

Vermont Secretary of State
Office of Professional Regulation
BOARD OF PUBLIC ACCOUNTANCY
MINUTES
Meeting of November 4th, 2008

1. The meeting was called to order at 9:32 AM.

Members present: Pamela J. Douglass, CPA, Chairperson; Claire LaVoie, CPA, Secretary; John C. Borch, CPA and Lee Spivey, Vice chair and Cairn Cross, Public member.

OPR Staff present: Patty Skinner, Administrative Assistant; Carla Preston, Unit Administrator and Kevin Leahy, Staff Counsel

2. The Chair called for approval of the Minutes of the October 6th meeting. A motion was made and seconded to approve the minutes with the following change:

Listing the newly elected officers

3. Hearings and/or Stipulation and Consent Orders for consideration
4. Reports / Discussions – N/A
5. Applications

Mr. Spivey made a motion, seconded by Ms. LaVoie, to approve the following applications for licensure. The motion passed unanimously.

Christine Guarino – Reinstatement
Daniel Huskes – Score Transfer
James Ouellette – Examination
Carol Ruiz – Endorsement
Karen G. Kayen, CPA – Reinstatement
Chad Binkerd – Examination

Bret Hodgdon – Reinstatement
Tara Aliotta – Endorsement
Molly Bezio – Examination
Karen G. Kayen – Reinstatement
Jeffrey Benson – Endorsement

6. Correspondence (American Institute of Certified Public Accountants; National Association of State Boards of Accountancy)

The Board reviewed and noted various correspondence from the sources mentioned above.

7. Miscellaneous Correspondence
8. Public Comment

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9. Other business
 - a. The Board reviewed the October 2008 Discussion Draft on “Mobility Revisions to Chapter 1, Title 26” Several changes were made, and a final copy will be drafted next month for proposed legislative law changes.
 - b. Ms. Preston gave a report on the number of open cases. They were as follows:

3 new cases, 2 waiting orders, and 1 on hold
 - c. Mr. Leahy, Staff Counsel, advised the Board on the process of the finalization of the Proposed Rules. The date that they could be finalized is mid February.
10. The next meeting of the Board will be held on November 25th.
11. There being no further business, Mr. Cross made a motion, seconded by Mr. Spivey, to adjourned at 2:00 p.m. The motion passed unanimously.