

**OFFICE OF PROFESSIONAL REGULATION  
89 MAIN STREET, 3<sup>RD</sup> FLOOR, MONTPELIER, VT  
BOARD OF NURSING  
APPROVED MINUTES  
September 11, 2017**

**1. Call to Order:**

The meeting was called to order at 9:02 a.m. by Ellen Watson – Vice-Chair at Office of Professional Regulation, 89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT; Board members present: Ellen Watson, Virginia Hudson, Jennifer Laurent, Douglas Sutton, William White, Luana Tredwell, Kelly Sinclair, Deborah Swartz, Jill Duel. Staff members present: Phyllis Mitchell – Executive Director, Lauren Hibbert– Board Attorney, Prosecuting Attorneys; Jennifer Colin, Rachel Allen, Elizabeth St. James; George Belcher – Hearing Officer; Ellen Leff - Nursing Case Manager, Kristin Husher – Nursing Program Manager, Michelle Lavoie - Administrative Assistant; Others present; Janice Ploof, Kristin Baker.

**2. Changes and Additions to the Agenda:** None

**3. Approval of Minutes:**

J. Laurent moved to approve the minutes with changes **Pass**

**4. CLOSING REPORTS:**

D. Sutton moved to recommend that the following closing reports be accepted. **Pass**

- 2016-682
- 2017-73
- 2017-173
- 2016-216
- 2017-222
- 2017-226
- 2017-238
- 2017-239
- 2017-337

**5. Summary Suspensions:**

2017-434      Michael Privee was not present. D. Sutton moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Michael Privee**. **Pass**

**6. Hearings:**

**7. Stipulations:**

M2016-83      Paul Heisner was not present. D. Swartz moved to **CONDITION** the  
(2014-429)      license of Licensed Nursing Assistant **Paul Heisner**. **Pass**

M2015-66 (2012-337)	Kalynn Dolloph was not present. J. Laurent moved to <b>REPRIMAND</b> the license of Licensed Nursing Assistant <b>Kalynn Dolloph</b> .	<b>Pass</b>
2017-352	Laurel Sickler was not present. J. Laurent moved to <b>INDEFINITELY SUSPEND</b> the license of Licensed Practical Nurse <b>Laurel Sickler</b> .	<b>Pass</b>
2016-506	Kaylee Greene was not present. J. Duell moved to <b>WARN and CONDITION</b> the license of Licensed Nursing Assistant <b>Kaylee Greene</b> . The Board voted and the motion failed.	<b>Failed</b>

**8. Preliminary Denial of Application:**

**9. Proposed Administrative Law Orders:**

2016-349	Robert Kane was not present. J. Laurent moved to <b>CONDITION THE EXPIRED</b> license of Registered Nurse <b>Robert Kane</b> .	<b>Pass</b>
2016-348	Arthur Clark was not present. The Board went into deliberative session at 11:01am; resumed at 11:09. D. Sutton moved to schedule for a hearing at a future date.	<b>Pass</b>
2016-550	Dianne Lacasse was not present. J. Laurent moved to <b>REVOKE</b> the license of Licensed Practical Nurse <b>Dianne Lacasse</b> .	<b>Pass</b>

**OTHER DISCIPLINARY ITEMS:**

- Current Discipline Reports – August 2017. The Board received and reviewed the current discipline cases and quarterly statistics report with E. Leff.

**10. Administration, Education, Practice, Licensure:**

**Executive Director's Report:**

The Board received and reviewed the August 2017 Executive Director Report with Phyllis Mitchell.

**11. Public Comments:**

**12. Education:**

**Nursing Education Committee:**

Has not met since last Board meeting.

**Nursing Program Manager Report:**

The Board received and reviewed the July 2017 Nursing Program Manager Report with Kristin Husher.

**LNA Programs:**

- Genesis Mountain View Center – Biennial Review Approval - J. Laurent moved to **APPROVE.** **Pass**
- The Manor, Inc – New Program Approval - D. Sutton moved to **APPROVE.** **Pass**
- Our Lady of Providence – Biennial Review Approval - J. Duell moved to **APPROVE.** **Pass**
- Patricia A. Hannaford Career Center (Day) – Biennial Review Approval - D. Swartz moved to **APPROVE.** **Pass**
- River Valley Technical Center (Adult) – Biennial Review Approval - D. Sutton moved to a 2 year conditional **APPROVAL** with demonstrated documentation to the Board of the items, Rule 2.11 (b). **Pass**
- River Valley Technical Center (Day) – Biennial Review Approval - D. Sutton moved to a 2 year conditional **APPROVAL** with demonstrated documentation to the Board of the items, Rule 2.11 (b). **Pass**
- Burlington Health & Rehab Center – New Program Approval - J. Laurent moved to **APPROVE.** **Pass**

**Nursing Assistant Education and Practice Committee:**

The Board received and reviewed the July 2017 Nursing Program Manager Report with Kristin Husher.

**13. Practice**

**APRN Sub-Committee:**

The APRN Sub-committee is asking the Board to vote to move forward on the APRN Compact.

2 open position on the APRN Sub-committee, CRNA and Nurse Midwife.

**14. Practice Committee:**

D. Sutton gave an update on the Practice Committee meeting that was held on September 6, 2017

**15. Alternative Program Committee:**

Has not meet since last Board meeting.

**16. Other Business: Elections**

D. Swartz moved to nominate Ellen Watson as Chair.

V. Hudson moved to nominate Jennifer Laurent as Vice-Chair

E. Watson moved to nominate Deborah Swartz as Secretary.

**Pass**

**Pass**

**Pass**

**Adjournment:** D. Sutton moved to adjourn the meeting at 1:17PM.

Minutes recorded by: Michelle Lavoie, Licensing Board Specialist

Draft minutes reviewed by: Phyllis Mitchell, Executive Director

Draft minutes approved by Vermont Board of Nursing