

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
Unapproved Minutes  
March 17, 2008**

1. The meeting was called to order at 9:07 a.m.

Members Present: Josephine Thomas, Chair; Janice Crossan, Vice Chair;  
Madeline Roy; Gregory Josselyn; and Dolores Martineau.

OPR Staff Present: Larry Novins, Board Counsel; Carla Preston, Unit  
Administrator; Robert Backus, Esq., Prosecuting Attorney; & Kara Shangraw,  
Administrative Assistant.

Others Present: Cindy Lowell, Linda Longstreet, Anna Marie Charlebois, Debra  
Clark, Krista Washburn, Crystal Dubuque, and Kathleen Heatley.

2. The Chair called for approval of the Minutes of the January 14<sup>th</sup> meeting. Ms.  
Crossan made a motion, seconded by Ms. Roy, to approve the Minutes of the  
January 14, 2008 meeting as presented. Motion passed unanimously.

**3. Hearings/Stipulations**

a. The Board reviewed the *Stipulation and Consent Order* in the matter of  
Docket number CO11-0807 (Crystal Dubuque). The Respondent was  
present. Robert Backus, Prosecuting Attorney was present for the State.  
Attorney Novins presided for the Board. Based on the information  
submitted, Ms. Crossan made a motion, seconded by Ms. Thomas to  
accept the *Stipulation and Consent Order* as submitted. Motion passed 4-  
0. Ms. Roy, Investigating member, did not participate in the vote.

b. The Board reviewed the *Stipulation and Consent Order* in the matter of  
Docket number CO21-0108 (Carole Lothrop). The Respondent was not  
present. Robert Backus, Prosecuting Attorney was present for the State.  
Attorney Novins presided for the Board. Based on the information  
submitted, Ms. Roy made a motion, seconded by Ms. Crossan to accept  
the *Stipulation and Consent Order* as submitted. Motion passed 5-0.

**4. Reports/Guests**

a. Kathleen Heatley attended the meeting to discuss her cosmetology license.  
Her license expired November 30, 1999. She has worked in the  
cosmetology field for 35 years. She was originally licensed in Michigan.  
She is interested in working in the woman's correctional facility. The  
Board said it can't waive its rules and she would be required to take the  
full Board exam to receive her license back, but then she wouldn't require her  
to return to school.

**4. Reports/Guests –Continued**

- b. Representatives Linda Longstreet and Anna Charli ebois from O'Brien's Training Center attended the meeting to discuss the ir Barbering course. They explained that licensed cosmetologists have expressed an interest in taking the barber course but wanted a reduction in the number of required hours. They indicated that there was only a 250 hour difference in the two courses.

Mr. Josselyn explained that there are significant differences in the two programs and felt that the hours should not be reduced. Other members agreed. Ms. Longstreet invited the Board to the School's open house and review the program and reference books they would be using. The matter will be discussed further at a later date.

- c. Deborah Clark and Krista Washburn attended the meeting to discuss providing professional services for weddings on site, not in a shop. Ms. Washburn is the Vice President of the Vermont Association of Wedding Professionals and Ms. Clark is a Vermont licensed Esthetician since 2004. Ms. Washburn explained to the Board that Vermont has become one of the top destination wedding locations in the country (number three).

After much discussion Attorney Novins advised them, that should the Board agree to amend its rules, the rule making process takes time. He suggested they contact other states to research their requirements, guage for consideration. Currently Vermont law prohibits practicing outside of a licensed shop. He suggested they put together a proposal of what other states are doing, being sure to cover the limits and most typical procedures.

**5. Complaints/Followups**

**6. Legislation & Draft Rules**

**7. Applications for Discussion**

**8. Correspondence**

The Board reviewed and noted the miscellaneous correspondence.

**9. National Accrediting Commission of Cosmetology Arts & Sciences Correspondence**

**10. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence**

The Board reviewed and noted the "NIC Bulletin."

**11. National Coalition of Esthetic & Related Associations' Correspondence**

The Board reviewed and noted the "NCEA Advance" newsletter.

**12. National Association of Barber Boards of America**

The Board reviewed and noted the "Barber Clips" newsletter.

**13. Public Comment**

**14. Other Business Introduced by the Board**

**15.** The meeting adjourned at 11:45 a.m.

Respectfully submitted,

Kara Shangraw  
Administrative Assistant