



Town of East Montpelier, Vermont
154th Annual Report

Report of the Town Officers
for the Year Ending December 31, 2003
Town School District • July 1, 2002 – June 30, 2003

TOWN OFFICES

Phone: 223-3313 • Fax: 223-4467

Mailing address: P.O. Box 157, East Montpelier, VT 05651

Closed on official holidays.

Town Clerk: Sylvia Tosi • email: eastmont1@adelphia.net

Monday – Thursday 9:00 a.m. – 5:00 p.m.

Friday 9:00 a.m. – 12:00 Noon

Town Administrator: Marlene Betit • email: eastmontpe@adelphia.net

Monday and Tuesday 9:00 a.m. – 5:00 p.m.

Wednesday 9:00 a.m. – 1:00 p.m.

Zoning Administrator:

Tuesday and Thursday 3:00 – 5:00 p.m.

TELEPHONE NUMBERS

Medical Emergencies or Ambulance	911	
East Montpelier Fire Dept. (Fire Call)	911	
East Montpelier Fire Dept. (Non-emergency Messages).....	223-5586	
Fire Chief	Tom Brazier	223-7853
Fire Warden	Chris Reed	223-7707
Town Clerk/Treasurer	Sylvia Tosi	223-3313
Town Garage	223-5870	
State Police	229-9191	
First Constable	Dennis Carver	223-5444
Second Constable	Tim Meehan	229-4478
Elementary School	223-7936	
U-32 High School	229-0321	
Washington Central Supervisory Union	229-0553	
Rep. Dist. No. 7	Tony Klein	224-9097
Zoning Administrator	223-3313	
Sewage Officer	Richard Czaplinski	229-4534
Animal Control Officer	Tim Meehan	229-4478
Town Health Officer	Chris Reed	223-7707
Truant Officer	Carol Randall	223-7936
Town Service Officer	Susan Kittredge	229-0840

~ FRONT COVER ~

Fox Run Farm, East Montpelier, 2004. Photo by Rick Mastelli.

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In Appreciation

We, the townspeople, thank the following citizens for their years of public service to our town. Many of the people listed here have served, or continue to serve, in other town offices as well. We appreciate their generous contributions to our community.

- Edward Blackwell Regional Planning Town Representative
- Claudia Bristow Zoning Board of Adjustment
- Ginny Burley Solid Waste District Representative, Alt.
- Pauline E. Coburn Trustee of Public Funds
- Holly Edwards Town Auditor
- Deborah Fillion Funding Request Study Committee
- James V. Goodall Lister
- Theresa Goslant Justice of the Peace
- Peter Hill Planning Commissioner
- Ginger Hopkins Zoning Board of Adjustment
- Anthony "Tony" Klein U-32 School Director
- Sue Mahoney Zoning Board of Adjustment
- Tim Meehan Selectboard
- Anna Saxman EMES School Director
- Nancy Thomas EMES School Director

EAST MONTPELIER TOWN/SCHOOL FORUM

SATURDAY, FEBRUARY 28, 2004

9:30 a.m. at the

East Montpelier Elementary School

The Citizens of East Montpelier are invited to attend a Public hearing and Informational Meeting concerning Australian Ballot Articles and other Warned Articles for the **March 2, 2004, Town and School Meeting**. Candidates for Town and School Offices will be introduced. This will be the only opportunity to discuss the Town Budget as this is voted on by Australian Ballot.

NAMES TO BE PRINTED ON THE AUSTRALIAN BALLOT

Town/School Meeting — Tuesday, March 2, 2004

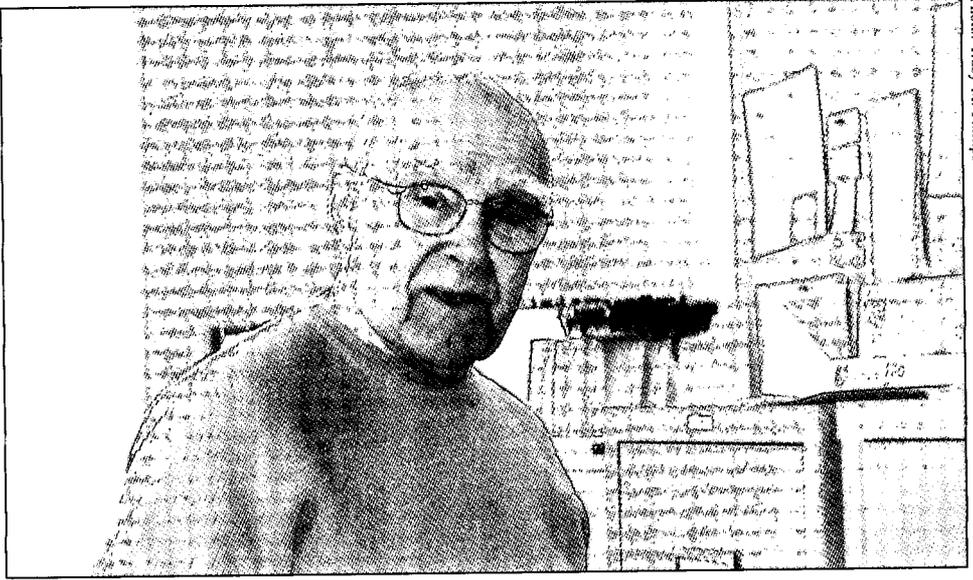
Australian Ballot Voting

7:00 a.m. to 7:00 p.m.

U-32 Australian Ballot voting will also take place at the above time.

OFFICE FILED FOR:

MODERATOR for 1 year	MARTY MILLER
SELECTMAN for 3 years	EDIE MILLER
LISTER for 3 years	SABINE FROST
(Vote for not more than One)	EARL MONTAGUE
LISTER for 2 years	ROSS HAZEL
AUDITOR for 3 years	DEBORAH FILLION
TRUSTEE OF PUBLIC FUNDS for 3 years	SYLVIA M. TOSI
TOWN LAW AGENT for 1 year	DENNIS CARVER
TOWN GRAND JUROR for 1 year	TIM CARVER
FIRST CONSTABLE for 1 year	DENNIS CARVER
SECOND CONSTABLE for 1 year	TIMOTHY MEEHAN
PLANNING COMMISSIONER for 3 years	TIM CARVER
(Vote for not more than Three)	ROB CHICKERING
	WM. GRAY RICKER, IV
	CAROL WELCH
CEMETERY COMMISSIONER for 5 years	GARY HUDSON
SCHOOL DIRECTOR for 3 years	MATTHEW CURTIS
(Vote for not more than One)	LUCY FERRADA
SCHOOL DIRECTOR for 2 years	BRIAN BISHOP
(Vote for not more than One)	ROBBY PORTER
U-32 SCHOOL DIRECTOR for 3 years	VIRGINIA "GINNY" BURLEY
(Vote for not more than One)	TIM HUDSON
U-32 SCHOOL DIRECTOR for 1 year	SUE CHICKERING
(Vote for not more than One)	RICHARD W. CURTIS, JR.



ROSENDO “ROSIE” CUETO

Rosie Cueto exemplifies the “old style” of community service — embodying the belief that what makes small communities thrive is the active involvement of its citizens. For nearly forty years, Rosie has served East Montpelier as an elected and/or appointed official. He has served on the Selectboard (1965–1973), U-32 School Board (instrumental in the building of U-32), Finance Committee, and has been Lister since 1987 with an outstanding record of maintaining the currency of our grand list. His ethics, leadership, and concern for the well-being of East Montpelier are exemplary.

Rosie’s attention to detail and his dedication to accountability in local government are legendary. It is a rare occasion when Rosie is not sitting near the front of the room at any meeting dealing with issues of importance to our town. Rosie reads all documents, policies, drafts, and ordinances pertaining to the municipality and school district. He speaks at Town/School forum, Town Meeting, public hearings and meetings to ensure that town and school funds are used appropriately through sound planning and logic. Rosie acts as the “watchdog” of the community, making citizens aware of the potential impact on the tax rate of proposed articles.

Some of our elected officials have become involved in town and school government because of the fine example set by Rosie. In his ninth decade of life, he is in the office five days a week each and every morning, often ignoring holidays to serve the public. Rosie’s service to our town since 1965 is *our standard of excellence* for local government and citizenship.

Rosie, thank you for your commitment to ethical and effective government in East Montpelier. We are truly grateful for your many years of service.

TOWN OFFICERS

ELECTED

Moderator: 1 year term; Expires 2004 Martin K. Miller

Town Clerk: 3 years; Expires 2006 Sylvia M. Tosi

Town Treasurer: 3 years; Expires 2006 Sylvia M. Tosi

Selectboard: 3 years

Expires 2004 Edith Miller

Expires 2005 Thomas Brazier

Expires 2006 Martha Holden

Listers: 3 years

Expires 2004 Earl Montague

Expires 2004 (appointed) Ross Hazel

Expires 2005 Rosendo Cueto, Jr.

Auditors: 3 years

Expires 2004 Deborah Fillion

Expires 2005 Tracy M. Phillips

Expires 2006 Shirley M. King

Trustees of Public Funds: 3 years

Expires 2004 Sylvia Tosi

Expires 2005 Virginia Hopkins

Expires 2006 Teresa "Terri" Conti

First Constable: 1 year term; Expires 2004 Dennis Carver

Second Constable: 1 year term; Expires 2004 Timothy Meehan

Town Law Agent: 1 year term; Expires 2004 Dennis Carver

Town Grand Juror: 1 year term; Expires 2004 Tim Carver

Elementary School Directors:

Expires 2004; 3 years Robert J. Riggen

Expires 2004; 2 years (resigned) Nancy Thomas

Expires 2004 (appointed) Lucy W. Ferrada

Expires 2005; 2 years Julia Longhi Haynes

Expires 2005; 3 years Janice Aldrich

Expires 2006; 3 years Joe Buley, Jr.

U-32 School Directors: 3 years

Expires 2004 Virginia "Ginny" Burley

Expires 2005 (resigned) Anthony "Tony" Klein

Expires 2004 (appointed) Richard W. Curtis, Jr.

Cemetery Commissioners: 5 years

Expires 2004 Gary Hudson

Expires 2005 Elliott Morse

Expires 2006 Maurice Cerutti

Expires 2007 Pauline Coburn

Expires 2008 Frederick C. Strong

Planning Commission: 3 years

Expires 2004	Robert Chickering
Expires 2004	Dave Sparrow
Expires 2004	Carol Welch
Expires 2005	Marilyn "Lyn" Blackwell
Expires 2005	Richmond "Rick" Hopkins
Expires 2005	Kenneth Santor
Expires 2006	Deborah Fillion
Expires 2006	John "Jack" Pauly
Expires 2006	Tracy M. Phillips

Justices of the Peace: 2 years; 2/2003–2/2005

Janice Aldrich	Theresa Goslant (resigned)
Dennis Carver	David Grundy
Rob Chickering	Sally Longhi (appointed by the Governor)
Sue Clayton	Harry "Burr" Morse, Jr.
Ruth Farnham	Rebecca Reed
	Janice Waterman

Board of Civil Authority: Town Clerk, Selectboard, and Justices of the Peace

Town Board for the Abatement of Taxes:

Board of Civil Authority plus Listers and Town Treasurer

APPOINTED

Collector of Lease Land Rent (1 year; 2004)	Sylvia M. Tosi
Assistant Town Clerk and Treasurer	Teresa "Terri" Conti
	Virginia Hopkins
Town Administrator	Marlene Betit
Road Foreman	Michael Garand
Delinquent Tax Collector (1 year; 2004)	Norma Raymond
Town Tree Warden (1 year; 2004)	Paul Cate
Fence Viewer (1 year; 2004)	Marcia Pauly
Inspector of Coal, Wood and Shingles (1 year; 2004)	Austin Cleaves
Town Health Officer (3 years; 2005)	Chris Reed
Town Service Officer (1 year; 2004)	Susan Kittredge
Regional Planning, Town Representative (1 year; 2004)	Tim Carver
Alternate (1 year; 2004)	Tracy M. Phillips
Transportation Advisory Committee Representative	
To Regional Planning Commission (1 year; 2004)	Frank Pratt
Town Attorney	Bruce Bjornlund
Zoning Administrator (1 year; 2004)	Diana Chace
Sewage Officer (1 year; 2004)	Richard Czaplinski
Solid Waste District Representative (1 year; 2004)	Steve Jerome
Alternate (1 year; 2004)	Ginny Callan
Wrightsville Beach Recreation District Rep. (3 years; 2006)	Chris Grimard

Animal Control Officer (1 year; 2004) Tim Meehan
 Pound Keeper (1 year; 2004) Tim Meehan
 Town Fire Warden (5 years; 2004) Chris Reed
 Assistant Fire Warden (5 years; 2004) Bill George
 Emergency Management Coordinator (1 year; 2004) Bill George
 Four Corners Schoolhouse Assoc. Rep. (1 year; 2004) Martha Holden
 Green Up Coordinator (1 year; 2004) Bill Merrylees
 Central Vermont Transit Authority Board Rep. (3 years; 2006) David Grundy

State Police Community Advisory Board: 1 year; Expires 2004
 Don Welch Carol Welch Timothy Meehan

Forest Committee: 3 years
 Paul Cate, Chair (2004) Earle Ellingwood (2004)
 Rick Barstow (2005) Chris Grimard (2005)
 Harry "Burr" Morse, Jr. (2006) Steven J. Sinclair (2006)

Zoning Board of Adjustment: 3 years
 Jeff Cueto (2004) Earle Ellingwood (2004)
 Clifton King (2004) Tim Carver (2005)
 Sandy Conti (2005) Fred Strong (2005)
 Patrick Biggam (2006) Richard W. Curtis, Jr., Chair (2006)

Recreation Board: 3 years
 Jan Aldrich (2005) Tim Bigelow (2005) Brian Lusignan (2005)
 Dave Burley (2006) Ed Deegan (2006) Patrick McCoy (2006)
 Terri Conti, Co-Chair (2006) Ellen McGurn (2006)
 Ginger Hopkins, Co-Chair (2006)

Conservation Fund Advisory Committee: 3 years
 Dennis Carver (2004) Michael Dworkin (2004)
 Leonard Wilson (2004) Susan Chickering, Chair (2005)
 Brian Lusignan (2005) Charles Johnson (2006)
 Arlene Goodrich (2006)

Funding Request Study Committee: 1 year; Expires 2004
 Lyn Blackwell Rhoda Chickering
 Arlene Goodrich Tracy M. Phillips
 Anne V. Sherman

East Montpelier Revolving Loan Fund Committee: No term set
 Bruce Bjornland Dave Coburn, Chair
 Paul Manghi Lynn Winters

Rally Day Committee: 1 year; Expires 2004
 Rachel Senechal, Co-Chair Rhoda Chickering Mark Stephen
 Jennifer Boyer, Co-Chair Deborah Fillion Sue Stephen
 Janet Allen Hobie Guion Sylvia Tosi
 Jean Cate Ginger Hopkins Janice Waterman

**TOWN OF EAST MONTPELIER
WARNING FOR ANNUAL TOWN MEETING**

March 2, 2004

The legal voters of the Town of East Montpelier, Vermont are hereby warned to meet at the East Montpelier Elementary School in said Town, on Tuesday, the second (2nd) day of March, 2004 at 9:30 a.m. to transact the following business and to vote by Australian Ballot from 7:00 a.m. to 7:00 p.m. on those Articles so noted:

- ARTICLE 1:** To elect all necessary officers for the ensuing year.
(To be voted by Australian Ballot).
Moderator, 1 year term, Town & School District
Selectboard, 3 year term
Lister, 2 year term
Lister, 3 year term
Auditor, 3 year term
Trustee of Public Funds, 3 year term
Town Law Agent, 1 year term
Town Grand Juror, 1 year term
First Constable, 1 year term
Second Constable, 1 year term
Cemetery Commissioner, 5 year term
Planning Commissioner, 3 year term
Planning Commissioner, 3 year term
Planning Commissioner, 3 year term
School Director, 3 year term
School Director, 2 year term
U-32 School Director, 3 year term
U-32 School Director, 1 year term
- ARTICLE 2:** To hear the reports of several Town Officers and to act thereon.
- ARTICLE 3:** Shall the Town vote to have all taxes paid to the Treasurer, without discount, on real estate, as provided by law, received at the East Montpelier Municipal Building, on or before 5:00 p.m., Monday, November 15, 2004.
- ARTICLE 4:** Shall the Town authorize the Selectboard to borrow in anticipation of taxes.
- ARTICLE 5:** Shall the Town raise the sum of \$911,354.38 as proposed by the Selectboard, for laying out and repairing highways and for other necessary Town expenses. (To be voted by Australian Ballot).

ARTICLE 6: Shall the Town raise \$112,000 for the Capital Reserve Fund. (To be voted by Australian Ballot).

ARTICLE 7: Shall the Town expend \$54,000 out of its Capital Reserve Fund for the reclamation and paving of a portion of County Road. (To be voted by Australian Ballot).

ARTICLE 8: Shall the Town authorize the Selectboard to purchase a new 16-yard dump truck and equipment at a cost not to exceed \$116,500, and to expend \$98,509 from the Capital Reserve Fund for this purpose. (To be voted by Australian Ballot).

ARTICLE 9: Shall the Town raise \$11,438 for Kellogg-Hubbard Library for general operating expenses during 2004. (Petitioned Article to be voted by Australian Ballot).

ARTICLE 10: Shall the Town authorize the Selectboard to sell the 1996 dump truck chassis valued at \$8,500 to the East Montpelier Fire Department (EMFD) Inc. for \$1.00 and raise an additional \$8,500 to offset the purchase of 2004 dump truck. The EMFD will sell the 1988 Ford chassis to the Town of East Montpelier for \$1.00 for the use of spreading chloride. The 1988 Ford chassis is valued at \$2,000. This article is contingent on the passage of Article 8, authorizing the purchase of a new dump truck.

ARTICLE 11: Shall the Town raise a sum not to exceed \$5,000 to be expended by the East Montpelier Cemetery Commission for the support and maintenance of town cemeteries during 2004.

ARTICLE 12: Shall the Town raise a sum not to exceed \$1,500 for the Four Corner Schoolhouse Association 2004 operating expenses.

ARTICLE 13: Shall the Town raise the amounts listed below as recommended by the Town’s Funding Request Study Committee, or what other amounts, for the following organizations:

- a) Battered Women’s Services and Shelter \$ 675
- b) Central Vermont Community Action Council400
- c) Central Vermont Home Health & Hospice.....2,600
- d) Green Up Vermont.....100
- e) Family Center of Washington County300
- f) Onion River Arts Council200
- g) Onion River Food Shelf, Inc.....150
- h) People’s Health & Wellness Clinic, Inc.950

i) Retired and Senior Volunteer Program	275
j) Twin Valley Senior Center, Inc.	400
k) U-32 Project Graduation	200
l) Washington County Diversion Program	200
m) Washington County Youth Services Bureau.....	400
Total	\$6,850

ARTICLE 14: Shall the voters authorize the expenditure of \$1,464.00 to the Central Vermont Council on Aging. (Petitioned Article)

ARTICLE 15: Shall the Town voters authorize expenditures of \$1,500.00 for student scholarships to the East Montpelier Community Connections Program. (Petitioned Article)

ARTICLE 16: Shall the Town expend grant funds it may receive for the repair of Cate Farm bridge and Coburn Road to offset the cost of the associated expense as budgeted and scheduled to occur in 2004.

ARTICLE 17: Shall the town vote to authorize the Selectboard to accept and to spend grant funding received during 2004 without a vote of the Town.

ARTICLE 18: Shall the Town extend tax exempt status to the Nature Conservancy, a non-profit organization, for its 24.5 acre Chickering Bog Natural Area for an additional five years (2009). (Initially voted for tax exemption on March 1, 1994, for a period of ten years. Additional periods of exemption not to exceed five years per Title 32 Section 3840.)

ARTICLE 19: Shall the Town prohibit its constables from exercising any law enforcement authority. This limitation is authorized by Title 24 Section 1936a.

ARTICLE 20: For discussion only: The use of Fairmont Farms loan repayments to the Town of East Montpelier:
 The Town made a loan of \$218,000 to Fairmont Farms from a grant from the Vermont Community Development Program (VCDP) administered by the State of Vermont. Repayments on this loan began in 2000, and will be complete in 2007. The policy of the VCDP is to recapture 50% of the original loan principal unless the funds are assigned to a Nonprofit Community Development Organization (NCDO). The recommendation of the Revolving Loan Committee is to:

- Assign \$125,000 from the current Fairmont Farm repayment balance and future loan repayments to the Central Vermont Revolving Loan Fund (CVRLF), recognized by the State as an NCDO, for economic development. CVRLF will be responsible for the administration of the program that will be designated for the use of East Montpelier residents for three years. After three years the lending activity will be reviewed and the Selectboard will determine if the economic development funds should continue to be earmarked for East Montpelier residents or allocated for regional use. Assigning the loan to the CVRLF will negate the need to return funds to the VCDP and will give the Town and the Central Vermont region access to an additional \$109,000.
- Assign \$125,000 from the current repayment balance and future loan repayments for a housing program and contract with the Central Vermont Land Trust (CVLT) to administer this fund on behalf of the Town. The Town will negotiate with the State for authorization to use the *Central Vermont Revolving Loan Fund* as a conduit for the housing funds to CVLT and thereby remove the recapture requirement.

ARTICLE 21: To transact any other business that may properly come before the meeting.

A Public Informational Hearing concerning the Australian Ballot Articles and pre-Town Meeting forum to discuss all other Articles and meet candidates for offices, will be held at the East Montpelier Elementary School on Saturday, February 28th, at 9:30 A.M., to which the citizens of the Town are invited.

Dated at East Montpelier, Vermont, this 27th day of January 2004.

East Montpelier Selectboard:
 EDITH A. MILLER, *Chair*
 THOMAS BRAZIER
 MARTHA HOLDEN

East Montpelier Town Clerk's Office, 28 January A.D. 2004 at 3:30 p.m.
 Received the foregoing East Montpelier Annual Town Meeting Warning for posting as required by law.

Attest: Sylvia M. Tosi, Town Clerk

SELECTBOARD REPORT

Although on the surface, life in East Montpelier seems to be much the same from year to year, we undergo change continually, and this year is no exception.

One outcome from the lively discussion on speeding and the safety of our roads that occurred a year ago was the imposition of a speed limit of 35 MPH on all non-paved roads. We coordinated this change with our new contract with the State Police (effective April 1st) so that we had enforcement in place before the new speed ordinance took effect. Though we are aware that for many of our dirt roads, even 35 MPH is too fast, having the roads posted allows for enforcement at speeds under 50 MPH.

Our contract with the State Police has, we feel, had a positive impact. With forty hours per month of coverage, the Police have established a presence which we hope will act as a deterrent not just for speeding but for other unlawful behavior as well.

To improve service to the eighteen Central Vermont communities which do not have police departments and depend upon them, the State Police have initiated a Community Advisory Group. East Montpelier is pleased to be represented by Carol and Don Welch and Tim Meehan. Please see their report on p. 71.

The Selectboard approved a new animal control ordinance this year which allows us to respond to complaints about threatening or dangerous animals without having to wait for harmful incidents to occur. We feel this is a good compromise that provides safety for individuals while respecting the enjoyment of animals in a rural setting. See a copy of the ordinance on pp. 14-17.

Those of you who travel on Templeton Road have seen the raising of East Montpelier's new salt shed. We have needed this facility for some time now. It will allow the road crew to be more productive in their purchasing and storing of road salt. We are pleased that it is finally in place and thank Mike Garand, Road Foreman, and Frank Pratt for their significant efforts in overseeing its construction.

The Revolving Loan Fund Committee, headed by Dave Coburn completed its work this year, developing policies and recommendations that have been tentatively approved by the Selectboard and will be a topic of discussion at this year's Town Meeting. See the Committee's Report on pp. 56-59 and Article 20.

We worked with the Vermont League of Cities and Towns this year to offer new insurance options to Town employees. Employees are now able to take advantage of lower cost health insurance and also obtain additional disability insurance while saving both themselves and the Town money.

We congratulate the Planning Commission on the culmination of several years of work on updating East Montpelier's Town Plan. Under state law, town plans must be updated every five years. Furthermore, this update, which was approved last fall by the Selectboard, has also been approved by the Regional Planning Commission. Regional approval made us eligible for a Municipal Planning Grant which will provide funds for the Planning Commission to hire expert help with

their current project – revision of East Montpelier’s Zoning Regulations. See the report of the Planning Commission on p. 53.

Roads are always a major concern of municipalities in Vermont – some issues being strictly local and others depending upon the State of Vermont. In the local arena, the Selectboard held a hearing as required by law earlier this year to consider the reclassification of Brazier Road from Class 4 to Class 3. Neighbors brought up a number of questions that required some research. We will continue our work on this project in 2004.

There is little to report on the status of two major state projects slated for the intersections of Routes 14, 2 and Vincent Flats Road and that of Routes 2 and 14 at the bridge just west of the Village. To our great disappointment, both projects appear to be still several years from implementation. We are particularly concerned about the condition of the Route 14 bridge. Frank Pratt, former selectman and East Montpelier’s representative on the Transportation Advisory Committee (TAC) remains in close contact with those responsible for this work and updates the selectboard on a regular basis. Many thanks are due to Frank for the many hours he spends regularly trying to make sure these projects remain on track. It’s difficult and thankless work.

You will note that the Selectboard budget is significantly higher this year than last. The reasons are readily explainable, and we hope to have a full discussion of these items at the Town Forum on February 28th. Essentially, we find ourselves faced with some one time expenses that should be made this year to protect long term assets. Examples are erosion control and road repair on the Coburn Road (estimated at \$70,000), upgrades to the Town Garage which are needed for compliance and also will improve productivity of the crew (\$20,000) and a number of other items. We are also recommending a more expensive contract with the Barre Ambulance Service which will result in having crews with more extensive training taking emergency calls. We feel that lives may be saved with this improved service. We have thought long and hard about options for financing and the timing of these projects and have presented them to you this year at a time when the need to raise taxes to support school spending is down significantly due to Act 68, Vermont’s updated school funding law. Estimates for total school and town spending should result in an overall decrease in taxes for East Montpelier residents.

The Selectboard developed a Capital Funding Plan a number of years ago – see pp. 40–41. You’ll note that this year’s contribution to that fund is significant. The purpose of the plan is to stabilize our investments in equipment and long term assets over the long term. We feel that the plan as implemented is doing just that.

Our appreciation of the talents and skills of the Town Administrator, Marlene Betit, was reinforced when Marlene took time off this summer to give birth to a baby girl – Mary Katherine. Marlene’s absence made us acutely aware of how much important work she carries out on behalf of the Town.

In Marlene’s absence, we prevailed upon Deborah Fillion to fill in to help keep things humming, and she willingly took on one more piece of work on behalf of

the Town. In addition to her significant and ongoing work as a Planning Commissioner, Deborah also filled in as an interim Zoning Administrator earlier this year when a vacancy occurred. Thank you very much, Deborah.

In the front of this Town Report are the names of the many East Montpelier residents – both elected and appointed – who volunteer to accomplish the significant work needed to keep East Montpelier a strong and active community. It is this public service by our neighbors that makes our Town vital – a place where we are pleased and proud to live. We want to acknowledge and thank each and every one of those who have labored on behalf of the Town this year and for many years. For those of you not yet involved please consider completing the form on p. 123 of this report and letting us know of your interest.

EDITH A. MILLER, *Chair*
THOMAS H. BRAZIER
MARTHA HOLDEN



TOWN OF EAST MONTPELIER NOTICE ANIMAL CONTROL ORDINANCE

Section 1. Authority

The Selectboard of East Montpelier, VT, acting under the authority of 20 VSA Sec. 3549 et. seq. and 24 VSA Sec. 2291 (10) et. seq. hereby adopts and ordains the ordinance regarding certain *Animals* in the Town of East Montpelier on February 17, 2003. Pursuant to 24 VSA Sec. 971, this ordinance is a civil ordinance and shall be enforced in accordance with provision of 24 VSA Sec. 1974 (a) et. seq., 20 V.S.A. Sec. 3621 and 24 VSA S1971-1972, 2291(10), (14) and (15)

Section 2. Purpose

This ordinance is adopted to protect and preserve the health, safety and general welfare of the citizens of East Montpelier.

Section 3. Definitions

1. *Animal* means any *Dog* or *Wolf-Hybrid*.
2. *Dog* means a male or female of the canine species (CANIS FAMILIARIS).
3. *Owner* means any person who owns a *Dog* or *Wolf-Hybrid*, and includes any person who has actual or constructive possession of the *Dog* or *Wolf-Hybrid*.
The term also includes those persons who provide food and shelter to a *Dog* or *Wolf-Hybrid*.
4. *Wolf-Hybrid* means any *Animal* that is the progeny or descendant of a domestic dog and wolf. *Wolf-Hybrid* also means any *animal* which is advertised, reg-

- istered, licensed or otherwise described or represented as a *Wolf-Hybrid* by its *Owner*, or an *Animal* which exhibits primary physical and behavioral wolf characteristics as described by the rule of the Commissioner of Agriculture.
5. *NOTICE* means: A written *Notice* either delivered or mailed by registered or certified mail, return receipt requested to the *Owner's* last known address. Such written *NOTICE*, if mailed, shall be deemed to have been received by the *Owner* at 6:00 p.m. on the first business day after mailing.

Section 4. Prohibition Against Roaming

An *Owner* of an *Animal* shall not allow, permit or suffer such *Animal* to roam. An *Animal* is deemed to be roaming at any time when it is not:

1. On a leash, or
2. On or within a vehicle, or
3. On the property of its *Owner*, or
4. On the property of another with the consent of that property owner, or
5. Clearly under the verbal or non-verbal command of the *Owner*, or
6. While hunting with the *Owner*.

Section 5. Prohibition Against Creating a Nuisance

An *Owner* of an *Animal* shall not allow, permit, or suffer such *Animal* to create a nuisance. The term "nuisance" means any of the following activities:

1. Being on lands other than those of the *Animal's Owner*.
2. Damages property, threatens or injures any person, *Animal* or livestock.
3. Posing a threat by barking, snapping, or biting, to the physical safety of persons using adjacent lands or public right-of-ways.

Section 6. Licensing of Animal

Every *Animal* within the Town of East Montpelier shall be licensed annually in accordance with Chapter 193 Title 20 of VSA as amended. The *Owner* of such *Animal* shall cause it to wear a collar, and attached thereto, a license tag issued by the Town Clerk. It is suggested that each *Animal* wear a tag stating the name of the *Animal*, and the name, phone number and address of the *Owner(s)*.

Section 7. Impounding an Animal

1. It is the intent of this ordinance to resolve a complaint at the lowest possible level. Where appropriate, a warning shall be given prior to issuance of a formal complaint and the party(s) encouraged to resolve the problem directly.
2. Upon complaint to the Animal Control Officer or Selectboard by any person about an *Animal* that may be roaming or creating a nuisance, the Animal Control Officer will investigate. The Animal Control Officer shall make every effort to contact the *Owner(s)* of the *Animal/s*. Upon verification of the complaint the *Animal* that is deemed to be roaming or creating a nuisance may be impounded by the Animal Control Officer. (continued)

3. Any *Animal* so impounded shall be transported to an impounding facility wherein it shall be kept until proof that such *Animal* is currently vaccinated for rabies and has been provided and payment of established impounding facility's fees has been submitted to the impounding facility. The *Owner* of any *Animal* so impounded shall be notified of the impoundment by the Animal Control Officer, provided the *Animal* is wearing a reasonable means of identification.
4. Any *Animal* impounded for more than 10 days after receipt of NOTICE by the *Owner*, may be delivered to the local chapter of the Humane Society and thereafter subject to the policies and procedures regulating such.

Section 8. Penalties

1. This is a civil ordinance. The Selectboard may appoint and from time to time, as is their pleasure, may remove an Animal Control Officer. The Animal Control Officer shall be an official authorized to issue complaints for violation of this ordinance. Any law enforcement officer is also hereby designated as an issuing official who may issue complaints for violations of this ordinance.
2. The following civil penalties are hereby imposed for violation of this ordinance:

First violation of this ordinance	\$ 40
Second violation of this ordinance	\$ 80
Third and subsequent violations of this ordinance	\$120

The oldest violation shall be deleted from the *Owner's* record for the purposes of calculating the foregoing penalties and the waiver set forth if the *Owner* completes twelve (12) violation free months.

3. Beginning with the date of the violation notice, each day a violation continues shall constitute a separate violation.
4. In cases where violations of this ordinance were brought to the Judicial Bureau and where the violation is admitted or not contested, in lieu of the above stated penalties, the following waiver penalties are imposed:

First violation of this ordinance	\$36
Second violation of this ordinance	\$72
Third and subsequent violations of this ordinance	\$108

5. In addition to any other remedy provided in this ordinance or available at law or in equity, the Town Selectboard may institute a cease and desist order to prevent, restrain or abate violation of this ordinance.

Section 9. Other Laws

1. This ordinance is in addition to other ordinances enacted by the Town of East Montpelier.
2. This ordinance shall not be construed, as waiving the Town's right of enforcement with regard to any State statute that regulates the *Owner* of an

Animal. This ordinance is in addition to, and not a substitution for any such statutes.

Qualified voters of the Town of East Montpelier who wished to could have drafted a petition disapproving this ordinance, signed by not less than 5% of the voters of the Town of East Montpelier and submitted to the Town Clerk at the Municipal Building no later than April 2, 2003, during normal business hours — Monday thru Thursday 9:00 a.m. to 5:00 p.m. and Friday 9:00 a.m. to 12:00 p.m. **No petition was received.**

Any questions may be directed to Timothy Meehan, Animal Control Officer, 229-4478 (home) 225-3100 (work), Tim@MMRVT.com or Town Administrator Marlene Betit at the Municipal Building, P O Box 157, East Montpelier, Vermont 05651, 223-3313 or eastmontpe@adelphia.net. A complete text of the ordinance may be examined at the Municipal Building or by contacting Town Administrator Betit. Copies were made available at Town Meeting and also posted at the Municipal Building, East Montpelier Post Office, Dudley's Store, Riverbend Store, and Morse Sugar Shack. The ordinance was advertised in the *The World* newspaper on February 25, 2003. The ordinance took effect on April 18, 2003.



ANIMAL CONTROL OFFICER

This is the first year that the Town of East Montpelier has operated under its new Animal Control Ordinance which contains monetary fines when violated. The Selectboard spent a great deal of time reviewing other animal control ordinances in the surrounding communities. Recognizing the rural nature of our community, the decision was made to go with a philosophy that requires animal owners to be “in control of their animals.” Being in control of an animal can be with a leash, command, or some kind of fenced in area or physical restraint.

At the beginning of each year the main job of the Animal Control Officer is to make sure that all dogs are appropriately registered indicating that they have received all their shots. Most of the complaints received (free ranging dogs and/or dogs pestering cyclists and walkers) were followed up with a visit or telephone call to let people know of the new animal control ordinance. This year has been spent educating the community about the ordinance, next year will see enforcement of the ordinance. If you have any questions or complaints please feel free to call me at home 229-4478 or at my office 225-3100. I want to thank all of you who were so kind and understanding when we met to discuss animal issues.

— TIMOTHY MEEHAN

TOWN CLERK AND TREASURER REPORT

This report is being done on the coldest day of 2004 so far. It's unbelievable what a little cold in this office can do to computer equipment, especially last week when the power was off for three hours. Our computers were on slow mode that day. It took all day to warm the office up. Surely didn't need the air conditioners that were installed last summer, just in time for the heat wave we had.

Getting down to business, Land Record Book 82 is presently being filled with Warranty & Mortgage Deeds and other miscellaneous documents. Total documents recorded in 2003 totaled 1088 or a total of 3555 pages. Recording fee per page is \$7. Income from recording was \$31,400. This amount also includes the fee collected for the VT Property Transfer Returns plus the documents not yet recorded through Dec. 31, 2003. This is the highest amount for recording fees in the many years I've been here — all due to the increased amount of pages for Mortgage Deeds. My prediction is that this recording will drop over the new year as most everyone will have done their refinancing.

No microfilming was done this year as this money was used toward purchase of more Land Record Books. Usually, four books are bought for the year, but six were purchased over the year. Microfilming of 12 books has been scheduled to be done in February 2004. The budget was increased to cover the cost of six additional books to be microfilmed later in the year if not spent on more additional Land Record Books. Restoration of Land Record Book 14 was done for \$852. Other Vital Records books, Births \$245, Marriages \$180, and Deaths \$213, covering years 1919–1929 were also restored.

We have been very busy with a new Planning & Zoning Module that will track the various permits for each parcel in Town going back 15 years. Going forward, the history on any particular parcel will be more readily available.

Property taxes of \$3,588,442.98 were collected with \$151,933.15 being delinquent. Of the amount collected, 78% or \$2,798,985.52 was paid to the School District. The remaining delinquent amount of \$122,209.48 will be paid to the School District within 120 days according to State Statute.

The Declaration of Vermont Homestead, regarding Act 68, Form HS-131 which was received by all property owners from the VT Department of Taxes, **will need to be filed by all property owners, by April 15, 2004.** This declaration identifies your property as a homestead and **must be filed to receive the correct school property tax rate.** Please refer to the backside of Form HS-131 which is in your VT 2003 Income Tax Booklet if you did not receive a form from the State. If you have any questions regarding this form, please call the Town Clerk's Office.

Any of you who wish to research your property are most welcome to come in and do so. Our office is open Monday through Thursday, 9 a.m. to 5 p.m., and Friday, 9 a.m. to Noon.

— SYLVIA M. TOSI, *Town Clerk & Treasurer*

CASH FUND BALANCE RECONCILIATION

Actual Revenues & Expenses:	2002	2003
Beginning Balance	\$ 75,289.41	\$ 106,679.57*
Total Revenues	1,225,538.02	1,287,059.57
Total Expenses	<u>(1,194,147.93)</u>	<u>(1,305,794.44)</u>
Surplus	<u>\$ 106,679.50</u>	<u>\$ 87,944.70</u>

* 7 cents surplus reflects actual cash on hand

December 31, Assets:	2002	2003
Cash Drawer	\$ 125.00	\$ 125.00
Checking Account	27,000.00	27,000.00
Money Market Sweep Account	<u>153,361.68</u>	<u>225,506.40</u>
Total Assets	<u>\$ 180,486.68</u>	<u>\$ 252,631.40</u>

Cash/Fund Balance Reconciliation:	2002	2003
Total Cash	\$ 180,486.68	\$ 252,631.40
Less Taxes Owed to School	(57,226.11)	(122,209.48)
Less Short-Term Note - Grader	(16,581.07)	
Transfer back to Special Accounts:		
Capital Reserves		(40,000.00)
Cemetery Fund		(3,103.07)
Special Bridge & Culvert Fund		(1.62)
Transfer out to General Fund:		
Act 200 Planning Fund		706.25
Forest Fund		1.13
Held Withholdings:		
AFLAC payroll withholding		(37.41)
Hunting and Fishing License		(27.50)
Marriage License		(15.00)
Reconciled Cash Surplus	<u>\$ 106,679.50</u>	<u>\$ 87,944.70</u>

NOTE: The Town of East Montpelier reports its financial transactions on the cash basis.

TAXPAYER NOTE

Property taxes must be received in the office by 5 p.m. on the due date which will be Monday, November 15, 2004 for this coming tax year. This is voted on at Town Meeting each year. **NO postmarked tax payment dated the tax due date but received after the tax due date are accepted.** They are turned over to the Delinquent Tax Collector.

**TOWN OF EAST MONTPELIER
2004 REVENUE**

CASH & RECEIPTS:	Actual	Budget	Actual	(Under)	Selectboard
	2002	2003	YTD 12/29/03	Over	Proposed 2004
TOTAL CASH ON HAND:	\$ 75,289.41	106,679.50	106,679.57	.07	87,944.70
NON-TAX RECEIPTS:					
Recording/Copy Fees	26,699.83	17,000.00	37,644.77	20,644.77	20,000.00
Zoning Fees	7,128.00	5,500.00	8,158.00	2,658.00	7,000.00
Sewage Fees	1,068.00	1,000.00	966.00	(34.00)	1,000.00
Dog Licenses	2,870.00	2,800.00	2,803.00	3.00	2,800.00
Liquor Licenses	100.00	100.00	100.00	0.00	100.00
School Share Town Expenses	8,500.00	8,500.00	8,500.00	0.00	8,500.00
State Aid Highways	112,702.32	108,000.00	117,973.52	9,973.52	110,000.00
Miscellaneous Income	689.48	1,000.00	25.73	(974.27)	500.00
Interest/Sweep Account	4,933.57	4,000.00	2,784.02	(1,215.98)	3,000.00
Interest/Delinquent Taxes	14,666.28	10,000.00	10,708.18	708.18	8,000.00
Penalty Delinquent Taxes	9,841.08	9,500.00	10,472.19	972.19	9,500.00
State Land/Access	886.00	525.00	886.00	361.00	886.00
Current Use Hold Harmless	36,825.00	31,000.00	40,426.00	9,426.00	33,000.00
Traffic Fines	16,478.52	15,500.00	24,008.13	8,508.13	17,000.00
VCDP Management Income/Fairmont	7,860.06	7,700.00	7,625.54	(74.46)	7,600.00
State Pilot Program	844.00	0.00	783.00	783.00	750.00
Sesquicentennial Funds	1,556.00	0.00	0.00	0.00	0.00
Green Up	0.00	275.00	278.40	3.40	275.00
Municipal Planning Grant (70% received) ...	0.00	0.00	0.00	0.00	7,980.00
Better Backroads Grant - Road Inventory ...	1,122.00	0.00	0.00	0.00	0.00
Vtrans Grant for County Rd Paving - expected	0.00	0.00	0.00	0.00	76,000.00
Vtrans Grant for Clark Rd Culvert	0.00	64000	52,645.60	(11,354.40)	0.00

Vtrans Grant for County Rd Culvert.....	59,434.00	0.00	0.00	0.00
Vtrans Grant for Putnam Rd Culvert.....	0.00	0.00	73,024.20	0.00
Equipment Loan Proceeds.....	0.00	0.00	87,400.00	0.00
TOTAL NON-TAX RECEIPTS	\$314,204.14	\$286,400.00	\$487,212.28	\$313,891.00

TAXES:

Current Taxes:				
Selectboard Budget	733,568.73			911,354.38
Other Money Articles	81,890.00			139,752.00
Total Current Taxes	\$790,275.22	815,458.73	667,247.99	1,051,106.38
Delinquent Taxes:				
Current Year	21,856.40	N/A	29,277.76	N/A
Prior Years	99,202.26	N/A	103,321.54	N/A
Total Delinquent Taxes	\$121,058.66	N/A	132,599.30	N/A

TOTAL TAXES	\$911,333.88	\$815,458.73	\$799,847.29	\$1,051,106.38
GRAND TOTAL CASH & RECEIPTS	\$1,300,827.43	\$1,208,538.23	\$1,393,739.14	\$1,452,942.08

TOWN BUDGET SUMMARY

	2002	2003	2004
Selectboard w/o Articles	\$1,101,920.11	1,126,648.23	1,313,190.08
Less: Cash on Hand	75,289.41	106,679.50	87,944.70
Subtotal	1,026,630.70	1,019,968.73	1,225,245.38
Less: Proposed Non-Tax Receipts	284,941.86	286,400.00	313,891.00
Municipal Proposed for Tax w/o articles	741,688.84	733,568.73	911,354.38
Plus: Articles	138,519.00	81,890.00	139,752.00
Total Town Current Taxes	\$880,207.84	\$815,458.73	\$1,051,106.38

**TOWN OF EAST MONTPELIER
2004 BUDGET**

EXPENDITURES	Actual 2002	Budget 2003	Actual YTD 12/29/03	Under (Over)	Proposed 2004
GENERAL EXPENSES:					
Town Officers:					
Town Clerk	\$ 32,750.64	33,415.20	33,405.84	9.36	34,407.88
Assistant Town Clerk - Coburn.....	11,322.48	0.00	0.00	0.00	0.00
Assistant Town Clerk - Conti.....	11,160.00	18,670.08	19,138.52	(468.44)	21,443.80
Substitute Town Clerk.....	1,990.21	4,412.93	2,166.37	2,246.56	4,545.80
Auditors	2,619.40	2,550.00	2,020.70	529.30	2,600.00
Selectboard.....	2,250.00	2,250.00	2,250.00	0.00	2,250.00
Town Administrator.....	20,009.60	20,409.79	20,237.24	172.55	27,864.72
Municipal Assistant	0.00	900.00	630.00	270.00	0.00
Health Officer	750.00	750.00	750.00	0.00	750.00
Delinquent Tax Collector.....	8,181.38	12,000.00	9,648.20	2,351.80	12,000.00
Total Town Officers	<u>91,033.71</u>	<u>95,358.00</u>	<u>90,246.87</u>	<u>5,111.13</u>	<u>105,862.20</u>
Employee Benefits:					
Social Security/Medicare	17,471.74	18,627.66	18,026.20	601.46	19,655.04
Municipal Retirement.....	9,294.24	9,488.30	9,391.02	97.28	10,225.64
Long-Term Disability Insurance.....	0.00	0	173.13	(173.13)	708.00
Unemployment.....	1,966.00	2,066.00	2,514.14	(448.14)	2,526.00
Health Insurance.....	25,110.65	32,622.53	31,695.98	926.55	32,548.80
Total Employee Benefits	<u>53,842.63</u>	<u>62,804.49</u>	<u>61,800.47</u>	<u>1,004.02</u>	<u>65,663.48</u>
Law Enforcement:					
State Troopers	0.00	17,845.00	9,269.03	8,575.97	18,972.00
Community Advisory Board.....	0.00	0.00	0.00	0.00	50.00
1st Constable.....	750.00	750.00	750.00	0.00	500.00

2nd Constable/Animal Control Officer	0.00	750.00	(750.00)	500.00
E-9-1-1 Dispatch	2,973.55	3,150.00	1,417.00	3,197.25
Sheriff's Patrol	4,150.00	1,279.90	(1,279.90)	0.00
Total Law Enforcement	7,873.55	15,198.93	7,963.07	23,219.25
Town Meeting & Elections:				
Ballot Clerks	849.50	375.00	25.00	1,000.00
Town Report & Printing	2,948.75	2,747.35	252.65	2,850.00
Ballot Equipment	3,266.26	1,161.78	(161.78)	3,500.00
Total Town Mtg./Elec.	7,064.51	4,284.13	115.87	7,350.00
East Montpelier Revolving Loan Fund (EMRLF) ¹				
General Expenses ²	0.00	141.20	1,858.80	500.00
Loan Servicing Software	0.00	0.00	2,000.00	2,000.00
Mailing Expense	0.00	0.00	500.00	500.00
Total EMRLF	0.00	141.20	4,358.80	3,000.00
<i>1. EMRLF receives \$7,625.54 for program administration - see revenue page</i>				
<i>2. \$141.20 mailing expense</i>				
Electricity:				
Town Office	1,085.24	1,324.97	(74.97)	1,350.00
Street Lights	4,309.18	4,264.77	60.23	4,325.00
Town Garage	1,914.28	1,775.23	424.77	2,200.00
Total Electricity	7,308.70	7,364.97	410.03	7,875.00
Telephone:				
Town Office	2,559.00	2,331.01	268.99	2,600.00
Town Garage	1,216.55	1,179.65	20.35	1,200.00
Total Telephone	3,775.55	3,510.66	289.34	3,800.00
Insurance & Bonds	16,613.03	20,696.00	(696.00)	21,000.00

	Actual 2002	Budget 2003	Actual YTD 12/29/03	Under (Over)	Proposed 2004
Legal Fees	1,111.02	4,000.00	3,337.91	662.09	4,000.00
Accounting Services:					
Conversion to modified accrual	0.00	1,000.00	200.00	800.00	1,000.00
Outside Audit	3,275.00	3,500.00	3,500.00	0.00	3,700.00
Total Accounting Services	3,275.00	4,500.00	3,700.00	800.00	4,700.00
Office Supplies:					
Postage	2,894.44	3,000.00	2,776.17	223.83	3,000.00
Restoration	1,000.00	1,000.00	1,000.00	0.00	1,000.00
Sesquicentennial	1,556.00	0.00	0.00	0.00	0.00
Supplies	4,834.58	6,495.00	6,239.69	255.31	6,495.00
Equipment	126.82	2,343.00	1,210.53	1,132.47	1,740.00
Total Office Supplies	10,411.84	12,838.00	11,226.39	1,611.61	12,235.00
Printing & Advertising	2,275.70	2,500.00	1,947.53	552.47	2,500.00
Computer:					
Services	2,184.09	2,150.00	3,205.49	(1,055.49)	3,877.00
Tax Map Conversion (tiff to digital)	0.00	0.00	0.00	0.00	6,200.00
Equipment/Software	758.15	5,574.00	5,583.24	(9.24)	4,888.76
Total Computer	2,942.24	7,724.00	8,788.73	(1,064.73)	14,965.76
Municipal Building:					
Payroll	296.00	250.00	280.00	(30.00)	280.00
Water Cooler	96.80	200.00	163.25	36.75	200.00
Rubbish/Recycling	260.10	300.00	196.86	103.14	300.00

Water.....	919.46	1,000.00	734.58	265.42	1,000.00
Custodial.....	2,098.00	2,100.00	1,738.00	362.00	2,000.00
Fuel.....	172.86	1,660.00	1,441.16	218.84	1,568.00
General Expenses ³	467.89	500.00	2,323.03	(1,823.03)	1,000.00
Repairs.....	6,516.00	2,050.00	1,400.00	650.00	1,800.00
Total Municipal Building	10,827.11	8,060.00	8,276.88	(216.88)	8,148.00
<i>3. Septic - digging out and maintenance</i>					
Other Office Expense					
General.....	850.11	850.00	742.12	107.88	850.00
Tax Map Maintenance.....	1,325.00	1,325.00	1,325.00	0.00	1,325.00
In Service Training.....	1,200.00	675.00	835.00	(160.00)	800.00
Total Miscellaneous	3,375.11	2,850.00	2,902.12	(52.12)	2,975.00
Planning & Zoning					
Zoning Administrator Payroll.....	4,718.50	8,970.00	7,404.96	1,565.04	10,500.00
Training/questions DRB VT Law Center.....	0.00	0.00	0.00	0.00	350.00
Advertising.....	1,132.29	0.00	0.00	0.00	0.00
Mileage Expense & Misc.....	530.55	385.00	221.95	163.05	385.00
Sub-Total Zoning Administrator	6,381.34	9,355.00	7,626.91	1,728.09	11,235.00
Planning Commission.....	1,842.26	0.00	0.00	0.00	0.00
Secretary.....	0.00	500.00	658.50	(158.50)	0.00
Hearing Notification/Advertising.....	0.00	540.00	398.40	141.60	540.00
Draft Zoning Regs ⁴	0.00	0.00	0.00	0.00	7,980.00
Mailing & Misc.....	0.00	120.00	47.57	72.43	120.00
Educational/Training.....	0.00	315.00	140.00	175.00	450.00
Sub-Total Planning Commission	1,842.26	1475	1,244.47	230.53	9,090.00
<i>4. Municipal Planning Grant: see Revenue page.</i>					
Board of Adjustment.....	1,200.00	0.00	0.00	0.00	0.00
Secretary.....	0.00	500.00	1,087.50	(587.50)	0.00
Hearing Notification/Advertising.....	0.00	450.00	789.60	(339.60)	790.00

	Actual 2002	Budget 2003	Actual YTD 12/29/03	Under (Over)	Proposed 2004
Mailing & Misc.	0.00	120.00	120.10	(0.10)	120.00
Educational/Training.....	0.00	210.00	90.00	120.00	210.00
Sub-Total Board of Adjustment	1,200.00	1,280.00	2,087.20	(807.20)	1,120.00
Total Planning & Zoning	9,423.60	12,110.00	10,958.58	1,151.42	21,445.00
Sewage Officer - Payroll.....	1,298.00	1,500.00	1,296.00	204.00	1,690.00
Mailing & Mileage.....	203.63	205.00	155.11	49.89	250.00
Total Sewage Officer	1,501.63	1,705.00	1,451.11	253.89	1,940.00
Listers:					
Salaries	9,174.00	11,000.00	10,165.00	835.00	14,500.00
Supplies	46.00	500.00	47.00	453.00	500.00
Services	0.00	500.00	0.00	500.00	500.00
Total Listers	9,220.00	12,000.00	10,212.00	1,788.00	15,500.00
Tax Appeals/Abatements	1,265.93	1,890.00	0.00	1,890.00	800.00
Loans & Interest:					
Tax Anticipation Interest.....	4,112.24	5,000.00	3,863.61	1,136.39	4,000.00
Equipment Loan Payment.....	0.00	0.00	0.00	0.00	30,298.66
Fire Truck ^s	0.00	0.00	51,900.00	(51,900.00)	0.00
Total Loans & Interest	4,112.24	5,000.00	55,763.61	(50,763.61)	34,298.66
<i>5. Equipment Loan Proceeds; see Revenue page.</i>					
Dues & Budget Requests:					
CV Regional Planning Comm.....	2,191.30	2,191.30	2,191.30	0.00	2,191.30
Northern VT Resource Council.....	150.00	50.00	0.00	50.00	50.00
CV Economic Development.....	900.00	900.00	900.00	0.00	900.00
Washington County Expense.....	17,318.00	17,387.00	17,387.00	0.00	16,746.00

Vt. League Cities & Towns.....	1,676.00	2,227.00	1,977.00	250.00	2,157.00
Recreation Board.....	3,000.00	3,000.00	3,000.00	0.00	3,000.00
Wrightsville Beach Dist.....	799.18	1,160.10	1,160.10	0.00	1,160.10
Ambulance Service.....	50,271.00	51,560.00	52,790.00	(1,230.00)	61,117.87
CV Solid Waste Mgt. Dist.....	5,413.80	5,433.00	5,432.70	0.30	5,460.00
Fire Department.....	92,321.25	87,975.00	87,975.00	0.00	101,438.00
SCBA (Breathing Apparatus) ⁶	0.00	0.00	5,000.00	(5,000.00)	0.00
Displaced Canine Services.....	1,300.00	1,300.00	1,300.00	0.00	1,300.00
K-H. Library Capital Campaign.....	16,290.00	16,290.00	16,290.00	0.00	0.00
Special Projects.....	0.00	0.00	0.00	0.00	0.00
Total Dues & Budget Requests	191,630.53	189,473.40	195,403.10	(5,929.70)	195,520.27
TOTAL GENERAL EXPENSES	438,883.63	481,949.89	517,211.19	(35,261.30)	556,797.62

6. *Equipment Loan Proceeds; see Revenue page.*

HIGHWAY EXPENSES

Summer Roads					
Labor.....	54,108.50	60,980.88	58,775.08	2205.80	59,190.26
Operations.....	11,070.68	25,000.00	30,554.72	(5,554.72)	25,000.00
Chloride.....	26,686.02	25,000.00	15,919.50	9,080.50	27,000.00
Gravel.....	78,499.55	82,000.00	51,720.47	30,279.53	83,000.00
Guardrail.....	4,200.00	4,500.00	0.00	4,500.00	4,500.00
Pavement Crack Sealing.....	9,000.00	10,000.00	6,000.00	4,000.00	10,000.00
County Road Culvert ¹	74,293.00	0.00	0.00	0.00	0.00
County Road Paving ²	0.00	0.00	0.00	0.00	95,000.00
Coburn Road & Cate Farm Bridge.....	0.00	0.00	0.00	0.00	70,000.00
Clark Road Culvert ³	0.00	80,000.00	65,807.00	14,193.00	0.00
Putnam Road Culvert ⁴	0.00	0.00	81,138.00	(81,138.00)	0.00
Total Summer Roads	257,857.75	287,480.88	309,914.77	(22,433.89)	373,690.26

1. \$59,434 *Vitans Reimbursement 2002; see Revenue page*

2. \$76,000 *Vitans Grant if Resurfacing program funded by legislature; see revenue page.*

3. \$52,645 *Vitans Reimbursement 2003; see Revenue page.*

4. \$73,024 *Vitans Reimbursement 2003; see Revenue page.*

	Actual 2002	Budget 2003	Actual YTD 12/29/03	Under (Over)	Proposed 2004
Winter Roads					
Labor	56,400.01	61,090.00	56,091.98	4,998.02	66,406.19
Operations	1,513.76	4,000.00	2,183.59	1,816.41	4,000.00
Salt	29,171.07	32,000.00	44,630.45	(12,630.45)	35,000.00
Sand	40,362.91	45,000.00	58,068.13	(13,068.13)	48,000.00
Total Winter Roads	<u>127,447.75</u>	<u>142,090.00</u>	<u>160,974.15</u>	<u>(18,884.15)</u>	<u>153,406.19</u>
Equipment Repairs & Maintenance					
Misc. Repairs & Maintenance	21,974.05	40,000.00	21,314.41	255.72	43,000.00
1996 Dump Truck	2,862.98		2,820.12		
1999 Dump Truck	1,742.55		3,510.81		
2000 1 Ton Truck.....	635.56		1,512.01		
2001 Ten Wheeler	1,950.41		1,542.94		
Chipper	0.00		0.00		
Grader ⁵	24,183.42		8,937.79		
Loader	44.41		106.20		
Backhoe	26.58		0.00		
Excavator ⁶			0.00		
Total Equipment	<u>53,419.96</u>	<u>40,000.00</u>	<u>39,744.28</u>	<u>255.72</u>	<u>43,000.00</u>
5. \$16,581.00 Grader Repair and rental in 2002					
6. Excavator acquired at auction in 2003.					
Other Road Expenses					
Gas, Fuel, Oil & Grease	11,814.48	20,000.00	12,937.49	7,062.51	22,000.00
'97 Paving Bond	115,155.00	111,195.00	111,195.00	0.00	107,145.00
'99 Dump Truck Note	16,673.59	0.00	0.00	0.00	0.00
'01 Dump Truck Note	26,079.53	25,587.46	25,587.46	0.00	25,096.01
2004 Dump Truck Downpayment	0.00	0.00	0.00	0.00	9,500.00
Town Garage finish bay, install drains	0.00	0.00	0.00	0.00	20,000.00

