

**Board of Professional Engineering  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT  
Unapproved Minutes  
Meeting of May 1, 2014**

1. The meeting was called to order at 8:30 a.m.

Members present: William Atkinson, P.E., Chair; Brad Aldrich, P.E., Vice-Chair; Raymond Forsell, P.E.; Claus Bartenstein, P.E.; and Bonnie Giuliani, public member.

Participated via telephone: Katherine Hill, P.E. Secretary.

OPR Personnel present: Larry Novins, Board Counsel; Terry Gray, Board Administrator; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

Others present: Cory Burrall and James Lacroix.

2. The Chair called for the approval of the minutes of the April 3<sup>rd</sup> meeting. Mr. Aldrich made a motion, seconded by Mr. Forsell, to approve the April 3, 2014 minutes as submitted. Motion passed unanimously.

3. **Reports/Guests/ Legislative Updates:**

4. **Hearings/Stipulations:**

The Board reviewed the *Stipulation and Consent Order* in the matter of 2013-708 (Stephen C. Gaissert). The Respondent was not present. Attorney Novins presided for the Board. Based on the information submitted, Mr. Bartenstein, made a motion, seconded by Mr. Forsell, to accept the *Stipulation and Consent Order* As presented. Motion passed 5-0. Mr. Aldrich, Investigative team member abstained from the hearing and vote.

The Board held an application preliminary denial appeal hearing in the matter of Cory L. Burrall. Mr. Burrall was present. Based on the information provided, the Board went into deliberative session at 9:23 a.m. and out at 9:35 a.m. A written decision will be mailed to Mr. Burrall.

5. **Complaints/Follow ups:**

Ms. Preston made her Case Managers report, there are currently 18 pending cases.

6. **NCEES Correspondence:**

Ms. Gray spoke to the Board about being selected for the NCEES zone meeting for 2016. The Board will gather information for the possible venue.

7. **Miscellaneous Correspondence:**

The Board chair signed the wall certificates for individuals approved at the previous meeting.

8. **Other Business Introduced by the Board:**

9. **Public Comment:**

10. Mr. Aldrich made a motion, seconded by Mr. Bartenstein, to approve the following applicants for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying's Record indicating "Model Law Engineer." Motion passed unanimously.

Achorn, Nicholas, P (Civil)

Cole, Christopher, R (Civil)

Higgins, Jr., Michael, B (Civil)

Tschida, Adam, D (Civil)

Maxwell, William, H (Electrical)

Walsh, Jeffrey, L (Electrical)

O'Brien, Sean, M (Mechanical)

Antwiler, Douglas, D (Structural II)

Garland, Troy, L (Structural II)

Coffelt, Nicholas, P (Civil)

Cote, Jr., Guy, H (Civil)

Servinsky, Mark, S (**Structural I not Civil**)

Zimpel, David, D (**Structural I not Civil**)

McMillan, IV, George, A (Electrical)

Dillon, Scott, E (Fire Protection)

Kirby, Paul, F (Structural I)

Breidenthal, Matthew, L (Structural II)

Norton, Brian, C (Structural II)

11. **Review the following application(s) to sit for the Principals and Practice exam:**

12. Mr. Aldrich made a motion, seconded by Mr. Bartenstein, to approve the following application(s) to sit for the Fundamentals of Engineering exam. Motion passed unanimously.

Larose, Jacques, D

13. There being no further business, the Board meeting adjourned at 11:02 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist