

# 162<sup>nd</sup> ANNUAL TOWN REPORT 2020



Painting by: Theodore Schreyer

Financial Reports - July 1, 2019 through June 30, 2020

## NEWFANE VERMONT

This year's Town Report is dedicated to Debra Litchfield Pierson



Debra Litchfield Pierson is a lifelong resident of the Town of Newfane, from a family that goes back many generations to those that originally settled on "Fane Hill."

Debbie attended Newfane Elementary School and then Leland and Gray Seminary graduating in 1970. While younger, Debbie enjoyed her two horses, playing softball and field hockey, and hanging out with her many friends.

After high school she married Richard Pierson and had two children, Charlie and Serena. Debbie has two grandsons, Kristian and Derek; they are the true loves of her life!

Debbie has always been an active part of the Newfane community. She worked at the Buckeye and the Newfane Inn. She also worked at Lawrence's Smoke shop, the Newfane Market, and Riverbend. Deb had her own cleaning business and was a caregiver. She was a very faithful daughter and helped care for her mother in her final years.

Debbie also has been involved in many organizations. She has helped with Grace Cottage Hospital Auxiliary, the Red Hat Group, Newfane Grange, the Newfane Church, the Food Shelf, The Newbrook Fire Department Auxiliary where she was president for the last twenty years and working at Bingo for the Fire Department.

Debbie is always the life of the party, whether teaching line dancing, volunteering at heritage festival, Hospital Days or any other gathering she is at. Debbie is known for always having her camera and taking many photographs at every function and of her hometown.

Debbie's hobbies include going to the beach, having yard sales, boating, and decorating for the holidays. She enjoys seeing the plays at Leland and Gray and even helps when they need a hand. Deb loves visiting with everyone and will always help anyone in need. Debbie loves family get-togethers and spending time with her family and friends.

Debbie was diagnosed with lung cancer in October of 2019. She has gone through chemo and radiation and now doing chemotherapy maintenance treatment. She is a courageous fighter and through it all remains positive and with a smile on her face.

Debbie is a valued member of the community, lending a hand wherever needed, and being a friend to all she meets.

Serena Pierson – Daughter

Angela Litchfield Sanborn - Niece

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WARNING FOR THE 2021 NEWFANE TOWN MEETING  
VOTING BY AUSTRALIAN BALLOT @ NEWBROOK FIRE STATION # 1 NEWFANE  
MARCH 2, 2021

The legal voters of the Town of Newfane, Vermont, are hereby notified and warned that pursuant to Title 17 V.S.A. Section 2655, they are to vote by Australian ballot due to COVID 19. Voting will take place from 9:00 AM until 7:00 PM at the NewBrook Fire Station #1, Newfane, to act upon the articles below.

**ARTICLE 1:**

Shall the voters of the Town of Newfane elect the following Newfane Town Officers as required by law for the ensuing year?

Constable	1-year term
Collector of Delinquent Taxes	1-year term
Lister	(until 2022)
Lister	3-year term
Moderator – Town	1-year term
Selectboard Member	3-year term
Selectboard Member	1-year terms (Two Positions)
Town Agent	1-year term
Town Clerk	1-year term
Town Treasurer	1-year term
School Board Member	3-year term

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**ARTICLE 2:**

Shall the voters of the Town of Newfane pay taxes for the ensuing year on a quarterly basis, due on the 15<sup>th</sup> of August, October, January and April; late charge for interest being at the rate of .50% per month for the current fiscal year and .75% per month for each month thereafter until paid?

**ARTICLE 3:**

Shall the voters of the Town of Newfane authorize the Treasurer to collect current taxes, pursuant 32VSA§4791?

**ARTICLE 4:**

Shall the voters of the Town of Newfane authorize the Selectboard to sell or otherwise convey property acquired through tax sale proceedings?

**ARTICLE 5:**

Shall the voters of the Town of Newfane authorize General Fund expenditures for Town and Highway Operating Expenses of \$1,543,465 of which \$1,235,818 shall be raised by taxes and \$307,647 by non-tax revenues?

**ARTICLE 6:**

Shall the voters of the Town of Newfane authorize Capital Fund expenditures of \$245,645 of which \$242,645 shall be raised by taxes and \$3,000 by non-tax revenues?

**ARTICLE 7:**

Shall the voters of the Town of Newfane by taxation raise the amount of \$28,635 for the annual excavator lease payment?

**ARTICLE 8:**

Shall the voters of the Town of Newfane approve the transfer of surplus funds, in the amount of \$225,000 to the Capital Reserve Fund?

***ARTICLES 9-35: Special Appropriations see Town Report for Details -Total \$ 37,683.00***

**ARTICLE 9:**

Shall the voters of the Town of Newfane appropriate the sum of \$500.00 to American Red Cross?

**ARTICLE 10:**

Shall the voters of the Town of Newfane appropriate the sum of \$250.00 to Aids Project of So. VT?

**ARTICLE 11:**

Shall the voters of the Town of Newfane appropriate the sum of \$300.00 to Brattleboro Area Hospice?

**ARTICLE 12:**

Shall the voters of the Town of Newfane appropriate the sum of \$1900.00 to Early Education Services?

**ARTICLE 13:**

Shall the voters of the Town of Newfane appropriate the sum of \$3500.00 to Grace Cottage Hospital?

**ARTICLE 14:**

Shall the voters of the Town of Newfane appropriate the sum of \$400.00 to Green Mountain RSVP?

**ARTICLE 15:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Groundwork's Collaborative?

**ARTICLE 16:**

Shall the voters of the Town of Newfane appropriate the sum of \$1850.00 to Health Care & Rehabilitation Services?

**ARTICLE 17:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Leland & Gray Education Foundation?

**ARTICLE 18:**

Shall the voters of the Town of Newfane appropriate the sum of \$750.00 to Moore Free Library?

**ARTICLE 19:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Restorative Community Justice of S.V.?

**ARTICLE 20:**

Shall the voters of the Town of Newfane appropriate the sum of \$1150.00 to Senior Solutions?

**ARTICLE 21:**

Shall the voters of the Town of Newfane appropriate the sum of \$1600.00 to SEVCA?

**ARTICLE 22:**

Shall the voters of the Town of Newfane appropriate the sum of \$5178.00 to SeVEDS?

**ARTICLE 23:**

Shall the voters of the Town of Newfane appropriate the sum of \$650.00 to SE VT Watershed Alliance?

**ARTICLE 24:**

Shall the voters of the Town of Newfane appropriate the sum of \$2000.00 to S. Newfane Community Association?

**ARTICLE 25:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to The Gathering Place?

**ARTICLE 26:**

Shall the voters of the Town of Newfane appropriate the sum of \$750.00 to The Moover (formerly The Current)?

**ARTICLE 27:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Timson Hill Preschool?

**ARTICLE 28:**

Shall the voters of the Town of Newfane appropriate the sum of \$2675.00 to Valley Cares?

**ARTICLE 29:**

Shall the voters of the Town of Newfane appropriate the sum of \$100.00 in to Vermont Green Up?

**ARTICLE 30:**

Shall the voters of the Town of Newfane appropriate the sum of \$4500.00 to Visiting Nurses Alliance & Hospice for VT /NH?

**ARTICLE 31:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Williamsville School Preservation Society?

**ARTICLE 32:**

Shall the voters of the Town of Newfane appropriate the sum of \$250.00 to Windham County Historical Society?

**ARTICLE 33:**

Shall the voters of the Town of Newfane appropriate the sum of \$720.00 to Windham County Humane Society?

**ARTICLE 34:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Women's Freedom Center?

**ARTICLE 35:**

Shall the voters of the Town of Newfane appropriate the sum of \$1660.00 to Youth Services?

***End of Special Appropriations***

**ARTICLE 36:**

Shall the voters of the Town of Newfane exempt from taxation all real property of the NewBrook Volunteer Fire Association Station #1 building and land (1.6 acres +/-) for a period of five years, pursuant to 32 V.S.A. §3840?

**ARTICLE 37:**

Shall the voters of the Town of Newfane exempt from taxation all real property of the NewBrook Volunteer Fire Association Station #2 building and land (0.25 acres +/-) for a period of five years, pursuant to 32 V.S.A. §3840?

**ARTICLE 38:**

Shall the voters of the Town of Newfane exempt from taxation all real property of the South Newfane Community Association building and land (½ acre +/-) for a period of five years, pursuant to 32 V.S.A. §3840?

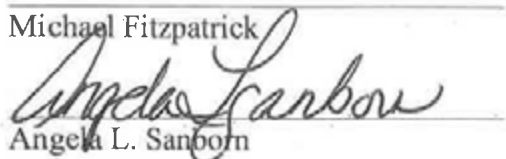
**ARTICLE 39:**

Shall the voters of the Town of Newfane exempt from taxation all real property of the Williamsville School Preservation Society building and land (½ acre +/-) for a period of five years, pursuant to 32 V.S.A. §3832 (7)?

January 25th, 2021 Selectboard:

  
Marion Dowling- Chair

  
Shelly Huber Vice Chair

Michael Fitzpatrick  
  
Angela L. Sanborn

  
Christopher Williams

# Town Budget & Reports



Porter C. Thayer Photographs



TOWN OF NEWFANE  
GRAND LIST - 2020 FORM 411

REAL ESTATE	# PARCELS	MUNICIPAL	EDUCATION HOMESTEAD	EDUCATION NON-RESIDENTIAL	TOTAL EDUCATION
Residential I	538	102,003,700	61,360,396	40,643,304	102,003,700
Residential II	309	100,890,000	52,947,386	47,942,614	100,890,000
Mobile Homes - U	110	801,900	-	801,900	801,900
Mobile Homes - L	17	1,193,700	235,500	958,200	1,193,700
Seasonal - I	62	3,972,000	415,600	3,556,400	3,972,000
Seasonal - II	50	8,105,800	703,300	7,402,500	8,105,800
Commercial	26	10,244,900	293,625	9,951,275	10,244,900
Commercial Apartments	1	466,700	-	466,700	466,700
Industrial Plants	0	-	-	-	-
Utilities - E	2	26,715,100	-	26,715,100	26,715,100
Utilities - O	0	-	-	-	-
Farm	0	-	-	-	-
Other	0	-	-	-	-
Woodland	17	913,700	-	913,700	913,700
Miscellaneous	133	10,770,500	-	10,770,500	10,770,500
<b>TOTALS</b>	<b>1,265</b>	<b>266,078,000</b>	<b>115,955,807</b>	<b>150,122,193</b>	<b>266,078,000</b>
Cable	1	185,724	-	185,724	185,724
<b>TOTAL LISTED VALUE</b>		<b>266,263,724</b>	<b>115,955,807</b>	<b>150,307,917</b>	<b>266,263,724</b>
<b>EXEMPTIONS</b>					
Veterans	10	400,000	90,000	10,000	100,000
Contracts	5	1,210,524	-	612,200	612,200
Current Use	94	16,043,200	3,426,000	12,617,200	16,043,200
<b>Total Exemptions</b>		<b>17,653,724</b>	<b>3,516,000</b>	<b>13,239,400</b>	<b>16,755,400</b>
<b>TOTAL MUNICIPAL GRAND LIST</b>		<b>2,486,100.00</b>			

<b>TOTAL EDUCATION GRAND LIST</b> (1% of total listed value of real estate)	<b>1,124,398.07</b>	<b>1,370,685.17</b>	<b>2,495,083.24</b>
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Number of Non-Taxable 45

**TOWN  
BUDGET SUMMARY  
7/1/2021 – 6/30/2022  
Estimated 2021 Tax Rate**

Proposed  
Expenditures

\$1,855,428.00

Anticipated  
Revenue

\$310,647.00 Non-Tax

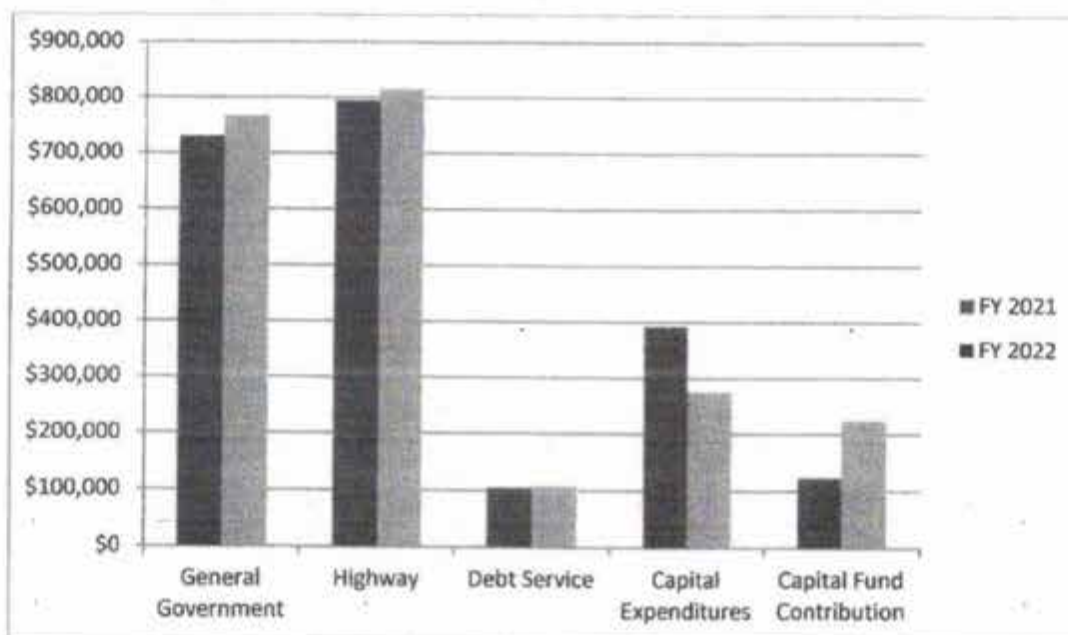
To Be  
Raised

\$1,544,781.00

Current Tax Rate:  
\$.655

Estimated Tax Rate:  
To Be Raised:  $\frac{\$1,544,781}{\$2,486,441} = \$0.62$   
Grand List: \$2,486,441

\*As in prior years, at the time we publish the Annual Report and vote on the budget, the Grand List for the year 7/1/2021 - 6/30/2022 has not been determined in accordance with Vermont State Law. Therefore, in computing the estimated tax rate for purposes of consideration of the proposed budget, we have used the current Grand List figures plus 1%. It should be pointed out that it is normal for the Assessed Valuation to increase each year. It should also be noted that based on the above Assessed Value, the tax rate is increased or decreased approximately \$0.01 per \$1,000 for every \$24,500 of expense. +



TOWN OF NEWFANE  
FY 2020 - FY 2022 REVENUE

	Budget FY 2020	Actual FY 2020	Budget FY 2021	PROPOSED Budget FY 2022
<b>GENERAL FUND REVENUE</b>				
Property Taxes	\$ 1,365,634.00	\$ 1,418,457.51	\$ 1,615,281.73	\$ 1,235,818.00
Interest On Curr Year Tax	\$ 10,000.00	\$ 7,452.71	\$ 8,000.00	\$ 8,000.00
Int On Delinquent Taxes	\$ 10,000.00	\$ 4,923.07	\$ 4,500.00	\$ 4,500.00
Interest On Tax Sales	\$ 0.00	\$ -	\$ 500.00	\$ 500.00
Penalty On Delinquent Tax	\$ 10,000.00	\$ 16,080.71	\$ 10,000.00	\$ 10,000.00
School Tax Admin Fee	\$ 8,000.00	\$ 8,401.77	\$ 8,000.00	\$ 8,000.00
Current Use Revenue	\$ 60,000.00	\$ 94,441.50	\$ 90,000.00	\$ 90,000.00
PILOT Program	\$ 300.00	\$ 290.00	\$ 280.00	\$ 280.00
Grants	\$ -	\$ 48,805.07	\$ -	
Highway Compensation	\$ -	\$ 80.00	\$ -	
Green Valley Solar-Browns Road	\$ -	\$ 10,643.84	\$ 5,000.00	\$ 5,000.00
Selectboard Revenue	\$ 300.00	\$ 380.00	\$ 300.00	\$ 300.00
Copier Revenue	\$ 3,500.00	\$ 3,058.60	\$ 3,500.00	\$ 3,500.00
Liquor License Revenue	\$ 400.00	\$ 670.00	\$ 400.00	\$ 400.00
Town Clerk Revenue	\$ 17,000.00	\$ 21,024.36	\$ 17,000.00	\$ 19,000.00
Miscellaneous Revenue	\$ 1,000.00	\$ 1,195.00	\$ 1,000.00	\$ 1,000.00
FEMA Reimbursement	\$ -	\$ 120,115.60	\$ -	
Tax Bill Copy Revenue	\$ 200.00	\$ 66.00	\$ 100.00	\$ 100.00
Plann Comm Grant Revenue	\$ -	\$ -	\$ -	
Zoning Permit Revenue	\$ 3,000.00	\$ 3,652.30	\$ 3,000.00	\$ 3,500.00
State Share Per Parcel	\$ -	\$ 1,336.00	\$ 1,342.00	\$ 1,342.00
Interest Gen Fund Acct	\$ 1,000.00	\$ 12,010.12	\$ 10,000.00	\$ 7,500.00
Interest Village Trees	\$ -	\$ 30.69	\$ 25.00	\$ 25.00
Workers Comp Payroll Audit	\$ -	\$ 659.00	\$ -	
Impound Fee Revenue	\$ 100.00	\$ 125.00	\$ 100.00	\$ 100.00
Judicial Fines Revenue	\$ 4,000.00	\$ 8,182.16	\$ 4,000.00	\$ 4,000.00
State Highway Aid Rev	\$ 140,000.00	\$ 144,548.24	\$ 140,000.00	\$ 140,000.00
WMV Hall Rental Revenue	\$ 400.00	\$ 400.00	\$ 600.00	\$ 600.00
WMV Hall Grant Revenue	\$ -	\$ 2,710.00	\$ -	\$ -
Salt Shed Grant Revenue	\$ -	\$ 6,288.00	\$ -	\$ -
Depot RD Box Culvert Rev	\$ -	\$ 1,712.64	\$ -	\$ -
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 1,634,834.00</b>	<b>\$ 1,937,739.89</b>	<b>\$ 1,922,928.73</b>	<b>\$ 1,543,465.00</b>
<b>SPECIAL APPROPRIATIONS</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ 37,683.00
<b>TOTAL SPECIAL APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,683.00</b>
<b>CAPITAL FUND REVENUE</b>				
Property Taxes				\$ 271,280.00
Interest Capital Fund	\$ 250.00	\$ 2,029.65	\$ 3,000.00	\$ 3,000.00
<b>TOTAL CAPITAL FUND REVENUE</b>	<b>\$ 250.00</b>	<b>\$ 301,129.65</b>	<b>\$ 3,000.00</b>	<b>\$ 274,280.00</b>
<b>TOTAL GENERAL, SPECIAL APPROPRIATIONS &amp; CAPITAL FUND REVENUE</b>				
	<b>\$ 1,635,084.00</b>	<b>\$ 2,238,869.54</b>	<b>\$ 1,928,928.73</b>	<b>\$ 1,855,428.00</b>

TOWN OF NEWFANE  
FY 2020 - FY 2022 REVENUE

				PROPOSED
	Budget FY 2020	Actual FY 2020	Budget FY 2021	Budget FY 2022
<b>OTHER REVENUE</b>				
Wmv Hall Donation Revenue	\$ -	\$ 2,142.50	\$ -	\$ -
Interest Monument Upkeep	\$ -	\$ 50.30	\$ 40.00	\$ 40.00
Interest Fred Adams Fund	\$ -	\$ 16.55	\$ 14.00	\$ 14.00
Record Restoration Revenue	\$ -	\$ 6,636.74	\$ 1,500.00	\$ 2,000.00
<b>TOTAL OTHER REVENUE</b>		<b>\$ 8,846.09</b>	<b>\$ 1,554.00</b>	<b>\$ 2,054.00</b>
<b>REAPPRAISAL FUND REVENUE</b>				
State Reapp Per Parcel	\$0.00	\$ 11,356.00	\$ 11,000.00	\$ 11,000.00
Interest Reappraisal Fund	\$ 100.00	\$ 693.80	\$ 600.00	\$ 100.00
<b>TOTAL REAPPRAISAL FUND REVENUE</b>	<b>\$ 100.00</b>	<b>\$ 12,049.80</b>	<b>\$ 11,600.00</b>	<b>\$ 11,100.00</b>



**TOWN OF NEWFANE  
FY 2020 - FY 2022 EXPENSES**

				<b>PROPOSED</b>
	<b>Budget FY 2020</b>	<b>Actual FY 2020</b>	<b>Budget FY 2021</b>	<b>Budget FY 2022</b>
<b>TOWN &amp; HIGHWAY</b>				
<b>GENERAL GOVERNMENT</b>				
<b>ADMINISTRATION</b>				
<b><u>TOWN OFFICERS' EXPENSE</u></b>				
Selectboard	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
Road Commissioner Wages	\$ 350.00	\$ -	\$ 350.00	\$ 350.00
Bd. of Civil Authority Wages	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
Selectboard Mileage	\$ 300.00	\$ 155.44	\$ 300.00	\$ 300.00
Selectboard Advertising	\$ 1,000.00	\$ 1,165.45	\$ 1,000.00	\$ 1,200.00
Selectboard Accounting/Reconciliation	\$ 750.00	\$ 250.00	\$ 600.00	\$ 600.00
Legal Exp. - Selectboard	\$ 2,500.00	\$ 5,147.02	\$ 4,000.00	\$ 5,000.00
	<b>\$ 5,500.00</b>	<b>\$ 6,717.91</b>	<b>\$ 6,850.00</b>	<b>\$ 8,050.00</b>
<b><u>ADMINISTRATIVE ASSISTANT</u></b>				
Administrative Assistant	\$ 46,802.00	\$ 38,290.78	\$ 35,815.60	\$ 36,731.60
Admin Leave Time Taken	\$ -	\$ 1,558.82	\$ 4,848.40	\$ 4,972.40
	<b>\$ 46,802.00</b>	<b>\$ 39,849.60</b>	<b>\$ 40,664.00</b>	<b>\$ 41,704.00</b>
<b><u>TOWN CLERK</u></b>				
Town Clerk	\$ 38,580.00	\$ 36,943.93	\$ 35,230.80	\$ 36,146.84
TC Leave Time Taken	\$ -	\$ 1,947.75	\$ 4,769.20	\$ 4,893.16
Asst. Town Clerk	\$ 4,000.00	\$ 3,570.77	\$ 4,000.00	\$ 5,000.00
Town Clerk Records Exp.	\$ 4,000.00	\$ 3,294.56	\$ 4,000.00	\$ 4,000.00
	<b>\$ 46,580.00</b>	<b>\$ 45,757.01</b>	<b>\$ 48,000.00</b>	<b>\$ 50,040.00</b>
<b><u>TOWN TREASURER</u></b>				
Town Treasurer	\$ 38,580.00	\$ 35,292.99	\$ 35,230.80	\$ 36,146.84
Treas. Leave Time Taken	\$ -	\$ 3,598.72	\$ 4,769.20	\$ 4,893.16
Assistant Town Treasurer	\$ 2,000.00	\$ 144.00	\$ 1,000.00	\$ 1,000.00
	<b>\$ 40,580.00</b>	<b>\$ 39,035.71</b>	<b>\$ 41,000.00</b>	<b>\$ 42,040.00</b>
<b><u>DELINQUENT TAX COLLECTOR</u></b>				
Delinquent Tax Collector*	\$ 10,000.00	\$ 16,501.55	\$ 10,000.00	\$ 10,000.00
Tax Sale Purchase	\$ -	\$ 2,920.16	\$ -	\$ -
<b>*OFFSET BY 8% PENALTY COLLECTED</b>	<b>\$ 10,000.00</b>	<b>\$ 19,421.71</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>
<b><u>DEVELOPMENT REVIEW BOARD (DRB)</u></b>				
DRB Wages	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
DRB Mileage	\$ 25.00	\$ -	\$ 25.00	\$ 25.00
DRB Expenses	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
DRB Advertising	\$ 400.00	\$ 88.06	\$ 400.00	\$ 400.00
DRB Legal	\$ 1,500.00	\$ 112.50	\$ 1,500.00	\$ 1,500.00
	<b>\$ 2,075.00</b>	<b>\$ 200.56</b>	<b>\$ 2,075.00</b>	<b>\$ 2,075.00</b>



TOWN OF NEWFANE				
FY 2020 - FY 2022 EXPENSES				
	Budget FY 2020	Actual FY 2020	Budget FY 2021	PROPOSED Budget FY 2022
<b>911 ADMINISTRATOR</b>				
E-911 Administrator	\$ -	\$ -	\$ 100.00	\$ 100.00
	\$ -	\$ -	\$ 100.00	\$ 100.00
<b>CONSERVATION COMMISSION</b>				
Conservation Commission	\$ 100.00	\$ -	\$ 50.00	\$ 50.00
	\$ 100.00	\$ -	\$ 50.00	\$ 50.00
<b>LISTERS</b>				
Listers Wages	\$ 27,456.00	\$ 25,225.74	\$ 28,743.00	\$ 45,000.00
Lister's Expense	\$ 6,500.00	\$ 5,117.00	\$ 6,310.00	\$ 6,310.00
Lister's Prof. Develop	\$ -	\$ -	\$ 1,500.00	\$ 2,000.00
	\$ 33,956.00	\$ 30,342.74	\$ 36,553.00	\$ 53,310.00
<b>PLANNING COMMISSION EXPENSES</b>				
Plan. Comm. Wages	\$ 500.00	\$ -	\$ 200.00	\$ 200.00
Plan. Comm. Mileage	\$ -	\$ -	\$ 250.00	\$ 250.00
Plan. Comm. Postage	\$ 600.00	\$ -	\$ 100.00	\$ 100.00
Plan. Comm. Prof Develop	\$ -	\$ -	\$ 800.00	\$ 800.00
Plan. Comm. Expense	\$ 550.00	\$ 260.08	\$ 450.00	\$ 450.00
Plan. Comm. Grant Exp	\$ -	\$ -	\$ -	\$ -
Plan. Comm. Mapping	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
Plan. Comm. Advertising	\$ 200.00	\$ 92.13	\$ 200.00	\$ 200.00
Plan. Comm. Consultant	\$ 300.00	\$ -	\$ 200.00	\$ 200.00
Plan. Comm. Legal Service	\$ 250.00	\$ -	\$ 200.00	\$ 200.00
	\$ 2,500.00	\$ 352.21	\$ 2,500.00	\$ 2,500.00
<b>ZONING ADMINISTRATOR EXPENSES</b>				
Zoning Admin Wages	\$ 6,750.00	\$ 6,096.00	\$ 8,220.00	\$ 8,580.00
Zoning Admin. Mileage	\$ 300.00	\$ 196.80	\$ 500.00	\$ 500.00
Zoning Admin. Prof Dev	\$ 75.00	\$ -	\$ 250.00	\$ 250.00
	\$ 7,125.00	\$ 6,292.80	\$ 8,970.00	\$ 9,330.00
<b>TOTAL ADMINISTRATION</b>	\$ 195,218.00	\$ 187,970.25	\$ 196,762.00	\$ 219,199.00

**TOWN OF NEWFANE  
FY 2020 - FY 2022 EXPENSES**

				<b>PROPOSED</b>
	<b>Budget FY 2020</b>	<b>Actual FY 2020</b>	<b>Budget FY 2021</b>	<b>Budget FY 2022</b>
<b><u>TOWN OFFICE</u></b>				
Town Office Cleaning Wage	\$ 2,000.00	\$ 1,268.75	\$ 2,000.00	\$ 2,000.00
Town Office Cleaning Supp	\$ 300.00	\$ 45.05	\$ 300.00	\$ 300.00
Town Office Postage	\$ 4,000.00	\$ 5,451.82	\$ 4,000.00	\$ 4,500.00
Town Office Misc Supplies	\$ 3,000.00	\$ 3,172.53	\$ 3,500.00	\$ 3,500.00
Town Office Mileage	\$ 700.00	\$ 782.72	\$ 1,000.00	\$ 1,000.00
Town Office Phone/Fax	\$ 1,500.00	\$ 2,083.66	\$ 2,050.00	\$ 2,300.00
Town Office Electric	\$ 1,500.00	\$ 1,289.14	\$ 1,750.00	\$ 1,750.00
Town Office Heat	\$ 2,600.00	\$ 2,109.58	\$ 3,000.00	\$ 3,000.00
Website Maintenance	\$ 260.00	\$ 281.17	\$ 300.00	\$ 300.00
Town Office Ground Maint	\$ 2,700.00	\$ 1,720.50	\$ 2,700.00	\$ 2,700.00
Town Office Computer	\$ 5,500.00	\$ 2,447.34	\$ 4,000.00	\$ 4,000.00
Copier Supplies & Service	\$ 2,000.00	\$ 1,778.16	\$ 1,700.00	\$ 1,700.00
Sm. Office Equipment Exp.	\$ 500.00	\$ 916.59	\$ 300.00	\$ 300.00
Town Office Misc./Improve	\$ 3,500.00	\$ 2,127.76	\$ 3,500.00	\$ 3,500.00
	<b>\$ 30,060.00</b>	<b>\$ 25,474.77</b>	<b>\$ 30,100.00</b>	<b>\$ 30,850.00</b>
<b><u>GENERAL</u></b>				
NEMRC Fees	\$ 2,500.00	\$ 2,795.08	\$ 5,734.27	\$ 5,800.00
VLCT Dues	\$ 3,091.00	\$ 3,091.00	\$ 3,091.00	\$ 3,218.00
VMCTA TC/Treasurer Dues	\$ 60.00	\$ 55.00	\$ 60.00	\$ 60.00
Permits/Fees - MRGP	\$ 1,200.00	\$ 1,350.00	\$ 1,966.00	\$ 1,966.00
BCTV Contract	\$ 1,300.00	\$ -	\$ 1,300.00	\$ 1,300.00
Windham Regional Commissi	\$ 3,866.00	\$ 3,865.75	\$ 3,866.00	\$ 3,789.00
Professional Development	\$ 3,500.00	\$ 639.00	\$ 1,500.00	\$ 1,500.00
General Insurance (Prop & Casualty)	\$ 29,000.00	\$ 28,746.26	\$ 30,000.00	\$ 30,000.00
Insurance Ded - Claim	\$ -	\$ -	\$ 200.00	\$ 200.00
Windham County Tax	\$ 20,000.00	\$ 22,397.00	\$ 22,933.00	\$ 23,000.00
Abatements	\$ 500.00	\$ -	\$ 1,000.00	\$ 4,000.00
	<b>\$ 65,017.00</b>	<b>\$ 62,939.09</b>	<b>\$ 71,650.27</b>	<b>\$ 74,833.00</b>
<b><u>EMPLOYEE BENEFITS</u></b>				
Social Security	\$ 28,562.00	\$ 26,366.40	\$ 30,000.00	\$ 30,000.00
Retirement Town Cost	\$ 19,501.00	\$ 19,259.14	\$ 21,000.00	\$ 21,000.00
Health Insurance Town Cos	\$ 97,000.00	\$ 121,244.67	\$ 135,000.00	\$ 135,000.00
Dental Town Cost	\$ 8,200.00	\$ 7,488.76	\$ 8,200.00	\$ 8,200.00
Unemployment Insurance	\$ 700.00	\$ 183.00	\$ 700.00	\$ 700.00
Worker's Compensation	\$ 14,000.00	\$ 15,889.74	\$ 16,500.00	\$ 16,500.00
Uniforms	\$ 3,500.00	\$ 3,171.49	\$ 3,500.00	\$ 3,500.00
	<b>\$ 171,463.00</b>	<b>\$ 193,603.20</b>	<b>\$ 214,900.00</b>	<b>\$ 214,900.00</b>

**TOWN OF NEWFANE  
FY 2020 - FY 2022 EXPENSES**

	Budget FY 2020	Actual FY 2020	Budget FY 2021	PROPOSED Budget FY 2022
<u>Annual Report</u>				
Annual Report Expense	\$ 5,000.00	\$ 2,832.75	\$ 5,000.00	\$ 3,700.00
Professional Audit	\$ 16,000.00	\$ 1,296.00	\$ 16,000.00	\$ 16,000.00
	<b>\$ 21,000.00</b>	<b>\$ 4,128.75</b>	<b>\$ 21,000.00</b>	<b>\$ 19,700.00</b>
<u>CEMETERY MAINTENANCE</u>				
Cemetery Maintenance	\$ 1,900.00	\$ 4,757.96	\$ 4,500.00	\$ 4,800.00
	<b>\$ 1,900.00</b>	<b>\$ 4,757.96</b>	<b>\$ 4,500.00</b>	<b>\$ 4,800.00</b>
<u>Public Safety</u>				
NewBrook Fire Company	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Mutual Aid Dues	\$ 26,294.00	\$ 26,294.00	\$ 27,089.00	\$ 28,437.00
Rescue	\$ 49,916.00	\$ 49,915.92	\$ 50,416.46	\$ 51,000.00
VT Rural Fire Association	100.00	100.00	100.00	100.00
	<b>\$ 126,310.00</b>	<b>\$ 126,309.92</b>	<b>\$ 127,605.46</b>	<b>\$ 129,537.00</b>
<u>HEALTH OFFICER</u>				
Health Officer Wages	\$ 150.00	\$ 32.34	\$ 150.00	\$ 150.00
Health Officer Mileage	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
	<b>\$ 200.00</b>	<b>\$ 32.34</b>	<b>\$ 200.00</b>	<b>\$ 200.00</b>
<u>ANIMAL CONTROL</u>				
WCHS/Poundkeeping Fee*	\$ 450.00	\$ 486.00	\$ 486.00	\$ 486.00
Animal Control Wages	\$ 800.00	\$ 476.08	\$ 660.00	\$ 1,850.00
Animal Control Expenses	\$ -	\$ -	\$ 140.00	\$ -
	<b>\$ 1,250.00</b>	<b>\$ 962.08</b>	<b>\$ 1,286.00</b>	<b>\$ 2,336.00</b>
<i>*Portion offset by impound fee collected</i>				
<u>CONSTABLE</u>				
Constable Wages	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
Constable Mileage	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
Constable Expenses	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
	<b>\$ 150.00</b>	<b>\$ -</b>	<b>\$ 150.00</b>	<b>\$ 150.00</b>
<u>LAW ENFORCEMENT</u>				
Law Enforcement	\$ 10,000.00	\$ 10,195.33	\$ 12,000.00	\$ 12,000.00
	<b>\$ 10,000.00</b>	<b>\$ 10,195.33</b>	<b>\$ 12,000.00</b>	<b>\$ 12,000.00</b>
<u>ELECTIONS/MEETING EXPENSES</u>				
Ballot Clerks	\$ 200.00	\$ -	\$ 200.00	\$ -
Town Meeting Expense	\$ 1,500.00	\$ 22.01	\$ 1,500.00	\$ 1,000.00
Ballot Tabulator	\$ 1,250.00	\$ 574.00	\$ 3,250.00	\$ 1,250.00
	<b>\$ 2,950.00</b>	<b>\$ 596.01</b>	<b>\$ 4,950.00</b>	<b>\$ 2,250.00</b>
<u>WSWMD</u>				
WSWMD Assessment	\$ 11,863.00	\$ 11,862.00	\$ 11,863.00	\$ 11,360.00
	<b>\$ 11,863.00</b>	<b>\$ 11,862.00</b>	<b>\$ 11,863.00</b>	<b>\$ 11,360.00</b>



