

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
National Life Building, North Fl 2  
Montpelier, VT 05620-3402

**Approved Minutes**  
**Meeting of Tuesday, January 18, 2011**

1. The meeting was called to order at 9:05 a.m.

Members present: Shane B. Clark, L.S., Chairman; Dorothy Hayden, Vice-Chair; Jonathan R. Abts, L.S.; Timothy Short, L.S.

Absent: Timothy O'Meara; Charles Rockwell, L.S.; and Debra Daniels Mithoefer, L.S.

OPR Personnel present: Larry Novins, Board Counsel; Terry Gray, Unit Administrator; and Kara Shangraw, Administrative Assistant.

Others present: Adam Pray.

2. The Chair called for approval of the Minutes of the November 16<sup>th</sup> meeting. Mr. Abts made a motion, seconded by Ms. Hayden, to approve the Minutes of the November 16, 2010 meeting as submitted. Motion passed 4-0.

3. **Legislation/Rulemaking:**

- The review the latest draft to the portfolio checklist was tabled to the next meeting.

4. **Reports/Guests:**

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

The Board reviewed and approved the exam questions for the April, 2011 exam.

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

8. **Applications / (See Appendix A):**

- a. The Board reviewed the documentation from the Audit. The individuals will be notified.
- b. Adam Pray attended the meeting to submit his seal for approval. The Board approved Mr. Pray for licensure and approved his seal.
- c. Shane Clark, LS reported that **Brad Ruderman** submitted hours under the supervision of licensed Land Surveyor John Thetford. Mr. Ruderman's letter stated that he had his total hours of 7680. However, Mr. Clark stated that Mr. Ruderman still needs 17.5 hours. The Board accepted his recommendation. Mr. Ruderman's total hours to date are 7662.5. Mr. Ruderman will be notified.

Jon Abts, LS reported that **Seth Kittredge** submitted hours under the supervision of licensed Land Surveyor Ronald LaRose. The Board accepted his recommendation. Mr. Kittredge's total hours to date are 5863.5. Mr. Kittredge will be notified.

Jon Abts, LS reported that **Jason Riley** submitted hours covering the periods of February, 2004 through July, 2004, under the supervision of licensed Land Surveyor Steve Fraser. The Board accepted his recommendation. Mr. Riley's total hours to date are 199. Mr. Riley will be notified.

**9. Continuing Education Courses - Education Committee to Report:**

- a. **“GNSS Standards for CT Land Surveyors and Small Business Admin. Resources for Land Surveyors”** submitted by John Doody, and sponsored by the CT Association of Land Surveyors requesting approval for 3.25 and 1.00 Professional Development Hours of continuing education credits. This was tabled to the next meeting.
- b. The 23 submittals via e-mail from Auburn University for approval of continuing education was tabled to the next meeting.

**10. NCEES Correspondence:**

**11. Miscellaneous Correspondence:**

**12. Other Business:**

**13. Public Comment:**

- 14.** There being no further business, the meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Kara Shangraw, Administrative Assistant  
Office of Professional Regulation

Meeting dates for 2011:

March 15<sup>th</sup>, May 17<sup>th</sup>,  
July 19<sup>th</sup>, September 20<sup>th</sup>, & November 15<sup>th</sup>.

## Appendix A

Name of Board Member Assigned		<b>Terry Harris</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Cox, Christopher	David Coleman	617.5	
Langmaid, Jacob	Shane Clark		
McGowan, Hugh, A	Brian Lavery		
Noviello, Matthew			
Quackenbush, Everette			
Swedick, David	Patricia Kules	186.3	
Tommell, Jason			

Name of Board Member Assigned		<b>Charles Rockwell</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Baker, Aaron	Ronald Taber	420.5	
Barnaby, Luke	Robert Townsend		
Barnes, Martin			
Lareau, John			
Marcotte, Philo	Shane Clark	9-21-10 / 4474	
Paradee, Andrew	Douglas Henson	672.3	
Tetreault, Stephen	Mark Day		
Towne, Zebulon	Glenn Towne		

Name of Board Member Assigned		<b>Debra Daniels Mithoefer</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Duquette, Jonathan	Norbert Blais		
Fortin, Edward	Dana Libby/Doug Henson		
Gervais, Gabriel	Peter Cross	5355	
Herring, Brad	Nicholas Nowlan		
Lackey, Bradley	Merrill Mundell, Jr.	9-21-10 / 5673	
Naaktgeboren, David	Ellis Speath Jr.		
Pahel, James		9-21-10 / 173	

Name of Board Member Assigned		<b>Timothy Ruggles</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Beal, Alger, R	David Mance Jr.	5-19-09 / 1122.5	
Cummings, Steven	Ronald Taber	687.7	
Falk, Michael	David Rose	9-21-10 / 4427.75	
Hammond, Barton	Ronald LaRose	3119.5	
Sargent, Scott	William Creamer		

Name of Board Member Assigned		<b>Shane Clark</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Holstein, Jamey	Len Amblo		
Nalette, Joseph (Skip)	Roy Hathorn	7-20-10 / 7750	
Otis, Randall	Ronald Gauthier		
Pray, Adam			
Reed, Mathew	Ronald Stancliff	1310.5	
Ruderman, Brad	John Thetford	01-18-11 / 7689.0	
Smith, Alex	Doug Henson	7-21-09 / 2361	
Walker, Mark	Richard Bell	534.5	
Whitehead, Chad			

Name of Board Member Assigned		<b>Jonathan Abts</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Downey, Ryan, J	Ellis Speath Jr.	01-18-11 / 5902.5	
Fuller, Aaron	Steven Brooks	9-21-10 / 197	
Kittredge, Seth W.	Ronald LaRose	1-18-11 / 6322.5	
Paire, Uriah	Lisa Ginett		
Peacock, Gregory			
Riley, Jason, M	Steve Fraser	1-18-11 / 1022	
Wilson, Terry	Richard Bell	5-18-10 / 1793	
Yager, Nathan, O	David Rose	9-21-10 / 1620.5	