Salt Shed Construction ⁷	0.00	15,000.00	43,879.02	(28,879.02)	0.00
Road Inventory/Condition Survey ⁸	2,208.00	0.00	0.00	0.00	0.00
Culvert Inventory/Condition Survey	5,400.00	0.00	0.00	0.00	0.00
Green-Up Day	96.71	400.00	334.07	65.93	500.00
Signs	347.53	2,445.00	1,972.01	472.99	1,500.00
In Service Training	245.00	500.00	555.00	(55.00)	555.00
Total Other Road Exp.	<u>178,019.84</u>	<u>175,127.46</u>	<u>196,460.05</u>	<u>(21,332.59)</u>	<u>186,296.01</u>
TOTAL HIGHWAY BUDGET	616,745.30	644,698.34	707,093.25	(62,394.91)	756,392.46
TOTAL SELECTBOARD BUDGET	1,055,628.93	1,126,648.23	1,224,304.44	(97,656.21)	1,313,190.08

7. *Equipment Loan Proceeds 2003; see Revenue Page*

8. *\$1,122 Better Backroads Reimbursement 2002; see Revenue page.*

VOTED ARTICLES:

Capital Reserve Fund	95,000.00	58,000.00	58,000.00	0.00	112,000.00
K-H. Library Capital Campaign	0.00	0.00	0.00	0.00	0.00
Four Corners Schoolhouse	4,830.00	1,990.00	1,990.00	0.00	1,500.00
Cemetery Commission	5,000.00	5,000.00	5,000.00	0.00	5,000.00
Conservation Fund	9,999.00	0.00	0.00	0.00	0.00
Community Connections ¹	0.00	0.00	0.00	0.00	1,500.00
K-H. Library Operating Support ²	6,290.00	9,000.00	9,000.00	0.00	11,438.00
Central Vermont Council On Aging ³	0.00	0.00	0.00	0.00	1,464.00
Fire Department - Hep. B Shots	4,050.00	0.00	0.00	0.00	0.00
Fire Department - Exams	5,400.00	0.00	0.00	0.00	0.00
Total of Individual Voted Articles	<u>130,569.00</u>	<u>73,990.00</u>	<u>73,990.00</u>	<u>0.00</u>	<u>132,902.00</u>

1, 2 & 3. *Petitioned Articles*

FUNDING REQUESTS:

Battered Women's Serv/Shelter	675.00	675.00	675.00	0.00	675.00
Central Vermont Community Action	400.00	400.00	400.00	0.00	400.00
Central Vermont Council on Aging ⁴	1,100.00	900.00	900.00	0.00	0.00

4. *See Voted Article above*

	Actual 2002	Budget 2003	Actual YTD 12/29/03	Under (Over)	Proposed 2004
Central Vermont Home Health & Hospice ...	2,600.00	2,600.00	2,600.00	0.00	2,600.00
Green Up Vermont	100.00	100.00	100.00	0.00	100.00
Family Center of Wash. County	0.00	300.00	300.00	0.00	300.00
Union River Arts Council	200.00	0.00	0.00	0.00	200.00
Union River Food Shelf	0.00	150.00	150.00	0.00	150.00
People's Health Clinic	500.00	700.00	700.00	0.00	950.00
Retired Senior Volunteers	275.00	275.00	275.00	0.00	275.00
Twin Valley Senior Center, Inc.	400.00	400.00	400.00	0.00	400.00
Wash. County Court Diversion Program	150.00	200.00	200.00	0.00	200.00
Wash. County Youth Serv.	400.00	400.00	400.00	0.00	400.00
U-32 Project Graduation	200.00	200.00	200.00	0.00	200.00
Vermont Assoc. Blind	100.00	0.00	0.00	0.00	0.00
Vermont Cares	0.00	0.00	0.00	0.00	0.00
Vermont Center for Ind. Living	200.00	200.00	200.00	0.00	0.00
Wheels Transportation Services	400.00	400.00	0.00	400.00	0.00
Woman Centered	250.00	0.00	0.00	0.00	0.00
Total of Funding Request Article	7,950.00	7,900.00	7,500.00	400.00	6,850.00
TOTAL VOTED ARTICLES	138,519.00	81,890.00	81,490.00	400.00	139,752.00
GRAND TOTAL EXPENSES	\$1,194,147.93	1,208,538.23	1,305,794.44	(97,256.21)	1,452,942.08

SCHEDULE OF INDEBTEDNESS

DUE IN 2004

Notes Payable	2003 Balance	Interest Rate	Interest Amount	2004		2005 Est'd.	2006 Est'd.	2007 Est'd.	2008 Est'd.
				Principal	Total				
2001 Dump Truck									
VT Agency of Transportation ...	\$ 24,603	2.00%	493	24,603	25,096	0	0	0	0
Interest						0	0	0	0
2002 Pumper/Tanker									
VT Agency of Transportation	87,400	2.00%	1,748	29,133	30,881	29,133	29,134	0	0
Interest						1,166	583	0	0
1997 Paving Project Bond:									
6/1 Interest Only Payment			8,572		8,572	6,480	4,343	2,183	0
12/1 Interest Payment			8,573		8,573	6,480	4,342	2,182	0
12/1 Principal Payment	360,000			90,000	90,000	90,000	90,000	90,000	0
	<u>\$472,003</u>		<u>\$19,386</u>	<u>\$143,736</u>	<u>\$163,122</u>	<u>\$133,259</u>	<u>\$128,402</u>	<u>\$94,365</u>	<u>\$0</u>

Debt Service:

2004	163,122
2005	133,259
2006	128,402
2007	94,365
2008 and thereafter	<u>0</u>
Less Interest Portion:	519,148
	<u>(47,145)</u>
Total Debt	<u>\$472,003</u>

NOTES:

- 1) Interest rates on notes are for current year — subject to change in future years.
- 2) Paving Bond debt schedule is determined by the Vermont Bond Bank. Interest averages about 4.530% over life of the loan. Final payment is due 12/1/2007.
- 3) Balance includes principal and interest on Paving Project Bond.
Paving Project Bond payments on principal are @ \$90,000 per year over 10 years.

TOWN SALARIES AND BENEFITS PAID

	Salary	Total*
TOWN OFFICE		
Sylvia Tosi	\$ 33,405.84	\$ 42,495.95
Teresa Conti	19,138.52	23,663.82
Marlene Betit	20,237.24	24,199.25
Virginia Hopkins	2,166.37	2,332.09
	\$ 74,947.97	\$ 92,691.11
ROADS		
	Overtime Hours	
Michael Garand	535.0 45,777.96	62,833.47
Anthony C. Williams	479.5 35,532.74	49,175.49
Frank Campbell, II	467.5 33,556.36	42,525.45
	\$ 114,867.06	\$ 154,534.41
OTHER		
Thomas H. Brazier	750.00	807.38
Martha Holden	750.00	807.38
Edith Miller	750.00	807.38
Timothy Meehan	750.00	807.38
Norma Raymond	9,648.20	10,386.29
Rosendo Cueto	9,420.00	10,140.64
Earl Montague	290.00	312.19
Ross Hazel	455.00	489.81
Diana Chace	5,479.78	5,898.97
Richard Czaplinski	1,296.00	1,395.15
Holly Edwards	291.50	313.80
Deborah Fillion	4,007.13	4,313.69
Tracy M. Phillips	462.50	497.89
Teresa Conti	2,014.50	2,168.62
Dennis Carver	750.00	807.38
Chris Reed	750.00	807.38
John Mears	280.00	301.42
	\$ 38,144.61	\$ 41,062.75
CEMETERY		
Kevin P. Wilkinson	296.00	318.64
Elliott Morse	2,154.00	2,318.78
Joan Gaboriault	303.88	327.13
TOTAL CEMETERY	\$ 2,753.88	\$ 2,964.55
TOTAL TOWN & CEMETERY	\$ 230,713.52	\$ 291,252.82

* *Benefit packages may include: FICA (Social Security), Medicare, Retirement, Blue Cross/Blue Shield, payment in lieu of Health Insurance, and/or Uniforms. Other costs of the employer for Federal/State Unemployment and Workers' Compensation Insurance are not included as benefits. These costs for 2003 are approximately \$10,679.00.*

DELINQUENT TAXES

	Taxes Due Jan. 1, 2003	Paid In 2003	Abated 2003	Balance Due Dec. 31, 2003	
1991	65.92	0.00	0.00	65.92	
1992	75.20	0.00	0.00	75.20	
1993	80.96	0.00	0.00	80.96	
1994	82.24	0.00	0.00	82.24	
1995	31.50	0.00	0.00	31.50	
1996	32.70	0.00	0.00	32.70	
1997	1,969.70	1,937.75	0.00	31.95	
1998	2,152.50	2,121.75	0.00	30.75	
1999	260.00	227.00	0.00	33.00	
2000	1,314.91	1,314.91	0.00	0.00	
2001	39,914.85	38,501.12	0.00	1,413.73	
2002	<u>69,728.57</u>	<u>59,219.01</u>	<u>2,798.52</u>	<u>7,711.04</u>	
	\$ 115,709.05	\$ 103,321.54	\$ 2,798.52	\$ 9,588.99	
2003 Del. Taxes					
Submitted to Collector					
on 11/16/03	<u>151,933.15</u>	<u>29,277.76</u>	<u>0.00</u>	<u>122,655.39</u>	
	<u>\$ 267,642.20</u>	<u>\$ 132,599.30</u>	<u>\$ 2,798.52</u>	<u>\$ 132,244.38</u>	
Interest on Delinquent Tax					
		<u>10,708.18</u>			
		<u>\$ 143,307.48</u>			
 SUMMARY:					
Delinquent Taxes					
Uncollected as of January 1, 2003				\$ 115,709.05	
2003 Delinquent Taxes Submitted to Collector 11/16/03				<u>151,933.15</u>	
				<u>\$ 267,642.20</u>	
 Delinquent Taxes Collected and Submitted to Treasurer					132,599.30
Uncollected as of December 31, 2003				132,244.38	
Abated				<u>2,798.52</u>	
				<u>\$ 267,642.20</u>	
Total Delinquent Taxes and Interest Collected in 2003				<u>\$ 143,307.48</u>	

TAXES RAISED

2003 Tax Rate \$2.63

Statewide School \$1.17 • Local School \$.89 • Town \$.57

Municipal Grand List	\$ 1,420,736.46*
School Grand List	\$ 1,422,720.46*
(includes cable TV lines \$1,984.00)	
<i>* Note: These figures represent adjustments made to Grand List after tax rate was set.</i>	
Taxes Raised at \$.57 Town Tax Rate	\$ 809,819.78
Taxes Raised at \$2.06 School Tax Rate	2,930,804.15
Total Taxes Town and School	3,740,623.93
Less Lease Land (UVM/WCGS)	(63.16)
Total Taxes.....	<u><u>\$ 3,740,560.77</u></u>

Sources of Taxes Collected

2003 Real Estate Taxes Collected by Nov. 17, 2003	\$ 3,588,442.98
2003 Delinquent Taxes	
Collected as of Dec. 31, 2003	29,277.76
Uncollected as of Dec. 31, 2003	122,655.39
	<u>151,933.15</u>
Total Taxes	<u><u>\$ 3,740,376.13</u></u>



TOWN'S PORTION OF SCHOOL EXPENSES

	2002 Actual	2003 Actual	2004 Projected**
Elementary School	\$ 542,131	\$ 559,637	
U-32 High School	668,514	698,423	
State Wide Property Tax	<u>1,530,331</u>	<u>1,663,134</u>	
Total	\$ 2,740,976	\$ 2,921,194	\$ 2,614,195

*** Notification was received from the VT Dept. of Education on Jan. 12, 2004, indicating that as Act 68 is currently written pending amendments, "an estimate of the actual homestead tax rate cannot be made at this time." The 2005 projection above is the Town Lister's best estimate based on a school tax rate of \$1.82.*

TOWN PROPERTY

LAND, BUILDINGS, AND CEMETERIES

Town Office	0.60 acres	Cate Cemetery	0.67 acres
Town Garage	24.20 acres	Cutler Cemetery	2.70 acres
Town Salt Shed	1.50 acre	Doty Cemetery	2.80 acres
Town Fire Station.....	1.00 acre	Quaker Cemetery	0.42 acres
Town Forest	96.36 acres	Tinkham Cemetery	0.20 acres
Elementary School	18.00 acres	*Village Cemetery	2.70 acres
Recreation Field	12.00 acres	Wheeler Cemetery	1.30 acres
Coburn Covered Bridge		<i>*Includes former Town Hall lot.</i>	

VEHICLES, ETC.

(Information as of January 1, 2004)

	Mileage	Hours
2002 International 2574 Dump Truck Sand Spreader and Plow and Wing	43,774	3,178
1999 International 4900 Dump Truck Sand Spreader and Plow and Wing	58,301	5,164
1996 International 4900 Dump Truck Sand Spreader and Plow and Wing	110,265	8,793
2000 Ford 550 Dump Truck One Way Plow and Sand Spreader	41,994	N/A
1993 Caterpillar 928 Front End Loader	N/A	6,478
1990 Caterpillar 140G Grader	N/A	8,973
1998 MorBark Brush Chipper	N/A	573
1972 Ford 900 Fire Truck	35,359	N/A
1995 International Pumper / Tanker	16,045	1,073
1988 John Deere 210C Backhoe	N/A	3,269
1985 Case Excavator	N/A	387

TOWN SWEEP CHECKING ACCOUNT

Beginning Balance – December 31, 2002		\$ 180,361.68
Income:		
Account Interest	1,534.44	
CD Interest	1,249.58	
2 Tax Anticipation Notes (TAN).....	296,000.00	
from Capital Reverse - Fire Truck.....	95,000.00	
from Capital Reverse - Salt Shed	30,000.00	
from Capital Reserve - SCBA	25,000.00	
from Cemetery Fund	8,512.05	
from Act 200 Fund	721.25	
from Forest Fund.....	20,022.80	
from Restoration Fund	490.00	
from Fireworks Fund.....	2,300.00	
from C.C. Smith Rec. Fund	521.45	
from Fairmont Farm Fund	17,251.07	
State Aid for Roads	117,973.52	
Putnam Road Culvert Grant	73,024.20	
Clark Road Culvert Grant	52,645.60	
Traffic Fines.....	24,008.13	
Equipment Loan (s).....	87,400.00	
State Current Use Hold Harmless.....	40,426.00	
State Land/Access Program	886.00	
State Pilot Program	783.00	
School Share of Treasurer Expense.....	8,500.00	
Fees and Licenses.....	49,671.77	
Green Up.....	278.40	
Property Taxes	3,588,442.98	
Delinquent Taxes, Int., Penalties	153,779.67	
End of Year Account Adjustments	42,477.22	
Misc. Income	25.74	
	4,738,924.87	
Total Income		4,738,924.87
Expenses:		
Town's Portion of School Expenses	2,856,211.63	
Repayment of TAN	296,000.00	
Grader	16,581.00	
Fire Truck - 2003 Art.7	95,000.00	
Salt Shed - 2002 Art.7.....	30,000.00	
SCBA - 2003 Art.8	25,000.00	
Cemetery Fund	8,512.05	
Act 200 Fund.....	721.25	
Forest Fund to School	20,022.80	
Restoration Fund	490.00	
Fireworks Fund.....	2,300.00	
C.C. Smith Rec. Fund	521.45	
Fairmont Admin Costs to State.....	7,625.53	
HomeShare Vermont	2,000.00	
Warned Articles (as voted).....	81,490.00	
2003 Town Budget (actual).....	1,224,304.44	
	(4,666,780.15)	
Total Expenses		(4,666,780.15)
Ending Balance* – December 31, 2003		\$252,506.40

* \$27,000 of ending balance is restricted. Its interest pays for the sweep account service.

PASS THROUGH ACCOUNTS

Dog State Rabies Program	\$ 516.00
Marriage and Civil Union Licenses	180.00
Fish & Wildlife	844.00



TOWN AND FIDUCIARY FUNDS SUMMARY*

See Detailed Reports on Following Pages

Town Funds	Page No.
Special Bridge and Culvert Projects	39
Land Conservation Fund	39
Capital Reserve Fund	40-41
Fiduciary Funds	
Carlton C. Smith Recreational Fund	39
Grand List/Reappraisal Fund	42
Act 200 Planning Fund	42
Veterans Memorial Fund	42
East Montpelier Fireworks Fund	42
Town Forest Fund	43
Sesquicentennial Reserve Fund	43
Restoration Fund	43
Fairmont Farm Community Development Fund	44
Sandy Pines Community Development Fund	45
Cemetery Trust Fund	46

* The Town and Fiduciary Funds are held in separate bank accounts. These funds may be spent only for the specific purposes for which they were intended and are not available for the general expenses of the Town.

- Town Funds are raised by taxes.
- Fiduciary Funds come from various sources. Some monies might be provided from tax revenues as voted at Town Meeting.

**SPECIAL BRIDGE AND CULVERT PROJECTS
RESERVE FUND**

Beginning Balance – December 31, 2002	\$ 1,074.64
Interest	<u>3.98</u>
Ending Balance – December 31, 2003	<u><u>\$ 1,078.62</u></u>



LAND CONSERVATION FUND

Beginning Balance – December 31, 2002	\$ 42,996.40
Interest on 2 CDs	<u>442.03</u>
Ending Balance – December 31, 2003	<u><u>\$ 43,438.43</u></u>



CARLTON C. SMITH RECREATIONAL FUND

Beginning Balance – December 31, 2002		
Bequest from Carlton C. Smith (CD)*	\$ 50,000.00	
Savings	<u>10,120.08</u>	
		\$ 60,120.08
Interest Earned		
CD	785.51	
Savings	<u>20.22</u>	
		805.73
Expenses		
To Recreation Board for signs and bull horn		<u>(541.45)</u>
		<u><u>\$ 60,404.36</u></u>
Ending Balance – December 31, 2003		
CD	\$ 50,000.00	
Savings	<u>10,404.36</u>	
		<u><u>\$ 60,404.36</u></u>

* *Per Carlton C. Smith Bequest, the principal of CD cannot be used. Interest is transferred to a Savings Account where it is available for use as intended.*

CAPITAL RESERVE FUND

Beginning Balance – December 31, 2002	\$ <u>228,635.41</u>
CD – Beginning Balance	177,822.69
CD interest earned	1,611.54
Capital Distributions from CD	(145,000.00)
CD deposit – 2003 Town Meeting, Art. 6	<u>58,000.00</u>
	<u>(85,388.46)</u>
CD – Ending Balance	92,434.23
Money Market – Beginning Balance	50,812.72
Money Market interest earned	271.75
Capital Distributions from MM	(45,000.00)
Money owed from General Fund.....	<u>40,000.00</u>
	<u>(4,728.25)</u>
Money Market – Ending Balance	46,084.47
Ending Balance – December 31, 2003	\$ <u>138,518.70</u>

CAPITAL RESERVE BALANCE

Allocated Funds:		Contrib. Year
Fire Dept. Trucks ¹	\$ 0.00	
Fire Dept. Breathing Apparatus ²	0.00	
Salt Shed ³	0.00	
Paving	33,000.00	2002–2003
Road Department Trucks	66,508.95	2001–2003
Road Department Heavy Equipment	30,000.00	2002–2003
Interest earned 2003	1,883.29	
Interest earned in prior years	<u>7,126.46</u>	
Dec. 31, 2003 Total ⁴	<u>\$138,518.70</u>	

1. Fire Dept. Trucks balance was voted to be expended (Article 7) in 2003.
2. Fire Dept. Breathing Apparatus balance voted to be expended (Art. 8) in 2003.
3. Salt Shed balance was voted to be expended (Article 7) in 2002.
4. Capital Reserve CD and Money Market combined.

Capital Program Contributions	2004	2005	2006	2007	2008	2009	2010
Road Dept. Trucks	\$ 25,000	25,000	25,000	25,000	75,000	50,000	50,000
Road Dept. Heavy Equip.	50,000	50,000	50,000	50,000	75,000	75,000	75,000
Fire Dept. Breathing App.	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Fire Trucks	15,000	5,000	5,000	5,000	5,000	5,000	5,000
Paving	<u>21,000</u>	<u>47,445</u>	<u>51,720</u>	<u>56,040</u>	<u>58,000</u>	<u>78,000</u>	<u>78,000</u>
Total Annual Contrib.	\$112,000	128,445	132,720	137,040	214,000	209,000	209,000

2003 CAPITAL IMPROVEMENT PROGRAM

2002 Fire Department Pumper/Tanker Purchase in 2003

Cost of Truck	146,900.00
Less: Capital Reserve Fire Truck Balance	(95,000.00)
(includes 2003 contribution) Art. 7, 2003 Town Meeting	
Less: Proceeds from Equipment Loan*	(51,900.00)
<i>* Total of Equipment Loan is \$87,400 (see below)</i>	<u><u>0.00</u></u>

2003 Salt Shed Construction

Capital Reserve Salt Shed Balance (distribution)	30,000.00
Article 7, 2002 Town Meeting	
2003 Budgeted as an Expense line item.....	15,000.00
Proceeds from Equipment Loan	30,500.00
Total Revenues from Capital Reserve, 2003 Budget Line item, and Equipment Loan	<u>75,500.00</u>
Less: Salt Shed Construction Cost	(73,879.02)
	<u><u>1,620.98</u></u>

2003 Capital Reserve Distributions

Salt Shed - Article 7: 2002 Town Meeting	30,000.00
Fire Truck - Article 7: 2003 Town Meeting.....	95,000.00
SCBA (Breathing Apparatus) - Art. 8, 2003 Town Meeting	25,000.00
Total 2003 Distribution	<u><u>150,000.00</u></u>

Equipment Loan Proceeds Distributions

2002 Fire Dept Pumper/Tanker Purchased in 2003	\$ 51,900.00
SCBA (Breathing Apparatus)	5,000.00
Salt Shed Construction	30,500.00
Total Equipment Loan	<u><u>87,400.00</u></u>

Capital Program

Distributions	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Road Dept. Trucks	\$ 91,509	0	0	0	105,000	0	106,000
Road Dept. Heavy Equip.	0	0	180,000	0	80,000	100,000	100,000
Fire Dept. Breathing App.	0	0	0	0	0	0	0
Fire Trucks	0	0	0	0	0	0	0
Paving	54,000	0	0	0	0	0	0
Total Annual Distrib.	<u><u>\$ 145,509</u></u>	<u><u>0</u></u>	<u><u>180,000</u></u>	<u><u>0</u></u>	<u><u>185,000</u></u>	<u><u>100,000</u></u>	<u><u>206,000</u></u>

NOTES:

2004 Road Dept. Trucks – Total cost estimate of \$105,000. \$13,491 to finance or include in 2004 budget.

2004 Paving – Portion of County Road, \$76,000 in Vtrans Paving Grant Money expected.

2006 Heavy Equipment – Grader Replacement after trade-in expected to be \$225,000. \$45,000 to be financed.

2008 Heavy Equipment – Excavator Replacement

2009 Heavy Equipment – Front End Loader Replacement: \$100,000 total cost estimate after trade-in.

2010 Heavy Equipment – Backhoe Replacement: \$100,000 total cost estimate after trade-in.

GRAND LIST REAPPRAISAL FUND

Beginning Balance – December 31, 2002	\$ 40,627.99
Interest on CDs	992.81
Received from State of Vermont	8,022.00
	<hr/>
Ending Balance – December 31, 2003	\$ 49,642.80
	<hr/> <hr/>



ACT 200 PLANNING FUND

Beginning Balance – December 31, 2002	\$ 1,426.01
Interest	1.49
Town Plan: Photocopies, Maps, Clerical	(721.25)
Owed to General Fund for Land Records Software	(706.25)
	<hr/>
Ending Balance – December 31, 2003	0
	<hr/> <hr/>



VETERANS MEMORIAL FUND

Beginning Balance – December 31, 2002	\$ 427.43
Interest84
	<hr/>
Ending Balance – December 31, 2003	\$ 428.27
	<hr/> <hr/>



EAST MONTPELIER FIREWORKS FUND

Account created on January 24, 2003 from donations.*	
Donations	\$ 2,493.25
Interest	2.66
To Northstar Fireworks	(2,300.00)
	<hr/>
Ending Balance – December 31, 2003	\$ 195.91
	<hr/> <hr/>

** This account was opened in 2003 and funded with donations from townspeople and local businesses to help offset the costs of fireworks on Rally Day.*

TOWN FOREST FUND

Beginning Balance – December 31, 2002.....		\$ 42,328.89
CD – Beginning Balance	39,258.30	
CD interest earned	449.73	
Expense: EMES wood chip storage	(20,000.00)	
Expense: Penalty	<u>(22.80)</u>	
		19,685.23
Savings – Beginning Balance	3,070.59	
Savings interest earned	<u>6.01</u>	
		<u>3,076.60</u>
Ending Balance – December 31, 2003		<u><u>\$ 22,761.83</u></u>



SESQUICENTENNIAL FUND

Beginning Balance – December 31, 2002.....		\$ 1,758.77
Deposits		29.00
Interest		26.57
Expense: State of VT tax and check.....		<u>(1.45)</u>
Ending Balance – December 31, 2003		<u><u>\$1,812.89</u></u>

Note: This account was opened in 1998 and funded with proceeds from sales of commemorative plates, calendars, buttons, and envelopes.



RESTORATION FUND

Beginning Balance – December 31, 2002		\$ 776.41
Interest		1.43
Expenses: Restoration of Town Records.....		<u>(490.00)</u>
Ending Balance – December 31, 2003		<u><u>\$ 287.84</u></u>

Note: Previously, one dollar from receipts for every page recorded by the Town Clerk was deposited into this account for restoration of town records. Beginning with the 2000 budget, a line for Restoration was added to the general budget. The Restoration Fund account will be spent down to a zero balance and retired.

FAIRMONT FARM COMMUNITY DEVELOPMENT FUND

Beginning Balance – December 31, 2002		\$ 83,891.15
Payments from Fairmont Farms	33,893.09	
Interest	<u>838.94</u>	
		34,732.03
Expenses:		
Administrative Costs to Town	7,625.54	
Administrative Costs to VT Dept. of Housing & Community Affairs	7,625.53	
HomeShare Vermont	<u>2,000.00</u>	
		<u>(17,251.07)</u>
Ending Balance – December 31, 2003		<u><u>\$ 101,372.11</u></u>

NOTE RECEIVABLE

The Town of East Montpelier was awarded \$218,000.00 from the Vermont Community Development Program which was loaned to Fairmont Farms at five (5%) percent per annum. The loan is to be amortized over seven (7) years. The principal and interest payments began February 1, 2000. The repayment schedule is eighty-four monthly payments of \$3,081.19 each. The payments received are deposited in a separate Town account and funds will be used for community development as outlined by state and federal statutes.

In 2001, the East Montpelier Selectboard appointed an East Montpelier Revolving Loan Fund (EMRLF) Committee. The EMRLF Committee, with assistance from the Town Administrator, has made a recommendation to the Selectboard for the operation of the Loan Fund (loan repayments) received from Fairmont Farms, Inc., as established by Grant Agreement 0197/95IG(22). These funds may be loaned or granted for eligible activities, including public facilities, public services, housing rehabilitation, or economic development.

For current information on this topic, which will be discussed at the 2004 Town Meeting under Article 20, see the annual report of the East Montpelier Revolving Loan Fund Committee on pp. 56-59.



SANDY PINES COMMUNITY DEVELOPMENT FUND

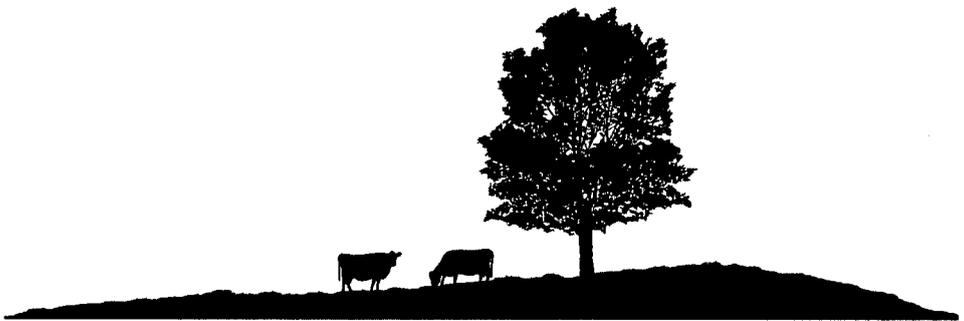
Beginning Balance – December 31, 2002	\$ 1.00
Ending Balance – December 31, 2003	<u>\$ 1.00</u>

Note: This account is used to hold and disburse funds related to engineering services and project estimates, plus loan repayment, for the sewage replacement project.

NOTE RECEIVABLE

The Town of East Montpelier was awarded a grant of \$318,900.00 from the Vermont Community Development Program to fund the replacement of the sewage systems of Sandy Pines Mobile Home Park. The Town loaned the money to the Housing Foundation, Inc., owners of the park at three (3%) percent per annum amortized over thirty (30) years. The project was completed in 1999.

Principal and interest payments shall begin September 1, 2004. Monthly installments shall be in the amount of \$1,319.20 each, with the balance of any remaining indebtedness due and payable on June 1, 2022.



CEMETERY TRUST FUND

Beginning Balance – December 31, 2002.....	\$ 74,390.68
Income	
Vote – 2003 Town Meeting, Art. 10	\$ 5,000.00
Sale of Lots and Perpetual Care	4,550.00
Wheeler Trust closed	<u>1,799.18</u>
	11,349.18
Interest on Savings:	
East Montpelier Cemetery – 12/31/03	9.19
Banknorth – For CD – 10/31/03	<u>12.01</u>
	21.20
Interest on CD's:	
Chittenden – 12/31/03	650.51
Banknorth – 10/31/03	<u>319.09</u>
	969.60
Care of Cemeteries Expense (see Orders below)	<u>(8,512.05)</u>
Ending Balance – December 31, 2003.....	<u><u>\$ 78,218.61</u></u>

BALANCE DECEMBER 31, 2003

Savings Accounts:	
Chittenden Account	\$ 4,414.46
Due to Chittenden CD	(1,450.00)
Banknorth (Interest on CD)	876.08
Due from General Fund	<u>3,103.07</u>
	6,943.61
Perpetual Care Funds — CD Accounts:	
Chittenden	48,325.00
Due to CD from savings.....	1,450.00
Banknorth	<u>21,500.00</u>
	<u>71,275.00</u>
Total Perpetual Care Funds.....	<u><u>\$ 78,218.61</u></u>

CEMETERY COMMISSIONER'S ORDERS

Mowing Payroll	\$ 3,118.41
Fence Painting and Repair	134.48
Tombstone Repair	0
Tombstone Cleaning	0
Parts and Supplies	451.04
Equipment Replacement Fund	246.63
Contingency/Miscellaneous	611.24
Doty Cemetery Fence	3,336.00
Veterans' Markers and Signs	614.25
Total Expenses	<u><u>\$ 8,512.05</u></u>

EAST MONTPELIER CEMETERY COMMISSION

The East Montpelier Cemetery Commission met ten times during 2003. Pauline Coburn was elected chair and Frederick Strong was named clerk for 2003.

It is our intention that the graves of all veterans be marked with a flag. Flag holders have been purchased and placed by the graves of known veterans. Please advise the commission if a grave has been missed.

Signs were installed at the Cate, Cutler, Doty, Quaker, Tinkham, Village, and White cemeteries.

Work to replace the Village cemetery perimeter fence was completed in the spring. Northeast Granite Co. and the commissioners completed installation of the Doty cemetery fence.

The Summary Information Sheet that is provided to new plot owners was updated to include the cost of corner markers that will be purchased and installed by the sexton.

Goals for the coming year include:

- Repairing fences at the Quaker, Clark and Peck cemeteries.
- Repairing leaning and broken tombstones in the Tinkham cemetery.
- Improving the landscaping in the Quaker and Tinkham cemeteries.
- Installing fence at the Willard Cutler cemetery.
- Restoring broken tombstones at the White cemetery.
- Completing the review and update of the Cemetery Rules and Regulations.

There continues to be a limited number of lot sales, and the return on our investments has declined again this year. As a result, we must ask the town for \$5,000 in order to maintain the town cemeteries for the season ahead.

The commissioners thank:

Bradford Lane and Robert Vivian for continuing to mow the White cemetery.
The Fitch family for donation of a lawn sweeper.

— PAULINE COBURN, *Chair*
MAURICE CERUTTI
GARY HUDSON
ELLIOTT MORSE
FREDERICK STRONG

ABSTRACT OF THE GRAND LIST — 2003 EQUALIZATION STUDY

School Dist. 65

Category	Property Count	ED Form 411 Listed Value	CUSE Value	Education Listed Value Excl. CUSE	Municipal Listed Value Excl. CUSE	Applied Ratio	Education Equalized Value	Municipal Equalized Value	Average List Value Incl. State Exemption	COD
Residential I	437	50,253,000	0	50,253,000	50,253,000	85.41	58,837,373	58,837,373	114,995	16.04
Residential II	351	61,095,860	475,590	60,620,270	60,620,270	90.41	67,565,849	67,565,849	181,650	8.51
Mobile Homes - U	62	1,291,400	0	1,291,400	1,291,400	104.89	1,231,195	1,231,195	20,829	16.74
Mobile Homes - L	52	3,051,200	0	3,051,200	3,051,200	88.40	3,451,584	3,451,584	58,677	24.17
Vacation I	5	477,200	0	477,200	477,200	88.40	539,819	539,819	95,440	—
Vacation II	2	465,600	0	465,600	465,600	88.40	526,697	526,697	232,800	—
Commercial	49	9,302,500	0	9,302,500	9,302,500	88.65	10,493,514	10,493,514	189,847	12.53
Commercial Apts.	3	1,992,000	0	1,992,000	1,992,000	88.65	2,247,039	2,247,039	664,000	0.00
Industrial Plants	3	2,670,500	0	2,670,500	2,670,500	88.65	3,012,408	3,012,408	890,167	0.00
Utilities - E	5	2,990,600	0	2,990,600	2,990,600	75.44	3,964,210	3,964,210	598,120	0.00
Utilities - O	2	53,000	0	53,000	53,000	88.65	59,786	59,786	26,500	0.00
Farms	17	3,238,538	346,716	2,891,822	2,891,822	82.51	3,880,585	3,880,585	356,113	0.00
Miscellaneous	131	5,185,248	195,297	4,989,951	4,989,951	82.51	6,259,356	6,259,356	48,152	9.91
Total	1,119	142,066,646	1,017,603	141,049,043	141,049,043		162,069,413	162,069,413		
Personal Property (Cable)				198,400	0	100.00	198,400	0		
Personal Property (Inventory)				Exempt	0	100.00	Exempt	0		
Personal Property (Machinery & Equipment)				Exempt	0	100.00	Exempt	0		
Total Personal Property				198,400	0		198,400	0		
Total Real and Personal Property				141,247,443	141,049,043		162,267,813	162,069,413		
Equal. Exemptions (Voted before 6/30/97)							Exempt	36,965		
Equal. Stabilization Agreements (Voted before 6/30/97)							Exempt	470,169		
Equal. Exemptions (Voted after 6/30/97)							Exempt	0		
Equal. Stabilization Agreements (Voted after 6/30/97)							Exempt	0		
GRAND TOTALS				\$141,247,443	\$141,049,043	87.67	\$162,267,813	\$162,576,547	Town	15.62
									COD	
Effective Tax Rates (Equalized):										
School Tax Rate	1.8062	Total School Taxes Assessed		\$2,930,804.15			Certified to County		\$162,268,000	
Municipal Tax Rate	0.4997	Total Municipal Taxes Assessed		809,819.78			Certified to State		\$162,268,000	
Local Agr. Tax Rate	0.0000	Total Local Agreement Taxes Assessed		0.00			Homestead Percentage		72.09%	
Total Effective Tax Rate	2.3058						Homestead Equalized Education Prop. Value		\$116,979,001	
							Non-Residential Equalized Edu. Prop. Value		\$45,288,999	

LISTERS REPORT

Within the next few years, the Town can look forward to a reappraisal of all properties. The reason for the reappraisal is the Common Level of Appraisal (CLA) as determined by the Property Valuation and Review division of the Vt. Tax Department. The CLA is defined as the ratio of the aggregate value of local education property grand list to the aggregate value of the equalized education property grand list. Another factor is the Co-efficient of Dispersion, (COD), which is also determined by the tax department. The COD is defined as the ratio of assessment to the selling price of each fair market sale of real estate. As of year 2003, we have a CLA of 87.67%. Our COD stands at 15.62. When CLA falls below 80% and COD above 20% the state mandates a reappraisal. Following is a chart as to how the Town has fared the last 6 years.

Year	Tax	Grand List Town	Grand List School	CLA	COD
1998	\$2.05	\$1,294,455.92	\$1,296,289.92	100.93%	10.43%
1999	2.20	1,319,287.55	1,321,335.55	100.35	9.54
2000	2.36	1,341,243.15	1,342,737.15	100.35	9.52
2001	2.56	1,370,486.43	1,372,456.45	98.69	11.22
2002	2.59	1,397,300.87	1,399,284.92	92.27	13.48
2003	2.63	1,420,736.46	1,422,720.46	87.67	15.62
Increase	.58	126,280.54	126,430.54	(13.26)	5.19

The increase of the Grand list can be attributed in the most part to the 94 new homes that have been built during that period. It is interesting to note that in 1997-98 we had 241 elementary school students and the anticipated enrollment for 2004-05 is 198, a drop of 43 students, even with the increase in new construction. During the 2002-03 year, we had 93 transfers: 21 were sales of dwellings, 6 mobile homes without land, 3 mobile homes with land, 7 parcels of land, 1 vacation home, 3 commercial buildings, and 1 farm. The remaining 51 transfers were between family members or corrective deeds.

We wish to thank all the residents we visited for their courtesy and understanding when we inspected their properties. Also to Sylvia Tosi, Teresa Conti, and Marlene Betit for their help during the year.

— ROSENDO CUETO
EARL MONTAGUE
ROSS HAZEL

RECREATION BOARD

The hard work of the last few years have come together nicely and in 2003 we saw how various projects have improved the recreation space in East Montpelier.

The field space is cleaned up on the first Saturday in May (also Green Up day). From that point on the field space is a scurry of activity. Soccer, softball and baseball continue to work well in unison during the spring season. Summer time is a wonderful time for families to have picnics, play frisbee, fly kites, play baseball and soccer games and even family reunions are held at the recreation area. Fall soccer brings a constant flow of practices and games.

We were happy to co-sponsor two big projects that are on the school property. A new soccer field was built with a great deal of effort from many East Montpelier residents. Jim Shea secured funds for this huge project and saw it to completion with Ellery Packard, Patrick McCoy and Dave Burley doing the work as well as many other local volunteers. We helped sponsor Ashton Troia's Eagle Scout project which he designed and built himself. The kick back is a wonderful addition for school days as well as baseball and soccer practice!

The 2nd annual Easter Egg hunt was great fun again-we were lucky to have such nice weather and no snow to deal with!! Each year this events grows so spread the word to family and friends and join us!

Swimming is our biggest sponsored program. We feel very strongly that every resident should have the opportunity to learn this valuable skill. The swim program offers lessons twice a year-in the spring and again in summer. Information comes in the school newsletter so please look for that.

The East Montpelier T-shirts sold quite well. We offer them for sale at the town clerk's office as well as during major town events. Look for them at Town Meeting, the Easter Egg Hunt and Rally Day. They make fabulous presents for birthdays and holidays.

Please join us at our meetings with your ideas. We would like our Board to represent a variety of interests from the residents of East Montpelier. Feel free to call us anytime with questions, ideas and suggestions.

GINGER HOPKINS, *Co-chair*

TERRI CONTI, *Co-chair*

DAVE BURLEY

JAN ALDRICH

PATRICK MCCOY

ED DEEGAN

BRIAN LUSIGNAN

TIM BIGELOW

ELLEN MCGURN

RECREATION BOARD FINANCIAL REPORT

Beginning Balance – December 31, 2002		
Checking Account		\$ 1,656.95
 Income		
Town Appropriation	\$ 3,000.00	
Swim Proceeds	1,340.00	
Rally Day	549.00	
Carlton C. Smith Recreation Fund	521.45	
		5,410.45
 Voided old checks		
		110.00
 Expenses		
Swim Program	\$ 1,650.00	
Swim Program refund	25.00	
Easter Egg Event	154.02	
Field Work Day	187.50	
P & P Septic Service	540.00	
P W McCoy Corp	680.54	
Rally Day	299.98	
Coach Clinic	25.00	
Donation (kick back)	300.00	
Donation (athletic field)	750.00	
Donation (public skating)	300.00	
Reissue previous checks	182.23	
		(5,094.27)
Ending Balance – December 31, 2003		
Checking Account		\$ 2,083.13



SEWAGE OFFICER'S REPORT

In the year 2003 there were 18 applications for sewage disposal permits and 15 were approved. Three applications are pending, awaiting more information or were received too late to process in 2003.

Seven applications were for replacement of failed systems and seven were for construction of new systems, one of which was an at-grade system. Two applications were to recertify previously approved systems and two applications were to modify previously approved designs before construction occurred.

	Number of Applications	Number of Lots	Type of System			Constructed in 2002
			Mound	In-ground	Other	
Replacement	7	7	5	2	-	3
New Construction	7	7	2	4	1	2
Recertification	2	2	2	-	-	-
Modification	2	2	-	2	-	-
Totals	18	18	9	8	1	5

There were several instances in 2003, where homeowners did not realize that a permit is needed to replace, alter or reconstruct an existing failed septic system. The town sewage ordinance requires that a permit be obtained for these situations as well as for constructing a new system. This is required for good reason. The purpose of a septic system is not only to get rid of the waste water, it is there to treat the effluent so as not to contaminate ground and surface water on which we all depend for drinking and recreation. Getting a permit helps to ensure that the system is properly designed and placed where the soils will do the job of treating the waste water before it enters the ground or surface water.

As I mentioned in last year's report, the state has adopted new regulations governing on-site septic systems. So far, only a handful of towns have adopted the new state regulations which differ from the previous ones in that they allow the use of systems that treat the waste water to a higher degree than the septic tank. This higher level of treatment then allows the disposal field to be somewhat smaller and installed on more limiting soils and terrain. In 2004, I will be working with the selectboard to draft a revised town sewage ordinance that incorporates the new state regulations. There will be public informational meetings and hearings to discuss the changes before they are adopted by the selectboard.

Information sheets about how the sewage disposal permit process works in East Montpelier and the "Do's and Don'ts of Septic System Maintenance" are available at the town office. Please feel free to call me if you have any questions.

— RICHARD CZAPLINSKI, *Sewage Officer*

PLANNING COMMISSION

The Planning Commission completed the process of rewriting and approving the Town Plan, including numerous public hearings and adoption by the Selectboard. The Central Vermont Regional Planning Commission granted their approval of our Town Plan on September 9. We wish to thank everyone who contributed input to this plan, particularly Deborah Fillion who kept the Planning Commission on task and kept the plan up to date on the website. The Planning Commission intends to use the plan as a basis for updating the zoning regulations to make them more “user friendly” for the public as well as for the Commission.

In the fall of 2003, the Planning Commission applied to the Agency of Commerce and Community Development for a planning grant to assist in rewriting the zoning regulations to make them consistent with our Town Plan, to clarify definitions and procedures, and make development applications and processing more user-friendly for townspeople, the Zoning Administrator, the Planning Commission, and the Zoning Board of Adjustment. We were awarded a grant of \$11,400. The Planning Commission will be hiring a consultant to assist us in the process.

The Town has purchased a software package to set up an electronic database for permit records. This will assist the Town Clerk, the Zoning Administrator, and the public in researching these records. Assistant Town Clerk Terri Conti and Zoning Administrator Diana Chace have been entering these records into the database; the intent is to include permits going back 15 years and all going forward.

A subcommittee of the Planning Commission worked on preparing a conservation area map that will help the Zoning Administrator determine if an applicant’s land is located in a conservation area.

The Planning Commission reviewed and approved several commercial applications, including expansions of the ski touring center and the pizza restaurant in town, auto sales and service, concrete equipment storage, and insurance sales, several home occupations, as well as new land subdivisions.

We wish to thank Diana Chace for her excellent work as Zoning Administrator this year. We have enjoyed working with her.

The Planning Commission meets every first and third Thursday of each month at 7:30 pm at the Town Clerk’s Office. We encourage any citizen interested in our activities to attend our meetings.

— CAROL WELCH, *Chair*
LYN BLACKWELL
ROB CHICKERING
DEBORAH FILLION
RICK HOPKINS
JACK PAULY
TRACY PHILLIPS
KENNETH SANTOR
DAVE SPARROW

The East Montpelier Town Plan
can be viewed and downloaded at
www.madriver.com/~fillion

Paper copies are also available
at the Town Office

ZONING ADMINISTRATOR'S REPORT

2003 was a busy year in East Montpelier! There were 151 applications for permits, up from 132 in 2002 and 101 in 2001. Like last year, the busiest categories were porches, decks, and additions to existing houses. There were also 11 applications for new houses.

Zoning applications submitted in 2003:

- 11 New Dwelling
- 3 Replace/Set Up Mobile Home
- 14 Subdivision or Land Development
- 14 Access
- 21 Addition to Existing House
- 12 Free-Standing Garage
- 13 Shed or Barn
- 29 Porch, Deck or Pool
- 8 Sign
- 3 Home Occupation
- 5 Commercial Building or Addition
- 0 Cell Tower
- 17 Change of Use
- 1 Ramp

If you are planning a building project, please apply for a permit well ahead of time. In some situations, it can take 8 weeks or more to receive a residential building permit.

—DIANA CHACE, *Zoning Administrator*

TOWN OF EAST MONTPELIER PERMIT FEES

Note: Fees include \$7.00 permit recording & cost of publishing warning where applicable.

Access Permits	\$35.00
Addition, Residential	35.00
Agricultural Projects, Commercial	<i>No charge but written notification & approved State Permit required</i>
Agricultural Projects, Non-commercial	35.00
Building Construction, Residential	75.00
	<i>plus any other applicable fees</i>
Decks and Porches	35.00
Fill or Excavation, Residential (<i>when State or Federal permit is required</i>)	35.00
Garage, Utility Shed, Accessory Units	35.00
Home Occupation	35.00
Warned Hearings (Board of Adjustment; Planning Commission)	75.00
Pools	35.00
Signs	35.00
Subdivision and Land Development	10.00 per parcel plus 75.00
Subdivision: Boundary Adjustment	75.00
Town Plan — <i>No charge to residents and property owners</i>	5.00
Zoning & Subdivision Regulations — <i>No charge as per above</i>	5.00

Commercial Facilities

Commercial Applications (10,000 sq. ft. or less)	*	135.00
Commercial (more than 10,000 sq. ft.)	*	260.00
Commercial Additions (5,000 sq. ft. or less)	*	75.00
Commercial Additions (more than 5,000 sq. ft.)	*	95.00
Fill or Excavation (<i>when State and/or Federal permits are required</i>)		75.00

Wireless Telecommunications Facilities

Wireless Telecommunications Interim Bylaw		5.00
Wireless Telecommunications Facility	* .12 per sq. ft. of compound footprint; 135.00 minimum	
Additions/Alterations when footprint is increased	* .12 per sq. ft. of footprint; 135.00 minimum	
Additions/Alterations when footprint is not increased	*	135.00

* *Additionally, all reasonable fees shall be charged to applicants for independent assessment which the Selectboard, Planning Commission, and/or Board of Adjustment deem necessary. Selectboard shall make final decision if boards and applicant cannot reach agreement on fees.*

Sewage System Permit Fees

	<i>New Construction</i>	<i>Replacement</i>
Inground: Agricultural/Residential	85.00	45.00
Inground: Commercial	100.00	55.00
Mound, at-grade, sand filter, other	135.00	70.00
System requiring a State Waste Water Permit	50.00	50.00
Recertification if not built in two years	35.00	35.00

EAST MONTPELIER REVOLVING LOAN FUND COMMITTEE

Report to the Selectboard with Recommendations

September 2003

The Committee has reached the point where it needs direction from the Selectboard. For two or so years it has been working on the question of what the best uses for the repayments from Fairmont Farms and Sandy Pines loans would be and how best to implement these uses. The major activities have been:

- Development of policies for use of the funds for economic development.
- Development of policies for use of the funds for housing improvements.
- Investigation of other possible uses.
- Obtaining citizens' input on all of the above.

Synopsis of Recommendations: Based on these activities, the Committee makes the following recommendations for further action:

- Assign about one half — say \$125,000 — from the current balance and future payments of the Fairmont Farm loan repayments to the Central Vermont Revolving Loan Fund* (CVRLF). In this way, all of these funds would remain in Washington County and be available to any business in East Montpelier.
- Allocate a like amount from the Fairmont loan repayments to a housing program and contract with the Central Vermont Community Land Trust (CVCLT) to administer this on behalf of the Town. It might be possible to work out an agreement with the State that as long as the funds are being used for scattered rural housing rehabilitation, the recapture provision would be removed.
- Retain some amount to cover administrative expenses until the Sandy Pines loan repayments start coming in on September 1, 2004. Suggested: \$10,000.
- Sandy Pines: Since repayments do not begin for another year, it would be well to determine if there is any interest in having a local housing authority of some kind. If not, funds could be allocated between the two organizations by some formula.

Citizen Input: We distributed a survey at the 2001 Town Meeting. Only 13 were returned so the results were inconclusive. A public forum was held on Nov. 2, 2002, to present the draft policies for economic development. On May 7, 2003, we held one on the draft policies for housing improvement. Attendance was about 12 persons at each. Both forums were advertised by a flyer in the *World* newspaper. Given the limited participation in these events, it is doubtful that we have a good reading of local opinion on the uses to which these funds should be put. That will probably not be known until a firm recommendation is put forth.

* *The Central VT Revolving Loan Fund is now Community Capital of Central Vermont.*

Consideration of Uses for the Funds

Allowable Uses: Under the rules of the Vermont Community Development Program (VCDP) from which the grants came, the funds can be used for economic development, housing, infrastructure, and planning; provided that they use will “principally benefit low and moderate income persons.”

In addition to economic development and housing, the committee looked into using some of the funds to improve the water system in North Montpelier. There was some initial interest but this faded after they were informed of what would be involved for permitting and organization.

The committee discussed using the funds for preliminary planning of other infrastructure projects; in particular a sewer system in East Village. The decision was that this was not a productive use of the funds and that there were other sources of funding for that purpose.

The Town received a request from the Central Vermont Homeshare Project for assistance with this new program. We met with the director and recommended that the Selectboard use \$2,000 from the account. Any further requests from this project should be channeled through the Funding Request Study Committee.

Amount of Money: The Fairmont Farms loan was for \$218,000 and will return a total of \$253,578 by January 2007. Repayments have been coming in since February 2000. The Sandy Pines loan was for \$318,000 and repayment begins on September 1, 2004. This loan has a potential return of \$453,745.

The current policy of the VCDP is to recapture fifty percent of the original loan payment amount. Rather than looking at the total amount of money, it might be better to consider what will be available over the next ten years. The change in the amount that would be paid to the state between 2002 and 2003 would come about if the town opts to go with the new policy that recaptures 50% of the loan principle rather than 25% of all income forever. We have not received the offer for the amended Town/State agreement that would put that policy in place.

Considerations for Administration

We have, basically, two options for ways to use the money; administer them at the town or local level or assign some, part, or all of the work or funds to some outside organization.

Local Administration of the Funds: No matter the use to which these funds are put, some method for the administration will need to be developed. The policies put forth by the committee are for revolving loan funds for both housing and economic development. In other words, the town would be in the “banking” business if it opts to administer these loan programs on its own.

At a minimum, this would involve:

- Staff to do the necessary work
- A loan committee to make recommendations and originate the loans
- The Selectboard acting on loan applications

- Development of necessary forms and documents
- Outreach to let people know what is available
- Loan origination, receipt of payments, and collection
- Compliance assurance and reporting

The real unknown for local administration is how much work would be involved since this depends on many factors; among which are the demand for loans, the size of the loans, record for repayment, and need for collection. There appears to be no way to determine any of this short of going ahead and running the loan programs.

The principal issue would be that of staffing. The present town office staff would not seem to have the time to add this work to their other duties. Town Administrator Marlene Betit has a background in banking so she would have the knowledge to administer the loan aspects. Her availability, however, seems problematic. There is no one who understands the compliance and reporting requirements that go with these funds. Their use is governed by the rules of the VCDP which are numerous and can be both complex and time-consuming. Housing loans present the added complexity of the necessity to comply with housing quality standards.

At a minimum, someone would need to be added to the staff to administer either a housing or economic development revolving loan fund.

Create a local non-profit: At the public forum on housing there seemed to be some interest in having a local group take on the task of housing development and rehabilitation. If such a group were to be set up as a nonprofit organization of some nature, the funds could be turned over to it for administration as long as they kept within the program rules. This might be worth exploring to see how strong the interest is.

Out-sourcing some or all of the tasks: There are a few organizations in the state that administer loan funds for municipalities. The CVCLT will run a housing revolving loan fund. We met with the Director, Martin Hahn, and were favorably impressed. They would administer our program according to our policies and pay themselves from the interest generated by the loans. They do not handle economic development loans.

There is a possibility, not yet officially explored, that funds could be “assigned” through the CVRLF (see below) for the Land Trust to administer, thus removing the recapture requirement. This is an avenue to pursue only after the Selectboard agrees that it should be done.

There does not seem to be an organization to run an economic development revolving loan fund for the town. A bank or credit union could originate and manage the loans but they would not be apt to take on compliance and reporting tasks.

Assigning the funds: There are several organizations that would take the funds and use them as part of a regional pool. Not all, however, have any experience with the compliance and reporting requirements that come with the money.

We have met several times with Emily Kaminski, the Director of the Central Vermont Revolving Loan Fund (CVRLF). This organization was formed in 1995 through an agreement of the municipalities in Washington County and was capitalized through a grant from the Vermont Community Development Program. They have since received at least one other VCDP grant. Given this, they are very conversant with the rules and regulations. Further, their loan policies are very similar to those the committee has proposed. The process of assignment involves entering into a three-party agreement between the Town, the State, and CVRLF.

The major downside of assigning the funds to the CVRLF is that the Town will no longer have full control over how they are used. We could, however, have a member on the board.

There would be several benefits if some or all of the loan repayments were assigned to the CVRLF. These are:

- No local staff or effort is required to run the program.
- They would report directly to the State — and give us whatever we might want for reports.
- The need to achieve benefit is removed so there would be more flexibility on who could get loans.
- Under VCDP policy, there would be no recapture of any of the funds. (We would not get back what has been paid to the State to date, however.) Thus all of the repayments would be available to the region.
- The local loan committee and Selectboard would not be put in the position of deciding who receives the loans and who does not. (Can get sticky.)

Businesses and residents of East Montpelier would have equal access to all of the resources of the CVRLF, including those from our repayments. A major benefit in dealing with the Central Vermont Revolving Loan Fund and the Central Vermont Community Land Trust is that they both are experienced in working with federal funds and the Vermont Community Development Program.

— DAVID A. COBURN, *Chair*
BRUCE BJORNLUND
ED DEEGAN (resigned)
DAVID GRUNDY (resigned)
PAUL MANGHI
LYNN WINTERS

CONSERVATION FUND ADVISORY COMMITTEE

The Conservation Fund Advisory Committee wants to extend its sincere appreciation and gratitude to the residents of East Montpelier for their continued support of conservation efforts in our town. Without this interest and commitment, we would not be able to enjoy many of the scenic, agricultural, and recreational opportunities to the extent that we can today. We also realize that without these efforts and contributions we would not be able to ensure that these lands will be protected for our children in the years to come. Anyone interested in making further contributions to this fund is welcome to do so.

The past two years, the committee has been focused the Brazier/Pratt project, which at this point has divided into two separate projects; the Mallory Brook project which is 489 acres (Pratt) and the Brazier Farm project, which is 226 acres. The amount of money allocated from the Conservation Fund includes both projects and is still the same. The Trust for Public Land and other individuals and agencies are currently involved in major fundraising efforts to preserve these areas. The outcome of these efforts has yet to be determined.

— SUE CHICKERING, *Chair*

Conservation Fund Summary

Date	Project	Town Funds	Total Amount	Acres
12/7/90	Cleaves Farm	\$ 32,000	\$ 301,968	285
5/14/93	Bair/Chapell	4,000	264,030	479
10/13/94	Sparrow Farm	31,000	307,975	163
6/28/96	Frihauff/VLT	5,000	106,470	167
10/24/96	Sibley Farm	10,000	229,895	172
6/16/99	Christiansen Farm	14,795	150,000	237
Total Completed Projects		\$ 96,795	\$ 1,360,338	1,503
Pending Project		Town Funds	Total Amount	Acres
2004*	Pratt/Brazier	\$ 30,000	\$ 1,000,000	715

** The above projects are still under negotiation and it is unclear as to whether they will come through or not.*

The Land Conservation Fund currently has a total of \$43,438.43

Committee Members

DENNIS CARVER, SUE CHICKERING,
MICHAEL DWORKIN, ARLENE GOODRICH, CHARLES JOHNSON,
BRIAN LUSIGNAN, LEONARD WILSON

EAST MONTPELIER TRAILS

The year 2003 was fairly quiet for East Montpelier Trails, at least in terms of trail construction and maintenance. We had no new trail projects, and the trail network is in fairly good shape. Despite several high-wind events during the year, we fared well with minimal blowdown on the trails. Our trail network does benefit, however, from a new City of Montpelier trail. Geoff Beyer and crew built a trail link between the Sparrow Farm Trail and Gould Hill Road, close to the East Montpelier line. This short trail offers access to the Sparrow Farm Trail about midway along it and opens up new possibilities for trail/road combination loops.

The exception to our low-activity phase is a project we did in the fall to beautify the Dodge Road trailhead. Our board members Mary Stone and Chris Abrams arranged to have the concrete barriers (deterrents to ATV traffic) replaced with boulders. The project was a great success with productive teamwork among East Montpelier Trails, the Selectboard, Mike Garand and his crew at the Town garage, the neighboring landowners, Kevin Hudson who located and acquired the boulders, and Black Rock Coal, Inc. who hauled them to the site. We thank everyone who helped out.

Most of our work in 2003 was indoors — strategizing on next steps to our concept of ultimately creating a large continuous trail loop through East Montpelier and Montpelier. We have been working closely with the Cross Vermont Trail staff to plan the East Montpelier section of that trail, which will parallel Route 2 in our town. We have also been assisting the Trust for Public Lands on the conservation easements for the Pratt and Brazier properties; these would each contain trail segments (part of the large loop) that East Montpelier Trails would construct and maintain as part of the agreement. Finally, we have been working with the Town to provide improved parking and safety at trailheads. Hopefully one or more of these projects will start up so we can do more of our work outdoors in 2004!

In 2003 we welcomed a new board member, Andi Colnes, and reluctantly accepted the resignation of Carol Dickson, who has moved to Putney.

