

Vermont Board of Land Surveyors
Secretary of State, Office of Professional Regulation
89 Main Street, 3rd Fl
Montpelier, VT 05620-3402
Unapproved Minutes
Meeting of Tuesday, December 15, 2015

1. The meeting was called to order at 9:02 a.m.

Members present: Charles Rockwell, L.S., Chairman; Susan Senning, Secretary; Jonathan R. Abts, L.S.; Joseph Nalette, L.S. Joseph Flynn, L.S. Absent: Timothy Short, L.S. Vice-Chair and Dorothy Hayden.

OPR Personnel present: Colin Benjamin, Director of OPR; Larry Novins, Board Counsel; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the October 20th meeting. Mr. Nalette made a motion, seconded by Mr. Abts, to approve the Minutes of the October 20, 2015 meeting as presented. Motion passed unanimously.

3. **Reports/Guests:**

4. **Hearings/Stipulation and Consent Orders:**

5. **Exam Question Databank Review:**

Executive Session – The Board graded the State Specific Exams from the October 30, 2015 exam. The candidates will be notified.

6. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston gave her Case manager's report, there are currently 4 pending cases.

7. **Applications / (See Appendix A):**

Board members to report on hours received from applicants (see appendix A).

The Chair and Secretary signed the wall certificates.

8. **Continuing Education Courses - Education Committee to Report:**

“Surveys, Plats, Historical Records, Legal Descriptions and Title Insurance” submitted on December 1, 2015 by NBI, Inc, requesting approval for 12 hours of Continuing education credit. The Board approved the request. Approval number issued CE405-1215.

“Resolving Land Ambiguities & Land Descriptions” submitted by Donald Doolan, requesting approval for 8 hours of continuing education credit. The Board approved the request. Approval number issued CE406-1215.

9. NCEES Correspondence:

10. Miscellaneous Correspondence:

The Board discussed whether they should receive Board related correspondence at their homes or workplaces. Board Counsel advised them that correspondence about Board matters should come to the office. IF it does not, Board Members may forward Board related correspondence to the Office or physically deliver it to the office, if they wish.

11. Other Business:

Director Benjamin discussed the Budget with the Board. The Board took the recommendation of the business office and Ms. Senning made a motion, seconded by Mr. Nalette, to not increase the fees at this time. Motion passed unanimously.

12. Public Comment:

13. There being no further business the meeting was adjourned at 12:15 p.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist
Office of Professional Regulation

Appendix A

Name of Board Member Assigned		Timothy Short	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
McGowan, Hugh, A	Brian Lavery		
MacCormack, Lloyd	Robert Townsend	Portfolio	

Name of Board Member Assigned		Charles Rockwell	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014	
Paradee, Andrew			
Tetreault, Stephen	Mark Day	02-19-13 / 936	

Name of Board Member Assigned		Joseph Flynn	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Fortin, Edward	Dana Libby/Doug Henson		
Mulligan, Eamon	David Mance Jr.	Portfolio	
Peters, Seth	Carol Peters	Portfolio	

Name of Board Member Assigned		Susan Senning	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Falk, Michael	David Rose	9-18-12 / 4427.75	

Name of Board Member Assigned		Joseph Nalette	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Morris, Timothy	Russell Brown	10-15-13 / 950	
Otis, Randall	Ronald Gauthier	08-25-15 / 2182	

Name of Board Member Assigned		Jonathan Abts	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Fuller, Aaron	Allen Newton	6-18-13 / 956	
Rozeski, Michael	Endorsement	5-20-14 Ok to sit for State Exam	