with White Mountains Community College and the Community College of Vermont. These credits are transferrable to most colleges and universities and seniors have the opportunity to graduate with up to 52 college credits. This is a significant cost savings to parents.

On Wednesdays, we have 31 students in grades 2-12 participating in the Learn to Ski Program at Burke Mountain, and the remaining students in grades 2-6 are in the Swim and Skate Program at the North Country Community Recreation Center. All of this could not be accomplished without the hard work of our current staff.

The Steering Committee hosted the fourth annual Men's Basketball Tournament last spring, the annual fall craft fair and a blood drive is scheduled for April. This committee addresses concerns brought forth by members or other community members. This year, the committee purchased a water bottle filling station for the elementary and provided most of the funds to send our students in grades 2-6 skating or swimming. If you would like to be a part of the Steering Committee, our meetings are on the third Thursday of the month in the Principal's office. We are always looking for new members.

We welcomed the following teachers to our staff: Nicole Snow is teaching Math, Theresa Andolina is our Math Interventionist/Coach, Sean Fink is teaching elementary adaptive PE and HS PE courses, Chelsea Fairhead is our new Preschool teacher, Dencie Covill is teaching English and Nicole Jeralds moved to fifth grade.

Our teachers continue to collaborate every Tuesday morning before school. They are working on behavior and academic interventions, curriculum, Early Literacy interventions, and CTE programming. This is valuable time for our teachers to work together in small groups and as an entire staff.

Our Multi-Tiered System of Support (MTSS) enhances the capacity of general educators and special educators to provide instruction and intervention within a MTSS system across age, grade, disability, behavior and academic content. Teachers will determine what help each student needs, and there will be an intentional design/redesign of our services and resources so each student can succeed.

The last 10 ½ years as principal have been rewarding for me, and I look forward to what lies ahead for the students at Canaan Schools.

CANAAN SCHOOL DISTRICT STAFF 2018-2019

| | | |
|---------------------|--------|--|
| Deborah Lynch | M.Ed. | Principal |
| Kimberly Abdoo | M.Ed. | Literacy Interventionist |
| Sheli Aldridge | M.A. | Mathematics |
| Josee Berry | B.A. | Student Assistant Program (SAP) Counselor |
| Teresa Bolton | M.A. | Library Media Specialist |
| Colleen Clogston | M.A. | School Counselor |
| Dencie Covill | B.A. | English |
| Linda Curtis | M.A. | Grades One/Two |
| Sean Fink | B.A. | Physical Education |
| Jennifer Frizzell | B.A. | Kindergarten |
| Jensen Giroux | B.S. | Family & Consumer Science |
| Melissa Gray | M.S. | Grade Three |
| Tabitha Grootenboer | B.A. | Music |
| David Herr | B.A. | Grade Four |
| Nicole Jeralds | M.A. | Grade Five |
| Amy B. Keafer | B.A. | Art |
| Stephanie Lyons | B.S. | Business |
| Christopher Masson | M.Ed. | Diversified Agriculture/Natural Resources |
| Todd Nichols | B.S. | Fire & Emergency Services/Physical Education |
| Sherry O'Bara | M.S. | Science |
| Megan Prehemo, RN | A.S.N. | School Nurse |
| Eugene Reid | B.S. | Trades & Industries/Driver's Education |
| Philip Shaw | B.A. | Social Studies |
| Kathy C. Smith | B.S. | Grade Six |
| Nicole Snow | M.A. | Mathematics |
| Edward Sullivan | M.A. | English |
| Kim Sweatt | A.S. | Industrial Technology |

SUPPORT STAFF

| | | |
|-----------------|------|-----------------------------------|
| Ginette Ladd | | Administrative Assistant |
| Evie Day | A.S. | Paraeducator |
| Daniel Fournier | | Head Custodian |
| James Reynolds | | Custodian |
| Jeff Richards | | Technology Integration Specialist |
| Sharon Young | | Paraeducator |

**SCHOOL ENROLLMENT
November 1, 2018**

| Grade | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|--------------|----|---|----|---|----|----|----|---|----|----|----|----|------|------|
| Total | 13 | 9 | 11 | 6 | 12 | 11 | 11 | 6 | 11 | 17 | 24 | 15 | 19.5 | 18.5 |

Elementary (PK-6): 79 Secondary (7-12): 105 Total Enrollment: 184

**CANAAN SCHOOL DISTRICT
2019-2020**

Approved 1/28/19

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|-----------------------------|-----------------------------|-------------------------------|-------------------|
| 1100 Kindergarten | | | |
| 110 Teacher Salary | 39,279 | 40,457 | 1,178 |
| 130 Substitutes | 961 | 961 | - |
| 210 Group Insurance | 18,240 | 19,456 | 1,216 |
| 220 FICA | 3,078 | 3,169 | 91 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 610 General Supplies | 1,174 | 1,005 | (169) |
| 640 Books & Periodicals | 200 | 167 | (33) |
| 730 Equipment | 266 | 45 | (221) |
| Total Kindergarten | 63,898 | 65,930 | 2,032 |
| 1101 Grade 1 | | | |
| 110 Teacher Salary | 64,263 | 66,191 | 1,928 |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 7,474 | 8,060 | 586 |
| 220 FICA | 4,990 | 5,137 | 147 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 610 General Supplies | 1,000 | 1,000 | 0 |
| Total Grade 1 | 79,388 | 82,019 | 2,631 |
| 1102 Grade 2 | | | |
| 110 Teacher Salary (.5 FTE) | 40,769 | 20,996 | (19,773) |
| 130 Substitutes | 961 | 481 | (481) |
| 210 Group Insurance | 7,336 | 3,923 | (3,413) |
| 220 FICA | 3,192 | 1,643 | (1,549) |
| 260 Payroll Insurances | 700 | 335 | (365) |
| 610 General Supplies | 1,223 | 750 | (473) |
| 640 Books & Periodicals | 462 | - | (462) |
| 730 Equipment | 150 | 0 | (150) |
| Total Grade 2 | 54,793 | 28,127 | (26,666) |
| 1103 Grade 3 | | | |
| 110 Teacher Salary (.5 FTE) | 39,279 | 20,996 | (18,283) |
| 130 Substitutes | 961 | 481 | (481) |
| 210 Group Insurance | 1,163 | 3,923 | 2,760 |
| 220 FICA | 3,078 | 1,643 | (1,435) |
| 260 Payroll Insurances | 700 | 335 | (365) |
| 610 General Supplies | 636 | 750 | 114 |
| 640 Books & Periodicals | 275 | 613 | 338 |
| Total Grade 3 | 46,092 | 28,740 | (17,352) |
| 1104 Grade 4 | | | |
| 110 Teacher Salary | 51,014 | 52,544 | 1,530 |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 18,316 | 19,560 | 1,244 |
| 220 FICA | 3,976 | 4,093 | 117 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 610 General Supplies | 250 | 330 | 80 |
| 640 Books & Periodicals | 60 | 0 | (60) |
| Total Grade 4 | 75,277 | 78,158 | 2,881 |

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|--------------------------------------|---------------------|-----------------------|-----------------|
| 1105 Grade 5 | | | |
| 110 Teacher Salary | 41,018 | 39,722 | (1,296) |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 19,502 | 7,824 | (11,678) |
| 220 FICA | 3,211 | 3,112 | (99) |
| 260 Payroll Insurances | 641 | 670 | 29 |
| 610 General Supplies | 900 | 736 | (164) |
| 735 Software | 0 | 70 | 70 |
| Total Grade 5 | 66,233 | 53,096 | (13,137) |
| 1106 Grade 6 | | | |
| 110 Teacher Salary | 58,477 | 60,231 | 1,754 |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 18,356 | 19,613 | 1,257 |
| 220 FICA | 4,547 | 4,681 | 134 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 610 General Supplies | 770 | 600 | (170) |
| 640 Books & Periodicals | 0 | 225 | 225 |
| 810 Dues & Fees | 223 | 0 | (223) |
| Total Grade 6 | 84,034 | 86,981 | 2,947 |
| 1110 Business | | | |
| 110 Teacher Salary | 64,828 | 66,773 | 1,945 |
| 130 Substitutes | 961 | 961 | - |
| 210 Group Insurance | 12,890 | 13,800 | 910 |
| 220 FICA | 5,033 | 5,182 | 149 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 610 General Supplies | 6,312 | 3,670 | (2,642) |
| Total Business | 90,724 | 91,056 | 332 |
| 1111 English | | | |
| 110 Teacher Salaries (2.0 FTE) | 95,563 | 75,205 | (20,358) |
| 130 Substitutes | 961 | 1,922 | 961 |
| 210 Group Insurance | 19,511 | 33,022 | 13,511 |
| 220 FICA | 7,384 | 5,900 | (1,484) |
| 260 Payroll Insurances | 1,400 | 1,340 | (60) |
| 610 General Supplies | 498 | 415 | (83) |
| 640 Books & Periodicals | 1,495 | 2,200 | 705 |
| 810 Dues and fees | 100 | 0 | (100) |
| Total English | 126,912 | 120,004 | (6,908) |
| 1112 Family/Consumer Science | | | |
| 110 Teacher Salary | 35,481 | 36,545 | 1,064 |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 1,143 | 1,228 | 85 |
| 220 FICA | 2,788 | 2,869 | 81 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 610 General Supplies | 1,363 | 1,420 | 57 |
| 640 Books & Periodicals | 445 | 652 | 207 |
| 730 Equipment | 82 | 216 | 134 |
| 733 Furniture | 0 | 120 | 120 |
| Total Family/Consumer Science | 42,963 | 44,682 | 1,719 |