— JAMIE SHANLEY, *President*

Committee Members:

CHRIS ABRAMS, SUE BATCHELDER,
JODY BROWN, CARLEY CLAGHORN,
ANDI COLNES, NONA ESTRIN,
KIM KENDALL (Treasurer), LAURA MEDALIE (Secretary),
JAMIE SHANLEY (President), MARY STONE,
CARROLL WITHAM, SANDY WOODBECK

FUNDING REQUEST STUDY COMMITTEE

Our committee reviews requests for financial support from local non-profit organizations that serve our community and recommends appropriations to the selectboard. The funding we appropriate at town meeting acknowledges and encourages valuable local services and strengthens our community connections.

Last year voters of East Montpelier agreed to spend \$7,900 as recommended by this committee to support 15 organizations that serve our residents. In response to a separately warned item, the voters also granted the Kellogg-Hubbard Library \$9,000 for its operating expenses. The library's request for this year appears in a separately warned item. For more information, see the library report on pg. 68.

This year the Funding Request Committee recommends contributing to 13 organizations for a total of \$6,850, out of \$9,264 requested from 15 organizations. In reviewing the applications, the committee considered the nature of the services provided, the number of town residents served, the availability of other funding sources, and each organization's unique ability to meet critical community needs. In our review of the Central Vermont Council on Aging (CVCA), which requested \$1,464 based on a population formula, the committee proposed reducing funding from \$900, the amount appropriated last year, to \$400 for this year. The committee believes support of the Twin Valley Senior Center and R.S.V.P. provide more direct use of local funds for senior programs, and that the Council's application did not adequately demonstrate its service to East Montpelier residents. As a result, the CVCA preferred to submit a petition to appear on the ballot as a separate appropriation.

The following are this year's funding recommendations (in bold) along with the amounts approved in the previous two years. Please feel free to contact these organizations to volunteer your own time and skills or to make additional financial contributions.

Battered Women's Services and Shelter (223-0223; Hotline: 223-0855) serves families of Washington County in cases involving domestic abuse. The Shelter provides safe homes, emotional support, food and clothes, and a 24-hour hotline. (\$675; \$675; **\$675**)

Central Vermont Community Action Council, Inc. (479-1053 or 800-639-1053) helps low-income people become economically self-sufficient, providing fuel, child care, food, job referrals, adult basic education, and more through the Child Care Food Program, Community Economic Development Programs, Emergency Fuel Program, Family/Community Support Services, Farmworkers, Head Start and Early Head Start, Weatherization, Welfare-to-Work, Community Action Motors, and Working Wheels. (\$400; \$400; **\$400**)

Central Vermont Home Health & Hospice (223-1878) provides home health and hospice services. Town funds help those not covered by insurance or whose insurance does not cover needed health care services. (\$2,600; \$2,600; **\$2,600**)

Green Up Vermont (229-4586) uses town funds to provide biodegradable

bags, posters, publicity, and information for town chairpersons to promote roadside cleanup and litter control. (\$100; \$100; **\$100**)

Family Center of Washington County. (828-8765) provides services for children and families, including preschool, after school activities, playgroups, parent education, home visits, and child care support services. (\$300; **\$300**)

Onion River Arts Council (229-9408) conducts arts programs in schools, organizes community arts festivals, and supports local artists. (\$200; \$0; **\$200**)

Onion River Food Shelf, Inc. (223-6548) provides emergency meals for three days for those in need in East Montpelier, Plainfield, Calais, Marshfield, and Cabot. (**\$150; \$150**)

People's Health & Wellness Clinic, Inc. (479-1229) provides basic primary and preventative care to the uninsured and underinsured by conventional and holistic caregivers who volunteer their services. (\$500; \$700; **\$950**)

Retired and Senior Volunteer Program for Central Vermont and Northeast Kingdom(828-4770) matches retired and senior volunteers with organizations (hospitals, schools, and nonprofits) that can use their skills. Funds help offset travel expenses, insurance, and volunteer training. (\$275; \$275; **\$275**)

Twin Valley Senior Center, Inc. (563-2231) provides meals for seniors at a local site and Meals-on-Wheels for those unable to attend. (\$300; \$400; **\$400**)

U-32 Project Graduation (229-0321) is sponsored by the senior class at Union 32 High School to provide a drug- and alcohol-free graduation celebration for students. (\$200; \$200; **\$200**)

Washington County Diversion Program (229-0536) offers first-time offenders a one-time opportunity to take responsibility for their offenses by compensating crime victims, volunteering community service hours to local organizations, and saving tax dollars that would have been spent in court. (\$150; \$200; **\$200**)

Washington County Youth Services Bureau — Boys and Girls Club (229-9151) helps youths and their families create healthy conditions in their lives. Emphasis is on problem resolution; crisis intervention; individual and family counseling; and substance abuse prevention, early intervention, and treatment. (\$400; \$400; **\$400**)

Funding Committee Members

LYN BLACKWELL

RHODA CHICKERING

TRACY M. PHILLIPS

ANNE SHERMAN

ARLENE SHORTEN-GOODRICH

FOUR CORNERS SCHOOLHOUSE ASSOCIATION

The Four Corners School House is East Montpelier's community building and home to the Washington Central Supervisory Union Preschool and Playgroup. All East Montpelier registered voters are members of this Association. Use of the building by East Montpelier non-profit groups is free; others are charged a rental fee.

Workshops and Entertainment — We offered three free workshops and one concert this year. In February, Jean Vissering and Paul Cate presented a Pruning Workshop at the home of Elaine and Paul Manghi. In May, Lydia Fasey presented a workshop on Greenhouse Design and Construction at her home. In August, the Christiansen Family — Andy, Jennifer, Zoe and Anders — delighted us with their singing and instrumental abilities. In October, Nona Estrin and Charles Johnson led a Nature Hike to the Chickering Bog. Thank you to all presenters.

Building/Maintenance — In July, the stage floor was sanded. In November, the wheelchair accessible ramp was moved and improved. Also in November, a heating fan was replaced. The Pre-school children constructed and mounted bird-houses around the property.

Special Recognition — On May 14, 2003, the Association honored Marion Codling for her many years of selfless dedication to the Four Corners School House. Marion's contributions are exemplary and the epitome of civic involvement and volunteerism. It was with sadness that we accepted Marion's resignation from the Association. The position of Honorary Board Historian was offered and accepted by Marion. Thank you, Marion, for making a difference in our lives.

Bylaws — We revised our by-laws as follows:

1. Changed the office designation from one position of clerk/treasurer to one position of clerk and one position of treasurer.
2. Changed fiscal year from March/February to January/December.
3. Changed annual meeting from April to January.

Board Members and Officers:

RACHEL SENECHAL, *President*

HOBIE GUION, *Vice President*

PAULY COBURN, *Treasurer*

ROSE RILEY, *Clerk*

ELAINE MANGHI, *Building Scheduler: 229-5811*

PAUL CATE

STANLEY CHRISTIANSEN

DIANA FIELDER

BECKY CRANDELL

FOUR CORNERS SCHOOLHOUSE FINANCIAL REPORT

Beginning Balance – December 31, 2002		\$ 7,387.98
Outstanding check on Dec. 31, 2002		<u>(86.99)</u>
Adjusted Beginning Balance		\$ 7,300.99
Income		
Town Appropriation (2003 Article 11)	\$ 1,990.00	
WCSU (preschool use).....	3,000.00	
Rentals	1,225.00	
Refund	74.40	
Donation	25.00	
Interest	<u>.35</u>	
		6,314.75
Expenses		
Electricity	\$ 767.28	
Fuel Oil	230.28	
Janitorial Services	2,037.00	
Insurance	920.00	
Mowing/Plowing	365.00	
Maintenance & Repairs	741.12	
Postage	70.40	
Floors & Ramp	1,617.92	
Signs	45.00	
Miscellaneous	<u>239.02</u>	
		<u>(7,033.02)</u>
Ending Balance – December 31, 2003		<u><u>\$ 6,582.72</u></u>

CENTRAL VERMONT REGIONAL PLANNING COMMISSION

The Central Vermont Regional Planning Commission (CVRPC) is a consortium of 23 towns and cities in Washington County and western Orange County. CVRPC provides a forum in which municipalities work together to address regional issues and opportunities. It also offers its member communities professional assistance with local planning efforts through its experienced and knowledgeable staff.

This past year, the Commission focused on quality of life issues that are addressed in the Regional Plan and worked on the update of the Regional Transportation Plan that also serves as the transportation element of the Regional Plan. With the completion of the revisions to these Plans, both documents were adopted by the Commission. In addition, the Commission's Transportation Advisory Committee annually evaluates the regional inter-modal transportation needs and problems and makes recommendations to the State Transportation Agency on projects that should be included in the Agency's five year capital program. The Commission is also involved in the review of regionally significant Act 250 development projects and the local designation of village and growth centers. The Commission continues to work on the development of regional and local pre-disaster mitigation plans, approved 8 town plans during the year, and was awarded an EPA Brownfields grant to identify and assess potential brownfields sites.

CVRPC assisted the Town in the administration of the Wrightsville Beach Recreation District of which the Town is a member, Act 250 project reviews, review, comment and approval of the Town Plan, development of the pre-disaster mitigation plan, and development of maps for zoning, impervious surfaces, and conservation areas.

CVRPC continues to work with local officials to provide GIS mapping, including planning maps for a variety of projects and municipal plans, bicycle path suitability maps, and maps of the region's natural resources. CVRPC provides model bylaws, such as the telecommunication facilities bylaws that can be used as a stand-alone ordinance or as an amendment to existing zoning bylaws. CVRPC continues to maintain its web-based planning tools that can guide officials in updating town plans and zoning ordinances and finding additional resources related to planning.

Thank you for your continued support. We look forward to another year of serving our member communities and the Central Vermont Region.

— SUSAN M. SINCLAIR, *Executive Director*
TIM CARVER, *E.M. Representative*

WRIGHTSVILLE BEACH RECREATION DISTRICT

The District continued its ambitious “rebuilding program” under the supervision of Beach Manager, Collin O’Neil. Several important improvements were undertaken this past season, including:

- Installation of new grilles
- Expansion of the hiking trail network (now totaling 4 miles)
- Repair/reopening of the bath house, removal of port-a-potties
- Expansion of the canoe and kayak rental program
- Replacement of lost, stolen, or dilapidated picnic tables
- Extensive brush clearing
- Picnic shelter improvements

These improvements, combined with warm, sunny weather, helped boost user fees significantly over figures for previous years. The Board of Directors is committed to continuing to improve the overall recreational experience for beachgoers. This requires continuing investment in the facility for maintenance, operations, and capital improvements even as operating costs continue to rise. The increased users fees resulting from facility improvements have allowed the District to freeze municipal dues assessments at \$.45 per capita for the 2004 season.

The following figures summarize the District’s financial operations from January 1 through year end:

Prior Year’s Balance		\$5,220.48
<i>Revenues:</i>	Washington Electric	9,500.00
	Seasons passes/user fees	10,514.81
	Municipal assessments	5,959.80
	Interest	7.69
		31,202.78
<i>Expenditures:</i>	Personnel	17,756.10
	Maintenance	3,143.32
	Operating	4,741.40
		(25,640.82)
Operating Fund Balance		\$5,561.96

The District’s 2004 budget calls for revenue of \$29,244 and expenditures of \$29,244. The increase in expenditures reflects salary raises and more hours for the Beach Manager and staff, as well as planned maintenance projects and capital improvements.

The Board would like to thank the community for its continued support of Wrightsville Beach.

— RICHARD MILLAR, *Chair, Montpelier*
CHRIS GRIMARD, *E.M. Representative*

KELLOGG-HUBBARD LIBRARY

Thanks to all the people of East Montpelier for being such wonderful patrons of the Kellogg-Hubbard and the Van Go Bookmobile. You have one of the higher rates of library use in our service area. As part of our legal service area (Montpelier, East Montpelier, Middlesex, Calais, Worcester, and Berlin), you have free access to books, magazines, audio cassettes, CDs, videos, children's materials, computers, and family educational programs in one of the best and busiest libraries in Vermont. Thanks to the children of EMES for loaning us their art to display in the children's library. A special thanks goes to Petie Ferris, retiring East Montpelier library trustee, and to East Montpelier volunteers Sarah Kinter, Janet MacLeod, Ann Kienzle, and Linda DeGeorge for their help in many areas.

Circulation Statistics — More people are using the Kellogg-Hubbard than ever before in its history. Even for this busy library, 2003 has been an amazing year. The total number of items borrowed continues to grow: **2000** = 172,643; **2001** = 192,215; **2002** = 221,296; **2003** (projected): 260,389.

As of December 1, 2003, 731 residents of East Montpelier had library cards and had borrowed more than 30,408 library materials. In addition, many residents without library cards come to the library for events or to access the Internet.

2004 Funding Formulas — This year we have changed our funding formula. Town contributions are now based upon each town's library use (number of card holders and number of items borrowed). In East Montpelier, there were 720 card holders and a circulation of 27,179 as of September 2003. Based upon this formula, the Library's request to East Montpelier is \$11,438. This is down from the 2003 request of \$15,468 which was based upon population alone. Also, in order to help relieve the tax burden on the towns that fund the library, the library will be charging all patrons who do not live in our legal service area an annual fee for a library card. The anticipated income from this new charge is being deducted from our town requests. While libraries in Vermont get an average of 69.5% of their operating income from tax support, the Kellogg-Hubbard requests only 19% from our towns. We have some challenging years ahead of us. The Board is making every effort to find new funding sources and cut costs. Your generosity to our fundraising appeals has been heartening!

Van Go Bookmobile — Kellogg-Hubbard Library has partnered with U-32, Community Connections, and other agencies to offer this great service to people who find it difficult to come to Montpelier for library services. In addition to its public stops at Four Corners School and Dudley's Store, the Van Go also stops at several home daycare centers in town. For a winter schedule, call 223-4665.

Highlights of 2003 — You'll find the library's catalog now on the web at www.kellogghubbard.lib.vt.us. This year, family programs have been a big hit, thanks to the hard work of Ellen Miles, Sarah Severns, and Ali White who coordinated our First Wednesdays Series. Finally, we have to thank the anonymous "angel" who left a harp on our doorstep; it brought in \$3,000 from its raffle.

— *HILARI FARRINGTON, Director*

CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT — East Montpelier —

This year the CVSWMD board of supervisors and staff developed a new ten-year Solid Waste Implementation Plan. We are striving to develop and implement a philosophy and programming which leads to a Zero Waste region. Our hope is that we will no longer produce “trash” which needs to be disposed of, but will instead use it as resources for the production of something new. For example, business and residential food and yard waste will no longer be seen as “waste,” but rather as the raw materials for compost. We are excited about the possibilities, and we encourage you to review our Plan for yourself on our website: www.cvswwmd.com, under Member Town Info link.

Here are some of the highlights of the District’s program work. Contact us for more information about all our programs and services at 802-229-9383.

Illegal Dumping Prevention: Three new illegal dump sites were cleaned and adopted through the Adopt-A-Site program, bringing the total to 38. There have been three **Adopt-A-Site cleanups and adoptions in East Montpelier** since the program began. A site on Butterfield Road was adopted by the North Montpelier Community; a site on Muddy Brook Road was adopted by the Knights of Columbus; and a site on the Route 14 Trail Turnaround was adopted by E. Montpelier Trails Inc. and the E. Montpelier Gully Jumpers. The Adopt-A-Site program runs from May through October, although residents are encouraged to contact the District at any time if they know of a site in their community and/or they would like to help clean and adopt a site. The program contact person is Peter Scherer.

Hazardous Waste: 392 households and 30 businesses used the nine collections held in 2003—*104 more households and 18 more businesses* than last year. Six of our nine hazardous waste collections are held at our household hazardous waste facility at the **CV Transfer Station on Route 2 in East Montpelier**. Four collections are held on Saturdays at this facility, and two are held on Wednesdays. The hazardous waste collection season runs from May through October; 2004 collection dates will be available by Town Meeting Day.

Clothing Drop ’n Swap: The 2004 spring event will be held May 14–15; the fall event will be held September 10–11. Both events will be held at the BOR in Barre City. Volunteers always needed — please call for information!

Junk Car Program: The District connects residents with haulers who will remove the car(s) at the request of the landowner. We helped 51 residents recycle 66 vehicles. The District covered the cost of car removal in FY 2003; we’re currently evaluating whether we can cover all of the costs again in FY 2004. The contact person for this program is Ela Abrams.

Green Up Day Grants: 18 member communities received reimbursement for Green Up Day activities in FY 2003. The average per town was \$267.

Recycling Depots: During FY 2003, more than 770 tons of recyclables were collected at 9 District staffed and volunteer depots.

Computer Collections: The District collected 36,894 lbs. of computer equipment for recycling.

EAST MONTPELIER COMMUNITY CONNECTIONS

Community Connections is a bridge between schools and communities in Central Vermont. Funded by a federal 21st Century Community Learning Center grant, Community Connections has provided high quality out-of-school time programs for youth and adults at learning centers in Berlin, Calais, East Montpelier, Middlesex, Worcester, and Montpelier for the past 2½ years. Each learning center offers a balance of educational, enrichment, and life-skill building programming. Last year, 908 elementary school children, 755 middle and high school youth, and 438 adults participated in 514 different Community Connections activities, ranging from reading and homework help, to theater, computers, cooking, snowboarding, canoeing, rock climbing, Spanish, guitar, Lego league, knitting, painting, field trips, summer camp and more.

In addition to out-of-school time programming, Community Connections spearheads key youth-mentoring initiatives. We collaborate with the Central Vermont New Directions Coalition to run the Girls First/Boyz First! Mentoring Program. Last year, 31 youth between the ages of ten and fourteen were matched with community volunteers and met regularly once each week. Community Connections' Youth Outreach Coordinator works with out-of-school youth, and those who are at risk of dropping out of school, exploring alternative education options and employment opportunities, and guiding them in making healthy life choices.

The East Montpelier Community Connections program continues to flourish. Summer programs ran for six weeks and served more than 70 students. After school each day, between 12 and 15 students attend homework club and receive academic support. Community education programs are equally popular, with more than 94 adults participating in activities that included wreath making workshops and "Parents' Day Off" camp. It's the goal of Community Connections to ensure that programs are accessible to all families. Demonstration of the program's popularity is the fact that more than 74% of all East Montpelier Elementary School students have participated in after school and summer programming this year.

We appreciate East Montpelier's commitment to the provision of quality out-of school time programming. For more information, please contact Guy Viens, East Montpelier Community Connections Coordinator, at 229-0553 ext. 318, or via email at gviens@u32.org

**CENTRAL VERMONT STATE POLICE
COMMUNITY ADVISORY BOARD**

In the fall of 2003, a Community Advisory Board was formed in partnership with the Middlesex Barracks of the Vermont State Police. This board consists of appointed representatives of the 18 towns covered by the Middlesex Barracks. All except three of the towns are in Washington County. Orange, Williamstown and Washington are in Orange County. The board has met several times since October and has adopted interim bylaws and has elected officers.

The purpose of the Board is to work with the personnel of the Middlesex Barracks to convey the concerns and needs of their communities to the State Police and to give recommendations and information on how best to serve the represented towns. Please feel free to contact your representatives with your concerns.

The Board and its represented towns have the responsibility for its continued existence and its direction. It will strive to promote and encourage working relationships within communities and between communities and their law enforcement personnel. The Board is now ready to take on some specific issues. Some of the issues that the Board may investigate are such relationships as Community Policing, Crime Watch, Crime Stoppers, and Neighborhood Watch.

At Town Meeting, look for an update of the Board's progress.

East Montpelier Representatives: DON WELCH
CAROL WELCH
TIM MEEHAN

Town of East Montpelier 2003 Crime Statistics

In 2003, the Vermont State Police responded to a total of 296 documented incidents in East Montpelier. Note: One reported incident may have multiple components: for example, a car accident may involve "Accident Investigation" and "DUI Incident," but is reported only in the DUI column.

Violent Crime				Property Crime				Other		Traffic Incidents			Misc.			
Murder/Manslaughter	Sexual Assault	Robbery	Assault (aggravated/simple)	Burglary	Larceny/Theft	Motor Vehicle Theft	Other Property Crime	Illegal Drug Incident	Disorderly Conduct/Other	Fatal Crashes	Accident Investigation	Motor Vehicle Complaint	DUI Incident	Death Investigation	Runaway Juvenile	Assistance/Service Call
0	0	0	4	12	18	10	9	3	30	0	32	43	2	0	4	129

These 296 incidents above represent 7.25% of the total incidents for all 18 towns within the VSP coverage area. East Montpelier's 2,578 population (2000 Census) is 8.84% of the total resident population served by troopers at the Middlesex station.

ENHANCED 911 BOARD

East Montpelier Call Volume for 2003 = 303



EMERGENCY MANAGEMENT COORDINATOR

In 2003, I attended several courses sponsored by the Vermont Homeland Security Office and Vermont Emergency Management Agency. These courses involved homeland disaster planning and planning mitigation. 2004 will be busy with the State of Vermont requiring all municipalities to draw up and submit Local Hazard Mitigation Plans, a reorganization of the Washington/Orange County Local Emergency Planning Committee, and planning exercises, and local planning involving the emergency management coordinators of Calais and Woodbury. If anyone has any questions or concerns please feel free to contact me.

—WILLIAM H. GEORGE, JR., *Emergency Coordinator*



TOWN FIRE WARDEN

Fire prevention means not only being careful with outside burning but also avoiding conditions that allow fires to spread to houses, barns, and other buildings. Brush should be trimmed, roofs kept clear of accumulated leaves and needles, and tall grass mowed around all buildings.

Permits are free but are required by state statute for all outside burning except for cooking/camp fires and when snow is on the ground. This year we were able to safely issue just under 400 permits on days when risk was low. Permits are for natural materials only. It is illegal to burn painted wood, plywood, cardboard, plastic, garbage, and similar refuse. If you have any questions, please call so we can discuss them. The best times to call for permits are the evening before or first thing on the morning you desire to burn. Thank you.

For permits call: CHRIS REED, *Fire Warden* 223-7707
BILL GEORGE, *Key Man* 223-7741



TOWN CONSTABLE

Although the State Police patrol the roads in East Montpelier, the Constable still plays a role. In a municipality without an organized Police Department, the Constable is the law enforcement officer, with the same training as the State Police.

In my fifteen years or so in office, I have never written a ticket or arrested anyone. I consider myself to be a Peace Officer. We are a community of people; people have problems, and everyone gets a turn. I respond to calls, which range the full spectrum of any other police officer. I keep no records, my memory is short, and my mouth is closed. When problems arise, I'm a phone call away.

—DENNIS CARVER, *First Constable* 223-5444

EAST MONTPELIER FIRE DEPARTMENT AND FAST SQUAD

We again thank the voters of Calais and East Montpelier for their support of our request for a new engine. It was delivered to us on Dec. 21, 2003 and we have proudly put it into service. It went on its first fire call 30 minutes after we took delivery. We welcome you to stop by and see it.

The year 2003 was another busy year for the East Montpelier Fire Department with 273 total calls. This is an increase of just over 6% from the previous year. The significance of this number is that again this is the most calls that the East Montpelier Fire Department has responded to in any given year.

Type of Call	E. Montpelier	Calais	Mutual Aid	Total
Medical Calls	87	45	3	135
Motor Vehicle Accidents	32	19	5	56
Structure Fire	3	9	11	23
Investigations	7	2	0	9
Wildland Fires	5	3	1	9
Carbon Monoxide	6	1	-	7
Alarm Activations	3	3	-	6
Power Lines	5	0	0	5
Vehicle Fires	4	1	0	5
Mutual Aid Cover	0	0	4	4
Traffic Control	3	0	0	3
Other	3	0	0	3
False Alarms	1	1	1	3
Animal Rescue	2	0	0	2
Hazardous Materials	2	0	0	2
Trash Fires	1	0	0	1
Total	164	84	25	273

We received a grant from Homeland Security funds and have used it to upgrade our Jaws of Life, added new airbags for rescue lifting, and have installed an air refill station for our firefighter air tanks.

We continue with our extensive training schedule with training in hazardous materials awareness, vehicle extrication, and many of our members are taking Firefighting 1 class through the state fire training council.

Please take the time to make sure your Smoke and Carbon-Monoxide Detectors are in good working order and have the batteries replaced every six months to ensure the safety of your family!

As always, we thank you for your continued support.

— TY ROLLAND, *President*
TOM BRAZIER, *Chief*

RABIES CLINIC
Thurs., March 11, 2004
6:30 – 8:30 p.m.
 East Montpelier Fire Station
 Rt. 14 (across from WEC)
\$7.00 per animal
Questions? Call 454-7147

EAST MONTPELIER FIRE DEPARTMENT AND FAST SQUAD

Category	2003 Budgeted	2003 Actual	2004 Proposed	Budget Inc (Dec)
Admin	\$1,800.00	\$1,837.95	\$1,800.00	0
Audit	1,500.00	1,300.00	1,500.00	0
Building 1	2,500.00	670.23	3,000.00	500
Building 2	1,500.00	1,703.76	2,000.00	500
Annual fee Sta 2	650.00	650.00	650.00	0
Bookkeeping	2,700.00	2,765.00	2,700.00	0
Treasurer	1,000.00	1,000.00	1,000.00	0
Dispatch	8,000.00	6,778.92	8,000.00	0
Dues	500.00	471.00	500.00	0
Elec Sta 1	1,500.00	1,251.30	1,500.00	0
Elec Sta 2	550.00	456.89	550.00	0
Snow plowing	750.00	450.00	750.00	0
EMS supplies	2,200.00	2,335.79	3,000.00	800
Firefight supplies	5,000.00	4,408.70	5,000.00	0
Fuel, Diesel	1,000.00	1,159.00	1,500.00	500
Fuel, Gasoline	1,500.00	801.61	1,000.00	(500)
Heating oil Sta 1	2,500.00	2,043.27	2,500.00	0
Heating LP Sta 2	2,000.00	2,219.00	2,500.00	500
Insurance	30,000.00	24,703.00	35,000.00	5,000
Legal	250.00	385.00	250.00	0
Bank charges	150.00	146.82	150.00	0
Chaplain fund	500.00	459.50	500.00	0
Misc		5.00		-
Office supplies	1,700.00	1,954.57	1,700.00	0
Personal gear	6,000.00	4,567.61	6,000.00	0
Phone: Cell	300.00	305.00	750.00	450
Phone: Telephone	650.00	560.57	650.00	0
Postage	150.00	114.67	150.00	0
Radio replace	3,000.00	7,000.65	3,500.00	500
Refreshments	1,300.00	2,321.77	2,000.00	700
Repairs: Equip.	2,500.00	4,741.71	5,000.00	2,500
Repairs: Radio	1,300.00	398.80	1,300.00	0
Repairs: Truck	8,000.00	12,896.75	9,000.00	1,000
Stipend, matching	9,400.00	9,400.00	9,400.00	0
Training	2,000.00	2,025.42	2,000.00	0
Transfer Truck replace	10,000.00	10,000.00*	10,000.00	0
AED Lease pay	2,950.00	2,949.87	2,950.00	0
Physicals			5,500.00	5,500
Total	\$117,300.00	\$117,239.13	\$135,250.00	\$ 17,950

* \$10,000 transferred annually to Truck Replacement Account in Restricted Assets (Capital Reserve) + 15.3%

ASSETS, LIABILITIES, AND NET ASSETS CASH BASIS

	12/31/02	12/31/03
Unrestricted Assets		
Checking Account	\$ 19,262.94	19,783.06
Donations Account	4,884.05	12,786.05
Contingency Account	<u>37,629.50</u>	<u>34,975.70</u>
Ending Balance.....	61,776.49	67,544.81
Restricted Assets*		
Capital Account (Warned)	1,715.41	12,044.15
for Physicals & Hep B Shots	12,319.00	10,229.00
Training Account	1,081.62	2,290.80
Truck Replacement Account	11,307.39	22,591.14
Homeland Security Grant	<u> </u>	<u>150.26</u>
	26,423.42	47,305.35
Total Assets	\$ 88,199.91	\$ 114,850.16

* See also: Town's Capital Reserve contributions to Fire Dept. projects on pp.40-41.

EMFD BUDGET SUMMARY

Adjusted Beginning Balance (December 31, 2002)		\$ 88,200.
Revenues		
East Montpelier (75% of budget)	87,975.	
Calais (25% of budget)	29,325.	
East Montpelier: Breathing	30,000.	
East Montpelier: New Engine	146,900.	
Calais: New Engine	73,639.	
Donations, other income	33,794.	
Haz Mat.....	56,808.	
Homeland Grant.....	<u>99,000.</u>	
		557,441.
Expenses		
Operating (incl. Truck Repl.)	117,239.	
Homeland Grant.....	104,675.	
Breathing Apparatus	17,789.	
New Engine	220,539.	
Haz Mat.....	47,461.	
Unbudgeted	20,923.	
Physicals, Hep B Shots.....	2,090.	
Dry Hydrant	<u>75.</u>	
		<u>(530,791.)</u>
Ending Balance (December 31, 2003)		<u><u>\$ 114,850.</u></u>

NOTE: EMFD accounts and audit are not reviewed by Town Auditors.

EMERGENCY MEDICAL SERVICES

Call volume decreased this year to 2,970 calls, compared to 3,187 calls for service in 2001–2002. Barre Town EMS continues to grow in other areas of calls for service, especially in the area of emergency long-distance transfers, an almost 50% increase. Non-emergency calls decreased 27% from 1,401 to 1,012; emergency calls increased from 1,787 to 1,960. The decrease in non-emergency calls is due to a new district-wide policy that assigns patients to a transport service based on the patient's place of residence, not to ambulance availability as in the past. Mutual aid responses increased 25% this year from 140 to 204 calls; this may be indicative of difficulties that smaller volunteer services continue to have in recruiting daytime coverage.

