

# Williston, Vermont

## 2021

### Annual Report

#### July 1, 2020-June 30, 2021



## Annual Report Dedication

For the second consecutive year the Williston Selectboard has dedicated the Annual Report to the people of Williston due to everyone's collective effort and resolve to support our community during the pandemic. A thank you to all for your time and talent to support others through your profession, volunteer roles and as neighbors and friends. We are fortunate to live in this special community.



*The Williston Public Safety Community gathered for this photo of thanks in summer 2020.*



*Bobolink nesting field*



*Audubon Vermont Conservation Biologist Mark Labarr leads a bird banding demonstration*

**On the Front Cover:** COVID Counting. General Election Night, November 2<sup>nd</sup>, 2020. Justices of the Peace look for write-in candidates. Socially distanced, wearing gloves and masks for protection against the COVID-19 virus that led to a state-wide mailing of ballots for the first time ever.

-Photo by Justice of the Peace, Charity Clark.

IN MEMORIAM

Calendar Year 2021

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Richard “Dick” Bell

Selectboard Member  
1977-1986

Died: May 15, 2021

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## 2021 ANNUAL TOWN REPORT

JULY 1, 2020– JUNE 30, 2021



PUBLIC INFORMATIONAL MEETING  
MONDAY, FEBRUARY 28, 2022 7:00 PM VIA ZOOM

INCLUDES A TOWN BUDGET REVIEW

### AUSTRALIAN BALLOT VOTING

TUESDAY, MARCH 1, 2022  
7:00 A.M. – 7:00 P.M.  
WILLISTON ARMORY  
7846 WILLISTON ROAD



The online voter registration page can be found at <https://olvr.vermont.gov/>  
and the My Voter Page login can be found at <https://mvp.vermont.gov/>



# 2021 ANNUAL TOWN REPORT

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## GENERAL INFORMATION



Date of Incorporation	June 7, 1763
Total Area	30.4 Square Miles
County	Chittenden
Population	10,103 (U.S. Census 2020 Estimate)
Housing Units	4,619 (Approximate 2021 Grand List)
Registered Voters	8,545

### Williston Representatives to the Vermont Legislature

Erin Brady	Chittenden-2	<a href="mailto:ebrady@leg.state.vt.us">ebrady@leg.state.vt.us</a>
Jim McCullough	Chittenden-2	<a href="mailto:jmccullough@leg.state.vt.us">jmccullough@leg.state.vt.us</a>

### Vermont Senators Representing Chittenden County

Virginia “Ginny” Lyons	Williston	<a href="mailto:senatorginnylyons@gmail.com">senatorginnylyons@gmail.com</a>
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### How to Receive Information from the Town

There are many ways to receive information and connect with the Town.

- Town of Williston Web Site: <http://www.town.williston.vt.us>
- On Facebook the Town, Police, Fire, Rec, Planning Departments have pages to “like”
- On Twitter
  - @TownWillistonVT (Town), @willistonpdvt (Police), @WillistonFDPIO (Fire)
- On YouTube (follow the link on the Town website homepage)
  - Find the latest episode of the Town’s TV Show “What’s Up Williston” and watch Selectboard and Development Review Board Meetings
- Request non-emergency service with the request portal  
<https://willistonvt.qscend.com/311/>Email Newsletter on the Town website under the “online forms” menu

## MONTHLY MEETING SCHEDULE

### CONSERVATION COMMISSION

1st & 3rd Wednesday      7:00 AM      Town Hall Annex

### DEVELOPMENT REVIEW BOARD

2<sup>nd</sup> & 4<sup>th</sup> Tuesday      7:00 PM      Town Hall Meeting Room

### DOROTHY ALLING MEMORIAL LIBRARY TRUSTEES

3<sup>rd</sup> Monday      7:00 PM      Dorothy Alling Memorial Library

### HISTORIC AND ARCHITECTURAL ADVISORY COMMITTEE

1<sup>st</sup> & 3<sup>rd</sup> Tuesday      5:30 PM      Town Hall Annex

### LAKE IROQUOIS RECREATION DISTRICT

1<sup>ST</sup> Monday      4:30 PM      Town Hall Annex

### PLANNING COMMISSION

1<sup>st</sup> & 3<sup>rd</sup> Tuesday      7:00 PM      Town Hall Annex

### RECREATION & PARKS COMMITTEE

2<sup>nd</sup> Thursday      7:00 AM      Town Hall Annex

### SELECTBOARD

1<sup>st</sup> & 3<sup>rd</sup> Tuesday      7:00 PM      Town Hall Meeting Room

### CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTORS

2<sup>nd</sup> Wednesday      7:00 PM      Champlain Valley Union High School

### DEPARTMENT BUSINESS HOURS

MONDAY – FRIDAY 8:00 A.M. – 4:30 P.M.

*Town Manager    Town Treasurer    Town Clerk*  
*Planning/Zoning    Recreation & Parks    Public Works*

<b><i>LISTERS:</i></b>	MONDAY – FRIDAY	9:00 A.M. – 1:00 P.M.
<b><i>LIBRARY:</i></b>	MONDAY & WEDNESDAY	10:00 A.M. – 8:00 P.M.
	TUESDAY, THURSDAY & FRIDAY	10:00 A.M. – 6:00 P.M.
	SATURDAY	10:00 A.M. – 3:00 P.M.

***LANDFILL DROP OFF:*** MONDAY – SATURDAY    8:00 A.M. – 3:30 P.M.



## TOWN OF WILLISTON DIRECTORY OF SERVICES

### TOWN DEPARTMENTS

Town Manager	802-876-1168
Finance	802-876-1164
Human Resources	802- 876-1176
Town Treasurer	802-878-5121
Public Works	802-878-1239
Planning & Zoning	802-878-6704
Recreation & Parks	802-876-1160
Assessor/Listers	802-878-1091
Town Clerk	802-878-5121
Dorothy Alling Mem. Library	802-878-4918
Police Department (non-emergency)	802-878-6611
Fire Department (non-emergency)	802-878-5622
<u>Schools</u> : Williston Central & Allenbrook	802-878-2762
CVU High School	802-482-7100

### If you have questions regarding...

### Call

### Telephone

Animal Control	Police	802-878-6611
Bicycle Registration	Police	802-878-6611
Brick Church Rental	Town Clerk	802-878-5121
Building Permits/Zoning Compliance	Planning/Zoning	802-878-6704
Burning Permits	Fire Department	802-878-5622
Dog Licenses	Town Clerk	802-878-5121
Elections	Town Clerk	802-878-5121
Landfill/Recycling/Compost	CSWD	802-872-8100
Land Records	Town Clerk	802-878-5121
Marriage Licenses	Town Clerk	802-878-5121
Passports	Town Clerk	802-878-5121
Policies & Ordinances	Town Manager	802-876-1168
Streets, Sidewalks & Snow	Public Works	802-878-1239
Property Value Assessments	Assessor	802-878-1091
Property Record/Lister Card	Assessor	802-878-1091
Tax Bills & Collections	Town Treasurer	802-878-5121
Voter Registration	Town Clerk	802-878-5121
Vital Records (Birth/Death Cert.)	Town Clerk	802-878-5121
Water/Sewer/Stormwater Department		
-Billing	Public Works	802-878-1239
-General	Public Works	802-878-1239
-Weekend/Holidays	Pager	802-657-9702
-Emergency	Police	802-878-6611



## SERVICES AVAILABLE TO SENIOR CITIZENS

Williston provides a variety of services and opportunities for residents 55 and over. Some, such as the walking path, are noted in other parts of this report. Others listed below.

### TRANSPORTATION:

**SSTA's** mission is to provide accessible transportation for people who have specialized mobility needs. Call 802-878-1527 at least 24 hours ahead of time to schedule your ride. There is a suggested donation of \$2.50 for each one way trip.

### HOUSING

**Whitney Hill Homestead:** a 44-unit, independent-living, mixed income facility, located in the heart of the village. 802-878-0997

**Williston Woods:** a 116-unit, owner occupied, mobile home Co-op, located 2 miles north of the village off North Williston Road. 802-879-4797

**Eagle Crest:** a 60-unit, independent-living, mixed income facility, located in Blair Park near Taft Corners. 802-878-0524

**Falcon Manor:** a 60-unit independent-living, mixed income facility, located in Blair Park near Taft Corners. 802-878-0524

**Taft Farms Independent Living Center:** a 65-unit, independent-living, mixed income facility, located off Route 2 near Taft Corners. 802-879-3333

### SOCIAL

**Green Mountain Passport** available for \$2.00 at the Town Clerk's Office and allows entry to all Vermont State Parks. Must be 62 or over or a veteran.

**Lake Iroquois Recreation District** offers discount season passes to seniors. Passes are available at the beach. Cash or check only.

**Recreation & Parks Department** offers various exercise and activity programs.

See [www.willistonrec.org](http://www.willistonrec.org) for a list of what programs are being offered.

### EMERGENCY/MEDICAL

**Williston Fire** provides rapid access to emergency medical care – Call **911** in case of emergency

**Agency on Aging** is a resource for information about services available. Operates meal sites throughout the region. Call for a schedule or information. 802-865-0360

**Vermont Center for Independent Living** is a resource for seniors and others in need of some assistance such as equipment, counseling, referrals, living independently. Toll-free and TYY (800) 639-1522.

## LISTING OF TOWN AND SCHOOL DISTRICT ELECTED OFFICIALS

*(All terms expire in March, unless noted otherwise)*

<b><u>Position</u></b>	<b><u>Elected Official</u></b>	<b><u>Term Expires</u></b>
Champlain Water District	Liz Royer	2023
Justice of the Peace	<div> Ginny Lyons  Greta D'Agostino  Debbie Ingram  Tony Lamb  Carter Smith  Jim McCullough  Ben Rose  Norman 'Pat' Boyden (appointed) </div> <div> Charity Clark  Tony O'Rourke  Ted Kenney  Gordon St. Hilaire  Terry Macaig  Andy Mikell  Joanna Cole </div>	February 1, 2023
Library Trustees	<div> Brian Goodwin  Barbara Mieder  Shari Westman (appointed)  Charity Clark  Diane Downer  Karla Karstens  Stephen Perkins </div>	<div> 2022  2022  2022  2023  2024  2024  2026 </div>
Listers	<div> Harold Cort  Linda Levitt  Lauren Koumjian </div>	<div> 2022  2023  2024 </div>
School Director CVSD	<div> Angela Arsenault  Erin Brady  Josilyn Adams  Brendan McMahon </div>	<div> 2022  2023  2024  2024 </div>
Selectboard	<div> Ted Kenney  Greta D'Agostino (appointed)  Jeff Fehrs  Terry Macaig  Gordon St. Hilaire </div>	<div> 2022  2022  2023  2023  2024 </div>
Town Clerk	Sarah Mason	2023

## LISTING OF TOWN APPOINTED OFFICIALS

<b><u>Position</u></b>	<b><u>Appointed Official</u></b>	<b><u>Term Expires</u></b>
Animal Control Officer	Vacant	
Asst. Town Clerks	Jennifer Munson	2023
	Cindy Thurston	2023
	Samantha Ford	2023
Catamount Forest Committee	Patrick Brown	2022
	Terry Marron	2022
	Jeff Fehrs	2023
	Danielle Doucette	2023
	Reed Parker	2023
Cemetery Commision	Bea Harvey	2022
	Hazel Winter	2023
	Cameron Clark	2024
	Drew Nelson	2025
	Jack Price	2026
Channel 17 Advisory Board	Ginny Lyons	Indef
Chittenden Solid Waste District	Kelton Bogasky	2023
	Caylin McCamp (alternate)	2023
Clean Water Advisory Committee	Christine Dougherty	2023
	Bruce Hoar (alternate)	2023
Clock Winder	Brian Meisenzahl	Indef
Collector of Delinquent Taxes	Erik Wells	Indef
Conservation Commission	Carl Runge	2022
	Terry Marron	2022
	Laura Meyer (Vice Chair)	2023
	Kim Coleman	2023
	Reed Carr (Chair)	2024
	Eric Howe	2025
	Gary Hawley	2025

## LISTING OF TOWN APPOINTED OFFICIALS

<b><u>Position</u></b>	<b><u>Appointed Official</u></b>	<b><u>Term Expires</u></b>
Development Review Board	David Saladino	2022
	Peter Kelley (Chair)	2022
	Paul Christenson	2022
	David Turner	2023
	Nathan Andrews	2023
	Jill Quong (Alternate)	2023
	John Hemmelgarn (Vice Chair)	2024
	Scott Rieley	2024
Emergency Preparedness Coordinator	Aaron Collette, Fire Chief	Indef
Energy Coordinator	Brian Forrest	2022
Forest Fire Warden	Aaron Collette, Fire Chief	2022
Health Officer	Vacant	
Deputy Health Officer	Terry Macaig	2023
Green Mountain Transit Authority	Amy Brewer	2023
	Chapin Kaynor (alternate)	2023
Historical & Architectural Advisory Committee (HAAC)	Vacant	2022
	John Marcotte	2022
	Karen Fragnoli-Munn	2023
	Brian Forrest	2023
	Emily Morton	2024
	Alex Pintair	2024
	Chelsea Levis	2024
Lake Iroquois Recreation District	Sarah Francisco	2022
Old Brick Church Trustees	Carol West	2022
	Bob Pasco	2023
	John Butterfield	2024
	Vacant	2025
	Alice Beisiegel	2026
Planning Commission	Jill Pardini	2022
	Megan Cope (Chair)	2022
	Vacant	2023
	Alex Daley	2023
	Catherine LaMar	2024
	Shayla Livingston	2024
	Chapin Kaynor (Vice Chair)	2025

## LISTING OF TOWN APPOINTED OFFICIALS

<b><u>Position</u></b>	<b><u>Appointed Official</u></b>	<b><u>Term Expires</u></b>
Recreation & Parks Committee	Cindy Provost	2022
	Robert Metz (Chair)	2022
	Carolyn Tesini	2022
	Eric Kelley	2023
	Tim Armstrong	2023
	Danielle Doucette (Vice Chair)	2024
	Vacant	2024
Regional Planning Commission	Andy Watts	2022
	Debbie Ingram (Alternate)	2022
Regional Planning Commission (TAC)	Bruce Hoar	2022
	Lisa Schaeffler (Alternate)	2022
Regional Planning Commission (PAC)	Matt Boulanger	2023
	Melinda Scott (Alternate)	2023
Social Services	Alice Fothergill	Indef
	Cindy Provost	Indef
	Michelle Desautels	Indef
	Ruth Skiff	Indef
	James Thornton	Indef
	Vacant	
Town Manager	Erik Wells	2023
Town Treasurer	Mary Gratton	Indef
Tree Warden	Bruce Hoar	2023
Winooski Valley Park Dist. Rep	F. Reid Willis	2024
Zoning Administrative Officer	Matt Boulanger	Indef

# WHAT... WHEN...AND HOW MUCH...

## PROPERTY TAX INFORMATION

Property Taxes are due in three (3) installments:  
August 15 -- November 15 -- February 15

A 1% Interest charge is assessed on the 16<sup>th</sup> of each month for late payments for the first three (3) months and 1.5% after three (3) months.

**\*\*IMPORTANT:** An additional 1% *Penalty* is assessed on any unpaid balances after the final installment due date of February 15<sup>th</sup>.

### Town Clerk Fees

Certified Copy of a Vital Record	\$10.00
Document Recording (per page)	\$15.00
Mylar Recording	\$25.00
Motor Vehicle Registration Renewal	\$ 3.00
Green Mtn. Passport for Seniors	\$ 2.00
Marriage License	\$60.00
Notary Public Services	No Fee
Passport Processing Fee	\$35.00
Passport Photo	\$15.00
Catering Permit	\$10.00
Dog License	
Spayed or Neutered	\$13.00
Not Spayed or Neutered	\$17.00
After April 1 (Fixed)	\$17.00
After April 1 (Not Fixed)	\$23.00

*\*Current Rabies Certificate Required*

### Williston Planning & Zoning Fees

#### Administrative Permits

Simple Administrative Permit	\$30.00
Sign Permit with Master Sign Plan	\$30.00
Sign Permit – Other	\$60.00
Major Administrative Permit <i>minimum</i> <i>(\$5.00 per \$1000 of construction costs)</i>	\$30.00
Boundary Line Adjustment	\$100.00
Home Business Permit	\$30.00
Recording of Administrative Permits	\$15.00

#### Administrative Certificates

Certificate of Compliance – Residential	\$150.00
Certificate of Compliance – All Other	\$200.00
Temporary Certificate of Compliance	\$200.00
Zoning Compliance	\$30.00

#### Miscellaneous

Peddler License:	Per Year	\$75.00
	Per Quarter	\$25.00
Special Events Permit		\$25.00

### Williston Police Department

Fingerprinting	\$25.00
VIN Verification	\$5.00

### Lake Iroquois Beach Permit

Lake Iroquois is open to the residents of Williston, Hinesburg, Richmond and St. George, as well as the general public. Season Pass or day tickets are available for sale at the beach. Cash or check.





**OFFICIAL TOWN WARNING  
TOWN OF WILLISTON  
MARCH 1, 2022**

**Public Information Hearing (Feb. 28, 2022)**  
7:00 PM Teleconference Using Zoom  
Link: <https://us02web.zoom.us/j/82455435894>  
Call in: 1-646-558-8656  
Meeting ID: 82455435894

The legal voters of the Town of Williston are hereby warned and notified to meet on March 1, 2022, at Vermont Army National Guard Armory located at 7846 Williston Road at 7:00 AM, at which time the polls will open, until 7:00 PM, at which time the polls will close, to vote by Australian ballot upon the following articles:

<b>Article 1:</b>	Shall the voters authorize that current taxes be paid to the Town Treasurer in three equal installments with due dates of August 15, November 15 and February 15 as authorized by 32 V.S.A. § 4871?
<b>Article 2:</b>	Shall the voters of the Town of Williston accept the reports of the Town Officials as presented in the Town Report?
<b>Article 3:</b>	Shall the voters authorize General Fund Expenditures of \$13,148,554 of which \$6,512,080 shall be raised by taxes, for the year beginning July 1, 2022 and ending June 30, 2023?
<b>Article 4:</b>	Shall the voters authorize the purchase of an ambulance for an amount not to exceed \$280,000 over a term not to exceed seven years?
<b>Article 5:</b>	Shall the voters elect to the Selectboard one member for a term of two years beginning March, 2022?
<b>Article 6:</b>	Shall the voters elect to the Selectboard one member for a term of three years beginning March, 2022?
<b>Article 7:</b>	Shall the voters elect to the Board of Listers one member for a term of three years beginning March, 2022?
<b>Article 8:</b>	Shall the voters elect to the Library Board of Trustees two members for terms of five years each beginning March, 2022?
<b>Article 9:</b>	Shall the voters elect to the Library Board of Trustees one member to fill an unexpired term of five years that began in March, 2020?
<b>Article 10:</b>	Shall the voters elect to the Champlain Valley School District Board one director for a term of three years beginning March, 2022?


The legal voters of the Town of Williston are hereby warned that a public informational hearing will be held at 7:00 PM on Monday, February 28, 2022 using the teleconference platform Zoom to review and discuss the Australian ballot articles on the Town Meeting Warning

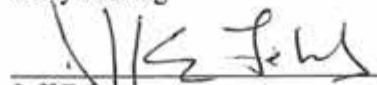
**HOW TO REGISTER TO VOTE:** There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to [www.olvr.vermont.gov](http://www.olvr.vermont.gov)

**REQUEST EARLY or ABSENTEE BALLOTS:** You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at [www.mvp.vermont.gov](http://www.mvp.vermont.gov)

**Williston Selectboard**

  
Terry Macaig

  
Ted Kenney

  
Jeff Fehrs

  
Gordon St. Hilaire

  
Greta D'Agostino

Dated this 18th day of January 2022  
Williston Selectboard

**WARNING**  
**CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING**  
**FEBRUARY 28, 2022 AND MARCH 1, 2022**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet virtually via Zoom at five o'clock in the evening (5:00pm) on February 28, 2022 to conduct an informational hearing with respect to articles of business to be considered by Australian ballot on March 1, 2022.

Zoom Meeting: <https://cvsdvt-org.zoom.us/j/88634652241> Meeting ID: 886 3465 2241 Passcode: cvsd11  
Zoom Meeting Phone Participation: 1-646-876-9923 Passcode: 854788

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 1, 2022, at seven o'clock in the forenoon (7:00am), at which time the polls will open, and seven o'clock in the afternoon (7:00pm), at which time the polls will close, to vote by Australian ballot on the following articles of business:

**BALLOT QUESTIONS**

ARTICLE I: To elect a moderator.

ARTICLE II: To elect a clerk.

ARTICLE III: To elect a treasurer.

ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

ARTICLE V: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE VI: To establish the date of the Champlain Valley School District Annual Meeting of Monday, March 6, 2023 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.

ARTICLE VII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Eighty-Nine Million, Three Hundred Ninety-Seven Thousand, Seven Hundred Sixty-Two Dollars (\$89,397,762) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2022? It is estimated that the proposed budget, if approved, will result in education spending of Eighteen Thousand, Four Hundred Fifty-Four Dollars (\$18,454) per equalized pupil. This projected spending per equalized pupil is 9.9% higher than spending for the current year.

ARTICLE VIII: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign One Million Dollars (\$1,000,000) of the school district's current fund

balance as revenue for the 2022-2023 operating budget, and assign the remaining balance, One Million, Nine Hundred Thirty-Two Thousand, Nine Hundred Five Dollars (\$1,932,905) as revenue for future budgets?

ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by the issuance of notes not in excess of Two Hundred Ten Thousand Dollars (\$210,000) for the purpose of purchasing two (2) school buses?

ARTICLE X: Shall general obligation bonds or notes of Champlain Valley School District in an amount not to exceed Seven Million, Five Hundred Thousand Dollars (\$7,500,000), subject to reduction from the application of available state and federal grants-in-aid and reserves, be issued for the purpose of financing the cost of making certain public school building improvements, namely (1) Charlotte Central School electrical and life safety improvements (\$4,785,000) (2) Champlain Valley High School mechanical upgrades and grounds maintenance (\$865,000), (3) Hinesburg Community School building repairs and upgrades. (\$725,000), (4) Shelburne Community School grounds and building repairs and replacements (\$855,000), (5) Williston Central and Allen Brook Schools grounds and building repairs and upgrades (\$270,000) the aggregate cost of such improvements estimated to be Seven Million, Five Hundred Thousand Dollars (\$7,500,000). **State funds may not be available at the time these projects are otherwise eligible to receive state school construction aid. The District is responsible for all costs incurred in connection with any borrowing done in anticipation of the receipt of school construction aid.**

#### POLLING PLACES

Charlotte	Charlotte Town Hall
Hinesburg	Hinesburg Town Hall
Shelburne	Shelburne Town Center – Gymnasium
Williston	Williston Armory
St. George	St. George Red Schoolhouse

Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 18, 2022. Received for record and recorded in the records of the Champlain Valley School District on January 19, 2022.