TOWN OF NEWFANE				
FY 2020 - FY 2022 EXPENSES				
	Budget FY 2020	Actual FY 2020	Budget FY 2021	PROPOSED Budget FY 2022
<b>WILLIAMSVILLE HALL</b>				
Williamsville Hall Elect.	\$ 1,200.00	\$ 768.98	\$ 1,200.00	\$ 1,200.00
Williamsville Hall Heat	\$ 2,500.00	\$ 396.27	\$ 2,500.00	\$ 2,500.00
Williamsville Hall Ground	\$ 1,200.00	\$ 688.50	\$ 1,200.00	\$ 1,200.00
Williamsville Hall Exp.	\$ 1,500.00	\$ 1,112.19	\$ 1,500.00	\$ 1,700.00
Will. Hall Rent Refund Ex	\$ -	\$ 150.00	\$ -	\$ -
	\$ 6,400.00	\$ 3,115.94	\$ 6,400.00	\$ 6,600.00
<b>GRANTS EXPENSE</b>				
Wmv Hall Grant Expense	\$ -	\$ 2,710.00	\$ -	\$ -
	\$ -	\$ 2,710.00	\$ -	\$ -
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 684,184.00</b>	<b>\$ 673,060.64</b>	<b>\$ 703,366.73</b>	<b>\$ 728,715.00</b>
<b>HIGHWAY DEPARTMENT</b>				
<b>HIGHWAY DEPARTMENT SALARIES</b>				
General Maintenance Wages	\$ 91,000.00	\$ 83,098.50	\$ 91,000.00	\$ 91,000.00
Gen. Maint. Overtime Wage	\$ 7,100.00	\$ 3,742.96	\$ 7,500.00	\$ 7,500.00
Winter Maintenance Wages	\$ 65,000.00	\$ 63,333.38	\$ 65,000.00	\$ 65,000.00
Winter Maint. Overtime Wage	\$ 30,000.00	\$ 29,119.63	\$ 35,000.00	\$ 35,000.00
Road Construction Wages	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Bridge Maintenance Wages	\$ 1,000.00	\$ 2,325.00	\$ 1,000.00	\$ 1,000.00
Equipment Maint. Wages	\$ 15,000.00	\$ 8,839.50	\$ 15,000.00	\$ 15,000.00
Emergency Work Wages	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Miscellaneous Labor-Garag	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Highway Leave Time Taken	\$ -	\$ 13,839.25	\$ 12,000.00	\$ 13,000.00
Mileage HWY Dept	\$ 100.00	\$ -	\$ 250.00	\$ 250.00
	\$ 215,200.00	\$ 204,298.22	\$ 232,750.00	\$ 233,750.00
<b>ROAD MAINTENANCE</b>				
Mowing Roadsides	\$ 9,500.00	\$ 9,200.00	\$ 9,500.00	\$ 9,500.00
Contract. Service Maint.	\$ 2,000.00	\$ 1,195.20	\$ 2,000.00	\$ 2,000.00
Contract. Serv. Road Const.	\$ 5,000.00	\$ 3,035.00	\$ 5,000.00	\$ 5,000.00
Contract. Service Bridges	\$ 35,000.00	\$ 32,257.75	\$ 52,500.00	\$ 52,500.00
Retreatment and Sealing	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00
Tree removal cont serv	\$ 3,500.00	\$ 412.50	\$ 3,500.00	\$ 5,000.00
Chloride	\$ 12,000.00	\$ 10,658.52	\$ 12,000.00	\$ 12,000.00
Gravel	\$ 80,000.00	\$ 87,807.25	\$ 80,000.00	\$ 80,000.00
Road Materials	\$ 5,000.00	\$ 2,089.62	\$ 5,000.00	\$ 5,000.00
Culverts	\$ 9,000.00	\$ 7,508.16	\$ 9,000.00	\$ 12,000.00
Signs	\$ 4,000.00	\$ 3,792.79	\$ 4,000.00	\$ 4,000.00
Winter Sand	\$ 55,000.00	\$ 55,192.50	\$ 60,000.00	\$ 65,000.00
Winter Salt	\$ 45,000.00	\$ 39,830.84	\$ 50,000.00	\$ 50,000.00
Bridge Materials	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Emergency Materials	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Rental of Equipment	\$ 3,000.00	\$ 90.00	\$ 3,000.00	\$ 3,000.00
Guardrails	\$ 14,000.00	\$ 13,999.96	\$ 14,000.00	\$ 16,000.00
Traffic Safety	\$ 10,000.00	\$ 9,829.40	\$ 10,000.00	\$ 10,000.00
Sunset Lake Grant Exp #2 & #3	\$ -	\$ 17,696.62	\$ -	\$ -
	\$ 425,000.00	\$ 424,596.11	\$ 452,500.00	\$ 464,000.00

TOWN OF NEWFANE				
FY 2020 - FY 2022 EXPENSES				
				PROPOSED
	Budget FY 2020	Actual FY 2020	Budget FY 2021	Budget FY 2022
<b>EQUIPMENT GAS &amp; OIL</b>				
Diesel-Fuel-Oil-Propane-DEF	\$ 35,000.00	\$ 30,368.31	\$ 35,000.00	\$ 36,000.00
	<b>\$ 35,000.00</b>	<b>\$ 30,368.31</b>	<b>\$ 35,000.00</b>	<b>\$ 36,000.00</b>
<b>EQUIPMENT REPAIR &amp; MAINTENANCE</b>				
Parts 1986 Ford Chloride	\$ 1,800.00	\$ 319.62	\$ 1,800.00	\$ 1,800.00
2009 Sterling L7500	\$ 1,000.00	\$ -	\$ -	\$ -
416E Backhoe 2010	\$ 2,000.00	\$ 2,196.54	\$ 2,000.00	\$ 4,000.00
2013 Mack Truck	\$ 2,000.00	\$ 3,279.07	\$ 2,000.00	\$ 2,000.00
2014 Mack Truck 4x4	\$ 2,000.00	\$ 1,822.34	\$ 2,000.00	\$ 2,000.00
2015 F550 Ford	\$ 2,000.00	\$ 4,433.33	\$ 2,000.00	\$ 2,000.00
2017 Mack Truck	\$ 2,000.00	\$ 3,506.91	\$ 2,000.00	\$ 2,000.00
2019 Western Star	\$ -	\$ 2,625.72	\$ 1,500.00	\$ 1,500.00
JD 672D Grader	\$ 4,000.00	\$ 1,629.83	\$ 4,000.00	\$ 4,000.00
924GZ Cat Loader	\$ 2,000.00	\$ 821.97	\$ 2,000.00	\$ 2,000.00
2018 Ram	\$ 1,000.00	\$ 586.75	\$ 1,000.00	\$ 1,000.00
2018 CAT 314 Excavator	\$ -	\$ 29.09	\$ 1,000.00	\$ 1,000.00
Chainsaw Cutter Mower	\$ 1,000.00	\$ 98.00	\$ 1,000.00	\$ 1,000.00
Chipper Wood/Brush	\$ 200.00	\$ 420.98	\$ 200.00	\$ 200.00
Chloride Spreader	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
Plows	\$ 5,300.00	\$ 3,678.17	\$ 5,300.00	\$ 5,300.00
Radio & Radio Repair	\$ 6,500.00	\$ 5,444.27	\$ 2,500.00	\$ 2,500.00
Rake	\$ 1,000.00	\$ 832.50	\$ 1,200.00	\$ 1,200.00
Sanders	\$ 2,500.00	\$ 2,094.50	\$ 2,500.00	\$ 2,500.00
Tires & Chains	\$ 17,000.00	\$ 15,856.44	\$ 17,000.00	\$ 17,000.00
Misc. Parts & Repairs	\$ 6,000.00	\$ 7,932.79	\$ 6,000.00	\$ 7,000.00
	<b>\$ 59,500.00</b>	<b>\$ 57,608.82</b>	<b>\$ 57,200.00</b>	<b>\$ 60,200.00</b>
<b>TOWN GARAGE MAINTENANCE</b>				
Town Garage Supplies	\$ 750.00	\$ 1,099.78	\$ 750.00	\$ 750.00
Town Garage Telephone	\$ 400.00	\$ -	\$ 400.00	\$ 2,500.00
Town Garage Electric	\$ 1,500.00	\$ 1,654.66	\$ 1,500.00	\$ 1,700.00
Old Town Garage Electric	\$ 200.00	\$ 232.21	\$ 200.00	\$ 250.00
Heat - Town Garage	\$ 5,000.00	\$ 3,315.38	\$ 5,000.00	\$ 5,000.00
Town Gar. Contracted Ser.	\$ 5,500.00	\$ 4,473.67	\$ 5,500.00	\$ 5,500.00
Safety Program	\$ -	\$ -	\$ -	\$ 1,600.00
	<b>\$ 13,350.00</b>	<b>\$ 10,775.70</b>	<b>\$ 13,350.00</b>	<b>\$ 17,300.00</b>
<b>SMALL EQUIPMENT</b>				
Professional Devel. Garage	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
Town Garage Computer	\$ 500.00	\$ 77.00	\$ 500.00	\$ 500.00
Small Tools & Equipment	\$ 2,500.00	\$ 2,022.10	\$ 2,500.00	\$ 2,500.00
	<b>\$ 3,500.00</b>	<b>\$ 2,099.10</b>	<b>\$ 3,500.00</b>	<b>\$ 3,500.00</b>
<b>TOTAL HIGHWAY</b>	<b>\$ 751,550.00</b>	<b>\$ 729,746.26</b>	<b>\$ 794,300.00</b>	<b>\$ 814,750.00</b>
<b>TOTAL GENERAL GOVERNMENT &amp; HIGHWAY</b>	<b>\$ 1,435,734.00</b>	<b>\$ 1,402,806.90</b>	<b>\$ 1,497,666.73</b>	<b>\$ 1,543,465.00</b>



**TOWN OF NEWFANE  
FY 2020 - FY 2022 EXPENSES**

				<b>PROPOSED</b>
	<b>Budget FY 2020</b>	<b>Actual FY 2020</b>	<b>Budget FY 2021</b>	<b>Budget FY 2022</b>
<b><u>SPECIAL APPROPRIATIONS</u></b>				
American Red Cross	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
AIDS Project of So. VT	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Grace Cottage Hospital	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
VT Center for Ind. Living	\$ 220.00	\$ 220.00	\$ 220.00	\$ -
Senior Solutions	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00
The Current	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
Early Education Services	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
Gathering Place	\$ 400.00	\$ 400.00	\$ 400.00	\$ 1,000.00
Historical Society	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Townshend Comm Food Shelf	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Groundworks Collaborative	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
S. Newfane Comm. Assoc.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Brattleboro Area Hospice	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
L&G UHS Ed. Foundation	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
HCRS	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00
Newfane Anew	\$ 2,000.00	\$ -	\$ -	\$ -
Moore Free Library	\$ 750.00	\$ 750.00	\$ 964.00	\$ 750.00
SeVEDS	\$ 5,178.00	\$ 5,178.00	\$ 5,178.00	\$ 5,178.00
Green Mountain RSVP	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
Restorative Comm Justice	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
SEVCA	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
Timson Hill Preschool	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Valley Cares	\$ 2,675.00	\$ 2,675.00	\$ 2,675.00	\$ 2,675.00
Vermont Adult Learning	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Vermont Green Up	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
SE VT Watershed Alliance	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
Visiting Nurse Alliance	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Will. School Pres. Soc.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Windham Co. Humane Society	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00
Women's Freedom Center	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Youth Services	\$ 1,660.00	\$ 1,660.00	\$ 1,660.00	\$ 1,660.00
Gerda's Equine Rescue	\$ 100.00	\$ 100.00	\$ 100.00	\$ -
Windart	\$ -	\$ -	\$ 250.00	\$ -
	<b>\$ 40,403.00</b>	<b>\$ 38,403.00</b>	<b>\$ 38,867.00</b>	<b>\$ 37,683.00</b>
<b>TOTAL SPECIAL APPROPRIATIONS</b>	<b>\$ 40,403.00</b>	<b>\$ 38,403.00</b>	<b>\$ 38,867.00</b>	<b>\$ 37,683.00</b>

**TOWN OF NEWFANE**  
**FY 2020 - FY 2022 EXPENSES**

				<b>PROPOSED</b>
	<b>Budget FY 2020</b>	<b>Actual FY 2020</b>	<b>Budget FY 2021</b>	<b>Budget FY 2022</b>
<b>CAPITAL</b>				
<b>CAPITAL EXPENDITURES</b>				
Equipment Purchase Principle	\$ 98,510.00	\$ 130,615.00	\$ 79,895.00	\$ 108,530.00
Equipment Purchase Interest	\$ 3,891.00	\$ 10,247.94	\$ 6,935.00	\$ 5,500.00
Capital Town Office Improvement	\$ 30,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
Capital Highway Improvement	\$ 30,000.00	\$ 28,775.00	\$ 25,000.00	\$ 20,000.00
Capital Bridge	\$ 55,000.00	\$ 28,747.98	\$ 73,000.00	\$ 73,000.00
Bridge 14 Bond Principle	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
Bridge 14 Bond Interest	\$ 5,565.00	\$ 5,564.90	\$ 5,565.00	\$ 4,750.00
Capital New-Town Garage	\$ 10,000.00	\$ 3,170.33	\$ 10,000.00	\$ 5,000.00
Capital Salt Shed	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00
Capital Williamville Hall Improvement	\$ 15,000.00	\$ 6,801.66	\$ 11,000.00	\$ -
	\$ 260,466.00	\$ 226,422.81	\$ 268,895.00	\$ 274,280.00
<b>TOTAL CAPITAL</b>	<b>\$ 260,466.00</b>	<b>\$ 226,422.81</b>	<b>\$ 268,895.00</b>	<b>\$ 274,280.00</b>
<b>TOTAL GENERAL, SPECIAL APPROPRIATIONS &amp; CAPITAL FUND EXPENSES</b>	<b>\$ 1,736,603.00</b>	<b>\$ 1,667,632.71</b>	<b>\$ 1,805,428.73</b>	<b>\$ 1,855,428.00</b>

**CAPITAL NEEDS SUMMARY**  
**FY 2021 - FY 2024**

	FY 2021	FY 2022 PROPOSED	FY 2023	FY 2024
<b>PLANNED ACQUISITIONS</b>				
Highway Equipment (Reserves)	123,500.00	125,000.00	236,000.00	194,000.00
Bridges	73,000.00	173,000.00	0.00	100,000.00
Highway Improvements	25,000.00	20,000.00	25,000.00	25,000.00
Town Buildings	66,000.00	50,000.00	50,000.00	50,000.00
<b>Subtotal - Total Acquisitions</b>	<b>287,500.00</b>	<b>368,000.00</b>	<b>311,000.00</b>	<b>369,000.00</b>
Debt Service Payments	104,895.00	131,280.00	44,610.00	44,610.00
<b>TOTAL CAPITAL REQUIRED</b>	<b>392,395.00</b>	<b>499,280.00</b>	<b>355,610.00</b>	<b>413,610.00</b>
<b>SOURCES OF FUNDS</b>				
Excess Funds/Surplus		225,000.00	100,000.00	100,000.00
Borrowing	0.00	0.00	0.00	0.00
Capital Reserve Interest	3,000.00	3,000.00	3,000.00	3,000.00
Taxes to Be Raised	389,395.00	271,280.00	252,610.00	310,610.00
<b>TOTAL SOURCES OF FUNDS</b>	<b>392,395.00</b>	<b>499,280.00</b>	<b>355,610.00</b>	<b>413,610.00</b>
Balance of Capital Reserve Fund As of 6/30/2020				
\$634,083				

CAPITAL NEEDS 2020-2024				
PLANNED ACQUISITIONS	2020-2021	2021-2022 (PROPOSED)	2022-2023	2023-2024
<b>Highway Equipment</b>				
2018 RAM 3500 (6 Years)	15,000		15,000	15,000
2013 Mack Truck (10 Years)	35,000	35,000	35,000	35,000
2015 Ford F-550 Truck (6 Years)	25,000	10,000	19,000	19,000
2014 Mack 4X4 Truck (15 Years)		25,000	25,000	25,000
2017 Mack Truck (10 Years)			20,000	20,000
<b>2019 Western Star</b>				
2006 John Deere Grader (15 Years)		50,000	50,000	50,000
2010 CAT Backhoe (12 Years)	20,000		20,000	20,000
2015 CAT Loader (Lease - 7 Years)		5,000		
Plows/Sander			10,000	10,000
Excavator (Lease)	28,500			
<b>TOTAL EQUIPMENT</b>	<b>123,500</b>	<b>125,000</b> (from Surplus - Article 8)	<b>194,000</b>	<b>194,000</b>
<b>BRIDGES</b>				
Arch Bridge	40,000	35,000		
Depot Road Structure	8,000	10,000		
Lynch Bridge Protection Measures				
Monroe Bridge	25,000	128,000	(\$100,000 from Surplus - Article 8)	
<b>TOTAL BRIDGES</b>	<b>73,000</b>	<b>173,000</b>		
<b>HIGHWAYS</b>				
Newfane Hill Road (Grout Pond Spillway)				
River Road	5,000	5,000		
Sunset Lake Road		10,000		
Upper River Road			25,000	
Ledge Removal	20,000			
<b>TOTAL HIGHWAYS</b>	<b>25,000</b>	<b>20,000</b>	<b>25,000</b>	<b>5,000</b>
<b>BUILDINGS</b>				
Williamsville Hall	11,000		10,000	
Town Offices	5,000	5,000	30,000	
Town Garage	10,000	5,000	10,000	
Salt Shed	40,000	40,000		
<b>TOTAL BUILDINGS</b>	<b>66,000</b>	<b>50,000</b>	<b>50,000</b>	
<b>TOTAL ACQUISITIONS</b>	<b>287,500</b>	<b>368,000</b>	<b>269,000</b>	<b>194,000</b>

CAPITAL NEEDS 2020-2024				
	2020-2021	2021-2022 (PROPOSED)	2022-2023	2023-2024
<b>CAPITAL DEBT SERVICE</b>				
<u>Equipment Loans</u>				
(17 Mack and 19 Western Star)	64,110.00	64,110.00	32,110.00	32,110.00
	5,935.00	4,500.00	2247.56	2247.56
<u>LEASE</u>				
(Cat Loader Lease - Final Payment Sept 2021)	15,785.00	15,785.00		
(Cat Excavator Lease - Article 7)	1,000.00	1,000.00		
		28,635.00		
<u>Bonds</u>				
(Bridge 14)	12,500.00	12,500.00	12,500.00	12,500.00
	5,565.00	4,750.00	5,565.00	5,565.00
<b>TOTAL CAPITAL DEBT SERVICE</b>	<b>104,895.00</b>	<b>131,280.00</b>	<b>52,422.56</b>	<b>52,422.56</b>
<b>TOTAL REQUIRED</b>	<b>392,395.00</b>	<b>\$ 499,280.00</b>	<b>321,422.56</b>	<b>246,422.56</b>
Surplus - Article 8		\$ (225,000.00)		
Capital Interest		\$ (3,000.00)		
<b>Total to be raised by taxes</b>	<b>392,395.00</b>	<b>\$ 271,280.00</b>	<b>321,422.56</b>	<b>246,422.56</b>
<b>Capital Reserve Fund as of: 6/30/2020</b>				
Capital Highway	\$ 163,114.90			
Capital Bridges	\$ 288,765.43			
Capital Roads	\$ 36,225.00			
Capital Buildings	\$ 145,977.77			
	<b>\$ 634,083.10</b>			



SURPLUS  
FY 22 PROPOSALS

The Town of Newfane currently has a surplus of \$667,260.00. This surplus is mostly from reimbursements from the Federal Emergency Management Administration (FEMA). We had outstanding receivables from Flood Irene and the Flood of 2017. All FEMA money has been collected. The surplus is currently in the General Fund.

Balance as of 6/30/20	\$667,260.00
Move to Capital Reserves	\$225,000.00
Remaining Balance	\$442,260.00



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September 9, 2020

Board of Selectmen  
Town of Newfane, Vermont  
P.O. Box 36  
555 Vermont Route 30  
Newfane, Vermont 05345

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Newfane, Vermont as of and for the year ended June 30, 2020 and have issued our report thereon dated September 9, 2020. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing our audit, we considered the Town of Newfane, Vermont's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Newfane, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Newfane, Vermont's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as discussed as follows, we identified a certain deficiency in internal control that we consider to be a material weakness and others that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Town of Newfane, Vermont's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency described in the accompanying Schedule of Deficiencies in Internal Control and Other Recommendations as Item 2020-1 to be a material weakness.

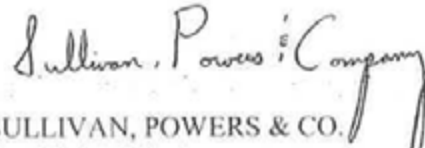
A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying Schedule of Deficiencies in Internal Control and Other Recommendations as Items 2020-2 and 2020-3 to be significant deficiencies.

We have also noted other matters during our audit as indicated in the accompanying Schedule of Deficiencies in Internal Control and Other Recommendations that are opportunities for strengthening internal control and operating efficiency. We have discussed the recommendations with the staff during the course of fieldwork and some of the recommendations may have already been implemented.

This communication is intended solely for the information and use of management, the Board of Selectmen, and others within the Town of Newfane, Vermont, and is not intended to be, and should not be, used by anyone other than these specified parties. If you would like to discuss any of the recommendations further, please feel free to contact us.

We would like to take this opportunity to thank the staff of the Town of Newfane, Vermont for their assistance and cooperativeness throughout our audit. It has been a pleasure working with you.

Respectfully submitted,

  
SULLIVAN, POWERS & CO.  
Certified Public Accountants

TOWN OF NEWFANE, VERMONT  
SCHEDULE OF DEFICIENCIES IN INTERNAL CONTROL  
AND OTHER RECOMMENDATIONS  
JUNE 30, 2020

Deficiencies in Internal Control:

Material Weaknesses:

2020-1 Segregation of Duties - Cash

*Criteria:*

An important factor in developing good internal control procedures is to divide responsibilities so that no individual can both perpetrate and conceal errors or irregularities. One of the most common division of duties is the division between the check signing and bank reconciliation functions.

*Condition:*

In the Town, the same person that reconciles the bank accounts also collects cash, posts to the journals, makes deposits and has check signing authority.

*Cause:*

The limit staff available in the office provides little opportunity to achieve an optimum separation of duties and responsibilities.

*Effect:*

The Town has inadvertently made its assets susceptible to misappropriation.

*Recommendation:*

We recommend that the Town revise their procedures to ensure that the bank reconciliation function is delegated to an individual who does not have check signing authority. Otherwise, we recommend that, at a minimum, someone other than a check signer review all bank reconciliations, bank statements, cancelled checks and any debit memos.

Significant Deficiencies:

2020-2 Unavailable Property Taxes and Interest

*Criteria:*

Internal controls should be in place to ensure that the deferred inflows of resources account related to unavailable property taxes and interest balances is recorded properly at year end.

TOWN OF NEWFANE, VERMONT  
SCHEDULE OF DEFICIENCIES IN INTERNAL CONTROL  
AND OTHER RECOMMENDATIONS  
JUNE 30, 2020

*Condition:*

The deferred inflows of resources account related to unavailable property taxes and interest did not reflect either the actual collections or estimation of collections of property taxes and interest made sixty days after year end which resulted in various adjustments to revenue.

*Cause:*

This is an accounting principle unique to governmental accounting.

*Effect:*

The Town's deferred inflows of resources account related to unavailable property taxes and interest was incorrect.

*Recommendation:*

We recommend that the Town implement controls to ensure that the deferred inflows of resources account related to unavailable property taxes and interest balances is recorded properly at year end.

2020-3 Prepaid Expenses

*Criteria:*

Internal controls should be in place to ensure that expenditures are recorded in the proper fiscal year. Expenditures should be recorded based on the timing of services provided or when goods are received.

*Condition:*

The Town did not have controls in place to ensure all prepaid expenses were recorded in the proper fiscal year. The Town paid the July, 2020 through September, 2020 insurance invoice in June, 2020 and recorded the payment in fiscal year 2020 rather than a prepaid expense for fiscal year 2021.

*Cause:*

Unknown.

*Effect:*

The Town's expenditures and prepaid expenses balance were incorrect.



TOWN OF NEWFANE, VERMONT  
SCHEDULE OF DEFICIENCIES IN INTERNAL CONTROL  
AND OTHER RECOMMENDATIONS  
JUNE 30, 2020

*Recommendation:*

We recommend that the Town review their end of the year invoices more thoroughly in order to properly classify expenditures to the correct fiscal year.

*Other Recommendations:*

Fraud Risk Assessment

The Town has not performed a fraud risk assessment. A fraud risk assessment is important because it identifies the Town's vulnerabilities to fraudulent activities and whether those vulnerabilities could result in material misstatement of the financial statements. The fraud risk assessment would also identify processes, controls, and other procedures used to mitigate the identified fraud risks.

We recommend the Town perform a fraud risk assessment to reduce the possibility of fraudulent activities.

Documentation of Internal Control System

A solid understanding of internal control is essential to a well-run organization. An organization must continually assess their internal control systems to evaluate financial health, ensure accurate financial reporting and comply with laws and regulations. As part of this process, management should formally document its control systems.

This will provide management with an understanding of the systems related to financial reporting and the controls over relevant assertions related to all significant accounts, disclosures in the financial statements, antifraud programs and controls over selection and application of accounting policies.

We recommend that the Town document the internal control process. This should break out the internal control process into the following five areas:

1. Control Environment – Sets the tone of an organization and is the foundation for all other components.
2. Risk Assessment – Identification and analysis of relevant risks to achieve its objectives, forming a basis for how risks should be managed.
3. Control Activities – The policies and procedures that help ensure management directives are carried out.
4. Information and Communication – The identification, capture and exchange of information in a form and timeframe that enables people to carry out their responsibilities.
5. Monitoring – The process that assesses the quality of internal control performance over time.

TOWN OF NEWFANE, VERMONT  
AUDIT REPORT  
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TOWN OF NEWFANE, VERMONT  
AUDIT REPORT  
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**Independent Auditor's Report**

Board of Selectmen  
Town of Newfane, Vermont  
P.O. Box 36  
555 Vermont Route 30  
Newfane, Vermont 05345

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town of Newfane, Vermont's basic financial statements as listed in the Table of Contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Members of The American Institute and Vermont Society of Certified Public Accountants



Town of Newfane, Vermont

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont, as of June 30, 2020, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the Schedule of Proportionate Share of the Net Pension Liability on Schedule 1 and the Schedule of Contributions on Schedule 2 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Newfane, Vermont's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Town of Newfane, Vermont

***Other Reporting Required by "Government Auditing Standards"***

In accordance with "Government Auditing Standards", we have also issued our report dated September 9, 2020 on our consideration of the Town of Newfane, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of Newfane, Vermont's internal control over financial reporting and compliance.

September 9, 2020  
Montpelier, Vermont  
VT Lic. #92-000180

*Sullivan, Powers & Company*

TOWN OF NEWFANE, VERMONT  
STATEMENT OF NET POSITION  
JUNE 30, 2020

	Governmental Activities
<b>ASSETS</b>	
Cash	\$ 1,264,382
Restricted Cash	36,564
Investments	86,036
Receivables (Net of Allowance for Uncollectibles)	200,131
Prepaid Expenses	24,995
Inventory	14,140
Capital Assets:	
Land	144,000
Construction in Progress	270,008
Other Capital Assets, (Net of Accumulated Depreciation)	3,492,357
Total Assets	<u>\$5,532,613</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred Outflows of Resources Related to the Town's Participation in VMERS	58,513
Total Deferred Outflows of Resources	<u>58,513</u>
<b>LIABILITIES</b>	
Accounts Payable	31,511
Accrued Payroll and Benefits Payable	16,995
Due to Delinquent Tax Collector	10,435
Accrued Interest Payable	12,258
Noncurrent Liabilities:	
Due Within One Year	122,028
Due in More than One Year	653,313
Total Liabilities	<u>846,540</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Prepaid Property Taxes	18,385
Deferred Inflows of Resources Related to the Town's Participation in VMERS	9,187
Total Deferred Inflows of Resources	<u>27,572</u>
<b>NET POSITION</b>	
Net Investment in Capital Assets	3,347,684
Restricted:	
Highways and Streets	14,140
Other Purposes	20,190
Unrestricted	1,335,000
Total Net Position	<u>\$ 4,717,014</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2020

	Program Revenues				Net (Expense) Revenue and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Functions/Programs:					
Primary Government:					
Governmental Activities:					
General Government	\$ 475,508	\$ 55,058	\$ 17,545	\$ 0	\$ (402,905)
Public Safety	137,399	8,182	0	0	(129,217)
Highways and Streets	1,077,745	0	164,862	84,913	(827,970)
Interest on Long-term Debt	22,481	0	0	0	(22,481)
Total Primary Government	\$ 1,713,133	\$ 63,240	\$ 182,407	\$ 84,913	\$ (1,382,573)
General Revenues:					
Property Taxes					1,447,458
Penalties and Interest on Delinquent Taxes					28,457
General State Grants					94,732
Unrestricted Investment Earnings					14,815
Other Revenues					1,934
Total General Revenues					1,587,396
Change in Net Position					204,823
Net Position - July 1, 2019					4,512,191
Net Position - June 30, 2020					\$ 4,717,014

The accompanying notes are an integral part of this financial statement



TOWN OF NEWFANE, VERMONT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2020

	General Fund	Capital Projects Fund	Non-Major Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash	\$ 1,264,382	0	0	\$ 1,264,382
Restricted Cash	0	36,564	0	36,564
Investments	1,314	52,870	31,852	86,036
Receivables (Net of Allowance for Uncollectibles)	200,131	0	0	200,131
Due from Other Funds	0	544,649	45,809	590,458
Prepaid Expenses	24,995	0	0	24,995
Inventory	14,140	0	0	14,140
Total Assets	\$ 1,504,962	\$ 634,083	\$ 77,661	\$ 2,216,706
<b>LIABILITIES</b>				
Accounts Payable	\$ 31,511	0	0	\$ 31,511
Accrued Payroll and Benefits Payable	16,995	0	0	16,995
Due to Other Funds	590,458	0	0	590,458
Due to Delinquent Tax Collector	10,435	0	0	10,435
Total Liabilities	649,399	0	0	649,399
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Prepaid Property Taxes	18,385	0	0	18,385
Unavailable Property Taxes and Interest	96,000	0	0	96,000
Unavailable Grants	33,469	0	0	33,469
Total Deferred Inflows of Resources	147,854	0	0	147,854
<b>FUND BALANCES</b>				
Nonspendable	39,135	0	0	39,135
Restricted	1,314	36,564	18,876	56,754
Committed	0	597,519	0	597,519
Assigned	0	0	58,785	58,785
Unassigned	667,260	0	0	667,260
Total Fund Balances	707,709	634,083	77,661	1,419,453
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 1,504,962	\$ 634,083	\$ 77,661	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:				
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds				3,906,365
Other Assets are not Available to Pay for Current-Period Expenditures, and, Therefore, are Deferred in the Funds.				129,469
Long-term and Accrued Liabilities, Including Bonds Payable and the Net Pension Liability, are not Due or Payable in the Current Period and, Therefore, are not Reported in the Funds.				(787,599)
Deferred Outflows and Inflows of Resources relating to the Town's Participation in VMERS are applicable to Future Periods and, Therefore, are not Reported in the Funds.				49,326
Net Position of Governmental Activities				\$ 4,717,014