EMS responded to 115 calls in East Montpelier this year. There were 40 patients not transported, usually from minor motor vehicle accidents. There were 34 motor vehicle accidents and 2 standbys at fires. 34 serious/critical medical patients were transported, nearly one-quarter of the total run volume.

The feasibility study for a critical care transport service was finished in 2002, and indicated that it could become a viable and much needed service to the area. The Mobile Intensive Care Unit (MICU) began service to CVMC the last week of April 2003. This type of service involves the use of advanced life support equipment and specially trained personnel. The unit is staffed by a critical care nurse, critical care paramedic, and an EMT driver. The ambulance is staffed part-time 8 a.m. to 8 p.m. Monday through Friday. The hiring of additional nurses and medics will help to expand MICU coverage to 24-hour in the near future.

Beginning February 2, 2004, Barre Town EMS will utilize three existing full-time personnel currently licensed at the EMT-Paramedic level. These Paramedics will seek to gain on-line privileges for all the member towns in our service area following Vermont EMS District 6 policy, as a means of establishing the minimum requirements needed to practice as Paramedic in the district. The Paramedics will accomplish this training utilizing the *Paramedic Privileges Program*, as outlined in the Vermont EMS District 6 Policy. This program will provide a means toward introducing the Paramedic to District 6 Protocols, quality management review and additional experience in a rural Paramedic system.

Initially, all three Paramedic interns will be dispatched from the East Barre station. A Paramedic intern will be assigned to each shift, and will respond to any request for a Paramedic within the service area. Currently, each station has a territorial assignment, therefore if the Paramedic from East Barre must respond in the Berlin area, then at a minimum, the Berlin crew would respond to stage in a central location for service area-wide coverage until both stations could again be fully staffed by another EMT/Paramedic coverage crew.

In summary, the Paramedics will practice safe and effective Paramedicine in the best interest of the patient while working within District 6 protocols and consulting with medical direction where appropriate and per the protocols.

— DAVE JENNINGS, *EMS Director*

— VITAL STATISTICS —

BIRTHS

Name of Child	Sex	Date of Birth	Parents
Keegan Charles Bedell	M	January 7, 2003	Michelle Marie Palmer Bryan Robert Bedell
Zachary Alexander Holm	M	February 11, 2003	JoAnne Engelke Jeffrey Jan Holm
Allyson Jill Scribner	F	February 13, 2003	Tracy Alyn Cano Joshua Richard Scribner
Kilee Elaine Rolland	F	March 6, 2003	Nancy Lynn Audette Ty Christopher Rolland
Jacob Gibson McCoy	M	March 7, 2003	Margaret Gibson Patrick Whitney McCoy
Bailey Elizabeth Morse	F	March 20, 2003	Samantha J. MacDonald Michael D. Morse
Jordon Tate Pryce	F	April 17, 2003	Tonia Trucott Derek Tate Pryce
Nicholas Scott Buck	M	April 29, 2003	Niki Marie Doe Scott Charles Buck
Lucas Benjamin Winters	M	July 17, 2003	Lynn Marie Gosselin Charles Benjamin Winters 2nd
Mary Katherine Lorden	F	July 18, 2003	Marlene Annette Betit Kenneth Bishop Lorden Jr.
Cole James Heigis	M	August 1, 2003	Tricia Anne Dwyer William Scott Heigis
Bridget Marie Holmes	F	August 19, 2003	Heather Marie Grant Casey Lee Holmes
Cadence Lorraine Burgess	F	August 24, 2003	Christie Lynn Clark Edward Burgess
Cody Paul Moshinski	M	September 2, 2003	Kami Joy Ennis Eric Paul Moshinski
Connor James Pratt	M	October 19, 2003	Vicki Gail Culver Danny James Pratt
Sabrina Marie Gallison	F	October 23, 2003	Janelle Stewart David Roger Gallison

MARRIAGES

Name of Groom	Residence	Name of Bride	Residence	Date of Marriage
Michael Gene Metcalf	East Montpelier	Melissa Sue Leach	East Montpelier	April 12, 2003
Daniel Allen Gould	East Montpelier	Kristle Lyn West	Berlin	May 31, 2003
Nathan Paul Bowles	Rhinebeck, N.Y.	Kimberly Anne Boardman	East Montpelier	June 28, 2003
Philip James Laperle	East Montpelier	Kelsey Louise Barberi	East Montpelier	July 12, 2002
Andrew Chris Ibeys	East Montpelier	Heather Marie Ross	Barre	July 26, 2003
David Lee Fournier	East Montpelier	Kelly Ann Bevins	East Montpelier	August 2, 2003
Antonio Martino Chiuchiolo	East Montpelier	Natasha Johnson Eckert	Worcester	August 9, 2003
Shaun Kelley Jarvis	Portland, Or.	Corinne Allyse Abrams	Portland, Or.	August 16, 2003
Richard Allan Elsworthy	East Montpelier	Sharon Susan Varney	East Montpelier	September 8, 2003
Michael S. Kulaga	East Montpelier	Sarah E. Bothfeld	East Montpelier	September 27, 2003
Raymond George LeBlanc III	East Montpelier	Beth Christine Gudehus	East Montpelier	October 4, 2003
John Benedict Fletcher Jr.	East Montpelier	Patricia Jean Wells	East Montpelier	December 7, 2003

CIVIL UNIONS

Party A	Residence	Party B	Residence	Date of Union
Anthony David Moulton	East Montpelier	Ronald Robert Douglass	East Montpelier	August 16, 2003

DEATHS

Name	Age	Date of Death
Gladys Brock	85	January 5, 2003
Mary Theresa Codling	96	January 17, 2003
Ivana Rus	89	February 21, 2003
Robert Winston Day	72	March 4, 2003
Everett Bissell	90	March 29, 2003
Nellie A. Wedge	92	April 6, 2003
Bernard W. Guilmette	74	July 20, 2003
Robert Michael Morse	55	August 30, 2003
Ann Christine Flanders	84	September 12, 2003
George R. Desboeufs	71	October 2, 2003
Lawrence Joseph King	78	October 20, 2003
Emma Elizabeth Lamell	80	October 23, 2003
Eileen L. Peck	77	November 21, 2003
Estella P. Dodge	85	November 23, 2003
George Fredrick Dimick	63	December 16, 2003

POPULATION AND VOTING RECORDS
 2000 Census: East Montpelier Residents — 2,578

Year	Total Registered	AB Australian Ballot	FV AB/FV Percentage	Floor Vote
Town Meeting:				
2003	2,011	525	26% / 8%	167
2002	1,973	587	30% / 0%	0
2001	1,993	513	26% / 8%	156
2000	1,832	727	40% / 0%	0
1999	1,805	511	28% / 0%	0
1998	1,777	671	38% / 0%	0
1997	1,768	511	29% / 10%	173
1996	1,622	521	33% / 16%	263
1995	1,691	588	35% / 10%	170
1994	1,608	495	31% / 17%	265
1993	1,672	609	37% / 14%	228
1992	1,664	619	39% / 16%	256
1991	1,580	594	38% / 16%	250
1990	1,480	538	36% / 20%	300
1989	1,550	571	37% / 13%	199
1988	1,402	473	34% / 7%	105
Primary Election:				
2002	1,995	394	20%	
2000	1,892	724	38%	
1998	1,777	432	23%	
1996	1,689	145	9%	
1994	1,628	469	29%	
1992	1,537	345	23%	
1990	1,513	418	28%	
1988	1,456	711	49%	
General Election:				
2002	2,029	1,300	64%	
2000	2,020	1,530	76%	
1998	1,806	1,299	72%	
1996	1,777	1,323	75%	
1994	1,682	1,190	71%	
1992	1,671	1,428	86%	
1990	1,572	1,152	73%	
1988	1,557	1,255	81%	

VOTER REGISTRATION

Voter Registration is being done in several ways under the "Motor Voter Bill" which came into effect as a requirement under the National Voter Registration Act of 1993.

Renewal of your Driver's License or obtaining a new driver's license will give you the opportunity to register to vote by filling out the appropriate section on the Motor Vehicle License application used by the Department of Motor Vehicles. You can also register at the Department of Social Welfare, Department of Aging and Disability and the Department of Health, as well as at the Town Clerk's Office.

You must be 18 years of age or older and take the Voter's Oath if you have not taken it before. If you register by means of any of the State Departments listed above, that part of the form is sent to our office by the Secretary of State's Office, and the Town Clerk then processes it with others received of recent date. Voter approval to allow the Town Clerk to add names to the checklist was approved at Town Meeting in 2003. After approval, the voter will receive a copy of his/her original application with the acceptance section completed.

The cut-off date for registering to vote in the State of Vermont has changed from the second Saturday to the second Monday before any election. The Town Clerk's Office is open from 10:00 a.m. until noon for Voter Registration on the second Monday before any election.

VOTER'S OATH: Do you solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it so as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

If you have any further questions, you may contact the Town Clerk at 802-223-3313.

TOWN AUDITORS' CERTIFICATE

The Town Auditors have examined the accounts of the Town Officers for the indicated period and, to the best of our knowledge and belief, find they represent fairly the financial condition of the Town as reported herein. In addition, an independent review has been made and a report submitted by Jane M. Burroughs, C.P.A., of Fothergill, Segale, and Valley in Montpelier. The Management Recommendation Letter is printed on the following pages. Copies of the full report are available for review at the Town Clerk's Office.

The Town School District records and accounts were examined by David H. Angolano, C.P.A., P.C., of Shelburne, Vermont. A copy of the Opinion Letter is included in this Town Report. The full independent audit report is available at the East Montpelier Elementary School and at the Town Clerk's Office.

The James P. Taylor Memorial Town Report Contest, sponsored by the University of Vermont Extension Service, evaluated annual reports from towns throughout the state for the year 2001. Final results were announced in 2003 — East Montpelier received the highest honors. The award certificate is on display at the Town Office.

The Town Auditors would like to thank Sylvia Tosi, Marlene Betit, Terri Conti, and Rosie Cueto for their help as we put together this book.

Respectfully submitted,

DEBORAH FILLION
TRACY M. PHILLIPS
SHIRLEY KING

FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA
 Michael L. Segale, CPA
 Sheila R. Valley, CPA
 Teresa H. Kajenski, CPA
 Jane M. Burroughs, CPA

January 13, 2004

Selectboard
 Town of East Montpelier
 P.O. Box 157
 East Montpelier, VT 05651

Dear Selectboard:

We have recently completed our audit of the Town of East Montpelier's year ended December 31, 2003 cash basis financial statements. We would like to take this opportunity to relay some of our observations, findings, and recommendations noted during this audit.

Financial Performance

The Town of East Montpelier ended the year with a cash basis General Fund fund balance of \$87,946; Special Revenue cash basis fund balance of \$362,610; and a Fiduciary cash basis fund balance of \$138,623.

General Fund

The General Fund balance of \$87,946 is undesignated and available for future expenditures. The General Fund expenditures were greater than revenues by \$18,734 which was \$87,946 better than budgeted. Exhibit C of the financial statements shows the budget to actual variances for the General Fund. Some of the larger variances were as follows:

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Property Taxes	\$ 815,459	\$ 799,847	\$ (15,612)
Licenses and fees	26,400	49,672	23,272
Intergovernmental	212,025	293,455	81,430
Expenditures:			
Law Enforcement	23,162	15,199	7,963
Summer Roads	290,326	312,221	(21,895)
Winter Roads	142,090	160,974	(18,884)
Gas, fuel, oil and grease	20,000	12,937	7,063

Special Revenue Fund

The Special Revenue funds consist of revenues restricted for various purposes. In the financial statements, Schedule 1 shows, in detail, the balance of these funds as of December 31, 2003 and Schedule 2 reflects the activity for the year.

Fiduciary Funds

The Fiduciary funds consist of the Carlton C. Smith Recreation Fund and the Cemetery Trust Fund. Schedule 3 shows, in detail, the balance of these funds as of December 31, 2003 and Schedule 4 reflects the activity for the year.

Accounting/Recordkeeping

Overall, we were pleased with the Town's accounting and recordkeeping. The following are a few items we noted that should be considered:

- During the audit, we noted that the amount of taxes to be raised was not calculated correctly. We recommend that the tax calculations be reviewed by someone who has not been involved in the calculation process in order to ensure accuracy in the calculations.
- We also noted that the budget detail published in the Town's annual report had a minor formula problem resulting in some individual budget items not being included in the total budgeted expenditures. We suggest that someone who has not been involved in preparing this report review the budget detail prior to publication in order to ensure its accuracy.
- We noted that some of the special revenue fund bank accounts were not posted or reconciled on a regular basis. We recommend that all special revenue fund cash activity be posted and reconciled at least on a quarterly basis so that management will have current information available on these accounts.
- In order to create a more accurate reconciliation of journal entries, we suggest that the Town establish a journal entry binder. Included in this binder should be all journal entries made during the year, supporting documentation and approvals of journal entry postings. This will ensure that all entries made have the appropriate documentation contained in one area rather than being among various document files.

The following are a few items that we have noted in the past and continue to recommend:

- Currently, each Special Revenue fund has a separate cash account. We suggest that cash accounts be consolidated and the accounting systems continue to be utilized to track how much cash is for each fund. This would eliminate reconciling and tracking approximately 12 cash accounts. Additionally, consolidating the accounts could provide a larger rate of return due to additional investment opportunities.
- The revenue and expenses for some of the Special Revenue funds are being posted to the Fund Balance accounts. The revenues should be posted to the fund's revenue account and the expenditures should be posted to the fund's expenditure accounts. This will provide reports reflecting the beginning fund balance on the balance sheet and the current year's revenues and expenditures separately.

Cash versus Modified Accrual Basis of Accounting

Currently, your financial statements are presented on the cash basis of accounting. Normally, financial statements of Towns are presented using the modified accrual basis of accounting. The cash basis of accounting reflects revenue when received and expenditures when paid. The modified accrual basis reflects revenues when earned and expenditures when incurred with a few exceptions. We understand the Board is considering the cost/benefit of converting the Town's financials to the modified accrual basis. A change in accounting is also required for GASB 34 implementation.

Financial Reporting Model

In June 1999, the Governmental Accounting Standards Board (GASB) approved GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. This Statement makes dramatic changes to the way you will be required to report financial information at year end. To be in compliance with U.S. generally accepted accounting principles the following financial statements and supplemental information will be required.

- Management's discussion and analysis
- Government wide financial statements
- Fund financial statements
- Notes to financial statements
- Required supplemental information, if applicable.

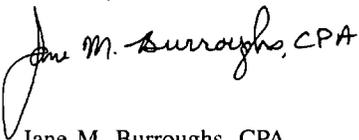
GASB 34 has different effective dates depending on the size of the entity. For your entity, it is effective for the year beginning January 1, 2004 and ending December 31, 2004.

We were pleased to see the Town's management is continually working on this implementation.

If needed, we are available to assist in implementing any of these ideas. If you have any questions, please do not hesitate to call us.

We also want to take this opportunity to thank you and the staff of the Town of East Montpelier for their assistance during our audit.

Sincerely,



Jane M. Burroughs, CPA

“Kids First” Sculpture, East Montpelier Elementary School

Created by EMES students and members of the community under the leadership of art teacher Heidemarie Heiss-Holmes, with funding from the PTNO.

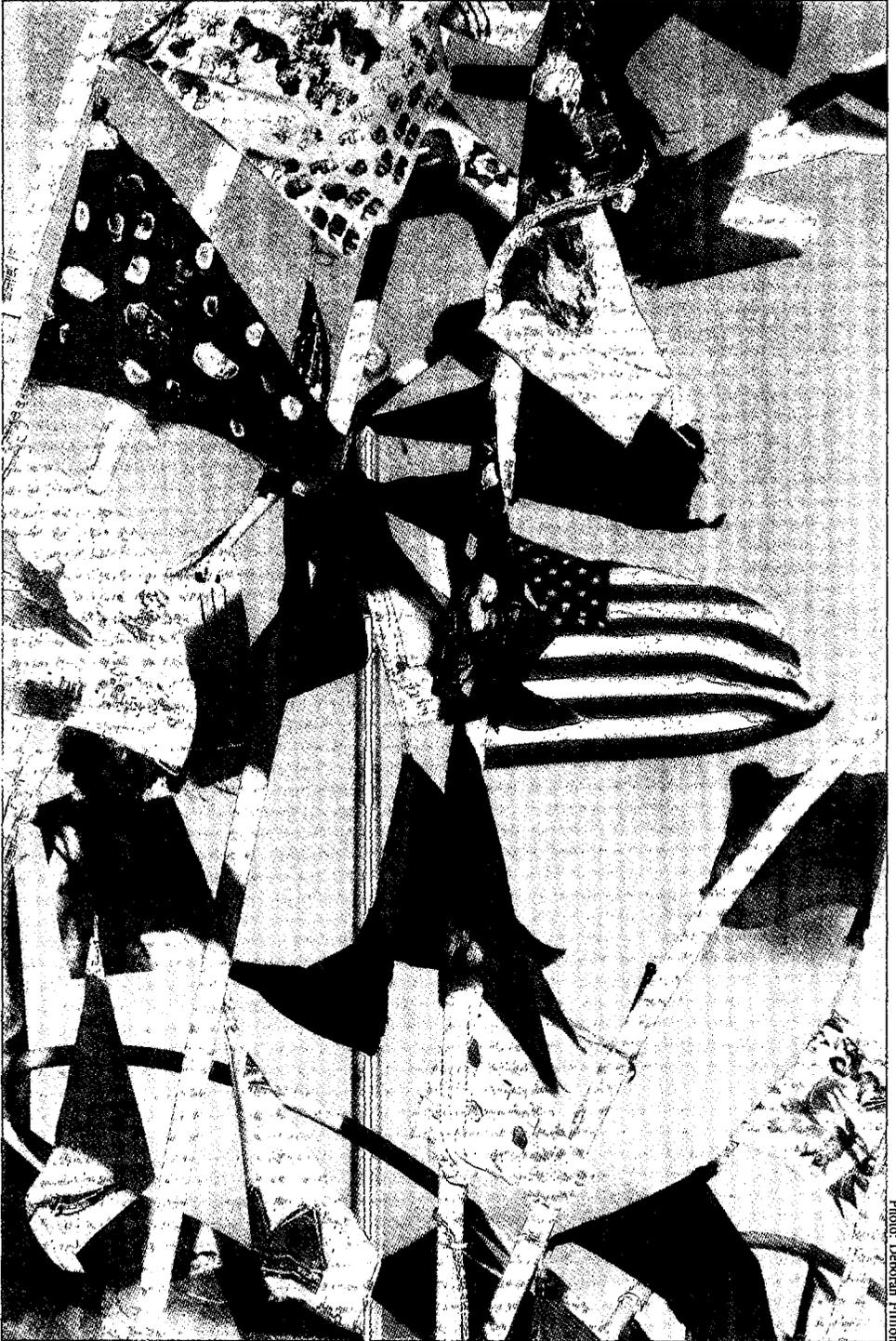


Photo: Deborah Fillion

**REPORT OF THE TOWN SCHOOL DISTRICT
JULY 1, 2002 – JUNE 30, 2003**



**WASHINGTON CENTRAL SUPERVISORY UNION
SUPERINTENDENT'S OFFICE REPORT**

I am pleased to have this opportunity to report on the educational and financial status of Washington Central Supervisory Union (WCSU). WCSU is comprised of Berlin, Calais, Doty, East Montpelier, Rumney Elementary Schools and U-32 Middle and High School. As a supervisory union, our goal is to provide the highest quality educational opportunities for the 1,700 students we serve Pre-K through Grade 12.

To meet this goal, over the past few years, we have focused on: improving curriculum, instruction and assessments; enhancing school climate and safety; recruiting and retaining high caliber staff; integrating and expanding technology and providing educational and financial leadership to enhance educational opportunities and maximize cost efficiencies.

Improving Curriculum, Instruction and Assessment

WCSU teachers and administrators are committed to ensuring all students receive high quality standards-based instruction. Under the leadership of Tim Flynn, Director of Curriculum, Instruction and Assessment, teachers have continued to work to develop curriculum and assessments in their classrooms and courses that align with the Vermont Standards.

WCSU has a comprehensive PreK-12 Assessment System that includes local, state, and national assessments. These assessments provide data to assess how well students in WCSU are doing, identify areas we need to address, and most importantly guide our instruction to ensure increased outcomes and accountability.

Student Achievement and Reporting Student Progress

Through concentrated and on-going efforts, all of our school and student assessments on the various state and national assessments are steadily improving. We are proud of the gains we have made, yet recognize there is still room for improvement. As a supervisory union, our commitment is to continuous improvement.

Annually each school prepares a School Report to provide parents and community members with school and student assessment results. These reports are mailed to all residents in late February and are available in each school.

You may also view all WCSU student assessment results on the State website <http://maps.vcgi.org/schlrpt/>.

Strategic and Action Planning

WCSU, as well as each school, has developed a long-range strategic plan and an annual action plan. The purpose of these plans is to improve student performance, establish short and long-term goals and monitor our progress.

School teams made up of staff, parents, community and school board members meet on a regular basis to review and revise school action plans. The teams review student performance and other school data to set targets and strategies to improve performance.

Under No Child Left Behind each school must meet adequate yearly progress (AYP) and disaggregate students performance data for all major demographic groups. Every student in WCSU made AYP this year based on the State test data.

Professional Development

WCSU recognizes the importance of providing on-going quality professional development as a means to improve student learning. A Professional Development Council, comprised of teachers and administrators from each school, is responsible for planning professional development opportunities for all staff. The Council has created a three-year plan focusing on four main areas: literacy, school climate, collegueship, and standards-based instruction and assessment. Over the past year, teachers, support staff, administrators, and board members have participated in numerous professional development trainings, workshops and courses related to these, as well as other topics.

Special Services

We are pleased to welcome Nancy Thomas, a resident and former East Montpelier board member, as WCSU Director of Special Services. Under Nancy's leadership our schools provide a continuum of services to meet the needs of students with special needs. Our primary goal is to accommodate instruction within the classroom by working in collaboration with classroom teachers. In accordance with Act 117, each school has developed an Educational Support System and Educational Support Teams to provide early intervention and to ensure each student has the necessary support for academic success. There are approximately 181 students receiving special education services in WCSU.

Early Education Programs

WCSU is extremely proud of its comprehensive Early Childhood Education Programs. These programs currently serve 90 children in its Family, Infant and Toddler Program (FIT), an Early Education Initiative Program (EEI), an Essential Early Education Program (EEE) and Preschool Programs located at Berlin, East Montpelier, Doty and Calais Elementary School.

In addition, all five elementary schools provide playgroups and home visits where appropriate. Much credit for these outstanding programs goes to Kate Rogers, Director of the Early Education Programs, for her expertise and commitment to young children, their families and the entire preschool staff.

Medicaid Reimbursement and Grant Funds

WCSU continues to actively pursue obtaining Medicaid reimbursement and other grants.

These funds allow us to provide additional learning opportunities for students and provide staff development opportunities for staff, while not placing additional burdens on our taxpayers. Some of the most significant grants we have received in the past year include: Consolidated Federal Grants, IDEA B Preschool Grant, technology and assessment grants and most significantly the 21st Century Community Connections Grant.

Medicaid funds, Consolidated Federal Grant funds and funds from the Community Connections Grant, have allowed us to support literacy instruction, social skills training, home school coordinators, and to collaborate with the Montpelier School District to expand our before school, after school and summer school programs.

In conjunction with Washington Central Friends of Education, we have received grants to support School-To-Work initiatives, Kidsnet (Service Learning), and a New Directions Grant to reduce drug and alcohol use among our youth.

Fiscal Services

The financial status for all our schools and central office continues to be in excellent condition. We have continued to look for ways to maintain costs, while at the same time maintaining or enhancing programs. Much credit for this goes to Lori Bibeau, Business Administrator for WCSU, who manages and oversees all fiscal and business operations. Lori works closely with central office and school administrators, school directors and town officials to develop and monitor school and central office budgets and grant funds.

This year was the first year of developing budgets under Act 68, the new school funding law. Although the equalized block grant per student will increase for FY '05 from \$5,800 to \$6,800, we have worked to scrutinize our budgets in an effort to reduce school spending to contain local taxes. Unfortunately, because we are in a transition year, we are not exactly sure how this will translate into tax rates.

To further reduce costs, we participate in joint bidding and purchasing district-wide for fuel, supplies and technology, which has resulted in a significant cost saving.

Lastly, it is important to note that, although the WCSU budget includes costs for district-wide programs and preschool, each elementary school receives revenues back for these programs.

Technology

Recognizing the importance of technology as both an instructional and administrative tool, this year, WCSU has placed a heightened focus on technology and allotted more resources to support technology planning, integration and expansion.

Under the leadership of Dennis Beloin, Director of Technology at U-32 and WCSU, WCSU has created a vision for the use of technology, developed school and district technology plans to better utilize technology within our schools and supervisory union.

Technology standards for staff have been developed, requiring all WCSU staff to exhibit proficiency on Level 1 standards by June '05. Additionally, a technology committee has begun identifying student expectations at all grade levels.

WCSU schools and the central office are linked through a wide-area network (WAN). This network allows all our schools to share and track student and personnel information and has improved our financial and accounting systems.

The WCSU web site (www.wcsuonline.org) links to school web sites, school closing information and job recruiting postings. We encourage you to check out our web sites and give us feedback on how these sites can further meet the needs of our students and community.

WCSU District-Wide Committees

To work more efficiently as a PreK-12 educational system, we have established the following district-wide committees with representatives from each school: a WCSU Policy Committee, a WCSU Transportation Committee, a Blue Ribbon Teacher Evaluation Task Force, a WCSU Technology Committee, and a Central Office Facility Committee.

Each committee meets on a regular basis and provides the boards with updates, draft policies, written reports and other information to assist them in programmatic and budgetary decisions. If you are interested in serving on any school or supervisory union committee, please let us know.

Central Office Facilities

In an effort to reduce supervisory union costs, WCSU has been exploring several options to house the central office administrative and fiscal staff. These include renovating a building on the U-32 campus, purchasing a facility and seeking out other potential lease properties. Ideally, the central office staff would like to be housed on the U-32 campus. However, in this particular instance, cost considerations and ways to reduce costs to taxpayers are a number one priority. At the time of this report, several options are still under consideration. Further information will be forthcoming and, if it appears a purchase is the most cost efficient, we will seek voter approval.

Quality Staff and Administrators

Recruiting and maintaining quality staff and administrators continues to be a top priority. WCSU currently employs 196 certified staff and 163 support staff - 96 of which hold a Master's degree.

WCSU is fortunate to have such outstanding, committed and caring educators serving our youth. One hundred thirty-seven members of our staff have served in Washington Central Supervisory Union for 10 years or more.

Credit for the many accomplishments of our supervisory union goes to the efforts and commitment of our outstanding professional and support staff, as well as to our administrative leadership team.

Parent and Community Involvement

Parent and community involvement is vital to quality schools and school improvement. WCSU is fortunate to have parents, community and board members who provide on-going commitment, involvement and support to our children and schools. It takes our combined efforts to meet the diverse and growing needs of all our students and provide them with the educational opportunities to become life-long learners and caring and responsible citizens.

We are truly fortunate to have such wonderful parents and community members supporting our schools and children. Thank you all for helping us meet the needs of our most precious resource — our children.

— ROBBE BROOK, *Superintendent of Schools*



WASHINGTON CENTRAL SUPERVISORY UNION

To the Residents of the Towns of Berlin, Calais, East Montpelier, Middlesex and Worcester:

In our capacity as public schools, the districts of the Washington Central Supervisory Union are required to locate, identify, and evaluate any child or student from birth and up who may require special education and related services in order to access and benefit from public education.

The Federal special education regulations define a **child with a disability**, as a child having mental retardation, a hearing impairment including deafness, a speech or language impairment, a visual impairment including blindness, emotional disturbance, an orthopedic impairment, autism, traumatic brain injury, a health impairment, a specific learning disability, deaf-blindness, or multiple disabilities, and who requires specialized instruction and related services.

If you know of a child who might have a disability as described, please contact the principal of your local district or contact Nancy Thomas, at 229-0553 ext. 303, if you live in the towns of Berlin, Calais, East Montpelier, Middlesex, or Worcester. Evaluations will be conducted in accordance with the procedures described in §§300.530-300.535 of the Federal Regulations for Special Education and in accordance with the State Regulations for Special Education outlining the procedures for special education evaluations.

**SUMMARY REPORT OF THE FINANCIAL CONDITION
OF THE WASHINGTON CENTRAL SUPERVISORY UNION**

Submitted to the Town Auditors for the Towns of Berlin, Calais, East Montpelier, Middlesex and Worcester.

Pursuant to 16 V.S.A. § 261(a)(10) on behalf of the Board of Directors of the Washington Central Supervisory Union, I hereby submit the following summary report of the financial operations of the supervisory union.

For the year ending June 30, 2003, the Washington Central Supervisory Union operated on approved general fund and special education budgets totaling \$1,003,666. The supervisory union ended fiscal year 2003 with a \$281,839 general fund balance and a \$50,000 special education fund balance.

For fiscal year 2004, the supervisory union budgets total \$1,003,666 and it is expected that the year will end in balance.