ATTEST:

David Connery, District Clerk

Angela M. Arsenault, Chairperson

**LIST OF CANDIDATES FOR TOWN AND SCHOOL OFFICIALS  
TO BE VOTED ON MARCH 1, 2022**

ONE LIBRARY TRUSTEE FOR A TERM OF 5 YEARS  
**BRIAN GOODWIN**

ONE LIBRARY TRUSTEE FOR A TERM OF 5 YEARS  
**BARBARA MIEDER**

ONE LIBRARY TRUSTEE FOR AN UNEXPIRED TERM THAT BEGAN MARCH 2020  
**SHARI WESTMAN**

ONE LISTER FOR A TERM OF 3 YEARS  
**HAROLD CORT**

ONE SELECTBOARD MEMBER FOR A TERM OF 3 YEARS  
**TED KENNEY**

ONE SELECTBOARD MEMBER FOR A TERM OF 2 YEARS  
**GRETA D'AGOSTINO**

ONE CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTOR FOR A TERM OF 3 YEARS  
**ANGELA ARSENAULT**



**TOWN OF WILLISTON  
PROPOSED BUDGET**

**FOR THE FISCAL YEAR  
JULY 1, 2022 TO JUNE 30, 2023**

**TOWN OF WILLISTON  
OVERVIEW OF TAX RATE FOR FY 2022  
MUNICIPAL TAX RATE ONLY**

	<u>2022</u>	<u>2023</u>
General Government (net of other revenue)	\$ 1,258,089	\$ 1,003,790
Public Works (net of related revenue)	1,628,427	1,716,550
Public Safety (net of related revenue)	4,300,621	5,539,446
Capital Projects & Debt Service	1,497,252	1,597,294
Environmental Reserve Fund	70,000	75,000
Affordable Housing Trust	15,000	10,000
Sales Tax Revenue	(2,810,000)	(3,044,000)
Rooms, Meals & Alcohol Tax	<u>(290,000)</u>	<u>(386,000)</u>
Total to be Raised by Taxes	\$ 5,669,389	\$ 6,512,080
Actual/Estimated Grand List	20,837,224	20,976,882
Tax Rate per \$100 Valuation	0.2721	0.3104

**Note: The municipal tax rate shown for FY 2023 is only an estimate. The actual municipal tax rate will be set in early July.**

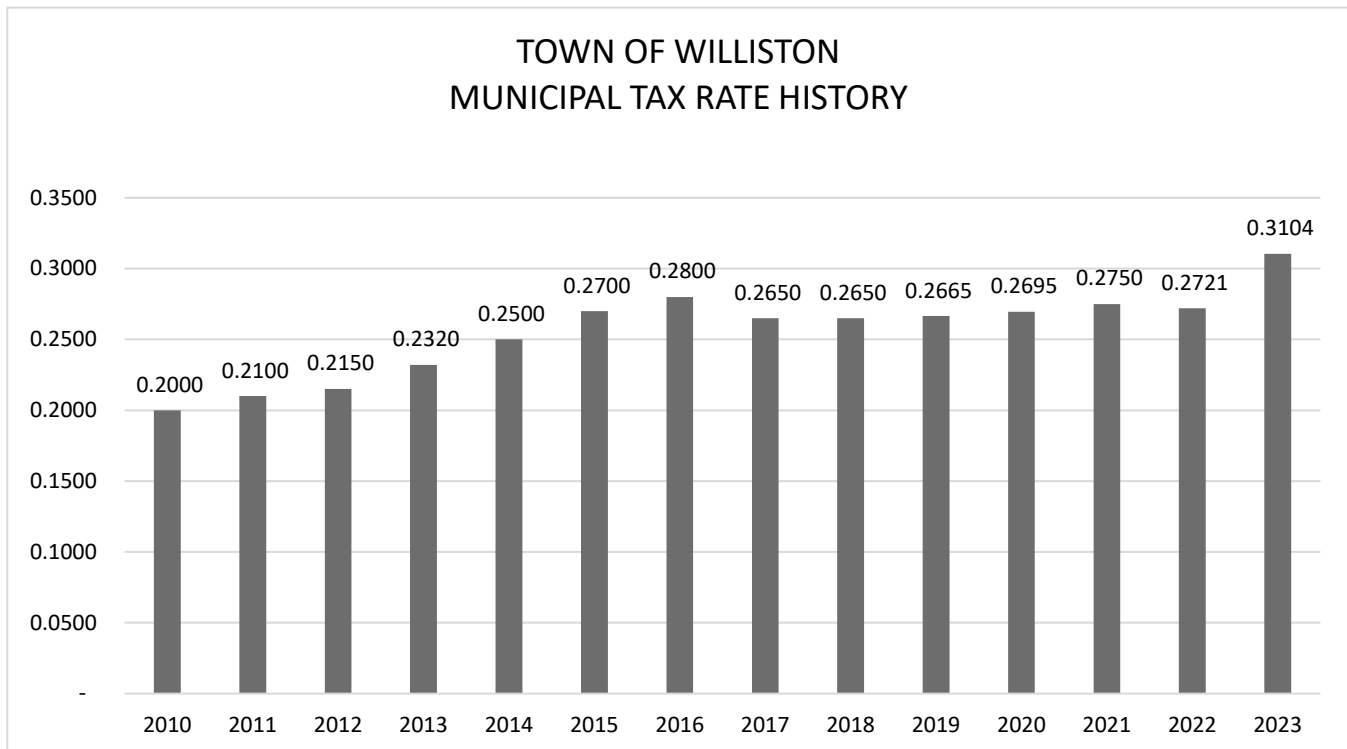
**You should receive your tax bills for municipal taxes by July 15, 2022. The first installment for the 2023 property tax is due on August 15th.**

If your house is valued at:	Your Municipal Taxes FY 2022	Your Municipal Taxes FY 2023
\$ 100,000	272.08	310.44
\$ 200,000	544.16	620.88
\$ 300,000	816.24	931.32
\$ 400,000	1,088.32	1,241.76
\$ 500,000	1,360.40	1,552.20
\$ 600,000	1,632.48	1,862.64

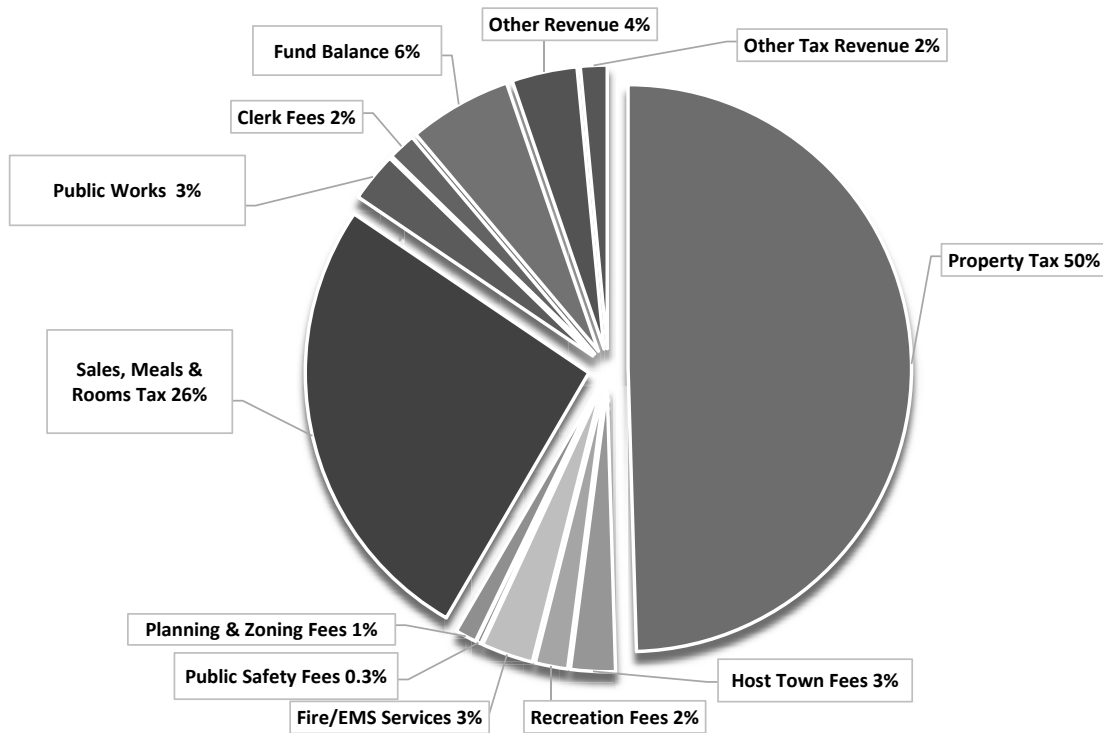


## TOWN OF WILLISTON MUNICIPAL TAX RATE HISTORY

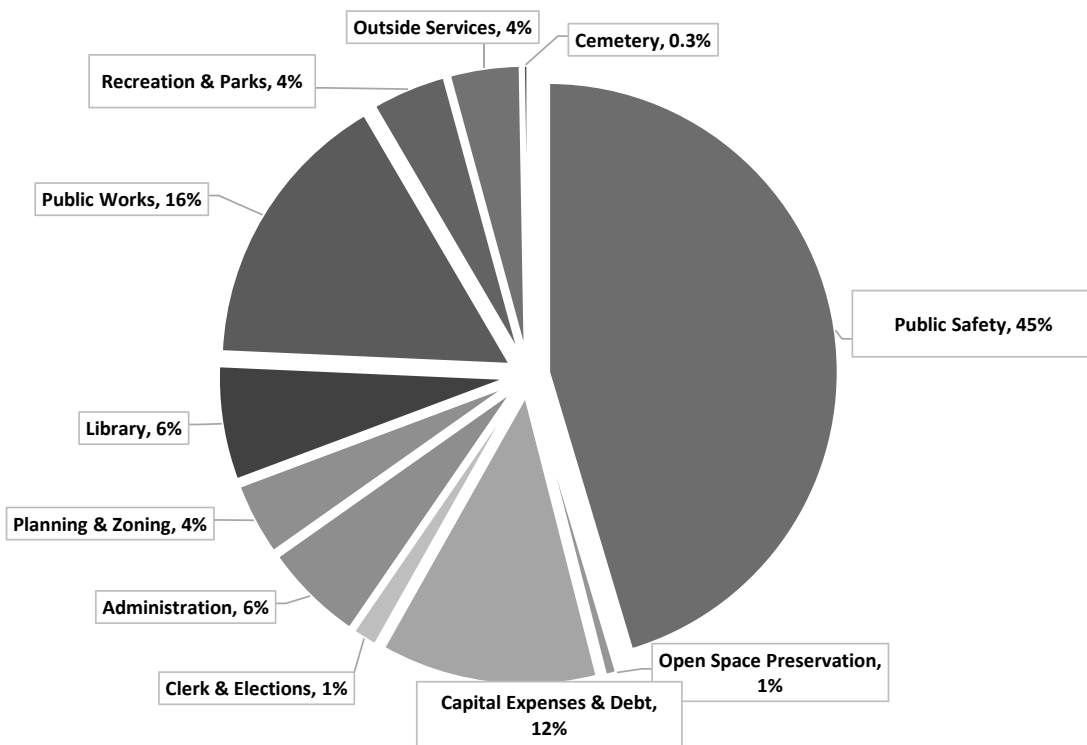
<u>Fiscal Year</u>	<u>Rate Charged</u>	<u>Grand List</u>
2010	\$ 0.2000	\$ 16,066,749
2011	\$ 0.2100	\$ 16,230,150
2012	\$ 0.2150	\$ 16,209,614
2013	\$ 0.2320	\$ 16,376,675
2014	\$ 0.2500	\$ 16,626,312
2015	\$ 0.2700	\$ 16,818,297
2016	\$ 0.2800	\$ 17,116,442
2017	\$ 0.2650	\$ 18,918,528
2018	\$ 0.2650	\$ 19,409,700
2019	\$ 0.2665	\$ 19,769,700
2020	\$ 0.2695	\$ 20,230,900
2021	\$ 0.2750	\$ 20,638,967
2022	\$ 0.2721	\$ 20,615,248
2023	\$ 0.3104 Estimated	\$ 20,976,882



### Proposed Operating Revenue FY 2023 Town of Williston Municipal Budget



### Proposed Operating Expense FY 2023 Town of Williston Municipal Budget



**Town of Williston**  
**FY2023 General Government**  
**Proposed Budget Summary**

<b>Revenues</b>	<b>Budget FY 2022</b>	<b>Proposed FY 2023</b>	<b>Change</b>	<b>% Change</b>
<b>Taxes</b>				
Property Taxes	5,669,389	6,512,080	842,691	14.9%
Local Options tax	3,100,000	3,430,000	330,000	10.6%
	<u>8,769,389</u>	<u>9,942,080</u>	<u>1,172,691</u>	<u>13.4%</u>
<b>User Fees</b>				
Town Clerk	206,750	206,000	(750)	-0.4%
Planning & Zoning	150,000	160,000	10,000	6.7%
Police	37,000	37,000	-	0.0%
Fire/EMS	366,000	389,245	23,245	6.4%
Recreation & Parks	258,300	243,700	(14,600)	-5.7%
	<u>1,018,050</u>	<u>1,035,945</u>	<u>17,895</u>	<u>1.8%</u>
<b>Other</b>				
Public Works	387,345	370,500	(16,845)	-4.3%
Host Town Fees	340,000	335,000	(5,000)	-1.5%
Fund Balance-Taxes	576,600	683,959	107,359	18.6%
Fund Balance-Capital	66,150	90,500	24,350	36.8%
Fund Balance-Other	34,000	-	(34,000)	-100.0%
Transfer In Impact Fees	45,000	45,370	370	0.8%
ARPA Funding	-	300,000	300,000	100.0%
Cemetery	8,100	11,300	3,200	39.5%
Interest and Other Revenue	131,721	333,900	202,179	153.5%
	<u>1,588,916</u>	<u>2,170,529</u>	<u>386,613</u>	<u>24.3%</u>
<b>TOTAL REVENUES</b>	<u>11,376,355</u>	<u>13,148,554</u>	<u>1,577,199</u>	<u>13.63%</u>
<b>Expenditures</b>				
Capital Expenses	1,497,252	1,597,294	100,042	6.7%
Finance	360,995	452,865	91,870	25.4%
Fire/Ems	2,248,998	3,198,540	949,542	42.2%
Town Manager's Office	418,840	287,920	(130,920)	-31.3%
Library	802,713	842,975	40,262	5.0%
Open Space Preservation	85,000			
Cemetery	36,000	36,585	585	100.0%
Community Services	529,915	606,120	(8,795)	-1.4%
Planning & Zoning	445,646	535,625	89,979	20.2%
Police	2,454,623	2,767,151	312,528	12.7%
Public Works	2,015,772	2,087,050	71,278	3.5%
Recreation & Parks	497,210	549,855	52,645	10.6%
Town Clerk	178,391	186,574	8,183	4.6%
<b>TOTAL EXPENDITURES</b>	<u>11,571,355</u>	<u>13,148,554</u>	<u>1,577,199</u>	<u>13.63%</u>

	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Approved FY 2022	Proposed FY 2023
<b>REVENUE</b>						
<i>Tax Revenue</i>						
Property Taxes - Town, Highway, Capital	5,145,077	5,325,297	5,536,085	5,644,178	5,669,389	6,512,080
Interest on Taxes Due	75,189	74,812	57,341	39,580	60,000	50,000
Penalty on Taxes Due	6,189	5,829	4,960	5,144	5,000	5,000
Payments in Lieu of Taxes	130,681	132,170	138,507	145,181	130,000	145,000
Sales, Rooms, Meals & Alcohol	3,132,196	3,254,053	3,148,765	3,405,703	3,100,000	3,430,000
<b>Subtotal Tax Revenue</b>	<b>8,489,332</b>	<b>8,792,161</b>	<b>8,885,658</b>	<b>9,239,786</b>	<b>8,964,389</b>	<b>10,142,080</b>
Tax Rate	0.2665	0.2665	0.2695	0.2750	0.2750	0.3104
<b>REVENUE FROM OTHER SOURCES</b>						
<i>Town Clerk Revenue</i>						
Recording Legal Documents	77,382	75,053	168,738	203,825	175,000	160,000
Copies of Vital Statistics	1,995	1,480	2,886	1,360	2,000	1,500
Issuing Licenses-Muni. Portion	68,763	74,864	827	761	750	800
Passport Revenue	-	-	53,153	1,300	5,000	21,000
Use of Town Copier	12,105	12,167	11,885	12,996	12,000	12,000
Vault Time	2,177	1,992	2,239	1,742	2,000	1,500
Miscellaneous - Town Clerk	1,271	4,645	1,469	617	1,000	-
Alcohol Beverage Licenses	4,140	4,025	3,795	3,820	4,000	4,000
Dog Licenses & Fees	5,924	6,021	4,357	5,555	5,000	5,200
<b>Subtotal Town Clerk Revenue</b>	<b>173,757</b>	<b>180,247</b>	<b>249,349</b>	<b>231,976</b>	<b>206,750</b>	<b>206,000</b>
<i>Planning Revenue</i>						
Planning Fees	29,605	30,050	23,475	20,560	30,000	30,000
Permits	187,142	178,730	142,147	158,987	120,000	130,000
<b>Subtotal Planning Revenue</b>	<b>216,747</b>	<b>208,780</b>	<b>165,622</b>	<b>179,547</b>	<b>150,000</b>	<b>160,000</b>
<i>Fire/EMS Revenue</i>						
Ambulance Revenue	333,831	358,488	371,316	381,968	360,000	384,245
Fire Fees	5,967	5,964	650	3,328	3,000	3,000
Program Fees	3,643	8,605	2,964	60	3,000	2,000
HHS Stimulus Grant	-	-	-	1,875	-	-
<b>Subtotal Fire/EMS Revenue</b>	<b>343,441</b>	<b>373,057</b>	<b>374,930</b>	<b>387,231</b>	<b>366,000</b>	<b>389,245</b>
<i>Police Revenue</i>						
Police Fees	5,866	5,120	6,118	5,843	2,000	2,000
Insurance Report Revenue	6,013	5,825	4,460	-	5,000	5,000
Court Fines	21,867	19,600	18,964	15,780	10,000	10,000
False Alarm Fees	14,250	13,430	24,725	10,600	20,000	20,000
<b>Subtotal Police Revenue</b>	<b>47,996</b>	<b>43,975</b>	<b>54,267</b>	<b>32,223</b>	<b>37,000</b>	<b>37,000</b>
<i>Recreation Revenue</i>						
Day Camps	112,387	145,867	114,829	19,273	107,600	104,200
Contracted Camps	45,606	43,603	36,468	13,012	43,700	45,000
Youth & Adult Programs	42,876	50,609	42,360	16,347	45,000	45,000
Special Events - Recreation Revenue	904	635	510	100	500	500
Field Use	9,188	8,884	6,221	10,945	8,000	9,000
Contracted Programs	54,936	43,577	27,297	9,945	50,000	40,000
Senior Programs	3,316	4,002	2,466	-	3,500	-
<b>Subtotal Recreation Revenue</b>	<b>269,213</b>	<b>297,177</b>	<b>230,151</b>	<b>69,622</b>	<b>258,300</b>	<b>243,700</b>
<i>Highway Revenue</i>						
State Aid	161,480	161,666	165,957	212,245	161,770	161,770
Consulting Engineers	7,486	-	1,000	-	-	-
Rental of Highway Property	94,560	92,220	88,470	88,470	90,675	84,795
Miscellaneous - Highway Revenue	50,620	50,192	63,927	61,715	42,200	4,800
Quarry Fees	-	-	-	-	-	26,635
Stormwater Project Revenue	72,359	74,142	79,216	94,805	77,800	73,000
Right of Way Use Fee	20,670	10,974	21,082	17,787	14,900	19,500
FEMA HI Storm Damage	-	-	-	39,846	-	-
<b>Subtotal Highway Revenue</b>	<b>407,175</b>	<b>389,194</b>	<b>419,652</b>	<b>514,868</b>	<b>387,345</b>	<b>370,500</b>
<i>Cemetery Revenue</i>						
Lot Sales	-	-	-	-	5,000	6,000
Memorial Garden Fees	-	-	-	-	1,500	1,800
Cornerstone Fees	-	-	-	-	1,600	3,500
<b>Subtotal Cemetery Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,100</b>	<b>11,300</b>
<i>Library Revenue</i>						
Miscellaneous - Other Revenue	-	-	-	4,500	-	4,500
<b>Subtotal Library Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,500</b>	<b>-</b>	<b>4,500</b>

Town of Williston  
Operating Budget FY 2023

	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Approved FY 2022	Proposed FY 2023
<i>Interest and Other Revenue</i>						
Interest Earned on Investments	36,765	100,644	92,920	39,472	37,321	25,000
Miscellaneous - Other Revenue	4,250	1,596	25,000	1,230	2,000	2,000
Host Town Fees	-	-	-	-	307,000	300,000
CSWD Compost Fees	-	-	-	-	7,000	9,000
CSWD MRF Fees	-	-	-	-	26,000	26,000
Building Rental	3,036	4,422	2,650	650	1,000	1,000
Gain on Sale of Assets	-	-	-	-	-	-
Reimbursement for Town Services	26,400	26,400	26,400	26,400	26,400	26,400
From Reserves for Tax Reduction	-	-	-	-	576,600	683,959
From Reserves for Capital Projects	-	-	-	-	66,150	32,200
From Reserves for Capital Equipment	-	-	-	-	-	58,300
From Reserves for CCPSA	-	-	-	-	34,000	-
ARPA Funding	-	-	-	-	-	300,000
Transfers In	-	-	-	16,113	45,000	45,370
Transfer in - Host Town Fund (Capital)	375,000	367,500	355,000	326,850	-	-
Education Tax Collection Service Fee	-	-	-	70,259	65,000	75,000
<b>Subtotal Interest and Other Revenue</b>	<b>445,451</b>	<b>500,562</b>	<b>501,970</b>	<b>480,974</b>	<b>1,193,471</b>	<b>1,584,229</b>
<b>Total Revenue from Other Sources</b>	<b>5,248,035</b>	<b>5,459,856</b>	<b>5,345,514</b>	<b>5,496,549</b>	<b>5,901,966</b>	<b>6,636,474</b>
<b>Property Taxes</b>	<b>5,145,077</b>	<b>5,325,297</b>	<b>5,536,085</b>	<b>5,644,178</b>	<b>5,669,389</b>	<b>6,512,080</b>
<b>Total Revenue</b>	<b>10,393,112</b>	<b>10,785,153</b>	<b>10,881,599</b>	<b>11,140,727</b>	<b>11,571,355</b>	<b>13,148,554</b>

## EXPENDITURES

### Capital Expenses

#### *Capital Projects*

Capital Projects - Operating Budget	-	-	-	154,400	54,800	35,000
Capital Equipment - Operating Budget	-	-	-	94,510	388,200	497,779
Capital Projects - Host Town Funded	63,100	-	-	-	-	-
Capital Equipment - Host Town Funded	311,900	367,500	354,950	326,850	-	-
<b>Subtotal</b>	<b>375,000</b>	<b>367,500</b>	<b>354,950</b>	<b>575,760</b>	<b>443,000</b>	<b>532,779</b>

#### *Debt Services*

Library Roof, Principal	20,000	20,000	20,000	20,000	20,000	20,000
Library Roof, Interest	2,812	2,408	1,950	976	888	305
PS Building, Principal	320,000	320,000	320,000	320,000	320,000	320,000
PS Building, Interest	118,260	99,551	86,412	68,321	57,829	43,060
Fire Engine, 18, Interest	-	9,446	7,507	7,390	7,507	7,080
Fire Engine, 18, Principal	-	-	-	-	-	39,160
Sidewalk Bond, Principal	80,000	80,000	80,000	80,000	80,000	80,000
Sidewalk Bond, Interest	9,177	6,010	2,800	14,003	11,506	7,720
Fire Engine, 09, Principal	45,000	45,000	45,000	-	-	-
Fire Engine, 09, Interest	4,082	2,494	829	-	-	-
Ambulance Lease, Principal	-	-	34,426	29,514	30,908	31,870
Ambulance Lease, Interest	-	-	1,574	6,486	5,092	4,140
Ambulance #2, Principal	29,240	30,034	30,849	-	-	-
Ambulance #2, Interest	2,437	1,644	829	-	-	-
PW Facility Principal	240,000	240,000	240,000	240,000	240,000	240,000
PW Facility Interest	137,820	141,419	135,633	128,619	121,327	113,285
Fire Trucks, 20, Interest	-	-	-	-	-	-
2021 Fire Truck Principal	-	-	-	-	70,000	70,000
2021 Fire Truck Interest	-	-	-	-	40,600	26,425
2021 Muddy Brook Culvert Interest	-	-	-	-	27,000	45,000
2021 Muddy Brook Culvert Principal	-	-	-	-	-	16,470
Fire Station Roof Principal	-	-	-	-	18,820	-
Fire Station Roof Principal	-	-	-	-	2,775	-
<b>Subtotal</b>	<b>1,008,828</b>	<b>998,006</b>	<b>1,007,809</b>	<b>915,309</b>	<b>1,054,252</b>	<b>1,064,515</b>

### **TOTAL Capital Expenses**

<b>1,383,828</b>	<b>1,365,506</b>	<b>1,362,759</b>	<b>1,491,069</b>	<b>1,497,252</b>	<b>1,597,294</b>
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Town of Williston  
Operating Budget FY 2023

**Finance**

*Board of Listers*

	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Approved FY 2022	Proposed FY 2023
Listers' Salaries	795	897	610	444	1,000	850
Assistant Assessor's Salary	28,500	29,865	31,090	30,645	32,275	35,035
Clerical Salary	13,987	14,857	14,657	15,200	15,140	16,440
Benefits	3,588	3,783	3,892	3,864	4,090	4,435
Mileage	-	-	-	-	100	100
Professional Services	70	228	945	140	-	-
Contracted Assessor	23,401	20,600	21,950	23,547	21,900	23,770
Service Contracts	4,160	4,326	4,499	4,724	4,750	5,000
Office Supplies	685	456	385	343	500	500
Office Equipment	277	1,307	2,254	-	-	-
Telephone & Postage	274	208	215	222	300	300
Tax Maps	-	3,246	749	-	-	2,500
<b>Subtotal</b>	<b>75,737</b>	<b>79,773</b>	<b>81,246</b>	<b>79,129</b>	<b>80,055</b>	<b>88,930</b>

*Cash Receipts & Management*

Treasurer Salary	-	-	13,263	40,919	-	-
Treasurer Staff Salary	-	-	-	-	-	-
Benefits	-	-	2,271	23,331	-	-
Mileage	-	-	-	-	-	-
Training & Conferences	-	-	-	70	-	-
Service Contracts	-	-	-	-	-	-
Property & Casualty Insurance	-	-	3,487	4,564	-	-
Office Supplies	-	-	1,629	838	-	-
Office Equipment	-	-	60	-	-	-
Telephone & Postage	-	-	133	3,042	-	-
Building Maintenance	-	-	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>20,843</b>	<b>72,764</b>	<b>-</b>	<b>-</b>

*Finance & HR*

Department Salary	77,709	91,955	118,934	119,862	158,000	208,070
Benefits	38,290	39,539	43,798	43,591	64,515	92,370
Mileage	-	-	-	-	150	150
Training & Conferences	-	-	-	60	1,885	1,880
Audit Fees	17,657	16,818	20,140	23,836	24,800	26,015
Service Contracts	-	-	-	-	1,675	1,675
Property & Casualty Insurance	-	-	-	-	4,150	4,145
Computer Applications	-	-	-	741	-	3,230
Tax & Other Fees	-	-	-	-	-	200
Office Supplies	-	-	-	-	3,695	3,035
Office Equipment	-	-	-	-	1,400	2,000
Bank Fees	-	-	-	4,972	3,500	1,000
Telephone & Postage	-	-	-	-	4,500	3,900
Building Maintenance	-	-	-	-	12,670	16,265
<b>Subtotal</b>	<b>133,656</b>	<b>148,312</b>	<b>182,872</b>	<b>193,062</b>	<b>280,940</b>	<b>363,935</b>

**TOTAL Finance Department**

<b>209,393</b>	<b>228,085</b>	<b>284,961</b>	<b>344,955</b>	<b>360,995</b>	<b>452,865</b>
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**General Administration**

*General Overhead*

Professional Services	-	-	-	3,250	-	1,500
Legal Services	15,734	24,975	38,293	39,463	30,000	33,140
Service Contracts	-	-	-	-	1,100	1,100
Property & Casualty Insurance	3,972	4,042	6,973	5,394	8,300	8,290
Town Report	1,436	1,910	1,666	1,275	2,000	1,400
Office Supplies	4,555	3,277	3,039	3,390	725	725
Telephone & Postage	2,271	2,540	2,277	2,263	1,200	900
Building Maintenance	13,392	17,269	18,256	21,386	12,670	16,235
Other Expenses	6,121	821	760	-	800	1,000
<b>Subtotal</b>	<b>47,481</b>	<b>54,834</b>	<b>71,264</b>	<b>76,421</b>	<b>56,795</b>	<b>64,290</b>