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|------------------------------------|---------------------|-----------------------|----------------|
| 1113 Modern Language | | | |
| 320 Contracted Services | 7,000 | 7,000 | 0 |
| Total Modern Language | 7,000 | 7,000 | 0 |
| 1114 Industrial Technology | | | |
| 130 Substitutes | 0 | 961 | 961 |
| 220 FICA | | 74 | 74 |
| 320 Contracted Services | 17,359 | 19,095 | 1,736 |
| 430 Repairs/Maintenance | 5,000 | 1,200 | (3,800) |
| 610 General Supplies | 2,428 | 1,620 | (808) |
| 730 Equipment | 2,481 | - | (2,481) |
| Total Industrial Technology | 27,268 | 22,949 | (4,319) |
| 1115 Mathematics | | | |
| 110 Teacher Salaries (2.0 FTE) | 95,208 | 98,797 | 3,589 |
| 130 Substitutes | 961 | 1,922 | 961 |
| 210 Group Insurance | 14,764 | 9,237 | (5,527) |
| 220 FICA | 7,357 | 7,705 | 348 |
| 260 Payroll Insurances | 1,400 | 1,340 | (60) |
| 610 General Supplies | 1,766 | 1,500 | (266) |
| 640 Books & Periodicals | 475 | 288 | (187) |
| 730 Equipment | 600 | 675 | 75 |
| 810 Dues and Fees | 240 | 290 | 50 |
| Total Mathematics | 122,771 | 121,754 | (1,017) |
| 1116 Science | | | |
| 110 Teacher Salaries (1.37 FTE) | 60,031 | 79,446 | 19,415 |
| 130 Substitutes | 961 | 1,269 | 308 |
| 210 Group Insurance | 7,452 | 8,442 | 990 |
| 220 FICA | 4,666 | 6,175 | 1,509 |
| 260 Payroll Insurances | 700 | 884 | 184 |
| 430 Repairs/Maintenance | 775 | 0 | (775) |
| 610 General Supplies | 3,300 | 4,300 | 1,000 |
| 730 Equipment | 0 | 560 | 560 |
| 810 Dues & Fees | 0 | 250 | 250 |
| Total Science | 77,885 | 101,326 | 23,441 |
| 1117 Social Studies | | | |
| 110 Teacher Salary | 44,742 | 46,084 | 1,342 |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 1,193 | 1,315 | 122 |
| 220 FICA | 3,496 | 3,599 | 103 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 610 General Supplies | 1,000 | 832 | (168) |
| 640 Books & Periodicals | 680 | 0 | (680) |
| Total Social Studies | 52,772 | 53,461 | 689 |

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|---|---------------------|-----------------------|-----------------|
| 1118 Trades and Industries | | | |
| 110 Teacher Salary | 64,838 | 66,783 | 1,945 |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 18,389 | 19,658 | 1,269 |
| 220 FICA | 5,034 | 5,182 | 148 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 430 Repairs/Maintenance | 670 | 670 | 0 |
| 610 General Supplies | 3,752 | 3,752 | 0 |
| 640 Books & Periodicals | 112 | 112 | 0 |
| Total Trades and Industries | 94,456 | 97,789 | 3,333 |
| 1119 Drivers Education | | | |
| 119 Teacher Salary | 10,000 | 10,300 | 300 |
| 220 FICA | 765 | 788 | 23 |
| 260 Payroll Insurances | 80 | 80 | 0 |
| 442 Car Rental | 2,800 | 2,800 | 0 |
| 522 Insurance | 0 | 450 | 450 |
| 610 General Supplies | 450 | 900 | 450 |
| 640 Books & Periodicals | 1,300 | 0 | (1,300) |
| 810 Dues & Fees | 100 | 100 | 0 |
| Total Drivers Education | 15,495 | 15,418 | (77) |
| 1120 Diversified Agriculture/Natural Resources | | | |
| 110 Teacher Salary (.68 FTE) | 53,440 | 37,429 | (16,011) |
| 130 Substitutes | 961 | 653 | (308) |
| 210 Group Insurance | 1,263 | 942 | (321) |
| 220 FICA | 4,162 | 2,913 | (1,249) |
| 260 Payroll Insurances | 700 | 456 | (244) |
| 430 Repairs/Maintenance | 350 | 350 | - |
| 610 General Supplies | 2,150 | 1,250 | (900) |
| 810 Dues and Fees | 250 | - | (250) |
| Total Agriculture/Natural Res | 63,276 | 43,993 | (19,283) |
| 1125 Art | | | |
| 110 Teacher Salary | 46,013 | 47,393 | 1,380 |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 18,283 | 19,519 | 1,236 |
| 220 FICA | 3,594 | 3,699 | 105 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 430 Repairs/Maintenance | 400 | 400 | 0 |
| 610 General Supplies | 3,552 | 3,638 | 86 |
| 640 Books & Periodicals | 308 | 354 | 46 |
| 730 Equipment | 1,395 | 1,900 | 505 |
| Total Art | 75,206 | 78,534 | 3,328 |

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|---|---------------------|-----------------------|---------------|
| 1126 Computer Technology | | | |
| 170 Technology Coordinator Salary | 53,592 | 55,200 | 1,608 |
| 210 Group Insurance | 11,129 | 11,539 | 410 |
| 220 FICA | 4,100 | 4,223 | 123 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 320 Contracted Services | 13,280 | 10,580 | (2,700) |
| 430 Repairs/Maintenance | 1,000 | 1,000 | 0 |
| 610 General Supplies | 1,000 | 700 | (300) |
| 735 Software | 3,900 | 14,307 | 10,407 |
| 730 Equipment | 25,457 | 25,782 | 325 |
| 810 Dues & Fees | 524 | 200 | (324) |
| Total Computer Technology | 114,682 | 124,201 | 9,519 |
| 1127 Music | | | |
| 110 Teacher Salary | 43,508 | 44,813 | 1,305 |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 18,269 | 19,496 | 1,227 |
| 220 FICA | 3,402 | 3,502 | 100 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 430 Repairs/Maintenance | 150 | 600 | 450 |
| 610 General Supplies | 286 | 367 | 81 |
| 640 Books & Periodicals | 958 | 1,090 | 132 |
| 730 Equipment | 4,200 | 4,578 | 378 |
| 733 Furniture | 0 | 254 | 254 |
| 810 Dues and Fees | 0 | 400 | 400 |
| Total Music | 72,434 | 76,731 | 4,297 |
| 1129 Physical Education | | | |
| 110 Teacher Salary (1.0 FTE) | 22,795 | 41,256 | 18,461 |
| 130 Substitutes | 961 | 1,442 | 481 |
| 210 Group Insurance | 9,141 | 13,629 | 4,488 |
| 220 FICA | 1,817 | 3,266 | 1,449 |
| 260 Payroll Insurances | 350 | 670 | 320 |
| 610 General Supplies | 28 | 54 | 26 |
| 730 Equipment | 556 | 1,362 | 806 |
| Total Physical Education | 35,648 | 61,679 | 26,031 |
| 1130 Fire & Emergency Services | | | |
| 110 Teacher Salary (.50 FTE) | 22,795 | 23,479 | 684 |
| 130 Substitutes | 0 | 481 | 481 |
| 210 Group Insurance | 9,140 | 9,735 | 595 |
| 220 FICA | 1,744 | 1,833 | 89 |
| 260 Payroll Insurance | 350 | 335 | (15) |
| 580 Travel | 500 | 500 | 0 |
| 640 Books & Periodicals | 1,573 | 575 | (998) |
| 730 Equipment | 383 | 5,000 | 4,617 |
| 735 Software | 0 | 375 | 375 |
| Total Fire & Emergency | 36,485 | 42,313 | 5,828 |

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|---|---------------------|-----------------------|------------|
| 1199 Pre-K | | | |
| 110 Teacher Salary (.36 FTE) | 0 | 12,799 | 12,799 |
| 120 Paraprofessionals | 0 | 12,789 | 12,789 |
| 130 Substitutes | 0 | 961 | 961 |
| 210 Group Insurance | 0 | 7,599 | 7,599 |
| 220 FICA | 0 | 2,031 | 2,031 |
| 260 Payroll Insurances | 0 | 630 | 630 |
| 610 General Supplies | 0 | 794 | 794 |
| 640 Books & Periodicals | 0 | 100 | 100 |
| 733 Furniture | 0 | 212 | 212 |
| 735 Software | 0 | 300 | 300 |
| Total Pre-K | 0 | 38,215 | 38,215 |
| 1198 Instructional Support Services | | | |
| 111 Stipends-Mentors | 6,000 | 10,000 | 4,000 |
| 120 Paraprofessionals (2.0 FTE) | 66,074 | 51,717 | (14,357) |
| 112 Reading Interventionist (to ENSU) | 40,769 | 0 | (40,769) |
| 130 Substitutes | 7,982 | 1,922 | (6,060) |
| 210 Group Insurance | 42,065 | 25,375 | (16,690) |
| 220 FICA | 8,784 | 4,868 | (3,916) |
| 231 VT Teacher Retire Health Assessment | 14,300 | 18,312 | 4,012 |
| 260 Payroll Insurances | 700 | 1,340 | 640 |
| 320 Contracted Serv-NEKLS Tutoring | 21,000 | 22,050 | 1,050 |
| 610 Supplies | 1,300 | 0 | (1,300) |
| 640 Books & Periodicals | 590 | 0 | (590) |
| 730 Equipment | 360 | 0 | (360) |
| Total Instructional Support Serv | 209,924 | 135,584 | (74,340) |
| 1200 Special Education | | | |
| 594 Assessment/Net Costs | 296,744 | 262,301 | (34,443) |
| Total Special Education | 296,744 | 262,301 | (34,443) |
| 1301 Building Trades | | | |
| 320 Contracted Services | 0 | 3,000 | 3,000 |
| 411 Water | 0 | 312 | 312 |
| 412 Sewer | 0 | 665 | 665 |
| 425 Disposal Services | 0 | 2,000 | 2,000 |
| 610 General Supplies | 0 | 3,343 | 3,343 |
| 622 Electric | 0 | 750 | 750 |
| 624 Heating Oil | 0 | 1,000 | 1,000 |
| 626 Gasoline | 0 | 250 | 250 |
| Total Building Trades | 0 | 11,320 | 11,320 |
| 1500 Student Activities | | | |
| 102 Stipends-Cocurricular | 21,512 | 22,594 | 1,082 |
| 220 FICA | 2,105 | 1,728 | (377) |
| 320 Contracted Services | 0 | 6,566 | 6,566 |
| 509 Music Transportation (ENSU Transp Assess) | 2,000 | 2,000 | 0 |
| 510 Class Field Trips (ENSU Transp Assess) | 25,010 | 17,500 | (7,510) |
| 560 Tuition-(LNA/W/MCC/RS) | 10,500 | 10,500 | 0 |
| 810 Dues and Fees | 225 | 3,730 | 3,505 |
| Total Student Activities | 61,352 | 64,619 | 3,267 |

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|--|---------------------|-----------------------|-----------------|
| 1420 Athletics | | | |
| 102 AD/Coaches Salaries | 47,040 | 40,754 | (6,286) |
| 220 FICA | 3,599 | 3,118 | (481) |
| 260 Payroll Insurances | 221 | 339 | 118 |
| 349 Referees | 15,652 | 9,168 | (6,484) |
| 320 Contracted Services-Pittsburg | 15,000 | 25,710 | 10,710 |
| 512 Athletic Transportation (ENSU Transp Assess) | 39,610 | 31,318 | (8,292) |
| 580 Staff Travel-AD Only | 1,500 | 1,500 | 0 |
| 610 General Supplies | 3,935 | 3,408 | (528) |
| 612 Sports Uniforms | 0 | 5,000 | 5,000 |
| 730 Equipment | 5,275 | 500 | (4,775) |
| 810 Dues and Fees | 3,700 | 3,043 | (658) |
| Total Athletics | 135,532 | 123,857 | (11,675) |
| 2120 Guidance | | | |
| 110 Teacher Salary | 45,169 | 49,758 | 4,589 |
| 210 Group Insurance | 1,204 | 1,319 | 115 |
| 220 FICA | 3,455 | 3,806 | 351 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 320 Contracted Services | 1,750 | 1,750 | 0 |
| 610 General Supplies | 635 | 500 | (135) |
| 640 Books & Periodicals | 300 | 1,000 | 700 |
| 735 Software | 2,150 | 0 | (2,150) |
| 810 Dues and Fees | 130 | 3,122 | 2,992 |
| Total Guidance | 55,493 | 61,925 | 6,432 |
| 2130 Health Services | | | |
| 110 Teacher Salary | 47,322 | 48,742 | 1,420 |
| 210 Group Insurance | 18,292 | 19,531 | 1,239 |
| 220 FICA | 3,620 | 3,729 | 109 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 430 Repairs/Maintenance | 110 | 120 | 10 |
| 610 General Supplies | 1,500 | 1,475 | (25) |
| 810 Dues and Fees | 317 | 317 | 0 |
| Total Health Services | 71,861 | 74,583 | 2,722 |
| 2140 Student Assistance (SAP) | | | |
| 101 Salary | 39,279 | 40,457 | 1,178 |
| 210 Group Insurance | 18,240 | 19,456 | 1,216 |
| 220 FICA | 3,005 | 3,095 | 90 |
| 260 Payroll Insurances | 0 | 670 | 670 |
| 610 General Supplies | 900 | 1,000 | 100 |
| 733 Furniture | 0 | 200 | 200 |
| Total Student Assistance | 61,424 | 64,878 | 3,454 |
| 2210 Improvement of Instruction | | | |
| 111 Stipends for RS & Beyond Contract Work | 35,000 | 35,000 | 0 |
| 220 FICA | 2,678 | 2,678 | (1) |
| 250 Tuition Reimbursement | 10,000 | 10,000 | 0 |
| 330 Contracted Services | 2,500 | 3,200 | 700 |
| 580 Staff Travel | 7,800 | 7,800 | 0 |
| 610 General Supplies | 1,000 | 0 | (1,000) |
| 810 Dues & Fees | 0 | 1,100 | 1,100 |
| Total Improvement of Instruction | 58,978 | 59,778 | 800 |

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|--|---------------------|-----------------------|----------------|
| 2220 Library | | | |
| 110 Teacher Salary | 42,322 | 43,592 | 1,270 |
| 130 Substitutes | 961 | 961 | 0 |
| 210 Group Insurance | 18,259 | 19,456 | 1,197 |
| 220 FICA | 3,311 | 3,408 | 97 |
| 260 Payroll Insurances | 700 | 670 | (30) |
| 610 General Supplies | 2,047 | 1,889 | (158) |
| 733 Furniture | 0 | 0 | 0 |
| 640 Books & Periodicals | 7,330 | 5,333 | (1,997) |
| 735 Software | 0 | 1,679 | 1,679 |
| 810 Dues & Fees | 35 | 35 | 0 |
| Total Library | 74,965 | 77,023 | 2,058 |
| 2310 School Board | | | |
| 104 Salaries (5 Members) | 5,000 | 5,000 | 0 |
| 104 Salary-3 ENSU Board Members | 0 | 1,500 | 1,500 |
| 220 FICA | 383 | 497 | 114 |
| 341 Legal Expenses | 4,600 | 4,600 | 0 |
| 540 Advertising | 3,600 | 4,326 | 726 |
| 550 Printing and Publishing | 0 | 175 | 175 |
| 580 Travel-ENSU Board | 0 | 310 | 310 |
| 610 Supplies | 0 | 318 | 318 |
| 810 Dues and Fees | 1,700 | 1,700 | 0 |
| 890 Misc. Expenses | 750 | 750 | 0 |
| Total School Board | 16,033 | 19,176 | 3,143 |
| 2300 ENSU Assessment | | | |
| Contracted Serv-ENSU (504/Health Assess/ EEE/ Dir/ Admin Asst) Non Spec Ed | 28,345 | 76,466 | 48,121 |
| 593 Supervisory Union Assessment | 175,299 | 198,783 | 23,484 |
| Total ENSU Assessment | 203,644 | 275,249 | 71,605 |
| HRA | | | |
| 213 HRA-All Staff Here | 104,104 | 96,898 | (7,206) |
| 219 HRA-Admin Fee | 1,150 | 1,061 | (89) |
| Total HRA | 105,254 | 97,959 | (7,295) |
| 2410 Principal's Office | | | |
| 140 Principal Salary | 76,564 | 78,861 | 2,297 |
| 141 Asst. Principal | 3,970 | 0 | (3,970) |
| 161 Admin. Assistant Wages | 52,666 | 54,246 | 1,580 |
| 210 Group Insurance | 26,821 | 41,823 | 15,002 |
| 220 FICA | 10,190 | 10,183 | (7) |
| 260 Payroll Insurances | 1,500 | 1,340 | (160) |
| 430 Repairs/Maintenance | 3,500 | 5,260 | 1,760 |
| 534 Telephone | 6,600 | 6,684 | 84 |
| 533 Postage | 3,500 | 3,500 | 0 |
| 610 General Supplies | 6,500 | 6,500 | 0 |
| 735 Software | 4,790 | 0 | (4,790) |
| 810 Dues and Fees | 1,408 | 985 | (423) |
| Total Principal's Office | 198,009 | 209,382 | 11,373 |

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|--|---------------------|-----------------------|----------------|
| 2510 Fiscal Services | | | |
| 103 Treasurer Salary | 1,526 | 1,572 | 46 |
| 220 FICA | 117 | 120 | 3 |
| 320 Contracted Services | 4,000 | 4,000 | 0 |
| 342 Audit Services | 12,000 | 12,360 | 360 |
| 430 Repairs/Maintenance | 0 | 0 | 0 |
| 610 General Supplies | 3,000 | 1,500 | (1,500) |
| 730 Equipment | 4,000 | 2,000 | (2,000) |
| 835 Short Term Interest | 2,000 | 3,500 | 1,500 |
| 831 Short Term Loan Principal | 0 | 0 | 0 |
| Total Fiscal Services | 26,643 | 25,052 | (1,591) |
| 2620 Plant Operations Bldg/Equip | | | |
| 181 Custodial Wages (2.0 FTE) | 81,016 | 83,447 | 2,431 |
| 105 Part-Time Wages | 17,640 | 21,571 | 3,931 |
| 210 Group Insurance | 20,843 | 22,073 | 1,230 |
| 220 FICA | 7,547 | 8,537 | 990 |
| 260 Payroll Insurances | 1,500 | 2,836 | 1,336 |
| 411 Water | 10,500 | 10,500 | 0 |
| 412 Sewer | 19,500 | 19,500 | 0 |
| 425 Disposal Services | 7,000 | 7,000 | 0 |
| 430 Repairs/Maintenance | 65,000 | 75,000 | 10,000 |
| 520 Property Insurance | 15,200 | 16,248 | 1,048 |
| 532 Internet Service | 19,500 | 24,000 | 4,500 |
| 610 General Supplies | 12,500 | 12,500 | 0 |
| 622 Electricity | 36,000 | 36,462 | 462 |
| 624 Heat | 57,000 | 57,000 | 0 |
| 730 Equipment | 3,500 | 3,500 | 0 |
| 733 Furniture | 0 | 3,481 | 3,481 |
| Total Plant Op. Bldg/Equip | 374,246 | 403,656 | 29,410 |
| 2621 Plant Operations Learning Center | | | |
| 400 Contracted Services | 1,550 | 1,550 | 0 |
| 411 Water | 438 | 580 | 142 |
| 412 Sewer | 812 | 800 | (12) |
| 430 Repairs/Maintenance | 7,000 | 7,000 | 0 |
| 520 Property Insurance | 550 | 550 | 0 |
| 610 General Supplies | 550 | 550 | 0 |
| 622 Electricity | 1,250 | 1,250 | 0 |
| 624 Heat | 4,700 | 6,000 | 1,300 |
| Total Plant Op. Learning Center | 16,850 | 18,280 | 1,430 |
| 2630 Plant Operations Grounds | | | |
| 400 Contracted Services | 5,000 | 5,000 | 0 |
| 430 Bldg./Grnds. Maintenance | 2,000 | 2,000 | 0 |
| 610 General Supplies | 700 | 700 | 0 |
| 626 Gasoline/Fuel | 0 | 250 | 250 |
| Total Plant Operations Grounds | 7,700 | 7,950 | 250 |

| | 2018-2019 Budget | 2019-2020 Proposed | Difference |
|---|---------------------|-----------------------|-----------------|
| 2710 Transportation (now Assessment) | | | |
| 182 Bus Driver Salary | 6,192 | 0 | (6,192) |
| 220 FICA | 474 | 0 | (474) |
| 520 Insurance | 350 | 0 | (350) |
| 260 Payroll Insurance | 950 | 0 | (950) |
| 430 Repairs & Maintenance | 6,000 | 0 | (6,000) |
| 519 Assessment-PD to ENSU | 182,000 | 144,207 | (37,793) |
| 610 Supplies | 600 | 0 | (600) |
| 626 Gasoline | 1,500 | 0 | (1,500) |
| Total Transportation | 198,066 | 144,207 | (53,859) |
| 3100 Food Service Operations | | | |
| 320 Contracted Services | 117,000 | 117,000 | 0 |
| 425 Disposal Services | 5,000 | 4,000 | (1,000) |
| 430 Repairs/Maintenance | 525 | 6,000 | 5,475 |
| 623 Bottled Gas | 2,000 | 1,000 | (1,000) |
| 730 Equipment | 0 | 15,000 | 15,000 |
| Total Food Service Operations | 124,525 | 143,000 | 18,475 |
| TOTALS | \$3,822,929 | \$3,843,928 | \$20,999 |

