

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
August 18, 2008**

1. The meeting was called to order at 9:04 a.m.

Members Present: Josephine Thomas, Chair; Janice Crossan, Vice Chair; Madeline Roy; and Dolores Martineau. Absent: Gregory Josselyn.

OPR Staff Present: Larry Novins, Board Counsel; Carla Preston, Unit Administrator; Betsy Ann Wrask, Prosecuting Attorney; Gregg Meyer, Prosecuting Attorney & Kara Shangraw, Administrative Assistant.

Others Present: Cindy Lowell.

2. The Chair called for approval of the Minutes of the July 21st meeting. Ms. Roy made a motion, seconded by Mr. Josselyn, to approve the Minutes of the July 21, 2008 meeting as presented. Motion passed unanimously.

3. Hearings/Stipulations

The Board reviewed the *Stipulation and Consent Order* in the matter of Docket Number APP-CO01-0808, Amanda Holmes. The Respondent was not present. Betsy Ann Wrask, Prosecuting Attorney was present for the State Attorney. Larry Novins presided for the Board. Based on the information submitted, Ms. Roy made a motion, seconded by Ms. Thomas, to accept the *Stipulation and Consent Order* as submitted. Motion passed 4-0.

4. Reports/Guests

5. Complaints/Followups

6. Legislation & Draft Rules

7. Applications for Discussion

8. Correspondence

- a. The Board reviewed the July 3, 2008 letter from Sali Levin regarding reinstatement of her license. The Board stated that she cannot waive its requirements and she would need to take the examinations in order to reinstate her license. She may research the possibility of reinstating her license in one of the other states in which she was previously licensed. Ms. Levin will be notified.

8. Correspondence – Continued

- b. The Board reviewed the e-mail from Susan LeFeber with Prometric regarding a comprehensive exam update and program review for 2009. The Board agreed that it would be a good idea to have the review. Ms. LeFeber will be notified.
- c. The Board reviewed the August 7, 2008 draft memo to schools from the exam service regarding the critical areas and other program reminders to address some of the growing concerns regarding the increase in fail rates. The Board approved that memo which will be sent to the schools along with a memo from the Board inviting the schools to its September 15, 2008 meeting to discuss these problems.
- d. The Board reviewed and noted the miscellaneous correspondence.

9. National Accrediting Commission of Cosmetology Arts & Sciences Correspondence

10. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence

The Board reviewed the July 31, 2008 e-mail from the eNIC regarding the agenda for the Annual Conference in Jackson Hole, Wyoming, October 25-27, 2008. Ms. Thomas and Ms. Cross expressed interest in attending the meeting.

11. National Coalition of Esthetic & Related Associations' Correspondence

12. National Association of Barber Boards of America

13. Public Comment

14. Other Business Introduced by the Board

15. The meeting adjourned at 10:30 a.m.

Respectfully submitted,

Kara Shangraw
Administrative Assistant