Town of Williston  
Operating Budget FY 2023

	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Approved FY 2022	Proposed FY 2023
<b>Selectboard</b>						
Salaries - Selectboard	5,670	5,778	5,910	5,990	5,990	6,285
Benefits - Selectboard	434	442	452	458	475	500
Professional Services	-	-	17,323	-	-	-
Discretionary Wages	2,500	4,800	17,000	-	-	-
Regular Expenses	13,259	13,505	7,124	19,572	23,000	19,575
<b>Subtotal</b>	<b>21,863</b>	<b>24,525</b>	<b>47,809</b>	<b>26,020</b>	<b>29,465</b>	<b>26,360</b>
<b>Technology</b>						
Computer Equipment	2,675	3,054	2,917	2,202	3,500	500
Computer Applications	19,347	22,778	30,505	43,843	30,000	32,785
<b>Subtotal</b>	<b>22,022</b>	<b>25,832</b>	<b>33,422</b>	<b>46,045</b>	<b>33,500</b>	<b>33,285</b>
<b>Town Manager's Office</b>						
Manager's Salary	79,368	82,709	84,524	74,062	74,000	79,075
Manager's Staff Salary	57,001	63,700	68,428	6,085	74,740	33,790
Accrued Sick & Vacation	-	9,988	7,872	29,662	10,000	-
Salary Discretionary	8,600	9,100	8,000	8,600	80,000	-
Benefits	38,571	39,949	38,607	27,388	55,340	49,120
Mileage	700	1,061	658	-	500	500
Training & Conferences	5,136	5,071	5,045	1,318	4,500	1,500
<b>Subtotal</b>	<b>189,376</b>	<b>211,578</b>	<b>213,134</b>	<b>147,115</b>	<b>299,080</b>	<b>163,985</b>
<b>TOTAL General Administration</b>	<b>280,742</b>	<b>316,769</b>	<b>365,629</b>	<b>295,601</b>	<b>418,840</b>	<b>287,920</b>
<b><u>Dorothy Alling Memorial Library</u></b>						
<b><u>Library Operations</u></b>						
Department Salary	303,253	324,348	323,443	323,289	454,425	483,590
Benefits	70,738	82,761	90,957	92,923	136,388	143,800
Training & Conferences	2,847	2,872	174	2,317	2,770	2,770
Travel & Fees	1,331	1,861	545	70	2,200	2,200
Books	68,806	77,035	73,218	84,920	85,000	86,000
Bookmobile	2,165	1,595	1,468	1,001	1,780	1,880
Service Contracts	-	-	-	-	-	1,800
Computer Equipment	-	-	-	-	-	7,000
Computer Applications	-	-	-	-	14,800	5,000
Office Supplies	8,045	8,891	7,524	10,077	8,500	8,500
Telephone	875	937	924	1,052	1,000	1,200
Postage	1,611	1,733	1,570	2,074	2,500	2,500
Small Equipment Purchases	-	-	-	-	-	2,000
Program Presenters and Materials	-	-	-	-	15,000	16,000
<b>Subtotal</b>	<b>459,670</b>	<b>502,033</b>	<b>499,823</b>	<b>517,723</b>	<b>724,363</b>	<b>764,240</b>
<b>Building Overhead</b>						
Janitorial Services	9,383	8,713	8,910	14,105	13,600	13,600
Town Custodial Services, incl. benefits	4,171	4,810	7,006	8,737	2,450	3,345
Heating Fuel	3,308	3,525	3,194	3,258	3,350	3,790
Utilities	8,460	7,026	5,992	6,336	6,500	6,390
Maintenance & Repairs	12,962	13,499	11,167	13,323	14,320	13,520
Land Rental	29,750	29,750	29,750	25,000	25,000	25,000
Property & Casualty Insurance	10,202	10,946	11,938	13,226	13,130	13,090
<b>Subtotal</b>	<b>78,235</b>	<b>78,269</b>	<b>77,957</b>	<b>83,985</b>	<b>78,350</b>	<b>78,735</b>
<b>Special Programs</b>						
Program Wages	46,179	47,139	48,617	57,292	-	-
Benefits	15,639	12,454	13,930	14,945	-	-
Program Presenters and Materials	15,590	14,953	11,721	15,870	-	-
<b>Subtotal</b>	<b>77,408</b>	<b>74,546</b>	<b>74,268</b>	<b>88,107</b>	<b>-</b>	<b>-</b>
<b>Computer/Reference Services</b>						
IT/Reference Wages	28,418	23,570	25,064	28,646	-	-
Benefits	13,317	7,018	10,812	11,322	-	-
System & Equipment Maintenance	19,430	18,814	11,877	17,173	-	-
<b>Subtotal</b>	<b>61,165</b>	<b>49,402</b>	<b>47,753</b>	<b>57,141</b>	<b>-</b>	<b>-</b>
<b>TOTAL Dorothy Alling Memorial Library</b>	<b>676,479</b>	<b>704,250</b>	<b>699,801</b>	<b>746,956</b>	<b>802,713</b>	<b>842,975</b>

Town of Williston  
Operating Budget FY 2023

	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Approved FY 2022	Proposed FY 2023
<b>Community Services</b>						
<i>Land &amp; Housing Preservation</i>						
Environmental Reserve Fund (ERF)	40,000	260,000	-	70,000	70,000	75,000
Affordable Housing Trust	-	15,000	-	20,000	15,000	10,000
Tax Stabilization	9,678	9,883	-	-	-	-
<b>Subtotal</b>	<b>49,678</b>	<b>284,883</b>	<b>-</b>	<b>90,000</b>	<b>85,000</b>	<b>85,000</b>
<i>Health</i>						
Health Officer Stipend	600	603	648	646	800	825
Visiting Nurse Assoc.	30,766	30,760	30,760	30,760	30,760	30,760
Employee Health & Safety Programs	216	1,649	2,415	177	2,000	1,000
<b>Subtotal</b>	<b>31,582</b>	<b>33,012</b>	<b>33,823</b>	<b>31,583</b>	<b>33,560</b>	<b>32,585</b>
<i>Regional Services</i>						
Chitt.Co. Regional Planning	21,667	22,095	23,170	23,161	23,160	23,350
Clock Winding	-	-	-	-	-	825
Winooski Valley Park Dist.	31,972	32,292	34,243	35,059	35,060	38,690
Greater Burlington Inds.Corp.	2,000	2,000	2,000	2,000	2,000	2,000
County Tax	89,727	98,621	91,464	91,793	93,100	95,500
LCRCC	-	550	565	-	550	-
Vt. League of Cities & Towns	10,896	11,133	11,458	11,933	11,900	13,680
WFC Steeple Contribution	-	25,000	1,000	-	1,000	1,000
Chittenden County Public Safety Authority	-	-	-	-	34,000	-
Lake Iroquois Association	6,659	(1,806)	5,000	15,000	10,000	15,000
<b>Subtotal</b>	<b>162,921</b>	<b>189,885</b>	<b>168,900</b>	<b>178,946</b>	<b>210,770</b>	<b>190,045</b>
<i>Social Services</i>						
Social Service Organizations	27,870	28,750	29,610	30,000	30,000	30,000
Residents Assistance	805	1,650	328	-	1,000	1,000
Community Partnerships	-	-	-	-	6,085	7,750
<b>Subtotal</b>	<b>28,675</b>	<b>30,400</b>	<b>29,938</b>	<b>30,000</b>	<b>37,085</b>	<b>38,750</b>
<i>Transportation Services</i>						
GMT ADA program	185,592	191,018	198,383	198,469	206,000	214,200
Elderly & Disabled Transportation	26,830	16,003	17,796	25,500	24,000	27,040
GMT Bus Service	15,370	17,312	10,470	9,571	18,500	18,500
<b>Subtotal</b>	<b>227,792</b>	<b>224,333</b>	<b>226,649</b>	<b>233,540</b>	<b>248,500</b>	<b>259,740</b>
<b>TOTAL Outside Services</b>	<b>500,648</b>	<b>762,513</b>	<b>459,310</b>	<b>564,069</b>	<b>614,915</b>	<b>606,120</b>
<b>Planning, Zoning and Conservation</b>						
<i>Planning &amp; Zoning</i>						
Department Salary	222,001	196,785	198,984	208,462	235,450	309,220
Stewardship Coordinator	-	-	-	311	6,000	6,000
Benefits	91,952	79,512	80,527	85,819	106,706	133,945
Mileage	812	961	155	-	1,400	1,000
Training & Conferences	1,076	2,613	3,813	3,615	4,000	5,300
Subscriptions & Dues	1,272	818	762	842	1,300	1,700
Professional Services	1,795	4,804	1,424	2,127	5,000	5,000
Misc. Planning Studies	3,503	4,452	966	40,230	30,000	5,000
Service Contracts	-	-	-	-	-	3,300
Property & Casualty Insurance	3,361	3,365	4,782	4,565	5,690	5,680
Advertising	3,350	2,127	4,322	2,466	4,400	4,400
Computer Applications	-	-	-	-	-	500
Office Supplies	1,736	3,187	1,775	1,256	2,700	2,600
Equipment	1,909	1,862	4,565	3,851	3,500	5,240
Printing	1,570	1,666	2,550	1,986	2,600	800
Telephone & Postage	1,845	2,217	1,807	2,086	2,100	2,100
GIS Data Management	3,814	6,556	1,866	1,450	4,500	6,000
Building Maintenance	16,026	13,109	17,230	20,134	15,100	21,750
Miscellaneous & Tools	-	-	-	-	400	400
Trail Planning and Engineering	-	-	-	250	2,000	2,000
Trail Maintenance & Repair	-	-	-	-	10,800	10,690
Catamount Community Forest	-	-	-	-	2,000	3,000
<b>Subtotal</b>	<b>356,022</b>	<b>324,034</b>	<b>325,528</b>	<b>379,450</b>	<b>445,646</b>	<b>535,625</b>

Town of Williston  
Operating Budget FY 2023

	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Approved FY 2022	Proposed FY 2023
<i>Conservation</i>						
Conservation Salary	20,308	22,318	23,173	22,935	-	-
Conservation and Trails Intern	3,119	2,902	2,860	1,304	-	-
Benefits - Conservation	5,600	5,856	8,083	9,672	-	-
Mileage, Conservation & Trails	448	629	431	128	-	-
Training, Conferences, Dues	690	3,590	1,573	517	-	-
Office Supplies, Mailings, Ads	525	232	519	218	-	-
Match for Grants and Studies	1,257	1,106	1,686	-	-	-
Trail Planning and Engineering	-	-	3,989	1,811	-	-
Trail Maintenance & Repair	12,905	14,951	10,825	12,734	-	-
<b>Subtotal</b>	<b>44,852</b>	<b>51,584</b>	<b>53,139</b>	<b>49,319</b>	<b>-</b>	<b>-</b>
<b>TOTAL Planning, Zoning &amp; Conservation</b>	<b>400,874</b>	<b>375,618</b>	<b>378,667</b>	<b>428,769</b>	<b>445,646</b>	<b>535,625</b>
<b>Fire/EMS</b>						
<i>Administration</i>						
Administration Salary	131,545	137,623	142,680	185,526	228,160	244,945
Benefits	70,000	67,254	67,708	91,413	111,395	109,755
Subscription & Dues	1,020	895	1,303	1,173	1,790	2,040
Public Safety Consultant	-	-	-	14,609	-	-
Service Contract	-	-	-	-	-	1,560
Computer Equipment	-	-	-	-	5,200	10,500
Computer Apps/Dev	-	-	-	-	21,735	24,425
Office Supplies	17,053	18,561	18,081	21,128	3,500	3,500
Office Equipment	11,541	10,173	5,878	17,605	2,700	2,835
Telephone & Postage	9,154	7,058	9,352	8,779	9,360	9,840
Recruting/New Hire	8,000	6,326	7,037	7,078	6,925	8,050
Personnel Recognition	1,013	982	371	417	1,500	1,500
<b>Subtotal</b>	<b>249,326</b>	<b>248,872</b>	<b>252,410</b>	<b>347,728</b>	<b>392,265</b>	<b>418,950</b>
<i>Emergency Preparedness</i>						
Emergency Prep Training	2,864	1,000	-	-	2,100	2,100
Emergency Prep Supplies/Ops	178	3,729	-	934	3,000	3,000
<b>Subtotal</b>	<b>3,042</b>	<b>4,729</b>	<b>-</b>	<b>934</b>	<b>5,100</b>	<b>5,100</b>
<i>Equipment &amp; Maintenance</i>						
Vehicle Fuel	17,531	19,479	15,828	14,997	21,000	21,785
Uniforms	-	-	-	-	-	13,500
Equipment Maintenance	77,804	85,998	54,103	53,242	65,300	66,300
Firefighting Equipment	34,294	39,991	96,195	63,203	28,595	22,825
EMS Equipment	16,681	14,939	11,136	16,997	24,265	27,540
<b>Subtotal</b>	<b>146,310</b>	<b>160,407</b>	<b>177,262</b>	<b>148,439</b>	<b>139,160</b>	<b>151,950</b>
<i>Facilities</i>						
Maintenance Wages	-	-	1,920	765	1,840	-
Property & Casualty Insurance	27,704	32,295	31,813	35,429	34,685	37,340
Heating Fuel	11,397	10,781	8,945	10,684	11,990	12,380
Utilities	19,828	16,831	14,185	16,985	15,500	17,100
Station Maintenance	34,267	28,226	24,772	38,956	33,615	33,275
<b>Subtotal</b>	<b>93,196</b>	<b>88,133</b>	<b>81,635</b>	<b>102,819</b>	<b>97,630</b>	<b>100,095</b>
<i>Wages</i>						
On Call Wages	109,938	75,507	47,264	26,635	60,000	70,000
Career Wages	682,838	834,227	891,999	851,676	909,723	1,314,290
Career OT Wages	-	-	-	41,617	-	211,375
Benefits, Career	330,464	392,481	435,018	456,635	460,060	741,245
Benefits, On Call	20,356	22,605	12,277	8,171	11,600	7,605
Call Life & Disability Insurance	-	-	-	2,554	-	2,600
<b>Subtotal</b>	<b>1,143,596</b>	<b>1,324,820</b>	<b>1,386,558</b>	<b>1,387,288</b>	<b>1,441,383</b>	<b>2,347,115</b>
<i>Operations</i>						
Ambulance Billing Fees	26,948	29,523	26,351	28,501	33,000	33,000
EMS Medical Supplies	25,055	18,874	18,888	22,475	26,100	29,000
Communications	4,637	9,135	10,845	6,318	7,360	7,360
Fire Prevention	2,426	2,484	716	2,705	3,000	3,000
Ambulance Agency Assessment	11,203	11,016	9,914	10,095	12,000	12,000
Dispatch Services	51,888	57,331	57,149	59,503	63,000	60,510
Training & Conferences	15,037	19,934	10,183	10,394	29,000	30,460
<b>Subtotal</b>	<b>137,194</b>	<b>148,297</b>	<b>134,046</b>	<b>139,991</b>	<b>173,460</b>	<b>175,330</b>
<b>TOTAL Fire/EMS</b>	<b>1,772,664</b>	<b>1,975,258</b>	<b>2,031,911</b>	<b>2,127,199</b>	<b>2,248,998</b>	<b>3,198,540</b>

Town of Williston  
Operating Budget FY 2023

	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Approved FY 2022	Proposed FY 2023
<b>Police</b>						
<i>Administration</i>						
Administration Salary	129,217	129,968	201,243	228,802	229,965	256,470
Benefits	49,103	50,682	78,563	92,151	98,508	102,115
Service Contracts	-	-	-	-	-	3,180
Office Supplies	7,649	11,096	12,237	10,529	12,500	12,500
Telephone & Postage	10,963	10,463	11,100	10,995	11,800	12,710
<b>Subtotal</b>	<b>196,932</b>	<b>202,209</b>	<b>303,143</b>	<b>342,477</b>	<b>352,773</b>	<b>386,975</b>
<i>Building Maintenance</i>						
Inside Office Cleaning	13,818	14,201	13,295	13,704	15,250	15,250
Property & Casualty Insurance	52,859	53,130	55,682	61,081	62,940	66,825
Heating Fuel	4,072	3,611	3,327	3,593	4,000	4,000
Utilities	16,984	15,117	12,933	12,720	13,500	13,500
Building Maintenance	-	-	-	-	2,455	3,345
Police Building Maintenance	13,769	10,640	12,299	28,460	15,500	18,500
<b>Subtotal</b>	<b>101,502</b>	<b>96,699</b>	<b>97,536</b>	<b>119,558</b>	<b>113,645</b>	<b>121,420</b>
<i>Communications</i>						
Dispatch Salary	107,045	119,661	115,988	133,210	123,500	185,650
Overtime Dispatch	-	-	-	-	-	39,635
Benefits	49,347	54,796	47,423	52,977	59,750	94,411
Computer, Communications	29,703	32,005	22,131	23,849	34,000	39,555
Radio Repair	1,617	1,566	910	2,808	2,500	2,500
<b>Subtotal</b>	<b>187,712</b>	<b>208,028</b>	<b>186,452</b>	<b>212,844</b>	<b>219,750</b>	<b>361,751</b>
<i>Investigation Services</i>						
Investigation Salary	-	-	-	-	-	-
Investigation Overtime	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Investigation Expenses	3,331	1,522	985	2,308	2,500	2,500
Chitt.Unit for Sp. Investigations	16,924	17,171	17,468	18,008	18,000	15,260
<b>Subtotal</b>	<b>20,255</b>	<b>18,693</b>	<b>18,453</b>	<b>20,316</b>	<b>20,500</b>	<b>17,760</b>
<i>Patrol Services</i>						
Patrol Salary	755,266	862,069	803,078	871,419	937,530	1,038,190
Overtime	171,381	218,206	184,405	150,645	180,000	162,945
Benefits	371,833	405,769	418,261	437,131	483,275	479,425
Vehicle Expense	12,770	24,701	24,573	22,405	22,650	25,000
Vehicle Fuel	34,404	32,240	32,779	27,753	43,000	46,625
Mileage	62	175	352	125	400	400
Training & Conferences	19,744	10,970	20,467	13,600	20,500	20,560
Equipment & Uniforms	20,327	26,376	24,301	33,341	25,500	25,500
<b>Subtotal</b>	<b>1,385,787</b>	<b>1,580,506</b>	<b>1,508,216</b>	<b>1,556,419</b>	<b>1,712,855</b>	<b>1,798,645</b>
<i>Special Programs</i>						
Community Support Services	7,380	14,760	21,420	15,855	15,000	20,400
Public Service Programs	1,167	1,608	3,533	-	2,000	2,000
Dog Control & Damage	1,625	5,423	1,465	3,600	5,350	5,350
Awards Program	368	476	334	104	750	750
Community Justice Center	-	-	10,141	19,483	12,000	52,100
<b>Subtotal</b>	<b>10,540</b>	<b>22,267</b>	<b>36,893</b>	<b>39,042</b>	<b>35,100</b>	<b>80,600</b>
<b>TOTAL Police</b>	<b>1,902,728</b>	<b>2,128,402</b>	<b>2,150,693</b>	<b>2,290,656</b>	<b>2,454,623</b>	<b>2,767,151</b>

**Public Works**

<i>Buildings &amp; Grounds</i>						
Janitor, Old Brick Church	2,663	2,138	5,452	3,883	2,120	3,445
Benefits, Brick Church	107	-	1,181	-	352	380
Clock Winding	621	600	700	807	750	-
Property & Casualty Insurance	3,075	3,867	4,453	2,613	4,360	4,410
Heating Fuel	1,657	1,656	1,633	1,403	2,000	2,000
Utilities	1,921	1,731	1,882	1,570	1,850	1,850
Maintenance	11,021	3,987	11,904	6,412	12,000	12,000
Old School House expenses	-	-	-	-	-	-
Cemetery Support	28,000	26,332	28,500	31,150	-	-
Clock Lease Payment	-	-	-	1,000	1,000	-
<b>Subtotal</b>	<b>49,065</b>	<b>40,311</b>	<b>55,705</b>	<b>48,838</b>	<b>24,432</b>	<b>24,085</b>

Town of Williston  
Operating Budget FY 2023

	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Approved FY 2022	Proposed FY 2023
<b>Highway General</b>						
Salaries Administration	76,148	77,642	83,318	84,064	85,670	96,425
Salary Discretionary	-	-	-	-	16,900	-
Benefits	31,747	41,084	27,204	27,491	36,425	36,710
Service Contracts	-	-	-	-	-	1,320
Heating Fuel	1,195	959	23	959	1,000	1,000
Utilities	1,677	1,679	1,475	1,617	1,600	1,700
Computer Applications	-	-	-	84	-	1,270
Telephone and Postage	-	-	-	-	-	2,810
Maintenance	11,500	13,889	14,434	18,886	14,000	18,615
Street Lights	35,850	29,416	27,541	36,779	33,000	36,000
Small Equipment Purchases	1,724	-	1,250	1,092	1,800	1,800
Stormwater Fees for Roads	132,376	132,376	132,376	128,743	134,630	134,630
<b>Subtotal</b>	<b>292,217</b>	<b>297,045</b>	<b>287,621</b>	<b>299,715</b>	<b>325,025</b>	<b>332,280</b>
<b>Road Maintenance</b>						
Road Maintenance Salary	327,448	348,996	336,673	344,502	383,040	425,280
Overtime	40,733	44,936	35,265	25,676	45,600	51,500
Benefits	168,562	172,237	197,251	195,382	219,460	223,605
Uniforms	5,599	5,457	7,043	6,456	6,160	6,160
Vehicle Expense	-	-	-	-	-	3,120
Training & Conferences	2,278	788	231	462	2,500	3,000
Consulting Engineers	3,444	2,836	(2,469)	-	2,500	2,500
Equipment Rental	62,102	78,521	68,831	63,474	78,330	48,330
Property & Casualty Insurance	23,361	16,514	24,025	24,261	24,565	24,850
Garage Operations	20,299	20,412	30,994	20,862	24,260	24,060
Gravel & Other Materials	4,529	6,991	22,031	6,820	7,000	8,000
Chloride	7,546	7,343	-	8,153	9,000	9,500
Patch	3,804	5,665	2,356	1,476	4,700	4,500
Salt	134,866	131,961	148,185	108,192	145,000	145,000
Sand	12,854	13,514	20,123	11,899	13,200	14,400
Road Maintenance	35,068	31,642	37,013	14,547	45,000	51,000
Equipment Operation & Repair	31,828	40,350	60,712	43,398	35,000	45,000
Vehicle Fuel	36,689	39,593	36,415	26,305	41,000	44,380
Retreatment	444,148	478,541	456,118	474,988	485,000	500,000
Highway Line Striping	23,376	9,426	20,414	22,945	24,000	24,000
Sidewalks	3,236	811	1,965	3,006	4,000	5,000
Misc. & Tools	10,161	9,819	6,544	1,712	9,000	9,000
Street Signs	5,642	5,497	4,685	6,448	6,000	6,500
Pedestrian Path Paving	-	-	17,450	20,000	20,000	20,000
Landscaping	23,904	25,976	21,398	23,662	32,000	32,000
Emergency Expenses	-	-	10,325	-	-	-
<b>Subtotal</b>	<b>1,431,477</b>	<b>1,497,826</b>	<b>1,563,578</b>	<b>1,454,626</b>	<b>1,666,315</b>	<b>1,730,685</b>
<b>TOTAL Public Works</b>	<b>1,772,759</b>	<b>1,835,182</b>	<b>1,906,904</b>	<b>1,803,179</b>	<b>2,015,772</b>	<b>2,087,050</b>
<b>Cemetery</b>						
<b>Operations</b>						
Professional Services	-	-	-	-	-	26,000
Insurance	-	-	-	-	350	410
Telephone & Postage	-	-	-	-	-	25
Maintenance & Repairs	-	-	-	-	29,000	5,000
Cornerstone Expenses	-	-	-	-	3,100	3,500
Equipment Repairs & Maintenance	-	-	-	-	2,000	-
Memorial Garden Maint/Internment Costs	-	-	-	-	-	-
Memorial Garden Stone	-	-	-	-	-	1,050
	-	-	-	-	1,550	600
<b>TOTAL Cemetery</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>36,000</b>	<b>36,585</b>

