

145th ANNUAL TOWN REPORT

2003



Financial Reports - July 1, 2002 through June 30, 2003

**NEWFANE
VERMONT**

TELEPHONE DIRECTORY FOR TOWN SERVICES AND LOCAL AGENCIES

24 HOUR EMERGENCY SERVICES

<u>Emergency:</u>	Enhanced 9-1-1	911
<u>Fire:</u>	Mutual Aid, Keene, NH	1-603-352-1100
<u>Ambulance:</u>	Rescue, Inc. Brattleboro	254-2010
	Grace Cottage, Townshend	365-7676
<u>Police:</u>	Windham County Sheriff, Newfane -EMERGENCY	365-4949
	WCSD - Non- Emergency	365-4942
<u>Mental Health:</u>	Health Care and Rehabilitation Services	1-800-622-4235
<u>Domestic Violence:</u>	Women's Crisis Center	1-800-773-0689
<u>General:</u>	United Way GET INFO	257-7989
<u>Runaway:</u>	Youth Services of Windham County	257-0361
<u>Temporary Shelter:</u>	Morningside Shelter	257-0066

TOWN GOVERNMENT

<u>Town Garage (Williamsville)</u>	348-7949
<u>Newfane Town Office (555 VT Route30)</u>	365-7772
Mailing Address: P.O. Box 36, Newfane, VT 05345	

Town Clerk: 555 VT Route 30, Newfane

Hours: Monday through Friday, 9:00 a.m. - 3:00 p.m.

Services: Records and Information, Voter Registration

Dog Registration: January 1 - April 1

Requires a certificate of vaccination against rabies less than 24 months prior to registration.

Motor vehicle **renewal** registration.

Town Treasurer & Tax Collector: 555 VT Route 30, Newfane

Hours: Monday through Friday, 9:00 a.m.- 3:00 p.m.

Taxes: Current- Real Estate:

Quarterly Payments: 8/15, 10/15, 1/15, 4/15

Mail To: Tax Collector, Town of Newfane

Pay in Person: Tax Collector, Town Office

Delinquent-Real Estate:

Pay to: Delinquent Tax Collector, Town Office

Administrative Assistant to the Selectboard, P.O. Box 296

Hours: Monday through Friday, 10:00 a.m.- 4:00 p.m.

E-mail - tnewfane@sover.net

Web site - www.newfanevt.com (compliments of Bahman Mahdavi)

Zoning Administrator: Piet van Loon - Call for an appointment at 365-7772 or 348-7812

Sewage Control Officer: John Feifel - Call for an appointment at 365-7772 or 348-7906

DEDICATION



Sandra and Dick Dowley

The 2003 Newfane Town Report is dedicated to Sandra and Dick Dowley for their many years of service to the community of Newfane in so many ways. Sandra has served the town as the Town Clerk for many years as well as being an Auditor. She currently serves as a Justice of the Peace, Assistant Town Clerk and a representative from Newfane on the Newfane/Dummerston Housing Rehabilitation Program. Dick has served the town as a Selectboard member and Road Commissioner. He also helped to keep the office clean, the lawn mowed and the walks shoveled as the Custodian extraordinaire. Currently Dick is one of the Trustees of the Library Building Fund. During their "retirement" years, just to keep busy, you may find them on the Newfane Common, mowing the lawn or raking the many leaves. They both drive a "mean" lawn tractor! Thank you, Sandra and Dick for all that you have done and continue to do for the community.

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**ONE HUNDRED YEARS AGO
NEWFANE TOWN REPORT
January 31st, 1904**

AUDITORS' REPORT

LIABILITIES

Selectmen's orders outstanding,	\$ 137.29
Road Commissioner's orders outstanding,	73.49
School Directors' orders outstanding,	28.75
Overseer's orders outstanding,	11.00
Town bonds due Nat'l Life Insurance Co.,	8,000.00
U.S. surplus fund,	1,762.08
Moore Library,	2,000.00
	\$12,012.61

RESOURCES

Cash in treasury,	\$ 1,989.73
Due on old tax bills,	66.59
Due on tax bill of 1903,	946.78
	\$ 3,003.10

F.A. DEWITT, Treasurer,

In Account with the Town of Newfane, DR.