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2020

	General Fund	Capital Projects Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues:				
Property Taxes	\$ 1,418,458	0	0	\$ 1,418,458
Penalties and Interest on Delinquent Taxes	28,457	0	0	28,457
Intergovernmental	420,248	0	11,356	431,604
Charges for Services	19,046	0	0	19,046
Permits, Licenses and Fees	29,376	0	6,636	36,012
Fines and Forfeits	8,182	0	0	8,182
Investment Income	12,041	2,030	744	14,815
Donations	0	0	2,143	2,143
Other	1,934	0	0	1,934
Total Revenues	<u>1,937,742</u>	<u>2,030</u>	<u>20,879</u>	<u>1,960,651</u>
Expenditures:				
General Government	442,101	6,802	4,278	453,181
Public Safety	137,399	0	0	137,399
Highways and Streets	695,337	56,634	0	751,971
Capital Outlay:				
Highways and Streets	161,041	13,099	0	174,140
Debt Service:				
Principal	0	142,812	0	142,812
Interest	0	16,116	0	16,116
Total Expenditures	<u>1,435,878</u>	<u>235,463</u>	<u>4,278</u>	<u>1,675,619</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>501,864</u>	<u>(233,433)</u>	<u>16,601</u>	<u>285,032</u>
Other Financing Sources/(Uses)				
Transfers In	0	299,100	0	299,100
Transfers Out	(299,100)	0	0	(299,100)
Total Other Financing Sources/(Uses)	<u>(299,100)</u>	<u>299,100</u>	<u>0</u>	<u>0</u>
Net Change in Fund Balances	<u>202,764</u>	<u>65,667</u>	<u>16,601</u>	<u>285,032</u>
Fund Balances - July 1, 2019	<u>504,945</u>	<u>568,416</u>	<u>61,060</u>	<u>1,134,421</u>
Fund Balances - June 30, 2020	<u>\$ 707,709</u>	<u>\$ 634,083</u>	<u>\$ 77,661</u>	<u>\$ 1,419,453</u>

The accompanying notes are an integral part of this financial statement

TOWN OF NEWFANE, VERMONT  
 RECONCILIATION OF THE STATEMENT OF REVENUES,  
 EXPENDITURES AND CHANGES IN FUND BALANCES OF  
 GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
 FOR THE YEAR ENDED JUNE 30, 2020

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different because:

Net change in fund balances - total government funds (Exhibit D)	\$ 285,032
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets (\$174,140) is allocated over their estimated useful lives and reported as depreciation expense (\$315,441). This is the amount by which depreciation exceeded capital outlays in the current period.	(141,301)
The effect of donations of capital assets is to increase net position. The State of Vermont is currently constructing a bridge for the Town.	76,912
The issuance of long-term debt (\$0-) (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt (\$142,812) consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.	142,812
Governmental funds report employer pension contributions as expenditures (\$19,199). However, in the statement of activities, the cost of pension benefits earned net of employee contributions (\$50,910) is reported as pension expense. This amount is the net effect of the differences in the treatment of pension expense.	(31,711)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	(119,607)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	(7,314)
Change in net position of governmental activities (Exhibit B)	\$ <u>204,823</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
<b>Revenues:</b>			
Property Taxes	\$ 1,465,734	\$ 1,418,458	\$ (47,276)
Interest on Current Taxes	10,000	7,453	(2,547)
Interest on Delinquent Taxes	10,000	4,923	(5,077)
Penalties on Delinquent Taxes	10,000	16,081	6,081
Education Retention Fees	8,000	8,402	402
Current Use	60,000	94,442	34,442
Payment in Lieu of Taxes	300	290	(10)
Equalization Grant Income	0	1,336	1,336
State Highway Aid	140,000	144,548	4,548
Liquor Licenses	400	670	270
Zoning Permits	3,000	3,652	652
Selectboard Fees	300	380	80
Town Clerk Fees	17,000	21,024	4,024
Charges for Use of Copier	3,500	3,059	(441)
Williamsville Hall Rent Fees	400	400	0
Interest	1,000	12,041	11,041
Judicial Fines Income	4,000	8,182	4,182
Tax Bill Copies	100	66	(34)
Impound Fees	100	125	25
Miscellaneous	1,000	1,934	934
Green Valley Solar Lease Income	0	10,644	10,644
FEMA Reimbursement	0	120,116	120,116
Better Back Roads Grant Income	0	26,022	26,022
Grants-in-Aid Grant Income	0	22,783	22,783
Salt Shed Grant Income	0	6,288	6,288
Depot Road Grant Income	0	1,713	1,713
PACIF Grant Income	0	2,710	2,710
<b>Total Revenues</b>	<b>1,734,834</b>	<b>1,937,742</b>	<b>202,908</b>
<b>Expenditures:</b>			
<b>Town Officers' Salaries:</b>			
Selectboard	500	0	500
Road Commissioner	350	0	350
Board of Civil Authority	100	0	100
Selectboard Mileage	300	155	145
Selectboard Advertising	1,000	1,165	(165)
Accounting/Reconciling	750	250	500
Legal Expenses	2,500	5,147	(2,647)
<b>Total Town Officers' Salaries</b>	<b>5,500</b>	<b>6,717</b>	<b>(1,217)</b>
<b>Administrative Assistant:</b>	<b>46,802</b>	<b>39,850</b>	<b>6,952</b>
<b>Town Clerk:</b>			
Town Clerk	38,580	38,892	(312)
Assistant Town Clerk Wages	4,000	3,571	429
Town Clerk Records Expense	4,000	3,295	705
<b>Total Town Clerk</b>	<b>46,580</b>	<b>45,758</b>	<b>822</b>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Town Treasurer:			
Town Treasurer Salary	\$ 38,580	\$ 38,892	\$ (312)
Assistant Town Treasurer Wages	2,000	144	1,856
Total Town Treasurer	40,580	39,036	1,544
Delinquent Tax Collector:			
Delinquent Tax Collector	10,000	16,502	(6,502)
Tax Sale Fees	0	2,920	(2,920)
Total Delinquent Tax Collector	10,000	19,422	(9,422)
DRB Expenses:			
DRB Wages	100	0	100
DRB Mileage	25	0	25
DRB Expenses	50	0	50
DRB Advertising	400	88	312
DRB Legal Services	1,500	113	1,387
Total DRB Expenses	2,075	201	1,874
Conservation Commission:	100	0	100
Listers:			
Listers	27,456	25,226	2,230
Lister's Expenses	6,500	5,117	1,383
Total Listers	33,956	30,343	3,613
Planning Commission Expenses:			
Planning Commission Wages	500	0	500
Planning Commission Postage	600	0	600
Planning Commission Expenses	550	260	290
Mapping	100	0	100
Planning Commission Advertising	200	92	108
Planning Commission Consultant Fees	300	0	300
Planning Commission Legal Services	250	0	250
Total Planning Commission Expenses	2,500	352	2,148
Zoning Administration Expenses:			
Zoning Administration Wages	6,750	6,096	654
Zoning Administration Mileage	300	197	103
Zoning Professional Development	75	0	75
Total Zoning Administration Expenses	7,125	6,293	832

The accompanying notes are an integral part of this financial statement.



TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Town Office:			
Town Office Cleaning Wages	\$ 2,000	\$ 1,269	\$ 731
Town Office Cleaning Supplies	300	45	255
Town Office Postage	4,000	5,452	(1,452)
Town Office Miscellaneous Supplies	3,000	3,173	(173)
Town Office Mileage	700	783	(83)
Town Office Phone/Fax	1,500	2,084	(584)
Town Office Electricity	1,500	1,289	211
Town Office Heat	2,600	2,110	490
Website Maintenance	260	281	(21)
Town Office Grounds Maintenance	2,700	1,721	979
Town Office Computer	5,500	2,447	3,053
Copier Supplies & Service	2,000	1,778	222
Small Office Equipment Expenses	500	917	(417)
Town Office Miscellaneous Improvements	3,500	2,128	1,372
Total Town Office	30,060	25,477	4,583
General:			
NEMRC Fees	2,500	2,795	(295)
VLCT Dues	3,091	3,091	0
VMCTA TC/Treasurer Dues	60	55	5
Permits	1,200	1,350	(150)
Professional Development	3,500	639	2,861
General Insurance	29,000	28,746	254
Windham County Tax	20,000	22,397	(2,397)
Abatements	500	0	500
Total General	59,851	59,073	778
Employee Benefits:			
Social Security	28,562	26,366	2,196
Retirement	19,501	19,259	242
Health Insurance	97,000	121,245	(24,245)
Dental	8,200	7,489	711
Unemployment Insurance	700	183	517
Workers Compensation	14,000	15,890	(1,890)
Uniforms	3,500	3,171	329
Total Employee Benefits	171,463	193,603	(22,140)
Annual Report:	5,000	2,833	2,167
Professional Annual Audit:	16,000	12,963	3,037
Cemetery Maintenance	1,900	4,758	(2,858)

The accompanying notes are an integral part of this financial statement

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Public Safety:			
NewBrook Fire and Rescue	\$ 50,000	\$ 50,000	\$ 0
Mutual Aid Dues	26,294	26,294	0
Rescue, Inc.	49,916	49,916	0
Total Public Safety	126,210	126,210	0
Health Officer:			
Health Officer Wages	150	32	118
Health Officer Mileage	50	0	50
Total Health Officer	200	32	168
Animal Control:			
Poundkeeping Fees	450	486	(36)
Animal Control Expenses	800	476	324
Total Animal Control	1,250	962	288
Constable:			
Constable Wages	50	0	50
Constable Mileage	50	0	50
Constable Expenses	50	0	50
Total Constable	150	0	150
Law Enforcement Services:	10,000	10,195	(195)
Special Appropriations:			
American Red Cross	500	500	0
AIDS Project of Southern Vermont	250	250	0
Grace Cottage Hospital	3,500	3,500	0
VT Center for Independent Living	220	220	0
Senior Solutions	1,150	1,150	0
The Current	750	750	0
Early Education Services	1,900	1,900	0
The Gathering Place	400	400	0
VT Council on Rural Development	100	100	0
Windham County Historical Society	250	250	0
Townshend Community Food Shelf	500	500	0
Groundworks Collaborative	1,000	1,000	0
South Newfane Community Association	2,000	2,000	0
Brattleboro Area Hospice	300	300	0
Leland & Gray Educational Foundation	1,000	1,000	0
Health Care & Rehabilitation Services	1,850	1,850	0
Newfane Anew	2,000	0	2,000
Moore Free Library	750	750	0
SeVEDS	5,178	5,178	0
Green Mountain RSVP	400	400	0
Restorative Community Justice of SV	1,000	1,000	0

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Special Appropriations/(Cont'd)			
SEVCA	\$ 1,600	\$ 1,600	\$ 0
Timnson Hill Preschool	1,000	1,000	0
Valley Cares	2,675	2,675	0
Vermont Adult Learning	500	500	0
Vermont Green Up	100	100	0
SEVWA	650	600	50
Visiting Nurse Alliance	4,500	4,500	0
Williamsville School Preservation Society	1,000	1,000	0
Windham County Humane Society	720	720	0
Windham Regional Commission	3,866	3,866	0
Women's Freedom Center	1,000	1,000	0
Youth Services	1,660	1,660	0
BCTV	1,300	1,300	0
Gerda's Equine Rescue	100	100	0
Total Special Appropriations	45,669	43,619	2,050
Election/Meeting Expenses:			
Ballot Clerks	200	0	200
Town Meeting Expenses	1,500	22	1,478
Ballot Tabulator	1,250	574	676
Total Election/Meeting Expenses	2,950	596	2,354
Transfer to Capital Projects Fund:	299,100	299,100	0
WSWMD Assessment:	11,863	11,863	0
Williamsville Hall:			
Williamsville Hall Electricity	1,200	769	431
Williamsville Hall Heat	2,500	396	2,104
Williamsville Hall Ground Maintenance	1,200	689	511
Williamsville Hall Miscellaneous	1,500	1,262	238
Williamsville Hall Grant Expenses	0	2,710	(2,710)
Total Williamsville Hall	6,400	5,826	574
Highway Department Salaries:			
General Maintenance Wages	91,000	96,938	(5,938)
General Maintenance Wages - Overtime	7,100	3,743	3,357
Winter Maintenance Wages	65,000	63,333	1,667
Winter Maintenance Wages - Overtime	30,000	29,120	880
Road Construction Wages	2,000	0	2,000
Bridge Maintenance Wages	1,000	2,325	(1,325)
Equipment Maintenance Wages	15,000	8,840	6,160
Emergency Work Wages	2,000	0	2,000
Miscellaneous Town Garage Labor	2,000	0	2,000
Mileage	100	0	100
Total Highway Department Salaries	215,200	204,299	10,901

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Road Maintenance:			
Roadside Mowing	\$ 9,500	\$ 9,200	\$ 300
Maintenance Contracted Services	2,000	1,195	805
Road Construction Contracted Services	5,000	3,035	1,965
Bridge Contracted Services	35,900	32,258	2,742
Retreatment and Scaling	130,000	130,000	0
Tree Removal Contracted Services	3,500	413	3,087
Chloride	12,000	10,659	1,341
Gravel	80,000	87,807	(7,807)
Road Materials	5,000	2,090	2,910
Culverts	9,000	7,508	1,492
Signs	4,000	3,793	207
Winter Sand	55,000	55,193	(193)
Winter Salt	45,000	39,831	5,169
Bridge Materials	2,000	0	2,000
Emergency Materials	1,000	0	1,000
Equipment Rental	3,000	90	2,910
Guardrails	14,000	14,000	0
Traffic Safety	10,000	9,824	176
Sunset Lake Grant Expenses	0	17,697	(17,697)
Total Road Maintenance	425,000	424,593	407
Equipment Gas & Oil:	35,000	30,368	4,632
Equipment Repair & Maintenance:			
1986 Ford F650 Chloride Truck	1,800	320	1,480
2009 Sterling L7500	1,000	0	1,000
2010 CAT Backhoe	2,000	2,197	(197)
2013 Mack Truck	2,000	3,279	(1,279)
2014 Mack Truck 4x4	2,000	1,822	178
2015 Ford F550	2,000	4,433	(2,433)
2017 Mack Truck	2,000	3,507	(1,507)
2019 Western Star	0	2,626	(2,626)
2006 John Deere Grader	4,000	1,630	2,370
2015 CAT Loader	2,000	822	1,178
2018 Ram Truck	1,000	587	413
2018 CAT 314 Excavator	0	29	(29)
Chainsaws & Mowers	1,000	98	902
Wood Chipper	200	421	(221)
Chloride Spreader Parts	200	0	200
Plow Parts	5,300	3,678	1,622
Radio & Radio Repair	6,500	5,444	1,056
Rake Parts	1,000	833	167
Sander Parts	2,500	2,095	405
Tires & Chains	17,000	15,856	1,144
Miscellaneous Parts & Repairs	6,000	7,933	(1,933)
Total Equipment Repair & Maintenance	59,500	57,610	1,890

The accompanying notes are an integral part of this financial statement

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Town Garage Maintenance:			
Town Garage Supplies	\$ 750	\$ 1,100	\$ (350)
Town Garage Telephone	400	0	400
Town Garage Electricity	1,500	1,655	(155)
Old Town Garage Electricity	200	232	(32)
Town Garage Heat	5,000	3,315	1,685
Town Garage Contracted Services	5,500	4,474	1,026
Total Town Garage Maintenance	13,350	10,776	2,574
Small Equipment:			
Garage Professional Development	500	0	500
Town Garage Computer	500	77	423
Small Tools and Equipment	2,500	2,022	478
Total Small Equipment	3,500	2,099	1,401
Highway Grant Expenses:	0	20,151	(20,151)
Total Expenditures	1,734,834	1,734,978	(144)
Excess of Revenues Over Expenditures	\$ 0	202,764	\$ 202,764
Fund Balance - July 1, 2019		504,945	
Fund Balance - June 30, 2020		\$ 707,709	

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUND  
JUNE 30, 2020

	Private-Purpose Trust Fund Cemetery Trust Fund
<u>ASSETS</u>	
Investments	\$ 708
Total Assets	708
<u>LIABILITIES</u>	
Total Liabilities	0
<u>NET POSITION</u>	
Restricted:	
Held in Trust for:	
Cemetery	708
Total Net Position	\$ 708

The accompanying notes are an integral part of this financial statement.



TOWN OF NEWFANE, VERMONT  
 STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 FIDUCIARY FUND  
 FOR THE YEAR ENDED JUNE 30, 2020

	Private-Purpose Trust Fund Cemetery Trust Fund
Additions:	
Investment Income	\$ 16
Total Additions	16
Deductions:	
Change In Net Position	0
Change In Net Position	16
Net Position - July 1, 2019	692
Net Position - June 30, 2020	\$ 708

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2020

The Town of Newfane, Vermont, (herein the "Town") operates under a Board of Selectmen form of government and provides the following services: public safety, highways and streets, health and social services, public improvements, planning and zoning and general administrative services.

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies adopted by the Town of Newfane, Vermont conform to generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing accounting and financial reporting principles. The following is a summary of the more significant accounting policies employed in the preparation of these financial statements.

**A. The Financial Reporting Entity**

This report includes all of the activity of the Town of Newfane, Vermont. The financial reporting entity consists of the primary government; organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government. The primary government is financially accountable if an organization is fiscally dependent on and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government regardless of whether the organization has a separately elected governing board; a governing board appointed by a higher level of government; or a jointly appointed board. Based on these criteria, there are no other entities that should be combined with the financial statements of the Town.

**B. Basis of Presentation**

The accounts of the Town are organized and operated on the basis of fund accounting. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are spent and the means by which spending activities are controlled.

The basic financial statements of the Town include both government-wide statements and fund financial statements. The focus of the government-wide statements is on reporting the operating results and financial position of the Town as a whole and to present a longer-term view of the Town's finances. The focus of the fund financial statements is on reporting on the operating results and financial position of the most significant funds of the Town and to present a shorter-term view of how operations were financed and what remains available for future spending.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2020

**Government-wide Statements:** The statement of net position and the statement of activities display information about the primary government, the Town. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of activities between funds. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular program or function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**Fund Financial Statements:** The fund financial statements provide information about the Town's funds, including fiduciary funds. Separate statements for each fund category – governmental and fiduciary – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The Town reports on the following major governmental funds:

General Fund – This is the Town's main operating fund. It accounts for all financial resources of the Town except those accounted for in another fund.

Capital Projects Fund – This fund accounts for the capital projects of the Town.

Additionally, the Town reports the following fund type:

Private-Purpose Trust Fund – This fund is used to report trust arrangements under which resources are to be used for the benefit of the cemetery. Only investment earnings may be used to support this activity.

### **C. Measurement Focus**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus. This means that all assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statements of net position). Equity (i.e., total net position) is segregated into net investment in capital assets; restricted net position; and unrestricted net position. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in total net position.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2020

Governmental fund financial statements are reported using the current financial resources measurement focus. This means that only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources are generally reported on their balance sheets. Their reported fund balances (net current position) are considered a measure of available spendable resources, and are segregated into nonspendable; restricted; committed; assigned and unassigned amounts. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current position. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

**D. Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide and fiduciary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when they are earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flow takes place. Nonexchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transaction can be determined, and "available" means the amount is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Town considers all revenues reported in governmental funds to be available if the revenues are collected within sixty (60) days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, certain compensated absences and other long-term liabilities which are recognized when the obligations are expected to be liquidated or are funded with expendable available financial resources.

General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and sales of capital assets are reported as other financing sources.

Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and other grant requirements have been met.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2020

Recognition of revenues on funds received in connection with loan programs are recognized when loans are awarded and expenses incurred in excess of current grants and program income. An offsetting deferred revenue is recognized for all loans receivable. Loan repayment revenue is recognized as the loans are repaid.

**E. Use of Estimates**

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows and inflows of resources and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**F. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity**

**1. Cash**

Cash balances of most Town funds are deposited with and invested by the Town Treasurer. The Town considers all short-term investments of ninety (90) days or less to be cash equivalents.

Excess cash of individual funds are shown as due from other funds and excess withdrawals are shown as due to other funds.

**2. Investments**

The Town invests in investments as allowed by State statutes. Investments with readily determined fair values are reported at the fair values on the balance sheet. Unrealized gains and losses are included in revenue.

**3. Receivables**

Receivables are shown net of an allowance for uncollectible accounts for the estimated losses that will be incurred in the collection of the receivables. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

**4. Due from/to Other Funds**

Activity between funds that are representative of lending/borrowing arrangement that are outstanding at the end of the fiscal year are referred to as "advances to/from other funds." All other outstanding balances between funds are reported as "due from/to other funds."

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**5. Pensions**

For purposes of measuring the proportionate share of the net pension liability and the related deferred outflows/inflows of resources and pension expense, information about the fiduciary net position of the Vermont Municipal Employees' Retirement System (VMERS) plan and additions to/deductions from the VMERS' fiduciary net position have been determined on the same basis as they are reported by VMERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**6. Inventories and Prepaid Expenses**

Inventory quantities are determined by physical count and are valued at the lower of cost or market.

Certain payments to vendors reflect costs that are applicable to future accounting periods and are recorded as prepaid expenses.

Reported inventories and prepaid expenses of governmental funds in the fund financial statements are offset by a nonspendable fund balance as they are not in spendable form.

**7. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statements element, "deferred outflows of resources", represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditures) until then. These amounts are deferred and recognized as an outflow of resources in the future periods to which the outflows are related.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, "deferred inflows of resources", represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. These amounts are deferred and recognized as an inflow of resources in the future periods to which the inflows are related or when the amounts become available.

**8. Capital Assets**

Capital assets are reported at actual cost or estimated historical cost based on appraisals or deflated current replacement cost if purchased or constructed. Contributed assets are recorded at their estimated acquisition value at the time received. Major outlays for capital assets and improvements are capitalized as constructed. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets' lives are not capitalized. Infrastructure assets are reported starting with the fiscal year ended June 30, 2004. The Town has elected to not report major general infrastructure assets retroactively.



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Capital assets reported in the government-wide financial statements are depreciated in order that the cost of these assets will be charged to expenses over their estimated service lives, generally using the straight-line method of calculating depreciation.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts) and estimated useful lives of capital assets are as follows:

	<u>Capitalization Threshold</u>	<u>Estimated Service Life</u>
Land	\$ 1,000	Not Depreciated
Buildings and Building Improvements	\$ 5,000	20-50 Years
Vehicles, Machinery and Equipment	\$ 1,000	5-20 Years
Infrastructure	\$ 5,000	15-50 Years

Capital assets are not reported in the governmental fund financial statements. Capital outlays in these funds are recorded as expenditures in the year they are incurred.

#### 9. Compensated Absences

It is the Town's policy to permit employees to accumulate earned but unused leave time. The accrual for unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements. The liability for unused compensated absences is not reported in the governmental fund financial statements. Payments for unused compensated absences are recorded as expenditures in the year they are paid.

#### 10. Long-term Liabilities

Long-term liabilities include bonds payable, notes payable and other obligations such as compensated absences and the Town's net pension liability. Long-term liabilities are reported in the government-wide financial statements. Governmental fund financial statements do not include any long-term liabilities as those statements use the current financial resources measurement focus and only include current liabilities on their balance sheets.

#### 11. Fund Equity

Fund equity is classified based upon any restrictions that have been placed on those balances or any tentative plans management may have made for those balances. Restrictions of net position in the government-wide financial statement represent amounts that cannot be appropriated or are legally restricted for a specific purpose by a grant, contract or other binding agreement. Fund balances of governmental fund financial statements are classified as nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Board of Selectmen's intended use of the resources); and unassigned.

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**II. EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUND  
AND GOVERNMENT-WIDE STATEMENTS**

Governmental fund financial statements are presented using the current financial resources measurement focus and the modified accrual basis of accounting, whereas government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. These differences in the measurement focus and basis of accounting lead to differences between the governmental fund financial statements and the government-wide financial statements as follows:

Long-term revenue differences arise because governmental funds report revenues only when they are considered "available", whereas government-wide statements report revenues when they are earned. Long-term expense differences arise because governmental funds report expenditures (including interest) using the modified accrual basis of accounting, whereas government-wide statements report expenses using the accrual basis of accounting.

Capital-related differences arise because governmental funds report capital outlays as current period expenditures, whereas government-wide statements report depreciation as an expense. Further, governmental funds report the proceeds from the sale of capital assets as other financing sources, whereas government-wide statements report the gain or loss from the sale of capital assets as revenue or expense.

Long-term debt transaction differences arise because governmental funds report proceeds of long-term debt as other financing sources and principal payments as an expenditures, whereas government-wide statements report those transactions as increases and decreases in liabilities, respectively.

Pension-related differences arise because governmental funds report the current year's required employer contributions as current period expenditures, whereas government-wide statements report those transactions as deferred outflows of resources. In addition the accrual for the Town's proportionate share of the net pension liability is recorded in the government-wide financial statements along with the related deferred inflows and outflows of resources.

**III. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Information**

The General Fund and Capital Projects Fund budgets are approved at the annual Town Meeting in March. Any budget changes require voter approval. There were no budget changes during the year.

**B. Excess of Expenditures Over Appropriations**

For the year ended June 30, 2020, expenditures in the General Fund exceeded appropriations by \$144. These over-expenditures were funded by excess revenues.

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**IV. DETAILED NOTES ON ALL FUNDS**

**A. Cash and Investments**

The Town's cash and investments as of June 30, 2020 consisted of the following:

Unrestricted Cash:	
Deposits with Financial Institutions	\$1,264,332
Cash on Hand	<u>50</u>
Total Unrestricted Cash	<u>1,264,382</u>
Restricted Cash:	
Money Market Mutual Fund – U.S. Government Securities –	
Unspent Bond Proceeds	<u>36,564</u>
Total Cash	<u>1,300,946</u>
Investments:	
Certificates of Deposit	<u>86,744</u>
Total Cash and Investments	<u>\$1,387,690</u>

The Town has five (5) certificates of deposit at Brattleboro Savings & Loan Bank ranging from \$708 to \$52,870 with an interest rate of 0.3%. All certificates of deposit mature during fiscal year 2021.

**Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of failure of the counter-party (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investments or collateral securities that are in possession of another party. The Town does not have any policy to limit the exposure to custodial credit risk. The money market mutual fund is in the name of the Town and is not exposed to custodial credit risk. The following table shows the custodial credit risk of the Town's cash and certificates of deposit.

	<u>Book Balance</u>	<u>Bank Balance</u>
FDIC/SIPC Insured	\$ 336,744	\$ 336,744
Uninsured, Collateralized by U.S. Government Agencies Securities Held by the Pledging Financial Institution's Agent	<u>1,014,332</u>	<u>1,085,257</u>
Total	<u>\$1,351,076</u>	<u>\$1,422,001</u>

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The difference between the book and the bank balance is due to reconciling items such as deposits in transit and outstanding checks.

The book balance is comprised of the following:

Cash – Deposits with Financial Institutions	\$1,264,332
Investments – Certificates of Deposit	<u>86,744</u>
Total	<u>\$1,351,076</u>

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have any policy to limit the exposure to interest rate risk. The Town's certificates of deposit are not subject to interest rate risk disclosure. The Town's money market mutual fund is open-ended and, therefore, are also excluded from the interest rate risk disclosure.

**Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Town does not have any policy to limit the exposure to credit risk. The Town's certificates of deposit are not subject to credit risk. The Town's money market mutual fund is open-ended and, therefore, are also excluded from the credit risk analysis.

**Concentration of Credit Risk**

Concentration of credit risk is the risk that a large percentage of the Town's investments are held within one security. The Town does not have any limitations on the amount that can be invested in any one issuer. The Town has no investments subject to concentration of credit risk.

**B. Receivables**

Receivables as of June 30, 2020, as reported in the statement of net position, net of applicable allowances for uncollectible accounts, are as follows:

	Governmental Activities
Delinquent Taxes Receivable	\$ 141,531
Penalties and Interest Receivable	20,357
Grants Receivable	47,400
Accounts Receivable	843
Allowance for Doubtful Accounts - Taxes	<u>(10,000)</u>
Total	<u>\$ 200,131</u>

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**C. Capital Assets**

Capital asset activity for the year ended June 30, 2020 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental Activities</b>				
Capital Assets, Not Being Depreciated:				
Land	\$ 144,000	\$ 0	\$ 0	\$ 144,000
Construction in Progress	176,413	93,595	0	270,008
Total Capital Assets, Not Being Depreciated	320,413	93,595	0	414,008
Capital Assets, Being Depreciated:				
Buildings and Building Improvements	571,664	0	0	571,664
Vehicles, Machinery and Equipment	1,668,309	12,187	0	1,680,496
Infrastructure	3,004,199	145,270	0	3,149,469
Totals	5,244,172	157,457	0	5,401,629
Less Accumulated Depreciation for:				
Buildings and Building Improvements	289,894	12,580	0	302,474
Vehicles, Machinery and Equipment	513,520	131,802	0	645,322
Infrastructure	790,417	171,059	0	961,476
Totals	1,593,831	315,441	0	1,909,272
Total Capital Assets, Being Depreciated	3,650,341	(157,984)	0	3,492,357
Governmental Activities Capital Assets, Net	\$ 3,970,754	\$ (64,389)	\$ 0	\$ 3,906,365

Depreciation was charged as follows:

Governmental Activities:	
General Government	\$ 6,834
Highways and Streets	308,607
Total Depreciation Expense - Governmental Activities	\$ 315,441

**D. Interfund Balances and Activity**

The composition of interfund balances as of June 30, 2020 are as follows:

Fund	Due from Other Funds	Due to Other Funds
General Fund	\$ 0	\$ 590,458
Capital Projects Fund	544,649	0
Non-Major Governmental Funds	45,809	0
Total	\$ 590,458	\$ 590,458

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Interfund transfers during the year ended June 30, 2020 were as follows:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Capital Projects Fund	\$ 299,100	Appropriation
Total		\$ 299,100	

**E. Deferred Outflows of Resources**

Deferred outflows of resources in the governmental activities consists of \$22,044 from the difference between the expected and actual experience, \$11,589 from the difference between the projected and actual investment earnings and \$5,681 from changes in assumptions related to the Town's participation in the Vermont Municipal Employee's Retirement System (VMERS) and \$19,199 of required employer pension contributions subsequent to the measurement date. Total deferred outflows of resources in the governmental activities is \$58,513.

**F. Deferred Inflows of Resources**

Deferred inflows of resources in the governmental activities consists of \$18,385 of prepaid property taxes. It also includes \$1,471 from the difference between the expected and actual experience and \$7,716 from changes in the Town's proportional share of contributions related to the Town's participation in the Vermont Municipal Employee's Retirement System (VMERS). Total deferred inflows of resources in the governmental activities is \$27,572.

Deferred inflows of resources in the General Fund consists of \$96,000 of delinquent property taxes and interest on those taxes and \$33,469 of grant revenue not collected within sixty (60) days after year-end as these would not be available to liquidate current liabilities. It also includes \$18,385 of prepaid property taxes. Total deferred inflows of resources in the General Fund is \$147,854.

**G. Long-term Liabilities**

The Town issues general obligation bonds to provide resources for the acquisition and construction of major capital facilities and to refund prior issues. General obligation bonds are direct obligations and pledge the full faith and credit of the Town. New bonds generally are issued as 10 to 20 year bonds.

The Town has notes payable to finance various capital equipment purchases through local banks.

The Town enters into lease agreements as the lessee for the purpose of financing the acquisition of major pieces of equipment. These lease agreements qualify as capital lease obligations for accounting purposes (even though they may include clauses that allow for cancellation of the lease in the event the Town does not appropriate funds in future years) and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date of the leases.



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The net pension liability is the difference between the total pension liability (the present value of projected benefit payments to employees based on their past service) and the assets (mostly investments reported at fair value) set aside to pay current employees, retirees, and beneficiaries. The accrual for the Town's share of the net pension liability is recorded in the government-wide financial statements.

It is the policy of the Town to permit employees to accumulate earned but unused compensated absences time. The accrual for unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements.

Long-term debt outstanding as of June 30, 2020 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Bond Payable, Vermont Municipal Bond Bank, Highway Improvements, Principal Payments of \$12,500 Payable on December 1 Annually, Interest Ranging from 2% to 5% Payable June 1 and December 1, Due December, 2032	\$175,000	\$ 0	\$ 12,500	\$162,500
Note Payable, People's United Bank, 2014 Mack Truck, Principal Payment of \$34,720 Payable on January 24, Interest at 3.1%, Due and Paid January, 2020	34,720	0	34,720	0
Note Payable, People's United Bank, 2015 Ford F550, Principal Payment of \$16,000 Payable on February 10, Interest at 2.35%, Due and Paid February, 2020	16,000	0	16,000	0
Note Payable, People's United Bank, 2017 Mack Truck, Principal Payments of \$32,000 Payable on September 22 Annually, Interest at 2.25%, Due September, 2021	96,000	0	32,000	64,000
Note Payable, People's United Bank, 2019 Western Star Truck, Principal Payments of \$32,110 Payable on March 7 Annually with a Final Payment of \$32,106 Payable on March 7, 2024, Interest at 3.5%, Due March, 2024	160,546	0	32,110	128,436

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	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Lease Payable, Caterpillar Financial, 2015 Loader, Principal and Interest Payments of \$16,784 Payable on August 13 Annually, Interest at 2%, Due August, 2021	\$ 48,125	\$ 0	\$ 15,482	\$ 32,643
Capital Lease Payable, Caterpillar Financial, Wheeled Excavator, Principal and Interest Payments of \$28,634 Payable on August 5 Annually, Interest at 4.46%, Due August, 2027. The Town Paid the August, 2019 Payment in the Prior Year.	<u>207,666</u>	<u>0</u>	<u>0</u>	<u>207,666</u>
Total	<u>\$738,057</u>	<u>\$ 0</u>	<u>\$142,812</u>	<u>\$595,245</u>

Changes in long-term liabilities during the year were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<b>Governmental Activities</b>					
General Obligation Bonds Payable	\$ 175,000	\$ 0	\$ 12,500	\$ 162,500	\$ 12,500
Notes Payable	307,266	0	114,830	192,436	64,110
Capital Leases Payable	255,791	0	15,482	240,309	45,418
Compensated Absences Payable	9,000	949	0	9,949	0
Net Pension Liability	<u>143,041</u>	<u>27,106</u>	<u>0</u>	<u>170,147</u>	<u>0</u>
Total Governmental Activities Long-term Liabilities	<u>\$ 890,098</u>	<u>\$ 28,055</u>	<u>\$ 142,812</u>	<u>\$ 775,341</u>	<u>\$ 122,028</u>

Compensated absences and required contributions to the pension plans are paid by the applicable fund where the employee is charged.

The change in the net pension liability is allocated to the function where the employee is charged.

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Debt service requirements to maturity are anticipated to be as follows:

Year Ending June 30	Governmental Activities		
	Principal	Interest	Capital Leases
2021	\$ 76,610	\$ 11,088	\$ 45,418
2022	76,610	8,831	45,418
2023	44,610	6,576	28,634
2024	44,606	5,040	28,634
2025	12,500	3,504	28,634
2026-2030	62,500	11,336	114,536
2031-2033	37,500	1,855	0
Total	354,936	48,230	291,274
Less: Imputed Interest	0	0	(50,965)
Total	\$ 354,936	\$ 48,230	\$ 240,309

#### H. Fund Balances

GASB Statement No. 34, as amended by GASB Statement No. 54, requires fund balances reported on the governmental fund balance sheet to be classified using a hierarchy based primarily on the extent to which a government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Governmental fund balances are to be classified as: nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Board of Selectmen's intended use of the resources); and unassigned.

Special revenue funds are created only to report a revenue source (or sources) that is restricted or committed to a specified purpose, and that the revenue source should constitute a substantial portion of the resources reported in that fund. Special revenue funds cannot be used to accumulate funds that are not restricted or committed. These amounts will have to be reflected in the General Fund.

Amounts constrained to stabilization (rainy-day funds) will be reported as restricted or committed fund balance in the General Fund if they meet the other criteria for those classifications. However, stabilization is regarded as a specified purpose only if the circumstances or conditions that signal the need for stabilization (a) are identified in sufficient detail and (b) are not expected to occur routinely. The Town does not have any stabilization arrangements.

Some governments create stabilization-like arrangements by establishing formal minimum fund balance policies. The Town does not have any minimum fund balance policies.

When expenditures are incurred for purposes for which both restricted and unrestricted amounts are available, it is the Town's policy to first consider restricted amounts to have been spent, followed by committed, assigned, and finally unassigned amounts.

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The purpose for each major special revenue fund, including which specific revenues and other resources are authorized to be reported in each, are described in the following section.

The fund balances in the following funds are nonspendable as follows:

Major Funds

General Fund:

Nonspendable Prepaid Expenses	\$24,995
Nonspendable Inventories	<u>14,140</u>
Total Nonspendable Fund Balances	<u>\$39,135</u>

The fund balances in the following funds are restricted as follows:

Major Funds

General Fund:

Restricted for Tree Expenses by Grant Agreement (Source of Revenue is Grant Revenue)	<u>\$ 1,314</u>
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Capital Projects Fund:

Restricted for Highway Improvement Expenditures by Unspent Bond Proceeds (Source of Revenue is Bond Proceeds)	<u>36,564</u>
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Non-Major Funds

Special Revenue Funds:

Restricted for Records Restoration Expenses by Statute (Source of Revenue is Restoration Fees)	13,639
Restricted for Williamsville Hall Expenses by Donations (Source of Revenue is Donations)	3,084
Restricted for Monument Upkeep Expenses by Donations (Source of Revenue is Donations)	<u>2,153</u>

Total Non-Major Funds 18,876

Total Restricted Fund Balances \$56,754

The fund balance in the following fund is committed as follows:

Major Fund

Capital Projects Fund:

Committed for Capital Projects by the Voters	<u>\$597,519</u>
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Total Committed Fund Balance \$597,519

TOWN OF NEWFANE, VERMONT  
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The fund balances in the following fund is assigned as follows:

Non-Major Fund

Special Revenue Fund:

Assigned for Reappraisal Expenses \$58,785

Total Assigned Fund Balances \$58,785

**I. Restricted Net Position**

The restricted net position of the Town as of June 30, 2020 consisted of the following:

Governmental Activities:

Inventories Restricted for Highway Use by Statute	\$14,140
Restricted for Tree Expenses by Grant Agreement	1,314
Restricted for Records Restoration Expenses by Statute	13,639
Restricted for Williamsville Hall Expenses by Donations	3,084
Restricted for Monument Upkeep Expenses by Donations	<u>2,153</u>

Total Governmental Activities \$34,330

The net position held in Trust in the Town's Private-Purpose Trust Fund as of June 30, 2020 consisted of the following:

Private-Purpose Trust Fund:

Restricted for Cemetery Expenses by Trust Agreements \$708

**V. OTHER INFORMATION**

**A. Pension Plan**

**Defined Benefit Plan**

**Plan Description**

The Vermont Municipal Employees' Retirement System (VMERS) is a cost-sharing, multiple-employer defined benefit pension plan that is administered by the State Treasurer and its Board of Trustees. It is designed for municipal and school district employees that work on a regular basis and also includes employees of museums and libraries if at least half of that institution's operating expenses are met by municipal funds. An employee of any employer that becomes affiliated with the system may join at that time or at any time thereafter. Any employee hired subsequent to the effective participation date of their employer who meets the minimum hourly requirements is required to join the system. As of June 30, 2019, the measurement date selected by the State of Vermont, the retirement system consisted of 379 participating employers.

The plan was established effective July 1, 1975, and is governed by Title 24, V.S.A. Chapter 125.

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The general administration and responsibility for formulating administrative policy and procedures of the retirement system for its members and their beneficiaries is vested in the Board of Trustees consisting of five members. They are the State Treasurer, two employee representatives elected by the membership of the system, and two employer representatives-one elected by the governing bodies of participating employers of the system, and one selected by the Governor from a list of four nominees. The list of four nominees is jointly submitted by the Vermont League of Cities and Towns and the Vermont School Boards Association.

All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC) and years of creditable service.

**Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources**

As of June 30, 2019, the measurement date selected by the State of Vermont, VMERS was funded at 80.35% and had a plan fiduciary net position of \$709,465,831 and a total pension liability of \$882,957,638 resulting in a net position liability of \$173,491,807. As of June 30, 2020, the Town's proportionate share of this was 0.0981% resulting in a net pension liability of \$170,147. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating municipalities, actuarially determined. The Town's proportion of 0.0981% was a decrease of 0.0036 from its proportion measured as of the prior year.

For the year ended June 30, 2020, the Town recognized pension expense of \$50,910.

As of June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 22,044	\$ 1,471
Difference between projected and actual investment earnings on pension assets	11,589	0
Changes in assumptions	5,681	0
Changes in proportion and differences between employer contributions and proportionate share of contributions	0	7,716
Town's required employer contributions made subsequent to the measurement date	19,199	0
	<u>\$ 58,513</u>	<u>\$ 9,187</u>

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The deferred outflows of resources resulting from the Town's required employer contributions made subsequent to the measurement date in the amount of \$19,199 will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year Ending <u>June 30</u>	
2021	\$12,214
2022	5,152
2023	7,801
2024	<u>4,960</u>
Total	<u>\$30,127</u>

**Summary of System Provisions**

**Membership** – Full time employees of participating municipalities. Municipalities can elect coverage under Groups A, B, C or D provisions. The Town elected coverage under Group B.

**Creditable Service** – Service as a member plus purchased service.

**Average Final Compensation (AFC)** – Group A – Average annual compensation during highest five (5) consecutive years. Groups B and C – Average annual compensation during highest three (3) consecutive years. Group D – Average annual compensation during highest two (2) consecutive years.

**Service Retirement Allowance:**

**Eligibility** – Group A – The earlier of age 65 with five (5) years of service or age 55 with thirty-five (35) years of service. Group B – The earlier of age 62 with five (5) years of service or age 55 with thirty (30) years of service. Groups C and D – Age 55 with five (5) years of service.

**Amount** – Group A – 1.4% of AFC times service. Group B – 1.7% of AFC times service as a Group B member plus percentage earned as a Group A member times AFC. Group C – 2.5% of AFC times service as a Group C member plus percentage earned as a Group A or B member times AFC. Group D – 2.5% of AFC times service as a Group D member plus percentage earned as a Group A, B or C member times AFC.

**Maximum benefit** is 60% of AFC for Groups A and B and 50% of AFC for Groups C and D. The previous amounts include the portion of the allowance provided by member contributions.



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Early Retirement Allowance:

Eligibility – Age 55 with five (5) years of service for Groups A and B. Age 50 with twenty (20) years of service for Group D.

Amount – Normal allowance based on service and AFC at early retirement, reduced by 6% for each year commencement precedes normal retirement age for Groups A and B members, and payable without reduction to Group D members.

Vested Retirement Allowance:

Eligibility – Five (5) years of service.

Amount – Allowance beginning at normal retirement age based on AFC and service at termination. The AFC is to be adjusted annually by one-half of the percentage change in the Consumer Price Index, subject to the limits on "Post-Retirement Adjustments".

Disability Retirement Allowance:

Eligibility – Five (5) years of service and disability as determined by Retirement Board.

Amount – Immediate allowance based on AFC and service to date of disability; children's benefit of 10% of AFC payable to up to three minor children (or children up to age 23 if enrolled in full-time studies) of a disabled Group D member.

Death Benefit:

Eligibility – Death after five (5) years of service.

Amount – For Groups A, B and C, reduced early retirement allowance under 100% survivor option commencing immediately or, if greater, survivor(s) benefit under disability annuity computed as of date of death. For Group D, 70% of the unreduced accrued benefit plus children's benefit.

Optional Benefit and Death after Retirement – For Groups A, B and C, lifetime allowance or actuarially equivalent 50% or 100% joint and survivor allowance with refund of contribution guarantee. For Group D, lifetime allowance or 70% contingent annuitant option with no reduction.

Refund of Contribution – Upon termination, if the member so elects or if no other benefit is payable, the member's accumulated contributions are refunded.

Post-Retirement Adjustments – Allowance in payment for at least one year increased on each January 1 by one-half of the percentage increase in Consumer Price Index but not more than 2% for Group A and 3% for Groups B, C and D.

Member Contributions – Group A – 2.75%. Group B – 5.125%. Group C – 10.25%. Group D – 11.60%.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2020

Employer Contributions – Group A – 4.25%. Group B – 5.75%. Group C – 7.50%. Group D – 10.10%.

Retirement Stipend – \$25 per month payable at the option of the Board of Trustees.

**Significant Actuarial Assumptions and Methods**

Investment Rate of Return: 7.50%, net of pension plan investment expenses, including inflation.

Salary increases: 5% per year.

Mortality:

Death in Active Service: Groups A, B and C – 98% of RP-2006 Mortality Table, blended 60% Blue Collar Employee and 40% Healthy Employee with generational projection using scale SSA-2017. Group D – 100% of RP-2006 Blue Collar Mortality Table with generational projection using scale SSA-2017.

Healthy Post-Retirement: Groups A, B and C – 98% of RP-2006 Mortality Table, blended 60% Blue Collar Annuitant and 40% Healthy Annuitant with generational projection using scale SSA-2017. Group D – 100% of RP-2006 Blue Collar Annuitant Table with generational projections using scale SSA-2017.

Disabled Post-Retirement: All Groups – RP-2006 Disabled Mortality Table with generational projection using scale SSA-2017.

Spouse's Age: Females three years younger than males.

Cost-of-Living Adjustments: 1.15% for Group A members and 1.30% for Groups B, C and D members. The January 1, 2019 and January 1, 2020 COLAs are 1.30% and 0.80%, respectively, for all groups.

Actuarial Cost Method: Entry age actuarial cost method. Entry age is the age at date of employment or, if date is unknown, current age minus years of service. Normal cost and actuarial accrued liability are calculated on an individual basis and are allocated by salary, with normal cost determined using the plan of benefits applicable to each participant.

Assets: The valuation is based on the market value of assets as of the valuation date, as provided by the System. The System uses an "actuarial value of assets" that differs from market value to gradually reflect year-to-year changes in the market value of assets in determine the contribution requirements.

Inflation: 2.50%

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2020

Long-term Expected Rate of Return:

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global Equity	29%	6.90%
US Equity – Large Cap	4%	5.94%
US Equity – Small/Mid Cap	3%	6.72%
Non-US Equity – Large Cap	5%	6.81%
Non-US Equity – Small Cap	2%	7.31%
Emerging Markets Debt	4%	4.26%
Core Bond	14%	1.79%
Non-Core Bonds	6%	3.22%
Short Quality Credit	5%	1.81%
Private Credit	5%	6.00%
US TIPS	3%	1.45%
Core Real Estate	5%	4.26%
Non-Core Real Estate	3%	5.76%
Private Equity	10%	10.81%
Infrastructure/Farmland	2%	4.89%

Discount Rate – The discount rate used to measure the total pension liability was 7.50%. In accordance with paragraph 29 of GASB 68, professional judgement was applied to determine that the System's projected fiduciary net position exceeds projected benefit payments for current active and inactive members for all years. The analysis was based on the expectation that employers will continue to contribute at the rates set by the Board, which exceed the actuarially determined contribution, which is comprised on an employer normal cost payment and a payment to reduce the unfunded liability to zero by June 30, 2038. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.50 percent, as well as what the proportionate share would be if it were calculated using a discount rate that is one percent lower (6.50%) or one percent higher (8.50%):

<u>1% Decrease (6.50%)</u>	<u>Discount Rate (7.50%)</u>	<u>1% Increase (8.50%)</u>
\$279,016	\$170,147	\$80,024

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2020

**Additional Information**

Additional information regarding the State of Vermont Municipal Employees' Retirement System, including the details of the Fiduciary Net Position, is available upon request from the State of Vermont.

**B. Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains insurance coverage through the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund, Inc. covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this coverage in any of the past three fiscal years. The Town must remain a member for a minimum of one year and may withdraw from the Fund after that time by giving sixty days notice. Fund underwriting and rate setting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund's liabilities.

The Town is also a member of the Vermont League of Cities and Towns Employment Resource and Benefits Trust. The Trust is a nonprofit corporation formed to provide unemployment coverage and other employment benefits for Vermont municipalities and is owned by the participating members. The agreement does not permit the Trust to make additional assessments to its members. The Town has only elected unemployment coverage with the Trust.

**C. Property Taxes**

The Town is responsible for assessing and collecting its own property taxes, as well as education taxes for the State of Vermont. Property taxes are assessed based on property valuations as of April 1, the voter approved budgets and the State education property tax liability. Property taxes are collected four (4) times per year. During the tax year ended June 30, 2020, property taxes became due and payable on August 15, 2019, October 15, 2019, January 15, 2020 and April 15, 2020. The Town assesses an 8% penalty after the April 15 payment. Interest is assessed at one percent (1%) per month for the first three months and one and a half percent (1-1/2%) per month for each month thereafter. Unpaid taxes become an enforceable lien on the property, and such properties are subject to tax sale. The tax rates for 2020 were as follows:

	<u>Homestead</u>	<u>Non-Homestead</u>
Education	1.8347	1.6250
Town	<u>0.5943</u>	<u>0.5943</u>
Total	<u>2.4290</u>	<u>2.2193</u>

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2020

**D. Commitments and Contingencies**

The Town participates in a number of federally assisted and state grant programs that are subject to audits by the grantors or their representatives. Accordingly, compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

**E. Related Party Transactions**

A Selectboard member is an owner of an excavating company which performed services for the Town during the year. The amount paid to his excavating company for the fiscal year ending June 30, 2020 was \$169,901.

TOWN OF NEWFANE, VERMONT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
VMERS DEFINED BENEFIT PLAN  
JUNE 30, 2020

	2020	2019	2018	2017	2016	2015
Total Plan Net Pension Liability	\$ 173,491,807	\$ 140,675,892	\$ 121,555,552	\$ 128,696,167	\$ 77,955,810	\$ 9,126,613
Town's Proportion of the Net Pension Liability	0.0981%	0.1017%	0.1048%	0.1183%	0.1220%	0.1219%
Town's Proportionate Share of the Net Pension Liability	\$ 170,147	\$ 143,041	\$ 126,949	\$ 152,212	\$ 94,085	\$ 11,129
Town's Covered Employee Payroll	\$ 332,899	\$ 334,980	\$ 323,811	\$ 311,196	\$ 326,810	\$ 317,360
Town's Proportionate Share of the Net Pension Liability as a Percentage of Town's Covered Employee Payroll	50.9576%	42.7014%	39.2047%	48.8805%	28.7871%	3.5067%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	40.35%	92.60%	83.64%	80.95%	87.42%	98.32%

## Notes to Schedule

Benefit Changes: None

Changes in Assumptions and Methods: None

Fiscal year 2015 was the first year of implementation, therefore, only six years are shown.

See Disclaimer in Accompanying Independent Auditor's Report

TOWN OF NEWFANE, VERMONT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF CONTRIBUTIONS  
VMERS DEFINED BENEFIT PLAN  
FOR THE YEAR ENDED JUNE 30, 2020

	2020	2019	2018	2017	2016	2015
Contractually Required Contribution (Actuarially Determined)	\$ 19,199	\$ 18,843	\$ 17,810	\$ 17,112	\$ 17,976	\$ 17,059
Contributions in Relation to the Actuarially Determined Contributions	19,199	18,843	17,810	17,112	17,976	17,059
Contribution Excess/(Deficiency)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Town's Covered Employee Payroll	\$ 333,899	\$ 334,989	\$ 323,811	\$ 301,396	\$ 326,830	\$ 317,360
Contributions as a Percentage of Town's Covered Employee Payroll	5.750%	5.625%	5.500%	5.500%	5.506%	5.375%

## Notes to Schedule

Valuation Date June 30, 2019

Fiscal year 2015 was the first year of implementation, therefore, only six years are shown.



TOWN OF NEWFANE, VERMONT  
COMBINING BALANCE SHEET  
NON-MAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2020

	Special Revenue Funds				
	Reappraisal Fund	Records Restoration Fund	Williamsville Hall Fund	Monument Upkeep Fund	Total
<u>ASSETS</u>					
Investments	\$ 29,699	\$ 0	\$ 0	\$ 2,153	\$ 31,852
Due from Other Funds	<u>29,086</u>	<u>13,639</u>	<u>3,084</u>	<u>0</u>	<u>45,809</u>
Total Assets	<u>\$ 58,785</u>	<u>\$ 13,639</u>	<u>\$ 3,084</u>	<u>\$ 2,153</u>	<u>\$ 77,661</u>
<u>LIABILITIES AND FUND BALANCES</u>					
Liabilities:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Fund Balances:					
Restricted	0	13,639	3,084	2,153	18,876
Assigned	<u>58,785</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>58,785</u>
Total Fund Balances	<u>58,785</u>	<u>13,639</u>	<u>3,084</u>	<u>2,153</u>	<u>77,661</u>
Total Liabilities and Fund Balances	<u>\$ 58,785</u>	<u>\$ 13,639</u>	<u>\$ 3,084</u>	<u>\$ 2,153</u>	<u>\$ 77,661</u>

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF NEWFANE, VERMONT  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCES  
 NON-MAJOR GOVERNMENTAL FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2020

	Special Revenue Funds				Total
	Reappraisal Fund	Records Restoration Fund	Williamsville Hall Fund	Monument Upkeep Fund	
Revenues:					
Intergovernmental	\$ 11,356	\$ 0	\$ 0	\$ 0	\$ 11,356
Permits, Licenses and Fees	0	6,636	0	0	6,636
Investment Income	694	0	0	50	744
Donations	0	0	2,143	0	2,143
Total Revenues	<u>12,050</u>	<u>6,636</u>	<u>2,143</u>	<u>50</u>	<u>20,879</u>
Expenditures:					
General Government	0	0	4,278	0	4,278
Total Expenditures	<u>0</u>	<u>0</u>	<u>4,278</u>	<u>0</u>	<u>4,278</u>
Net Change in Fund Balances	<u>12,050</u>	<u>6,636</u>	<u>(2,135)</u>	<u>50</u>	<u>16,601</u>
Fund Balances - July 1, 2019	<u>46,735</u>	<u>7,003</u>	<u>5,219</u>	<u>2,103</u>	<u>61,060</u>
Fund Balances - June 30, 2020	<u>\$ 58,785</u>	<u>\$ 13,639</u>	<u>\$ 3,084</u>	<u>\$ 2,153</u>	<u>\$ 77,661</u>

See Disclaimer in Accompanying Independent Auditor's Report.

**Sullivan, Powers & Co., P.C.**  
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**Independent Auditor's Report on Internal Control Over Financial  
Reporting and on Compliance and Other Matters Based on an  
Audit of Financial Statements Performed in Accordance with  
"Government Auditing Standards"**

Board of Selectmen  
Town of Newfane, Vermont  
P.O. Box 36  
555 Vermont Route 30  
Newfane, Vermont 05345

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town of Newfane, Vermont's basic financial statements and have issued our report thereon dated September 9, 2020.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Town of Newfane, Vermont's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Newfane, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Newfane, Vermont's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as described in the accompanying Schedule of Findings and Deficiencies in Internal Control, we identified a certain deficiency in internal control that we consider to be a material weakness and others that we consider to be significant deficiencies.

Town of Newfane, Vermont

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Town of Newfane, Vermont's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Deficiencies in Internal Control as Item 2020-1 to be a material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying Schedule of Findings and Deficiencies in Internal Control as Items 2020-2 and 2020-3 to be significant deficiencies.

#### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Town of Newfane, Vermont's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under "Government Auditing Standards".

We also noted certain other matters that we reported to the management of the Town of Newfane, Vermont in a separate letter dated September 9, 2020.

#### ***Town of Newfane, Vermont's Response to Deficiencies in Internal Control***

The Town of Newfane, Vermont's response to the deficiencies in internal control identified in our audit is included with the accompanying Schedule of Findings and Deficiencies in Internal Control. The Town of Newfane, Vermont's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Newfane, Vermont's internal control or on compliance. This report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of Newfane, Vermont's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

September 9, 2020  
Montpelier, Vermont  
VT Lic. #92-000180

*Sullivan, Powers & Company*

TOWN OF NEWFANE, VERMONT  
SCHEDULE OF FINDINGS AND DEFICIENCIES IN INTERNAL CONTROL  
JUNE 30, 2020

Deficiencies in Internal Control:

Material Weaknesses:

2020-1 Segregation of Duties - Cash

*Criteria:*

An important factor in developing good internal control procedures is to divide responsibilities so that no individual can both perpetrate and conceal errors or irregularities. One of the most common division of duties is the division between the check signing and bank reconciliation functions.

*Condition:*

In the Town, the same person that reconciles the bank accounts also collects cash, posts to the journals, makes deposits and has check signing authority.

*Cause:*

The limit staff available in the office provides little opportunity to achieve an optimum separation of duties and responsibilities.

*Effect:*

The Town has inadvertently made its assets susceptible to misappropriation.

*Recommendation:*

We recommend that the Town revise their procedures to ensure that the bank reconciliation function is delegated to an individual who does not have check signing authority. Otherwise, we recommend that, at a minimum, someone other than a check signer review all bank reconciliations, bank statements, cancelled checks and any debit memos.

Significant Deficiencies:

2020-2 Unavailable Property Taxes and Interest

*Criteria:*

Internal controls should be in place to ensure that the deferred inflows of resources account related to unavailable property taxes and interest balances is recorded properly at year end.

TOWN OF NEWFANE, VERMONT  
SCHEDULE OF FINDINGS AND DEFICIENCIES IN INTERNAL CONTROL  
JUNE 30, 2020

*Condition:*

The deferred inflows of resources account related to unavailable property taxes and interest did not reflect either the actual collections or estimation of collections of property taxes and interest made sixty days after year end which resulted in various adjustments to revenue.

*Cause:*

This is an accounting principle unique to governmental accounting.

*Effect:*

The Town's deferred inflows of resources account related to unavailable property taxes and interest was incorrect.

*Recommendation:*

We recommend that the Town implement controls to ensure that the deferred inflows of resources account related to unavailable property taxes and interest balances is recorded properly at year end.

2020-3 Prepaid Expenses

*Criteria:*

Internal controls should be in place to ensure that expenditures are recorded in the proper fiscal year. Expenditures should be recorded based on the timing of services provided or when goods are received.

*Condition:*

The Town did not have controls in place to ensure all prepaid expenses were recorded in the proper fiscal year. The Town paid the July, 2020 through September, 2020 insurance invoice in June, 2020 and recorded the payment in fiscal year 2020 rather than a prepaid expense for fiscal year 2021.

*Cause:*

Unknown.

*Effect:*

The Town's expenditures and prepaid expenses balance were incorrect.

*Recommendation:*

We recommend that the Town review their end of the year invoices more thoroughly in order to properly classify expenditures to the correct fiscal year.

**Sullivan, Powers & Co., P.C.**  
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September 9, 2020

Board of Selectmen  
Town of Newfane, Vermont  
P.O. Box 36  
555 Vermont Route 30  
Newfane, Vermont 05345

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont as of and for the year ended June 30, 2020 and have issued our report thereon dated September 9, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and "Government Auditing Standards", as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated June 9, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements, prepared or approved by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the Town of Newfane, Vermont. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we also performed tests of the Town of Newfane, Vermont's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions was not an objective of our audit.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Members of The American Institute and Vermont Society of Certified Public Accountants

### Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Newfane, Vermont are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Town of Newfane, Vermont during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

The Town has not presented Management's Discussion and Analysis that accounting principles generally accepted in the United States of America has determined is required to supplement the basic financial statements.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were the allowance for uncollectible receivables, the acquisition value of donated assets, the useful lives of property, plant and equipment used to compute depreciation and the net pension liability and related deferred outflows and inflows of resources related to the Town's participation in VMERS.

Management's estimate of the allowance for uncollectible receivables, the acquisition value of donated assets and the useful lives of property, plant and equipment used to compute depreciation are based on an analysis of the aging of receivables, the estimated current acquisition values and the nature of the items. The estimate of the net pension liability and related deferred outflows and inflows of resources related to the Town's participation in VMERS is based on information received from the State of Vermont. We evaluated the key factors and assumptions used to develop the allowance for uncollectible receivables, the acquisition value of donated assets, the useful lives of property, plant and equipment and the net pension liability and related deferred outflows and inflows of resources related to the Town's participation in VMERS in determining that they are reasonable in relation to the financial statements taken as a whole.



*Difficulties Encountered in Performing the Audit*

We encountered no difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We proposed adjustments that in our judgement, either individually or in the aggregate, had a significant effect on the financial reporting process. These adjustments related to prepaid expenses, deferred inflows of resources, revenues and expenses. These audit adjustments were caused by recognizing revenues based on an incorrect availability date and recording an expense in the wrong fiscal year. These corrections were considered significant in relation to the financial statements taken as a whole. These adjustments were posted by management.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated September 9, 2020.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to our retention as the Town of Newfane, Vermont's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

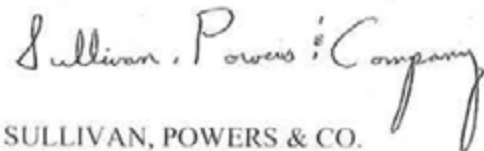
We applied certain limited procedures to the Schedule of Proportionate Share of the Net Pension Liability – VMERS Defined Benefit Plan and the Schedule of Contributions – VMERS Defined Benefit Plan which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on the combining fund financial statements which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Board of Selectmen and management of the Town of Newfane, Vermont and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully submitted,



SULLIVAN, POWERS & CO.  
Certified Public Accountants



Melissa D. Brown  
Town Treasurer

## *Town of Newfane, Vermont*

555 Vt Route 30  
P. O. Box 36  
Newfane, VT 05345  
Telephone (802) 365-7772  
FAX (802) 365-7692  
[newfane.treasurer@ycable.net](mailto:newfane.treasurer@ycable.net)

September 9, 2020

Sullivan, Powers & Company  
77 Barre Street  
Montpelier, VT 05601

Re: Deficiencies and Internal Control

### **2020-1 Segregation of Duties – Cash**

We have realized that there is a weakness in this area. We have currently hired a new employee to do the bank reconciliations. We have also established some guidelines and procedures to resolve this issue.

### **2020-2 Unavailable Property Taxes and Interest**

We are confident that we will be able to calculate the deferred inflows of resources account related to unavailable property taxes and interest. Thank you for assistance on this matter!

### **2020-3 Prepaid Expense**

Insurance policies will be reviewed better next year to ensure accuracy.

Sincerely,

*Melissa Brown*

Melissa D. Brown  
Town Treasurer, Newfane

*Reports From  
Town Officers  
&  
Others*



*Porter Thayer Photographs*

## **TOWN OFFICERS – 2020-/2021**

### **Windham Regional Commission:**

(1) VACANT  
Shelly Huber

### **Emergency Management Committee:**

Steve D. Jones  
Todd Lawley  
Josh Brookes  
Jay Wilson  
Gregory L. Record

### **Representative to Rescue, Inc.:**

Win Clark

### **Town Energy Coordinator:**

VACANT

### **Animal Control Officer:**

VACANT

### **Pound keeper:**

Windham County Humane Society

### **Fence Viewers:**

Larry C. Robinson  
Gregory L. Record  
George Friend

### **Senior Solutions:**

Gloria Cristelli

### **Vermont Green-Up:**

Gloria Cristelli  
VACANT

### **WSWMD Supervisors:**

Doris Knechtel  
Michael Fitzpatrick

### **Conservation Commission:**

George Friend (2020)  
Jeff Mortimer (2020)  
Carol Hesselbach (2021)  
Gregory L. Record (2021)  
Sylvia Kinney (2022)  
Michelle Mortimer (2022)

### **E-911 Coordinator**

Merle Tessier

### **Williamsville Hall Committee**

Myra Fassler  
Jonathan Julian  
Maggie Kemp  
Steven Levine, Chair  
Dale Stevens  
Penny Tuerk  
Mike Young  
Norbert Benaiche  
Kevin Borella  
Janie Rose

## TOWN OFFICERS – 2020-/2021

**Town Moderator:**

Deborah Luskin (2021)

**Health Officer & Deputy: 3 Year Term**

(Appointed by the State)  
Dr. Timothy Shafer (2022)

**Town Clerk:**

Carol Hesselbach (2021)

**Deputy:**

Archer Mayor (2021)

**Selectboard:**

Shelly Huber (2022)

Christopher Williams (2021)

Angela Sanborn (2021)

Michael Fitzpatrick (2023)

Marion Dowling (2021)

**Board of Health:**

Comprised of the Selectboard

**Zoning Administrator:**

Merle Tessier (2023)

**Road Commissioner:**

Christopher Williams

**Town Treasurer/ Collector of**

**Delinquent Taxes**

Melissa Brown (2021)

**Road Foreman:**

Jay Wilson

**Assistant Town Clerk:**

(by Town Clerk)

Peter Putnam

**Listers:**

**VACANT** (2022)

Frank Suponski (2023)

Doris Knechtel (2021)

**Assistant Treasurer:**

(Appointed by Treasurer)

Peter Putnam

**Grand Juror:**

Archer Mayor

**Tree Warden:**

William C. Guenther

**Town Agent:**

Greg Record

**Town Fire Warden: 5 Year Term**

(Appointed by the State)  
Todd Lawley (2024)

**First Constable:**

Archer Mayor

**Planning Commission: 3 Year Term**

Lynn Forrest (2021)

Nolan Edgar (2021)

Jane Douglas (2023)

Ken Estey (2023)

**Board of Civil Authority:**

Comprised of Current Selectboard,  
Town Clerk and Justices of the Peace

**Justices of the Peace:**

Priscilla M. Cotton

Gloria Cristelli

Sandra Dadik

Abigail Dillon

Caroline "Apple" Gifford

Steve Levine

Evelyn Sirois

**Development Review Board**

Kevin Keppler (2021)

Al Weisbrich (2021)

David Cotton (2022)

Hendrick van Loon (2022)

Walter Dadik (2023)

Samantha Harlow (2023)

David Hull (2023)

## **What is DVFiber?**

DVFiber exists because of advocacy. For years, Vermonters around the state have decried the lack of reliable internet mixed with disinterested corporate provider response. Because Vermont is largely rural, financial incentives to serve every home and business simply do not exist for large or small corporate providers.

Communications Union Districts (CUDs) were first authorized under Vermont law in 2015. ECFiber became the first CUD in 2016, after operating as an association of towns since 2008. In June 2019, Gov. Scott signed H.513, which significantly expanded state support for CUDs, including planning grants, loan guarantees, and technical assistance from the Public Service Department. At Town Meeting 2020, the Deerfield Valley Communications Union District (DVCUD) sprang to life after strong yeas in Halifax, Marlboro, Stratton, Whitingham, and Wilmington. Work began immediately. Since March, fourteen more towns have expanded the district. Across the State, eight other CUDs are functioning at this point.

Each town sends one representative and one or more alternates to the governing board, which meets monthly. The governing board oversees all development, plans, and operations. Three committees, comprised of board members and community residents, move the work forward. They are our Vendor, Finance, and Communications Committees. Everyone involved volunteers time and energy.

DVFiber is the name of the service organization that DVCUD is creating. DVFiber is a municipality that functions like a not-for-profit business that is rapidly transforming into a regional service organization to secure reliable, affordable high speed access to the Internet. To date, DVFiber is powered by grants received from the Vermont Public Service Department, the federal government, Vermont Community Foundation, the Brattleboro Development Credit Corporation, and a number of private funders. We are guided by a business plan produced by the Windham Regional Commission. This plan includes an engineering plan, market analysis, sequence and schedule of work, finance models, and estimated construction costs, which will be considerable. Many who read this report may become disheartened when they understand the likely time it will take to bring broadband to their homes and businesses. But for the first time we have a path to the possible when there was none before.

Because DV Fiber cannot use tax money, we will undertake a continuous effort to fundraise, write grants, and advocate with State and Federal Legislatures for continued build-out financing until we are delivering high speed internet service to all home and business customers and our revenue streams are sufficient to offer municipal bonds.

Please visit our web site at [dvfiber.net](http://dvfiber.net) for a more complete description of our work. We are actively looking for volunteers to add to our already talented pool. If you have even a few hours per month and like to write, have a technology background, financial or organizational support experience, we would welcome you to join with your town representative Jane Douglas to continue our work.

Thanks to everyone as we construct this increasingly essential service.

