

**Secretary of State
Office of Professional Regulation
National Life Bldg., North, Floor 2
Montpelier, VT**

**BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
UNAPPROVED MINUTES**

AUGUST 20, 2009

Members Present: Paul Sahba, Marilyn Turcotte, Marjorie Trombly and Edmund Fischer. OPR Staff Present: Larry Novins.

I. General Business

- A. The meeting was called to order at 8:00 a.m.
- B. The minutes of the July 18, 2009 meeting was approved as written.

II. Complaints – None

III. Applications for Review

Arbogast, Gloria – Coursework approved. She may sit for the exams.

Austin, Taryn – Approved for licensure.

Bemak, Nancy – Supervision approved.

Brown, Owen – He provided a letter indicating an 800 hour internship. Course descriptions for internship were not included in the materials provided. It appears that he completed more than 800 hours by looking at the transcript, but this cannot be verified without either the course descriptions for internship or a letter from the school. 1000 hours are required for internship and practicum (not more than 100 hours in the practicum) to complete course requirement.

Dennison, Susan – Approved for licensure.

Gilmond, Jean – Education appears to be deficient in Multicultural Studies for one 3 credit graduate course. Her supervision has been approved. With the understanding that this course needs to be completed before licensure can be considered, she may sit for the examinations.

Graves, Carolyn – Coursework approved. She may sit for the examinations.

Hibler, Sarah – Coursework deficient in the following areas:
Group 1 courses (3) need one 3 credit course;
Group 2 course (1) need a course description for GETH 6025
Need any one 3 credit course in course (2) (3) (4) or (5).
The Board needs verification directly from the school of the number of internship
and practicum hours earned.

Hunter, Michael – Coursework approved. He may sit for the examinations.

Jacobs, Susan – Exams passed. Coursework approved. She needs one more
month of supervision to meet the 24 month requirement.

King, David – Coursework approved. He may sit for the examinations. The
supervision received from Alexandra Scarlett began before he graduated. A
revised report of supervision must be submitted that begins after graduation date.

Krilyvsky, Erin – Coursework deficient for one 3 credit graduate course in Group
II. She may sit for the examination with the understanding that this course must
be completed before licensure can be considered.

Marshall, Joie – Coursework approved. She may sit for the examinations.

Miscannon, Sara – Coursework approved. She may sit for the examinations.

Racine, Valerie – Coursework approved. She may sit for the examinations.

Roberts, Julia – Approved for licensure on the basis of endorsement from Ohio.

Robinson, Cheryl – Coursework approved. She may sit for the examinations.

Scharf, Jessica – Approved for licensure.

Sowalskie, Elizabeth – Coursework approved. She may sit for the examinations.

Staples, Jennifer – Coursework approved. She may sit for the examinations. She
needs to document 3 more months of supervision.

Stranger, James – The transcripts submitted cannot be properly evaluated because it is not clear as to the credits earned for each course. The Board will need to receive a transcript from the school clearly defining the credits earned in each course and course descriptions for each course taken. Supervision has been approved.

Trombly, Marjorie – Approved for licensure.

Young, Bradley – The Board needs a syllabus for Theory and Practice of Developmental Counseling to determine whether or not it meets the requirements for Group 1 Course 1. The schools handbook indicates a 600 hour internship. He claimed 740 between his internship and practicum. He agreed to have the school verify his hours earned and to supplement the 260 hours internship at an accredited school. He needs a formal enrollment for the internship, not an audit. He has been approved to sit for the examinations. The Board was not able to evaluate his supervision hours dues to supervision being 2 months before his degree was confirmed. He needs to have his supervisor resubmit the report with the revised dates and hours.

Zimmerman, Jeanne – Coursework approved. She may sit for the examinations.

- IV. Correspondence – noted
- V. Other
 - A. Continuing education reviewed.

The meeting adjourned at 3:30 p.m.

Respectfully submitted by Diane Lafaille, Board Administrator