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| CANAAN SCHOOL DISTRICT - BUDGET SUMMARY BY OBJECT | | | | SIGNIFICANT CHANGES IN EXPENDITURES | |
|---|--------------------------------------|-----------------------|------------------------|-------------------------------------|---|
| | 2018-2019 Budget | 2019-2020 Proposed | Increase (Decrease) | | |
| 101 | SAP Coordinator | 39,279 | 40,457 | 1,178 | A. Athletic Budget reflects actual costs for Canaan's portion only. B. Added \$500 stipends for three Canaan Board members serving on ENSU Board. C. Required minimum wage increase for part-time custodial staff and additional hours. D. Anticipated increase in mentor stipends required for new hires per contract. E. Interventionist reallocated to ENSU Federal Funds. F. .28 FTE Para Educator reallocated to ENSU Pre-K Coordinator. G. Anticipated hours decreased based on FY 18 actuals. H. Removed position from budget. I. All transportation costs moved to ENSU per AOE. J. Projected Health Insurance rate increase of 11.8% FY 20. K. Required State Teacher's Retirement per new hire of \$1,308 per year. L. Contracted services including Pittsburg Athletics reimbursement (\$10,710) and Virtual High School Courses (\$6,556). M. Non-special education services supporting 504 and EST plans and para-professional time for in-service professional development. N. Budgeted additional \$40,000 to repair the siding on the Elementary School. O. Trips requested decreased by staff members for FY 20. P. Lower fuel costs and decrease in travelling to the lower part of the state for games. Q. Increased Internet service with 70% E-Rate Reimbursement. R. Added Full-Time Admin Assistant to ENSU Office with benefits approved by ENSU Board. S. Anticipated reduction in special education costs. T. Reduced general supplies purchases. U. Varsity Soccer uniforms, with Pittsburg reimbursement of 50% shown on revenue. V. Purchase of an industrial dishwasher for food service and new 911 Compliant telephone system. W. Science Room desks to accommodate class size. Kindergarten tables, and various small purchases for other classrooms. X. Student Management and Assessment Licenses. Y. Re-classification of registration fees and other items considered dues and fees that may have been budgeted under Supplies or Field Trips in the past. Z. Anticipated interest costs for short term loan. |
| 102 | Athletics/Co-Curricular | 68,552 | 63,348 | (5,204) A. | |
| 103 | Fiscal Services | 1,526 | 1,572 | 46 | |
| 104 | School Board | 5,000 | 6,500 | 1,500 B. | |
| 105 | Part Time Wages | 17,640 | 21,571 | 3,931 C. | |
| 110 | Teacher Salaries | 1,118,154 | 1,120,033 | 1,879 | |
| 111 | Stipends/Mentor Salaries | 41,000 | 45,000 | 4,000 D. | |
| 112 | Reading Interventionist | 40,769 | 0 | (40,769) E. | |
| 119 | Driver's Education | 10,000 | 10,300 | 300 | |
| 120 | Para Educator | 66,074 | 64,506 | (1,568) F. | |
| 130 | Substitute Salaries | 26,241 | 24,026 | (2,215) G. | |
| 140 | Principal | 76,564 | 78,861 | 2,297 | |
| 141 | Assistant Principal | 3,970 | 0 | (3,970) H. | |
| 161 | Admin Asst to Principal | 52,666 | 54,246 | 1,580 | |
| 170 | Computer Tech Coordinator | 53,592 | 55,200 | 1,608 | |
| 181 | Custodians/Maintenance | 81,016 | 83,447 | 2,431 | |
| 182 | Bus Driver | 6,192 | 0 | (6,192) I. | |
| 210 | Group Insurance | 378,678 | 400,552 | 21,874 J. | |
| 213 | HRA Account | 104,104 | 96,898 | (7,206) | |
| 219 | HRA Admin Fee | 1,150 | 1,061 | (89) | |
| 220 | FICA | 130,682 | 128,186 | (2,496) | |
| 231 | Annual Health Care Charge | 14,300 | 18,312 | 4,012 K. | |
| 250 | Tuition Reimbursement | 10,000 | 10,000 | 0 | |
| 260 | Payroll Insurances | 21,692 | 22,980 | 1,288 | |
| 320 | Contracted Services-Prof Ed Services | 196,389 | 216,751 | 20,362 L. | |
| 321 | ENSU Non Spec Ed Services | 28,345 | 76,466 | 48,121 M. | |
| 330 | Contracted Services-Emp Training/Dev | 2,500 | 3,200 | 700 | |
| 341 | Other Prof Services-Legal | 4,600 | 4,600 | 0 | |
| 342 | Audit Services | 12,000 | 12,360 | 360 | |
| 349 | Referees | 15,652 | 9,168 | (6,484) A. | |
| 400 | Purchased Property Services | 6,550 | 6,550 | 0 | |
| 411 | Water | 10,938 | 11,392 | 454 | |
| 412 | Sewer | 20,312 | 20,965 | 653 | |
| 425 | Disposal Services | 12,000 | 13,000 | 1,000 | |
| 430 | Repairs/Maintenance | 92,480 | 99,600 | 7,120 N. | |
| 442 | Drivers Education Car Rental | 2,800 | 2,800 | 0 | |
| 509 | Music Transportation Assessment | 2,000 | 2,000 | 0 | |
| 510 | Class Field Trips Assessment | 25,010 | 17,500 | (7,510) O. | |
| 512 | Athletic Transportation Assessment | 39,610 | 31,318 | (8,292) P. | |
| 519 | General Bus Transportation | 182,000 | 144,207 | (37,793) I. | |
| 520 | Insurance | 16,100 | 16,798 | 698 | |
| 522 | Insurance | 0 | 450 | 450 | |
| 532 | Internet | 19,500 | 24,000 | 4,500 Q. | |
| 533 | Postage | 3,500 | 3,500 | 0 | |
| 534 | Telephone | 6,600 | 6,684 | 84 | |
| 540 | Advertising | 3,600 | 4,326 | 726 | |
| 550 | Printing and Publishing | 0 | 175 | 175 | |
| 560 | Tuition | 10,500 | 10,500 | 0 | |
| 562 | Tuition | 0 | 0 | 0 | |
| 580 | Staff Travel | 9,800 | 10,110 | 310 | |
| 593 | ENSU-SU Assessment | 175,299 | 198,783 | 23,484 R. | |
| 594 | ENSU-Special Ed Excess Cost | 296,744 | 262,301 | (34,443) S. | |
| 610 | General Supplies | 69,005 | 64,065 | (4,940) T. | |
| 612 | Sports Uniforms | 0 | 5,000 | 5,000 U. | |
| 622 | Electricity | 37,250 | 38,462 | 1,212 | |
| 623 | Bottled Gas | 2,000 | 1,000 | (1,000) | |
| 624 | Heat | 61,700 | 64,000 | 2,300 | |
| 626 | Gasoline | 1,500 | 500 | (1,000) | |
| 640 | Books & Periodicals | 16,563 | 12,709 | (3,854) | |
| 730 | New Equipment | 48,705 | 61,118 | 12,413 V. | |
| 733 | Furniture | 0 | 4,267 | 4,267 W. | |
| 735 | Software | 10,840 | 16,731 | 5,891 X. | |
| 810 | Dues & Fees | 8,952 | 15,271 | 6,319 Y. | |
| 831 | Short Term Principal | 0 | 0 | 0 | |
| 835 | Short Term Interest | 2,000 | 3,500 | 1,500 Z. | |
| 890 | Board Expenses | 750 | 750 | 0 | |
| TOTALS | | \$3,822,929 | \$3,843,928 | \$20,999 | |