Ann Manwaring, Chair  
Wilmington Representative  
[dvfiber.net](http://dvfiber.net)

## **Newfane Selectboard Town Report 2020**

The year 2020 was difficult one for people all over the world. A Pandemic involving the COVID-19 virus appeared and began spreading in the United States at the beginning of the year in a mild manner and by Mid- March it had spread so quickly that offices, restaurants, schools, and businesses were told to close their doors and for employees to work from home.

From the middle of March until the end of the year, the Newfane Selectboard members and the Administrative Assistant to the Selectboard's duties have been impacted. We have been following the State of Vermont's guidelines about how to deal with the pandemic. Social distancing, wearing masks, not hosting Selectboard meetings in person but rather via Zoom were difficult transitions for the Board. The Town Hall was closed to the public unless an appointment to see someone for business was made in advance. As of the beginning of January, all these precautions are still in effect.

There was a learning curve in changing the way we operated and we really would like to thank the residents of Newfane for their patience in understanding and supporting us during all these months. In order to facilitate our Zoom meetings, we were very fortunate to have the continuous guidance from Cor Trowbridge and her team at Brattleboro Community Television (BCTV). We thank them for all the work they provided for us.

In September, there was a change of internet, cable and telephone providers for the Town of Newfane. Southern Vermont Cable Company had been our provider for many years and their service was a very personal and caring one. They sold their company in the middle of the year to Comcast/Xfinity. This was a big technological change for everyone involved including the Town Hall's offices. It was a period of adjustment which ultimately has worked out quite well.

As a result of having our new providers with updated equipment and services, the Selectboard voted on purchasing a large television monitor to be installed in the large central room of Town Hall. There was a period of training and learning how to utilize the new equipment to better to serve the community.

This year we have had serious issues with violations of Animal Control issues in Newfane. Most importantly we have had to turn to the guidance of our Town Attorney, Bob Fisher, for guidance in how to resolve problems when owners of pets are not following Town leash laws and allowing their dogs to run wild and aggressively onto other people's properties. Owners who do not follow the laws and are irresponsible after receiving warnings by the Town are subject to having their animals removed and impounded elsewhere.

For new residents of Newfane who own animals we recommend going to Town Hall or to go on the Town of Newfane Website to learn about the rules and regulations of pet ownership in our Town. Sheriff Anderson in Newfane is currently working with Newfane and a few other neighboring towns to hire someone as an Animal Control Officer who would serve us at large.

Spring arrived and we learned that Gary Delius, former member of the Selectboard and then member of DRB, died. It is loss for our community as Gary served us so well. We pray for Gary's



## **Newfane Selectboard Town Report 2020**

partner, Bob McCandless, who was involved in the Planning Commission, Newfane Anew, and The Moore Free Library as he grieves the loss of his partner who was in his life for forty years.

In July, graffiti of racist nature appeared on roads in the towns of Newfane and other communities. In Newfane, a large number of residents joined our Selectboard meetings via Zoom requesting an adoption of a statement representing the Town. After consultation with the Vermont League of Cities and Towns who guided the Board in its appropriate and legal way of adopting a statement, it was accepted. The statement is as follows:

"The Town of Newfane condemns hate speech, prejudice, and acts intended to induce fear in any person based on their identity. We are a community of diverse backgrounds and options, and we draw strength from it. Everyone deserves to be treated with dignity and feel safe in our beautiful town."

During the summer with COVID regulations in full force, the Selectboard called attention to the area on Route 30 where large groups of cars and Page 3 people congregated to use the swimming areas on the West River and the Rock River across the road. Most people did not wear masks and there was no evidence of social distancing at all. We contacted Vermont Transportation (VTrans) who regulate the state roads and they put up signs and barriers to block parking in the main area for vehicles. Selectboard also met with the Rock River Preservation Group and they assured us that they work with the state and visitors who go the Indian Love Call swimming area to adhere to state mandates.

During the fall, some staff members and Selectboard members participated via Zoom in listening to Webinars offered by VLCT. Topics included "Town Budgets", "Effective Performance Management", and "Australian ballot Procedures for 2021 Annual Meetings". Each Webinar provided excellent information and directions to follow in order to have successful outcomes in those areas.

Wannetta Powling, the Administrative Assistant to the Selectboard, spent time this year in learning new technology in order to run the Selectboard meetings via Zoom. Cor Trowbridge from BLCT guided Wannetta through the process of learning new technology. We thank both of them for the countless hours spent on the project, using computers, laptops, and ultimately a new TV monitor to assist us in having successful Board meetings remotely. Wannetta did a great job."

As of the end of December 2020 there are still vacancies for Several Town Officers. Those positions are Animal Control Officer, Town Energy Coordinator, Fence Viewer, one opening for Windham Regional Commission, one opening for the Planning Commission, and four openings for the Development Review Board. If anyone would like to offer their service to the Town of Newfane please contact Carol Hesselbach, Town Clerk and/or Wannetta Powling, Administrative Assistant to the Selectboard.

## **Newfane Selectboard Town Report 2020**

A reminder to all residents that all Selectboard Meetings are held on the first and third Mondays of each month, at 6:00 P.M. Meetings follow the State of Vermont's Open Meeting Laws are open to the public to attend. Budget Meetings and Special Meetings are always open to the public as well. Postings can be found at WW Supply, Newfane Market, Williamsville Post Office, Newfane Town Hall, and the Moore Free Library. All information about meetings are on the Town of Newfane website also and all information is posted 48 hours before the meetings.

We thank Melissa Brown, Town Treasurer and Jay Wilson, Road Foreman for attending our Regular Selectboard meetings. They provide written reports with updates of road work and they contribute clarity about the Town's monthly financial status, all done with a great spirit.

As of January 4th, 2021 through September 30th, the Zoom link will be the same in order to access the Zoom Site.

The website is: [www.Newfane.com](http://www.Newfane.com)

the link is: [www.zoom.com](http://www.zoom.com)

Join a Meeting using 972227911757

Our sincerest wish is to all for a Healthy and Safe New Year.

Selectboard Members

Marion Dowling

Mike Fitzpatrick

Shelly Huber

Angela Sanborn

Chris Williams

## NEWFANE TOWN CLERK'S REPORT

At this time the annual Rabies Clinic has not been scheduled and will most likely not take place before the April 1 deadline for registering dogs with the Town. Please make arrangements to have your dog vaccinated elsewhere before the due date if a rabies vaccination is needed.

**Please register your dogs NOW!**

Neutered or spayed	\$10.00
Not neutered or spayed	\$15.00

Get your dog's 2021 tag on or **before April 1, 2021** by:

- Mailing a check made out to the Town of Newfane in the amount of the fees due (you can call the Town Clerk to find out the amount) and a self-addressed stamped return envelope. (P.O. Box 36, Newfane, VT 05345 attention town clerk) or
- Putting the envelope and check thru the mail slot beside the front door of the Town Office or
- Calling the Town Clerk to make other arrangements
- Please make sure your dog's rabies tag is up to date before trying to get a 2021 license. If your dog was registered in 2020 you can check with the Town Clerk if you have lost that information.

There were only 172 dogs registered in the Town of Newfane in 2020. This is a significant drop from prior years. Please be aware that obtaining a license for your dog is a state requirement. \$5 of each registration fee is sent to the State for funding a rabies control program and a spay and neutering program. The state requirement for dogs to be vaccinated against rabies and licensed by each Town has virtually eliminated canine rabies in the state. Having your dog licensed in Newfane is helpful to owners because it can facilitate the return of your dog if it gets loose, saving the substantial fee that would have to be paid to the Windham County Humane Society if your unlicensed dog is roaming and is taken there. It also allows us to assure anyone with concerns that your dog has been vaccinated against rabies. Please license your dog. The Town can issue tickets to those who have unlicensed dogs after April 1, whether or not the dogs are running loose.

The Town Clerk maintains the Newfane Voter Checklist with the Board of Civil Authority. There are currently 1,360 active voters on the checklist. There are 60 voters in challenged status. We registered 176 new voters in 2020. There were 75 Newfane voters whose voter registration was transferred to another Vermont town in 2020. There were also 63 names purged from the checklist. These names were removed for a few reasons, such as the death of a resident, response to a challenge letter which we sent out asking if a person was still eligible to vote in Newfane, and lack of a response to a challenge letter and not voting in Newfane through 2 general election cycles. If your name has been mistakenly purged and you ask for a ballot, you will be asked to complete a new application for addition to the checklist. This can be done when requesting an absentee ballot or even on election day.

If you wish to make sure that you are on the Voter Checklist here in Newfane or request absentee ballots for any or all elections, you can check with me at the Town Office, or you can use the State of Vermont election management system to verify your registration, register if you are a new voter, or request absentee ballots online. The online voter registration page can be found at <http://olvr.sec.state.vt.us> and the My Voter Page login can be found at <http://mvp.sec.state.vt.us>. You will be automatically registered to vote or to have the address for your voter registration updated any time you get or renew your Vermont driver's license, unless you check the box to opt out of registering. If you have received a Certificate of Voter Registration and welcome voter letter from me but do not know why, that is probably the reason.

One last thing about elections. If you are interested in helping on any election day by being an assistant election official please let me know. We usually work in 2 hour shifts between 9 am and 7 pm and/or come at 7 pm to assist with tallying votes. You can be scheduled for a time that is convenient for you. It is fun and a way to get to know your neighbors and help your Town.

One of the main tasks of the Town Clerk is to ensure that land records (deed, mortgages, and related documents) are recorded accurately and remain safe for the future. All original documents are sent back to banks, government offices, or individuals and an attested "true" copy is placed in the land record books that are secured in a fire-proof vault. We are recording all land records electronically as well. In 2020 we recorded 1,784 pages in the land records, 97 Vermont Property Transfer Tax Returns, plus a few surveys in the Plat Cabinet.

The Town Clerk has also been responsible for maintaining Vital Records such as birth, marriage and death certificates for Town residents. The State has changed the way some of the records can be accessed by the public and you now can request certified copies of all of these records electronically from the State. As of July 1, 2019, there is a new application process for certified copies of birth and death certificates and you are able to request Vermont birth certificates and death certificates from any Town Clerk in the State, not just the Town where the event happened or was registered. You can also request them from the State Department of Health and have them mailed to you. All certified and informational copies of birth and death records now have to be printed from the State database. I understand that some of the older records in the database have errors so there could be a delay in obtaining those copies while any needed corrections are made. Please, if you anticipate needing a certified copy of a birth certificate or death certificate, try to obtain one ahead of time. I am no longer allowed to make certified copies of birth and death records from the books in the vault, although I can provide a photocopy which is not acceptable proof for the DMV or other agencies. I am also not required to print new vault copies of birth or death records. I have decided that it will serve the Town and its residents if we have such records available so I am printing and indexing them as before. We have marriage license records for those who lived in Newfane and were married anywhere in Vermont, and for those out of state residents who obtained a marriage license in Newfane, and you can still request certified copies of those records in my office. There is a way to request those records from the State as well and it is all explained on the Secretary of State's website.

Residents of Vermont need to get their marriage license from the Town that at least one of them lives in. You can obtain the application for a marriage license at the Town Clerk's office or online from the State of Vermont. Bring the completed application to the Town Clerk's office, sign it there, and we will prepare the license for you upon payment of the appropriate fee. At least one member of the couple will have to appear in person to get the marriage license. You can call me to discuss the process.

In the past we have printed lists of the births, deaths, and marriages registered in Newfane each year in the Town Report, with the date, age, and village of residence. Due to privacy concerns, this year we are only printing the names, not dates, ages, or villages. If you have a concern about this, please let me know because we can revisit our policy next year. This year 13 births were recorded, 15 deaths of Newfane residents that occurred in the State of Vermont were recorded, and 4 marriages of Newfane residents were recorded. There were also 3 marriage licenses issued and recorded for out of state residents.

The office also sells hunting and fishing licenses, renews car and truck registrations for an extra \$3 fee, registers posted land, and is available to help historical researchers and title searchers. I am responsible to take the minutes of the annual meeting and any special town meetings that may be called. We facilitate the issuing of liquor licenses by receiving the signed applications, arranging with the Administrative Assistant to the Selectboard for the liquor control board to meet, sending the Town approved applications to the State, and issuing the licenses when they are approved by the State. We also try to answer questions that we receive from residents and non-residents about a large range of issues. If we do not have the answers to your questions, we try to point you in the right direction to get the

information you need. The Town Clerk is also a member of the Board of Civil Authority and the Board of Abatement and works with those boards on real estate tax appeals and real estate tax abatement requests.

I have had the very able assistance of Peter Putnam as my Assistant Town Clerk this year. Many of you have interacted with him when you came into or called the office. It is a relief to know that when I must be out of the office for seminars or other reasons there is someone knowledgeable to be there in my place.

Thank you for the trust you have placed in me by electing me Town Clerk. Please feel free to ask me any questions about the Town Clerk's office.

Respectfully submitted by,

Carol Hesselbach

## Road Commissioners Report

The Highway Department has been very busy doing ditch work and culvert replacement to make Newfane compliant with Vermont's Clean Water Act..(Act 64). There has been 875' of culvert replaced this year. We have an additional 21,320 feet of 'high priority' road that need ditch and culvert work to be completed by 2023 to keep Newfane compliant. (High Priority road are identified as being hills that have a close proximity to streams).

The Monroe bridge on Dover Rd. is getting much needed work and that will continue into the coming year.

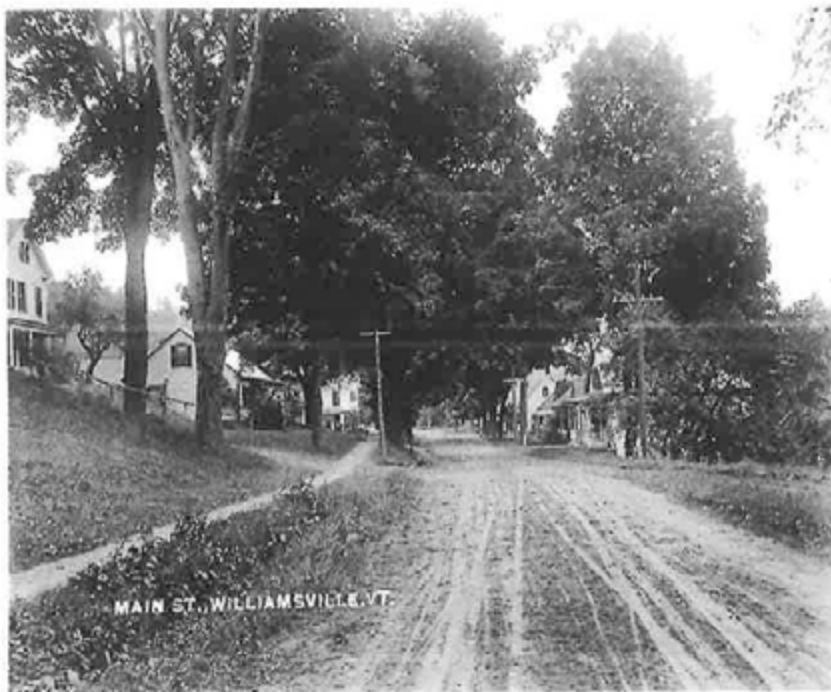
We have a contractor doing guardrail repairs along Depot Road and Dover Road and will continue with that project.

We have completed sign work on Dover Road and added an additional Radar Feedback sign to warn cars entering our villages of their speed. Additional stop bars and speed limits have been painted on the pavement.

With the approach of the Emerald Ash Borer the removal of ash trees along Newfane's roads will be an ongoing project. It is estimated that we have 1500 ash trees along our roads.

Respectfully Submitted,

Christopher Williams



## NEWFANE – BOARD OF LISTERS

Each year the state compares the assessed values in the Grand List to all sales from the past three years as part of the Certified Equalized Education Property Value study. As a result of the recent reappraisal, Newfane's Common Level of Appraisal (CLA), which measures the accuracy of the overall assessments, has been determined to be **96.42%**, down from 96.86%, a reduction of **-0.44%**. The Coefficient of Dispersion (COD), which measures equity, is **13.76%**, up from 12.41%, an increase of **1.35%**. A CLA below 85% or over 115% necessitates a reappraisal. A COD over 20% necessitates a reappraisal. The total Equalized Education Property Value is at \$249,508,324.

Every year property owners may grieve the assessment of their property, in writing, by early June. Those having a change in appraisal are sent a notice by certified mail of their appraisal change in June. This past year, 2020, thirteen (13) property owners grieved to the Listers by conducting the grievance appointments on speaker phone or by writing and requesting a change in appraisal of their property. Some values were corrected, reduced or denied, and again those who grieved were sent a notice of the Listers decision. Of those thirteen (13) property owners, four (4) appealed to the Board of Civil Authority.

The Current Use Program now has ninety (94) landowners participating with 13,381.17 acres enrolled in the program, the value of which is a reduction of \$16,043,200 off of the Newfane Grand List. The state pays a portion of the taxes back to the town and to the school.

The digitized Newfane Tax Maps continue to be updated on a yearly basis by Cartographic Technologies of Putney for new subdivisions and new property owners. This is a very useful tool for not only the Listers, but also the Zoning Administrator, Planning Commission, the Highway Department, Town Clerk, Select Board and property owners.

The Listers are continuing to visit properties within Newfane including new commercial buildings, new houses, additions, new sheds or barns, garages and those that were incomplete during the previous year's site visits. There have also been buildings that have been torn down. At Kenolie Campground, there are 110 camp sites that have to be updated on a yearly basis to determine the current owner and camper trailer site.

In June of 2020, Dennis Wiswall resigned his position as Lister, partly due to the Covid19 situation. Dennis brought a wealth of knowledge about the community to the Board of Listers.

At the beginning of July of 2020, Newfane lost a longtime resident, Theodor (Ted) Schreyer who lived at 95 Sir Isaac Newton Road. He was a surveyor, prepared the first Tax maps for the town and served as a Lister for many years, as well as being on the Planning Commission and a Fence Viewer. His many contributions to the town for 50 years have been and are much appreciated.

The Newfane Listers appreciate the cooperation of the Newfane's landowners in allowing them to visit and inspect properties. Keeping the Grand List current is a daunting task and very important to all taxpayers of Newfane. Every year the state adds additional requirements and responsibilities for the listers.

The Newfane Board of Listers takes pride in serving the property owners in this capacity. Thank you for the opportunity.

Doris Knechtel, Chairman

Frank Suponski

Dennis Wiswall (Resigned)

**Town of Newfane**  
**Zoning Administrator Report**  
**January 1, 2020 to December 31, 2020**

**Total permits issued for 2020..... 44**

**The Breakdown of permit categories:**

Barns & Sheds.....	10
Additions to Houses.....	6
Subdivision and plot line adjustments.....	1
Garages.....	3
Houses.....	10
Demolition permits.....	5
Signs & fences.....	4
Pool.....	1
Pond.....	1
Miscellaneous.....	1
Change of use.....	2

**Two applications were referred to the Development Review Board**

**1 was approved**

**1 is pending**

Please remember that a zoning permit is required before any development or land division is undertaken. There are additional costs and penalties which may be imposed for violations of the Newfane Zoning Bylaws. Also, a violation may create a cloud on the property title.

My office hours are Tuesday and Thursday from 12:30 pm to 4:30 pm.

**Merle Tessier**  
**Zoning Administrator**  
**802-365-7772 Ext. 3**  
**[zaneufane@newfanevt.com](mailto:zaneufane@newfanevt.com)**



Development Review Board Report  
January 1, 2020 – December 31, 2020

The Development Review Bboard – or DRB – is made up of 5 regular members and 4 alternates.

We do not have regularly scheduled meetings. Instead, we meet when there is an application to consider.

In practical terms DRB's main responsibilities are:

- Deciding on appeals of zoning applications the Zoning Administrator has rejected
- Deciding on applications for variances to the Newfane Zoning Bylaw
- Deciding on applications for conditional uses. (Conditional uses are activities listed in the Zoning Bylaw that are allowed only after DRB has determined they "do not adversely affect capacity of existing community services or facilities").

Once an application is filed requesting a DRB decision, DRB schedules a public hearing, publishes warnings and notifies abutting property owners.

- At the hearing evidence to support or object to the project may be presented.
- DRB has 45 days from closing of the hearing to issue a decision. If this deadline is missed, the project is considered approved.
- Persons who participated in the public hearing and object to DRB's decision have 30 days to file an appeal to the Vermont Environmental court

In 2020, DRB considered two applications; one was approved and the other is still pending.

David Cotton, Chairman  
December 31, 2020

## Planning Commission Annual Report

Join us on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of every month at 6:00 p.m. for Planning Commission meetings! In the midst of this pandemic, we have been meeting on-line and we post the link to join our meetings on the Town website. We hope that someday in 2021 we will return to the Town Office for in-person meetings. If you have an issue or a subject that you would like to add to a meeting agenda, please use this email: [kenestey@thing.net](mailto:kenestey@thing.net).

July 2020 marked the completion of the second year of the eight-year lifespan of the Newfane Town Plan adopted by the Selectboard on July 16, 2018. The Town Plan determines the Selectboard's priorities and thus the work of our Town. It also shapes the content of our Zoning Bylaw which guides the Zoning Administrator's decisions and the work of the Development Review Board. In uncertain times, it is reassuring to ponder a better future. Think of our Town Plan as a trail guide to help us reach that destination. It features planning goals ranging from economic development to natural resource conservation to transportation. The Town Plan attempts to carefully balance the changes that are inevitable and also desired while also preserving and even enhancing what we love best about Newfane. A central process goal in our Plan emphasizes your participation at every level of the planning process. If you would like a copy, visit the Town website or send an email to [kenestey@thing.net](mailto:kenestey@thing.net).

The Town Plan contains seven major sections: land use, community facilities & services, transportation, housing, natural resource use & conservation, energy, and economic development. All told over 90 policies and approximately 80 recommendations need careful attention in the next six years. *We cannot do this alone!* While the Planning Commission wrote the Town Plan, now that it has been adopted by the Town, this Plan belongs to every one of us. We welcome your volunteer energy! If you have or would like to develop expertise in any of the sections above, please send an email to [kenestey@thing.net](mailto:kenestey@thing.net)

### Planning Commission Initiatives

#### 1. Short-Term Rentals

The Newfane Zoning Bylaw does not mention short-term rentals. As in the latter half of 2019, so throughout 2020, the Planning Commission, the Development Review Board, and members of the public have discussed the subject of short-term rentals and the appropriate way to recognize their presence in the Town of Newfane. These discussions are preparatory steps that may lead to a bylaw amendment. Lynn Forrest and Ken Estey presented an update on the Planning Commission's

deliberations on short-term rentals to the Selectboard on December 21. For 2021, the Planning Commission seeks your input on short-term rentals and your participation in our work on this subject.

## **2. Enhanced Energy Planning**

On January 23, our first Planning Commission meeting of 2020, Bob McCandless discussed the Enhanced Energy Plan (EEP) and the benefits for the Town of Newfane. He also reported that he met with Marion Major, Transportation and Energy Planning Coordinator, at the Windham Regional Commission (WRC). She said that our draft version of the EEP met the requirements. We contacted the WRC in March to inquire about other benchmarks and associated deadlines to keep up with the work pending Bob McCandless's in-person return to Newfane in April 2020. Given the public health turmoil of 2020 and Marion Major's departure from the WRC in early 2020, the Enhanced Energy Plan work has been on hold.

In 2021, we will contact the WRC to determine the next steps for this revision to the Energy section of the Town Plan. The EEP is a result of Vermont Act 174 which calls for the improvement of regional and town energy planning. Compliance with Act 174, in turn, enhances community input into the siting of energy projects. When we finalize Newfane's version, it will follow the steps prescribed in 24 V.S.A. § 4384 for amendments to town plans. These steps include public hearings and the Commission urges your attendance. If adopted, the EEP will help us meet the multiple challenges posed by climate change and save money for the Town and its residents on energy and energy-related costs.

## **3. Broadband**

The Town Plan's emphasis on economic development and the COVID-19 pandemic has highlighted the need for up-to-date, reliable, and affordable internet access. Jane Douglas, our newest Commissioner, continues the work that Lynn Forrest commenced in 2019 on community-based broadband access in Newfane. On December 7, Jane attended the Selectboard meeting and presented a request that the Town of Newfane join the Deerfield Valley Communications Union District (DVCUD). The Selectboard agreed and Newfane is now a member of this regional effort to increase access to internet service. Jane is a member of the DVCUD governing board as Newfane's "DVFiber Representative." Her initiative and passion for this cause has made it possible for Newfane to join nineteen other neighboring towns and villages in this effort that DVCUD describes in their Mission Statement: "To provide affordable, reliable high-speed Internet service that will support economic development and expand educational opportunities within the district." The overview of the DVCUD's

vision and principles notes that "the Internet is an essential service for every Vermonter. The future of our communities' health depends on closing the digital divide and driving economic diversity. Our vision and principles are our core beliefs in setting a course to provide access to not just some but to all." For more information, see <https://dvfiber.net/> We still need two alternates to work with Jane. Please contact us if you are interested: [kenestey@thing.net](mailto:kenestey@thing.net) or call 365-9499.

#### **4. Planning Commission & Coordination with the Selectboard and the Development Review Board**

On November 25, the Planning Commission renewed its commitment to close collaboration with the Selectboard. We agreed that at least one member of the Planning Commission will attend each Selectboard meeting to present an issue or matter and always on the basis of and in direct reference to the Town Plan. The Planning Commission now has a regular slot on the Selectboard agenda. Jane Douglas's presentation on Newfane's membership on the DVCUD on December 7 and Lynn Forrest's presentation on December 21 on short-term rentals were both conducted in relationship to the Town Plan. The emphasis in both presentations on economic development reflected a key section in our Town Plan.

The Planning Commission recognizes Walt Dadik from the Development Review Board (DRB). In addition to his work with the DRB, he has been equally dedicated to the Planning Commission. His astonishing attendance record at our meetings (in person and on-line) and his generosity in sharing insights and expertise from his DRB vantage point have been invaluable to the Planning Commission.

#### **5. Flood Hazard Bylaw Amendment**

We did not, as hoped in 2020, advance the discussion on possible flood hazard bylaw amendments for river corridor and floodplain protection. We are aware that if we utilize bylaw language from Vermont (that exceeds federal minimum standards), the Town would qualify for an enhanced state cost share from the Emergency Relief & Assistance Fund. While Vermont provides helpful model bylaw text, we would adapt this text to meet our needs in Newfane. Given that flood-related erosion is an abiding threat to our well-being here in Newfane, this issue will need renewed attention by the Planning Commission.

For all these matters, please review the minutes of the Planning Commission meetings for 2020 on the Town website. You see the pattern of our work and the places where you might contribute to our collective efforts.

## **Planning Commission News and Events**

### **1. COVID-19 and the Planning Commission Meetings**

The Planning Commission conducted thirteen meetings over the course of this tumultuous year (counting our annual Organizational meeting and Regular Meeting on August 13 as two separate meetings). COVID-19 safety protocols after March 12 and the inability to meet quorum in the late spring and early summer made it impossible to meet and carry out our planned work. We regained our stride on August 13 and met every 2<sup>nd</sup> and 4<sup>th</sup> Thursday for the rest of 2020 (except for holiday observance when our November 25 and December 23 meetings occurred on Wednesday evenings). Since August 13, the Planning Commission has used the Zoom platform to meet online in keeping with “revisions from Act 92 (H.681) which Governor Scott signed into law on March 30, 2020. The act sets forth new Open Meeting Law procedures in response to COVID-19 ... to encourage public bodies to meet electronically while also providing the public with electronic access to meetings in lieu of a designated physical location.” Updated May 27, 2020, see

<https://www.vlct.org/municipal-assistance/municipal-topics/vermonts-open-meeting-law>.

### **2. Planning Commission Membership News and Organization**

Bob McCandless, our indefatigable secretary, tendered his letter of resignation to the Commission on September 21, 2020. We miss his welcoming and genial presence, expertise, and institutional memory. We recall his past work on our Village Center Designation initiative, the Town Plan in 2018, and this year, his labors on Enhanced Energy Planning and his wise counsel on the early stages of our short-term rental policy deliberation.

Two new Commissioners joined the Planning Commission in 2020. On July 20, the Selectboard appointed Nolan Edgar and on October 19, the Selectboard appointed Jane Douglas. Both Commissioners reside in Newfane and have been deeply engaged in Commission work since their appointments. The Selectboard also reappointed Ken Estey to the Commission on June 15 for a three-year term. At our Organizational Meeting on August 13, Ken Estey was re-elected as Chair unanimously by voice vote and Nolan Edgar was elected as Secretary unanimously by voice vote. Nolan Edgar replaced Lynn Forrest as secretary. Lynn remains on the Commission and continues to be a dynamic and energizing presence based on her deep appreciation for the Town of Newfane and its future.

The following guide shows the terms of office for the current Commissioners (in alphabetical order) as those terms follow from term expirations or resignations.

**Jane Douglas: October 19, 2020 – March 2023** / Replaced: Angela Sanborn (2017-2020), finished term

**Nolan Edgar: July 20, 2020 – March 2021** / Replaced: Marcia Hylan (2018-2021); resigned March 5, 2019

**Ken Estey, June 2020 – March 2023** / Would have started new term on March 2020, but no action taken in March but, as noted above, reappointed on June 15.

**Lynn Forrest: March 2018 – March 2021**

**Bob McCandless: March 2019 – March 2022** / Resigned September 21, 2020. Replacement serves until March 2022

\*\*\* According to the Selectboard minutes for the Organizational Meeting on March 6, 2020: "PLANNING COMMISSION: A motion was made by Mike Fitzpatrick and seconded by Marion. The motion carried."

\*\*\*\* In 2021, the Planning Commission will investigate this apparent discrepancy in Bob's term of office to ensure that the term of office is clear when the Selectboard appoints his replacement.

### **Conclusion**

Planning for the future of Newfane must involve the broadest range of people and constituencies and the widest and deepest participation from every village. The achievement of the common good is always a work in progress. Community is never a given but it is the gift of our care and support for each other. Benefits for one village contribute to the well-being of us all. On the other hand, an injury to one is an injury to all. Brookside, Williamsville, South Newfane, and Newfane Village are separate villages. Yet our four villages form a whole and share the common ground of our collective history. They also hold the seeds of our future. A bright future awaits us if we work together in our commons for our collective good.

Respectfully,

Jane Douglas

Nolan Edgar, Secretary

Ken Estey, Chair

Lynn Forrest

**The Newfane Conservation Commission** was established in 1998 and consisted of a 9 member board. One great achievement was receiving the Vermont Conservation Commission of the Year Award for 2005, thanks mostly due to the efforts of Bruce Hesselbach, a devoted charter member who passed away in June of 2017. How times have changed. For years we were barely able to hold a meeting, since a quorum of 3 is required. Thankfully now we have a 6 member commission.

The reason for our existence and continued focus is the 165.8 acre Town Forest land on Depot Road including the Town Garage area. Most of the maintenance is done by board members at their convenience throughout the year. There are 3 separate trails. The most frequently used trail, "white fern" is approximately a 2 mile loop.

Due to the Covid pandemic no formal meetings were held this year. However all the trails were walked and worked on at various times. Through simple observation, perhaps this year is the most the trails have ever been enjoyed.

Thank you.

Greg Record Chair.

George Friend Treas.

Sylvia Kinney V.C.

Michelle Mortimer

Carol Hesselbach Sec.

Jeff Mortimer

## TREASURER AND COLLECTOR OF DELINQUENT TAXES

It has been a challenging year for many people. This year has required me to think outside the box and try to make things work for many different people with their taxes. Due to Covid-19, I've had to make many arrangements with people in regards to paying taxes. There were homestead rebates delayed, people stuck in foreign countries or losing their jobs from this pandemic. I tried to accommodate as much as possible but keep things rolling for the town as well.

Tax sales were postponed this year due to the pandemic. I am planning on resuming with tax sales this year. I have made great headway in getting people onto payment plans to avoid being put into tax sale.

This year I had four properties that were acquired by the town via tax sales throughout different years; they all went up for sale in which two were sold and now put back on the Grand List. I plan on continuing to research and sell Town owned property that can benefit the town by getting back onto the Grand List.

As of December 31, 2020, the delinquencies were \$83,136.34. There is still approximately \$6,800.00 in abatements that need to be processed once we can hold a meeting. This will lower our delinquencies to approximately \$76,336.34.

I would like to remind everyone to file their Homestead Rebate (HS-122) by the April 15<sup>th</sup> deadline. This ensures that when you receive your tax bill it will reflect your VT State Rebate. If your Homestead Rebate is Late, your tax bill will not reflect the amount you're receiving from the state and this will cause multiple tax bills to be sent to you due to multiple adjustments.

As always, it's a great pleasure working for the Town of Newfane. I enjoy the residents and enjoying helping where I can.