Town of Williston  
Operating Budget FY 2023

	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Approved FY 2022	Proposed FY 2023
<b>Recreation &amp; Parks</b>						
<i>Recreation Services</i>						
Administrative Salaries	59,324	71,306	69,748	66,523	71,210	116,110
Salaries-Day Camp	72,607	73,709	57,260	36,037	61,560	56,160
Salaries-Seasonal Programs	4,057	4,893	3,437	1,700	6,000	6,000
Benefits	31,870	30,876	30,884	40,108	24,698	58,915
Training & Conferences	1,967	2,762	2,524	872	3,000	3,600
Property & Casualty Insurance	2,661	1,658	4,209	3,100	2,370	2,260
Advertising	-	-	-	-	-	5,500
Office Supplies	707	647	4,611	490	2,000	2,000
Telephone & Postage	990	1,057	1,487	1,350	1,500	1,550
Software	9,192	9,280	9,281	7,816	10,000	4,600
Building Maintenance	-	-	2,055	3,883	2,455	3,345
Day Camp Expenses	35,838	30,672	21,205	2,588	45,000	42,300
Contracted Camp Expenses	36,129	38,619	28,409	9,050	39,000	35,000
Recreation Program Expenses	23,831	26,490	24,674	8,675	43,000	35,000
Senior Program Expenses	9,751	8,250	5,250	-	10,500	-
Contracted Program Expenses	46,513	36,108	23,144	7,982	48,000	35,000
Special Events	10,370	11,050	11,216	600	11,300	15,000
Community Partnerships	3,393	3,585	4,444	3,082	-	-
School Use Fees	124,960	124,960	124,260	-	-	-
<b>Subtotal</b>	<b>474,161</b>	<b>475,922</b>	<b>428,098</b>	<b>193,856</b>	<b>381,593</b>	<b>422,340</b>
<i>Park Maintenance</i>						
Maintenance Salary	15,718	18,070	22,249	30,846	37,570	43,265
Park Admin. Salary	13,258	14,136	14,722	15,065	15,225	17,270
Benefits	5,373	5,016	13,559	13,783	22,347	21,075
Property & Casualty Insurance	-	-	-	3,405	3,555	3,385
Professional Services	-	-	-	-	-	-
Equipment Rental	2,389	3,329	3,941	2,769	6,000	6,600
Utilities	2,210	2,821	4,386	3,803	3,920	3,920
Equipment	2,999	3,276	2,313	2,180	2,000	2,000
Maintenance & Upgrades	26,062	26,987	20,463	27,632	25,000	30,000
<b>Subtotal</b>	<b>68,010</b>	<b>73,635</b>	<b>81,633</b>	<b>99,483</b>	<b>115,617</b>	<b>127,515</b>
<b>TOTAL Recreation &amp; Parks</b>	<b>542,171</b>	<b>549,557</b>	<b>509,731</b>	<b>293,339</b>	<b>497,210</b>	<b>549,855</b>
<b>Town Clerk &amp; Elections</b>						
<i>Records, Permits &amp; Licenses</i>						
Town Clerk Salary	53,223	61,010	65,965	41,820	48,725	54,285
Town Clerk Staff Salary	101,006	99,567	98,362	58,069	52,225	47,450
Benefits - Town Clerk	58,311	59,221	62,513	46,645	48,711	45,279
Mileage - Town Clerk	102	235	191	-	400	400
Training & Conferences - Town Clerk	627	610	705	55	400	400
Equipment Rental, Service Contracts	2,757	3,075	3,847	3,737	1,675	1,675
Property & Casualty Insurance - Town Clerk	3,972	4,038	3,487	5,394	4,150	4,145
Office Supplies - Town Clerk	7,690	7,747	9,615	1,824	2,000	2,000
Office Equipment - Town Clerk	5,075	-	3,643	-	-	2,000
Telephone & Postage - Town Clerk	7,481	7,538	7,370	3,036	4,000	4,060
Building Maintenance - Town Clerk	12,835	17,269	18,062	21,206	12,670	16,265
<b>Subtotal</b>	<b>253,079</b>	<b>260,310</b>	<b>273,760</b>	<b>181,786</b>	<b>174,956</b>	<b>177,959</b>
<i>Elections</i>						
Town Meeting Salary	899	999	1,590	630	1,060	1,200
General Election Salary	-	1,836	-	1,145	1,600	3,000
Ballot Printing	1,398	1,598	-	1,243	-	1,600
Postage - Elections	77	869	1,646	620	500	1,440
General Election Expense	-	2,331	270	970	-	1,000
Town Meeting Expenses	566	104	150	1,835	275	375
<b>Subtotal</b>	<b>2,940</b>	<b>7,737</b>	<b>3,656</b>	<b>6,443</b>	<b>3,435</b>	<b>8,615</b>
<b>TOTAL Town Clerk &amp; Elections</b>	<b>256,019</b>	<b>268,047</b>	<b>277,416</b>	<b>188,229</b>	<b>178,391</b>	<b>186,574</b>
<b>GRAND TOTAL</b>	<b>9,698,305</b>	<b>10,509,187</b>	<b>10,427,782</b>	<b>10,574,021</b>	<b>11,571,355</b>	<b>13,148,554</b>

### **Capital & Equipment Projects Budget Summary**

#### **Capital Projects Budget for Fiscal Year 2023**

<b>Capital Projects</b>	<b>Operating</b>	<b>Impact Fees</b>	<b>Fund Balance</b>	<b>ARPA</b>	<b>Other</b>
Fire HVAC Replacement	2,800				
Fire Phone System			7,200		
Police Door Access				41,000	
Police Station			15,000		
Town Hall Parking				20,000	
Community Center				60,000	
Building Contingency Fund			10,000		
Allen Brook Community Park		40,000			
Park Improvements	-	10,000			
Park Replacements				15,000	
Allen Brook Trail Boardwalk				20,000	
Community Forest Improve				10,000	
Town Trail Management Fund				10,000	
EV Charging Stations				31,000	
Minor Transportation Improve		30,000			
<b>TOTALS</b>	<b>2,800</b>	<b>80,000</b>	<b>32,200</b>	<b>207,000</b>	

#### **Equipment Fund Budget for Fiscal Year 2023**

<b>Equipment Fund</b>	<b>Operating</b>	<b>Impact Fees</b>	<b>Fund Balance</b>	<b>ARPA</b>	<b>Other</b>
Police Fleet Vehicles	160,000				
Police Traffic Safety Equipment	3,014				
Police Technology			10,300		
Police Fire Arms Replacements			13,000		
Comms Tower & Equipment				-	
4x4 Fire Vehicle	17,250				
Fire Utility Vehicles	5,765				
Defibrillator Replacements	19,000				
Fire IT Server Replacement	4,400				
Fire Turn Out Gear Replace	31,150				
SCBA Compressor	5,000				
Fire Equipment	15,000				
Ambulance Replacement					280,000
Large Highway Truck Replace	110,000				
Large Highway Equip Replace	46,800				
Highway Pickup Replacement			15,000		
Grounds Mower Replacement	2,900				
Traffic Signal Replacements			20,000		
Variable Message Boards				25,000	
Asset Management				10,000	
Recreation Mower Replace	8,000				
Recreation Pickup Replace	2,500				
Bookmobile	8,700				
<b>TOTALS</b>	<b>439,479</b>	<b>-</b>	<b>58,300</b>	<b>35,000</b>	<b>280,000</b>

#### **Combined Total**

442,279	80,000	90,500	242,000	280,000
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# **TOWN OF WILLISTON FINANCIAL REPORT**

**For the Fiscal Year Ending  
June 30, 2021**

A summary of the audited financial statements, prepared by Town staff, is presented on the following pages. A complete audit report is available for viewing on the Town's website, [www.town.williston.vt.us](http://www.town.williston.vt.us)



**TOWN OF WILLISTON**  
**STATEMENT OF LONG TERM INDEBTEDNESS**  
**AS OF JUNE 30, 2021**

Payable to:	Purpose	Issue Date	Issue Amount	Maturity Date	Interest Rate	Balance 06/30/20	Additions	Deletions	Balance 06/30/21	Interest Paid FY 21	Current	Long Term	Total
<b>TOWN Bond Issue</b>													
<b>Bond Payable</b>													
US Bank	2014-2/2005-1	Sidewalk Project	7/15/05	1,600,000	12/1/25	3.79%	480,000	-	80,000	400,000	14,003	80,000.00	400,000.00
US Bank	2014-2/2005-1	Public Safety Bldg	7/15/05	3,300,000	12/1/25	3.79%	990,000	-	165,000	825,000	24,760	165,000.00	825,000.00
US Bank	2014-4/2006-1	Public Safety Bldg	7/20/06	1,350,000	12/1/26	4.44%	455,000	-	65,000	390,000	14,026	65,000.00	390,000.00
US Bank	2007-1	Public Safety Bldg	07/26/07	1,800,000	12/01/27	4.5%	720,000	-	90,000	630,000	29,535	90,000.00	630,000.00
US Bank	2012-1	Library Roof	08/12/12	200,000	11/15/22	2.4%	60,000	-	20,000	40,000	976	20,000.00	40,000.00
US Bank	2013-1	Public Works Bldg	07/11/13	4,800,000	11/15/33	3.955%	3,360,000	-	240,000	3,120,000	128,619	240,000.00	3,120,000.00
US Bank	2018-1	Fire Truck 2019	02/28/18	274,115		2.190%	274,115	-	-	274,115	7,390	39,159.00	274,115.00
US Bank	2021-1	Fie Trucks 2020	03/04/21	1,400,000	11/01/41	2.901%	-	1,400,000		1,400,000	-	-	1,400,000.00
						6,339,115	1,400,000	660,000	7,079,115	219,309	699,159.00	6,379,956.00	7,079,115.00
<b>Lease &amp; Notes Payable</b>													
Union Bank Note Payable	Ambulance '19	6/12/2019	228,800	9/1/2026	3.10%	194,374	-	29,514	164,860	6,486	31,341.00	133,519.00	164,860.00
						<b>Total Town Debt</b>	<b>6,533,489</b>	<b>1,400,000</b>	<b>689,514</b>	<b>7,243,975</b>	<b>225,795</b>	<b>730,500</b>	<b>6,513,475</b>
<b>UTILITY FUNDS</b>													
State Revolving Loan Fund	Old Stage Pump	06/30/12	311,231	06/30/24	2.0%	183,602	-	12,507	171,095	-	12,757.00	158,338.00	171,095.00
State Revolving Loan Fund	Meadowridge	06/30/12	478,353	06/30/24	0.0%	282,193	-	19,222	262,971	-	19,607.00	243,364.00	262,971.00
US Bank	2012-4 Water TowerLand	11/7/12	400,000	11/15/22	2.4%	120,000	-	40,000	80,000	1,653	40,000.00	40,000.00	80,000.00
State Revolving Loan Fund	Industrial Ave Pump	5/5/2014	843,259	7/1/2034	2.0%	565,082	-	35,375	529,707	11,302	36,083.00	493,624.00	529,707.00
State Revolving Loan Fund	Gallop Hill Pump	11/1/2016	178,673	11/1/2035	2.0%	141,561	-	7,595	133,966	-	7,747.00	126,219.00	133,966.00
State Revolving Loan Fund	RT 2A Pump	5/16/2017	267,392	6/1/2038	2.0%	243,986	-	11,395	232,591	-	11,622.00	220,969.00	232,591.00
						<b>Total Utility Debt</b>	<b>1,536,424</b>	<b>-</b>	<b>126,094</b>	<b>1,410,330</b>	<b>12,955</b>	<b>127,816</b>	<b>1,282,514</b>
						<b>Total ALL Debt</b>	<b>8,069,913</b>	<b>1,400,000</b>	<b>815,608</b>	<b>8,654,305</b>	<b>238,750</b>	<b>858,316</b>	<b>8,654,305</b>

**Town of Williston Annual Town Meeting Abstract**  
**March 1 & 2, 2021**

Due to COVID 19 pandemic restrictions, for the first time in recent memory, there was no in-person Town Meeting on Monday evening, March 1, 2021. Instead, an informational virtual Zoom webinar was held to inform voters of the Articles to be voted on and details of the proposed budget. Articles 1 and 2 are normally voice voted from the floor at Town Meeting but had to be moved to Australian Ballot to be voted on this year.

Town Manager, Erik Wells, recapped events from the past year and led the meeting with Selectboard members Terry Macaig, Jeff Fehrs and Gordon St. Hilaire. Actual Minutes and number of people attending will be in the recording of that informational meeting held/retained by the Manager's Office.

Australian Ballot Voting was available in person as usual, with COVID safety precautions, at the Williston Armory on Tuesday, March 2, 2021 from 7am-7pm. A large number of voters took advantage of early absentee mail-in voting, with the postage paid both ways by money from the CARES grant provided by the State of Vermont.

**March 2<sup>nd</sup>, 2021      Voting by Australian Ballot Results:**

1,313 voters cast ballots    (476 in person, 837 by mail)

**Article 1:**

Shall the voters authorize that current taxes be paid to the Town Treasurer in three equal installments with due dates of August 15, November 15, and February 15 as authorized in 32 V.S.A 4871?

YES    1255  
NO      45

**Article 2:**

Shall the voters of the Town of Williston accept the Reports of the Town Officials as presented in the Town Report?

YES    1231  
NO      45

**Article 3:**

Shall the voters authorize General Fund Expenditures of \$11,571,355 of which \$5,699,389 shall be raised by taxes, for the year beginning July 1, 2021 and ending June 30, 2022?

YES    994  
NO      292

**Article 4:**

Shall the voters elect to the Selectboard one member for a term of two years beginning March, 2021?

Terry Macaig            1079 (elected)

**Article 5:**

Shall the voters elect to the Selectboard one member for a term of three years beginning March, 2021?

Gordon St. Hilaire    1070 (elected)

**Article 6:**

Shall the voters elect to the Board of Listers one member for a term of three years beginning March, 2021?

Lauren Koumjian    1078 (elected)

**Article 7:**

Shall the voters elect to the Library Board of Trustees one member for a term of five years beginning March, 2021?

Stephen J. Perkins    1118 (elected)

**Article 8:**

Shall the voters elect to the Library Board of Trustees one member to fill an unexpired term of five years that began in March, 2020?

Kathleen Deluca      854 (elected, did not accept)

**Article 9:**

Shall the voters elect two Champlain Valley School District directors for terms of three years beginning March, 2021?

Josilyn Adams        1255 (elected)

Brendan McMahon    937 (elected)

**CHAMPLAIN WATER DISTRICT QUESTION**

**ARTICLE 1**

Shall general obligation bonds of Champlain Water District in an amount not to exceed One Million Ninety Thousand Six Hundred Seven Dollars (\$1,090,607) representing the balance of previously authorized bonded indebtedness, be issued for the purpose of funding the acquisition of various capital assets through the District's Capital Reserve Fund?

YES 1056

No 204

## TOWN MANAGER

Greetings Williston Community –

As I am writing this report on a snowy morning in Town Hall and reflecting on the past year I am filled with gratitude for our community and everyone who is a part of it. We have endured two years of the COVID-19 pandemic that has affected each of our lives, and along the way I have seen the strength of our community to unite and support each other as we have navigated this time in our collective history. Fiscal Year 2021 marked my first as your Town Manager, and it is an honor to serve in this role to support our wonderful community. I cannot thank our Town staff enough for their hard work and dedication to Williston. I want to take this opportunity to recognize the staff's work that in many circumstances can go unseen.



*Town Manager Erik Wells*

Our Police Officers and Firefighters have answered the call for emergency assistance with COVID-19 as the collective backdrop on each call. Our Police Department has provided this service while faced with staffing issues due to open positions and the collective resolve of our officers is highly commendable as they deliver community-based policing to Williston. The Fire Department has faced an increased pressure placed on the capacity of its current staffing model in conjunction with a growing demand for services. A study by an independent consultant AP Triton conducted in 2021 determined an increase in the number of career staff on shift is warranted, and the voters are asked to consider this change at Town Meeting this year.

Members of our Public Works Department keep our critical infrastructure functioning at a high level and safe for the community. This essential service is done through our highway, water, sewer, and stormwater divisions which have also experienced staffing shortages and open positions over the past year. Starting in fiscal year 2021 and wrapping up last fall, there were two major infrastructure projects- the Lamplite Acres waterline replacement and the replacement of the Muddy Brook crossing into South Burlington from Marshall Avenue. These two projects finished on schedule and have provided immediate benefits. We were happy to say “goodbye” to the temporary bridge that had spanned the Muddy Brook after the culvert beneath the crossing failed in 2017.

Our Planning Department began work in 2021 on an extensive form-based code project to re-envision the Town's development standards in the Taft Corner's area. Added to this comprehensive undertaking has been public engagement during COVID-19 leading the staff to develop several innovative and creative ways to keep the community connected to this work. Similarly, our Library and Recreation & Parks staff have delivered programs and services throughout the past year to keep the community connected with innovations like outdoor story time and the addition of the new ice rink at Village Community Park.

Town administrative staff in our Finance, Assessor, Treasurer, Clerk and Human Resources offices keep government operations moving every day. Each office has confronted the challenges of the pandemic and has continued to work to support and deliver community services through the management of the Town's finances and vital records, and importantly the support of all Town staff. The Town could not provide the services it does to our community without the great people we have working for the Town.

In addition to our staff are the dozens of community volunteers who serve on our Boards and Commissions, in our Fire Department and at our Library. Collectively our volunteers spend hundreds of hours working to support town policymaking and operations each year. Beginning in FY 21 the Williston Racial Equity Partnership formed under the support and leadership of the Community Justice Center to advance the values of Williston while promoting a fair, equitable and just community. The group has been able to provide an equity lens to assist in the facilitation of several discussions over the past year, and this important work will continue moving forward. Thank you to all our volunteers for their service and support of the community.

There were several Town employee milestones that occurred during fiscal year 2021 to highlight. Police Officer William Bouffard and Highway Equipment Operator John Johnson each completed 5 years of service. Senior Firefighter Anthony Simanskas, Water/Sewer Technician Clinton Smardon, Police Sergeant Eric Shepard, and Officer Matthew Cohen each completed 10 years of service. Assistant Highway Foreman Richard Wixson completed his 15<sup>th</sup> year of service.

Joining our Town staff during fiscal year 2021 were Officer Kyle Brooks (Police), Ashley Lizotte (Police Dispatch), Sergeant Richard Greenough (Police), Andrew Smith (Highway), Shane Coyle (Highway) and Danielle Doucette (Library).

It has been a year marked by our continued community resiliency and support of each other. My door (whether virtual or physical) is always open and your feedback on our Town services and community is encouraged and welcome. You can reach me via email at [ewells@willistonvt.org](mailto:ewells@willistonvt.org) or phone at 802-876-1168. Be safe and be well.

Respectfully submitted,

Erik Wells  
Town Manager

## SELECTBOARD

The new fiscal year began the same as the previous one with COVID-19 affecting all departments of the town. The Selectboard was able to meet remotely over Zoom and then, with help from Town Meeting TV, went to hybrid meetings in Town Hall. The ability for residents to meet remotely at these meetings will continue. We had a first ever non-meeting Town Meeting. Town Meeting was canceled and replaced by an informational meeting. All articles were voted by Australian ballot. The people of Williston were honored with the Town Report dedicated to them for their patience and grace in handling the limitations and changes due to the pandemic.

The fiscal year ending June 30, 2021 was another year of solving budget challenges and maintaining the tax rate at the lowest amount possible while preserving essential services. Thanks to the diligence and innovativeness of our Town Manager, Finance Director, town department directors and staff, we were able to monitor the town's financial position throughout the ongoing COVID-19 pandemic and stay within budget to fulfill the town's obligations to its citizens. As a result, we were able to set the tax rate for 2021 with no increase. The information listed below is not all-inclusive. Please visit the town website at <http://town.williston.vt.us> for updated information and quarterly reports on department activities.

The Selectboard held 30 meetings, including 2 public hearings and 2 public information meetings. The three charter changes that were submitted to the legislature, and not acted on last year, were resubmitted in the 2021 legislative session. Only the change proposed for the Library Director appointment was approved. A Board retreat was held to discuss the form-based code project in the growth center and also to hear other updates from the planning department. The comfort dog program, established last year, was a well-received asset for the Police Department. The Board adopted comprehensive plan amendments for energy and public health as well as the annual update to the sewer ordinance. Projects that were started in fiscal year 2021 and completed in the first half of fiscal year 2022 included the Lamplite waterline replacement, the Muddy Brook culvert replacement and the report on our fire service delivery by consultant AP Triton.

Other actions the Board took were to approve flying of the Black Lives Matter flag at Town Hall, appointed Greta D'Agostino to fill the Selectboard seat vacated by Joy Limoge, restricted dog access on Oak View trails due to ongoing complaints and created a third police dispatch position due to State Police lack of staff to cover the town adequately as in the past.

The Selectboard is committed to enhancing Williston's strong sense of community. We could not do that without the competent staff in each of our departments and in the Town Clerk's Office. Each Town employee works quietly behind the scenes to keep Williston running smoothly. As Town Manager, Erik Wells is primarily responsible for carrying out the policies and directives of the Selectboard. He serves as the primary contact with Town staff and the public. The Williston in Bloom Program continues. Our citizens made the Town beautiful once again through their financial and labor contributions. We are grateful to businesses and to all citizens who work to make our town beautiful during the spring, summer and fall. Volunteers also put in countless hours on committees, commissions and programs. Our strong planning, development review, recreation, conservation, library, sidewalk and other programs only happen because of the great people who volunteer in our community. We encourage members of the community to stay involved and welcome input as we address different issues. We continue to listen to each of you. Please consider serving on town boards and commissions. It is a great way to serve your community and to learn more about the great Town of Williston.

Terry Macaig-Chair, Ted Kenney-Vice-Chair, Jeff Fehrs, Gordon St. Hilaire, Greta D'Agostino

## TOWN CLERK

What a difference a year makes. Being an odd-numbered year, 2021 meant a break from elections, except for Town Meeting in March. This was certainly very different from 2020 which felt like one long election that lasted all year. With early absentee voting available 45 days before an election, an August Primary is barely wrapping up when early voting for a November General election is just around the corner. This down time provided an opportunity to get organized around the office and make plans for 2022. The vault underwent a thorough cleaning and reorganization. Many items past the period of retention were purged.

While still in the midst of pandemic precautions, many adaptations from 2020 remained in place. Doors to our offices re-opened on June 1, 2021. However, people continue to take advantage of many operational changes to accomplish their town tasks remotely. All payments or paperwork for any town department can now be left in the new larger drop box in the back parking lot of the town hall. We still use the smaller one mounted by the back door as well for people who are used to that one. The ability to pay most things online through Municipay on the town's website has proven to be very popular. Many people have also enrolled in our Direct Debit program with the Treasurer for water and tax payments, making seven payments a year automatically taken care of without a visit or the hassle of mailing a check. These procedural and protocol changes have affected the overall number of visitors to the town offices, keeping both staff and residents safe.

Access to public records remained high on the list of items to prioritize during the extension of life during a pandemic. We continue to scan Land Record documents as we can and are back into the ~1970s at this time. These documents and images are available on our digital system here in the office as well as on-line. This has proven very helpful with the number of attorneys and researchers, as well as residents, working from home.

We issued 637 dog licenses this past year, an increase of about 100 registrations after the COVID dip of 2020. This is still a wildly inaccurate reflection of the actual number of dogs belonging to Williston residents. Let's all do the right thing and license our pets. It's the law. Proof of protection from Rabies is well worth it if you or your child is bitten by someone else's animal.

Please vaccinate your pet. Vaccination is imperative for the health of your pet, the health of all residents, and is required by Town Ordinance. Also, please clean up after your pet. Bacteria and parasites from feces enter our ground water and present a health hazard to all. Yuck.

### **Statistical Information for Calendar Year 2021**

Birth	69	U.S. Passports	424
Marriage	52	Passport Pictures	94
Deaths	72	DMV Renewals	14
Vault Usage Hours	618	Green Mountain Passports	111
Pages Recorded	13,069	Dog Licenses	637
Documents Recorded	3,480	Voters Added	544
Property Transfers	384	Voters Removed	250

We are here to help our residents with various needs and questions. Williston is truly an amazing community to be a part of and we are proud to be an integral part to keep it running smoothly.

Please visit the Town Clerk's page on the Town Website for numerous forms and applications.  
Respectfully submitted by Sarah Mason, Town Clerk and Jen Munson, Asst. Town Clerk.

# Land Record Vault Improvements



The importance of access to public records became very clear during the partial closure of many town offices across the state last year. Everyone seemed to suddenly need a copy of the deed to their house, a copy of their discharged mortgage, or a birth, death, or marriage certificate. The importance of these documents cannot be overstated. If you need to prove who you are and what you actually own, it's housed here. While we are in ok shape for now after some storage expansion, needing a new vault is not out of the question in the near future.





## TOWN TREASURER



The Treasurer's Office is responsible for overseeing all financial records as required by State statutes and the Town charter and performing a variety of cash management functions. These include the collection and processing of tax and utility payments, as well as payments for fees, programs, and receivable invoices.

Due to the Covid pandemic, the Town Hall remained closed until June 2021. As a result, we saw an increased usage of our on-line payment option and it continues to remain a popular payment source. It currently supports payments for Taxes, Public Works, Planning & Zoning, the Police & Fire Departments, and Dorothy Alling Memorial Library. Donations to various departments can also be made on-line.

Even during a pandemic, tax and water bills still had to go out. Our many payment options which include direct payment, on-line, mail, two drop boxes, and in person, made it convenient for all. Below is a summary of the total payments collected for the past three years:

### **Total Tax Payments Received (includes state & school district taxes):**

FY21	FY20	FY19
\$ 40,016,507	\$ 37,912,958	\$ 35,989,287

### **Total Water/Sewer/Stormwater Payments Received:**

FY21	FY20	FY19
\$ 3,595,901	\$ 3,308,169	\$ 3,339,641

Refer to the town's website at [www.town.williston.vt.us](http://www.town.williston.vt.us) to find the enrollment form for direct payments (Online Forms tab), make online payments by credit card or electronic check (Online Payments tab), and to find answers to your questions about property taxes or how to contact me (Town Treasurer in Department/Services). I am here to help in any way that I can and look forward to continuing to serve you.

Respectfully submitted,

Mary Gratton, Treasurer

## **PUBLIC WORKS DEPARTMENT**

The Public Works Department provides the following community services to the Town: street and highway maintenance, stormwater system maintenance, water and sewer system operation and maintenance, helps with parks maintenance, including management of the Lake Iroquois Beach on behalf of the Lake Iroquois Recreation District, public building maintenance and construction management and inspection oversight. Public Works has maintenance responsibility of approximately 74 miles of public streets and their related infrastructure. The water system serves a year-round population of approximately 8,065 users with a total system demand of approximately 694,169 gpd. The sewer system serves a year-round population of approximately 6,845 users with a total sewage flow to the treatment plant of approximately 682,926 gpd.

The FY23 proposed highway budget as submitted to the Town Manager and Selectboard reflects a modest increase. This increase is due mostly to an increase in pay for the PW Employees. This increase will allow us to hire competent employees and give us the resources to complete our core mission while being responsible to the residents we serve and keeping in mind the effects that the COVID 19 pandemic has had on operations as we enter FY23.

The utility operating budgets will be submitted in late winter/early spring for the new fiscal year. These budgets include Water, Sewer and Stormwater.