**CANAAN SCHOOL DISTRICT
2019-2020 ESTIMATE OF RECEIPTS**

| Revenue Source | 2018-2019 Budget | 2018-2019 Revised | 2019-2020 Estimated | Increase (Decrease) |
|--|---------------------|----------------------|------------------------|------------------------|
| Building Trades-Restricted Revenue | 0 | 0 | 11,320 | 11,320 |
| 1302 Elem Tuition-In State (PK-6) | 272,000 | 176,000 | 184,800 | (87,200) |
| 1303 Elem Tuition-Out of State | 0 | 0 | 0 | 0 |
| 1302 Sec Tuition-In State (7-12) | 288,000 | 288,000 | 252,000 | (36,000) |
| 1303 Sec Tuition-Out of State | 450,000 | 414,000 | 459,000 | 9,000 |
| 1510 Interest | 3,000 | 2,500 | 3,000 | 0 |
| 1901 Hot Lunch Sales | 25,000 | 25,000 | 20,000 | (5,000) |
| 1921 Rental – Learning Center | 9,600 | 12,000 | 12,000 | 2,400 |
| IEP- Medicaid for Instructional Support | 35,000 | 0 | 0 | (35,000) |
| 1942 Shared Teaching Staff | 13,322 | 13,863 | 14,530 | 1,208 |
| 1993 Federal Erate Reimbursement | 19,320 | 19,320 | 25,760 | 6,440 |
| 1994 Shared Athletic Costs | 41,700 | 41,700 | 26,234 | (15,466) |
| 3110 Education Fund | 2,278,046 | 2,155,273 | 2,352,584 | 74,538 |
| 3113 Tech Center on Behalf of Payment | 0 | 112,997 | 127,790 | 127,790 |
| 3145 Small Schools Grant | 155,491 | 148,071 | 154,228 | (1,263) |
| 3150 Transportation Aid | 81,000 | 61,360 | 66,673 | (14,327) |
| 3282 Drivers Education Reimbursement | 1,000 | 1,000 | 1,000 | 0 |
| 3305 Vocational Ed Tuition Reimbursement | 26,250 | 45,459 | 51,410 | 25,160 |
| 3450 State School Lunch Match | 1,200 | 423 | 400 | (800) |
| 3453 State School Breakfast Match | 0 | 981 | 900 | 900 |
| 4450 Federal Hot Lunch Reimbursement | 45,000 | 30,000 | 30,000 | (15,000) |
| 4452 Federal Breakfast Reimbursement | 23,000 | 15,300 | 15,300 | (7,700) |
| 9000 Prior Year Surplus/Deficit | 55,000 | 208,650 | 35,000 | (20,000) |
| TOTALS | \$ 3,822,929 | \$ 3,771,897 | \$ 3,843,928 | \$ 20,999 |

Canaan School District
ESTIMATED TAX RATES FY2020

| ESTIMATED Tax Rates for FY2020 with Variance to FY2019 Tax Rates | FY2019 | FY2020 ESTIMATED | Variance |
|---|---------------|-------------------------|-----------------|
| Total Budget | \$ 3,822,929 | \$ 3,843,928 | \$ 20,999 |
| Offsetting Revenues | \$ 1,544,883 | \$ 1,363,554 | \$ (181,329) |
| Education Spending | \$ 2,278,046 | \$ 2,480,374 | \$ 202,328 |
| Equalized Pupils | 132.42 | 136.15 | 3.73 |
| Education Spending Per Equalized Pupil | \$ 17,203 | \$ 18,218 | \$ 1,015 |
| Dollar Equivalent Yield (Tax Commissioner's Recommendation) | \$ 10,220 | \$ 10,666 | \$ 446 |
| Anticipated Equalized Homestead Tax Rate | \$ 1.6833 | \$ 1.7080 | \$ 0.0248 |
| Common Level Appraisal CLA (Property Valuation & Review) | 115.65% | 116.51% | 0.0086 |
| Estimated District Homestead Rate to be Assessed by Town | \$ 1.4555 | \$ 1.4660 | \$ 0.0105 |

Canaan's FY2020 Spending per Equalized Pupil:

The difference between the Total Budget (expenditures the school plans to spend \$3,843,928) and the Offsetting Revenues (grants, tuitions, surplus, private donations, etc. \$1,363,554) is the Education Spending (amount that needs to be raised by education property taxes \$2,480,374). This value is divided by Canaan's number of equalized pupils (136.15) to calculate the Education Spending per

\$2,480,374 divided by 136.15 equalized pupils = \$18,218 per pupil

(Canaan's cost is projected to increase by \$1,015 per pupil compared to FY2019)

Canaan's Equalized Homestead Tax Rate:

Education spending per equalized pupil determines the education Equalized Homestead Tax Rate by dividing the Education Spending per Equalized Pupil (\$18,218) by the Dollar Equivalent Yield (\$10,666). This property yield is set annually by the Legislature. At the current recommended yield, for every \$10,666 a district spends per equalized pupil, its equalized homestead tax rate will be \$1.00. This would be the rate if all properties were assessed at fair market value.

\$18,218 divided by \$10,666 = \$1.7080 Equalized Homestead Tax Rate

Canaan's Estimated Actual Homestead Tax Rate:

Based on the proposed budget, Canaan's Equalized Homestead Tax Rate would be \$1.7080 if the Common Level of Appraisal (CLA) was 100%. To adjust for Canaan's CLA (116.51%), the Equalized Homestead Tax Rate (\$1.7080) is divided by the CLA (116.51%) to give you the education tax rate (\$1.466) that is seen on a property tax bill of a resident homeowner.

\$1.7080 divided by 116.51% = \$1.466 Estimated Actual Homestead Tax Rate

(This is a .0105 cent increase from FY2019's rate)

District: **Canaan**
County: **Essex**

T041

Essex North

Property dollar equivalent yield

10,666

13,104

Homestead tax rate per \$10,666 of spending per equalized pupil

1.00

Income dollar equivalent yield per 2.0% of household income

Expenditures

| | | FY2017 | FY2018 | FY2019 | FY2020 | |
|----|--|-------------|-------------|-------------|-------------|----|
| 1. | Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures) | \$3,583,439 | \$4,102,390 | \$3,822,929 | \$3,843,928 | 1. |
| 2. | <i>plus</i> Sum of separately warned articles passed at town meeting | - | - | - | - | 2. |
| 3. | <i>minus</i> Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only) | - | - | - | - | 3. |
| 4. | Locally adopted or warned budget | \$3,583,439 | \$4,102,390 | \$3,822,929 | \$3,843,928 | 4. |
| 5. | <i>plus</i> Obligation to a Regional Technical Center School District if any | - | - | - | - | 5. |
| 6. | <i>plus</i> Prior year deficit repayment of deficit | - | - | - | - | 6. |
| 7. | Total Budget | \$3,583,439 | \$4,102,390 | \$3,822,929 | \$3,843,928 | 7. |
| 8. | S.U. assessment (included in local budget) - informational data | - | - | - | - | 8. |
| 9. | Prior year deficit reduction (included in expenditure budget) - informational data | - | - | - | - | 9. |

Revenues

| | | | | | | |
|-----|--|-------------|-------------|-------------|-------------|-----|
| 10. | Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues) | \$1,591,584 | \$2,046,388 | \$1,544,883 | \$1,363,554 | 10. |
| 11. | <i>plus</i> Capital debt aid for eligible projects pre-existing Act 60 | - | - | - | - | 11. |
| 12. | <i>minus</i> All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only) | - | - | - | - | 12. |
| 13. | Offsetting revenues | \$1,591,584 | \$2,046,388 | \$1,544,883 | \$1,363,554 | 13. |

| | | | | | | |
|-----|---------------------------|-------------|-------------|-------------|-------------|-----|
| 14. | Education Spending | \$1,991,855 | \$2,056,002 | \$2,278,046 | \$2,480,374 | 14. |
| 15. | Equalized Pupils | 150.07 | 130.61 | 132.42 | 136.15 | 15. |

| | | FY2017 | FY2018 | FY2019 | FY2020 | |
|-----|--|-------------|----------------------|----------------------|----------------------|-----|
| 16. | Education Spending per Equalized Pupil | \$13,272.84 | \$15,741.54 | \$17,203.19 | \$18,217.95 | 16. |
| 17. | <i>minus</i> Less ALL net eligible construction costs (or P&I) per equalized pupil | - | - | - | - | 17. |
| 18. | <i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup) | - | - | \$176.48 | - | 18. |
| 19. | <i>minus</i> Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup) | - | - | - | - | 19. |
| 20. | <i>minus</i> Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup) | - | - | - | - | 20. |
| 21. | <i>minus</i> Estimated costs of new students after census period (per eqpup) | - | - | - | - | 21. |
| 22. | <i>minus</i> Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup) | - | - | - | - | 22. |
| 23. | <i>minus</i> Less planning costs for merger of small schools (per eqpup) | - | - | - | - | 23. |
| 24. | <i>minus</i> Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup) | - | - | - | - | 24. |
| 25. | Excess spending threshold | NA | threshold = \$17,386 | threshold = \$17,816 | threshold = \$18,311 | 25. |
| 26. | <i>plus</i> Excess Spending per Equalized Pupil over threshold (if any) | - | \$17,386.00 | \$17,816.00 | \$18,311.00 | 26. |
| 27. | Per pupil figure used for calculating District Equalized Tax Rate | \$13,273 | \$15,742 | \$17,203 | \$18,217.95 | 27. |
| 28. | District spending adjustment (minimum of 100%) | 136.819% | 154.936% | 168.329% | 170.804% | 28. |

Prorating the local tax rate

| | | | | | | |
|-----|--|----------|----------|----------|----------|-----|
| 29. | Anticipated district equalized homestead tax rate (to be prorated by line 30) [(\$18,217.95 + (\$10,666 / \$1.00)) | \$1,3682 | \$1,5494 | \$1,6833 | \$1,7080 | 29. |
| 30. | Percent of Canaan equalized pupils not in a union school district | 100.00% | 100.00% | 100.00% | 100.00% | 30. |
| 31. | Portion of district eq homestead rate to be assessed by town (100.00% x \$1.71) | \$1,3682 | \$1,5494 | \$1,6833 | \$1,7080 | 31. |
| 32. | Common Level of Appraisal (CLA) | 107.28% | 110.30% | 115.65% | 116.51% | 32. |
| 33. | Portion of actual district homestead rate to be assessed by town (\$1,7080 / 116.51%) | \$1,2754 | \$1,4047 | \$1,4555 | \$1,4660 | 33. |

If the district belongs to a union school district, this is only a **PARTIAL** homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.

| | | | | | | |
|-----|---|-------|-------|-------|-------|-----|
| 34. | Anticipated income cap percent (to be prorated by line 30) [(\$18,217.95 + \$13,104) x 2.00%] | 2.44% | 2.63% | 2.78% | 2.78% | 34. |
| 35. | Portion of district income cap percent applied by State (100.00% x 2.78%) | 2.44% | 2.63% | 2.78% | 2.78% | 35. |
| 36. | #N/A | - | - | - | - | 36. |
| 37. | #N/A | - | - | - | - | 37. |

- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential tax rate of \$1.58. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.
 - Final figures will be set by the Legislature during the legislative session and approved by the Governor.
 - The base income percentage cap is 2.0%.

FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA
Michael L. Segale, CPA
Sheila R. Valley, CPA
Teresa H. Kajenski, CPA
Donald J. Murray, CPA

INDEPENDENT AUDITOR'S REPORT

To the Board of School Directors
Town of Canaan School District
Canaan, Vermont

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, its major fund, and the aggregate remaining fund information of the Town of Canaan School District as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Canaan School District, as of June 30, 2018, and the respective changes in financial position thereof and the budget comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 4-9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School District's basic financial statements. The budget to actual comparison for the General Fund as reflected on Schedule 1 is presented for purposes of additional analysis and is not a required part of the financial statements.

Schedule 1 is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 28, 2018 on our consideration of the School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control over financial reporting and compliance.

Respectfully submitted,

Fothergill Segale & Valley, CPAs

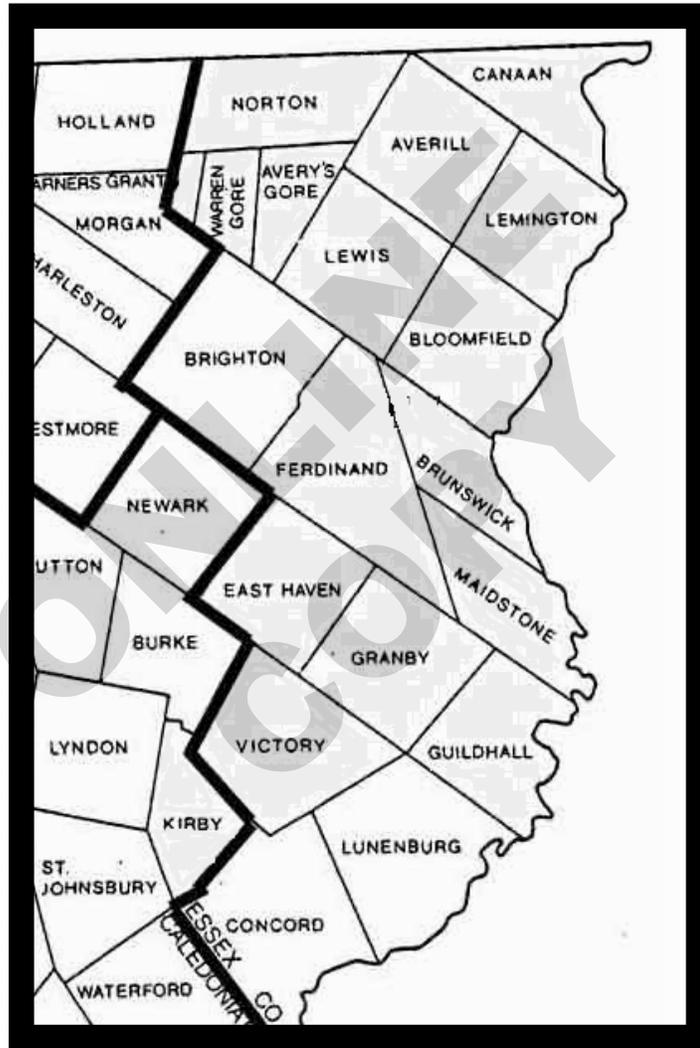
FOTHERGILL SEGALE & VALLEY, CPAs
Montpelier, Vermont
Vermont Public Accountancy License #110

November 28, 2018

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2018
ANNUAL REPORT
OF THE
ESSEX NORTH SUPERVISORY UNION



**AVERILL, AVERY'S GORE, BLOOMFIELD, BRUNSWICK,
CANAAN, EAST HAVEN, FERDINAND, GRANBY, GUILDHALL, KIRBY,
LEMINGTON, LEWIS, MAIDSTONE, NORTON, WARNER'S GRANT,
WARREN'S GORE, VICTORY**

ESSEX NORTH SUPERVISORY UNION STAFF 2018-2019

| | | |
|--------------------|------------|--|
| Karen Conroy | CAGS,M.Ed. | Superintendent |
| Bridget Cross | | Business Administrator |
| Christi Rancourt | A.S. | Payroll/HR Benefits Coordinator |
| Adrianna Maurais | A.S. | Administrative Asst of Superintendent |
| Heather Cole | Ed.S. | Director of Student Support |
| Lori Kolatschek | B.S. | Admin Asst of Student Support/Medicaid Clerk |
| Chelsea Fairhead | B.A. | Preschool Coordinator |
| Sean Fink | B.A. | Adaptive Physical Education Teacher |
| Laura Houle | M.A. | Special Education Teacher |
| Jennifer Lawcewicz | B.A. | Special Education Teacher |
| Theresa Andolina | B.A. | Math Interventionist |
| | | |
| Tracy Flagg | | Paraeducator |
| Pamela Jordan | | Paraeducator |
| Oxana Joos | M.A. | Paraeducator |
| Ashlie Lynch | | Paraeducator |
| Erica Marsh | B.S. | Paraeducator |
| Wanita Osgood | A.S. | Paraeducator |
| Susan Rice | | Paraeducator |
| Lesley Sierad | B.S. | Paraeducator |
| Jan Thibeault | B.A. | Paraeducator |
| Erika Worthing | B.S. | Paraeducator |

STUDENT SERVICES DEPARTMENT

Meeting the needs of all students is the essential goal of our school system. Supporting and directing student achievement and success is the work of all members of the school community as well as the citizens of the broader community. Within Canaan Schools is a range of services and interventions to ensure and that each student receives the highest quality of instruction in the least restrictive and most inclusionary environment.

- **Educational Support Team Plan (EST)** is responsible for early identification of students at risk of not being successful in school who may require additional assistance in the general education environment.
- **504 Plan** is for a student with a physical, mental, or physiological impairment that limits one or more major life activity and who needs accommodations and modifications to have equal access to the general education curriculum.
- **Individualized Educational Plan (IEP)** is for a student who meets the three eligibility criteria for Special Education services: 1) is identified with one or more of the 12 educational disabilities recognized in Vermont; 2) the disability is shown to have an adverse effect on the child's educational performance as compared to his/her same grade peers; 3) the student needs specially designed instruction to meet the individual educational needs.

AUDIT REPORT AND REVIEW

The Essex North Supervisory Union engages in an independent audit completed by a public accountant every year. This review of our financial statements has taken place for fiscal year 2018. The complete report, including notes to financial statements, is available for review at the Office of the Superintendent of Schools.

Essex North Supervisory Union

2019 - 2020 Budget

Approved 1/5/2019

| Expenditures SUPERINTENDENT'S OFFICE | Approved Budget (FY19) | Proposed Budget (FY20) | Increase (Decrease) | NEK Choice | Canaan |
|--|------------------------------|------------------------------|------------------------|------------------|------------------|
| GENERAL COSTS | | | | | |
| SUPERINTENDENTS OFFICE: | | | | | |
| Superintendent Salary | \$96,820 | \$100,693 | \$3,873 | \$50,347 | \$50,347 |
| Treasurer Salary | \$1,522 | \$1,568 | \$46 | \$784 | \$784 |
| Business Admin Salary | \$51,500 | \$53,560 | \$2,060 | \$26,780 | \$26,780 |
| Admin Asst/AP/Residency Clerk Salary | \$34,320 | \$31,200 | (\$3,120) | \$15,600 | \$15,600 |
| PR HR Benefits Coordinator Salary | \$0 | \$35,880 | \$35,880 | \$17,940 | \$17,940 |
| Group Ins-Health/Dental/Life/STD/LTD | \$43,229 | \$54,374 | \$11,145 | \$27,187 | \$27,187 |
| HRA | \$12,900 | \$15,000 | \$2,100 | \$7,500 | \$7,500 |
| HRA-Admin Fees | \$125 | \$164 | \$39 | \$82 | \$82 |
| VMERS-Retirement Plan for BA/Admin Asst/PR HR Coord | \$0 | \$4,976 | \$4,976 | \$2,488 | \$2,488 |
| VT Teacher Health Assessment-New Hires (KC) | \$1,253 | \$1,308 | \$55 | \$654 | \$654 |
| FICA | \$15,895 | \$17,052 | \$1,157 | \$8,526 | \$8,526 |
| Payroll Ins-WC/Unemp | \$1,923 | \$2,680 | \$757 | \$1,340 | \$1,340 |
| Prof/OLT Liab. Ins-Errors & Omissions/Liability Ins. | \$5,000 | \$5,000 | \$0 | \$2,500 | \$2,500 |
| Advertising | \$1,700 | \$2,800 | \$1,100 | \$1,400 | \$1,400 |
| Audit Services | \$11,000 | \$11,000 | \$0 | \$5,500 | \$5,500 |
| Computer Equipment-Computer for Admin Asst | \$500 | \$500 | \$0 | \$250 | \$250 |
| Contracted Services-Erate Consultant/Shred/Imaging | \$11,200 | \$5,845 | (\$5,355) | \$2,923 | \$2,923 |
| Dues & Fees-Registrations/Memberships | \$6,000 | \$7,000 | \$1,000 | \$3,500 | \$3,500 |
| General Supplies | \$3,000 | \$3,000 | \$0 | \$1,500 | \$1,500 |
| Heat | \$3,500 | \$3,750 | \$250 | \$1,875 | \$1,875 |
| Legal Services | \$3,000 | \$3,000 | \$0 | \$1,500 | \$1,500 |
| Postage | \$1,500 | \$1,500 | \$0 | \$750 | \$750 |
| Repairs/Maintenance-Copier Contract, Misc Repairs | \$2,500 | \$1,162 | (\$1,339) | \$581 | \$581 |
| Software-WebHost/Financial Software/Add User | \$23,411 | \$22,231 | (\$1,180) | \$11,116 | \$11,116 |
| Telephone/Internet | \$7,800 | \$8,220 | \$420 | \$4,110 | \$4,110 |
| Travel Expenses | \$7,000 | \$7,000 | \$0 | \$3,500 | \$3,500 |
| Tuition Reimbursement | \$4,000 | \$2,000 | (\$2,000) | \$1,000 | \$1,000 |
| Will be Billed as SUPERVISORY Assessment | \$350,598 | \$402,463 | \$51,865 | \$201,232 | \$201,233 |
| Budget Totals (Supervisory Union): | \$350,598 | \$402,463 | \$51,865 | \$201,232 | \$201,233 |

