

Vermont Board of Real Estate Appraisers

National Life Building, North Fl 2

Montpelier, VT 05620-3402

September 1, 2010 at 9:00 a.m.

Approved Minutes

Present: Ami Milne-Allen, Steve Rocheleau, Robert Wernecke, Rosa Benoir Ad Hoc member, Karen Lemnah Ad Hoc Member, Judith Griffen, Terry Gray and Kevin Leahy.

Absent: Anne Bernhardt and Ken Miner

Public Present: Alan Curler

- 1. Called to order at 9:04 a.m.**
- 2. Approved July 14, 2010 minutes**
- 3. Status of Cases: There are 14 open cases. 1 charges filed, 2 waiting closing today, 3 under investigation, 1 pending charges, 4 pending a hearing (after today only 2), 2 pending order and 1 has been submitted for approval.**
- 4. Disciplinary Action:**
 - a. 9:30 a.m. – 2009-250 – Default Hearing – Steven Griffin – I-Team member, Steve Rocheleau Gregg Meyer prosecuting attorney was present. The Board voted to approve the Default Judgment. Kevin will write up the order when done.**
 - b. 10:00 a.m. – 2009-207 – Default Hearing – Lorenzo Vigil – I-Team member, Ami Milne Allen Gregg Meyer prosecuting attorney was present. The Board voted to approve the Default Judgment. Kevin will write up the order when done.**
- 5. Concluded Report:**
 - a. 2009-341 – I-Team member, Steve Rocheleau - approved
 - b. 2009-559 – I-Team member, Anne Bernhardt - approved
- 6. Applications for approval:**

Allison Savage – upgrade to certified residential – The Board would like to have Allison come in at the next Board meeting to discuss her application.
- 7. Discussion:**
 - a. 9:00 a.m Chris Winters came in to give the Commission and update on personnel, office changes, conference expenses and pending orders. Chris will be back at a future meeting to discuss the budget.
 - b. Broker Opinions of Value, AMC Changes and State licenses will all be discussed further. These will all be considered for the OPR bill in January.
 - f. Steve Rocheleau will write and article on hypothetical lot sizes for the next newsletter.

- g. Background checks for licensees – Judith explained to the Board that there are two kinds of background checks. One is the Vermont Criminal Information Center (VCIC) check which would consist of a \$75.00 yearly fee. This would only be a Vermont background check and not show any disciplinary action from other states. This would be done by Judith at the office. The second one is an FBI record check. This would consist of a \$20.00 fee for each license. It would take up to 4 weeks to receive the results back in the office. Licensees would be required to be fingerprinted and the FBI would do this and send it back to the state. The Board would still like more information so Ami will check to see how many other states already do backgrounds checks and this will be discussed again at the next meeting.
- h. Guidance concerning desktop appraisal orders tabled from last meeting was tabled due to lack of information. Kevin will have this for the next Board meeting.
- i. The Board discussed CE credit for serving as an Ad Hoc Member and this was approved.
- j. Board Elections – Chair will remain Ami Milne-Allen, Vice Chair will remain Steve Rocheleau and Secretary will remain Anne Bernhardt. Since Anne was not present for the Board meeting it was discussed that if she does not want to hold the position as secretary then that will be held by Robert Wernecke.

8. FYI: None

- a. Board and Advisor Retreat Training is Wednesday November 10, 2010. Please reserve the date on your calendars.
- b. Appraisal Subcommittee Compliance Review is scheduled for November 2nd and 3rd.

9. Adjournment

10. Next Meeting: November 3, 2010 at 9:00 a.m., at the National Life Building, North FL 2, Montpelier