At this time, it is expected that the supervisory union general fund and special education budgets for fiscal year 2005 will total \$1,045,315.

The supervisory union does not receive state aid for special education or early education programs. Block grant, intensive reimbursement, and extraordinary reimbursements are received by the town school districts based on their specific allocation formulas.

— ROBBE BROOK, *Superintendent of Schools*

WCSU FISCAL YEAR 2004–2005 BUDGET SUMMARY: ASSESSMENTS

School	Average Daily Membership	ADM %	(See Note **)	Curriculum Assessment	Technology Assessment
			Admin. Assessment		
Berlin	242	14.9%	\$35,025	\$14,293	5,159
Calais	116	7.1%	16,760	6,840	2,469
East Montpelier.....	215	13.2%	31,102	12,692	4,581
Middlesex	140	8.6%	20,224	8,253	2,979
Worcester	78	4.7%	11,198	4,569	1,649
Union 32	841	51.5%	121,464	49,566	17,891
Totals	1,632	100.0%	\$235,773	\$96,213	\$ 34,728

** Allocation based on purchased services.

**WASHINGTON CENTRAL SUPERVISORY UNION
FISCAL YEAR 2004-2005
BUDGET SUMMARY**

	Budget 2004	Proposed Budget 2005
Anticipated Revenues:		
Assessments <i>(see box below)</i>	\$ 731,557	\$ 795,206
Earnings on Investments	20,000	20,000
State Placed Reimbursements	120,000	120,000
Early Education Program	72,109	70,109
	943,666	1,005,315
Total Anticipated Revenues	943,666	1,005,315
Fund Balance Usage	60,000	40,000
	60,000	40,000
Total Sources of Funds	\$ 1,003,666	\$ 1,045,315

Expenditures:

Instructional Svcs – State Placed Students	\$ 120,000	\$ 120,000
Early Education Program	174,894	177,213
Special Area Admin. Services	138,217	140,847
Instruction Develop. Services	92,045	96,213
Technology	30,257	34,728
Superintendent's Office & Admin. Costs	212,567	223,539
Fiscal Services	201,106	206,541
Operation & Maintenance of Bldg.	34,580	46,234
	\$ 1,003,666	\$ 1,045,315
Total Expenditures	\$ 1,003,666	\$ 1,045,315
	\$ 1,003,666	\$ 1,045,315
Total Use of Funds	\$ 1,003,666	\$ 1,045,315

Increase (Decrease) = \$ 41,649

** Special Services and Early Educ. Programs generate revenues which offset these costs. The revenues are in the respective school's budget.*

Fiscal Services Assessment	Special* Services Assessment	Early* Education Assessment	Total Assessment	Comparison to FY02-03 Total
\$ 27,254	\$ 20,923	\$ 29,164	\$ 131,818	(\$2,177)
13,042	10,012	19,378	68,501	1,459
24,201	18,580	33,467	124,623	3,411
12,818	12,081	10,561	66,916	5,949
8,713	6,690	14,534	47,353	6,804
94,513	72,561	0	355,995	48,203
\$180,541	\$140,847	\$107,104	\$ 795,206	\$63,649

**WASHINGTON CENTRAL SUPERVISORY UNION
SALARY & BENEFIT PROJECTION
AS OF DECEMBER 1, 2003**

Benefits include the cost of: Health Insurance, Retirement, Section 125 Plan, Social Security/Medicare, Dental Insurance, Disability Insurance, Workers Compensation Insurance, and Unemployment Insurance.

	WSCU Projected Salaries	Total Salaries & Benefits
Beloin, Dennis	\$13,256	\$14,458
Bibeau, Lori	64,863	83,824
Brook, Roberta	90,992	102,813
Carlson, Martha	8,502	9,230
Carr, Ann	30,673	39,136
Crandell, Rebecca	22,680	25,989
Crowningshield, Karyn	18,892	26,926
Cykon, Cynthia	28,775	31,271
Fielder, Diane	6,364	6,908
Forbes, Lisa	13,979	15,175
Flynn, Timothy	69,583	85,730
George, Danielle	9,899	10,747
Graves, Julie	5,825	8,411
Hull, Joanne	38,064	51,292
Laquerre, Rosalie	31,821	46,818
Larrow, Benton	9,697	11,205
Leiberman, Karen	1,428	1,550
Maslyn, Jennette	7,778	8,444
Mier, Louise	47,118	51,184
Nichols-Fleming, Diane	28,877	33,216
Ormsby, Mary	26,403	36,195
Parker, Bethany	26,123	29,906
Peterson, Cheryl	2,976	3,231
Powers, Bess	31,033	44,281
Rogers, Kathy	40,269	46,616
Roya, Patricia	36,686	49,721
Scharf, Elizabeth	1,370	1,488
Thomas, Nancy	67,500	76,319
TOTALS	\$ 789,299	944,901

U-32 BUDGET SUMMARY

Description	Actual 2002-2003	Budget 2003-2004	Projected 2003-2004	Budget 2004-2005
REVENUES				
Tuition	\$ 92,336	\$ 92,000	\$ 135,628	\$ 140,773
Investment Income	73,889	40,000	37,828	38,000
Assessments	8,279,823	8,633,266	8,633,266	9,196,849
Miscellaneous Income.....	31,104	53,140	65,040	53,640
Transfer from Construction Fund	276,629	0	253,090	0
Special Education Income.....	742,601	600,681	746,754	567,029
Subtotal Revenues	\$9,496,382	\$9,419,087	\$9,871,606	\$9,996,291
Fund Balance	0	0	0	0
TOTAL REVENUES	<u>\$9,496,382</u>	<u>\$9,419,087</u>	<u>\$ 9,871,606</u>	<u>\$9,996,291</u>
EXPENSES				
Business Educ. Program.....	\$ 120,796	\$ 122,972	\$ 122,435	\$ 127,876
Driver Educ. Program.....	86,643	66,458	73,764	76,831
English Program.....	646,230	661,200	655,469	686,281
Acting, Dance, Visual Arts Prog.	192,805	205,489	206,994	219,576
Foreign Language Program....	205,580	214,487	218,303	231,830
Technology Ed. Program	118,971	124,874	125,285	131,532
Living Arts Program	97,794	98,858	92,085	94,791
Music Program	183,390	191,225	182,855	182,019
Physical Educ. Program.....	244,202	246,541	251,732	267,734
Mathematics Program	512,160	539,487	522,300	551,363
Science Program.....	579,174	609,952	590,325	620,473
Social Studies Program.....	457,780	488,952	494,426	500,222
Misc. Instruc. – Schoolwide ..	179,601	183,597	201,541	288,111
Other Instruction – 504	33,603	27,352	29,251	33,798
Middle School Programs	23,611	24,450	24,450	27,075
Co-Curricular Activities.....	454,261	446,678	471,174	483,137
Alternative Program.....	523	0	0	0
Guidance Services.....	345,475	345,631	347,929	364,560
Health Services.....	79,470	85,581	84,349	88,544
Educational Media Service....	94,689	82,174	82,382	81,807
School Library Services	186,318	188,687	190,036	202,839
Technology Services	144,474	147,393	163,270	164,189
Board of Education Svcs.....	33,459	35,126	35,126	35,126
Office of Superintendent	145,580	165,228	151,425	171,030
Office of Principal Svcs.	688,859	677,082	712,857	698,792
Fiscal Services.....	89,261	83,284	83,284	94,513
Auditing Services	2,600	2,730	2,730	3,700
Operation and Maintenance....	944,674	843,015	870,983	918,698
Student Transportation Svcs...	386,260	399,493	399,493	407,191
Transfers to Other Funds.....	1,133,305	856,676	1,109,766	978,738
Special Ed Svcs	1,377,555	1,254,415	1,433,102	1,263,915
TOTAL EXPENSES	<u>\$9,789,103</u>	<u>\$9,419,087</u>	<u>\$9,929,121</u>	<u>9,996,291</u>

U-32 HIGH SCHOOL

Salary & Benefit Projection As of December 1, 2003

Benefits include costs of: Health Insurance, Retirement, Section 125 Plan, Social Security, Dental Insurance, Disability Insurance, Workers Compensation Insurance, and Unemployment Insurance.

	U-32 Projected Salaries	Total Salaries & Benefits		U-32 Projected Salaries	Total Salaries & Benefits
Angell, Paul	\$ 49,063	\$57,559	Disenhaus, Nancy	50,265	55,687
Ball, Kathleen	33,158	38,492	Ditmeyer, Christine	45,457	53,386
Barrows, Stephen	42,936	56,840	Doian, Paula	42,936	56,840
Bartlett, Derek	22,042	28,275	Dorsey, Ellen	35,841	41,498
Barton, Cindy	10,429	11,384	Dunn, Janice	21,468	23,860
Bazis, David	32,235	42,683	Dunn, William	52,945	65,320
Beebe, Larry	49,063	63,528	Durgin, H. Hebert Jr.	21,418	27,594
Beloin, Dennis	53,025	70,096	Eaton, Margaret	52,902	67,718
Blake, Dorothy	79,880	95,047	Emery, Paula	35,841	43,126
Book, Laura	15,575	27,531	Fair, Patricia	23,694	31,079
Boomhower, Dan	47,861	56,247	Fitch, Leslie	34,055	47,703
Boulanger, Chantal	20,838	33,276	Fletcher, David	23,130	33,192
Brown, Ronald, Jr	40,649	47,060	Fowler, Cathy	21,418	27,594
Bruno, Barbarann	16,852	23,452	French, Adam	32,235	39,190
Budliger, Amy	38,245	45,750	French, William	15,269	20,882
Cameron, Nathalie	13,275	18,705	Gaffney, Sandra	17,889	24,603
Carey, Bodo	41,851	55,655	Gandin, Dan	45,251	59,367
Caron, James	32,235	44,957	Gandin, Tracy	42,936	47,687
Cate, Thomas	45,251	59,367	Garand, Laura	15,881	20,024
Cate, Weston III	19,639	26,635	Garand, Travis	13,275	17,179
Chaloux, Sandra	37,800	43,950	Garcia, Joan	22,315	33,417
Chaplin, Mark	54,147	69,077	Garrity, Leigh	43,053	56,967
Chase, Betty	14,086	18,769	Gora, Peter	17,889	23,742
Cioffi, Barbara	40,716	52,279	Grace, Caroline	33,437	39,187
Cook, Vicki	15,549	20,439	Grantz, Christopher	32,235	39,190
Cooke, Ellen	43,511	57,467	Greenberg, Joanne	39,250	46,053
Crossett, Paula	40,716	54,416	Greene, Daniel	46,736	60,988
Cueto, Linda	15,269	19,356	Guilbault, Timothy	16,200	25,627
Dailey, Cynthia	30,652	39,206	Hall, Diane	26,281	37,945
Dalmasse, Denise	42,231	48,134	Hannigan, David	27,976	41,068
David, Beatrice	36,834	47,700	Heath, Stephanie	32,235	38,863
Dean, Fletcher	16,200	25,627	Heintz, Benjamin	35,841	48,936
DeCicco, Sally	18,608	25,121	Herrick, Amy	41,849	48,366
Decker, Anne	30,596	35,248	Hill, MaryEllen	20,684	34,142
DeForge, Joyce	47,861	56,247	Houston, Glenn	34,639	41,814
Dentith, Susan	50,265	58,871	Hungerford, Richard	36,600	45,784
Desch, Marguerite	45,457	53,622	Hurley, Kevin	22,953	34,027

	U-32 Projected Salaries	Total Salaries & Benefits		U-32 Projected Salaries	Total Salaries & Benefits
Jenkins, Jamie	34,929	47,818	Pelletier, Kathleen	55,377	64,451
Johnson, Emily	23,585	29,065	Petrella, Albert	26,911	33,591
Johnson-Aten, Bonnie	54,664	69,641	Phillips, Charles	19,161	23,604
Keitel, Stephanie	30,159	38,917	Pitchette, Mark	36,413	42,087
Kiefer, Julie	39,447	50,586	Poplawski, Virginia	17,197	23,847
Klima, Judith	37,043	44,438	Post, Deborah	10,911	11,853
Kohn-Saxe, Barbara	39,447	52,997	Rackliff, Marilyn	30,652	39,206
Kopecky, Barry	51,546	64,434	Randall, Nanci	19,366	26,323
Korecki-Moll, Barbara	43,329	54,824	Reardon, Michael	44,255	50,996
Ksepka, Michelle	15,269	25,375	Rexford, Alan	50,265	62,395
Law, Michael	49,064	60,955	Rexford, Piper	50,265	55,921
Leonard, Ralph	19,379	31,684	Riby-Williams, Emmanuel	15,575	27,531
Lunn, Jeneane	34,639	47,624	Rice, David	15,269	24,611
Mac Martin, Roxana	18,980	29,611	Roberts, Laura	18,980	23,407
Macke, Michael	14,138	15,359	Saxe, Kenneth	48,498	53,771
Malloy, Janilyn	51,546	63,793	Segar, James	50,265	55,687
Martin, Shawn	43,053	56,967	Segar, Kathleen	18,608	31,772
Mayette, Sue Anne	19,625	25,431	Slopey, Brian	50,265	62,395
McCord, Denise	40,911	46,887	Snell, Lizabeth	47,861	62,105
McKone, Thomas	49,063	63,527	Stevens, Debra	15,269	19,356
McNaulty, William	21,256	25,891	St. Peter, Hollis	32,235	42,547
Mehuron, Mary	43,053	55,460	Tolassi, Jane	50,265	62,395
Mercer, John	54,368	66,874	Trombly-Holcomb, Arlene	26,911	38,665
Mercer, Nancy	50,265	55,687	Truman, Diane	14,964	27,612
Michaud, Heather	31,236	44,626	Valway, Kathleen	13,806	25,601
Miller-Nogueira, Ehren	7,168	7,833	Vandal, Norman	40,649	54,343
Mitchell, Spencer	27,377	34,098	VanDeren, Lauren	28,063	39,979
Mohlman, Bonnevieve	46,659	53,620	Verchereau-Staab, Suzanne	19,136	31,465
Mohlman, Joseph	49,063	61,083	Vickery, Ruth	15,575	19,690
Molina, Amanda	40,629	48,413	Violette, Daniel	45,251	56,922
Mooney, Mark	59,200	74,918	Volinsky, Sarah	35,841	42,588
Newcomb, Sharon	29,438	32,134	Volpini, Carolyn	13,540	18,995
Nichols, Ginger	25,500	33,325	Walker, Katherine	6,916	7,513
Noone, Karen	52,403	67,173	Wheelock, Ann	19,408	26,268
Oakes, Dawn	17,543	23,335	Wiese, Kathy Topping	50,265	64,840
Olson, George	50,265	62,395	Wilmott, Margaret	47,861	54,932
Ormsby, Mary	7,211	7,943	Winston, Jonathan	56,585	68,091
Otterman, Amy	26,352	33,019	Woodfield, Eleanor	36,201	47,500
Palmer, Victoria	37,043	50,407			
Parrott-Safford, Diane	24,741	32,459			
Peck, Douglas	8,049	9,188	TOTALS	\$ 4,983,332	6,246,394

MESSAGE FROM THE EMES SCHOOL BOARD

Your school board continues to be an active board. We had many events and committees this past year, including WCSU Executive Board, EMES Capital Improvement, Climate/Healthy School team, Math, Literacy and Technology teams, several hiring teams and a new committee for long range planning. At our March 2003 long range planning meeting, it was decided that our next steps should be to draft a timeline for long term financial planning, develop a long range facilities and equipment repair/replacement plan, review our food service program and to discuss the grand list, collective bidding and population/building trends with our town's select board.

The board would like to welcome the following staff members: Sara Pomerantz as our new 2nd grade teacher, Stephanie Appleton as a part time 3rd grade teacher, sharing the position with Laura Giammusso who started the year on maternity leave and will be working mornings, while Stephanie teaches in the afternoon. Stephanie is also a paraprofessional during the day. Shane Clifford also was hired as a paraprofessional and library assistant this year. Bob Lynde is our full time cook/food service agent and David Fletcher is our new evening and summer custodian.

Our board would like to give a special thanks to Nancy Thomas who has resigned her position on the board as of 07-01-2003 to become our new Washington Central Supervisory Special Education director. Nancy was a dedicated and vital board member who went above and beyond her duties. We were very fortunate to have had her in this role for about 10 years. Although the board misses her as a board member, it is great to welcome her as an employee of the WCSU. We would like to thank Lucy Ferrada who has accepted the appointment to fill the interim position. Bob Rikken has decided to not seek another term and we would like to thank him for his dedication these last three years.

We are pleased to have in our midst, Gladys Cote, our first grade teacher, who was honored as the Elementary Teacher of the Year for WCSU at a reception at UVM in the fall.

With the aid of grant money, our school implemented a full day kindergarten program this year and we are glad to report it is going extremely well. Michael Berry has joined Jaime O'Hare as our other Kindergarten teacher. The teachers are enjoying the extra time they get to spend with the children and learning is enhanced through the full day kindergarten program.

Technology continues as an important part of East Montpelier Elementary School. We would like to thank the community members of East Montpelier for approving the article last year for the purchase of a mobile lab for our school. The staff and students are excited about this increased access to computers. All staff members are taking workshops and courses on how to best implement the use of technology in our school.

The board has charged Carol Randall, our principal, with the development of a schedule that maximizes time for instruction in core subjects. We believe this will help our children excel, meet or exceed the standards and be the best they can be.

Budget development continues to be a difficult job for the board. It is very hard to meet the needs of the students, the state requirements, and the taxpayers. Community members offered advice and opinions at our regular meetings. The board appreciates all of the input provided by our community. Our budget is up 4.04% this year, which includes a 12% health care increase, the first payment for the mobile lab, and partial costs of the full-day kindergarten program. Grants will cover half of the additional teacher costs this year. We know it was a rough year financially for some people and we strive to balance this with the continuation of instructional programs that support our children as learners. We will be having a teacher retire next year and her position will not be filled.

Again, many items that were considered but not added to the FY05 proposed budget will need to be addressed in the future in order to provide our students the opportunity to reach the high academic standards in the Vermont's Framework. There are still many challenges facing us in the next few years.

The board would like to thank all the parent and community volunteers who help make our school so great. We urge community members to visit your school during the day and meet and greet the staff. The board also welcomes community members at our board meetings. We've had some loyal ones this year and it is greatly appreciated.

Respectfully submitted,

JANICE ALDRICH, *Chair*

PRINCIPAL'S MESSAGE

EAST MONTPELIER ELEMENTARY SCHOOL

Our school is a place where everyone is valued. Through shared responsibility, we will create a meaningful educational foundation for students to become life-long learners. We will provide an environment that fosters creativity where individual growth and uniqueness are encouraged. Our goal is for students to become contributing members of the community and to gain respect for themselves and others. East Montpelier Elementary School's mission, created by many members of this school community, is the statement that guides our continuous improvement efforts. During the past several years, we have worked together in community forums, staff initiatives, school directors' meetings, committees and action planning teams on action steps that have moved our school closer to this vision. The actions are in the areas of increased achievement in all subject areas for all students, enriched experiences for the children of this community, and a safe and respectful environment in our school community. This report highlights some of the accomplishments that have come from our continuous improvement efforts and our commitment to work together as a pre-kindergarten through grade twelve system in the six schools of the Washington Central Supervisory Union.

Five major school improvement initiatives that are now in place at EMES are foreign language in all kindergarten through grade six classrooms, the option of full day kindergarten, increased access to technology through purchase of a mobile computer lab, expanded outside of school time learning opportunities, and school climate/facility improvements based on health and safety. These have been accomplished through collaborative planning, grant writing and school budget support.

Professional development of staff, based on individual learning goals and school initiatives, is a key component of our continuous improvement in becoming a community of learners. We have a wealth of expertise within our EMES staff and throughout Washington Central Supervisory Union and have developed ways in which we can learn from each other. Experienced teachers serving as mentors for our new teachers, monthly book study groups, inservice workshops taught by teams of teachers and administrators, a supervision model based on reflective practice, and weekly in-school workshops for our paraeducators are examples of learning community activities. This year, we are working together on "Assessments FOR Learning", an action planning process in which data collected from student performance tasks are used in enhancing instruction. The focus is a key skill needed for learning across the curriculum, each student's ability to read and interpret text and make connections to self, other texts and to the real world.

Thank you, East Montpelier residents, for your high expectations and strong support for continuous improvement in your elementary school. It is truly an honor to be part of this community of learners.

—CAROL RANDALL, *Principal*

EMES ENROLLMENT

Year	K	1	2	3	4	5	6	Total
1989-90	31	34	40	36	31	44	38	254
1990-91	26	34	37	40	35	34	43	249
1991-92	21	28	33	36	40	35	32	225
1992-93	36	23	29	38	37	43	40	246
1993-94	32	32	24	28	37	38	42	233
1994-95	22	33	30	24	30	38	39	216
1995-96	39	26	32	33	23	33	41	227
1996-97	37	41	31	33	37	24	33	236
1997-98	20	41	41	35	34	34	24	229
1998-99	32	24	41	40	35	32	37	241
1999-00	23	34	26	38	40	34	32	227
2000-01	21	26	37	30	45	41	34	234
2001-02	21	27	28	37	32	46	43	234
2002-03	26	24	27	30	36	34	47	224
2003-04	28	30	23	26	28	23	36	204

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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2834 SHELburnE ROAD

DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
East Montpelier School District

We have audited the accompanying general-purpose financial statements of East Montpelier School District, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of East Montpelier School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of East Montpelier School District, Vermont, as of June 30, 2003, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 25, 2003 on our consideration of East Montpelier School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of East Montpelier School District, Vermont taken as a whole. The schedule listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general-purpose financial statements of East Montpelier School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Angolano & Company

Angolano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

July 25, 2003

TOWN AUDITORS' NOTE:

The East Montpelier School District accounts are independently audited by Angolano & Company. This cover letter accompanied their detailed report, copies of which are available for review at the School and Town Offices.

EAST MONTPELIER ELEMENTARY SCHOOL
Salary & Benefit Projections As of December 1, 2003

Benefits include the costs of: Health Insurance, Retirement, Section 125 Plan, Social Security/Medicare, Dental Insurance, Disability Insurance, Workers Compensation Insurance, and Unemployment Insurance.

	EMES Projected Salaries	Total Salaries & Benefits
INSTRUCTIONAL		
Appleton, Stephanie.....	\$12,548	\$15,681
Barrett, Maria.....	50,265	64,669
Berry, Michael.....	31,033	41,278
Christy, Kathryn.....	51,265	63,351
Cote, Gladys.....	47,861	57,980
Dunkling, Pamela.....	34,349	40,641
Finch, Christine.....	31,033	37,806
Gannon, Robin.....	50,265	64,669
Gariboldi, Lisa.....	37,043	50,244
Giammusso, Laura.....	20,080	23,692
Heiss-Holmes, Heidemarie.....	22,226	30,287
MacHarg, Jennifer.....	37,043	47,835
Moran, Steven.....	13,822	15,008
O'Hare, Jamie.....	50,265	62,260
Pastore, Carolyn.....	50,265	62,260
Pelkey, Barbara.....	14,304	15,531
Pomerantz, Sara.....	31,033	41,278
Quackenbush, Gary.....	35,841	48,932
Shedd, Ellen.....	34,639	47,621
Towne, Stephen.....	32,257	44,074
Waldo, Emma.....	15,517	18,921
Weiss, Benjamin.....	32,235	39,117
Subtotal Teachers	735,189	933,135
Appleton, Stephanie.....	5,831	6,362
Clifford, Shane.....	13,865	18,549
Deforge, Susan.....	6,924	7,587
Hall, Linda.....	18,181	19,870
Subtotal Technical	44,801	52,368
Total Instructional	779,990	985,503
GUIDANCE		
Mcdermet, Maureen.....	28,673	37,226
Total Guidance	28,673	37,226

	Projected Salaries	Salaries & Benefits
HEALTH SERVICES		
Foster, Laurie	31,558	42,300
Total Health Services	31,558	42,300
LIBRARY		
Knoelder, Ellen	41,851	48,351
Brister, Jude	3,466	3,782
Total Library	45,317	52,133
SCHOOL ADMINISTRATION		
Randall, Carol	66,752	80,649
Badger, Jane	21,059	26,397
Royce, Linda	28,274	35,859
Total School Administration	116,085	142,905
OPERATIONS & MAINTENANCE		
Fletcher, David	25,494	35,363
Storey, Tracy	33,408	47,846
Subtotal Regular Staff	58,902	83,209
Total Oper. & Maint.	58,902	83,209
SPECIAL EDUCATION		
Carter, Anne	50,265	64,669
Mason, Kathleen	38,245	49,083
Towne, Stephen	3,584	4,890
Wilcox, Joy	22,766	24,753
Subtotal Teachers	114,860	143,395
Deforge, Susan	6,962	7,629
Farnham, Ruth.....	19,575	24,779
Humphries, Carol.....	16,598	18,142
Phillips, Doris.....	19,575	24,779
Richardson, Melody.....	12,858	16,819
Stone, Katherine.....	16,231	21,130
Wirth, Elizabeth	9,946	10,832
Subtotal Technical	101,745	124,110
Total Special Education	216,605	267,505
Subtotal General Fund	1,277,130	1,610,781
FOOD SERVICES		
Lynde, Robert.....	18,864	24,003
Total Food Services	18,864	24,003
TOTAL SALARIES AND BENEFITS	\$1,295,994	\$1,634,784

EAST MONTPELIER ELEMENTARY SCHOOL BUDGET 2004-2005

Description	Budget 2003	Actual 2003	Budget 2004	Projected 2004	Budget 2005	Budget 04 Budget 05 Increase (Decrease)
REVENUES						
Property Tax - Elementary	\$ 542,919	542,130	589,131	559,637	0	(589,131)
Earnings on Investments	50,000	29,951	50,000	27,749	30,000	(20,000)
Interest Exp. on Investments	(40,000)	(26,247)	(40,000)	(23,982)	(24,000)	16,000
Misc. Income - Purch. Disc.	2,284	2,284	2,284	2,284	2,053	(231)
General State Aid - Block Grant	1,142,755	1,143,368	1,117,552	1,149,159	0	(1,117,552)
General State Aid - Preschool	0	0	27,228	27,831	0	(27,228)
State Aid Sharing Pool	87,896	88,099	91,358	88,642	0	(91,358)
Homestead Revenues to School	0	0	0	0	833,346	833,346
Educ. Spending Revenues from State	0	0	0	0	739,468	739,468
Nonresidential Property Tax Revenue	0	0	0	0	322,027	322,027
State Transportation Aid	35,024	38,531	35,729	35,729	31,478	(4,251)
State Transportation Aid - Prior Year	0	8,099	0	0	0	0
Capital Debt Aid	8,014	7,987	3,517	3,517	0	(3,517)
Mainstream Block Grant	114,359	114,359	120,812	120,812	125,723	4,911
Intensive Reimbursement	53,131	60,287	67,822	68,355	89,535	21,713
EEE (Early Essential Education)	17,517	17,553	18,234	18,271	18,271	37
Subtotal Revenues	\$2,013,899	2,026,401	2,083,667	2,078,004	2,167,901	84,234
Fund Balance Usage	0	0	0	0	0	0
TOTAL REVENUES	\$2,013,899	\$2,026,401	\$2,083,667	\$2,078,004	\$2,167,901	\$84,234
						+4.04%

NOTE: Fund Balance Summary
 Audited Fund Balance as of July 1, 2002
 Use - FY02-03 (Fiscal Year 2002-2003)
 Projected Fund Balance July 1, 2003

Description	Budget 2003	Actual 2003	Budget 2004	Projected 2004	Budget 2005	Increase (Decrease)
EXPENSES						
Instructional Services						
Salaries - Regular Professional	\$ 665,403	647,202	677,321	678,988	680,771	3,450
Salaries - Regular Technical	52,040	47,831	51,076	46,001	20,200	(30,876)
Salaries - Regular Retire	48,183	65,863	28,126	28,126	29,616	1,490
Salaries - Temporary	19,800	19,651	11,700	11,700	11,700	0
Health Benefits	91,010	105,594	120,709	123,065	136,327	15,618
Social Security/Medicare	53,873	53,587	53,737	53,453	55,637	1,900
Retirement Contributions	3,810	1,837	1,914	1,914	632	(1,282)
Section 125 Benefit	714	714	714	782	720	6
Workers Compensation	4,665	6,176	6,034	6,899	6,903	869
Unemployment Compensation	317	293	287	297	287	0
Tuition Reimbursement	11,000	10,049	11,000	11,000	10,000	(1,000)
Dental Benefits	5,501	5,502	5,501	5,601	5,605	104
Disability Benefits	3,616	3,441	3,775	3,918	3,751	(24)
Prof. Edu. Services - Inserv. Speakers	1,000	453	1,500	1,700	500	(1,000)
Prof. Edu. Services - Adm. Fee	4,770	3,813	4,865	4,865	4,710	(155)
General Supplies & Software (combined)	33,072	33,634	31,133	32,358	29,266	(1,867)
Books and Periodicals	5,743	6,027	6,762	7,547	5,026	(1,736)
Equipment.....	1,573	870	0	0	0	0
Total Instructional Services	\$ 1,006,090	1,012,537	1,016,154	1,018,214	1,001,651	(14,503)
						(1.4%)
Instructional Services - Enrichment						
Professional Svcs. - ELF	\$ 1,600	1,600	1,600	1,600	1,600	0
Professional Svcs. After School Prog.	0	0	0	0	0	0
General Supplies	2,000	1,617	1,000	1,000	1,000	0
Total Instructional Services - Enrichment	\$ 3,600	3,217	2,600	2,600	2,600	0

Description	Budget 2003	Actual 2003	Budget 2004	Projected 2004	Budget 2005	Increase (Decrease)
Guidance Services						
Salaries – Regular Professional	\$ 30,083	28,349	29,729	28,628	29,963	234
Health Benefits	2,506	0	0	5,727	6,368	6,368
Social Security/Medicare	2,275	2,169	2,274	2,122	2,206	(68)
Section 125 Benefit	34	34	34	34	36	2
Workers Compensation	180	227	219	252	271	52
Unemployment Compensation	12	10	11	11	11	0
Disability Benefits	254	254	254	254	259	5
Disability Benefits	156	121	146	149	156	10
General Supplies	60	40	380	380	850	470
Books and Periodicals	250	260	700	700	500	(200)
Total Guidance Services	\$ 35,810	31,464	33,747	38,257	40,620	6,873
						+20.4%
Health Services						
Salaries – Regular Prof. Oth	\$ 30,083	30,638	31,925	31,558	32,978	1,053
Health Benefits	6,602	6,793	7,678	7,678	8,538	860
Social Security/Medicare	2,232	2,094	2,347	2,319	2,408	61
Section 125 Benefit	34	34	34	34	36	2
Workers Compensation	180	227	250	287	298	48
Unemployment Compensation	11	12	12	12	12	0
Dental Benefits	254	254	254	254	259	5
Disability Benefits	156	142	166	164	171	5
Travel	25	0	25	25	25	0
General Supplies	600	774	900	900	900	0
Books and Periodicals	190	113	190	190	190	0
Computer Software	0	0	0	0	0	0
Total Health Services	\$ 40,367	41,081	43,781	43,421	45,815	2,034
						+4.6%

Curriculum Services								
Supervisory Union Serv-Curriculum	\$ 13,044	13,044	13,163	13,163	12,692	(471)		
Total Curriculum Services	\$ 13,044	13,044	13,163	13,163	12,692	(471)		(3.6%)
School Library Services								
Salaries – Regular – Professional	\$ 40,566	41,269	43,241	43,969	46,180	2,939		
Salaries – Regular – Technical	2,460	2,575	2,703	2,703	0	(2,703)		
Health Benefits	0	0	0	0	0	0		
Social Security/Medicare.....	3,291	3,175	3,515	3,629	3,533	18		
Section 125 Benefit.....	34	34	34	34	36	2		
Workers Compensation.....	247	312	343	395	395	52		
Unemployment Compensation.....	17	16	16	17	16	0		
Dental Benefits	318	318	318	318	324	6		
Disability Benefits	214	203	228	223	227	(1)		
Repairs and Maintenance.....	2,000	936	2,000	2,000	2,000	0		
General Supplies.....	1,400	1,302	1,400	1,400	1,400	0		
Books and Periodicals.....	6,375	5,743	6,200	6,200	5,600	(600)		
Audiovisual Materials.....	1,000	1,000	1,000	1,000	1,000	0		
Computer Software.....	2,000	987	1,000	1,000	500	(500)		
Equipment.....	750	567	0	0	0	0		
Total School Library Services	\$ 60,672	58,437	61,998	62,888	61,211	(787)		(1.3%)
Technology Services								
Salaries – Regular – Technical & Summer	0	0	6,559	6,559	8,603	2,044		
Health Benefits	0	0	0	0	810	810		
Social Security/Medicare	0	0	502	502	647	145		
Section 125 Benefit	0	0	10	10	11	1		
Workers Compensation	0	0	48	55	78	30		

Description	Budget 2003	Actual 2003	Budget 2004	Projected 2004	Budget 2005	Increase (Decrease)
Unemployment Compensation	0	0	2	2	3	1
Tuition Reimbursement	0	0	300	300	300	0
Dental Benefits	0	0	64	64	65	1
Disability Benefits	0	0	32	32	45	13
Other Prof Services	0	129	\$0	\$0	\$0	0
Superv. Union Services	10,032	10,032	4,069	4,069	4,581	512
Repairs & Maintenance	3,000	2,723	6,200	6,200	2,950	(3,250)
Communications - Telephone	7,610	6,575	10,906	8,466	7,906	(3,000)
Travel	0	0	240	240	240	0
General Supplies	2,700	2,105	3,500	3,500	4,000	500
Computer Software	3,000	2,678	3,100	3,100	3,000	(100)
Equipment - Replacement	4,000	6,577	3,000	3,000	3,000	0
Equipment - Telephone	0	0	0	0	0	0
Total Technology Services	\$ 30,342	30,819	38,532	36,099	36,239	(-2,293) (6.0%)
Board of Education Services						
Technical Svc. School Bd.	\$ 750	727	750	750	750	0
Official Svc. Tax Collect	5,700	8,500	8,500	8,500	8,500	0
Professional Educ. Svcs.	1,000	314	1,000	1,000	500	(500)
Legal Services	2,000	100	2,000	2,000	1,000	(1,000)
Fidelity Bond Premiums	90	100	100	100	100	0
Supplies	0	0	0	0	0	0
Dues & Fees	1,200	1,200	1,300	1,300	1,300	0
Total Board of Education Services	\$ 10,740	10,941	13,650	13,650	12,150	(1,500) (11.0%)

Office of Superintendent									
Supervisory Union Serv. – Supt.....	\$ 30,307	30,307	31,481	31,481	31,102	(379)			
Total Office of Superintendent	\$ 30,307	30,307	31,481	31,481	31,102	(379)			(1.2%)
Office of the Principal									
Salaries – Regular – Admin.	\$ 65,379	65,379	66,752	66,752	68,755	2,003			
Salaries – Regular – Clerical	45,735	49,760	48,261	49,933	52,153	3,892			
Health Benefits	12,012	11,652	13,622	14,766	16,513	2,891			
Social Security/Medicare	8,414	8,731	8,679	8,832	9,136	457			
Retirement Contribution	1,805	807	847	847	886	39			
Section 125 Benefit	102	102	102	102	108	6			
Workers Compensation	669	843	901	1,035	1,093	192			
Unemployment Compensation	45	42	43	45	45	2			
Tuition Reimbursement	1,500	1,541	1,500	1,500	750	(750)			
Dental Benefits	318	477	318	636	648	330			
Disability Benefits	575	487	595	595	626	31			
Rentals & Leases/Repairs – Copier	8,100	10,100	8,100	8,100	7,994	(106)			
Communications – Postage	1,200	1,766	1,250	1,250	1,400	150			
Advertising	1,400	1,245	1,000	1,000	800	(200)			
Travel	250	0	250	250	0	(250)			
General Supplies	3,185	2,768	2,737	2,737	2,535	(202)			
Dues & Fees	0	585	0	0	0	0			
Total Office of the Principal	\$ 150,689	156,285	154,957	158,380	163,442	8,485			+5.5%
Fiscal Services									
Supervisory Union Services	\$ 26,580	26,580	24,554	24,554	24,201	(353)			
Total Fiscal Services	\$ 26,580	26,580	24,554	24,554	24,201	(353)			(1.4%)

Description	Budget 2003	Actual 2003	Budget 2004	Projected 2004	Budget 2005	Increase (Decrease)
Auditing Services						
Audit Services	\$ 1,900	1,900	1,957	1,900	2,600	643
Total Auditing Services	\$ 1,900	1,900	1,957	1,900	2,600	643
						+32.9%
Operation and Maintenance Plant						
Salaries – Regular Service	\$ 50,510	53,743	57,009	58,902	60,876	3,867
Salaries – Temporary	4,000	9,399	1,600	1,600	4,000	2,400
Health Benefits	9,708	10,009	10,602	10,044	18,632	8,030
Social Security/Medicare	4,170	4,861	4,484	4,506	4,963	479
Retirement Contributions	1,211	940	961	1,002	1,047	86
Section 125 Benefit	68	68	68	68	72	4
Workers Compensation	327	413	459	528	586	127
Unemployment Compensation	22	24	22	23	24	2
Dental Benefits	0	318	0	318	324	324
Disability Benefits	263	227	296	306	317	21
Other Professional Svcs.	0	0	0	0	0	0
Water Testing and Sewer	2,500	2,532	2,500	2,500	2,500	0
Disposal Services	3,000	2,637	3,000	3,000	3,000	0
Snow Plowing	2,500	4,080	2,500	2,500	2,500	0
Lawn Care Services	900	420	900	1,515	900	0
Lawn Care Services - Playground	0	2,800	0	0	0	0
Repairs and Maintenance	9,400	9,293	3,500	13,976	5,000	1,500
Repairs and Maint. – Tractor	500	169	500	500	500	0
Other Purchased Svc – Early Edu.	3,000	3,056	3,315	3,315	3,315	0
Insurance	3,900	4,490	3,900	5,765	6,053	2,153
Travel	500	493	500	500	500	0
General Supplies	11,790	17,063	12,644	16,885	12,644	0

Electricity	30,973	28,428	30,973	29,473	29,473	(1,500)
Oil	10,000	4,215	3,000	3,000	1,500	(1,500)
Other Energy – Wood Chips	1,500	3,286	4,500	4,500	5,900	1,400
Equipment and Tractor.....	4,900	3,943	0	7,015	0	0
Total Operation and Maintenance Plant	\$ 155,642	166,907	147,233	171,741	164,626	17,393 +11.8%
Student Transportation Services						
Student Transportation Services	\$ 76,140	76,140	67,089	67,089	70,799	3,710
Student Transp. Services – Field Trips.....	3,145	2,468	2,015	2,015	2,376	361
Total Student Transportation Services	\$ 79,285	78,608	69,104	69,104	73,175	4,071 +5.9%
Debt Service						
Interest	19,440	19,440	16,560	16,560	13,680	(2,880)
Principal.....	40,000	40,000	40,000	40,000	40,000	0
Wood Chip & Health & Safety Pro.....	0	0	17,338	17,338	17,435	97
Computer Lab	0	0	0	0	13,003	13,003
Total Debt Service	\$ 59,440	59,440	73,898	73,898	84,118	10,220 +13.8%
Fund Transfers						
Fund Transfer – Food Services	\$ 3,000	3,000	1,000	1,000	4,000	3,000
Total Fund Transfers	\$ 3,000	3,000	1,000	1,000	4,000	3,000 +300.0%
Instr. Services – Student Sup. Services						
Salaries – Regular Professional.....	\$110,151	109,184	114,785	114,860	117,526	2,741
Salaries – Regular Technical	83,743	88,146	88,847	101,744	134,140	45,293
Salaries – Temporary.....	3,000	3,497	3,000	3,000	3,000	0
Health Benefits	20,678	22,615	27,763	30,706	38,884	11,121

Description	Budget 2003	Actual 2003	Budget 2004	Projected 2004	Budget 2005	Increase (Decrease)
Social Security/Medicare	14,909	14,914	15,587	16,579	19,230	3,643
Retirement Contribution	2,837	0	0	0	0	0
Section 125 Benefit.....	306	306	306	340	396	90
Workers Compensation.....	1,177	1,486	1,618	1,860	2,301	683
Unemployment Compensation.....	79	74	77	80	96	19
Tuition Reimbursement	1,700	2,818	1,700	1,700	1,700	0
Dental Benefits	604	604	604	604	583	(21)
Disability Benefits	1,008	817	889	889	1,061	172
Other Professional Svcs – Psych/SLP	0	0	0	0	0	0
Other Professional Svcs	9,700	10,088	31,200	15,000	15,000	(16,200)
Supervisory Un Serv – Special Ed.....	18,078	18,078	17,477	17,477	18,580	1,103
General Supplies.....	3,000	3,347	2,980	3,580	3,375	395
Books and Periodicals.....	0	263	323	323	50	(273)
Equipment.....	0	2,249	0	0	0	0
Total Instr. Services – Student Sup. Services	\$ 270,970	278,486	307,156	308,742	355,922	48,766
						+15.9%
EEE (Early Essential Education) & Preschool						
Other Professional Services.....	\$17,517	17,553	18,234	18,271	18,271	37
Supervisory Un Serv – Early Ed.	17,904	17,904	30,468	30,468	33,467	2,999
Total EEE & Preschool	\$ 35,421	35,457	48,702	48,739	51,738	3,036
						+6.2%
TOTAL EXPENSES	\$ 2,013,899	2,038,510	2,083,667	2,117,831	2,167,901	84,234
PROFIT (LOSS)		(\$12,109)		(\$39,827)		+4.04%

EAST MONTPELIER TOWN SCHOOL DISTRICT

WARNING

The legal voters of the East Montpelier Town School District are hereby notified and warned to meet at the **East Montpelier Elementary School** in East Montpelier on **Tuesday, March 2, 2004 at 9:30* a.m.** to act on the following:

The polls for articles to be voted on by Australian ballot will open at 7 A.M. and close at 7 P.M. (17 VSA § 2561).

ARTICLE 1. To elect a Moderator for the year ensuing [16 VSA § 562(2)].

ARTICLE 2. To elect the following School Directors by Australian ballot [16 VSA § 423]:

One (1) School Director	Two (2)-year Term
One (1) School Director	Three (3)-year Term
One (1) U-32 Director	Three (3)-year Term
One (1) U-32 Director	One year of a Three (3) year Term

ARTICLE 3. To hear and act upon the report of the Town School Directors [16 VSA § 563(10) and (11)].

ARTICLE 4. Will the School District adopt a budget not to exceed \$2,167,901 for the operation of the school for the ensuing year?

ARTICLE 5. Shall the audited fund balance as of June 30, 2004 be held in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of funding operations and/or capital improvements [24 VSA § 2804]?

ARTICLE 6. Will the School District authorize the Board of School Directors to borrow money by issuance of bonds and notes, not in excess of anticipated revenue for the school year [16 VSA § 562(9)]?

ARTICLE 7. To transact any other business that may legally come before the meeting.

A meeting will be held on Saturday, February 28, 2004, to provide information on the articles to be voted by Australian ballot at Town Meeting. The

meeting [as required by 17 V.S.A. § 2680(g)] will be held at the East Montpelier Elementary School Cafeteria at 9:30 a.m.

The legal voters of East Montpelier Town School District are further notified that voter qualification, registration and absentee voting relative to said annual meeting shall be as provided in Section 553 of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

School Directors

JANICE ALDRICH, *Chair*

ROBERT J. RIGGEN, *Vice Chair*

JOE BULEY, *Clerk*

LUCY FERRADA

JULIA LONGHI-HAYNES

*** Please note time: The Town and School Meetings are now both being warned at 9:30 A.M. Both will convene and then one will be recessed until the completion of the other meeting. This will allow a quicker transition between meetings. This year, both the Town and School Meetings will be convened. The Town Meeting portion will be recessed until the conclusion of the School Directors' meeting. At the conclusion of the School Directors' Meeting, the Town Meeting will be started immediately or after a short break.**

**ABSTRACT OF MINUTES
MARCH 4, 2003 TOWN MEETING**

TOWN

Selectboard presented plaques to Paulie Coburn and Anne Sherman for their years of service to the Town.

Meeting called to order 9:37 a.m. School meeting recessed to after Town meeting.

Art. 1. Voted and elected the following by Australian Ballot:

Moderator – 1 Year	Martin K. Miller
Town Clerk, 3 year term	Sylvia M. Tosi
Treasurer, 3 year term	Sylvia M. Tosi
Selectboard, 3 year term	Martha Holden
Lister, 3 year term	(no candidate)
Auditor, 3 year term	Shirley M. King
Trustee of Public Funds, 3 year term	Teresa “Terri” Conti
Town Law Agent, 1 year term	Dennis Carver
Town Grand Juror, 1 year term	Tim Carver
First Constable, 1 year term	Dennis Carver
Second Constable, 1 year term	Timothy Meehan
Cemetery Commissioner, 5 year term	Frederick C. Strong
Planning Commissioner, 3 year term	Deborah Fillion
Planning Commissioner, 3 year term	John “Jack” Pauly
Planning Commissioner, 3 year term	Tracy Phillips
School Director, 3 year term	Joe Buley, Jr.
School Director, 2 year term	Julia Longhi Haynes

Art. 2. Voted to hear the reports of several Town Officers and to act thereon. Passed by voice vote.

Art. 3. Voted to have taxes paid to Treasurer on or before 5:00 p.m., Monday, November 17, 2003. Passed by voice vote.

Art. 4. Voted to borrow in anticipation of taxes. Passed by voice vote.

Art. 5. Voted to have Town raise the sum of \$733,568.74 for laying out and repairing highways and for other necessary Town expenses. Passed by Australian Ballot 435 – 76.

Art. 6. Voted to have Town raise \$58,000 for Capital Reserve Fund. Passed by Australian Ballot 392 – 108.

Art. 7. Voted to authorize the East Montpelier Fire Department to purchase a new engine/pumper at a cost of \$146,900 and to expend a sum not to exceed \$95,000 from the Capital Reserve towards said purchase. Passed by Australian Ballot 407 – 103.

Art. 8. Voted to authorize the East Montpelier Fire Department to expend a sum not to exceed \$30,000.00 from the Capital Reserve for a one-time purchase of breathing apparatus. Passed by Australian Ballot 437 – 76.

- Art. 9. Article to raise \$7,498 for Kellogg-Hubbard Library for General Operating expenses during 2003 was amended from the floor to \$9,000. After discussion of library use by townspeople, per capita contribution amounts, and the town's remaining installment to the library's Capital Campaign, the Moderator read the amended article. Passed by a show of voter cards, 105 – approx. 64.
- Art. 10. Voted to raise a sum not to exceed \$5,000 to the East Montpelier Cemetery Commission for the support and maintenance of town cemeteries during 2003. Passed by voice vote.
- Art. 11. Voted to raise a sum not to exceed \$1,990 for the Four Corner Schoolhouse Association 2003 operating expenses. Passed by voice vote.
- Art. 12. Voted to raise \$7,900 recommended by Funding Request Study Committee for various service organizations. Passed by voice vote.
- Art. 13. Voted to extend the tax exempt status of the Four Corners Schoolhouse Association for an additional five years (2008). Passed by voice vote.
- Art. 14. Voted to authorize the Town Clerk to approve additions to the checklist. Passed by voice vote.
- Art. 15. Lengthy discussion of speed limit issues: reducing speed limits on dirt roads and other specific changes for paved roads. Selectboard and State Police Lt. Harrington talked about new contract for enforcement. Straw poll in favor of lowering speed limits on dirt roads passed by voice vote.
- Art. 16. Discussion of petitioned article to request legislative initiatives to promote energy efficiency in Vermont's homes, businesses, public buildings and transportation systems, and to encourage expansion of the renewable energy industry in the state. Approved by voice vote.
- Art. 17. Discussion of petitioned article to (1) support mandatory labeling of genetically engineered (GE) food and seed; (2) call a moratorium on growing of GE crops until there is scientific evidence that these products are not harmful to our health, the environment, and the survival of family farms; (3) call upon our school district to not use GE foods until there is scientific evidence that these products are not harmful; and (4) support legislation to hold commercial developers of GE technology liable for any damages resulting from the growing of GE crops. Parts 1, 3, and 4 passed by voice vote; part 3 passed by a show of voter cards, 59 – 28.
- Art. 18. Voted to transact other business:
- Ed Blackwell, town representative to Regional Planning Commission spoke about the gravel pit swimming hole off Coburn Road and the State's plans to use it for a mitigation project. Asked that town's interest in the site's recreational purposes be represented at Act 250 hearing.

Meeting adjourned at 2:45 p.m.

**ABSTRACT OF MINUTES
MARCH 4, 2003 TOWN MEETING**

SCHOOL

Meeting called to order at 2:45 p.m.

Art. 1: Voted by Australian Ballot and elected Martin K. Miller, Moderator.

Art. 2: Voted and elected School Directors for EMES (by Australian Ballot):
School Director – 3 Years Joe Buley, Jr.
School Director – 2 Years Julia Longhi Haynes

Art. 3: Voted to hear and act upon the report of the Town School Directors under Article 4. Passed by voice vote.

Art. 4: Voted to adopt a budget not to exceed \$2,083,667.00 for the operation of the school for the ensuing year? Noted that Spanish was introduced into the curriculum; full day kindergarten under consideration; Anna Saxman leaving school board; discussed Community Connections Grant and Activities; Capital Improvements identified: larger wood chip facility, new flooring, emergency lighting, heaters, hot water in bathrooms, plans for exterior, and parking lot; Additional discussion around family support, budget happenings, seatbelts on buses and declining enrollment. Passed by voice vote.

Art. 5: Voted that the audited fund balance as of June 30, 2003 be held in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of funding operations and/or capital improvements [24 VSA § 2804]. Noted reserve fund balance of \$97,842. Passed by voice vote.

Art. 6: Voted to authorize the Board of School Directors to borrow money by issuance of bonds and notes, not in excess of anticipated revenue for the school year [16 VSA § 562(9)]. Passed by voice vote.

Art. 7: To transact any other business that may legally come before the meeting. Passed over until end of meeting.

Art. 8: Voted to authorize the Board of School Directors to negotiate and enter into a student transportation contract extension with Transportation Rentals, Inc. for the school years commencing July 1, 2004 and July 1, 2005. Passed by voice vote.

Art. 9: Voted to borrow a sum not to exceed \$34,830, for a three-year note to purchase a portable computer lab. Passed by voice vote.

Other Business: There was general discussion about low attendance and participation at Town Meeting.

Meeting adjourned at 4:20 p.m.

U-32 SCHOOL DISTRICT

WARNING

Annual Meeting Union High School District No. 32, a municipal corporation consisting of the Town School Districts of Berlin, Calais, East Montpelier, Middlesex, and Worcester, Vermont.

The eligible voters of the Union High School District No. 32 are hereby notified and warned to vote by Australian ballot on the following articles:

The legal voters of the Berlin Town School District are hereby notified and warned to meet at the Berlin Elementary School in Berlin Corner on Tuesday, the 2nd day of March, 2004 from 10 A.M. to 7 P.M. to transact the following business:

The legal voters of the Calais Town School District are hereby notified and warned to meet at the Calais Town Hall in Gospel Hollow on Tuesday, the 2nd day of March, 2004 from 9 A.M. to 7 P.M. to transact the following business:

The legal voters of the East Montpelier Town School District are hereby notified and warned to meet at the East Montpelier Elementary School in East Montpelier on Tuesday, the 2nd day of March, 2004 from 7 A.M. to 7 P.M. to transact the following business:

The legal voters of the Middlesex Town School District are hereby notified and warned to meet at the Middlesex Town Hall in Middlesex on Tuesday, the 2nd day of March, 2004 from 10 A.M. to 7 P.M. to transact the following business:

The legal voters of the Worcester Town School District are hereby notified and warned to meet at the Doty Memorial School on Tuesday, the 2nd of March 2004 from 10 A.M. to 7 P.M. to transact the following business:

ARTICLE 1. To elect a Clerk for a term of one (1) year.

ARTICLE 2. To elect a Treasurer for a term of one (1) year.

ARTICLE 3. To elect an Auditor for a term of one (1) year.

ARTICLE 4. To fix the annual compensation of district officers.

Auditors	\$200.00 each
Clerk	\$200.00
Directors	\$850.00 each
Chair	\$875.00
Treasurer	\$1,000.00

- ARTICLE 5.** Shall the Union High School District No. 32 adopt a budget of \$9,996,291.00 for the 2004 – 2005 school year?
- ARTICLE 6.** Will the School District authorize the Board of School Directors of Union District No. 32 to hold any audited fund balance as of June 30, 2004 in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of operating the school? (24 VSA § 2804)?
- ARTICLE 7.** Will the School District authorize the Board of School Directors to borrow money by issuance of bonds and notes, not in excess of anticipated revenue for the school year [16 VSA § 562(9)]?
- ARTICLE 8.** In order to reduce administrative expenses, shall Union School District No. 32 be authorized to enter into a purchase agreement to acquire a Supervisory Union Central Office Facility, to be financed through the application of available Supervisory Union reserves and the District borrowing a sum not to exceed \$200,000?

A meeting will be held on February 24, 2004 to provide information on the articles to be voted by Australian ballot at Town Meeting. The meeting [as required by 17 VSA § 2680(g)] will be held at U-32 in room 131 and will begin at 6:00 P.M.

The legal voters of Union High School District No. 32 are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Section 706(u) of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

— Deborah Wolf, *Clerk*

SCHOOL DIRECTORS:

VIRGINIA BURLEY, *Chair (East Montpelier)*

BOB LACLAIR, *Vice Chair (Middlesex)*

STUART SAVAGE, *Clerk (Calais)*

MARK BERRY (*Berlin*)

RICHARD CURTIS (*East Montpelier*)

LAURIE LABARTHE (*Worcester*)

THOMAS WILLIAMS (*Berlin*)

ANIMAL LICENSES

All dogs and wolf-hybrids six months of age or older shall annually on or before April 1 be licensed. Also any dog that is acquired after April 1 or becomes six months old during the year shall within 30 days be licensed.

The fees for licensing a dog or *wolf-hybrid will be as follows:

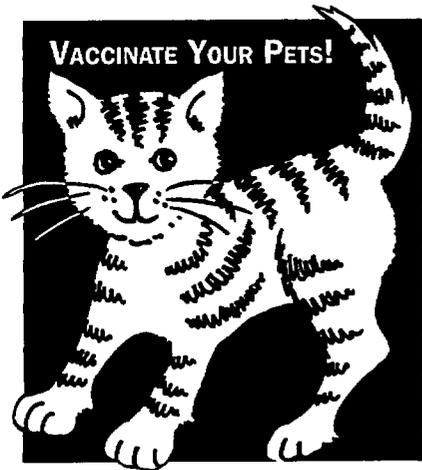
- | | |
|--|--------|
| 1. Neutered or spayed dogs or wolf-hybrids | \$4.00 |
| Plus a \$1 fee for State Rabies Program | 1.00 |
| Total | \$5.00 |
| 2. All unneutered dogs or wolf-hybrids | \$8.00 |
| Plus a \$1 fee for State Rabies Program | 1.00 |
| Total | \$9.00 |

* As per 20 V.S.A. §3581, January 1, 1995.

- A 50% penalty is charged for dogs/wolf-hybrids owned and not licensed by April 1st.
- To be licensed, all dogs/wolf-hybrids must be vaccinated against rabies by six months of age.
- A dog/wolf-hybrid under one year of age must be revaccinated within 12 months and then every 24 months thereafter.
- A certificate or certified copy stating the dog/wolf-hybrid has, within 24 months, been vaccinated against rabies by a duly licensed veterinarian shall be presented to the Town Clerk. (V.S.A. Title 20, Section 3581)

RABIES CLINIC
Thursday, March 11, 2004
6:30 to 8:30 p.m.
See page 73 for details!

2003: Town Issued 517 Dog Tags
 These licenses generated \$3,319.
 The Town realized \$2,803 as \$516 was sent to the Vermont Rabies Program.



RABIES ALERT

Rabies is a disease that can kill animals and people.

- Vermont law requires rabies shots for all cats and dogs.
- Enjoy wildlife from a safe distance. Remember, rabid animals have been found in all Vermont counties.

Questions?
Call 1-800-4-RABIES

CHANGE OF NAME OR ADDRESS

Please notify the Town Clerk's Office,
P.O. Box 157, East Montpelier, VT 05651
regarding any change of name or address.

*Change of Name From: _____

To: _____

Change of Address to: _____

Signature of Property Owner/Voter

*Regarding a Change of Name on a Deed, we will
send you an official document to be signed by you.
If it is in regard to a change of name on the checklist,
you may use this form.

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SCHEDULE OF MEETINGS

Selectboard	1st & 3rd Mon.	7:00 p.m.
Board of Adjustment	2nd & 4th Mon. as needed	7:30 p.m.
Planning Commission	1st & 3rd Thurs.	7:30 p.m.
Elementary School Board	1st Tues.	6:30 p.m.
U-32 School Board	1st & 3rd Wed.	6:30 p.m.

NO PARKING NOTICE — SNOW REMOVAL

Residents of the Town of East Montpelier are reminded that in accordance with Vermont State Statute (23 VSA Sections 1101–1102), vehicles left standing or parked in the public right-of-way that interfere with the flow of traffic or with snowplowing operations may be towed without warning.

Private snow plow operators are also reminded that in accordance with Vermont State Statute (19 VSA Section 1111b), it is illegal to plow snow from private property on or across public highways.

— EAST MONTPELIER SELECTBOARD

PROPERTY TAXES

Full or partial payment of Property Taxes are accepted on or before the tax due date. A one time penalty of 8% plus interest will be charged on the unpaid balance after tax due date as voted at Town Meeting 2004. Property Tax notices are sent out only once (in August) to the owner of record as of April 1st.

GREEN MOUNTAIN PASSPORTS

May be obtained at the Town Clerk's Office. Fee: \$2.00.

Requirement: 62 years of age or older.

C.V. LANDFILL

Phone: 479-2450

Open to all residents of the Town of East Montpelier, and located on Route 2.

Hours of Operation

Monday – Friday 7:30 a.m. – 3:45 p.m.

Saturday 9:00 a.m. – 2:00 p.m.

For holiday schedule, call C.V. Landfill

30 gallon bag \$3.00

Central VT Solid Waste Management District sponsors, at C.V. Landfill,

a **Household Hazardous Waste Drop** from May to November

every second Saturday from 9:00 a.m. to 1:00 p.m.

For more information, call 229-9383.

Town of East Montpelier
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East Montpelier, VT 05651

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