



Board of Barbers and Cosmetologists

Office of Professional Regulation, Vermont Secretary of State

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Vermont Secretary of State Office of Professional Regulation BOARD OF BARBERS AND COSMETOLOGISTS UNAPPROVED MINUTES January 22nd, 2018

1. Call to Order

The meeting was called to order at 9:04 a.m.

Board Members Present: Randy Peace, Chair; Celeste Moulton, Vice-Chair; Josephine Thomas; and Judith Wernecke.

Board Members Absent: Joan Kavanaugh, Secretary

OPR Staff Present: Colin Benjamin, Director; Gabriel Gilman, General Counsel; Lauren Hibbert, General Counsel; Tara Grenier, Board Administrator; and Ashley Cota, Licensing Administrator I.

Others Present: Stacey Savage and John O'Brien

2. Licensing platform training/ Changes to the Agenda

A discussion on the changes to the agenda layout.

3. Approval of the Minutes

The Chair called for approval of the Minutes of the July 17th, 2017 meeting. Mr. Peace made a motion, seconded by Mrs. Wernecke, to approve the Minutes of the June 17th, 2017 meeting as submitted. Motion passed unanimously.

4. Disciplinary Matters

Hearings

Stipulations

Preliminary Denials

4. Disciplinary Matters-Continued

Enforcement Report

After reviewing the closing reports, Mr. Peace made a motion, seconded by Ms. Thomas, to approve the following closing reports. Motion passed unanimously.

- i. Report of Concluded Investigations Case File Number 2016-493
- ii. Report of Concluded Investigations Case File Number 2016-527 and 2016-528
- iii. Report of Concluded Investigations Case File Number 2016-675 and 2016-676
- iv. Report of Concluded Investigations Case File Number 2017-18
- v. Report of Concluded Investigations Case File Number 2016-480 and 2016-481
- vi. Report of Concluded Investigations Case File Number 2016-572
- vii. Report of Concluded Investigations Case File Number 2016-636 and 2016-637

Administrative Law Officer Orders

5. Correspondence

6. Topics for Discussion

7. Administrative Updates

Complaint and Discipline Statistics

- i. Mr. Gilman discussed with the board the complaint and discipline statistics.

Colin Benjamin to discuss Closing Reports

- ii. Mr. Benjamin discussed with the board the new process for closing reports

Colin Benjamin to discuss the roles of a board member compared to the roles of an advisor with the board.

- iii. Mr. Benjamin discussed with the board the possibility of converting the barber and cosmetology board to an advisory profession. Mr. Peace made a motion, Seconded by Ms. Moulton, to convert the board to an advisory model for Professional Regulation. Motion passed unanimously.

8. File Review

The Board reviewed the waiver request for the barber instructor specialty for Stacey Savage. Mr. Peace made a motion, Seconded by Mrs. Wernecke, to approve the waiver request. Motion passed unanimously.

9. Education Course Review

10. Other Business

11. Public Comment

Ms. Savage and Mr. O'Brien attended the meeting and discussed education issues with the Board.

12. Adjournment

There being no other business, the meeting adjourned at 11:18 a.m.

Respectfully submitted,

Ashley Cota
Licensing Administrator I