Respectfully submitted,

Melissa Brown

Town Treasurer & Delinquent Tax Collector



TOWN OF NEWFANE  
DELINQUENT TAX REPORT

PARCEL NUMBER	NAME	YEARS OWED	Abate
00A057-	JOLIN FRANCIS G	2019	
00A095-	KINNEY SYLVIA	2019	
00A108-	SMITH JORY M	2019	
00B095-	ROSA JENNIFER	2019	
00B147-K101	BARBOUR GLEN	2017-2018	*
00B147-K105	ROETHER JAMES	2018	*
00B147-K11	PUPA ANDREW	2019	
00B147-K114	DUVAL KATHERINE	2018-2019	*
00B147-K117	VAN HOY SHIREEN	2019	
00B147-K126	KOOLICK ALISON	2017-2018	*
00B147-K128	ROGERS NORM	2019	
00B147-K24	ZIMMER CYRSTAL	2017	*
00B147-K33	WILLIAMS BRUCE	2018-2019	*
00B147-K38	DION NELSON	2019	*
00B147-K4	BETANCORT EDWIN	2019	*
00B147-K6	TURKE SANDEE	2019	
00B147-KA0	KULIG MICHAEL	2018	*
00B147-KA12	ELLIOTT DON	2019	*
00B147-KA14	ALLEN BRIDGET	2016-2017	*
00B147-KA21	EATON ROBERT	2019	
00B147-KA7	LARISON ROBERT	2019	*
00B147-KA9	MOGIKA JOHN JR	2018-2019	*
00B147-KB11	COLUMBE WILLIAM	2017	*

TOWN OF NEWFANE  
DELINQUENT TAX REPORT

PARCEL NUMBER	NAME	YEARS OWED	Abate
00B147-KB13	VAN HOY SHIREEN	2017-2018	*
00B147-KB4	SHOWERS TIMOTHY	2019	*
00B147-KC12	THIBAUT CRAIG	2017-2019	
00B147-KC2	BIGELOW JEFFREY	2016-2019	
00B147-KC7	DEROSIER DAVID	2019	*
00B147-KD2	LUCE HEATHER	2012-2019	
00B147-KD6	ROUSSEAU MARY	2013-2019	
00B147-KD8	PETERSON KIM	2019	
00B147-KL	SHEWCHUK JOSH	2016-2018	*
00B147-KO	LAWRENCE ALEXANDER	2018-2019	*
00B147-KP0	MOULTON DONALD	2016	*
00B147-KP3	HAGENOW RONALD	2018-2019	
00B147-KP3.5	CORNELL ABBY	2019	*
00B147-KP7	MOULTON MICHAEL	2019	
00B147-KP8	PHILLIPS SHELLY	2019	
00B147-KR	MOULTON DENISE	2019	
00B147-KS2	MCNEELY KEVIN	2017	
00B147-KT4	LEMINE DAVID	2019	
00B147-KT6	DES ROCHES DAVID	2019	*
00B253-	CAPLES SHARON	2019	
00D040-7	SORRELL REGINALD	2019	
00D156-2	CLIFFORD PAUL B	2017-2019	
00D172-12	FITZPATRICK EXCAVATING	2018-2019	

TOWN OF NEWFANE  
DELINQUENT TAX REPORT

PARCEL NUMBER	NAME	YEARS OWED	Abate
00D215-1	VAN GELDER PAUL	2019	
00D287-	CORRENTY BENEDICT	2016-2019	
00E005-	HOLCOMB LEONA M	2019	
00E014-	BIRRI DAVID	2019	
00E018-	KILIAN MICHAEL	2019	
00E029-1	SCHULTZ EUGENE JR	2018-2019	
00E035-	MONROE EDWARD L	2018-2019	
00E036-	MONROE EDWARD L J	2018-2019	
00E064-	OLIER MICHAEL R	2019	
00E067-	GECHTER JASON	2018-2019	
00E111-	MOFFIT ERVIN	2017	
00F001-	DUPONT DARREL MIC	2018-2019	
00F036-3	BERGMANN CHARLES	2019	
00F037-	HOMBERGER RICHARD	2019	
00F066-5	BOROFKY ROBERT L	2019	
00F072-	SAUL BRUCE	2019	
00F151-	BARROWS, FRED	2002-2019	*
00F170-	SEALS TIM E	2019	
00F188-	SPERZEL GEORGE JR	2019	



**All events scheduled for the Williamsville Hall have been postponed and/or cancelled until further notice.**

**We hope to resume using the Hall as soon as possible.**

**Thanks for your understanding, the Williamsville Hall Committee**

Since 1910 Williamsville Hall, formerly Williamsville Grange Number 389 has been at the center of village life, and now, after a "dark age" at the end of the century, the Hall is back in action, enjoying new life as a perfect gathering place and site for concerts, dances, fundraisers, auctions, shows, dances, weddings, reunions, potlucks. Recent renovations have produced a Hall that maintains its village charm and historic appeal while serving a contemporary public's needs.

The Williamsville Hall Committee encourages your use of the Hall so that this hub of the village may live on as a site for pleasurable events for generations to come. Income from rentals helps the Town of Newfane defray the costs of maintaining the building.

When you rent the hall for your event you have the use of both (handicapped accessible) floors in this charming and historic building built into the steep bank of the scenic Rock River.

The first floor offers a large New England meeting hall with a balcony at one end and a stage at the opposite end. To the left of the entrance are restrooms and a coat room. To the right of the entrance is an area that can be used for a ticket booth or for additional storage of outerwear. The second floor, below, has a spacious dining room, another coatroom, restrooms, and a full kitchen with refrigerator, freezer, and a ten burner gas stove.

## WEST RIVER VALLEY MUTUAL AID (WRVMA)

### *Mission Statement*

*We are neighbors helping and receiving help from neighbors.*

*We are working together to find ways to live well together, to support each other, and to support our community's well-being.*

*Everyone is welcome to join.*

### **How We started:**

- This spring many neighbors were looking for ways to reach out and to help as the severity of the COVID-19 crisis became clear. We started to converge and brainstorm and grew into what we are now. Our outreach has been by mail, Front Porch Forum, an email list, Facebook and our website, and a great network of neighbors.

### **Why Mutual Aid and How Does it work?**

- The mutual aid model allows the flexibility to include everyone, and the focus is on helping each other in our community. Projects, initiatives and organizing are driven by the needs identified within the community, and by the capacity, availability, and interests of volunteers.
- WRVMA is not affiliated with or attached to any municipal entity, organization, or political group. This is so we can be as inclusive as possible.
- ***WE ARE MATCHING COMMUNITY NEEDS WITH COMMUNITY RESOURCES.***

### **Our Projects:**

• Over the past six months, our projects have included:

- Creating a postcard outreach that was sent to Newfane and Brookline residents, with information about Covid-19 resources and initial contact information to seek assistance.
- Connecting volunteers with projects for neighbors who need help: stacking wood, fixing porches, cutting grass, pairing up neighbors for masked and distanced walks, phone check-ins and much more.
- Assisting neighbors with emergency direct aid including food and pet care and supplies.
- Organizing and distributing free meals from the state's Everyone Eats program in Newfane and initiating the creation of a Newfane-based Everyone Eats hub.
- Helping with food distribution from organizations serving area residents including 'last mile' deliveries of school lunches from the Stratton Foundation during the summer.
- Organizing volunteers for pharmacy and grocery runs for homebound and vulnerable neighbors.
- Providing rides for individuals for hospital appointments.
- Organizing neighbors interested in civic engagement, including anti-racism work and engagement in local government.

Email: [wrvmutualaid@gmail.com](mailto:wrvmutualaid@gmail.com), Website: <https://westrivalleyvalleymutualaid.wordpress.com/>

Facebook:

<https://www.facebook.com/groups/3255174341193239/permalink/3694166417294027/>

# Social Service Organizations



Porter C. Thayer Photographs



**American Red Cross**  
Northern New England Region

## Windham County Service Delivery

**July 1, 2019 - June 30, 2020**

### Disaster Response

In the past year, the American Red Cross has responded to **15 disaster cases**, assisting **40 residents of Windham County**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disasters	Individuals
Bellows Falls	1	6
Brattleboro	3	10
Brookline	1	1
Grafton	1	3
Rockingham	5	13
Vernon	4	7

### Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout **Windham County** to educate residents on fire, safety and preparedness. We installed **72 free smoke alarms** in homes and helped families develop emergency evacuation plans.

### Service to the Armed Forces

We proudly assisted **23 of Windham County's Service Members, veterans and their families** by providing emergency communications and other services, including counseling and financial assistance.

### Blood Drives

During the last fiscal year, we collected **1,345 pints** of lifesaving blood in **Windham County**.

### Training Services

Last year, **271 Windham residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

### Volunteer Services

**Windham County** is home to **17 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.



AIDS Project of Southern Vermont  
Report to the Town of Newfane  
November 23, 2020

The AIDS Project of Southern Vermont (APSV) located at 15 Grove Street in Brattleboro is a nonprofit, community-based AIDS Service Organization. For more than 30 years, APSV has provided case management services to people living with HIV/AIDS, their partners and family members including a nutritious food program and limited financial assistance. Our prevention services include HIV and Hep C testing, syringe services, treatment referrals, HIV and Hep C presentations, safer sex supplies and information, and a website with links to additional resources.

In 2020, APSV served 91 people living with HIV/AIDS with case management. Our food program served 68 individuals and 52 family members with 18,715 pounds of frozen meat and vegetables, dairy products, fresh produce, and non-perishable food including nutritional shakes; 1,865 household and personal care items; and 900 pre-paid grocery cards and farm stand certificates.

Prevention staff and volunteers continue to provide HIV prevention services to those at highest risk for contracting HIV. In 2020, 501 individuals were reached through HIV presentations, community outreach, intensive evidence-based intervention programming, syringe services and HIV testing.

APSV also provided training to staff members of human service agencies in the region on HIV/AIDS issues and advocated for people living with or at risk for HIV in areas of social justice, policy, legal and ethical issues, and equal access to community resources.

Although APSV does serve Newfane residents through its direct services and prevention programs, out of respect for client confidentiality we do not publish the number of individuals served in each town. We can say that 10% (64 individuals) are from the Dummerston-Guilford-Newfane-Putney-Vernon area.

For more information please call us at 254-4444 or visit [aidsprojectsouthernvermont.org](http://aidsprojectsouthernvermont.org).

*Karen Peterson*

Karen Peterson  
Executive Director  
AIDS Project of Southern Vermont  
15 Grove Street, PO Box 1486  
Brattleboro VT 05301  
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[apsv@sover.net](mailto:apsv@sover.net)



### SeVEDS Impact Statement for Town Reports – 2021

SeVEDS, founded in 2007 as an affiliate of the Brattleboro Development Credit Corporation (BDCC), takes a proactive approach to long-term regional economic development. Improving wages, attracting and keeping people in the region, and fostering a healthy regional jobs base are critical and beyond the capacity of any single community to substantially affect. SeVEDS creates strategies and attracts resources to help us act together to build a vibrant regional economy. **BDCC, Southeastern Vermont's Regional Development Corporation, develops and implements these strategies.** We use municipal funding in three key ways:

- (1) To **fund implementation** of programs & projects.
- (2) For **capacity**. We use **SeVEDS** regional municipal funds to create programs (see below), conduct research and planning, secure and administer grants, and to help regional partners - last year we helped bring another \$2.7 Million directly to other organizations – towns, businesses and non-profits (not including COVID relief).
- (3) As **seed funding** to leverage bringing more money into the region (in FY20 we administered \$635,699 of federal and state funding for BDCC & SeVEDS programs and projects)

### Background & Request

Our work is guided by the 2019 Comprehensive Economic Development Strategy (CEDS), a 5 year regional plan with simple goals: **Strengthen Business, Support People**. The CEDS, available online at [www.seveds.com](http://www.seveds.com), is developed by the regions people and businesses. SeVEDS requests funding at \$3.00 per person from all 27 towns we serve to support this work. In 2020, sixteen communities funded SeVEDS, representing 82% of Windham residents. **Therefore, we are asking the Town of Newfane to appropriate \$5,178.00 (based on a population of 1,716) to support SeVEDS.**

### 2020 Pandemic Response

SeVEDS history includes leading regional economic development, and recovery, with strategy and insight. We took a leading role on charting the path for economic response and recovery for both Tropical Storm Irene and the closure of the VY Nuclear Plant. During the pandemic, BDCC adapted our regular programming to the current conditions, and to emerging needs. In March, we shift staff from full-time CEDS driven program work into the COVID-19 Impact team which provided support directly to regional establishments and entrepreneurs. We remain focused on ensuring pandemic relief for small businesses and non-profits is understood and accessed locally.

This has helped, and is still helping, direct resources to the Windham Region and to Newfane:

- 18 businesses in Newfane received **technical assistance** BDCC to help apply for federal and state relief.
- 18 Newfane businesses employing 43 people received \$435,297 in Paycheck Protection Program (PPP) loans <\$150k. 2 other firms received PPP loans ranging \$350k to \$1 million. They employ 20 additional people.
- 2 Newfane based business received **Restart** Vermont Technical Assistance via BDCC (up to \$4000 apiece).
- We have provided 13 webinars specific to COVID-19 Business Resiliency, along with How-to-Zoom webinars, municipal trainings on short and long term impacts of COVID-19.
- 2 Newfane **Sole Proprietors** received \$20,000 in CDBG /COVID grant funding through BDCC.
- We convene twice monthly **Business Economic Resiliency Webinars** to ensure local people can be heard and get answers directly from legislators and state and federal officials.

- We convene twice monthly **Windham Resiliency Team Webinars** so local officials have direct access to up to date information on economic recovery programs, direct access to their Windham and Federal delegations, and that needs for Windham County's COVID-19 economic recovery consistently heard.

### Regular Programming

SeVEDS helps fund the following initiatives which stem from the CEDS strategies and SeVEDS research:

- **Capacity-building for communities.** BDCC's Southern Vermont Economy Project which helps towns and non-profits improve community vibrancy through local projects. Since 2017 we've provided 100+ trainings with over 2,000 participants, plus 43 online webinars to help solve problems and find resources. This fall we provided a **Funders Roundtable** and **Grant Writing workshop** to connect towns with the resources they need to achieve local goals, and help local officials and volunteers build relationships and skills.
- **Direct technical assistance** – In addition to providing trainings and webinars, and opportunities to connect directly with experts and officials, we help communities directly with grant applications, state programs, talent-recruitment, and fund-finding.
- BDCC provides **Community Facilities Technical Assistance** through USDA which helps with libraries, childcare, town offices, public safety and other types of essential local facilities. Assistance is available for every phase of project from planning through construction.
- The **Pipelines and Pathways Program (P3)** operates in the regional high schools and serves all students. P3 was in full swing from September to March, with field trips, mock interview and professionalism workshops and career awareness classes. When COVID-19 halted in-person classes and field trips, P3 Pivoted to provide online resume and interview training for LNA students at Vermont Technical College as they entered the job market. This fall P3 is bringing online career content to all regional high schools through Flexible Pathways and career panels with local professionals, so students graduate with skills they need to navigate the working world.
- We conduct survey-based research to identify promising career pathways in this region to increase access by underemployed, unemployed and young workers to jobs that will allow them to thrive here. Please check out our three new **Hiring Needs Assessments** at the BDCC web site: Accounting and bookkeeping, manufacturing and production, and CDL Drivers.
- **Southern Vermont Young Professionals** puts on monthly networking events, annual financial wellness and homebuyer trainings, and now a professional development scholarship fund.
- **Recruitment and Retention.** We welcome people to the region. Young Professionals is part of this, and we also work directly with employers to help welcome new talent. We recently launched a Southern Vermont Welcome Wagon chapter which is connecting recent newcomers to local hosts.
- **BDCC Paid Internships** has placed 109 interns since 2014, visited over 20 campuses since 2017, and worked with over 175 employers. 25% of interns are hired on to stay. We place regional college students of all ages, and students returning for summer or for good. Part of our college outreach is twice annually hosting Landmark College students at the BDCC Cotton Mill for an entrepreneurship teach-in and field trip.
- BDCC's Workforce Center of Excellence is building a **regional workforce development system** connecting people with opportunities, and employers with people. We help fund or run a diverse range of workforce training programs that invest in people.
- We have developed innovative services, lending and technical assistance for **small businesses and startups** through INSTIG8. In FY20 we worked with employers providing 30% of the region's jobs.
- **Two businesses in Newfane are recipients of our USDA Backed BDCC Micro-entrepreneur Loan.** The loan comes with technical assistance grants for things like marketing or accounting services, and wraparound support from BDCC's business experts.
- SeVEDS & BDCC visit every community, listen and learn, and keep adapting to serve you.

## Early Education Services

Early Education Services (EES) provides Head Start and Early Head Start programs and is our region's Parent Child Center (PCC). Our services include: Head Start & Early Head Start classrooms, Early Head Start Home Visiting, the Family Assistance Fund, the Welcome Baby Program, Teddy Bear Teas, playgroups, the Dedicated Dads program, a monthly dental clinic for children 0-3, information and referral services to connect families with area resources, support groups, and parent education classes. All of our services are available to families in Newfane. The underlined data below indicates the number of Newfane residents or families who utilized a program in the 2020 fiscal year (July 2019-June 2020). We don't collect residency data for all of our programs so some programs listed here don't include Newfane specific data. As you can imagine, numbers this year are lower due to COVID-19. Some of our programs were not offered at all from mid-March through July 1, 2020, and others were offered in a modified way.

- **Early Head Start (0-3) and Head Start (3-5) classrooms** provide high quality early childhood education to children at centers in Brattleboro and Westminster. Children and families also receive comprehensive services which include support from a Family Support Specialist and on-site nutrition, dental, medical and behavioral support. Head Start centers offer classroom programming for 72 preschoolers. Early Head Start offers classroom programming for 72 infants and toddlers. 3 Newfane children and their families utilized this program in the 2020 fiscal year.
- **Early Head Start Home Visiting** provides services to families from pregnancy to age 3. Home-based Family Support Specialists meet with families weekly to provide parenting support and education. They also help connect families with community resources. Families also have access to on-site nutrition, dental and medical support. 40 Early Head Start families participate in our home visiting program. 3 Newfane children and their families utilized this program in the 2020 fiscal year.
- **The Family Assistance Fund** is available to any family in our region with a child under 6 years old. This money can be used for emergencies, basic needs or other expenses, and there are no income guidelines. 1 Newfane family utilized this program in the 2020 fiscal year.
- **The Welcome Baby Program** is open to any family in our region with an infant or young child. A Welcome Baby visit is an opportunity for families to connect with their community and receive valuable information on child development, health and safety and area resources. 5 Welcome Baby bags were provided to Newfane families in FY2020.
- **The Teddy Bear Teas** are open houses at 15 area elementary schools every May. EES collaborates with area schools to provide these events. Due to COVID-19, in-person Teddy Bear Teas did not happen in May 2020. EES collaborated with elementary schools, including NewBrook Elementary School, to develop a "virtual" Teddy Bear Tea option this year.
- **EES playgroups** are currently provided in the communities of Townshend and Whitingham, but are open to families from any community. Playgroups are an opportunity for parents and children to connect access resources and have fun! Unfortunately in-person playgroups stopped in mid-March 2020, due to COVID-19. Two virtual playgroups began in May 2020. 9 adults and 12 children from Newfane attended in the 2020 fiscal year.
- **The Dedicated Dads Program** supports men who are fathers and want to make a positive difference in the lives of their children. At the weekly support group, they focus on learning skills to improve relationships, share different parenting strategies, and work to balance all that life demands while supporting each other. An average of 8-9 fathers attends Dedicated Dads on

## Early Education Services

a weekly basis. Due to COVID-19, this program stopped meeting in-person in mid-March, but one-on-one virtual support continued.

- The monthly **EES Dental Clinic** is for children under 3. The American Dental Association recommends that all children have a dental visit at age 1. Unfortunately, most local dentists do not provide services to children under 3. In partnership with Dr. Rediske, EES hosts this clinic to help fill a gap in young children's access to dental care in our region. The EES Dental Clinic did not run for 5 months due to COVID-19. 3 children from Newfane utilized this program in the 2020 fiscal year.

- EES is a place for parents to learn about area resources and how to access them. Resource information is also available on our website, [earlyeducationservices.org](http://earlyeducationservices.org) and in our biennial publication, *Parenting In Your Pocket*. These **information and referral services** are open to all.

- **Parent Education Classes and Support Groups** are open and free to any interested parent/caregiver and cover a variety of parenting topics and concerns. Child care and food are always provided. Due to COVID-19, in-person classes and groups stopped in mid-March 2020, and virtual options started being offered instead.



NEWFANE – MRS GOODNOWS HOUSE RT 30 - LATER FIELDS, LITCHFIELD

## GATHERING PLACE

(Due to COVID/ information from 2019 Town Report)

The Gathering Place (TGP) is a 501c3 not-for-profit organization that has proudly served the elders and adults with disabilities residents of Windham County since 1989. TGP is conveniently located on 30 Terrace Street in Brattleboro, with a satellite at 3 Mountain Park Plaza in West Dover. Seniors and adult disabled individuals of a variety of ages, races, religions and socioeconomic status enjoy the benefits of the Center and its services. TGP is both a cost effective way to minimize the stress of providing care at home and an affordable alternative to nursing facility placement. The center is open Monday through Friday from 8:00 AM to 5:00 PM. TGP's myriad of services and activities are designed to bring health, fun, laughter and companionship to the lives of our participants and peace of mind to their families. Our services include:

1. Nursing oversight;
2. Access to on-site counseling and occupational and physical therapies;
3. Daily exercise program;
4. Recreation and social activities;
5. Nutritious meals and snacks;
6. Personal care (showers, podiatry, hairdressing);
7. Outreach services;
8. Companionship;
9. Special events;
10. Access to transportation and coordination of medical appointments.

There are many different ways that program participants may pay for their services.

1. Private pay refers to those participants who pay The Gathering Place's stated fee.
2. TGP offers scholarships for those who exhibit financial need, to help cover the cost of attendance. For those program participants whose income falls within TGP's Sliding Fee Scale range, an adjusted fee is calculated according to the scale.
3. Vermont Medicaid
4. Dementia and respite Grants
5. American Parkinson's Disease Association

In the last Fiscal Year TGP provided services to 105 families. The services included: **51,185** hours of service

**40,014** hours of planned activities

**22,114** breakfasts, lunches and snacks

**23,061** hours of exercise per year

The following represents an approximation of services provided to **Newfane** residents:

**975** hours of service

**762** hours of planned activities

**421** breakfasts, lunches and snacks

**439** hours of exercise per year

As part of our fundraising program, we ask local towns for financial support so that we can continue to provide an excellent program and stand ready to meet the future demand for our services, including the ability to fund our income sensitive sliding fee scale for those folks that need our support.

The Gathering Place is asking for your help and is requesting funding in the amount of **\$400.00**.





### ***Caring For Our Communities in Sickness and in Health***

*"From the day of its founding, Grace Cottage Hospital has served as a beacon of healing. It is open day and night, serving all comers with respect, compassion, efficiency, professionalism, and wonderful food."*  
Dr. Robert Backus, Wardsboro, VT

**Grace Cottage Family Health & Hospital** has served the healthcare needs of our rural community with competence and compassion for more than 70 years. In 2020, Grace Cottage was named "Best Hospital," "Best Emergency Department," "Best Physical Therapy," "Best Pharmacy," "Best Pediatrician" (Dr. Elizabeth Linder), "Best Doctor" (Dr. Moss Linder), and "Best Place to Work" in the Brattleboro Reformer Readers' Choice Best of Windham County Awards.

**Grace Cottage Hospital** is comprised of a 19-bed inpatient facility for acute and rehabilitative care, a 24-hour Emergency Department, a hospice care suite, and laboratory and diagnostic imaging departments. In 2020, donations were a "saving grace," allowing Grace Cottage to stay vigilant and prepared during the pandemic shutdown. Donations also allowed us to purchase six new Stryker Hospital Beds, a nasal cannula, a vaccine refrigerator, a vital signs monitor, an Automated Cardiopulmonary Resuscitation Machine, a 3D Pro-Fitter Cross Trainer, pulse oximeters, and temporal thermometers, among many other things, and allowed us to install an instant door-locking system and make a much-needed overhaul to our septic system.

**Grace Cottage Family Health** offers expanded hours for the convenience of patients, and same-day appointments, even for those who have never used our primary care services before. In most cases, provider appointments are immediately available. More than 7,000 area residents choose Grace Cottage for their **primary care**. We offer physicals and wellness visits, chronic disease management, pediatrics, podiatry, and mental health services. Several of our providers are accepting new patients.

**Grace Cottage's Community Health Team** offers valuable, free services to area residents, such as nutrition and lifestyle education, diabetes coaching, short-term mental health support, substance abuse assessment and treatment, and help with applying for health insurance and connecting to community resources for food, fuel, and housing assistance.

**Grace Cottage's Rehabilitation Department** continues to offer exceptional care for both hospital patients and outpatients, with 13 physical and occupational therapists on staff. Expanded services include lymphedema therapy, custom orthotics, and women's health and pelvic floor physical therapy.

Grace Cottage is committed to promoting wellness through classes in our **Community Wellness Center**. Once it is safe to gather again, we encourage area residents and visitors to take advantage of our low-cost or free classes and events, including yoga, Tai Chi, and Strong Bones. Various support groups are offered throughout the year.

**Messenger Valley Pharmacy**, owned by Grace Cottage, continues to provide convenient prescription fulfillment for all members of the community, along with expert advice and friendly service. We fill orders from any provider, including veterinarians. Many over-the-counter items, gifts, and greeting cards are also available.

#### **Fiscal Year 2020, by the numbers:**

**25,398:** Patient visits to Grace Cottage Family Health

**3,651:** Patient days in hospital

**2,668:** Emergency Dept. visits

**4,903:** Outpatient Rehab visits

**2,193:** Diagnostic Imaging visits

**3,262:** Community Health Team visits

**1,322:** Covid-19 tests

**2,533:** Individual donations to Grace Cottage

Grace Cottage is an independent, non-profit 501(C)3 organization. Private donations and town appropriations enable us to provide the best possible care for our region. On behalf of all of the patients that we serve, **thank you for your support**. You help to make Grace Cottage the special place that it is.

Grace Cottage Family Health  
802-365-4333

Grace Cottage Hospital  
802-365-7357

Grace Cottage Rehabilitation  
802-365-4637

Messenger Valley Pharmacy  
802-365-4117

P.O. Box 216, 185 Grafton Road, Townshend, Vermont 05153 [www.gracecottage.org](http://www.gracecottage.org)



*Proudly Sponsored by Southwestern Vermont Council on Aging*

Serving Bennington, Windham and Windsor Counties  
160 Benmont Ave., Suite 90 Bennington, VT 05201  
802-772-7875

### **Newfane Annual Town Report – FY 2020**

Green Mountain RSVP (GMRSPV), an AmeriCorps Seniors program, is for people age 55 and older who want to volunteer in their community. We help local non-profit organizations by recruiting and matching volunteers to meet community needs. Your town's funds help us to continue to support and develop programs for seniors who wish to volunteer. Our staff and administrative costs are covered by federal funds from the AmeriCorps Seniors Program.

A GMRSPV volunteer in town serves in the Vet to Vet visitor program with Senior Solutions and is also a driver for Grace Cottage Hospital and Valley Cares. Volunteers have delivered Meals on Wheels to Newfane residents each week and drivers have served Newfane residents with medial rides to Grace Cottage Hospital and White River Junction. The GMRSPV volunteer coordinator attended the Senior Meal to provide information about the AARP Tax Aide, Friendly Visitor and Vet-to-Vet companionship programs, fraud education, and provides helpful information to area seniors about rides to medical appointments through the Green Mountain Express (Elderly and Disabled) and Medicaid Dial-a-Ride programs.

During the current and unprecedented times, GMRSPV has not seen any increases in funding through any of the stimulus packages provided by the federal or state entities. Our program did not meet the criteria or apply for any of the other funding opportunities. 38% of our volunteers continue to serve during COVID-19 and we are pivoting our programming to continue to serve the community, focusing on addressing social isolation, wellness, and food insecurity. We look forward to all our volunteers returning to service once deemed safe to.

Contact Volunteer Coordinator, Steve Ovenden in our Windham County office at (802)254-7515 to learn how you can volunteer in Newfane, and Villages of Brookside, S. Newfane, and Williamsville.



## Fun Facts and achievements of the 50<sup>th</sup> Green Up Day

Green Up Day 2020 was certainly an event of perseverance, innovation, and true Vermont grit. In the midst of a global pandemic and fear, most Vermonters were not willing to give up taking care of their towns or their civic service commitments. These actions speak volumes about why we live, play, raise families, and do business here in Vermont.

Here are some fun details about how Green Up Day went this year:

- We **nearly tripled the number of students** participating in the poster art contest and had **184 applicants to our new \$1000 college scholarship**.
- **244 towns participated** - Four opted out this year due to Covid-19 concerns.
- **307 Green Up Volunteer Coordinators** spearheaded town clean-ups.
- **Better GreenCore Bags made of 70% post-consumer waste** were used this year.
- Nearly **14,000 volunteers** throughout Vermont got involved.
- **Over 241 tons (!) of litter and over 9,000 tires** were collected and disposed of.
- Green Up Vermont hand delivered **251 birthday bag gifts to each municipality** in appreciation of their participation in Green Up Day for the past 50 years. Each bag included partner recognition and a maple tree sapling among other goodies.
- We had a new **Green Scuba Team** cleaning the depths of Lake .
- Our **social media exploded with 31,000 reached** on our 50th anniversary post.
- A **podcast of oral memories** of the first Green Up Day (and others) aired on *Before Your Time* on the Vermont Historical Society's website.
- Beyond our paid media strategy which garnered **over 6,866,302 impressions**, **Green Up Day was featured in over 100 additional editorial pieces** throughout the state, driving people to our website and enhancing your corporate exposure. We even had a national mention in the *Washington Post*!
- **Biggest accomplishment - by pulling together we made this happen when 99% of all other events/efforts were cancelled.**

*"We found that the roads were much cleaner this year! We heard from many people that have been cleaning them up as they take their daily walks. We had a great turnout, every road was covered!"* - Volunteer Town Coordinator from Barnard

As a private 501(c) 3 nonprofit, your support is crucial to the Green Up mission and to Vermont. Together we make such a difference for all who live and visit our beautiful state. Moving forward Green Up Vermont is committed year-round to raising awareness and building environmental stewardship with youth and in educational programs, initiatives that promote civic engagement in our communities and to sharing the great achievements of doing good things in our neighborhoods – connecting all of us for Vermont in this great effort for a clean environment.

[www.GreenUpVermont.org](http://www.GreenUpVermont.org)



groundworks  
COLLABORATIVE

Groundworks Collaborative was established in 2015 with the merger of the Brattleboro Area Drop-In Center and Morningside Shelter (having been in existence for 27 and 36 years respectively). Groundworks provides ongoing support to families and individuals facing a full continuum of housing and food insecurities in the greater Brattleboro area. The following are our direct service programs:

## FOODWORKS

**Foodworks**—Open Monday-Friday from 9am – 4pm for curbside pickup by appointment or to schedule a delivery, our food shelf program serves roughly 1000 individuals per month, and over 1900 households per year. During the COVID-19 pandemic, Foodworks has been distributing twice as much food to our neighbors in need—offering a thoughtfully packed box of food every two-weeks.

## HOUSINGWORKS

**Groundworks Shelter**—Our year-round 30-bed shelter for families and individuals offers an extended stay and provides all residents with intensive case management. The Shelter operates at capacity throughout the year and maintains a waiting list for entry.

**Seasonal Overflow Shelter**—Typically open from November – April, the SOS provides a warm place to sleep and a hot meal each night for those with nowhere else to go. Groundworks is currently building a new and permanent location for this shelter, which will continue to operate seasonally until funding becomes available to operate year-round.

**Day Shelter**—Groundworks' new building on South Main Street will be the new home for our community's Day Shelter, which provides a safe place where our neighbors experiencing homelessness can come in out of the weather and access services such as email, telephones, laundry, showers, coffee and snacks, lockers, and a kitchen to prepare a meal. The new building will allow adequate space to seat as many as 60 people at a time, in keeping with typical usage of the Day Shelter.

## SUPPORTWORKS

**Housing Case Management**—Our team of supportive service case managers work with people who are currently and were formerly experiencing homelessness to help find and/or maintain stable housing. Our case management model includes weekly home visits (once housed) to ensure that clients are setting and meeting goals to address the challenges that led to homelessness. Additional site-specific case management services are available 40 hours per week to residents of Great River Terrace, the permanent supportive housing community on Putney Road in Brattleboro and will soon be available to residents of the Chalet (formerly Dalem's Chalet) in West Brattleboro under the same model.

**Representative Payee Service**—Groundworks' Rep Payee provides financial management by serving as an intermediary between those receiving Social Security disability payments and their benefits. The program ensures that rent and basic living expenses are paid before spending money is disbursed to clients, which keeps participants in good financial standing, thereby preventing future threat of homelessness.

## HEALTHWORKS

Groundworks clients have direct access to a number of services available through our embedded provider partnerships, including:

- a full-time **Brattleboro Retreat Licensed Mental Health Clinician**, who works on-site at all of our locations, providing psychotherapy and critical early substance use recovery supports;
- a **Licensed Alcohol & Drug Counselor from HCRS** supports clients with on-site meetings; and
- the Vulnerable Populations Care Coordinator is an **RN from Brattleboro Memorial Hospital** who provides Groundworks clients with health screenings, wound care, and connection to primary care physicians, thereby reducing emergency room visits.

basic needs met with dignity

### **Request for Support from the Town of Newfane**

Health Care and Rehabilitation Services of Southeastern Vermont (HCRS) requests an appropriation of \$1,850.00 from the Town of Newfane at the 2021 Town Meeting to help support same day access to our services for residents of your community. This funding will support our Access Navigator positions, which allow us to provide mental health and substance abuse supports to residents when they need them. Same day access is now more essential than ever due to the increased anxiety experienced by so many during the COVID-19 pandemic. In the year ending June 30, 2020, our agency provided a comprehensive range of community based services to 3,903 people in Windsor and Windham counties. The services that are available to the residents of your community include:

**Adult Mental Health and Addiction Services:** HCRS offers comprehensive services for adults who are experiencing mental health and/or substance abuse difficulties. These services include assessment of need, treatment, referral services, and limited psychiatric services. HCRS is committed to building on the strengths of the individuals we serve. Our goal is to help clients and their families achieve improved wellness, health, and quality of life while addressing their mental health and substance abuse needs.

**Children, Youth, and Families Program:** We provide a comprehensive system of care for youth of all ages who are experiencing emotional, behavioral, developmental, or substance use difficulties in their life, as well as education and support for family members. We offer many services including psychiatry, counseling, case management, respite services, school-based services, behavioral consultation services, summer therapeutic programs, and employment assistance for older youth.

**Kindle Farm School:** Our alternative school in Newfane serves boys in grades 2 – 12, who are unable to remain in a traditional classroom setting. Kindle Farm uses a unique approach of strong relationships, a low student to staff ratio, and hands-on learning experiences to engage these students, many of whom are able to return to their sending schools after learning new skills.