| Revenue Statement SUPERINTENDENT'S OFFICE | Revised 2018-2019 | Estimated 2019-2020 | Increase (Decrease) | NEK Choice | Canaan |
|---|----------------------|------------------------|------------------------|------------------|------------------|
| Prior Year Carry-Over (FY 18 \$14070) | \$0 | \$0 | \$0 | \$0 | \$0 |
| Indirect Costs | \$0 | \$0 | \$0 | \$0 | \$0 |
| Erate Reimb | \$0 | \$4,200 | \$4,200 | \$2,100 | \$2,100 |
| Misc. Income | \$0 | \$700 | \$700 | \$350 | \$350 |
| SU Assessments | \$350,598 | \$397,563 | \$46,965 | \$198,782 | \$198,783 |
| Total Revenue Superintendent's Office: | \$350,598 | \$402,463 | \$51,865 | \$201,232 | \$201,233 |

| Expenditures SPECIAL EDUCATION /SERVICES | Approved Budget (FY19) | Proposed Budget (FY20) | Increase (Decrease) | NEK Choice | Canaan |
|--|------------------------------|------------------------------|------------------------|------------------|--------------------|
| Special Services (Special Ed) | | | | | |
| Salaries-Director of Student Support (.90 FTE) | \$61,297 | \$63,136 | \$1,839 | \$18,309 | \$44,827 |
| Salaries-Administrative Assistant (.65 FTE) | \$30,888 | \$22,984 | (\$7,904) | \$6,665 | \$16,319 |
| Para Educators-Canaan Schools Staff Only | \$290,191 | \$104,378 | (\$185,813) | \$15,309 | \$89,069 |
| Special Ed Teachers | \$164,277 | \$158,339 | (\$5,938) | \$6,555 | \$151,784 |
| Substitutes | \$6,300 | \$6,600 | \$300 | \$514 | \$6,086 |
| FICA | \$42,301 | \$27,191 | (\$15,110) | \$3,650 | \$23,541 |
| Payroll Insurance-Worker's Compensation/Unemployment | \$12,372 | \$7,237 | (\$5,135) | \$814 | \$6,423 |
| Group Ins-Health/Dental/Life/LTD/STD/HRA/HRA Admin | \$216,117 | \$129,984 | (\$86,133) | \$20,839 | \$109,145 |
| VMERS- Retirement Plan Admin Assistant (.65 FTE) | \$0 | \$984 | \$984 | \$285 | \$699 |
| Pre-K Coordinator (.28 FTE) Salary & Benefits- IDEA | \$0 | \$17,553 | \$17,553 | \$0 | \$17,553 |
| PE Teacher (.50 FTE) Salary & Benefits -IDEA | \$0 | \$24,535 | \$24,535 | \$0 | \$24,535 |
| Mentor Stipends-SF/LH/New Teacher | \$0 | \$3,230 | \$3,230 | \$312 | \$2,917 |
| Summer School-Teacher/Paras-Salaries & Benefits | \$0 | \$9,096 | \$9,096 | \$0 | \$9,096 |
| Advertising | \$1,000 | \$1,000 | \$0 | \$500 | \$500 |
| Contracted Services-PT/OT/Speech/Visions/Deaf | \$513,392 | \$511,857 | (\$1,535) | \$199,283 | \$312,574 |
| Dues & Registrations | \$1,500 | \$3,000 | \$1,500 | \$870 | \$2,130 |
| Equipment Maintenance | \$1,000 | \$1,000 | \$0 | \$250 | \$750 |
| Equipment-Laptops/Desks/Special Equipment | \$10,000 | \$7,000 | (\$3,000) | \$1,000 | \$6,000 |
| General Supplies-Special Ed | \$7,500 | \$7,500 | \$0 | \$1,500 | \$6,000 |
| Instructional Support Services-Professional Development | \$8,000 | \$8,000 | \$0 | \$2,320 | \$5,680 |
| Postage | \$800 | \$800 | \$0 | \$232 | \$568 |
| Telephone | \$3,500 | \$3,500 | \$0 | \$1,015 | \$2,485 |
| Transportation-Turning Points/New School | \$23,100 | \$23,778 | \$678 | \$0 | \$23,778 |
| Travel-Director/NEK Case Manager | \$6,500 | \$9,300 | \$2,800 | \$6,975 | \$2,325 |
| Tuition-Out of District Placements/LI Excess Costs | \$268,950 | \$366,379 | \$97,429 | \$121,227 | \$245,153 |
| VSTRS-Federal Charge for Grants | \$0 | \$5,400 | \$5,400 | \$0 | \$5,400 |
| VT Teacher Health Assessment-New Teacher/JL/CF/SF | \$0 | \$3,636 | \$3,636 | \$379 | \$3,257 |
| Will be billed as Special Education Assessment | \$1,668,984 | \$1,527,397 | (\$141,588) | \$408,804 | \$1,118,593 |
| Above will be reimbursed at approx 56% | | | | | |
| Budget Totals (Special Education): | \$1,668,984 | \$1,527,397 | (\$141,588) | \$408,804 | \$1,118,593 |
| Budget Sub-Totals (Superintendent/Special Education): | \$2,019,582 | \$1,929,860 | (\$89,722) | \$610,036 | \$1,319,825 |

| Revenue Statement SPECIAL ED SERVICES | Approved /Revised 2018-2019 | Estimated 2019-2020 | Increase (Decrease) | NEK Choice | Canaan |
|--|-----------------------------------|------------------------|------------------------|------------------|--------------------|
| Pre-School (moved to Canaan) | \$49,005 | \$0 | (\$49,005) | | |
| Mainstream Block Grant | \$191,225 | \$201,890 | \$10,665 | \$37,209 | \$164,681 |
| IDEA-Canaan | \$109,087 | \$124,608 | \$15,521 | | \$124,608 |
| Special Ed Reimb by State-56% after Block Grant & IDEA | \$696,186 | \$672,503 | (\$23,683) | \$208,093 | \$464,410 |
| Special Ed Extraordinary Reimb Canaan-over \$60K | \$0 | \$102,592 | \$102,592 | | \$102,592 |
| Special Ed Assessments | \$643,424 | \$0 | (\$643,424) | | |
| Special Ed Excess Costs | \$147,509 | \$425,803 | \$278,294 | \$163,502 | \$262,301 |
| Total Revenue Special Ed: | \$1,836,436 | \$1,527,397 | (\$309,039) | \$408,804 | \$1,118,593 |

| Expenditures OTHER SERVICES (Non-Reimbursable) | Approved Budget (FY19) | Proposed Budget (FY20) | Increase (Decrease) | NEK Choice | Canaan |
|---|------------------------------|------------------------------|------------------------|-----------------|------------------|
| Salaries-Director/Admin Asst for 504 Services (.10) | \$10,243 | \$10,551 | \$308 | \$5,064 | \$5,487 |
| FICA/Health/HRA/Dental/Life/Dis/Long/Short/WC | \$5,363 | \$3,548 | (\$1,815) | \$1,703 | \$1,845 |
| Pre-K Salary(Budget moved to Canaan) | \$26,262 | \$0 | (\$26,262) | \$0 | \$0 |
| Pre-K Subs | \$600 | \$0 | (\$600) | \$0 | \$0 |
| Pre-K FICA/Health/HRA/Dental/Life/Dis/LTD/STD/WC | \$18,546 | \$0 | (\$18,546) | \$0 | \$0 |
| Pre-K General Supplies/Books | \$766 | \$0 | (\$766) | \$0 | \$0 |
| CFP Grant Costs | \$161,936 | \$229,161 | \$67,225 | \$0 | \$229,161 |
| Medicaid Clerk (Admin Asst) .25 FTE-Salary/Benefits IEP | \$0 | \$10,064 | \$10,064 | \$4,826 | \$5,238 |
| VMERS- Retirement Plan Admin Asst (.35 FTE) | \$0 | \$511 | \$511 | \$70 | \$441 |
| New CM Teacher (.43 FTE)-Salary & Benefits | \$0 | \$28,873 | \$28,873 | \$13,859 | \$15,014 |
| Para Educators-Non Sped Salaries & PR Taxes | \$0 | \$6,259 | \$6,259 | \$0 | \$6,259 |
| Contracted Services-504 Only BMH,LI,Deaf,PT,OT,SLP,Blind | \$83,720 | \$38,304 | (\$45,416) | \$14,459 | \$23,845 |
| EEE Equipment/Supplies | \$2,000 | \$1,000 | (\$1,000) | \$0 | \$1,000 |
| EEE Contracted Services (SLP/OT/PT) | \$34,308 | \$29,260 | (\$5,048) | \$0 | \$29,260 |
| EEE-Para Benefits | \$0 | \$15,462 | \$15,462 | \$0 | \$15,462 |
| EEE-Para Salaries | \$0 | \$28,740 | \$28,740 | \$0 | \$28,740 |
| Equipment-504 Students | \$9,200 | \$1,800 | (\$7,400) | \$1,550 | \$250 |
| General Supplies-504 Students | \$1,000 | \$1,000 | \$0 | \$0 | \$1,000 |
| Transportation-Owned Bus Salary, Benefits, Gas, Repairs, Fees (moved from CSD) | \$0 | \$19,880 | \$19,880 | \$0 | \$19,880 |
| Transportation-Purchased Services (moved from CSD) | \$0 | \$191,000 | \$191,000 | \$0 | \$191,000 |
| Transportation-Athletic/Field/Music (moved from CSD) | \$0 | \$50,818 | \$50,818 | \$0 | \$50,818 |
| Tuition Reimbursement-Para Educators | \$2,000 | \$2,000 | \$0 | \$500 | \$1,500 |
| VT Teacher Retire Health Assess (TA) | \$2,506 | \$1,308 | (\$1,198) | \$0 | \$1,308 |
| Will be billed as invoiced for the above services: | \$358,450 | \$669,538 | \$311,089 | \$42,031 | \$627,507 |

| | | | | | |
|--|--------------------|--------------------|------------------|------------------|--------------------|
| Grand Total Other Services: | \$358,450 | \$669,538 | \$311,089 | \$42,031 | \$627,507 |
| Budget Sub-Totals (Superintendent, Special Ed & Other): | \$2,378,032 | \$2,599,398 | \$221,366 | \$652,067 | \$1,947,332 |

| Revenue Statement Non Other Services | Approved /Revised 2018-2019 | Estimated 2019-2020 | Increase (Decrease) | NEK Choice | Canaan |
|---|-----------------------------------|------------------------|------------------------|-----------------|------------------|
| EEE Grant | \$29,062 | \$27,930 | (\$1,132) | \$0 | \$27,930 |
| IEP Medicaid Grant | \$0 | \$53,262 | \$53,262 | \$21,010 | \$32,252 |
| CFP Grant (Math Int/BMH-Canaan/Curr/Academic Counselor) | \$161,936 | \$229,161 | \$67,225 | \$0 | \$229,161 |
| Transportation Aid Revenue from State | \$0 | \$100,082 | \$100,082 | \$33,409 | \$66,673 |
| Contracted Services-PD to ENSU | \$0 | \$259,104 | \$259,104 | (\$12,388) | \$271,491 |
| Total Revenue Other Services: | \$190,998 | \$669,538 | \$478,540 | \$42,031 | \$627,507 |

| | 2018-2019 | 2019-2020 | Increase | NEK | Canaan |
|---|--------------------|--------------------|------------------|------------------|--------------------|
| Grand Total of All Expenditures: | \$2,378,032 | \$2,599,398 | \$221,366 | \$652,067 | \$1,947,332 |

| ESSEX NORTH SUPERVISORY UNION PUPIL COUNT 2018-2019 | | | | |
|---|-----------|------------|-------------|------------|
| Town | Pre-K | Grades K-6 | Grades 7-12 | Total |
| Bloomfield | | 13 | 13 | 26 |
| Brunswick | | 3 | 6 | 9 |
| Canaan | 12 | 55 | 65 | 132 |
| East Haven | 5 | 32 | 23 | 60 |
| Ferdinand | | 1 | | 1 |
| Granby | | 2 | 6 | 8 |
| Guildhall | 1 | 9 | 14 | 24 |
| Kirby | 13 | 62 | 49 | 124 |
| Lemington | 1 | 10 | 5 | 16 |
| Maidstone | | 9 | 7 | 16 |
| Norton | | 4 | 9 | 13 |
| Victory | | 3 | 3 | 6 |
| GRAND TOTALS: | 32 | 203 | 200 | 435 |

REPORTING OF FEDERAL GRANT PROGRAMS
Essex North Supervisory Union
2018-2019

| FEDERAL GRANT PROGRAM | ALLOCATION | PROGRAM DESCRIPTION |
|---------------------------------|-------------------|---|
| VT Perkins – Basic Grant | \$7,242 | Supporting Canaan Career Center Programs |
| NH Perkins – Basic Grant | \$23,380 | Supporting Canaan Career Center Programs |
| Title II-A | \$103,758 | Supporting Effective Instruction, Student Support Programs, and Contracted Instructional Services |
| Title I-A | \$229,619 | Improving the Academic Achievement – School-Wide Program |
| Title IV Part A | \$36,784 | Providing Students with a Well-Rounded Education, Supporting Safe & Healthy Students & Supporting the Effective Use of Technology |
| IDEA-B | \$139,548 | Funding Special Education & Related Services to Children with Disabilities |
| IDEA-B Pre-School | \$1,727 | Supporting Preschool Children Eligible for Special Education Services |
| IEP Medicaid | \$37,727 | Providing Services to Improve Student Performance |
| EPSDT Medicaid | \$3,000 | Promoting School Wellness, Healthy snacks, & Physical Activity |
| TOTAL GRANT ALLOCATIONS: | \$582,785 | |

TOWN OFFICIALS

ELECTED 2018 TO 2019

APPOINTMENTS

| OFFICE | TERM | NAME | TERMS ENDS | OFFICE | TERM | NAME | TERMS ENDS |
|-------------------------------|-------|------------------------|------------|-------------------------|-------|----------------------|------------|
| Moderator | 1 YR. | A. Morgan Wade | 2019* | Town Service Officer | 1 YR. | Jeffery Noyes | 2019* |
| Clerk/Treasurer | 3 YR. | Noreen Labrecque | 2020 | Health Officer | 3 YR. | Haven L. Haynes, Jr. | 2020 |
| Selectboard | 3 YR. | Gregory Noyes | 2021 | Civil Defense | 1 YR. | Harland Crawford | 2019* |
| | | Haven L. Haynes, Jr. | 2019* | NVDA | 2 YR. | Gregory D. Noyes | 2019* |
| | | Frank T. Sawicki, Jr. | 2020 | | 2 YR. | Vacant | 2019* |
| Listers | 3 YR. | Diana Rancourt | 2019* | Ambulance District Rep. | 1 YR. | Robert Couture | 2019* |
| | | Dennis Johnson | 2020 | Zoning | 4 YR. | Leo Cloutier | 2021 |
| | | Richard J. Dennis, Jr. | 2021 | Board of Adjustments | | Renee Marchesseault | 2022 |
| School Moderator | 1 YR. | A. Morgan Wade | 2019* | | | Morgan Wade | 2022 |
| School Director | 3 YR. | Linda Harris | 2021 | | 2 YR. | Gail Fisher | 2020 |
| | | Daniel Wade | 2019* | | | Julie Giroux | 2020 |
| | 1 YR. | Krista Rodrigue | 2019* | | | Julie Nadeau | 2019* |
| Complete 2 yr term | | Catherine Sawicki | 2019* | | | Fern Brown | 2020 |
| | 2 YR. | Daniel Lepine | 2019* | Zoning Admin. | 4 YR. | Robert Lee | 2021 |
| Road Commissioner Selectboard | | | | Revolving | 3 YR. | Tammy Crawford | 2020 |
| Del. Tax Collector | 3 YR. | Dencie Cunningham | 2021 | Loan Committee | | Jean Ladd | 2020 |
| Auditor | 3 YR. | Ginette Ladd | 2020 | | | Odette Crawford | 2019* |
| | | Renee Marchesseault | 2021 | Loan Committee Treas. | 1 YR. | Noreen Labrecque | 2019* |
| | | Rita Johnson | 2019* | Fire Warden | 5 YR. | Norman Flanagan | 2023 |
| Trustee Public Funds | 3 YR. | Diana Rancourt | 2019* | Rec. Park | 3 YR. | Vernon Crawford | 2019* |
| | | Dencie Cunningham | 2021 | Committee | | Donald Labrecque | 2019* |
| | | Solange Poulin | 2020 | | | Dana Masson | 2021 |
| Library Trustee | 3 YR. | Georgiana Carr | 2020 | | | Rajesh Hailey | 2020 |
| Complete 2 yr term | | Shellie Bresnahan | 2019* | | | Diana Rancourt | 2020 |
| | 2 YR. | Catherine Sawicki | 2019* | | | Jeffrey Noyes | 2021 |
| | 1 YR. | Sharon Belleville | 2019* | Green-Up Chairperson | 1 YR. | Renee Marchesseault | 2019* |
| | 1 YR. | Nancy Petro | 2020 | Tree Warden | 1 YR. | Vernon Crawford | 2019* |
| Town Grand Juror | 1 YR. | Vacant | 2019* | Animal Control Office & | 1 YR. | Wayne Washburn | 2019* |
| Town Agent | 1 YR. | Richard J. Dennis, Jr. | 2019* | Pound Keeper | | | |
| Sexton | 1 YR. | Michael Ladd | 2019* | Agent to Convey | 3 YR. | Odette Crawford | 2019* |
| Fire District #1 | 3 YR. | Norman Labrecque | 2020 | Real Estate | | | |
| | | Jeremy Labrecque | 2021 | CT River Joint Com. | 1 YR. | Tom Caron | 2019* |
| | | Jeffrey Richards | 2022 | | 1 YR. | Vacant | 2019* |
| Fire District#1 Clerk | 1 YR. | Noreen Labrecque | 2020 | Fence Viewer | 3 YR. | Vernon Crawford | 2021 |
| Fire District#1 Treas. | 1 YR. | Noreen Labrecque | 2020 | | | Dana Masson | 2021 |
| Fire District#2 | 3 YR. | Tony Wheeler | 2022 | | | Eugene Reid | 2021 |
| | | Jody Riley | 2021 | Weigher of Coal | 1 YR. | Eugene Reid | 2019* |
| | | Gregory Noyes | 2020 | Inspector of Lumber, | 1 YR. | Eugene Reid | 2019* |
| Fire District#2 Clerk | 1 YR. | Diana Rancourt | 2020 | Shingles & Wood | | | |
| Fire District#2 Treas. | 1 YR. | Diana Rancourt | 2020 | Cemetery | 3 YR. | Dennis Fuller | 2019* |
| | | | | | 2 YR. | Walter Noyes | 2020 |
| | | | | Community Forest Clerk | 3 YR. | Vacant | 2020 |
| APPOINTMENTS | | | | Community Forest Treas. | 3 YR. | Morgan Wade | 2020 |
| Community Forest | 3 YR. | Chris Masson | 2020 | Ex-Officio | | Gregory D. Noyes | |
| | 3 YR. | Yvan Doyon | 2020 | | | Noreen Labrecque | |
| | 3 YR. | Eugene Reid | 2019* | | | | |
| | 3 YR. | Vernon Crawford | 2019* | | | | |

**Canaan Town Clerk
318 Christian Hill
PO Box 159
Canaan, Vermont 05903**

**ONLINE
COPY**

**PLEASE BRING THIS REPORT TO TOWN MEETING –
Monday, March 4, 2019
Annual School Meeting – 6:00 p.m./Followed by Annual Town Meeting
At the Canaan School**