Listed below are some of the major projects completed by Public Works in FY 21:

- Portions of the following Town Highways were resurfaced this year: Savage Ct, Terry Ln, Blair Park Rd, Hannon, Pleasant Acres, Jensen, Charles, Barrett, Hurricane, Talcott, Southridge, Metcalf, and Ledgewood.
- A section of path was repaved: Path along Route 2A from Industrial Ave to River Cove.
- Paving was done on the ice rink under direction of Parks.
- Design and permit efforts are ongoing in developing a Grid Street between Williston Road and Trader Lane near Taft Corners.
- Continued hydrant replacements around town.
- Several more Neighborhood Stormwater projects completed that will allow for the responsibility to be turned over to the Town.
- Worked with S. Burlington to put out contract for Muddy Brook Culvert on border of our communities.
- Replaced multiple culverts and cleaned ditches.
- Continued to work on drainage issues on various gravel roads to meet permit conditions.
- Continued to remove Ash Street Trees for replacement before becoming infected with EAB.

We would like to take this opportunity to recognize all the staff of the Public Works Department (Highway, Water & Sewer and Stormwater) for all their efforts and commitment to making this a better community for our residents. They are an extremely dedicated group, always willing to assist, and carry a positive attitude in their work efforts. Their dedication and hard work were never more evident than during the current and ongoing crisis. They have proven to be committed to doing their part in keeping Williston and its Public Infrastructure operating during these challenging times. We welcome community input and suggestions on how better to serve the citizens of Williston. We would also like to take this opportunity to thank the community for its support and understanding during this pandemic as well. The Public Works Office is located at the Town Hall Annex with office hours Monday – Friday from 8:00am – 4:30pm. Feel free to contact us at 878-1239 if you have questions or concerns, or visit the Town's web-site at [www.town.williston.vt.us](http://www.town.williston.vt.us) . Respectfully Submitted, Bruce K. Hoar, Public Works Director

## **PUBLIC WORKS DEPARTMENT cont.**

### **Message from the President of the New England Chapter of the American Public Works Association:**

The highlight of the event came Tuesday evening at the Member of the Year Banquet when we celebrated with our 2021 Member of the Year, Lisa Schaeffler, Deputy DPW Director from Williston, VT. This was a well-deserved honor for a dedicated and hardworking member of our Chapter! Lisa spoke from the heart after receiving her award and I will always remember her remarks, in particular her closing statement – “Public Works is about helping people.”



## **RECREATION & PARKS DEPARTMENT**

The Recreation and Parks Department continues to serve the recreation needs of a growing population. Through a diverse program offering and the development and maintenance of recreation facilities, the Recreation and Parks Department offers Williston residents, of all ages, a wide range of choices for their active and passive leisure time.

### **Recreation:**

In 2021, the first quarter of the year, the pandemic still had an effect on the program offerings, with only some online and virtual programs offered. In-person programs were suspended.

In the Spring, outdoor programs and getting out to the parks became popular. The department saw some growth in its in-person outdoor programs. However, enrollment was still low.

In the Summer, the department was again able to offer the Day Camp and saw an increase in numbers. Numbers of campers in the Day Camp averaged about 65 campers per week, up from 24 average per week in the summer of '20. Thirty (30) Enrichment Camps were offered, and they all were run during the summer. Numbers of campers in the outdoor Enrichment Camps increased.

In the Fall, the department was able to offer more In-person programs that were outside, including youth soccer. Online and Virtual programs were still offered. Later in the Fall the school opened up for use and the Department took advantage of evening time to offer some in-person programs. Programs were still suspended for after-school time and when children were present in the schools.

In the Winter, the department was able to offer youth basketball in the schools, following the school district AND Town's COVID Requirements. The Learn to Ski/Ride Program was again offered and highly successful.

The Holiday Decorating Contest was once again offered in December for the community. Registered was down this year to 15 households and 2 businesses, compared to last year's numbers of 45 Homes and 4 Businesses. Two (2) households and 1 business as chosen by the Williston Community for winners. Thank you to the sponsors of the contest- Williston Observer for marketing. Gift Basket Sponsorship- Healthy Living and Adams Farm Market. Thank you also to Williston Coffee Shop, VT Meat & Seafood and Shaw's for gift cards.

The Recreation and Parks Department welcomes your comments. If you are interested in offering a program, please contact us at: [recreation@willistonvt.org](mailto:recreation@willistonvt.org).

Be sure to stay in contact with the department through Facebook, the monthly E-Rec Newsletter, or the website: [www.willistonrec.org](http://www.willistonrec.org). Programs are also advertised on Front Porch Forum, The Observer and in the School Bell.

## **Parks:**

The four active parks in town, which the Recreation & Parks Department oversees and maintains, include Village Community Park, Allen Brook Community Park, Rossignol Community Park and Brennan Community Park.

The Park amenities and facilities were used more again this summer. People being vaccinated and spread of COVID less in the outdoors allowed people to get out to the parks. Field use increased with more groups looking for fields.

## **Park Improvements:**

- Williston Community Park was renamed Village Community Park to give it more identity as a park in the Village of Williston.
- 4 pickleball Courts were added to the tennis court area of Rossignol Community Park.
- New Park Signs were installed at Village Community Park, Brennan Community Park and Rossignol Community Park.
- New Water Fountain installed at Village Community Park.
- New Tee Pads were installed on the Disc Golf Course. New Tee Signs coming in the Spring '22.
- The Ice Rink area was repaved to level it and a 4 ft chain link fence was installed to separate the ice rink and skate park areas.
- The Allen Brook Community Park Master Plan Revitalization was conducted in the Fall with consultants from the SE Group and will wrap up in the Spring '22.

The Recreation and Parks Committee meets the second Thursday, September-June, 7:00am at the Annex Building Conference Room- 7878 Williston Road. Agendas are posted on the Recreation and Town websites and town bulletin board. The public is always welcome.

Respectfully Submitted,

Todd Goodwin, Recreation & Parks Director

Recreation Committee:

Robert Metz, Danielle Doucette, Eric Kelley, Tim Armstrong, Cindy Provost, Carolyn Tesini



## **POLICE DEPARTMENT**

January 1, 2021 – December 31, 2021

**“Everyone gave something, some gave everything. We shall never forget them”.**

**September 11, 2001**

The Williston Police Department is comprised of 17 full-time officers, to include the Chief of Police, a patrol Lieutenant, four patrol Sergeants, ten patrol officers, a Comfort Dog, and a Comfort Dog Handler. Also included within the Williston Police Department is our public safety communication staff, which includes three full-time dispatchers and two part-time dispatchers, during day-time operations. The Williston Police Department is assisted by the Vermont State Police Communications Center during our night-time operations. There is also an Administrator Assistant to the Chief of Police.

The Police Department handled 6428 calls for services in 2021. The top three calls for service were 1192 Direct Patrols, 683 Agency Assist and 561 Suspicious Activity.

There were 6083 offenses reported in 2021, which included 1098 Direct Patrols, 682 Agency Assist, 513 Suspicious Activity/Persons calls. There were also 315 Arrests of which, 54 were for Retail Theft, 43 for Driving While Intoxicated (DUI) and 35 for Criminal Suspended License.

During 2021, the Police Department conducted 1354 motor vehicle stops and issued 268 traffic tickets and 1330 written warnings. The top three violations for traffic tickets were; Speeding (47), Civil, Operating While License Suspended (37), and Vehicle Not Inspected, VNI (22). The top three written warnings were Speeding (443), Vehicle Not Inspected, VNI (178) and Condition of Vehicle (132).

In 2021, the Williston Police investigated 315 motor vehicle crashes, which is an increase over 255 crashes reported in 2020, but still down from the 408 crashes that were investigated in 2019. Twenty of these crashes resulted in injuries and 295 were reported as property damage only. The top three locations for these crashes were in front of Sandri Service Station, 2939 St George Road (RT 2A), Taft Corner intersection (Rt 2 & Rt 2A) and parking lot of Walmart 863 Harvest Lane.

All Department patrol officers continue to receive quality law enforcement training, to include the mandatory 30 hours each year as required by the Vermont Criminal Justice Training Council, Rule 13. During 2021, officers of the Williston Police Department attended numerous law enforcement related courses resulting in over 1041.97 credit hours. Those courses which were mandated for Rule 13 Compliance were; Fair and Impartial Policing, Firearms, Use of Force, First Aid and ARIDE training. In addition, officers also attended; EMT training, Human Trafficking Awareness, Law Enforcement Exposure to Fentanyl, Fatal and Serious Crash Investigation, Accident Investigation, Aggressive Driving and Road Rage, Mandatory Reporters of Child Abuse, Responsible Use of Social Media, Be an E-mail Detective, Domestic Abuse Calls, Anti-Bias Policing 1 & 2, De-Escalation and Communication 1 & 2, Mitigating the Threat of School Violence after COVID, Crowd Control for Police Command Officers, Firearms Instructor, Being Effective in the Courtroom, Sovereign Citizens and Domestic Extremism, Restorative Approaches to Policing, K9 Therapy School, Use of Force Statewide Policy, Leading Your Agency Through Crisis, Introduction to Harm Reduction, Crisis Response, Ganga, Guns and Honor in Policing, First Line Supervisor, Officer Liability, Training Officer Liability, Investigating Unprofessional Conduct by Law Enforcement, Risk Management, Reform and Defund, Effective Homelessness Crisis Response Systems, and Crisis to Calm.

In May 2020, we introduced our newest member, K-9 Duke, who turned one year old in March 2021. Duke and his handler Officer Matt Cohen had a very productive year with the Williston Police Department and the community of Williston. In 2021, Officer Cohen and Duke had a total of 119 deployments including 80 community engagements, 28 emergency responses and 11 school requests. They received a total of 149.25 hours of training, which included 15 sessions of **Thin Blue Line K9**.

**Achievements:**

Therapy Dog Certification, Therapy Dog Class (Gold Star Dog Training, Essex VT), Police Therapy Dog Training (Franklin County Sheriff's Office, Columbus OH) AKC Urban Canine Good Citizen Certification, Awarded Nation Police K9 Association Heat Alert Grant, Launched K9 Duke the Comfort Dog book, Launched K9 Duke stuffed animal, Placed 2<sup>nd</sup> (Men's 30 to 40 age) 4<sup>th</sup> (all men) and 8<sup>th</sup> overall in Green Mountain Iron Dog Competition (October 2021) and joined VT Police K9 Association.

Please follow his journey on Instagram and Facebook [@k9dukevt](#) as he fulfills his duty and helps those in need feel safe, loved and supported.

Also, Williston Police Department is on **Facebook, Twitter and Instagram** and have revised and updated our web-page. We post town activities, press releases, public safety announcements, and other information of the Williston Police Department. You can find us at;

Web-page: [www.willistonpdvt.org](http://www.willistonpdvt.org)

Facebook: <https://www.facebook.com/WillistonPDVT>

Twitter: <https://twitter.com/willistonpdvt>

Instagram: <https://www.instagram.com/willistonpdvt/?hl=en>

On behalf of all the officers and dispatchers, I wish to thank the citizens and business community for your support of the Williston Police Department this past year. The Department will continue to provide professional and dedicated services to the Town and citizens of Williston.

Respectfully submitted,  
Patrick T. Foley, Chief of Police

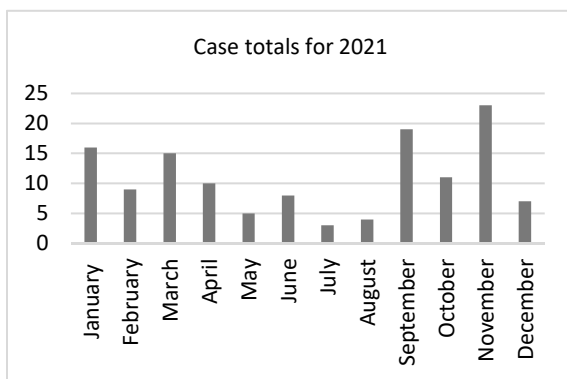


## COMMUNITY JUSTICE BOARD

“The Williston Community Justice Center (WCJC) is committed to promoting and advancing the safety and wellbeing of our communities by providing resources for positive change, striving to dismantle patterns of racial and economic disparity and seeking to repair damaged relationships through restorative practices tailored to meet the unique needs of impacted and responsible parties.”

The WCJC is currently staffed by two full time employees, 9 Executive Board Members, 8 youth, and over 35 community members, as well as 4 undergraduate college level interns from St. Michaels and Champlain College, as well as 2 Master level interns from the University of New Hampshire (Masters of Public Policy) and Vermont Law School (Masters of Restorative Justice).

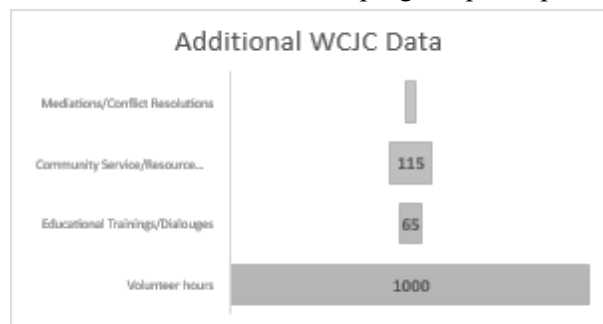
The WCJC continues to provide restorative services, programming, as well as mediation and conflict resolution to the towns of Williston, Richmond, Hinesburg, Huntington, Bolton, St. George and the school districts which fall within these service areas.



Due to COVID-19, the WCJC continues to work remotely. The center has seen an astronomical increase in criminal direct referrals from law enforcement, as well as referrals for resource navigation and community services. Over the past year, the Williston Community Justice Center volunteers contributed over 1000 hours of service, which include working on 163 pre-charge, criminal direct, and reparative probation cases, while continuing to engage with 71 cases which have not fully completed yet. In addition, the WCJC staff provided 27

community-based mediations and assisted 115 individuals with immediate needs, such as housing, food, transportation, and vaccine and PPE supplies.

The WCJC is committed to providing a service of excellence to our communities and program participants, and therefore believe that training is an essential part of this delivery. This past year the WCJC provided 65 trainings to volunteers, members of law enforcement, leadership and department heads, select board members as well as offerings to the general community. Additionally, the WCJC provided weekly book groups and community conversations which were focused on social and racial justice issues.





The WCJC continues to provide a myriad of services such as restorative panels, conferences, circles, mediations, educational classes and forums, and opportunity for community engagement. The center believes in the power of community, relationships, accountability and responsibility. Together with our partners and stakeholders, we continue to make a difference in the health and wellbeing of our communities.

The WCJC continues to provide leadership, advocacy and facilitation for the Williston Racial Equity Partnership. Together the WCJC and the WREP have been instrumental in addressing systemic racism, advancing awareness of how and where racism and white supremacy show up in our local community.

Through weekly discussions sponsored by the Williston Federated Church, book group and educational dialogues sponsored by the WCJC, and partnerships with local businesses, organizations and clubs, the WREP has been able to advance the values of Williston while promoting a more fair, equitable, and just community.

The WREP was and continues to be instrumental in advocating for the instillation and continued representation of the Black Lives Matter flag on the Town of Williston Flag Pole. The partnership has had a strong presence at many town meetings and has been asked to provide an equity lens to many committee agenda items. In addition, the WREP helped to organize alongside the Williston -Richmond Rotary club for the observance day of Dr. Martin Luther King J.R. where many members of the partnership spoke.

Although small in membership, the partnership has had big impact on changes within our local community. Housing, education, policing and access continue to be of importance to the group and we hope that through outreach and greater communication, more community partners will join us in these long-overdue, yet essential efforts.

If you are interested in learning more or becoming a volunteer / partner with Williston Community Justice Center or the Williston Racial Equity Partnership please contact Executive Director, Cristalee McSweeney at 764-1151 or by accessing our web site at <https://willistonjustice.org/>.



# TOWN OF WILLISTON FIRE DEPARTMENT



## Department – Chief Aaron J. Collette

The Williston Fire Department is a combination career/paid on-call fire and EMS Department. We operate out of a single fire station located at 645 Talcott Road in Williston. At the very heart of all of our services, we provide help to the public in their time of need. Additionally, the Department provides the following services to the community:

- Fire Suppression
- Advanced Life Support Emergency Medical & Transport Services
- Automatic Fire Alarm Response, Investigation, and System Restoration
- Motor Vehicle Crash Incident Scene Management and Patient Extrication
- Fire Prevention
- Public Information Officer Program and Social Media Campaigns
- Sharps and Needle Disposal Service
- Community Risk Reduction Programs including:
  - Certified Care Seat Installation Services
  - Fall Prevention Programs
  - Public Skills Education including CPR and Stop the Bleed Training
- Maintain a Town Wide Automated External Defibrillator Program
- Emergency Management Oversight and Host the Town Emergency Operations Center

## FY 2021 Calls for Service

The following chart represents the fiscal year 2021 emergency responses answered by the Department. The “XX” placeholders simply capture the range of the incident type code numbers prescribed by the National Fire Incident Reporting System (NFIRS). Of note, during FY21, the Department updated our incident reporting guidelines to more accurately follow the NFIRS guidance.

1XX - Fire	39
2XX - Overpressure Rupture, Explosion, Overheat (no fire)	2
3XX - Rescue & Emergency Medical Service Incident	1171
4XX - Hazardous Condition (No Fire)	41
5XX - Service Call	110
6XX - Good Intent Call	106
7XX - False Alarm & False Call	246
8XX - Severe Weather & Natural Disaster	3
9XX - Special Incident Type	4
<b>Grand Total</b>	<b>1722</b>

## Current Operations – Chief Aaron J. Collette

The Department hosts three shifts of career firefighter/EMS providers who work a 56-hour work week, on a 24 hour on/48 hour off schedule. Currently the minimum staffing for the career staff is three firefighters per shift.

Two of these firefighters staff the ambulance and a single firefighter staffs the engine. This increases to two firefighters on the engine at full staffing.

In 2021, citing increased demand for service and a dramatic decline in call staff participation, the department solicited the assistance from an independent fire department consulting group, *AP Triton*, to perform an analysis of fire services. AP Triton prepared a comprehensive report of the status of the Department and its ability to delivery emergency services to the community. I would like to invite each of you to read over the AP Triton report, which may be found on the Department’s website ([www.willistonfire.com](http://www.willistonfire.com)). The report provides the department with thirteen staffing recommendations and twenty-one general recommendations as areas for improvement. A number of critical factors were cited in the report, none more telling than “Inadequate staffing levels are compromising firefighter and civilian safety”. AP Triton recommended the immediate hiring of three additional personnel per shift to provide a greater level of fire and medical response capability. While we know this staffing increase may seem dramatic, it directly relates to the decreased level of participation we have seen in our call staff and the high percentage of concurrent calls. Our call staff numbers have decreased from over 30 persons back in 2016, to an all-time low of eight personnel in June of 2021. This decline may be seen in Figure 1 below:

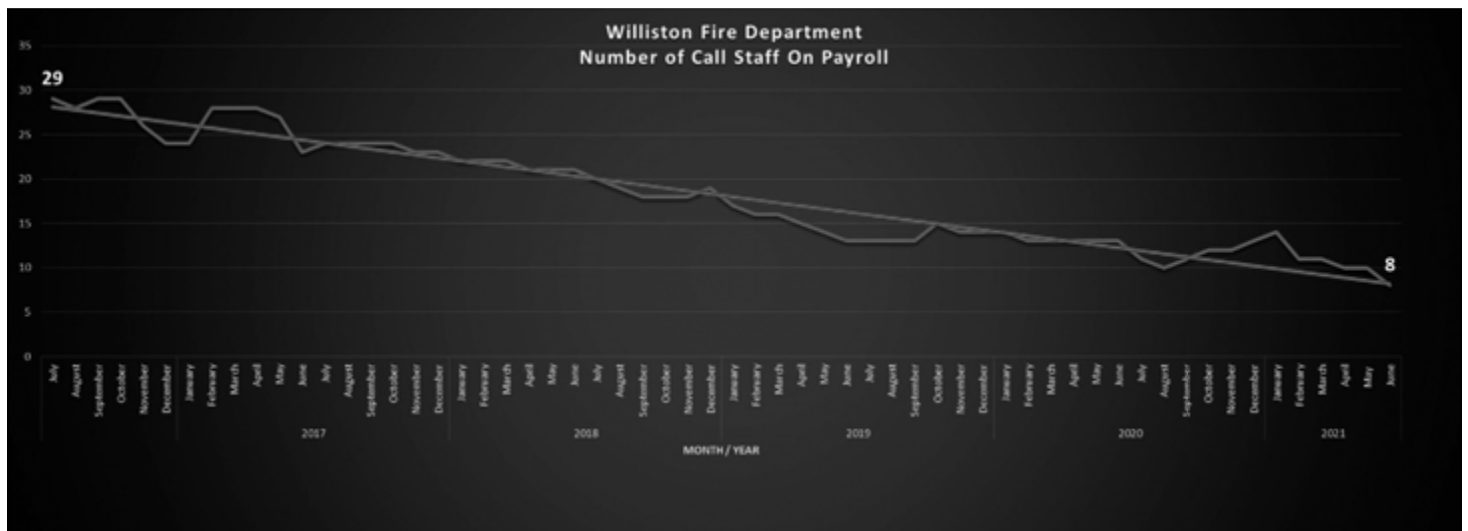


Figure 1: Call staff on Payroll

The results of the AP Triton report and their recommendations and findings were brought forward to the selectboard in early FY22 for consideration and action.

### Call Staff – Deputy Chief Timothy Gerry

Call staff recruitment and retention has continued to be dynamic and challenging throughout the past year. Serving as a call staff member requires dedication and commitment to the Department and the community we serve. At least six hours of training, 12-24 hours of shift work, and many more hours responding to calls, are required every month, with most of those hours served in the evening and on weekends. The year started with 14 call staff members, consisting of a mixture of Firefighters, EMTs, and a dispatcher. During the course of the year, nine members, with over 65 years of cumulative experience, resigned from the department for various reasons. Most notably was our Call Dispatcher Ginger Morton, who served the Town of Williston Fire Department for 29 years. We have been fortunate to also hire six new call staff members in the past year: three who are currently enrolled in the Firefighter I/II program offered through the VT Fire Academy and hosted here at the Williston Fire Department. This training course, which began on September 1, 2021 and will continue through the end of April, 2022, requires a commitment of over 200 training hours to meet the minimum requirements needed to operate safely on the fire ground. The current call staff roster has 10 members dedicated to helping protect the community.

## **Emergency Medical Services – Paramedic Coordinator Anthony Simanskas**

year 2021 has been another busy year with emergency medical responses for the Williston Fire Department. This year we responded to over 160 more medical incidents than 2020; this is a 14 percent increase in medical responses alone. Even though there has been an increase in medical responses over the past year, the Fire Department continues to be one of the most progressive EMS agencies in Chittenden County. This year, we again received the American Heart Association (AHA) Lifeline Gold award for S-T elevation myocardial infarction (STEMI) patients. The AHA recognizes EMS agencies who identify patients having a STEMI while in the field, provide treatments based on state protocols, and transport to definitive care at the receiving hospital.

This year Senior Firefighters Tony Simanskas and Jeremy Harriman completed their Paramedic certification which allows for additional paramedic coverage for the town of Williston. The program that the two individuals completed was through the Vermont Technical College paramedicine program. This program included two and a half semesters of in- classroom learning and hundreds of hours of field and clinical training. Firefighter James Wells will be completing his paramedic certification through the same program in January 2022, which will bring the Department to five career Firefighter/ Paramedics and one Call Firefighter/Paramedic. In addition, a member of our call staff will complete his Advanced Emergency Medical Technician program within the next couple of months.

The Fire Department has placed an order for a new ambulance, which will become the new “Rescue 1”. This ambulance was ordered in the early fall of 2021 and will take over a year to build. This ambulance is a custom-built Osage ambulance on a Ford F550 chassis and was designed to meet the needs of the Department and the community. The Williston Fire Department continues to operate its sharps kiosk which is located at the front door of the fire station. Since the kiosk has been placed into service, the Department has collected over 350 pounds of sharps. That is 350 pounds of sharps (needles, lancets, auto injectors) that will properly be disposed of.

## **Station Update – Lieutenant Sean Soper**

This past year the fire station had some much-needed repairs which gave us a new look. After 14 years of Vermont weather, the asphalt shingles did their job protecting the building. The roofing material was on the verge of failing, which would have caused an enormous amount of structural and cosmetic damage inside. The shingle roof was replaced with a beautiful standing seam metal roof. This should last for a much longer time and looks amazing! This was a huge project that took several weeks to complete.

Speaking of cosmetics, we also had the inside of the administrative side of the building painted. The building over the years had done some settling, causing many cracks. As we have grown over the years there has been a lot of moving within the office spaces. With these moves we have had to relocate dry erase boards, tack boards, desks, and pictures. Needless to say, all of the walls in every office needed attention. With a fresh coat of paint and the cracks filled, the building looks almost like the day we moved in.

## **Apparatus Update – Deputy Chief Timothy Gerry**

In July 2021, Williston Fire Department took delivery of a 2021 Smeal/Freightliner pumper truck (shown in the foreground of the picture below). This apparatus enhances our ability to efficiently haul water to areas of Williston that are not currently protected by a municipal water system. The pumper is designed to carry 1,500 gallons of water, with quick-dump capabilities, and works as a cohesive part of the water supply task force. The short wheelbase allows this vehicle to be extremely maneuverable and versatile. This apparatus, named Engine 3, will carry two fire personnel and the needed gear and equipment to effectively operate on emergency scenes. In November, Engine 3 was officially dedicated to the citizens of Williston for their unending support of the Williston Fire Department.