**Developmental Services (DS):** The DS program provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person served receives an individualized program to meet their unique needs.

**Residential Services:** HCRS offers residential care including short term crisis stabilization, intensive residential care, and therapeutic community residential services. Each program is specifically designed to offer individuals an appropriate level of care to support their personal recovery and wellness needs.

**Emergency Services:** This team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis, hospitals and nursing homes, police, schools, clergy, businesses, and other community agencies.

We thank the Board and the citizens of Newfane for your past support and for your continued interest in Health Care and Rehabilitation Services of Southeastern Vermont.

## HISTORICAL SOCIETY OF WINDHAM COUNTY

The Historical Society of Windham County was founded in 1927 to collect, preserve and present our County's heritage for present and future generations.

In 1936, the Museum was built in Newfane to house the extensive collection originating from all the towns in the County. This now contains over 8,000 artifacts which are displayed in changing interpretative exhibits. The Museum's archives of manuscripts and documents are also available for research or special interests. School visits are encouraged, as are further donations of items for our collections.

With the purchase and subsequent completion of the 1880 Newfane Railroad Station restoration in 2018, the Society now is the steward of both its Windham County Museum and the West River Railroad Museum. The restored Railroad Station provides a visual and accessible presentation for a broad audience, as well as an engaging teaching tool for educators and parents.

Throughout the decades, admission to our County Museum has always been free. The same is true for all of the special programs, presentations and the genealogical research provided by the Historical Society of Windham County. None of this comes free for us, however, and clearly we couldn't do it without the support of our community.

That has been especially true in this time when we, like all of you, have been under special stress because of the pandemic. This not only delayed our ability to open the Museums for the season, it also forced us to cancel all of our planned programs for the year. Our usual fundraising took a major hit as well, since almost all of it either would have involved bringing together too many people or was to have occurred in tandem with events which were cancelled. As with everyone else in our community, we can only hope that 2021 will slowly evolve into a better and more normal year!

The County Museum and the West River Railroad Museums are open Saturdays and Sundays from Noon to 5:00, from Memorial Day weekend until mid-October, as well as by appointment. (The County Museum is also open Wednesdays, Noon – 4:00.) Inquiries are fielded year-round.

We hope you share our belief that all our towns would be poorer if our rich local history was ever lost. Please visit our website for more information and for the latest news and (we hope) schedule of events: [www.historicalsocietyofwindhamcounty.org](http://www.historicalsocietyofwindhamcounty.org).

We thank you for your support.

# Moore Free Library & Crowell Art Gallery

Town of Newfane Selectboard  
P.O. Box 36  
Newfane, Vermont 05345-0036  
November 11, 2020

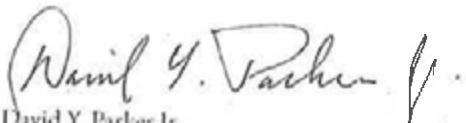
Dear Selectboard Members:

In my capacity as the President of the Board of Trustees of the Moore Free Library and Crowell Art Gallery of Newfane, Vermont, I am writing to thank the Town of Newfane for its past financial support of the library and to ask that you consider our appropriation request for \$750.00 for the purchase of new books during 2021.

The Moore Free Library is an independent library, serving Newfane (and its villages) and Brookline residents. It relies solely upon private donations and receives no state or municipal funding, aside from this possible appropriation. The library provides circulating books, audiobooks on CD, DVD's, and kits that patrons can borrow. In addition to the physical and digital materials that the library circulates, it serves as a meeting place for residents. The library offers programming for the community-- story times and summer reading activities for young children, book clubs, talks, lectures, and movie screenings-- all of which are always free of charge. We provide meeting space (both indoor and outdoor) to numerous community groups throughout the year. The library is also home to the Crowell Art Gallery, which features the works of different local artists each month.

Newfane's most generous contribution of \$964.00 in 2020 was dedicated to purchasing new books for patrons to borrow. As of today, there are 532 residents of Newfane (and its three villages) who hold library cards. During our FY 2020, we had 2,524 adult visits to the library and 285 youth visits. 3,999 books and 1,055 digital resources (ebooks and on-line audiobooks) were loaned through the library during this time period. 746 adults and 377 youth attended various programs (mostly outdoors) sponsored by the library. Please keep in mind that these numbers were achieved despite the closure of the Moore Free Library for 2.5 months as a result of compliance with Vermont's Covid-19 regulations. Two major capital improvements were undertaken during the past fiscal year: all 24 exterior windows were replaced with new, energy efficient units and a new steam boiler was installed to heat the building more efficiently. Additionally, our librarian was able to secure two grants during 2020 that will: 1) allow us to expand programming for children and families in 2021 and, 2) to begin a two-year oral history project recording the history of the Newfane community through the words of its residents.

We hope that the Selectboard will consider our appropriation request for \$750.00 for FY 2021. We are living in extraordinary times, and I believe that the Moore Free Library will play an increasingly vital role in providing reading and cultural opportunities for the residents of Newfane in 2021. Thank you very much.



David Y. Parker Jr.

President, Board of Trustees

Moore Free Library & Crowell Art Gallery  
23 West Street, PO Box #208 Newfane, VT 05345 | (802) 365-7948 | moorefreelibrary.org



### The MOOver Rockingham Report Newfane FY21

Thank you again for Newfane's \$750 donation last year. As a private non-profit 501c3 transportation company since 2003, The MOOver Rockingham relies heavily and more than ever on local contributions. These funds allow us to draw down federal funds to provide operating support and the required match for our replacement vehicles. Newfane has contributed to us for many years, and we thank you again for your support.

The MOOver Rockingham's mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for 30 Windham and southern Windsor County towns. We operate bus routes and senior and disabled transportation services via our fleet of 23 buses and a network of volunteer drivers. We receive state and federal grants, contributions from towns and resorts, fares, and contributions from our human service partners.

The MOOver Rockingham's total operating expenses last year were \$2,625,578. We provided 137,859 bus, van, taxi, and volunteer rides. Our buses and vans traveled 571,129 miles over 28,299 hours.

Newfane's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. A town's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

We are requesting a \$750 contribution from Newfane this year. We hope you will support our funding request.

We are always seeking input to improve our services. Please contact me to let us know how The MOOver Rockingham may improve service in your community.

Thank you!

Christine Howe  
General Manager

Restorative Community Justice of Southern Vermont  
2020 report

RCJSVT thanks the town of Newfane for your continued support. Our monthly trainings for conflict resolution/restorative circle conference facilitation that had happened through 2019 were about to enter into a new, more robust schedule, in collaboration with Moore free Library, when Covid-19 brought things to a halt. We had to cancel our scheduled events for February March and April. However, we were able to use that time to search and hire two great new folks who are working now to expand our reach to the community and further enrich our training experiences from what we had done previously.

We were able to start our trainings again via zoom, where we had participants from Newfane and around the country learn about restorative practices for teachers and community members. By August, we were back to an in-person training at Moore Free Library. In September we partnered with Moore Free to present a free viewing of "Dawnland" a film about the forced removal of native children from their parents by the state of Maine and how restorative practices can help start the healing that those events caused. At this writing, we have a full roster of events and trainings, both on zoom and in person for which will continue on a near weekly basis through the end of the year.

RCJSVT partnered with the Newfane Congregational Church to help some neighbors out with a day-long restorative circle conference aimed at solving some difficult conflicts afflicting two families involving eight people.

RCJSVT has been part of a coalition of organizations working to create a new restorative and treatment- minded court system for Windham County, in cooperation with the state.

We appreciate your past support and hope that our work's benefit to the town and beyond will continue to be recognized as valuable by the Selectboard and townspeople.

Dan DeWalt

Executive Director

RSCSVT.org

South Newfane



## ANNUAL REPORT

### SENIOR SOLUTIONS (COUNCIL ON AGING FOR SOUTHEASTERN VERMONT, INC.)

Senior Solutions - Council on Aging for Southeastern Vermont, Inc. - has served the residents of Newfane and Southeastern Vermont since 1973. We have offices in Springfield (main office), White River Junction and Brattleboro. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Our mission and vision have guided us through the COVID crisis. All of our programs except group wellness activities have remained operational subject to reasonable precautions. When recommendations were made that older adults limit their contact with others, we immediately began to recruit volunteers and have been amazed at the outpouring of support. We rapidly built a new cohort of volunteers helping people with groceries, food distributions and other needs. We have been closely collaborating with local community and Mutual Aid groups to help assure needs are being met in local communities.

Most of our services are available to all older adults regardless of income, though we target our resources to those with the greatest social and economic needs. Supporting caregivers is an important part of our work. We help them assess needs and options, connect with resources and local programs and provide short-term relief (respite) for those who are caring for loved ones.

The population of older adults is increasing, as are many costs associated with providing services. Unfortunately, our state and federal funding has not kept up. We continually seek funding from new sources to enable us to do more for people. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. Financial support from the towns we serve is critical.

We work to develop programs to meet evolving interests and needs. This past year our Friendly Visitor and Vet to Vet volunteer visitor programs grew significantly. We offered the HomeMeds program that screens older adults for medication problems such as drug interactions or harmful side effects and our popular aquatics program for arthritis. We train volunteer instructors in Tai Chi for falls prevention and counselors in our PEARLS home based program for people with mild depression. We provide financial support for training of volunteers interested in teaching classes in their community or starting new evidence-based wellness programs. Wellness programs are available to anyone 60 and over in Newfane or in our region.

This is a summary of services provided to Newfane residents in the last year (07-01-19 through 06-30-20).

**Information and Assistance:** 20 Calls and Office Visits. Our HelpLine (1-802-885-2669 or 866-673-8376 toll-free) offers information, referrals and assistance to seniors, their families and caregivers to

Senior Solutions, 43 Pleasant Street, Springfield, VT 05155 • 802-885-2669 • [www.SeniorSolutionsVT.org](http://www.SeniorSolutionsVT.org)



problem solve, plan, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also on our web site at [www.seniorsolutionsVT.org](http://www.seniorsolutionsVT.org).

**Medicare Assistance:** 31 Calls and Office Visits. Newfane residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, "boot camps" for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

**In-Home Social Services:** We provided 13 elder residents with in home case management or other home-based assistance for 230.75 hours to enable them to remain living safely in their homes. Often minimal services can prevent nursing home placement. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder's personal values and preferences. Many people would not be able to remain in their homes but for the services of Senior Solutions. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

**Nutrition services and programs:** 18 Newfane seniors received 2,053 home-delivered meals through Valley Cares. We also supported community meals available to Newfane residents through Newfane Congregational Church and other meal sites in our region. Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals programs, and provides food safety and quality monitoring and oversight. Unfortunately, these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from any funds given by the Town to support local Meals on Wheels. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements can be made for non-Medicaid seniors who require medical transportation.

**Volunteer Visitors:** Senior Solutions recruits, screens, trains and supports volunteers of all ages who visit with isolated older adults and veterans and assist with shopping and chores. 4 Newfane residents received services from a volunteer.

**Special Assistance:** Senior Solutions provides flexible funds that can help people with one-time needs when no other program is available. 6 Newfane residents received special assistance.

**Other Services:** Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities, and home-based mental health services.

Our agency is enormously grateful for the support of the people of Newfane.

Submitted by Carol Stamatakis, Executive Director

## Southeastern Vermont Community Action

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to *empower and partner with individuals and communities to alleviate the hardships of poverty; provide opportunities to thrive; and eliminate root causes of poverty.* SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services (crisis resolution, fuel & utility, housing and food assistance), Micro-Business Development, Vermont Matched Savings (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, Thrift Stores and a Community Solar Program.

In the community of Newfane we have provided the following services during FY2020:

**Weatherization:** 8 homes (15 people) were weatherized at a cost of \$143,853

**Emergency Heating System Replacement:** 1 home (1 person) received a heating system repair or replacement at a cost of \$4,475

**VT Matched Savings:** 2 participants (2 in households) earned \$250 in matched savings, and received financial literacy education services valued at \$3,013

**Tax Preparation:** 2 households (2 people) received services valued at \$424

**Family Services:** 7 households (9 people) received 23 services valued at \$315 (*including crisis resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services.*)

**Fuel & Utility Assistance:** 4 households (5 people) received 10 assists valued at \$4,985

**Housing Assistance:** 3 households (4 people) received 5 assists valued at \$4,428

**Solar Energy Assistance:** 1 household (1 person) received \$323 in electric credits to reduce their energy burden

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allow us to not only maintain, but to increase and improve service. We thank the residents of Newfane for their continued support.

Stephen Geller, Executive Director  
Southeastern Vermont Community Action (SEVCA)  
91 Buck Drive  
Westminster, VT 05158  
(800) 464-9951 or (802) 722-4575  
[sevca@sevca.org](mailto:sevca@sevca.org)  
[www.sevca.org](http://www.sevca.org)

## **Southeastern Vermont Watershed Alliance**

Southeastern Vermont Watershed Alliance (SeVWA), formerly known as West River Watershed Alliance) faced a challenging year. Water quality monitoring was curtailed because of Covid-19, not so much because of volunteer hesitation, but because Vermont's LaRosa lab that traditionally does all the analysis of the water samples (normally for 5 parameters) was unable to do this vital work as it was involved in Covid-19 response. SeVWA has had a partnership with the Connecticut River Conservancy (CRC) for many years. Fortunately, CRC was able to process our E-coli samples.. It is from the E-coli samples that SeVWA shares with the communities the health of the water for recreational purposes. This year the e-coli samples were more expensive for us to get processed. We are hopeful that things will return to business as usual in the near future. The dry conditions and above average use of the rivers has provided a new series of tests results to be studied. Residents of Newfane are particularly interested in the test results for both Indian Love Call on the Rock River and the Dummerston covered bridge on Route 30.

In addition, SeVWA applied for and received grant money from the New England Grassroots Foundation for a Japanese knotweed control project. Again, because of Covid-19, we were unable to roll out the full program which would have needed to have public gatherings. Knotweed is a real problem and we will continue to look for ways to address it through grants, partnerships and community involvement.

The support of the communities is vital to our ability to organize the program, train the 40 or so volunteers, analyze samples and share the results. Our program benefits every citizen in the community.

Information and testing results can be found on both Southeastern Vermont Watershed Alliance and Connecticut River Conservancy Face-book pages.



## The Old Schoolhouse

### South Newfane Community Association

Built in 1867, the old one-room schoolhouse that sits at the juncture of Dover Road and Auger Hole Road, continues to function today. Not as a schoolroom with teachers and students but instead as a valuable community resource providing residents with a place to meet, attend a concert or a craft show, view the work of local Rock River artists, host a wedding ceremony or a birthday party, hear stories told by friends and neighbors, dance to a local band late into the night. All of these things have happened at the schoolhouse in the past few years. In an average year, the schoolhouse hosts 1-2 events per month, often small parties or classes or meetings of local groups. Of course, in the past nine months, since the pandemic, use of the schoolhouse for community events has not been possible. Instead we have been able to make the space available for individuals who want to rehearse music (we recently received a gift of an upright piano) or hold socially distanced meetings.

The annual funds received from the town have allowed the association to continue to maintain this beautiful 150-year old property. Six years ago, we raised funds from several private foundations as well as received gifts from neighbors and with the money made available from the town, we were able to repair the floor of the building -- a crucial improvement that secured the future use of the building. Without that work, the building would have been too dangerous to use at all. We have also been able to add heating and air conditioning so the building can be used year-round and we purchased a composting toilet since the building has no running water, we felt this was the most efficient option. Currently we cover our annual maintenance costs of insurance, electricity and propane from the donations we receive as well as from the funding from the town. We started a "Building Fund" where we are saving money towards future large maintenance items: repainting the building and reroofing it.

Some of our neighbors who live in and around Newfane attended school in this one-room building which was functional until the early 1950's. Their stories are wonderful reminders of what life was like in our small rural village. It is a privilege and an honor to maintain this property with its original boiler, student desk, book shelves, and even the original outhouse. Every event held here carries with it the feeling of this small room where students once learned together and today, we continue to gather and enjoy its history and its very special feeling of community.

While we cannot hold events here currently, we look forward and welcome all Newfane residents to use and enjoy this space in the near future.

## **TIMSON HILL PRESCHOOL AND CHILDREN'S CENTER**

Timson Hill Preschool and Children's Center is a fully state licensed, five star Vermont program, and is the only nationally accredited center-based early care and education center of the greater Newfane area. The school has been accredited by the National Association for the Education of Young Children (NAEYC) since 2001.

Timson Hill Preschool and Children's Center is a non-profit organization that educates young children before they enter the public school system. The school offers morning, afternoon, before care, after care, and after school programs that are dedicated to providing a solid foundation for our community children's future. Founded in 1989, Timson Hill continues to serve Williamsville, South Newfane, Newfane, and neighboring communities.

Our morning and afternoon program currently serves 24 families with most children ranging between 3 to 5 years of age. Children usually attend one to two years of preschool before kindergarten, and Timson Hill has fulfilled that need for hundreds of families over the years.

This funding request reflects many pressing needs as identified by the Timson Hill Board and staff. In order to continue the school's quality programs, we feel we need to build a broader base of resources for quality enhancement, professional development, operating costs, and defraying tuition costs. We are also aware of the schoolhouse's historic importance to the community. Often, we must make improvements to the building. Our financial resources are often stretched in keeping with the wishes of the Williamsville Historic Preservation Society and state regulators.

We remain grateful for your past support of Timson Hill, and hope that you will support this request.



## Valley Cares

PO Box 341 Townshend, VT 05353

[www.valleycares.org](http://www.valleycares.org)

802-365-4115

Valley Cares, Inc. is a 501(c)(3) non-profit organization committed to providing quality, affordable, housing and compassionate care allowing seniors to age in place with respect and dignity. We provide affordable assisted living, supportive living and independent living at West River Valley Senior Housing - as well as services for seniors in the greater community.

### **Meals on Wheels**

- . 3,223 Meals on Wheels meals for the Newfane route prepared and delivered at a cost of \$30,683
- . Reimbursements received from Area Agency on Aging = \$13,794
- . Cost covered by Valley Cares = \$16,889

### **Support And Services at Home (SASH)**

- . 10 Newfane residents are currently participants in our SASH program
- . Statewide the SASH program has been shown to lower average annual Medicare spending by \$1,536 per SASH participant
- . Estimated reduction in Medicare spending due to SASH program = \$15,360

### **West River Valley Assisted and independent Living**

- . 2 out of 3 of our current residents receive some form of assistance to help pay for rent, meals and/or care
- . 14 of our residents in the past year were either residents of Newfane or have relatives who currently live in Newfane
- . Value of services provided to Newfane residents in 2020 = \$479,580
- . Rents and fees collected from Newfane residents and/or subsidies received for Newfane residents in 2020 = \$405,167

**Free care and services provided to Newfane residents in 2020 = \$74,413**

**Total savings Valley Cares provided to Newfane residents in 2020= \$106,662**

To help cover some of our costs we are requesting \$1.55 per capita from your community. This amounts to \$2,675.

Thank you!

**VISITING NURSE AND HOSPICE FOR VT AND NH**  
***Home Health, Hospice and Skilled Pediatric Services in Newfane, VT***

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is one of the oldest and largest non-profit providers of in-home healthcare services in the region. VNH is committed to providing the highest quality care throughout all stages of life, from maternal child care to end of life hospice care, and everything in between. Providing individuals and families with the care they need within the comfort of their own home allows them to maintain comfort and dignity throughout their time of care.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2019 and June 30, 2020 VNH made 608 homecare visits to 41 Newfane residents. This included approximately \$26,937 in unreimbursed care to Newfane residents.

- **Home Health Care:** 352 home visits to 30 residents with short-term medical or physical needs.
- **Long-Term Care:** 65 home visits to 4 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 182 home visits to 5 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 9 home visits to 2 residents for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots. Unfortunately, due to the COVID-19 pandemic we were forced to suspend these services in March. Since then, we have been rethinking our community wellness programs to find a way to continue to offer them following the pandemic.

Newfane's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



Hilary Davis, Director External Relations and Service Excellence

888-300-8853

## WILLIAMSVILLE SCHOOL PRESERVATION SOCIETY

The Williamsville School, one of Newfane's historic schoolhouses, is owned and maintained by the Williamsville School Preservation Society, Inc. A volunteer board oversees the use of the School as a community center. Built in 1883, the school building is a sound vernacular Greek Revival Structure. The Society leases the first floor of the building to Timson Hill Preschool and Childcare Center, a Vermont-licensed preschool serving area children, many residing in Newfane.

The Board continues its attention on building and grounds maintenance with an eye towards energy efficiency where possible. This year, we will pay down the costs of our new copper roof and repaired weathervane on the building's cupola. Other projects include: a new flagpole and picket fence restoration.

We thank Newfane citizens for continued support in the preservation of this building and its programs. The Board requests \$1,000 from the Town towards our efforts.



WILLIAMSVILLE - SCHOOL FAR RIGHT - GRAYDON MUNDELL 3RD FROM RIGHT - BURTON  
HALLIDAY 1909 -53 JPG



**Windham County Humane Society  
Newfane Town Report 2019-2020**

**Description of Services:**

The Windham County Humane Society (WCHS) is a non-profit organization serving all residents of the towns of Windham County, Vermont. The mission of WCHS is to ensure the safety and well being of animals as well as enhancing the relationship between individuals and pets through adoption, education, advocacy, compassion and promotion of animal welfare.

**Animal Intake numbers** 1,592 animals were served by WCHS

- 785 animals were seen at our Wellness & Spay/Neuter clinics
- 268 animals were surrendered by their owners
- 37 animals that were adopted out were returned to WCHS
- 12 animals were seized by law enforcement
- 207 animals were brought in as strays
- 283 animals came as transports from regions of the country where the euthanasia rate is high due to overpopulation

**Outcomes**

- 663 animals were adopted
- 85 animals were reunited with their owner
- 47 animals (6%) were euthanized for health or behavior issues. *WCHS does not euthanize for time or space.*
- 30 Animals were euthanized for owners who could not afford veterinary clinic fees for this service
- 8 animals died in care
- 16 animals were transferred to other animal welfare organizations
- 8 animals were dead on arrival.

The average length of stay for animals was 14 days. Total expenses were \$559,253.

**Spay/Neuter**

WCHS hosts spay/neuter clinics for income eligible residents of Windham County. A simple application is required. WCHS provides financial assistance to applicants who can't afford the fees and provides spay/neuter at no charge for free-roaming, un-owned cats. All animals adopted out from WCHS are spayed/neutered, up-to-date on vaccines and microchipped. **In 2019-20, WCHS spayed/neutered 318 cats, 120 dogs and 7 rabbits owned by Windham County residents as well as un-owned community cats.**

**Pet Care Assistance**

This program provides veterinary care at low-to-no cost to low-income pet owners. Clients must apply and provide proof of financial need and of residency in Windham County. **In 2019-20, 518 pet owners** received support in the form of vaccinations, surgeries, parasite control, diagnostic tests and pet food.

**From July 1, 2019 to June 30, 2020, WCHS served Newfane residents as follows:**

- Spay/neuter for 26 cats and 9 dogs, including nails trimmed and ears cleaned
- 25 Distemper vaccines
- 25 Rabies vaccines
- 14 parasite control products and 6 other medications
- 18 prescription diet foods
- 1 dental
- 1 microchip
- 7 cats were surrendered by 3 residents to WCHS
- 28 residents adopted 9 dogs and 23 cats
- 1 dog was reunited with its owner
- 3 residents requested humane euthanasia for 2 dogs and 1 ferret.

**Women's Freedom Center's  
Statement of Services  
And  
Report to the Town of Newfane**

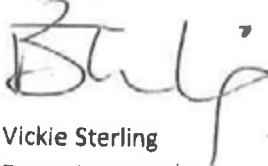
The mission of the Women's Freedom Center is to work to end physical, sexual and emotional violence against the women and children of Windham County. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help keep it in place and by providing support and services, including shelter and safe housing, to women and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1977, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.

Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. Ongoing individual and group support for women and children; legal, medical, housing and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windham County and the isolation inherent in many abusive relationships, we are committed to meeting with women wherever we may do so safely. Sometimes this means assisting her to get to us and other times it means us going to her, somewhere safe in her community.

During the fiscal year July 1, 2019 through June 30, 2020, the Women's Freedom Center responded to over 1,900 crisis telephone calls, sheltered 125 people and provided thousands of hours of individual and group support, advocacy, emergency financial and housing assistance, access to legal representation, transportation and childcare to **1,163 people** (711 women, 34 men, and 418 children) who had been abused. These figures include 8 survivors and 1 child from Newfane. In addition, we provided 24 community outreach activities including school presentations and workshops to over 650 people throughout Windham and southern Windsor County.

The Women's Freedom Center is a private, non-profit organization relying heavily on community support to provide our free and confidential services. We thank you for your Town's contribution to the Freedom Center and hope you will look at it as an investment in creating a future free from violence, something we all deserve.

Regards,



Vickie Sterling  
Executive Director  
Women's Freedom Center

## YOUTH SERVICES

*Transforming Lives, Inspiring Futures*

Youth Services was established in 1972. For over 48 years we have served the needs of youth, young adults and families in and around Windham County. We envision equitable communities where all people are thriving, working together to build resilience and be a catalyst for change with programs in prevention, intervention and development for young people and families. We believe in helping people learn how to grow, both as individuals and as a family, so they can learn to rely on themselves and their own networks to face future issues. We annually assist over 1,200 children, youth and families. Our broad array of program services includes:

- Intervention and support services to teens running away from home or at-risk for running away with counseling, family mediation, and housing
- Transitioning youth in foster care to independent living as young adults
- Court Diversion for youth and adults, an alternative to the traditional court system using a restorative justice approach to repair the harm to victims and the community while addressing the underlying issues of the people who violated the law
- Substance use prevention, treatment and recovery including counseling services
- Therapeutic case management services for youth and young adults
- Workforce development programs with a career based mentoring focus
- Transitional living services
- Youth Substance Abuse Safety Program

This year, we respectfully request \$1,660 from the Town of Newfane to help fund our agency's services. We served 21 residents from Newfane during Fiscal Year 2020 and remain available to provide services in the future. Your continued support is beneficial to the children, youth and families in your town.

For additional information please see our website at [www.youthservicesinc.org](http://www.youthservicesinc.org), call 802-257-0361 or email [info@youthservicesinc.org](mailto:info@youthservicesinc.org). Thank you for your consideration of this request.

Russell Bradbury-Carlin  
Executive Director

# CONTRACTED PROFESSIONAL SERVICE AGENCIES



Porter Thayer Photographs



230 Main Street, #201 Brattleboro, VT 05301 Ph (802) 257-0888 Web [brattleboro.tv](http://brattleboro.tv)

December 18, 2020

Selectboard, Town of Newfane  
555 VT Route 30  
P.O. Box 36  
Newfane VT 05345

Re: FY22 BCTV Funding

Dear Selectboard members:

As Newfane's public access TV station, BCTV has been providing video coverage of your Selectboard meetings and Town Meeting Day since 2011, when we signed a contract with Southern Vermont Cable. For the past two years, we've received funding from towns in our service territory to compensate for decreased revenues from cable subscribers, a result of cord-cutting by consumers and anti-regulatory pressure by telecom corporations. The funding level was set at a rate of \$0.85 per resident, which for Newfane was \$1300.

FY22 Funding: Two major events occurred in 2020 which impact our funding for FY22:

- Comcast purchased Southern Vermont Cable, causing former cable subscribers to turn to streaming services for their media (thereby decreasing cable fees to BCTV);
- COVID-19 increased the complexity of video coverage: during the shutdown last Spring, BCTV staff met the challenge of recording and archiving virtual meetings, livestreaming virtual and in-person events like graduations and arts performances, and helping community producers create programs online.
- One of the lasting impacts of COVID-19 is likely to be the ongoing expectation of virtual attendance, even for in-person meetings when it's safe to hold them. This type of "hybrid" meeting is more labor intensive for BCTV to record and archive.

In recognition of the many demands on municipal budgets, we are raising the rates by a small amount to \$1 per resident, for a new total of \$1600. The cost of the service we provide is currently \$4,000 and we expect those costs will grow due to the complexity of requirements in the era of COVID-19.

**FY22 funding request for Town of Newfane: \$1,600**

Town Meeting Day: In addition, I want to offer BCTV's support and expertise as you consider options for Town Meeting Day. Our staff can assist with recording, airing, and archiving informational sessions, livestreaming your online meeting, and publicizing the results of voting by Australian ballot. Please contact me at [cor@brattleborotv.org](mailto:cor@brattleborotv.org) to discuss how BCTV can help with this important municipal event.

Thank you for your support and consideration.

Sincerely,

Cor Trowbridge  
Executive Director

**Board of Directors:**

Chris Lenois President Alex Beck Vice President Leah Goodman Treasurer Bob Gammon Secretary  
George Anthes Lynn Barrett Martin Cohn

From September 2019 to September 2020 the NewBrook Fire & Rescue Department responded to 243 calls; 146 rescues, 49 fires and 48 others. The membership grew by 6 new members and with deep regret, 3 alumni, Bob Paul, Abbott Fisher and Matt Dorman passed away.

Major department expenses included; \$22,850+ for insurance, and \$13,080+ in utilities (electric, heat and phones). The engine 3 restoration expense was paid off, a new hallway floor installed and a room for the cascade refills and tank completed.

Improvements continued at Station 2 in Williamsville with a new furnace and oil tank installed in July and the large ash tree in front removed in November.

The Covid 19 pandemic took its toll on NewBrook. A special meeting was called on March 17<sup>th</sup> and the results were; no further bingo, hall rentals, fishing derby, BBQ, or coin drop. Another meeting was not held till June and as is evident the future is still uncertain.

Last year Newfane's generous financial support was \$50,000. Brookline gifted us with \$9000 and Townshend donated \$2500. NewBrook requests only level funding for this coming year and cannot express enough the appreciation and thankfulness for the unwavering support from citizens and communities.

Greg Record; President N.B.F.D.



## Town Report 2020

As we continue to address the ongoing and evolving pandemic, we are grateful for community support. This has been a trying time for everyone, and we cannot overstate the pain suffered by COVID-19 patients and family members. We share in the stress of isolation, canceled events, and daily challenges.

Our amazing staff has adjusted to changing recommendations and new working conditions, all while managing online learning for children at home and enhanced restrictions. Our providers have been called upon to provide COVID testing and specialized transport of COVID patients. Our daily activities focus on use of protective equipment and decontamination of our ambulances and buildings. These activities help to minimize the spread of the disease. We know that keeping ourselves healthy will let us better serve the community.

As front-line health care workers, our staff has been receiving vaccinations that will likely bring an end to the pandemic. We are hopeful and stand ready to assist the health department in vaccinating all those that wish to receive the vaccine in our communities.

I am pleased to report that even with the immense challenges of 2020, Rescue has been able to provide consistent quality EMS services to all our member towns. In fact, we have been able to respond to every request for emergency response in our area and have been able to help our neighbors from time to time. Rescue was awarded the 2020 Advanced Life-Support Service of the Year award as well as an award from the American Heart Association for outstanding cardiac care. We also started a first of its kind ultrasound program in Vermont. We are extremely proud of our accomplishments as an organization and the amazing EMTs and Paramedics that provide exceptional care.

We know that the year to come will continue to be difficult for our staff and communities we serve. As we enter our 55th year as the regions' ambulance service provider we remain committed to providing the service you have come to expect. We stand ready to respond with skill and expertise to your medical or traumatic emergency, to flooding or lost persons, to test for COVID or vaccinate the community. Please follow us on Facebook for pandemic response updates.



Drew Hazelton

**Vermont League of Cities and Towns**  
*Serving and Strengthening Vermont Local Government*

**About the League**

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports), and show that our positive net position continues.

**Member Benefits**

All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member inquiries. In 2019, VLCT continued to provide members with timely legal and technical assistance, including answering more than 4,000 legal questions and publishing legal compliance guidance, templates and research reports, many of which are available to our members on our website.
- **Training programs on topics of specific concern to officials** who carry out the duties required by statute or are directed by town meeting mandates. The League provided training on various topics related to municipal law and governance to more than 1,000 members this past year.
- **Representation before the state legislature and state agencies**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, reducing carbon emissions, and ensuring water quality. Members are also represented at the federal level primarily through our partner, the National League of Cities, as well as directly with Vermont's Congressional delegation.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits Trust (VERB) provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs provide coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).





## Vermont Rural Fire Protection Task Force

Vermont Association of Conservation Districts (VACD)  
170 Lower Sumner Hill Road, Sumner, ME 04292  
(802) 828-4582 | dryhydrantguy@yahoo.com | www.vacd.org

November 1, 2020

Re: Request for Town Appropriation, Vermont Rural Fire Protection Program

Dear Board of Selectpersons, Town Clerks and Auditors:

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the 23+ years of the program, almost **1200 grants** totaling **\$2.6 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

The Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$5,000 to \$10,000 per project. New rural fire protection systems, along with repair, replacement, relocation, upgrades of existing systems, and drafting site development, are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year.

The annual expense of the Rural Fire Protection Program in FY 2020 was \$200,432, of which \$107,524 was paid in grants to Vermont communities for construction costs. The remaining budget covered site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks

and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received nearly **\$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for your ongoing support.

**215** Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Enclosed please find a summary report for the Rural Water Supply Grant Program, as well as an invoice and W-9 from VACD in case they are required. VACD's tax form 990 is also available upon request. Please feel free to contact me, Troy Dare, or Jill Arace, Executive Director of VACD, with any questions you may have. Our contact information is provided below. If you would like to receive this appropriation request by mail instead of by email, please contact Troy Dare.

Thank you for your consideration.

