

**From:** Nicole Mace [nmace@vtvsba.org]

**Sent:** Friday, August 05, 2016 11:38 AM

**To:** Francis, Jeff

**CC:** Murphy, Reeva; don@vsbit.org; laura@vsbit.org; Holcombe, Rebecca; Fowler, Amy; Schatz, Ken; Pepper, James; Johnson, Justin

**Subject:** Re: Follow up on Act 166 and Record Checks

Thank you, Reeva.

Best,  
Nicole

On Fri, Aug 5, 2016 at 7:37 AM, Jeffrey Francis <[jfrancis@vtvsa.org](mailto:jfrancis@vtvsa.org)> wrote:  
Reeva,

Thank you for keeping us informed.

Best,

Jeff

Jeffrey Francis  
Vermont Superintendents Association  
[jfrancis@vtvsa.org](mailto:jfrancis@vtvsa.org)  
Telephone [\(802\)229-5834](tel:(802)229-5834)

On Thu, Aug 4, 2016 at 5:42 PM, Murphy, Reeva <[Reeva.Murphy@vermont.gov](mailto:Reeva.Murphy@vermont.gov)> wrote:



Dear Jeff and Nicole,

I am sending this status report on fingerprint supported background checks for prequalified prekindergarten education programs. We'll have more info from the survey next week and will keep you posted.

- On Monday, Aug 1, CDD sent an email to all Prequalified PreK providers reminding them to submit the necessary paperwork to CDD to expedite the fingerprinting process before the start of school. CDD told providers having trouble scheduling fingerprinting appointments to notify the division so that we could help.
- CDD is receiving a high volume of questions related to this process and devoting significant staff resources to responding and tracking responses, including utilizing a temporary employee to follow up with programs who have not yet responded to initiate the process.
- CDD will send another reminder on Friday, August 5 urging providers to submit their paperwork by next week and to schedule fingerprinting appointments now. We will inform prequalified providers that there may be a problem with prekindergarten payments to providers for which CDD cannot confirm all employees have passed a fingerprint-supported background check or for which Superintendents cannot confirm completed fingerprint-supported record checks of all employees.
- Friday's message will include a survey to assess where programs are in the CDD process and also how many have staff who have all already passed a fingerprint supported background check by a local school district either last school year or more recently for this school year.
- CDD has been and will remain in regular contact with VCIC to monitor their business flow with respect to the expected influx in the coming weeks.
- CDD has staff ready to process record checks as soon as reports from fingerprint checks are received from VCIC.
- With the support of the Administration, CDD is working with the Sheriffs to ensure that programs are able to schedule timely fingerprinting appointments.

Best,

Reeva

*Reeva Sullivan Murphy*

Deputy Commissioner



Department for Children and Families

**Child Development Division**

NOB 1, 280 State Drive,

Waterbury, Vermont 05671-1040

<http://dcf.vermont.gov/cdd>

[phone]        [802-241-0819](tel:802-241-0819)

[cell phone]    [802-760-0792](tel:802-760-0792)

[email]        [reeva.murphy@vermont.gov](mailto:reeva.murphy@vermont.gov)

***PLEASE NOTE NEW ADDRESS!***

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Nicole L. Mace  
Executive Director  
Vermont School Boards Association  
(802) 223-3580  
[nmace@vtsba.org](mailto:nmace@vtsba.org)