In September 2021, we took delivery of a 2021 Smeal 105-foot rear mount aerial ladder truck (shown in the background of the picture below). The new ladder, aptly named Ladder 4, boasts increased aerial reach capacity and versatility. The apparatus carries 500 gallons of water with a 1,500 gallon per minute pump. It also carries a compliment of 200 feet of ground ladders to assist in firefighting and rescue operations. Innovative set up and operational controls allow rapid deployment of the ladder in any emergency. This apparatus will carry four fire personnel, with increased compartment storage capabilities to enhance the tools and equipment needed for multiple emergency situations, including structure fires, industrial machine accidents, ventilation, rope rescue operations, water rescue, and more. In November, Ladder 4 was officially dedicated to those individuals who have served in the past, who serve today, and will serve in the future of the Williston Fire Department. “*SEMPER EXCELCIUS*”



*Figure 2: Ladder 4 and Engine 3*

### **Fire Safety – Deputy Chief Timothy Gerry**

Williston Fire continues to improve the overall safety of commercial and residential occupancies through interactive plan reviews of proposed new construction and substantial renovations. These proactive reviews allow the Fire Department to verify design measures are in place that meet National Fire Protection Association (NFPA) standards, and the standards set by the Williston Fire Department plan review guidelines. A fire safety system is the first line of defense in preventing emergency situations. When a building is ready to receive its Certificate of Occupancy from the State of Vermont and the Town of Williston, the Fire Department’s Deputy Chief, and the Vermont State Fire Marshal, work together to verify that all safety measures outlined in the plan review have been completed and are working correctly. Williston Fire will continue to be progressive in fire safety measures to best protect all occupants who live and work in the town.

### **Grants – Lieutenant Keith Baker**

The Williston Fire Department continually looks for grant opportunities to offset the costs of needed equipment and/or training. In the past year the Department has been very successful in obtaining state and federal grant funding opportunities.

In August 2020, we were awarded \$98,000 from the 2020 Assistance to Firefighter’s Grant (AFG). This award is allowing us to install a Source Capture Exhaust System within the fire station. This system will allow us to attach large hoses to our vehicle exhausts and remove all the vehicle exhaust out of the building. Removing the exhaust removes carcinogens, carbon monoxide, and other harmful products from the air in our apparatus bays, helping our members reduce the risk of potential illnesses such as cancer. This grant had a 5% match which means our cost of the project is \$4,667 of the \$98,000 awarded.

In September 2019, the Department wrote a request for a regional grant through the Assistance to Firefighter’s Grant. That grant had an award of \$335,730 which was to be used to fully train seven Paramedics: two for the Williston Fire Department, two for Colchester Rescue, and three for Essex Rescue. Two of the members of the Williston Fire Department completed their training through this grant and our now functioning as Paramedics

within our organization. Colchester and Essex had members successfully complete their programs as well. Due to being well under budget in projected costs of the Paramedic training, the grant had excess money left over allowing us to amend the leftover money to be used for other AFG approved things for all three services. Williston was approved to put a third member through Paramedic training with the help of some state grant money. We also were approved to purchase a power stretcher and load system for the new ambulance that is on order. The stretcher and load system are approximately a \$50,000 value and significantly reduces the risk of injury to our members. This grant has allowed us to go from two Paramedics on staff to five, significantly increasing our paramedicine capabilities.

Additionally, the Department was awarded a grant for \$52,300 dollars for specialized safety and communications equipment through the Vermont Department of Homeland Security. This grant will allow for increased interoperability between the police and fire departments, which currently operate on different radio frequencies.

### **Training - Captain Prescott Nadeau**

***“Training is not about being better than someone else, it's about being better than you used to be.” - Unknown Author***

COVID has taken its toll on training in the Williston Fire Department. While we were able to transition to a remote platform and purchase digital training aids such as Sims-U-Share and Fire Engineering Training Videos, the lack of in-person training was noticeable. On the other hand, remote training meant an increase in call staff participation, as many of the call staff could benefit from online training while in the comfort of their own home.

From July 1, 2020 to June 30, 2021, Williston firefighters completed just shy of 2,000 training hours. That represents an increase of 500 hours from last year's same timeframe. A few big-ticket classes included certifying 15 people in ice rescue operations (a new service being offered by the Williston Fire Department), sending 14 people through an internal Tactical Emergency Casualty Care course, and certifying two members as trainers in a budding national pediatric care program called Handtevy.

Constantly evolving with COVID restrictions, Williston firefighters have adapted well. We are regularly performing blended learning between watching videos or hosting remote trainings and working in small groups (shifts) or distanced Department training to accomplish any in-person training. “Back to the basics” is the name of the game as we remind everyone, from our tenured members to the newest firefighter in the Department, that repetition of the basics yields success at the end of the day.

### **Vision and the Future – Chief Aaron J. Collette**

The future of the Williston Fire Department is full of opportunities. We, as a department, continue to look for ways to optimize our service delivery and progress our capability. We understand that the needs of our community and our citizens are dynamic, and we are committed to growing with those needs. We have a great foundation to build upon, backed by the recommendations of the fire service analysis. Our firefighters enter each day with a commitment to public service, no matter how complex the challenge. Our ability to serve the community is not solely dependent on apparatus or equipment. The most important resource that we have as a department is our personnel. If you are interested in joining our call staff, please reach out! I am proud of the work that our firefighters do each day and we look forward to being able to better serve our community in the future.

## **FIRE WARDEN**

During the 2021 calendar year, 146 burn permits for brush were issued in the Town of Williston. The Williston Fire Department responded to 7 natural vegetation or wildland fires in 2021. There were no emergency responses resulting from permitted fires in calendar year 2021.

Beginning on January 1<sup>st</sup>, 2021, the Williston Fire Department changed to an online Burn Permit system. This system allows residents to obtain a burn permit in a timely, convenient, and efficient manner, all while still ensuring fire safety. We have received positive feedback with the new system and will be continuing to utilize this system as we move forward.

To obtain a permit, residents can visit [Williston.burnpermits.com](http://Williston.burnpermits.com). Once on the website you will be notified of the current fire danger and if burning is currently allowed. Residents are then able to enter their information, review the guidelines for burning and submit a photograph of the intended materials to be burned. Once completed you will be issued your permit. This process only takes a few minutes.

If a resident is unable to fill out a permit online, we can still help you. For assistance, please call the station at (802) 878-5622 or stop by and we can complete the process with you.

While it was a large change going to an online Burn Permit system, the other guidelines for burning have remained the same. As a reminder, brush larger than 4" in diameter is not allowed, a water source must be present, the wind speed must be less than 4 mph, and all fires must be completely out by dusk.

Soon after you receive this report, we will be entering the busiest time of year for brush fires (April-May). Grass fires are a high potential during these two months; however, forest fires are a concern throughout times of the year when there is no snow cover. We again ask residents to please use caution and obtain a burn permit prior to burning.

Respectfully,

Lt. Ryan Prouty  
Coordinator – Burn Permits Program

Aaron J. Collette  
Fire Warden/Chief of Department

## LISTER & ASSESSOR'S OFFICE

The Williston Listers' and Assessor's office is responsible for maintaining the Grand List on an annual basis. The Grand List is used for setting the Municipal and Education Tax Rates. Each year the office continues to update individual assessments for new building permits, on-going construction projects and subdivisions. Other duties of the office include Current Use, Homestead Declarations and ownership changes, along with other statutory requirements.

The Listers' Office is responsible for maintaining the tax maps which are a valuable tool in all town departments. The town has recently contracted with CAI Technology Inc for GIS services. The partnership will allow the town to move forward on updating our technical ability to track all functions of municipal government. A public portal will soon be available for interested parties to do research. Information, such as property owner data, abutters, zoning permits and town planning information will be available online. As the town moves forward, GIS will become the primary tool for tracking everything from dog licenses to culvert replacement and all other functions of municipal government.

The final Grand List for 2021 is \$2.099 billion, an increase of 1.0% from 2020. This is the first time in 3 years in which the Grand List did not increase by 2.0% or more. The residential categories had moderate growth with new homes accounting for about \$9.0M. The commercial categories also increased (\$13.0M) due to Finney Crossing and Cottonwood Crossing construction. Other commercial growth was from the former Robear property on Route 2 and Shunpike Road.

Vermont Homestead Declarations must be filed annually. The form HS122 for homestead declaration and form HI144 for household income remain the same for the 2022 tax year. These forms can be filed with the Vermont state income taxes or on-line at the State of Vermont tax department website ([www.vermont.gov](http://www.vermont.gov)). It is important to note that to be eligible for a state education credit, both forms must be filed each year.

The Listers' and Assessor's office is on the second floor of the Town Hall. Historical data and property record cards are accessible digitally in the Listers' office or the Town Clerk's office.



The Listers' office has re-opened with regular office hours Monday through Friday 9:00 am to 1:00 pm. Basic property information is also available by email. The Listers' office phone number is (802) 878-1091 and email is [dgreer@willistonvt.org](mailto:dgreer@willistonvt.org).

### Listers

Harold Cort, Chair  
Linda Levitt  
Lauren Koumjian

### Assessor

Bill Hinman

### Office

Debbie Greer  
Dick Ransom



## **DOROTHY ALLING MEMORIAL LIBRARY**

The pandemic continued to impact Library operations in FY21, and the Library adapted to the challenges by offering services and programs in different ways. Collections and take-home craft kits circulated using curbside pickup from July 2020 through November 2020 while the Library was closed for in-person browsing. In May 2021 the library opened to the public for in-person visits and, beginning in July 2021, the Library was open its full regular hours, with resumption of evening hours on Monday and Wednesdays. Programming for youth and adults shifted as conditions changed, with some programs offered outdoors as weather permitted and others offered virtually.

There were some positive aspects to the changes to operations caused by the pandemic, which are likely to continue post-pandemic. Outdoor programming opened up new spaces, with outdoor movies, plays and story times bringing the community together on the Town green. Programs like the Summer Reading Challenge, which traditionally attracts youth, engaged many adults for the first time due to the online format. The usage data shows that many patrons who couldn't make it in to the Library, explored the Library's expanding electronic collection of eBooks/eAudiobooks, and streamed video for the first time. Passive programs which included take-home craft kits and StoryWalks® on the Town green and the Village Community Park, were very popular with youth and adults. Accessing the Library became easier for newcomers, with the launch of an online Library card application.

The Library is now fully staffed, with the filling of the Outreach & Patron Services Librarian and Program Services Librarian positions (previously one position). Sarah Hibbeler, Youth Services Assistant, moved into the Outreach and Patron Services role and we welcomed Danielle Doucette as the new Youth Services Assistant. The expanded Outreach & Patron Services position has proved essential in providing services to local senior facilities, homebound patrons and pre-schools throughout the pandemic.

Dottie the Bookmobile was a key part of our outreach during the pandemic with stops at local parks, and the farmers market alongside the regular summer routes and extended service into the fall. In anticipation of the bookmobile's sixth summer season, the Board of Trustees commissioned artist Ron Hernandez to freshen up Dottie's colorful murals and add more diverse representations of people from the Community.

### 2021 Statistics

The library loaned 82,074 items, a 20% decrease from last fiscal year. A total of 16,144 patrons were served in FY21, a 61% decrease from last fiscal year. Of the total, 6,007 patrons visited the library in person, 8,648 were served via curbside pick-up of library materials, and 1,489 visited the Bookmobile. Patrons accessed 17,452 electronic items, 20% more than in FY20, and 70% more than in FY19.

The library offered 24 in-person programs outdoors on the patio or town green, and 243 virtual programs with a total program attendance of 3,527. The library did not offer indoor programming in FY21.

“Passive Programs” which limited close contact, included seven different StoryWalks® throughout the year around the Town green and the Village Community Park. The library created 38 different craft kits for youths and adults which included everything needed to complete a craft at home. A total of 1,893 kits were picked up by patrons.

The Outreach & Patron Services librarian visited local senior residences four times to deliver library materials, made 64 book deliveries to homebound individuals, and visited a local daycare 5 times to deliver books. The Bookmobile travelled to Williston and St. George neighborhoods 34 evenings in the summer.

The Summer Reading Program was offered online for the first time and 260 youth participated. For the first time, adults were invited to join and 109 patrons took on the challenge. The program continued with an online Winter Reading Challenge which engaged 97 adults and 95 youth.

Volunteers fill many roles at the library, assisting staff in providing high quality service to the community. Unfortunately, we were not able to have regular volunteers in the library assisting with daily operations in FY21. A few volunteers helped us from home, volunteering 233 hours.

Respectfully submitted, Stephen Perkins- Chair, Library Board of Trustees



Summer Reading Launch - Lyric Theater Company's performance of A Year with Frog and Toad. Over 100 people attended each of the two performances.

Hundreds of community members folded cranes for the Community Origami Project (orizuru) on display at the library last spring.

## PLANNING & ZONING OFFICE

Planning & Zoning office staff provide support to the Planning Commission, Development Review Board, Catamount Community Forest Committee, Conservation Commission, and Historic and Architectural Advisory Commission, guiding their work from the goals and policies set by the community in the 2016-2024 Comprehensive Plan (aka “Town Plan”). The staff also provide support to the Selectboard as needed. Staff in FY2021 included Matt Boulanger, Melinda Scott, Emily Heymann, and Bonnie Woodford with Ann O’Day joining as the part-time summer Trail Steward. Matt Boulanger, AICP, is the Planning Director and Zoning Administrator. Melinda Scott, AICP, GISP maintains her focus and title as Conservation Planner. Emily Heymann, AICP is a Planner, with a focus on Development Review. Bonnie Woodford is the friendly Planning Technician at the front counter, assisting with permit processing and bylaw administration.



*May 2021: Matt, Melinda, Bonnie, and Emily handing out bags and promoting #mytaftcorners on Green Up Da in front of Healthy Living near Williston Road multi-use path.*

The #mytaftcorners (mytaftcorners.com) project began in July of 2020 with funding from the Chittenden County Regional Planning Commission (CCRPC) and Town funding. In September 2020, a site visit to Taft Corners with Taylor Newton (CCRPC) as part of the Growth Center Form-Based Code kick off process.

In January 2021, the staff in conjunction with the Regional Planning Commission (CCRPC) and Geoff Ferrell Associated launched the #mytaftcorners (mytaftcorners.com) public outreach campaign. This was by far the most comprehensive outreach campaign ever done by Williston Planning (even more than the last Town Plan rewrite in 2015!) and it paid off: 168 survey participants, 338 interactive map comments, 70 kick-off meeting participants, and 2200 website views (Jan-May '21).

In May 2021, Emily Heymann and Melinda Scott received their American Institute of Certified Planners (AICP) certification from the American Planning Association. AICP provides the only nationwide, independent verification of planners' qualifications. Certified planners pledge to uphold high standards of practice, ethics, and professional conduct, and to keep their skills sharp and up to date by continuously pursuing advanced professional education.

With the ongoing COVID-19 pandemic, board meetings continued to be predominately online. But in June 2021 staff were able to transition to hybrid meetings offering both in-person and online options for attendees. Planning staff alternated from in-person office days and remote work days.

### **Actions of the Zoning Administrator**

Our office's in-depth review of permitting activity and actions taken by the Zoning Administrator (ZA) in FY 2021, FY 2020 data is also included.

<b>ADMINISTRATIVE PERMITS &amp; APPROVALS</b>		
<i>Based on date of decision/issuance</i>		
	<b>FY 2020</b>	<b>FY 2021</b>
Permits, total reviewed	253	321
Permits, approved	248	319
Permits, withdrawn/incomplete/denied	6	2
<b>Types of approved permits:</b>		
Dwellings, new total	78	39
Dwellings, new single-family	10	32
Dwellings, new multifamily	68	7
Dwellings, replacement	1	2

<b>ADMINISTRATIVE PERMITS &amp; APPROVALS</b>		
<i>Based on date of decision/issuance</i>		
Residential, other	149	169
Non-residential (commercial/industrial)	88	76
Signs	33	33
<b>Other administrative action:</b>		
Certificates of Compliance	54	30
Zoning Compliance Certifications	197	176
Appeal of Administrator's decision	1	1
Zoning violation letters	2	4
Special event permits*	13	12
Peddler's permits*	1	0

New dwellings are broken out into categories for single-family (standalone) dwellings and multifamily (condos, townhouses, apartments). Other residential projects include additions, alternations, accessory apartments, home businesses, fences, sheds, pools, etc. The non-residential category includes new build, renovation, and site improvement permits for commercial, industrial, and institutional properties. Certificates of Compliance are issued when an approved administrative permit requires an inspection, usually new dwellings or a commercial/industrial project that was subject to DRB review. Zoning Compliance Certifications, though similarly named, are a check on active zoning violations and are often used by banks for real estate transactions and refinancing. \*Special event and peddler's permits are not a component of the zoning bylaw but issued through the planning office.

### Impact Fees

Impact fees are set by the Selectboard. School and recreation impact fees are collected when a new dwelling permit is submitted. Transportation impact fees are also collected for non-residential expansions or new build.

<b>IMPACT FEES FY 2021</b>		
<i>Calculated based on date collected</i>		
<b>Fee Type</b>	<b>FY 2020</b>	<b>FY 2021</b>
Transportation	\$159,589.90	\$108,831.58
School	\$138,594.49	\$133,557.93
Recreation	\$120,991.82	\$73,395.00

### Estimated Cost of Construction, FY 2017 – 2021

Estimated costs of construction include labor and materials and are provided to the Zoning Administrator as a part of all permit applications.

FY 2021	\$34 million
FY 2020	\$ 43 million
FY 2019	\$ 50 million
FY 2018	\$ 50 million
FY 2017	\$ 35 million

### Projects over \$1 million:

Permits approved in FY2021 with an estimate cost of construction over \$1 million include: construction of a 24,600 multi-tenant commercial building at 399 Shunpike Road; construction of an indoor storage facility on Williston Road (U-Haul), an interior renovation to expand packaging and production areas at 290 Boyer Circle (Champlain Chocolates), and a tenant fit out for Chase Bank at 38 Connor Way.

### Projects over \$400,000:

Seventeen approved permits had an estimated construction cost of \$400,000 or more. This included 13 single family homes; subdivision infrastructure at 700 Mountainview Road; subdivision infrastructure for Phase 2 of North Ridge; expansion of the CSWD Organics Diversion Facility at Redmond Road; and interior renovations to provide more classroom space at 55 Day Lane.

## DEVELOPMENT REVIEW BOARD

The Development Review Board (DRB) is responsible for the review and approval of proposals for new and expanded development in the town. The work of the DRB and the administration of the Unified Development Bylaw is essential to implementing the town's Comprehensive Plan. Development proposals spanning residential, commercial, industrial and institutional uses can be complex and require the DRB to turn to bylaw and the vision the Town has forged in its Plan. To help navigate the different aspects of proposals the DRB receives input and recommendations from the Conservation Commission, the Historic and Architectural Advisory Committee, planning staff, and other town departments (police, fire, public works). The DRB also hears appeals of decisions made by the town's Zoning Administrator in cases where there is disagreement over the administration of the town's zoning bylaw. Concerns about the intent and standards found within the bylaw should be brought to the attention of the Planning Commission.

The DRB is made up of seven members and an alternate. Members in FY2021 were Peter Kelley (Chair), John Hemmelgarn (Vice Chair), David Turner, Scott Rieley, David Saladino, Paul Christenson and Steve Lamprecht. The DRB spent most of the year meeting remotely online, but in June 2020 were able moved to a hybrid meeting format.

The DRB holds public meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month at 7:00 PM. Public participation is welcomed and encouraged. Project information, site plans, comment letters, and staff reports are posted onto the webpage. Go to [www.town.williston.vt.us](http://www.town.williston.vt.us) and select "Public Records & Documents," then "Agenda & Minutes," and "Development Review Board."

### Meetings Overview

The DRB had 17 meetings in FY2021, for a cumulative total of 42 hours and 153 signed in attendees. Notable applications include discretionary permit review of the new L.L Bean building in Finney Crossing, the new U-Haul storage building on Williston Road, and a new 23,600SF multi tenant commercial building on Shunpike Road.

The DRB considered the following types of applications:

- 18 discretionary permits
- 7 pre-application reviews
- 3 growth management requests
- 8 master sign plans
- 4 certificates of appropriateness
- 8 items reviewed as other business
- 0 appeals of a DRB decision
- 1 appeal of decisions made by the Zoning Administrator

### Growth Management

Williston utilizes a residential growth management system for managing the pace of new residential development, which has been utilized for over 25 years. This system was designed to help the town manage levels of new growth activity in order to ensure that essential public services and infrastructure are in place when new development occurs. The process is competitive and a project must score 30 points to receive allocation. The DRB, at their sole discretion, can grant 4 units of allocation each year to minor subdivisions that do not meet the minimum score. Every year in March, the DRB holds a public hearing where residential pre-application proposals heard during the previous calendar (2020) year are considered for growth management allocation.

Growth Management Allocation FY 2021		
Location	Requested	Approved
Growth Center	None	N/A
Sewer Service Area Outside Growth Center	150	79
Outside Sewer Service Area	1	1
<b>Total</b>		
*1 Dwelling Unit Equivalent (DUE) = 1 unit with 2+ bedrooms or 2 studio/1-bedroom units		

On March 23, 2021 the DRB approved allocation requests for three proposals. Within the sewer service area, the DRB allocated 60 units to Catamount Country Club (1400 Mountain View Road DP 20-18) and 19 units at 230 Mountain View Road (DP 20-05). Outside the sewer service area, the DRB allocated 1 unit at Lot 2 Shagbark Lane (DP 21-08).

## HISTORIC & ARCHITECTURAL ADVISORY COMMITTEE

The Historic and Architectural Advisory Committee (HAAC) is involved in the oldest and newest development in Williston and serves three equally important functions:

1. Advisory comment to the Development Review Board (DRB) and the Zoning Administrator for projects that are proposed in the Design Review District in Williston, which encompasses the town's designated Growth Center and sites with frontage along Routes 2, 2A, Marshall Avenue.
2. Advisory review for projects in the Village Zoning District. Within the Williston Village Historic District, the HAAC also advises the DRB on the issuance of Certificates of Appropriateness (COA) within Williston's historic review areas
3. Advisory support to the Planning Commission on Town Plan and bylaw amendments related to the historic Village Zoning District and design review areas.

23 meetings were held in FY2021. All meetings were online using Zoom. The 7 members in FY2021 were: Doug Goulette (chair), Emily Morton (vice chair), John Marcotte, Brian Forrest, Karen Fragnoli-Munn, James (Jim) Thornton, and Chelsea Levis (appointed July '20). Jim Thornton resigned in March '21 and Doug Goulette (chair for many, many years) stepped down in June '21. We would like to thank Doug and Jim for their service and time on our board!

The HAAC provided historic review on the following Certificates of Appropriateness (COA) in the Village: a shed at 7970 Williston Road, skylights and egress windows at 7999/8001 Williston Road, fellowship hall windows at Federated Church (not constructed), window replacement at 38 Slate Barn Drive, and window awnings at 7531 Williston Road. The HAAC provided design review recommendations to the DRB: U-Haul Moving and Storage Facility at 4964 Williston Road, a new building at 2300 St George Road (pre-application), a dentist office building at 5063 Williston, UPS expansion at 454 Harvest Lane (withdrawn), and at Finney Crossing: LL Bean building, restaurant and Urban Park, and a Senior Living Facility. The HAAC advocated strongly for better design and landscaping plan at the new U-Haul facility as well as varied rooflines, natural materials, and more architectural features at the LL Bean building.

We reviewed many standards in the Village for example, cladding, color, scale, window renovation, barns/mixed-use accessory structures, contributing architectural features, front porches, adaptive re-use of historic structures. Gentle infill walking tour in October 2020 (socially distanced w/ masks) to get a human-scale sense of where infill could go and envision how development could work with the existing historic feel of the district. Other activities include a joint meeting with the Planning Commission in December 2020 to meet the Form-Based Code consultant team, participation in the Form-Based charrette workshops (April and May 2021), John Marcotte as the HAAC representative for the New England Chimney Supply Specific Plan Advisory Committee (April-July 2021). The NECS Specific Plan committee work will continue into FY2022. The HAAC was very involved in the beginning stages of the Growth Center Form-Based Code process (#mytaftcorners, mytaftcorners.com), both in meeting with the consultants and in sharing our opinions about how Taft Corners could be more community centered. In December 2020, the Town was awarded a \$12,000 Municipal Planning Grant from the Vermont Department of Housing and Community Development for the bylaw revision project to promote historic preservation, adaptive reuse, and flexibility in new project design to encourage a vibrant village center as called for by the Village Master Plan (adopted 2018). In April, Michael Allen of Regrowth Planning was selected as the consultant to fine-tune bylaw standards and illustrate the written words with photos, renderings, and illustrations. This project will continue into FY22. The HAAC hopes the work on the Village Bylaw will encourage mindful infill development that contribute to village vibrancy, events and places that would attract people to spend more time in the village.

The board meets on the first and third Tuesdays of each month at 5:30 pm. Public participation is welcomed and encouraged. For more information, go to [town.williston.vt.us](http://town.williston.vt.us), call (802) 878-6704, or visit the planning office at the Town Hall Annex, 7878 Williston Road. Respectfully submitted: Doug Goulette, Emily Morton, John Marcotte, Brian Forrest, Karen Fragnoli-Munn, Jim Thornton, and Chelsea Levis.

## PLANNING COMMISSION

The Planning Commission (referred to as the “Commission”) creates and maintains the Town’s vision for the comprehensive planning of land use in the community. They address Town issues and policy implementation related to land use, transportation, public utilities/facilities, natural resource preservation, energy, and housing. The Commission strives to provide an orderly and efficient way of achieving and implementing the collective long-range vision of Williston, Vermont. Seven volunteer residents are appointed by the Selectboard and serve on the Commission. In July 2020, Chapin Kaynor was reelected as Chair and Meghan Cope was elected Vice Chair. In October 2020, G Miller resigned from the Commission. Alex Daley was appointed in November 2021.

**Energy Plan.** The Commission forwarded the Energy Plan to the Selectboard and attended several Selectboard meetings to share background, points of friction, and reasons for some of the Energy Plan components. After public hearings, the Selectboard adopted the Energy Plan as an addendum to the Town Plan in September 2020.

