

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
September 11, 2017**

1. Call to Order:

The meeting was called to order at 9:02 a.m. by Ellen Watson – Vice-Chair at Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Ellen Watson, Virginia Hudson, Jennifer Laurent, Douglas Sutton, William White, Luana Tredwell, Kelly Sinclair, Deborah Swartz, Jill Duel. Staff members present: Phyllis Mitchell – Executive Director, Lauren Hibbert– Board Attorney, Prosecuting Attorneys; Jennifer Colin, Rachel Allen, Elizabeth St. James; George Belcher – Hearing Officer; Ellen Leff - Nursing Case Manager, Kristin Husher – Nursing Program Manager, Michelle Lavoie - Administrative Assistant; Others present; Janice Ploof, Kristin Baker.

2. Changes and Additions to the Agenda: None

3. Approval of Minutes:

J. Laurent moved to approve the minutes with changes **Pass**

4. CLOSING REPORTS:

D. Sutton moved to recommend that the following closing reports be accepted. **Pass**

- 2016-682
- 2017-73
- 2017-173
- 2016-216
- 2017-222
- 2017-226
- 2017-238
- 2017-239
- 2017-337

5. Summary Suspensions:

2017-434 Michael Privee was not present. D. Sutton moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Michael Privee.** **Pass**

6. Hearings:

7. Stipulations:

M2016-83 Paul Heisner was not present. D. Swartz moved to **CONDITION** the (2014-429) license of Licensed Nursing Assistant **Paul Heisner.** **Pass**

M2015-66 (2012-337)	Kalynn Dolloph was not present. J. Laurent moved to REPRIMAND the license of Licensed Nursing Assistant Kalynn Dolloph .	Pass
2017-352	Laurel Sickler was not present. J. Laurent moved to INDEFINITELY SUSPEND the license of Licensed Practical Nurse Laurel Sickler .	Pass
2016-506	Kaylee Greene was not present. J. Duell moved to WARN and CONDITION the license of Licensed Nursing Assistant Kaylee Greene . The Board voted and the motion failed.	Failed

8. Preliminary Denial of Application:

9. Proposed Administrative Law Orders:

2016-349	Robert Kane was not present. J. Laurent moved to CONDITION THE EXPIRED license of Registered Nurse Robert Kane .	Pass
2016-348	Arthur Clark was not present. The Board went into deliberative session at 11:01am; resumed at 11:09. D. Sutton moved to schedule for a hearing at a future date.	Pass
2016-550	Dianne Lacasse was not present. J. Laurent moved to REVOKE the license of Licensed Practical Nurse Dianne Lacasse .	Pass

OTHER DISCIPLINARY ITEMS:

- Current Discipline Reports – August 2017. The Board received and reviewed the current discipline cases and quarterly statistics report with E. Leff.

10. Administration, Education, Practice, Licensure:

Executive Director's Report:

The Board received and reviewed the August 2017 Executive Director Report with Phyllis Mitchell.

11. Public Comments:

12. Education:

Nursing Education Committee:

Has not met since last Board meeting.

Nursing Program Manager Report:

The Board received and reviewed the July 2017 Nursing Program Manager Report with Kristin Husher.

LNA Programs:

- Genesis Mountain View Center – Biennial Review Approval - J. Laurent moved to **APPROVE.** **Pass**
- The Manor, Inc – New Program Approval - D. Sutton moved to **APPROVE.** **Pass**
- Our Lady of Providence – Biennial Review Approval - J. Duell moved to **APPROVE.** **Pass**
- Patricia A. Hannaford Career Center (Day) – Biennial Review Approval - D. Swartz moved to **APPROVE.** **Pass**
- River Valley Technical Center (Adult) – Biennial Review Approval - D. Sutton moved to a 2 year conditional **APPROVAL** with demonstrated documentation to the Board of the items, Rule 2.11 (b). **Pass**
- River Valley Technical Center (Day) – Biennial Review Approval - D. Sutton moved to a 2 year conditional **APPROVAL** with demonstrated documentation to the Board of the items, Rule 2.11 (b). **Pass**
- Burlington Health & Rehab Center – New Program Approval - J. Laurent moved to **APPROVE.** **Pass**

Nursing Assistant Education and Practice Committee:

The Board received and reviewed the July 2017 Nursing Program Manager Report with Kristin Husher.

13. Practice

APRN Sub-Committee:

The APRN Sub-committee is asking the Board to vote to move forward on the APRN Compact.

2 open position on the APRN Sub-committee, CRNA and Nurse Midwife.

14. Practice Committee:

D. Sutton gave an update on the Practice Committee meeting that was held on September 6, 2017

15. Alternative Program Committee:

Has not meet since last Board meeting.

16. Other Business: Elections

D. Swartz moved to nominate Ellen Watson as Chair. **Pass**

V. Hudson moved to nominate Jennifer Laurent as Vice-Chair **Pass**

E. Watson moved to nominate Deborah Swartz as Secretary. **Pass**

Adjournment: D. Sutton moved to adjourn the meeting at 1:17PM.

Minutes recorded by: Michelle Lavoie, Licensing Board Specialist
 Draft minutes reviewed by: Phyllis Mitchell, Executive Director
 Draft minutes approved by Vermont Board of Nursing