

Vermont Secretary of State  
Office of Professional Regulation  
**BOARD OF OPTOMETRY**  
89 Main St, 3<sup>rd</sup> Fl, Montpelier, VT 05620-3402  
**Approved Minutes**  
Meeting of March 19, 2014

1. **Call to Order**

The meeting was called to order at 8:30 A.M.

Board Members Present: Jon Eriksson, OD, Chair; Daniel M. DaPolito, OD, Vice Chair; Bonnie Liberty, Public Member, Secretary; Albert Pristaw, OD; and Jean Peterson, Public Member

OPR Staff present: Larry Novins, Board Counsel and Aprille Morrison, Licensing Board Specialist

2. **Approval of Minutes**

The Chair called for approval of the Minutes of the October 16, 2013 meeting. Dr. DaPolito made a motion, seconded by Ms. Liberty, to approve the minutes of the October 16, 2013 meeting as presented. Motion passed.

3. **Hearing/Stipulations/Reports of Concluded Investigations et al:**

9:15 am – Hearing – Rubber Bubbled Balloon and Party Store, docket # 2013-453. The prosecution requested the Board make a declaratory judgment regarding the authority of the Board to prosecute a business that is not required to be licensed by the Office of professional regulation. The Board, after deliberative session, agreed with prosecution that they did not have authority under current statutes to prosecute this specific incident. All charges were dismissed. Additionally in July 2013 Rubber Bubbles entered into a stipulation and consent order for the same issues. The Board was asked by the respondent and prosecution to vacate that order. The Board agreed unanimously to vacate the previous order.

4. **Discussion of Application Approval Process**

The Board discussed the current application and approval of licensure process. Currently Ms. Morrison receives all required documentation and then forwards a copy, by e-mail, to the Board for review and licensure approval. The documentation received would be original documents from the institutions, school of optometry, licensing boards, examination service and employers. This documentation comes to the office directly from the institution in a sealed envelope. Documentation would be matched up with the applicants application and if complete, scanned and e-mailed to the Board members for approval. This process was put into effect as the Board only

meets 3-4 times per year and therefore they do not have to hold up a potential licensee from starting to practice. At the Board meeting the Board will "formally" approve the applications that were reviewed between the Board meetings. The Board will continue with this process for application approvals.

5. **Formal Application Approval**

Dr. DaPolito made a motion to formally approve the following applicant for licensure in Vermont. The motion was seconded by Dr. Eriksson. Motion passed.

Marcy O'Neil - Endorsement

6. **Legislation/Rule Making**

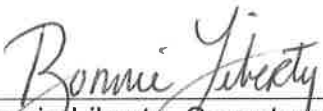
There are no new updates.


7. **Meeting Schedule**

The next meeting of the Board is scheduled for Wednesday, June 18, 2014 at 8:30 am.

12. **Adjournment**

Dr. Pristaw made a motion to adjourn the meeting at 10:23 am. Motion was seconded by Dr. Dapolito. Motion passed.

  
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Bonnie Liberty, Secretary  
Vermont Board of Optometry

  
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Ronald J. Klein, RPh, Executive Officer  
Vermont Board of Optometry