Sincerely,



Tom Maclay, Chair  
Rural Fire Protection Task Force  
(802) 426-3265 | [83creamcyst@fairpoint.net](mailto:83creamcyst@fairpoint.net)

Troy Dare, Program Manager & contact person Town Appropriation business  
Vermont Rural Fire Protection Program  
(802) 828-4582 | [dryhydrantguy@yahoo.com](mailto:dryhydrantguy@yahoo.com)

Jill Arace, Executive Director  
Vermont Association of Conservation Districts (VACD)  
(802) 496-5162 | [jill.arace@vacd.org](mailto:jill.arace@vacd.org)

**Rural Fire Protection Task Force Members:**

Tom Maclay, Chair, Marshfield VFD  
Bill Sanborn, Vice-Chair, Town of Maidstone  
Tyler Hermanson, VT Enhanced 9-1-1  
Haley Pero, Senator Bernie Sanders' Office  
Mike Greenia, Vermont Division of Fire Safety  
Christine Kaiser, Stowe VT  
Lars Lund, VT Forest Parks & Recreation Dept.



WINDHAM SOLID WASTE MANAGEMENT DISTRICT  
 327 OLD FERRY ROAD, BRATTLEBORO, VT 05301  
 (802) 257-0272 FAX (802) 257-5122  
 www.windhamsolidwaste.org

**2020  
 ANNUAL REPORT TO MEMBER TOWNS  
 BY BOB SPENCER, EXECUTIVE DIRECTOR**

Brattleboro  
 Brookline  
 Dover  
 Dummerston  
 Guilford  
 Halifax  
 Jamaica  
 Marlboro  
 Newfane  
 Putney  
 Readsboro  
 Somerset  
 Stratton  
 Townshend  
 Vernon  
 Wardsboro  
 Westminster  
 Wilmington

**History and Current Status:** The Windham Solid Waste Management District (WSWMD) was formed in 1988 with eight member towns. These towns cooperatively managed a 30-acre landfill on Old Ferry Road, Brattleboro, which closed in 1995. A regional materials recycling facility (MRF) was constructed adjacent to the closed landfill, and processed dual-stream recyclable materials for 20 years until it stopped operating in 2017. The recycling roll-off containers that WSWMD had provided to all of its member towns were no longer hauled and processed by WSWMD, and the towns assumed responsibility for complying with state recycling mandates. The roll-off containers are currently on loan to member towns at no charge. Besides the WSWMD transfer station, there are 7 towns that operate their own transfer station, three towns that provide residential curbside trash and recycling, three towns with 24-7 recycling drop-off areas, and five towns with no municipal trash or recycling services.

**Financial Report:** WSWMD finished fiscal year 2020 with a budget surplus of \$52,596, with total revenues of \$1,125,679 off-setting total expenses of \$1,025,025.

**Transfer Station:** The COVID-19 pandemic has demonstrated that WSWMD provides "essential services," and has continued full-scale operation. A comparison of the six-months from January - June in 2019 versus 2020 documented \$49,000 more revenue in 2020.

The staff stepped up to keep the transfer station operating with significant new safety protocols. Only the ever-popular Swap Shop suspended operation. The transfer station is a regional drop-off center for landfill materials, recyclables, organics/food scraps, construction & demolition debris, scrap metal, and appliances. The transfer station diverts 76% of all materials to recycling and composting, including electronics, fluorescent tubes, ballasts, lead-acid and household batteries, waste oil and oil filters, oil-based paint and other paint products, sharps, textiles, books, and tires. Use of the transfer station is limited to residents and businesses from member communities and requires the purchase of an access sticker for \$40/year. The cost for trash disposal is \$3.00 per 33-gallon bag, or \$155/ton.

**Materials Recovery Facility (MRF):** The WSWMD MRF closed in July 2017 but continues to accept cardboard from commercial sources. Cardboard is baled (no sorting required) and sold. Eight towns continue to utilize the District's recycling roll-off containers and offer drop-off recycling services in their communities. Towns contract with private haulers to provide recycling services.

**Trucking:** Since closure of the MRF in 2017, WSWMD no longer collects recyclable materials from member towns, but retained a driver with a Class A CDL license that allows WSWMD to self-haul recyclables from our transfer station, scrap metal, and wood chips for the composting operation.

**Composting Facility:** Of all recyclable materials handled by the District, the only ones that are kept local are food scraps and yard debris. The food scrap composting facility is in its 7th year of operation and is the 2nd largest food scrap composting facility in Vermont. As the food scrap composting mandates of Act 148 have been phased in, the total quantity of food scraps

## WINDHAM SOLID WASTE MANAGEMENT DISTRICT

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processed at the site in 2020 approached 2,000 cubic yards per year, the maximum allowed by the state permit. The District is evaluating options to process additional quantities of organics. About 50% of the food waste is from the Town of Brattleboro curbside collection program, and the balance from commercial and institutional sources brought to the compost site by private trash haulers. The District sold more than 3,000 cubic yards of "Brattlegrow" compost in 2020 through retail distributors, as well as for construction projects. WSWMD donates compost for town projects, school, and community gardens.

**Solid Waste Implementation Plan (SWIP):** Household hazardous waste collection, education and outreach, as well as numerous other requirements, are mandated by State Law and contained in the District's SWIP. Membership in WSWMD makes towns compliant with state recycling mandates. On behalf of member towns, WSWMD submitted an amended SWIP this fall, and once approved by VT Agency of Natural Resources, it will be valid for 5 years.

**Solar Array:** WSWMD leases its closed and capped landfill to Greenbacker Capital who operate a 5 mega-watt solar array on the landfill. It is the largest group net-metered project in the state, and has contracted for 20 years with the towns of Brattleboro, Wilmington, Readsboro, Vernon, Wardsboro, Dummerston, Halifax, and Newfane; schools in Brattleboro, Vernon, Putney, and Marlboro; as well as Landmark College, Marlboro College, and the Brattleboro Retreat. The project provides significant cost savings for municipal and school budgets. Greenbacker Capital has a 20-year lease and pays the District a minimum of \$120,290/year for use of the landfill, as well as 50% of renewable energy credits, for total annual revenue of over \$250,000.

**Household Hazardous Waste Collections:** Due to the pandemic, WSWMD held just two household hazardous waste collection events, as mandated by VT ANR Materials Management Plan. Collections were held in Brattleboro and in Wilmington on October 24th, with 230 households from 17 District towns participating.

**New HHW Depot:** Due to the high costs of HHW event collections, WSWMD applied for a state grant to construct a permanent HHW collection facility at Old Ferry Road, and following approval of a state permit, it will open in Spring of 2021 for certain hours each week to serve all District residents. Small businesses will also be able to use the site by appointment.

**Backyard Composting Demonstration Area:** A new teaching area has been installed at the District demonstrating five different systems for composting food scraps at homes, schools, and community gardens. The District held an open house in October and will be offering workshops starting in the spring of 2021. The facility will be available for use by schools and community organizations as well. The District also conducts composting workshops in District towns as we did in Vernon this fall.

**Business Outreach & Technical Assistance:** The District continues to promote its business resources and free technical assistance, including food scrap diversion.

**School Outreach & Technical Assistance:** The District continues to promote its school resources and free technical assistance, including food scrap diversion.

**Special Event "Zero Waste" Outreach and Technical Assistance:** WSWMD owns 20 event-sorting stations that are available to towns, businesses, residents, and institutions for use at fairs, festival, etc. In addition, WSWMD offers free technical assistance to help make events "Zero Waste."



## The Windham Regional Commission

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local governance and to work collaboratively with them to address regional issues. The region is comprised of 27 member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County; and Weston in Windsor County.

The Commission is a political subdivision of the state composed of and governed by town-appointed Commissioners. After Town Meeting each Selectboard appoints up to two representatives to serve on the Commission for one-year terms. Newfane is currently represented by Shelly Huber and the second position remains vacant. Each Commissioner represents their town's interests within a regional context before the Commission, brings information back and forth between the Commission and their town, and serves on at least one of a number of WRC committees that address regional and municipal issues and concerns. Committees and meeting schedules can be found on our website [www.windhamregional.org](http://www.windhamregional.org). All WRC meetings are open to the public and subject to open meeting law.

We assist towns with a wide variety of activities, including developing and implementing town plans and bylaws; community and economic development planning and implementation; local emergency and hazard mitigation planning, including flood hazard and river corridor bylaw assistance; natural resources, including assisting towns with watershed restoration projects and implementation of the state's new clean water law; enhanced town energy planning enabled by Act 174; transportation, including traffic counts (vehicle, bicycle, pedestrian), inventories (bridges, culverts, signs, road erosion), road foremen training, and serving as a liaison with VTTrans to report damage to town road infrastructure as a result of flooding to the state; redevelopment of "Brownfields" (sites that are or may be contaminated by hazardous substances); review of projects applying for permits through state Act 250 (land use) and Section 248 (energy generation and transmission, telecommunications) and federal permitting processes; grant application and administration; training of municipal officials and volunteers across a range of topics; and mapping and geographic information system (GIS) analyses. The maps in your town office were likely produced by the WRC.

We help towns, both individually and collectively, make the most of the financial and human resources they have, assisting with projects in and among towns, building and augmenting the capacity of volunteer-based town boards and commissions, and providing professional services to towns that may want to take on projects that are beyond what they can comfortably manage with their own staff and volunteers. Our relationship with towns is inherently collaborative. For instance, towns may choose to have their plans reviewed by the Commission; town plan review and approval by the WRC is not mandatory, but is a requirement of some state programs (Designated Downtowns and Village Centers) and municipal grant programs. The regional plan, which was updated in 2014 following a two-year process, is developed in consultation with member towns, reflects town plan policies, and is ultimately approved by our towns.

In 2020 we were able to continue to function with minimal disruption, and transition to remote operations, to serve the towns and people of the Windham Region. As the realities of the pandemic became evident, we organized training for towns on continuity of operations planning. We worked with the legislature, state agencies, and the Vermont League of Cities and Towns to make changes to statute to enable towns to continue with their operations while still conducting business in a publicly transparent manner. We arranged for a regular conference call for town emergency management directors and Selectboard chairs with local Vermont Emergency Management, Department of Health, and Agency of Human Services staff. Our website hosts a comprehensive COVID-19 resource guide for individuals, which was developed and maintained by local service organizations and other volunteers. Municipal applications to the Local Government Expense Reimbursement program were and continue to be supported by the WRC. Performance of our normal responsibilities and projects never ceased. Among these was the development of a regional broadband feasibility study and subsequent business plan to provide broadband internet access to the unserved and underserved in the region. The Deerfield Valley Communications Union District organized itself to implement this plan. We are here to support the towns of the region to meet the needs of their residents, conduct their business, and engage in looking forward through and beyond the pandemic.

Funding for the WRC is provided through contracts with state agencies, federal grants, and town assessments. Town assessments make up approximately 5 percent of our total budget for FY 2021, and is the only funding we receive that has no conditions placed upon it by entities beyond the WRC's borders. Each town's individual assessment makes it possible for us to leverage the resources to serve all towns. The town's assessment for this year is \$3,919.71. To see our detailed Work Program and Budget for FY 2021, visit our website and click on the heading "About Us."

## Windham County Humane Society Newfane Town Report 2019-2020

### Description of Services:

The Windham County Humane Society (WCHS) is a non-profit organization serving all residents of the towns of Windham County, Vermont. The mission of WCHS is to ensure the safety and well being of animals as well as enhancing the relationship between individuals and pets through adoption, education, advocacy, compassion and promotion of animal welfare.

### Animal Intake numbers 1,592 animals were served by WCHS

- 785 animals were seen at our Wellness & Spay/Neuter clinics
- 268 animals were surrendered by their owners
- 37 animals that were adopted out were returned to WCHS
- 12 animals were seized by law enforcement
- 207 animals were brought in as strays
- 283 animals came as transports from regions of the country where the euthanasia rate is high due to overpopulation

### Outcomes

- 663 animals were adopted
- 85 animals were reunited with their owner
- 47 animals (6%) were euthanized for health or behavior issues. *WCHS does not euthanize for time or space.*
- 30 Animals were euthanized for owners who could not afford veterinary clinic fees for this service
- 8 animals died in care
- 16 animals were transferred to other animal welfare organizations
- 8 animals were dead on arrival.

The average length of stay for animals was 14 days. Total expenses were \$559,253.

### Spay/Neuter

WCHS hosts spay/neuter clinics for income eligible residents of Windham County. A simple application is required. WCHS provides financial assistance to applicants who can't afford the fees and provides spay/neuter at no charge for free-roaming, un-owned cats. All animals adopted out from WCHS are spayed/neutered, up-to-date on vaccines and microchipped. **In 2019-20, WCHS spayed/neutered 318 cats, 120 dogs and 7 rabbits owned by Windham County residents as well as un-owned community cats.**

### Pet Care Assistance

This program provides veterinary care at low-to-no cost to low-income pet owners. Clients must apply and provide proof of financial need and of residency in Windham County. In 2019-20, **518 pet owners** received support in the form of vaccinations, surgeries, parasite control, diagnostic tests and pet food.

### From July 1, 2019 to June 30, 2020, WCHS served Newfane residents as follows:

- Spay/neuter for 26 cats and 9 dogs, including nails trimmed and ears cleaned
- 25 Distemper vaccines
- 25 Rabies vaccines
- 14 parasite control products and 6 other medications
- 18 prescription diet foods
- 1 dental
- 1 microchip
- 7 cats were surrendered by 3 residents to WCHS
- 28 residents adopted 9 dogs and 23 cats
- 1 dog was reunited with its owner
- 3 residents requested humane euthanasia for 2 dogs and 1 ferret.

## The VT Spay Neuter Incentive Program (VSNIP),

The VT Spay Neuter Incentive Program (VSNIP), under VT Economic Services, helps income challenged care-providers of cats & dogs neutered for \$27.00. The balance is paid **ONLY** by a \$4.00 fee added to the licensing of dogs, and put into a designated account.

VSNIP is now at "0" funding due to dogs not being registered at least by six months of age. Required by law, a rabies vaccination enables your dog to be licensed. While town offices may not be open to the public, dogs *can* be licensed. Call, provide the rabies certificate, include a check for that amount, and a SASE. **Rabies IS in Vermont and IS deadly.** Tractor Supply Stores are now holding monthly rabies clinics again! Call for their schedule.

**Licensing a dog:** 1) identifies your dog if lost, 2) provides proof that your dog is protected from rabies in the event your dog is bitten by a rabid animal {but would still need immediate medical attention}, 3) bites another animal/person, which could result in the quarantine of your dog or possibly euthanasia to test for rabies if your current vaccination isn't proven, 4) helps support VSNIP to address the over-population of cats and dogs in VT, and 5) **§3590. List of dogs and wolf-hybrids not licensed states, in part ...** "the municipal clerk shall notify the owners or keepers of all dogs and wolf-hybrids named on the list that have not already been licensed or inoculated, and after May 30 shall furnish to the legislative body a list of dogs and wolf-hybrids not licensed or inoculated as required by law. **Owners shall also be notified that unlicensed or uninoculated dogs or wolf-hybrids may be destroyed.**" (No one want this, so vaccinate & register – for the protection of your animals and people! For an application for VSNIP, send a SASE to: VSNIP, PO Box 104, Bridgewater, VT 05034. Indicate if this is for a cat/dog or both, 802-672-5302

VT Volunteer Services for Animals Humane Society has held a "DRIVE UP & POKE! RABIES CLINIC" for several years now. This type of clinic allows us to maintain a safe distance from people while vaccinating dogs and cats. All people stay in cars, masks are required. Pre-registration is encouraged. If you would like the paper work we've developed to share with whomever usually does rabies clinics in your area, we'd be happy to share.

Thanks! Sue Skaskiw, VVSA Director/ VSNIP Administrator: 802-672-5302.

**TRACTOR SUPPLY STORES: RABIES CLINICS FOR CATS & DOGS.**

**CALL AHEAD TO BE SURE INFO IS CURRENT!**

### VERMONT

Bennington: 300 Depot St. 05201	802-440-9937	TIME: 5:00 – 7:30	12.3.20 / 1.28.21 / 2.25.21 / 3.25.21 / 4.22.21
Middlebury: 476 Foote St 05753	802-382-9292	TIME: 9:30 – 11:00	12.5.20 / 1.2.21 / 1.30.21 / 2.27.21 / 3.27.21
Montpelier: 352 River St 05602	802-223-2246	TIME: 4:00 – 5:30	12.6.20 / 1.3.21 / 1.31.21 / 2.28.21 / 3.28.21
Morrisville: 88 Center Rd 05661	802-888-2010	TIME: 1:00 -2:30	12.6.20 / 1.3.21 / 1.31.21 / 2.28.21 / 3.28.21
Newport: 124 Commerce Way 05855	802-334-2944	TIME: 9:30 – 11:00	12.6.20 / 1.3.21 / 1.31.20 / 2.28.21 / 3.28.21

No. Clarendon: 1177 US RTE 7 So. 05759 747-4759 TIME: 1:00 – 3:00 12.3.20 / 1.28.21 / 2.25.21 / 3.25.21 / 4.22.21

St. Albans: 2636 Highgate Rd 05478 802-524-0705 TIME: 4:00 – 5:30 12.5.20 / 1.2.21 / 1.30.21 / 2.27.21 / 3.27.21

Shelburne: 3708 Shelburne Rd 05482 802-985-4092 TIME: 1:00 – 2:30 12.6.20 / 1.2.21 / 1.30.21 / 2.27.21 / 3.27.21

#### **NEW HAMPSHIRE**

Claremont: 419 Main St 03743 603-543-3303 TIME: 10:00 – 11:30 11.22.20 / 12.20.20 / 1.17.21 / 2.14.21 / 3.14.21

Hinsdale: 670 Brattleboro Rd 03451 603-336-5274 TIME: 4:00 – 5:30 11.27.20 / 12.20.20 / 1.17.21 / 2.14.21 / 3.14.21

Lebanon: 360 Miracle Mile 03766 603-448-4411 TIME: 4:00 – 5:30 11.28.20 / 1.23.21 / 2.21.21 / 3.20.21 / 4.17.21

Littleton: 685 Meadow St 03561 603-444-2093 TIME: 11:00 – 1:00? 11.28.20 / 1.23.21 / 2.20.21 / 3.20.21 / 4.17.21

Walpole: 8 Red Barn Lane 03608 603-445-2615 TIME: 1:00 – 2:30 11.22.20 / 12.20.20 / 1.17.21 / 2.14.21 / 3.14.21

#### **MASSACHUSETTS & NEW YORK**

No. Adams, MA: 826 Curran Mem. Hwy 413-664-6950 TIME: 9:30 – 11:00 11.29.20 / 1.24.21 / 2.21.21 / 3.21.21 / 4.18.21

Plattsburg, NY: 29 Della Dr 12901 518-562-2913 TIME: 12:30 – 2:00 11.15.20 / 12.13.20 / 1.10.21 / 2.7.21 / 3.7.21



# ***Town Meeting 2019 Minutes***



Porter C. Thayer Photographs

MINUTES FOR THE 2019 ANNUAL NEWFANE TOWN MEETING  
UNION HALL MARCH 3, 2020

Called to order by the Moderator, Deborah Luskin at 9:00 AM.

The Pledge of Allegiance was led by Shelly Huber.

The Town Clerk, Carol Hesselbach, declared the polls open for the Australian Ballot and the Presidential Primary.

The Warning calling the meeting was read by the Moderator.

The legal voters of the Town of Newfane, Vermont, are hereby notified and warned that pursuant to Title 17 V.S.A. Section 2655, they are to meet at the Union Hall in Newfane, Vermont on Tuesday, March 3, 2020 at 9:00 a.m. to act upon the articles below.

ARTICLE 1:

To elect one (1) West River Modified Union Education District school director who is a resident of Newfane for a three-year term.

(Voting on this article to be by Australian ballot from  
9 AM to 7 PM)

School Director 3-year term (One Position)

ARTICLE 2:

Shall the voters of the Town of Newfane elect all Newfane Town Officers as required by law for the ensuing year?

(Voting on this article to be by Australian ballot from 9:00 AM until  
7:00 PM)

Constable	1 year term
Collector of Delinquent Taxes	1 year term
Lister	3-year term
Moderator-Town	1 year term
Selectboard Member	3-year term
Selectboard Member	1 year term (Three Positions)
Town Agent	1 year term
Town Clerk	1 year term
Town Treasurer	1 year term

The Moderator explained that Articles 1 and 2 were being voted on by Australian ballot and she explained some of the laws regarding voting by Australian ballot and political campaigning during the meeting.

The Moderator made several announcements. The school meeting and budget vote are now held with the West River Modified Union Education District and the meeting is on March 24 with the voting on March 25. She asked anyone who is not a legal voter of the Town of Newfane to make themselves known. She asked if there were any new Newfane voters present and had them introduce themselves. There were 8 new voters.

The Moderator invited those who fill a position in Town to stand and then invited anyone interested to consider filling the open positions. Lynn Forrest advised that there are 2 open positions on the Planning Commission.

The Moderator noted that the Town Report is dedicated to Larry Robinson. She also referred to the Vital Statistics pages and that Newfane had 2 more births than deaths in 2019.

State Senator Jeannette White was allowed by the assembly to address the Town to explain some of the things going on in Montpelier.

The Moderator discussed that we follow Robert's Rules of Order because that is State law but we can change Robert's Rules. She is looking for a Parliamentarian to assist her.

#### ARTICLE 3:

Shall the voters of the Town of Newfane pay taxes for the ensuing year on a quarterly basis, due on the 15th of August, October, January and April; the late charge for interest being at the maximum legal rate of .50% per month for the current fiscal year and .75% per month for each month thereafter until paid?

Motion was made by Melissa Brown. Seconded by Myra Fassler. Melissa Brown then made a motion to Amend the Article to change the interest rates to 1% and 1.5%. This was seconded by Wannetta Powling.



The motion to amend was discussed by Lynn Forrest, Melissa Brown, Ingrid Longo, Dan Dewalt, Neil Pelsue, and Gloria Cristelli.

Amendment failed.

The Moderator then asked if there was any discussion on the Article as originally written. Michael Granger spoke. Article passed.

Emily Long, our State Representative, addressed the meeting.

#### ARTICLE 4:

Shall the voters of the Town of Newfane authorize the Treasurer to collect current taxes, pursuant to 32 VSA §4791?

Motion moved by Lynn Forrest. Seconded by Tom Bedell.

No discussion. Article passed.

#### ARTICLE 5:

Shall the voters of the Town of Newfane authorize the Selectboard to sell or otherwise convey property acquired through tax sale proceedings?

Article moved by Ken McFadden. Seconded by Myra Fassler.

No discussion. Article passed.

#### ARTICLE 6:

Shall the voters of the Town of Newfane authorize general fund expenditures for Town and Highway operating expenses of \$1,523,911.73, of which \$1,216,264.73 shall be raised by taxes and 307,647.00 by non-tax revenues?

Article moved by Tom Bedell. Seconded by Meg Spicer.

Tom Bedell then moved to amend the article to increase the amount budgeted for the Moore Free Library to \$964, the amount requested by the Library in their funding request. Seconded by Myra Fassler. Wannetta Powling spoke.

The Amendment passed.

Brenda Siegel then moved to amend the Amended Article to increase the amount budgeted for Groundworks by \$500, bringing the Article to \$1,524,525.73. Seconded by Fiona Chevalier. Meg

Spicer, Dan DeWalt, Tim Shafer, Piet Van Loon, Erica Walch, Patty Johnson, Norbert Benaiche, Sandy Stark, Gloria Cristelli, and Shelly Huber spoke. Neil Pelsue moved to call the amendment. Myra Fassler seconded. Debate was ended by 2/3 vote.

Amendment to the Amended Article passed.

Fiona Chevalier then moved to amend the Article to increase the amount of general fund expenditures to increase all the Special Appropriations to the prior year amounts except for L&G Educational Foundation, Groundworks, and the Moore Free Library. Seconded by Brenda Siegel.

This would add \$10,658.00 to the budget. Lynn Forrest made a motion to amend the amendment to remove the \$2,000 for Newfane Anew. Chris Campany seconded. This would change the article to general fund expenditures of \$1,533,283.73 with \$1,225,636.73 to be raised by taxes. Sandy Stark, Patty Johnson, Dan DeWalt, Shelly Huber, Brenda Siegel, Gunther Garbe, and Thomas Abbotts spoke. Tom Bedell moved to call the question. Myra Fassler seconded. Move to call passed. Amendment to the Amendment passed. Now consider Amendment to Article 6. No discussion. Amendment passed.

Article 6 as Amended now considered. Ann Landenberger, Shelly Huber, Gloria Cristelli, Hendrik Van Loon, Emily Thibault, Mike Fitzpatrick, Tim Shafer, and Norbert Benaiche spoke.

Article 6 as Amended passed.

#### ARTICLE 7:

Shall the voters of the Town of Newfane authorize Capital fund expenditures of \$268,895.00, of which \$265,895.00 shall be raised by taxes and \$3,000 by non-tax revenues?

Article moved by Myra Fassler. Seconded by Tom Bedell. Norbert Benaiche made a motion to decrease the amount to be raised by taxes by \$100,000 and take \$100,000 from the reserve. Seconded by Ken

McFadden. Amendment spoken to by Norbert Benaiche, Erica Walch, Hendrik Van Loon, Shelly Huber, Tim Shafer, Chris Campany, Jay Wilson, Michael Mayor, and Melissa Brown.

Amendment failed.

Discussion of Article 7 as written. Michael Granger and Melissa Brown spoke to the Article.

Article passed.

ARTICLE 8:

Shall the voters of the Town of Newfane vote to raise the amount of \$123,500, of which \$123,500 shall be raised by taxes, to be added to Capital Reserves Fund?

Article moved by Gloria Cristelli. Seconded by Gunther Garbe. Gloria Cristelli spoke to the article.

Article passed.

ARTICLE 9:

Shall the voters of the Town of Newfane raise and appropriate the sum of \$250.00 for Windham Disaster Animal Response Team (WinDART.)  
[New allocation request - Not in the budget]

Article moved by Lynn Forrest. Seconded by Ken McFadden. Article addressed by Lynn Forrest, Chris Campany, Lindsay Bertram, Shelly Huber, Jay Wilson, Carol Hesselbach, Neil Pelsue and Brenda Siegel.

Article passed.

ARTICLE 10:

To transact any other business that may legally come before the Town.

Spoken to by Christopher Groetke, Ann Landenberger, Lynn Forrest, Marty Cohn, Chris Campany, Gloria Cristelli, Thomas Abbotts, Steve Levine, Shelly Huber, Lindsay Bertram, Brenda Siegel, and Elizabeth Erickson.

Motion to adjourn made by Tom Bedell. Seconded by Myra Fassler  
Meeting adjourned at 12.33 PM.

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Deborah Luskin, Town Moderator

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Carol Hesselbach, Town Clerk

WARNING  
FOR THE 2019 ANNUAL NEWFANE TOWN MEETING  
UNION HALL  
MARCH 3, 2020

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(Voting on this article to be by Australian ballot from 9:00 AM. until 7:00 PM)

School Director

3-year term (One Position)

ARTICLE 2:

Shall the voters of the Town of Newfane elect all Newfane Town Officers as required by law for the ensuing year?  
(Voting on this article to be by Australian ballot from 9:00 AM. until 7:00 PM)

Constable	1-year term
Collector of Delinquent Taxes	1-year term
Lister	3-year term
Moderator – Town	1-year term
Selectboard Member	3-year term
Selectboard Member	1-year terms (Three Positions)
Town Agent	1-year term
Town Clerk	1-year term
Town Treasurer	1-year term

ARTICLE 3:

Shall the voters of the Town of Newfane pay taxes for the ensuing year on a quarterly basis, due on the 15<sup>th</sup> of August, October, January and April; the late charge for interest being at the maximum legal rate of .50% per month for the current fiscal year and .75% per month for each month thereafter until paid?

ARTICLE 4:

Shall the voters of the Town of Newfane authorize the Treasurer to collect current taxes, pursuant to 32 VSA §4791?

ARTICLE 5:

Shall the voters of the Town of Newfane authorize the Selectboard to sell or otherwise convey property acquired through tax sale proceedings?



**ARTICLE 6:**

Shall the voters of the Town of Newfane authorize general fund expenditures for Town and Highway operating expenses of \$1,523,911.73, of which \$1,216,264.73 shall be raised by taxes and 307,647.00 by non-tax revenues?

**ARTICLE 7:**

Shall the voters of the Town of Newfane authorize Capital fund expenditures of \$268,895.00, of which \$265,895.00 shall be raised by taxes and \$3,000 by non-tax revenues?

**ARTICLE 8:**

Shall the voters of the Town of Newfane vote to raise the amount of \$123,500, of which \$123,500 shall be raised by taxes, to be added to Capital Reserves Fund?

**ARTICLE 9:**

Shall the voters of the Town of Newfane raise and appropriate the sum of \$250.00 for Windham Disaster Animal Response Team (WinDART.)  
[New allocation request - Not in the budget]

**ARTICLE 10:**

To transact any other business that may legally come before the Town.

**SELECTBOARD:**

\_\_\_\_\_  
Angela Sanborn

\_\_\_\_\_  
Christopher Williams

\_\_\_\_\_  
Michael Fitzpatrick

\_\_\_\_\_  
Hendrik van Loon- Chair

\_\_\_\_\_  
Shelly Huber-Vice Chair

February 3, 2020



# Vital Statistics



Porter C. Thayer Photographs

**Marriages Recorded for Newfane Residents in 2020**

Jillian Sarah Hobday & Cory Grant Williams

Samantha S Grover & Michael W Grover

David Michael Serpa & Oliver Jeremiah David Finch

Brian Keith Copperthite Sr. & Emma Marie Jones-Higley

**Births Recorded in 2020**

Noah Marie Ravenna  
Frederick Archibald Harlow  
Coleson David Leno  
Marilyn Jane Susan Manchester  
Tallulah Jean Marcela Coretta Gerjoi Vance  
Carson Robert Paul Roy

George Otis Dowley  
Fenris Patrick Burbridge  
Isla Mae Wood  
Crosby Mark Guido-Williams  
Rori Anne Johns  
Penelope Eve Sutton  
Brooklyn Donna Stone

**Deaths Recorded in 2020**

Gundela E. Weindl  
Timothy Kent Flynn  
Kevin Michael Behan  
Mary Elizabeth Van Iderstine  
Kenneth S Meek  
Abbott Chester Fisher  
Gary Wayne Delius  
Theodor Schreyer

Wayne A White  
Roberta Lincoln  
Matthew Ryan Dorman  
Helen Margaret Cole  
Thomas John Rondeau  
Jean Wilson  
Mary Hill

# **TELEPHONE DIRECTORY FOR TOWN SERVICES AND LOCAL AGENCIES**

## **24 HOUR EMERGENCY SERVICES**

<b>Emergency:</b>	Enhanced 911 .....	911
<b>Fire:</b>	Mutual Aid, Keene, NH .....	(603) 352-1100
<b>Ambulance:</b>	Rescue, Inc., Brattleboro, VT .....	254-2010
<b>Police:</b>	Windham County Sheriff's Dept., Newfane - EMERGENCY .....	365-4949
	WCSD - Non-Emergency .....	365-4942
	Vermont State Police .....	(802) 722-4600
<b>Hospital</b>	Grace Cottage .....	365-7676
	Brattleboro Memorial .....	254-0341
<b>Mental Health:</b>	HCRS (Health Care & Rehabilitation Services) .....	(800) 622-4235
<b>Domestic Violence:</b>	Women's Freedom Center .....	(800) 773-0689
<b>General:</b>	United Way - INFORMATION .....	257-7989
	Vermont 211 .....	211
<b>Runaway:</b>	Youth Services of Windham County .....	257-0361
<b>Temporary Shelter:</b>	Groundworks Collaborative .....	257-0066

## **NEWFANE TOWN GOVERNMENT**

**Town Garage:** ..... 348-7949  
 269 Depot Road,  
 Williamsville, VT  
[newfanegarage@newfanevt.com](mailto:newfanegarage@newfanevt.com)

**Town Office:** ..... 365-7772  
 555 VT Route 30  
 P.O. Box 36  
 Newfane, VT 05345

**Town Clerk:** ..... 365-7772, Ext. 0  
 Carol Hesselbach  
 555 Route 30  
 P.O. Box 36  
 Newfane, Vermont 05345  
[tcclerknewfane@newfanevt.com](mailto:tcclerknewfane@newfanevt.com)

**Available to the Public:** Monday – Thursday, 8:00 a.m. – 6:00 p.m. Closed Fridays  
**Services:** Records & Information, Voter Registration, Motor Vehicle **renewal** Registration  
**Dog Registration:** January 1 – April 1 – Requires a certificate of vaccination against rabies.

## **Town Treasurer/ Tax Collector/ Delinquent Taxes**

Melissa Brown ..... 365-7772, Ext. 2  
 555 Route 30  
 P.O. Box 36  
 Newfane, Vermont 05345  
[newfanetreasurer@newfanevt.com](mailto:newfanetreasurer@newfanevt.com)

**Available to the Public:** Monday – Thursday, 9:00 – 3:30 p.m.  
**Tax Due Dates** until 4:00 p.m.

**Taxes Due Quarterly:**  
 August 15,  
 October 15  
 January 15  
 April 15

**Administrative Assistant to the Selectboard:**

Wannetta Powling

P.O. Box 36

Newfane, Vermont 05345

[tnewfane@newfanevt.com](mailto:tnewfane@newfanevt.com)

.....365-7772, Ext. 4

**Website:** [www@newfanevt.com](http://www@newfanevt.com)

(Compliments of Bahman Mahdavi)

**Zoning Administrator:**

Merle Tessier

[zaneufane@newfanevt.com](mailto:zaneufane@newfanevt.com)

.....365-7772 – Ext..3

**Available to the Public:** Tuesday, 1:00 pm – 5:00 p.m. & Thursday, 1:00 p.m. – 5:00 p.m.

**Listers:**

Data Entry Clerk

Doris Knetchel

Frank Suponski

[newfanelisters@newfanevt.com](mailto:newfanelisters@newfanevt.com)

.....365-7772, Ext. 1

**Available to the Public:** Monday – Thursday, 9:30 a.m. – 1:30 pm