**Official Map.** The Commission worked with an ad-hoc appointed Mobility Projects Group to develop an Official Map for Williston to show desired locations of future streets, sidewalks, paths, and primitive trails. In addition, Commissioner Ron Bomer helped to create a more publicly accessible map that helps to visualize the Town’s long-term goals in creating connectivity and accessible between and amongst various trails, paths, and public sites.

**Village Master Plan.** Williston was awarded a \$12,000 Municipal Planning Grant from the Vermont Department of Housing and Community Development to update the Village Zoning District development and design review standards with illustrations. The bylaw revision will promote historic preservation, adaptive reuse, and flexibility in new project design to encourage a vibrant village center as called for by the Village Master Plan (adopted 2018).

**Bylaw Amendments: Wetland Setbacks, Parking, Affordable Housing, Cannabis, and Superfund.** The Commission developed proposed amendments to its bylaws in these areas to better meet goals in the Town Plan and respond to changes in law and circumstances. These proposed amendments were transmitted to the Selectboard for review and possible adoption in early FY 2022.

**Taft Corners Form-Based Code.** The Commission began FY2021 with the launch of a major undertaking - the Planning and Visioning of the future of Taft Corners, with a goal of adopting an entirely new development standard for the area to better meet the goals of the Town Plan and the expectations of residents. Work in FY2022 on the Form-Based Code will continue with the “Coding” portion of the project, where the Commission, staff, and consultant team will work together to develop the Zoning Rules to fulfill the Town’s updated Vision for Taft Corners. **NECS Specific Plan.** The Commission began its processing and review of a proposed Specific Plan, an applicant-initiated proposal to re-zone lands in the vicinity of Commerce Street and Williston Road from “Gateway West (mixed use) and Residential districts to Industrial to facilitate the expansion of an existing business nearby. The Commission appointed a citizen advisory group, developed a charge, and received their recommendations. This application was denied in early FY2022. **Suggested Changes to RZD Open Space Requirements.** The Commission reviewed a proposed bylaw amendment and took public comment during multiple meetings on concerns surrounding development in the Residential Zone (RZD). The Commission chose not to take up an amendment. After an extensive survey and outreach process, the Commission held a listening session and group discussion on August 18, 2020 with 32 participants.

The bimonthly public meetings of the Commission occur the 1st & 3rd Tuesdays each month from 7:00 – 9:00pm. The Commission welcomes and appreciate public attendance at the meetings!

Respectfully submitted on behalf of the Planning Commission: Chapin Kaynor, Meghan Cope, Ron Bomer, Jill Pardini, Cate Lamar, Shayla Livingston, Alex Daley.

## CONSERVATION COMMISSION

The Williston Conservation Commission (WCC) is a seven-member volunteer board, which meets on the first and third Wednesdays of each month at 7AM in the Town Hall Annex and virtually via the Zoom platform. The meetings are open to the public. All are invited to these meetings and public input is welcome. Inquiries about the work of the WCC can be made through the Williston Planning and Zoning Office.

One primary function of the WCC is to advise the Development Review Board on development projects that have the potential to impact significant natural resources such as streams, wetlands, floodplains, viewshed corridors, farmland of local importance, significant wildlife habitat areas, unique natural communities, rare/threatened/endangered species, country parks, paths, and trails. During FY21, the Conservation Commission reviewed 1 Administrative Permit application, 4 Pre-applications and 5 Discretionary Permit applications, and prepared findings and recommendations for each.

The Commission also makes recommendations on the acquisition and protection of parcels through the Environmental Reserve Fund (ERF). Since the program's inception in 1989, the ERF has helped to conserve 2,279 acres in Williston. The ERF is a powerful leveraging tool, with a \$2.4 million investment resulting in a total value of \$5.17 million over the life of the fund. There were no acquisitions in FY21. The ERF had a fund balance of \$273,646 on June 30, 2021.

The WCC has also continued to maintain and manage the town's growing network of country parks, conservation areas and trails. Trail related projects in FY21 included:

- Vermont Youth Conservation Corps completed trail improvements on the Sucker Brook Hollow trail,
- Recreation consulting firm SE Group conducted a trail assessment and developed a maintenance plan for all town-maintained trails,
- In Spring 2021 the town hired Ann O'Day as the new part-time trail steward. Ann is responsible for monitoring and maintaining the town's trails and natural areas during the busy spring and summer months.

The Conservation Commission worked with the Vermont Department of Fish and Wildlife Community Wildlife Program to refine the Significant Wildlife Habitat Area (SWHA) map, to better reflect the relative ecological importance of different blocks of habitat based on factors such as their size, connectivity, and forest cover. Work on bylaw amendments to Chapter 27 Conservation Areas is expected to follow.

2020 marked the completion of Jude Hersey's long tenure on the Conservation Commission. She joined the commission in 2002 and remained an active member throughout her time. Her focus has been on land conservation, parks, and trails. She was instrumental in the creation of the nature trail from the Williston Central school to Pleasant Acres, particularly on establishing the link to Heritage Meadows. For many years Jude hosted the WCC to a delicious holiday breakfast meeting in December which was greatly appreciated by her fellow members. We wish Jude good health and success in her future endeavors.

Respectively submitted by the Williston Conservation Commission:

Laura Meyer, Chair  
Terry Marron, Vice Chair  
Carl Runge, Treasurer  
Kim Coleman

Reed Carr  
Gary Hawley  
Eric Howe



## Catamount Community Forest

The Catamount Community Forest is a rich community resource used for walking, biking, snowshoeing, cross-country skiing, sledding, birding, outdoor education and many special events. We hope all community members can experience the forest and take advantage of its offerings.

The Catamount Forest Committee (CFC) is a five-member volunteer board, staffed by the Conservation Planner. The CFC is charged to manage the forest as a model for recreation, wildlife management, woodlot management, carbon sequestration, conservation and education.

(CFC) meetings are held on the second Thursday of every month at 5:30pm, at the Town Hall Annex with the option to attend virtually via Zoom. The meetings are warned on the town website and open to the public.

In January 2021, under the supervision of Chittenden County Forester Ethan Tapper, the town began implementation of the CCF Forest Management Plan, with the primary goal to enhance habitat for golden-winged warblers and other shrub-dependent bird species, and the secondary goal to control invasive plant species like buckthorn and honeysuckle. These plants displace native species, decreasing the quality of wildlife habitat and making our forests less healthy, diverse and resilient over time.

During FY21 the Committee worked to draft an invasives management strategy, which will be implemented using a combination of hired contractors and volunteer workdays. In September 2020 a workday was held to remove invasive plant species. 22 volunteers participated including Scout Troop 692, representatives of the Catamount Outdoor Family Center, the Catamount Forest Committee and others.

The non-forested areas of Catamount, particularly grasslands, are being managed for birds with the assistance of members of the Green Mountain Audubon Society. Delayed mowing is practiced on the easternmost field south of Governor Chittenden Rd to support Bobolink nesting. Through generous donations from Audubon Vermont, Green Mountain Audubon and Home Depot, bird nest boxes were constructed and installed by the Vermont Master Naturalist Williston group. The nest boxes will be monitored for activity by local volunteers.

Due to covid, there were no community engagement events in summer 2020. In June 2021 bird walks were led by Terry Marron and the Green Mountain Audubon Society. Audubon Vermont held a bird banding demonstration at Catamount, and a series of events are planned for summer 2021.

The town continues to work with the Vermont Division of Historic Preservation to protect the significant historic and archaeological resources on the property, VDHP staff conducted site walks with town staff and Ethan Tapper to review planned forest management and trails projects for potential impacts to those resources. With a grant from Preservation Vermont, the town hired Building Heritage, LLC to conduct a conditions assessment of the historic sheep barn.

The 26-mile trail network within the 393-acre Catamount Community Forest is maintained by the non-profit Catamount Outdoor Family Center (COFC) under license agreement with the Town. The COFC's recreational programs were modified in response to the COVID pandemic. Programs included a virtual weekly race series, summer camps, Catamount Explorations Program (nature-based art and science with outdoor recreation), Catamount Cycling Club, mountain bike skills clinics, high school invitational cross-country running race, high school Nordic ski races, and a "community day" with free ski passes and complementary snowshoe rentals.

## **TOWN HEALTH OFFICER REPORT OF ACTIVITIES**

During Fiscal Year 21, Terry Macaig, Deputy Health Officer, and I have been involved in the inspections and ongoing revisions of four properties in Williston and have followed up on 34 animal bites.

Bites to humans include 20 dog bites and 14 cat bites. No animals have tested positive for rabies in Williston.

**Please vaccinate your pet! Vaccination is imperative for the health of your pet, the health of all residents, and is required by Town Ordinance. Also, please clean up after your pet. Bacteria and parasites from feces enter our ground water and present a health hazard to all.**



Site visits: All inspections were requested by tenants. Complaints included water quality, faulty wiring, lack of egress, mold, infestation of pests, lack of CO/Smoke detectors, unsafe structural conditions, water leaks, and inadequate venting of fire places.

Many thanks to all the agencies that supported us including the Williston Town Clerk's Office, Williston Police Department, Williston Fire Department, State Fire Marshall's Office, Williston Public Works, Williston Planning & Zoning, BEVS, All Breed Rescue, the Humane Society of Chittenden County, and the Vermont Department of Health.

I resigned my position as Williston Town Health Officer as of 12/31/21. I am grateful for the opportunity to serve the community and for all the assistance and support I have received.

Respectfully submitted,  
Cindy Thurston  
Williston Town Health Officer

## SOCIAL SERVICE ORGANIZATIONS FUNDING COMMITTEE

The Social Service Organizations Funding Committee would like to thank Ken Stone for his years of service to the Town of Williston and contributions to this committee.

The Committee met in January 2020 to review the funding request applications submitted by social services organizations that serve Williston residents. The assistance provided to Williston residents from these organizations covers a wide range of services, including working towards the elimination of hunger, homelessness prevention, and life-saving counseling and addiction support services.

To continue these valuable services, the Committee made the following recommendations for fiscal year 2021 funding.

<b>Organization</b>	<b>Award</b>
CVU Summer Scholarship Fund	\$1,350
Age Well	\$1,500
American Red Cross	\$800
Childcare Resource	\$1,000
CVOEO-Chittenden Community Action	\$2,500
Feeding Chittenden	\$1,500
Committee on Temporary Shelter (COTS)	\$2,500
HomeShare Vermont	\$750
Habitat for Humanity	\$1,000
H.O.P.E. Works	\$500
Howard Center	\$4,000
Hunger Free Vermont	\$1,500
Lund Family Center	\$1,500
ReSOURCE	\$600
Steps to End Domestic Violence	\$2,300
Tatum's Totes	\$500
VT Adult Learning	\$500
VT Association for the Blind	\$600
VT Cares	\$500
VT Center for Independent Living	\$800
Vermont Family Network	\$2,000
Williston Community Food Shelf	\$2,000
<b>Total</b>	<b>\$30,000</b>

If you know, or are part of, a non-profit organization doing work on behalf of Williston residents, please visit the Social Service Organizations Funding Committee link on the Town website for an application to be part of this funding in future years.

Williston Social Service Organizations Funding Committee:

Alice Fothergill	Michelle Desautels
Jim Thornton	Cindy Provost
Ruth Skiff	Ken Stone

## CEMETERY COMMISSION

Following the challenging year of 2020, when the cemetery rules of operation were severely modified to comply with the Governor's guidelines on social distancing, the 2021 season returned to pre-pandemic protocols, with the understanding that with a resurgence in Covid numbers, old restrictions on numbers attending a grave-side burial might be reinstated. This wasn't necessary from May through November, even as the Covid numbers started to ramp up by season's end.

During FY 2020-2021, there were 20 total burials, including 14 cremations and 6 casket burials. Two of the cremains interments took place in the Memorial Garden. There were 27 burial lots purchased at Deer View cemetery, and 2 cremains allotments purchased at the Memorial Garden, adjoining Chittenden cemetery.

Although elective projects were limited, the Commission was able to contract for additional gravestone cleaning in Chittenden and East cemeteries. Headstones were up-righted and broken stones were repaired. Flags were placed at veterans' gravesites in time for Memorial Day, and removed at the end of the season after Veterans Day. (Flags are removed at that point due to wear and breakage that the ensuing winter would cause.) A soil conservation effort to eradicate an invasive ground cover was continued, along with routine tree pruning. The Aseltine family once again made a substantial gift for East Cemetery care.

Days of operation for all vehicular traffic and interments will continue to be May 15 through November 15. Walk-through access to all cemeteries is available throughout the year via the pedestrian gates.

### Williston Cemetery Commissioners

Jack Price	(802-879-7603)
Bea Harvey	(802-878-4291)
Hazel Winter	(802-879-0897)
Cameron Clark	(802-735-5895)
Drew Nelson	(603-252-9514)

## TOWN BAND



Despite the numerous challenges presented by Covid-19, Williston Town Band returned to performing and had a spectacularly successful 2021 Summer Season! The band acquired several new, talented musicians and members filled the bandstand to capacity all summer! Concert attendance also increased throughout the summer. Thanks to the generosity of WSD principal Greg Marino, the band was able to rehearse safely via outdoor rehearsals in June under the schools' rented tents and a few indoor rehearsals in the auditorium. The band also performed safely at the Williston 4<sup>th</sup> of July parade due to Chapin Orchards' (Essex, VT) loan of their hay wagon.

Chapin Kaynor (Williston resident and long-time WTB member) and Jane Lambert served as interim conductors for the summer, with Jane accepting the permanent director's position in August. The band couldn't be more excited to have Jane leading us, and we are sincerely grateful to Chapin for stepping up to expertly conduct for us through the summer season until a permanent replacement could be found for our beloved retired conductor, Kim Tokarz.



*Williston resident and town band member Chapin Kaynor and newly appointed WTB music director Jane Lambert shared conducting duties for the band in 2021.*

Williston Town Band would also like to express its sincere gratitude to the Williston Federated Church for partnering with us for the ice-cream social, providing free snacks for concert-goers all summer, and allowing the band to use their hall for meetings and winter rehearsals.

Finally, Williston Town Band expresses its most sincere appreciation to the town of Williston for its continued support. The town's enthusiasm for us at the parade and at our concerts lifts our hearts! It was a very special, memorable, and rewarding summer for all of us. We can't wait to share our love for music with our community again in 2022!

*Kathy Schaw, president*

*Williston Town Band*

New members are welcome! Send inquiries to:  
[willistontownband@gmail.com](mailto:willistontownband@gmail.com)

## LAKE IROQUOIS ASSOCIATION

Similar to previous years, Lake Iroquois continues to show a positive trend regarding decreased nutrient levels. The Vermont Department of Environmental Conservation's Lake Score Card for 2021 again shows a highly significant decrease in phosphorus levels: ([https://anrweb.vt.gov/DEC/IWIS/ReportViewer3.aspx?Report=LakeScoreCard\\_Current\\_TrendsAndStatus&ViewParms=True](https://anrweb.vt.gov/DEC/IWIS/ReportViewer3.aspx?Report=LakeScoreCard_Current_TrendsAndStatus&ViewParms=True)). In recent years, Lake Iroquois moved from classification as a eutrophic waterbody (one with excessive nutrient levels) to one that is mesotrophic (having a moderate level of nutrients). The lake will always possess natural nutrient levels required for a healthy lake and sustainment of aquatic life. However, to the extent practicable, our goal is to reduce human-influenced sources of nutrient inputs. Detailed data and information on how the data is collected can be found on the Vermont Department of Environmental Conservation's Lake Scorecard at: <https://www.lakeiroquois.org/water/lake-data-maps>.

### Aquatic Invasive Species Mitigation

Despite the ongoing pandemic, 2021 was a busy year for the Lake Iroquois Association (LIA). In late June, Solitude Lake Management successfully applied a low dose (below safe drinking water level) application of the aquatic herbicide, ProcellaCOR, to address the infestation of Eurasian Watermilfoil observed in Lake Iroquois for over 30 years. Please see the following link to observe the contrast between pre- and post-treatment <https://www.lakeiroquois.org/invasives/milfoil-control-efforts/what-a-difference>.

### Aquatic Invasive Species Prevention

We continued our Greeter Program and boat wash station, which operates from Memorial Day to Labor Day. These programs are viewed by the Vermont Department of Environmental Conservation (VT DEC) as a model for other greeter programs in the state. At present, only two aquatic invasive species occupy Lake Iroquois; by comparison, Lake Champlain has a total of 51. This reality highlights the importance of these efforts.

The Greeter Program is designed to educate recreational water craft users on the importance of aquatic invasive species prevention and management efforts. The boat wash station permits fresh water washdown of watercraft and aids in preventing invasives from entering or leaving the lake. The greeters also provide information to lake users on safety and best practices to protect water quality while using the lake. The number of boats inspected this year (1486) approached the number inspected in 2020 (1608), and were nearly double the number inspected in 2019 (800). The breakdown of total water craft inspected is as follows: Kayaks (626); Motor Boats (326); Paddle Boards (240); Canoes (100); Row boats (8); Sail boats (3).

These efforts are graciously funded and supported by an Aquatic Nuisance Control grant from VT DEC, the Towns of Williston, Hinesburg, and Richmond, membership dues, and the generous donations of LIA members.



## Sampling and Monitoring

### *Aquatic Plant Survey*

The Darrin Freshwater Institute completed an aquatic plant survey in September to monitor presence and absence of aquatic plant species. This and other plant survey reports may be reviewed at <https://www.lakeiroquois.org/about/annual-reports>.

### *Lake tributary water quality monitoring*

After a down year for the LaRosa Partnership Program (LPP) in 2020 due to the COVID-19 pandemic, 2021 saw a return to grant-funded support for tributary sampling. With support and input from the VT DEC regional Basin Planner, the Lake Iroquois Association was able to sample 10 tributaries best representing inputs to Lake Iroquois between the month of May-August. This number was down from 24 tributaries sampled in 2019. Sweeping changes to the LaRosa Partnership Program in 2020 and limited funding, combined with an increase in participants, forced reductions in sampling for all LaRosa watershed partners.

### Conservation

LIA participated in the Loon Restoration Project managed by Erick Hansen of the Vermont Center for Ecostudies. A current and former LIA Board member set up and maintained a nesting platform to support successful nesting activity. A former Board member records loon activity reported by lake residents and visitors to the lake. Lake Iroquois has supported multiple years of successful breeding pairs of loons.

## Miscellaneous Highlights

### *Watershed Action Plan*

In other highlights, a collaborative effort among the Lake Iroquois Association, Winooski Natural Resources Conservation District, and the Lewis Creek Association led to the successful awarding of a Lake Champlain Basin Program Watershed Action Plan grant. The purpose of the grant is to assess the watershed, identify areas requiring restoration, and develop project sheets prescribing corrections actions. This work is set to begin in 2022.

### *Lake Management Plan*

The Association successfully completed its first edition of a comprehensive lake management plan [https://www.lakeiroquois.org/fileadmin/files/Annual\\_Reports/Plans/Lake\\_Iroquois\\_Association\\_Management\\_Plan\\_2020-2025.pdf?1d5658947a04f6a0033818d1a9a3dbb48abaff26](https://www.lakeiroquois.org/fileadmin/files/Annual_Reports/Plans/Lake_Iroquois_Association_Management_Plan_2020-2025.pdf?1d5658947a04f6a0033818d1a9a3dbb48abaff26).

### *Beebe Lane Drainage Improvement Grant*

We partnered with the Lake Iroquois Recreation District (LIRD) to apply to the Mount Ascutney Regional Commission (MARC) for an implementation grant that addresses stormwater issues on Beebe Lane. We hope to hear of a successful award by the end of calendar year 2021.

### *Ice Out Challenge*

The Lake Iroquois Association held its first annual Ice-Out contest in 2021 with 2,262 tickets sold. The organization plans to make the Ice Out Challenge an annual fundraiser, with tickets on sale from mid-December 2021 through March 1, 2022. More information on historic ice out dates and the contest may be found on the website at <https://www.lakeiroquois.org/news/ice-out-challenge>.

## LAKE IROQUOIS RECREATION DISTRICT

The Lake Iroquois Recreational District (LIRD) manages over 150 acres of land on the north end of the lake accessible by Beebe Lane off Oak Hill Rd. This acreage includes some wetlands and woods with walking trails and a public beach which is open from Memorial Day to Labor Day every year.

LIRD is comprised of representatives from four towns, Hinesburg, Williston, St. George, and Richmond. Each town is assessed every fiscal year for the maintenance and improvements of this recreational area.

The access road, Beebe Lane is the responsibility of LIRD. A design to improve the road so that storm water run-off would not directly enter the lake was approved and paid for. The design will incrementally be activated as money becomes available.

The edges of the road have significant growth of land-based invasive plants. It is an ongoing problem but to prevent these invasives from entering the valuable woods, we began manually removing the buckthorn, Japanese honeysuckle, and the other invasives.

Lake Iroquois has over one hundred acres of the Eurasian Water Milfoil (EWM) infestation. LIRD has co-sponsored with the Lake Iroquois Association (LIA) an application to the state for a permit to use ProCellucor in 40 acres of the infested area. ProCellucor is a target specific chemical with a very short half-life that has been used in lakes all over the country and in lakes in Vermont without any negative results. We have not yet received approval from the state agency but expect it soon. LIA has in the past has spent significant money using diver assisted suction harvest (DASH), mechanical harvesting, and even attempted weevils to slow the spread the EWM with very limited success. The canoeists, kayakers, and swimmers have all been turned off by the EWM. We will continue efforts to control it and keep it from clogging the lake.

If you have not yet experienced recreating in these 150 acres, we hope you give it a try.





## TRUSTEES OF THE OLD BRICK CHURCH

The Brick Church is a town-owned building and serves as a meeting place for community functions. Built in 1832, the church served as the meeting house for the Congregational Society. For 67 years, the “Meeting House” was the devotional home for Williston’s most notable citizens, including the Chittenden family, the Spaffords, Millers and many others. Thirteen ministers served between 1832 and 1899. At the turn of the century, the Congregationalists joined with the Methodists and moved to the Federated Church, 300 yards to the east on Williston Road, and the Brick Meeting House was closed. The period of vacancy of the building was prolonged. For almost 65 years it languished in continuing deterioration.

In 1965 ownership was given to the Town of Williston by the Federated Church and the building was accepted by the National Register as a historic site. Town funds renovated the cellar for community use. Federal funding from Historic Sites restored the exterior and the sanctuary, while a grant from the Eva Gebhart-Gourgaux Foundation enabled the restoration of the steeple to be completed.

In June of 2008, a bolt of lightning directly hit the bell tower, setting it ablaze. Quick response by the Williston Fire Department saved the structure, but the water damage was extensive. An intensive effort was undertaken to restore this wonderful landmark. Williston Public Works coordinated the efforts of many salvage, architectural and construction firms to complete the restoration in time for that year’s annual Christmas Eve service.



Due to Covid restrictions on social gatherings, the church was not open for use during the 2020-21 fiscal year. During this period the bottom portion of the bell tower was repainted. In addition, the roof was inspected and damaged shingles were replaced or repaired. Routine outside landscape maintenance was performed.

Guidelines for using the church and applicable fees can be found at:

[https://www.town.williston.vt.us/vertical/sites/%7BF506B13C-605B-4878-8062-87E5927E49F0%7D/uploads/Old\\_Brick\\_Church\\_Use\\_Guidelines\\_101116.pdf](https://www.town.williston.vt.us/vertical/sites/%7BF506B13C-605B-4878-8062-87E5927E49F0%7D/uploads/Old_Brick_Church_Use_Guidelines_101116.pdf)

and

[https://www.town.williston.vt.us/vertical/sites/%7BF506B13C-605B-4878-8062-87E5927E49F0%7D/uploads/Brick\\_Church\\_Application.pdf](https://www.town.williston.vt.us/vertical/sites/%7BF506B13C-605B-4878-8062-87E5927E49F0%7D/uploads/Brick_Church_Application.pdf)

Respectfully submitted,

Alice Beisiegel-Chair, John Butterfield, Bob Pasco, Carol West

## **2021 LEGISLATIVE REPORT**

Representative Erin Brady & Representative Jim McCullough

It's an honor to serve as your State Representatives and our community's voices in Montpelier. The 2021 session was historic, both in terms of legislative business conducted over Zoom and the vast infusion of federal aid that came to Vermont in response to the global pandemic. Despite the ongoing challenges we face, our strength and resilience as a community continue to serve us well. The pandemic has made our legislative work far more transparent as all committee meetings and General Assembly sessions are streamed on YouTube and all are welcome to be engaged in our democratic work.

The legislature worked diligently during the 2021 session to ensure that the federal funds coming into the state were put to immediate and effective use. Spring 2021 brought Vermont an additional \$1.052 billion in federal American Rescue Plan Act (ARPA) funds, and once again we focused on the pressing needs of our communities. Our FY2022 State Budget, supported by robust federal funds, positions the state and our community partners to effect transformational change moving forward. We are making historic investments in workforce and economic development, housing and rental assistance, broadband investments, and climate action. This important work will continue during the 2022 session to invest in a recovery that leaves no Vermonters behind.

We have important work ahead of us in 2022 as we continue to navigate and adapt to the pandemic. We will work to boost our economic recovery by tackling the interconnected challenges of housing, childcare, and workforce. Our important work to dismantle systemic and institutional racism and reduce barriers across state systems must continue. The work of the legislature and the VT Climate Council also continues as we enact inclusive strategies to combat climate change and build resilient communities. Finally, we will continue to invest Vermont's remaining ARPA funds and build a budget that will set the stage for a strong future.

Williston's population has outgrown our statistical allotment of two representatives serving the entire town. This Constitutional requirement requires part of the town's electorate to be parsed out, creating a new electoral district. This process maintains equal representation per capita statewide. This is not new, in the decade prior to 2003, Williston had 1.25 representatives in the House as we shared a representative with St. George and part of Shelburne. We expect, as of this writing, the Legislature will honor the Williston Board of Civil Authority's most current and historical requests made in 2002 and 2012 for two "at large" representatives, when statistically possible.

The Legislature has approved two Constitutional Amendments: Proposal 2 redefines slavery and Proposal 5 asserts an individual's right to personal reproductive liberty. They will both need to be ratified by popular vote this November before becoming part of our Constitution.

**Representative Erin Brady:**

My work on the Education Committee will be focused on supporting our schools as they bear the cumulative weight of the pandemic. As a high school teacher, parent to school aged children and a school board member, I am acutely aware just how challenging conditions are in our schools. The strain on faculty and staff, as well as on students, cannot be overstated. I look forward to supporting recovery in our schools when the pandemic wanes. I am honored to represent Williston during these challenging times and I strive to be accessible and responsive. I am deeply appreciative of the support and mentorship of Representative McCullough as I continue to learn the legislative process and traditions. I look forward to providing monthly updates and a Town Meeting Day Report that will be available online at [www.erinbradyforwilliston.com](http://www.erinbradyforwilliston.com). Please email me at [ebrady@leg.state.vt.us](mailto:ebrady@leg.state.vt.us) with your questions, concerns or ideas anytime.

**Representative Jim McCullough:**

I thank you, “*Almost every day*”, for trusting me with your voice in state governance as your Representative. I am in my twentieth year of legislative service to you; my twentieth year of living that precious gift you have given to me. The Legislature is the other, true, University of Vermont, with the best and worst professors every day! I recognize that for some, there is too much pepper in the soup... for others... not enough. I strive for the balance in legislation that the chef looks for in making the soup.

Act 250 is Vermont’s statewide, 52 year old land management tool. It has not been significantly changed since its inception. This year we are focused on revamping Act 250 to better serve Vermonters' needs in our rapidly changing natural world and the needs of people in a developed world as they have evolved. Much of our work is focused on climate change resilience, changing how we slow down water after rain events and how we reimagine our developed and developing infrastructure. We approved new legislation changing Use Value Appraisal (UVA or “Current Use”). This permits UVA participants to have portions or all of their land in a “Reserved Forestland” category. It limits the logging requirement in UVA; permitting the forest to retain or attain “old forest functions and values” deemed very important by myself and many. It is especially important for Williston and all of the Champlain Valley where these old forest functions and values are extremely under-represented statewide. Our Fish and Wildlife efforts continue to be focused on finding more money for the Department of Fish and Wildlife. They have been chronically underfunded for decades; this in the face of increasing work of all types. Additionally, they have not been permitted any fee increases by the Scott administration to cover increasing costs. My efforts to change certain hunting and trapping regulations have fallen short due to time constraints. We are, finally, after a three year effort, poised to prohibit Wanton Waste of killed wildlife. Essentially, if you kill it you need to utilize it; no more killing simply for “sport”.

## GREEN MOUNTAIN TRANSIT

In FY21 Green Mountain Transit (GMT) provided 1.88 million rides in Chittenden County. This is a significant increase from last year, but still less than pre-COVID. In addition to fixed route service, GMT contracts with SSTA to provide “paratransit” services (ADA, Medicaid, and Elders & Disabled).

GMT has continued fare-free service throughout the pandemic to allow for a simpler and reduced contact boarding process. The Federal ARPA appropriations that have made this possible may end in FY23. The Federal Transportation Administration (FTA) continues to require appropriate masks on all buses and inside GMT buildings to protect drivers, staff, and riders from COVID exposure. Drivers remain committed, along with GMT staff, to maintain a safe environment for all riders, including providing masks when needed and reminding riders of the mandate. It’s been a tough year for all, so if you get a chance, please thank our operators for continuing this important front-line service through the pandemic.

GMT has returned to using a number system rather than color-coded routes. The bus between Williston and Burlington is back to “#1” and the bus going to Essex along Rte. 2A and beyond (Amtrak, Lang Farm, and Essex Center) is “#10.” In GMT business news, new contracts were negotiated with union employees (operators and mechanics), and a new type of service called “My Ride” was piloted in Montpelier. This on-demand service is scheduled by an app or a phone call and provides transportation on an individual’s own schedule and includes the “last mile” to their destination. Williston could benefit from this model of service as we plan to create opportunities to decrease automobile dependency and carbon “footprint” while increasing affordability, equity, and independence.

In other local news, Chapin Kaynor and Amy Brewer recently swapped roles for the remainder of their terms with Amy now being Williston’s GMT Commissioner and Chapin the Alternate. We encourage you to take the bus whenever you can. It is a service for all.

### **Reminder of COVID-19 Procedures:**

- Masks are required for all passengers when on-board.
- When possible, passengers are to board through the rear door to reduce contact.
- Riding is free!

Thank you for your continued assistance in keeping us all safe, and thank you to GMT employees for their valued front-line service.

Contact GMT for Route and Schedule Information by phone: 802-864-2282, by e-mail: [info@ridegmt.com](mailto:info@ridegmt.com) , or visit us online at: [RideGMT.com](http://RideGMT.com).

Williston GMT Commissioner Amy Brewer can be reached at [ABrewer@ridegmt.com](mailto:ABrewer@ridegmt.com)

Williston GMT Alternate Chapin Kaynor can be reached at [CKaynor@ridegmt.com](mailto:CKaynor@ridegmt.com)



**Vermont League of Cities and Towns**  
*Serving and Strengthening Vermont Local Government*

**About the League.** The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports).

**Member Benefits.** All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member questions that often involve how to comply with state and federal requirements. During the past year, VLCT's timely legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state's COVID-19 requirements. To support Vermont's towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to hold public meetings remotely.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and access to funding and assistance.
- **Representation before the state legislature, state agencies, and the federal government**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to respond to the pandemic, address road and bridge repair, tackle cybersecurity, improve housing and economic growth, promote renewable energy, provide emergency medical services, address equity and inclusion, and ensure the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities. This federal partnership was instrumental in securing more than \$200 million in local pandemic aid through the American Rescue Plan Act, and ensuring it reached every city, town, and village in Vermont.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions, and to access resources that can help them carry out the important work of local government. For a comprehensive list of member benefits and services, please visit [vlct.org/memberguide](http://vlct.org/memberguide).

**To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).**



U.S. Department  
of Veterans Affairs

**White River Junction VA Medical Center**

215 North Main Street

**White River Junction, VT 05009**

**866-687-8387 (Toll Free)**

**802-295-9363 (Commercial)**

In Reply Refer to: 405/00

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully;

Becky Rhoads, Au.D.  
Associate Medical Center Director

# CHITTENDEN SOLID WASTE DISTRICT

## Summary Report of FY21 Activities

July 1, 2020 – June 30, 2021

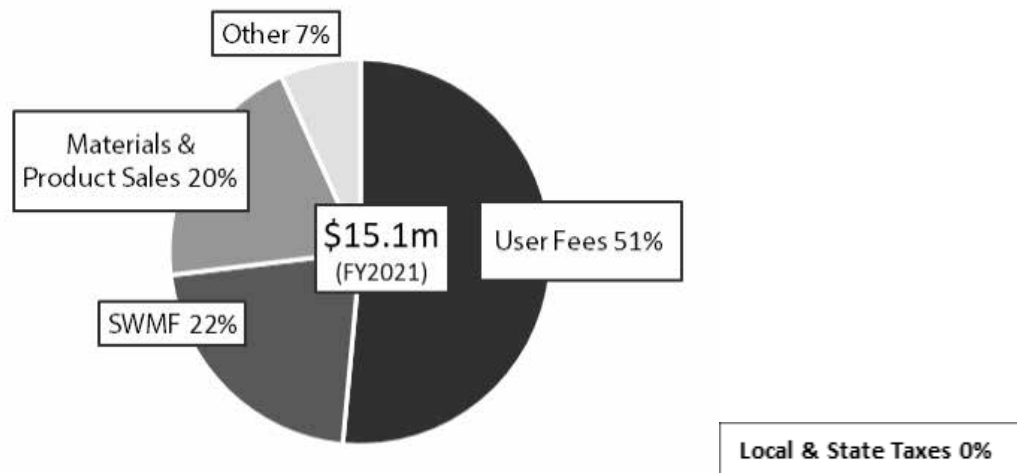
### Governance

The Chittenden Solid Waste District is a municipality created by our member cities and towns in 1987 to implement on their behalf the solid waste management mandates legislated by the State of Vermont. The District is governed by a Board of Commissioners representing our member communities.

### Our Mission

To reduce and manage the solid waste generated within Chittenden County in an environmentally sound, efficient, effective, and economical manner.

### How We Are Funded



**Our revenue** comes from three primary sources:

**User Fees** on materials we accept at our facilities.

The **Solid Waste Management Fee** (SWMF), a per-ton fee on trash sent to the landfill.

**Sales** of recyclables and products.

***We do not receive any funding from state or local taxes.***

## **FY21 Financial and Operations Summary**

General Fund FY21 expenditures totaled \$11.9 million and revenues \$15.1 million, representing an increase overall with a significant increase in revenue from FY20 (figures are unaudited). Revenue exceeding expenses goes to the CSWD General Fund for capital improvements and reserves.

In Fiscal Year 2021, the District continued to adapt to the changing nature of the COVID-19 pandemic. Operations in all facilities responded to these changes with several innovations and process improvements.

- Drop-Off Centers (DOCs) moved from COVID-19 restrictions to current operating conditions including expanded days of operation at our Essex, Milton, and South Burlington locations and reinstating the acceptance of the most commonly generated materials at all DOCs except Burlington. Less frequently generated, more space-intensive materials remained consolidated at the Williston location for most efficient management. CSWD's Burlington DOC reopened as a food scrap-only facility to improve safety for staff and customers.
- The Environmental Depot, CSWD's hazardous waste facility in South Burlington, implemented an appointment system that streamlined Depot traffic and allowed more time for staff to handle material safely. In FY21, the Depot collected 476,114 pounds of hazardous waste and handled 8,041 customer drop offs. These numbers show a decrease in customer visits from previous years but a significant increase in the pounds received. This trip consolidation means less potential greenhouse gas emissions by customers and improved operational efficiencies.
- The Organics Diversion Facility, where food scraps are processed into soil amendments, saw a blockbuster year with sales 52.5% over budgeted amounts. The pandemic continued to keep most residents at home, and increased gardening and landscaping investments boosted demand for soil and compost products.
- CSWD's Materials Recovery Facility (MRF) in Williston processed approximately 45,763 tons of blue-bin recyclables, which were marketed for \$3,360,630. The overall average value of these recycled commodities increased by 105% over FY20.

CSWD's full Fiscal Year 2021 Annual Report will be distributed to the governing bodies of our member towns and cities and posted on [www.cswd.net](http://www.cswd.net) no later than February 1, 2022.



# University of Vermont Health Network - Home Health & Hospice 2021 Annual Report to Williston

*We help people live their fullest lives by providing innovative, high-value, compassionate care wherever they call home.*

Home Health & Hospice serves neighbors in Chittenden and Grand Isle Counties, providing medically complex care and supportive services to people at all ages and stages of life, from infants to seniors, wherever they call home. We are Vermont's oldest and largest non-profit home health agency, proudly serving since 1906.

**Our Programs:** Home Health Nursing and Rehabilitation for Adults, Family and Children's Program, Hospice and Palliative Care for Adults and Children, McClure Miller Respite House, Adult Day Program, Long-Term Care, Foot Care Services

## **Our Impact:**

- In our last reporting year, Home Health & Hospice cared for **4,325 community members**.
- We are committed to providing care to those in need, regardless of ability to pay. **Last year, we provided over \$1 million in unreimbursed care.**

## **Our Services in Williston:**

- Home Health & Hospice cared for **244 Williston residents** in our last reporting period.
- The care we provided included nursing, physical, speech and occupational therapy, social work and homemaking services.
- Of the care we provided in Williston, **\$130,865.32 was charity or free care.**
- Your contribution helps ensure Williston residents can access innovative, high-value, compassionate care wherever they call home to keep them healthy, independent and active.

***Thank you to the Town of Williston for helping us to build healthy communities.***



UVMHomeHealth.org

THE  
University of Vermont  
HEALTH NETWORK

Home Health & Hospice

## **Vermont Department of Health Local Report**

### **2021 Local Health Annual Report**

**Twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. Additional information about your local health office and related programs can be found at <https://www.healthvermont.gov/local>.**

### **COVID-19**

**It has been almost two years since the COVID-19 pandemic began, and in response, our families, schools, businesses, first responders, and countless other groups have worked to better protect the health of our communities. Together we ensured towns had access to the vaccine, testing, and other services needed to make more informed decisions about their health. As of December 1, 2021, approximately:**

- **494,000 Vermonters received at least one dose of COVID-19 vaccine.**
- **546,055 people have been tested and a total of 2,570,835 tests completed.**
- **Many COVID-19 resources are now provided in over 20 different languages.**
- **Up-to-date information, including town-level data can be found on the Health Department's website: <https://www.healthvermont.gov/covid-19/current-activity>.**

### **Public Health Programs**

**In addition to COVID-19 response efforts, Local Health offices continue to provide health services and programs to Vermont communities, including but not limited to:**

- **In collaboration with Town Health Officers and other local partners, we help Vermonters better understand the relationship between their environment and their health at a time when more of us are spending time at home with our families. Find information about environmental health and lead, asbestos, toxic chemicals, child safety, food safety, climate change, drinking water, and more at <https://www.healthvermont.gov/environment>.**
- **The WIC nutrition program continues to provide primarily remote access to services with phone appointments. In 2021, an average of approximately 11,300 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont each month.**
- **As of November 23, 2021, 193,000 flu vaccine doses have been administered. Protecting people from influenza continues to be particularly important as the flu may complicate recovery from COVID-19.**

**Thank you to everyone involved in supporting these efforts. We look forward to what 2022 brings, to seeing you in the community, and encourage you to stay in touch with us.**

## VSNIIP

The VT Spay Neuter Incentive Program (VSNIIP), under VT Economic Services, helps income challenged care-providers of cats & dogs neutered for \$27.00. The balance is paid ONLY by a \$4.00 fee added to the licensing of dogs, and put into a designated account.

VSNIIP is now at “0” funding due to dogs not being registered at least by six months of age. Required by law, a rabies vaccination enables your dog to be licensed. While town offices may not be open to the public, dogs *can* be licensed. Call, provide the rabies certificate, include a check for that amount, and a SASE. **Rabies IS in Vermont and IS deadly.**

Tractor Supply Stores are now holding monthly rabies clinics again! Call for their schedule.

**Licensing a dog:** 1) identifies your dog if lost, 2) provides proof that your dog is protected from rabies in the event your dog is bitten by a rabid animal {but would still need immediate medical attention}, 3) bites another animal/person, which could result in the quarantine of your dog or possibly euthanasia to test for rabies if your current vaccination isn’t proven, 4) helps support VSNIIP to address the over-population of cats and dogs in VT, and 5) **\$3590. List of dogs and wolf-hybrids not licensed states, in part ...** “the municipal clerk shall notify the owners or keepers of all dogs and wolf-hybrids named on the list that have not already been licensed or inoculated, and after May 30 shall furnish to the legislative body a list of dogs and wolf-hybrids not licensed or inoculated as required by law.

**Owners shall also be notified that unlicensed or uninoculated dogs or wolf-hybrids may be destroyed.** No one wants this, so vaccinate & register – for the protection of your animals and people!

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For an application for VSNIIP, send a SASE to: VSNIIP, PO Box 104, Bridgewater, VT 05034. Indicate if this is for a cat/dog or both. 802-672-5302

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VT Volunteer Services for Animals Humane Society has held a “DRIVE UP & POKE! RABIES CLINIC” for several years now. This type of clinic allows us to maintain a safe distance from people while vaccinating dogs and cats. All people stay in cars, masks are required. Pre-registration is encouraged. If you would like the paperwork we’ve developed, to share with whomever usually does rabies clinics in your area, we’d be happy to share.

Thank You. Sue Skaskiw, VVSA Director/ VSNIIP Administrator: 802-672-5302.

# **2021 Annual Report**

## **Champlain Valley School District**



The Champlain Valley School District's Annual Report including the proposed Annual Budget and Annual Report Card is available on the CVSD website at: <https://www.cvsdvt.org/Page/602>

This online material includes information that is no longer in the local annual Town Report.

## CHAMPLAIN VALLEY SCHOOL DISTRICT SUPERINTENDENT OF SCHOOLS REPORT



Dear CVSD Families and Community Members,

What a great and incredible honor it has been to serve as your new superintendent of schools this year. Between meeting families at farmers markets, Zoom meetings, athletic events, or at the schools themselves, it has been wonderful to move to the beautiful Champlain Valley. The COVID pandemic has continued to challenge our daily teaching and learning across the district. Yet, our students, our staff, our faculty, and our campus administrators continue to be resilient in finding the best way to return to what education once was. We know now that we have to look at the present and the future to determine how the district and the community can work together to measure progress now and develop what the education will be post-pandemic.

To develop that future for our district, we are taking stock of where we are now and how we need to look ahead collaboratively. First, academically, we are taking measures of how our students are progressing through the curriculum, especially measuring where they are in literacy and math. Knowing where they are on the learning continuum is critical for us to determine if interventions or enrichments are needed, especially given the effect the pandemic has had on their learning in the last two years. Second, we are conducting an equity audit to assess how closely our district aligns with the equity policy passed by our board in December 2020. The audit will give us a good idea of whether the many opportunities provided by the district are accessible by and to all of our students. Next, we are conducting two demographic studies to gauge the amount and locations of future enrollment trends. The studies will help us tie our facility needs, upgrades, and maintenance directly to future budget planning. Finally, in March 2022, we are beginning a strategic plan process that will guide our district's development over the next five years. Our plan is to involve many stakeholders, including students, families, community members, as well as faculty and staff. This way, we can chart our future and set our goals together.

Closely tied to this work is our board's and administration's dedication to utilizing diversity, equity, and inclusion (DEI) as a lens to serve our students, families, faculty, and staff. To quote former President Jimmy Carter, "We have become not a melting pot but a beautiful mosaic. Different people, different beliefs, different yearnings, different hopes, different dreams." CVSD will take on the mantle of this mosaic to incorporate DEI into all aspects of our work to help all students, especially those students from historically marginalized populations. The outcomes generated from utilizing the DEI lens will help our students overcome academic and other challenges caused by the COVID pandemic as well as prepare them for their post-secondary futures.

In closing, I would truly like to thank and express my appreciation to our faculty, our staff, and our administrators who have been able to move mountains during this year. Thinking back to the summer, teaching and learning were supposed to return to what they looked pre-pandemic. As you know, it did not. Campuses, food service, transportation, and maintenance have had to pivot multiple times this year to keep students safe and to keep students learning. We owe them a huge debt of gratitude for their service. We do not know what the next year brings in terms of the pandemic, but we do know that CVSD will keep educating and serving our students. This budget will support the changing landscape of education and service for which CVSD continuously adapts.

Thank you so much for supporting our students, our faculty, staff, and our district.

Sincerely, Rene Sanchez Superintendent of Schools

## CHAMPLAIN VALLEY SCHOOL DISTRICT BOARD CHAIR ANNUAL REPORT

Dear CVSD Community,



I'm writing to you on a dangerously cold yet bright and beautiful January day, thinking about the ability of our hearts and minds to hold two seeming opposites in the same space at the same time.

This year, this pandemic, has been at once brutal and inspiring. We've lived with the crushing weight of near-constant anxiety and uncertainty, while witnessing acts of kindness great and small. As individuals and as a community, we've experienced loss and illness alongside deepening gratitude and appreciation.

I'd like to focus on the latter in this short space. Though I'm probably supposed to write about board accomplishments and ongoing work, I'm compelled to simply offer thanks.

Thank you to our teachers, administrators, nurses, food service staff, counselors, librarians, paraeducators, bus drivers, and everyone working in CVSD to support our kids and one another. Thank you to my fellow board members, who work diligently to understand and represent the needs of all in our communities.

Thank you to the members of this wide community for consistently showing your care and support for the students of our district by voting in favor of the school budget. Thank you to families and caregivers whose partnership with our teachers and schools provides the most holistic education possible, and whose understanding of the frequent policy and guidance shifts this year has been vital.

Finally, thank you to our students. Your resiliency, your advocacy, your growth, and your honesty shine a brilliant light on why everyone working in education chose this path.

May we all follow that beam of light as we travel out of the pandemic tunnel into a learning community transformed by our collective experience. I lift up the voices of educators everywhere calling not for a return to normal, but rather an arrival at better than ever.

Sincerely,

Angela Arsenault

CVSD Board Chair

# FY23 BUDGET IMPLICATIONS

## Homestead Tax Rate

The forecasted state-wide homestead yield is estimated at \$13,392 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.38 (per \$100 of property value) for the CVSD towns. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

## EQUALIZED TAX RATE

FY22	FY23
\$1.48	\$1.38

## CLA AND ACTUAL HOMESTEAD TAX RATE WITH CLA APPLIED

Adjusted Equalized Tax Rate \$1.38	Common Level of Appraisal	Estimated Homestead Rate w/CLA Applied	% Change from Last Year	\$ Change from previous year per \$100,000
Charlotte	92.4%	\$1.49	-3.2%	-\$49.53
Hinesburg	87.9%	\$1.57	0.6%	+\$9.47
Shelburne	88.0%	\$1.57	-2.1%	-\$33.37
St. George	81.6%	\$1.69	-2.2%	-\$37.30
Williston	85.0%	\$1.62	2.0%	+\$31.32

After applying the CLA factor, all CVSD towns have a decrease (at most \$.05 or 3%) or a very small increase (at most \$.03 or 2%)

## COST PER EQUALIZED PUPIL

FY22 Cost per Equalized Pupil	FY23 Cost per Equalized Pupil	Percent Change
\$16,751	\$18,454	9.9%

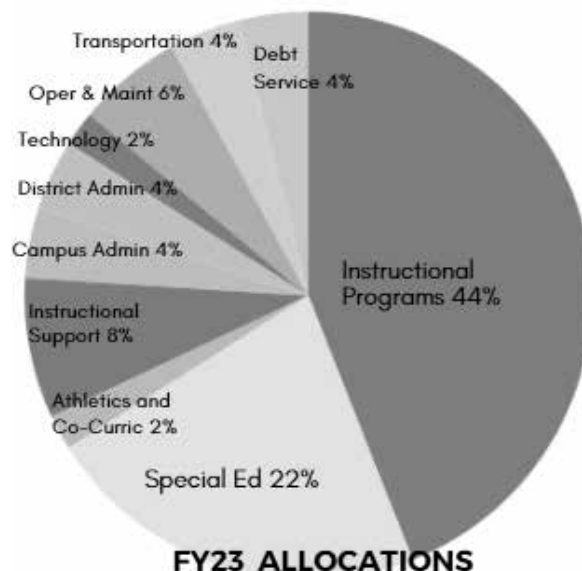
## Property Tax Relief

You may be eligible for an education property tax reduction that will be applied to your 2022-23 tax bill if your household income is less than \$138,250. To apply for tax relief contact the Vermont Department of Taxes at [www.tax.vermont.gov](http://www.tax.vermont.gov) or 802-828-2505.

## FY23 PROPOSED BUDGET

<b>FY22 Budget</b>	<b>\$85,285,440</b>
<b>FY23 Budget</b>	<b>\$89,397,762</b>
<b>Percent Increase</b>	<b>4.8%</b>

2021 - 2022 Budget	\$85,285,440
Salary	\$1,576,870
Health insurance	\$569,506
Other Benefits	\$146,861
District Initiatives - Diversity & Equity	\$400,000
Tuition (Early Learning Partners, Vocational Tech)	\$312,054
Debt Service	\$75,175
Special Ed (w/o health ins)	\$328,323
All Other	\$703,533
2022 - 2023 Budget	\$89,397,762



### CVSD BOARD BUDGET GOALS

- Support the implementation of the CVSD Mission and Vision
- Meet or Exceed Education Quality Standards
- Implement Key Initiatives
- Implement and continue to improve the budget process, including a focus on community input
- ... at a cost the community will support.



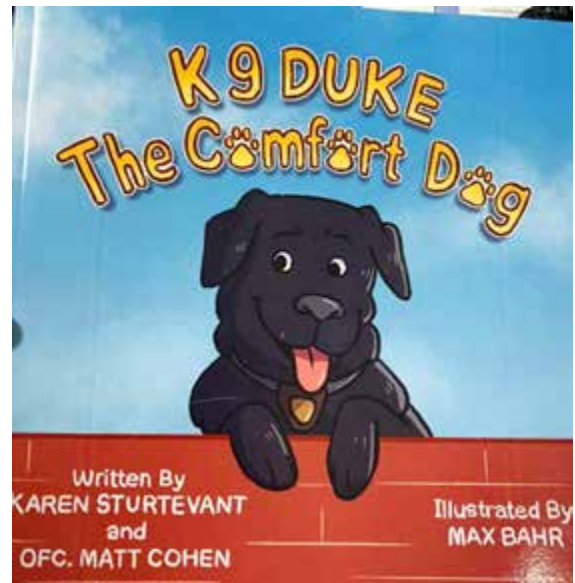
Please visit the district's Budget Page on our website for more information and our Annual Report.  
<https://www.cvsdvt.org/budget>



Williston's beloved Comfort Dog, Duke, lives with Officer Matthew Cohen and his family. He is adored by all here at the Town Offices and by his fans all over the community. You may spot him in a number of places around town, including the library, banks, grocery and pet stores, just to name a few. We love you Duke and are so happy to have you around! Duke now has t-shirts, stuffies and a book that all help fund his program and support children in our community. You can get any of these items at the Williston Police Department. Here are a few snippets of Duke learning and spreading cheer over the past year:



Officer Cohen and Duke attended a week-long training camp in Ohio. He did great and made lots of new friends!



Duke's new book tells the story about the day in the life of a Comfort Dog and how he brings cheer to those he meets. 😊



He loves visiting on 'Duke Friday' at the Town Hall. We wear our shirts and masks and have casual Friday.



Helping some senior residents learn about phone and computer scams and how to protect themselves from fraud.

# WE ARE ALL ESSENTIAL