Balance in treasury at last report,	\$ 2,980.85
Received on old tax bills,	807.84
Received of L.O. Morse, tax bill of 1903,	789.02
Taxes collected by treasurer,	5,611.65
Rent of school-house hall, Williamsville,	15.00
Rent of school-house hall, Newfane,	7.05
Town Clerk, dog licenses,	81.20
State Treasurer, bounties,	24.45
State school tax,	438.26
State highway tax,	508.37
Interest on funds in Windham Co. Sav. Bank,	41.13
Town histories sold,	2.00
Huntington fund,	33.36
Tuition,	2.00
Rent of school land,	5.00
Rebate from Bridge Co.,	0.75
Rebate from James Mundell, for sheep killed by dog,	2.50
	\$11,350.43

F. A. DEWITT, Treasurer

In Account with the Town of Newfane,	CR.
Bounties,	\$ 42.00
Highway tax to State,	192.80
School tax to State,	308.48
County tax,	134.96
Interest on indebtedness,	480.00
Selectmen's orders,	1,975.40
School Directors' orders,	2,150.78
Road Commissioner's orders,	1,996.78
Overseer's orders,	79.50
Paid Town bonds, Nos. 9 and 10,	2,000.00
Cash on hand,	1,989.73
	<hr/>
	\$ 11,350.43

Summary of Expenses.

Paid by Road Commissioner,	\$ 1,984.51
Paid by School Directors,	2,126.48
Paid by Overseer,	80.50
Town officers' salaries,	172.81
Other orders by Selectmen,	1,895.81
Interest on indebtedness,	480.00
County tax,	134.96
State School tax,	308.48
State highway tax,	192.80
	<hr/>
	\$ 7,376.35

Grand List of Newfane, 1903

Value of real estate,	\$266,339.00
Value of personal estate,	72,852.00
	<hr/>
	\$339,191.00
One per cent.,	\$ 3,391.91
200 polls at \$2,	400.00
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Grand List,	\$ 3,791.91

Town Officers' Salaries

SELECTMEN.

H. E. Sparks,	\$ 7.75
J. M. Kenny,	5.00
A. N. Sherman,	6.00

LISTERS.

L. H. Higgins,	\$ 25.00
G. C. Holland,	18.75
H. M. Adams,	14.25

SCHOOL DIRECTOR.

H. A. Williams,	\$ 6.00
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OTHER TOWN OFFICERS.

P. P. White, town clerk,	\$ 29.36
F. A. DeWitt, treasurer,	25.00
L. O. Morse, overseer,	7.00
P. P. White, health officer,	21.70
Auditors,	7.00
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	\$172.81

Selectmen's Orders Outstanding.

Total	\$137.29
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School Directors' Orders Outstanding.

Total	\$ 28.75
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Overseer's Order Ourstanding.

Total	\$ 11.00
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Road Commissioner's Orders Outstanding.

Total	\$ 73.49
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Auditors

**L. H. HIGGINS
G. B. WILLIAMS**

WARNING

FOR THE 2004 ANNUAL NEWFANE TOWN MEETING AND ANNUAL NEWFANE SCHOOL DISTRICT MEETING NEWFANE UNION HALL MARCH 2, 2004

The legal voters of the Town of Newfane, Vermont and the Town School District of Newfane, Vermont, are hereby notified and warned that, pursuant to Title 17 VSA, Section 2655, they are to meet at the Union Hall, in the Village of Newfane, Vermont on Tuesday, March 2, 2004 at 9:00 a.m. to act upon the following Articles, to wit:

ARTICLE 1: To elect all Newfane Town Officers and Newfane Town School District Officers as required by law for the ensuing year. (Voting on this article to be by Australian Ballot from 9:00 a.m. until 7:00 p.m.)

TOWN

Constable		1 year term
Delinquent Tax Collector		1 year term
Grand Juror		1 year term
Lister		3 year term
Moderator - Town		1 year term
Selectman		3 year term
Selectman	THREE	1 year terms
Town Agent		1 year term
Town Clerk		1 year term
Town Treasurer		1 year term
Trustees Moore Free Library		
Building Fund	FIVE	1 year terms

SCHOOL

Moderator		1 year term
School Director		3 year term
School Director TWO		1 year terms

LELAND & GRAY

Newfane Representatives	THREE	3 year terms
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ARTICLE 2: To see if the voters of the Town and the Town School District will accept the annual report of the Auditor and other Town Officers.

ARTICLE 3: To see what salaries and expenses the Town and the Town School District will vote to pay its Officers for the ensuing year.

Town Clerk - \$11.57 / hour, not to exceed 40 hours per week
Town Treasurer - \$11.57 / hour, not to exceed 40 hours per week
Listers - \$10.00 / hour
Other Elected Officers - \$6.75 / hour

School Treasurer - \$11.57 / hour
School Board members - \$6.75 / hour
Mileage reimbursement at 34 cents per mile

- ARTICLE 4:** To see if the voters of the Town and the Town School District will vote to authorize the Selectmen and the School District to borrow money in anticipation of taxes and in anticipation of Federal & State Monies to be allocated to the Town and the Town School District.
- ARTICLE 5:** To see if the voters of the Town will pay taxes for the ensuing fiscal year on a quarterly basis, due on the 15th of August, October, January and April; and that the charge for interest be at the maximum legal rate of 1% per month for the first three months and 1.5% per month for each month thereafter until paid.
- ARTICLE 6:** Shall the voters of the Newfane Elementary School District vote to exempt the District from the requirement of 16 V.S.A. § 1264 that it operate school breakfast and school lunch programs for the 2004 - 2005 school year?
- ARTICLE 7:** To see if the voters of the Town School District will authorize operational fund expenses in the amount of \$1,609,700 for the coming year.
- ARTICLE 8:** To transact any other business that may legally come before the Town School District.
- ARTICLE 9:** To see if the voters of the town will authorize the Board of Selectmen to sell or otherwise convey property acquired through tax sale proceedings.
- ARTICLE 10:** Shall the voters of the Town of Newfane advise the Selectboard, the Governor and our State Legislators for the following:
- Whereas the rising cost of health insurance is placing an increasingly unupportable burden on town and school budgets the voters of the Town of Newfane call upon the Selectboard, the Governor and our State Legislators to support and actively work for the creation of a UNIVERSAL AND COMPREHENSIVE HEALTH INSURANCE SYSTEM which is publicly financed and accountable to the citizens of Vermont, and which will reduce costs by eliminating most current administrative expenses?
- ARTICLE 11:** Shall the town of Newfane vote to raise and appropriate the sum of \$500 to support Windham County Reads programs?
- ARTICLE 12:** To see if the voters of the Town will vote to raise and appropriate the sum of \$1,000 for the rehabilitation of the South Newfane Schoolhouse.
- ARTICLE 13:** To see if the voters of the Town will vote to raise and appropriate the sum of an additional \$2,000 for the South Newfane/Williamsville Fire Department.
- ARTICLE 14:** To see if the voters of the Town will vote to raise \$2,700 by taxation for Early Education Services. [In the budget]

- ARTICLE 15:** To see if the voters of the Town will vote to raise \$4,410 by taxation for Rescue, Inc. [In the budget]
- ARTICLE 16:** To see if the voters of the Town will vote to raise \$3,400 by taxation for the Visiting Nurse Alliance of Vermont & New Hampshire (VNA of Southeastern Vermont and the Southern Vermont Home Health Agency). [In the budget]
- ARTICLE 17:** To see if the voters of the Town will vote to raise \$2,604 by taxation for the Valley Health Council. [In the budget]
- ARTICLE 18:** To see if the voters of the Town will vote to raise \$2,500 by taxation for Grace Cottage Foundation, which supports the services of the Otis Health Care Center, including Grace Cottage Hospital, Heins Home Community Care Home, Grace Cottage Family Health Services, Grace Cottage Adult Day Services and the Bock EMS Training Center. [In the budget]
- ARTICLE 19:** To see if the voters of the Town will vote to raise by taxes the amount of \$ 75,000 to be added to the Capital Reserve Fund to be used for future Capital needs.
- ARTICLE 20:** To see if the voters of the Town will vote to authorize capital fund expenditures in the amount of \$166,859 as proposed in the Capital needs plan for Fiscal Year 2005, with \$ 92,609 be used from the capital reserve funds.
- ARTICLE 21:** To see if the voters of the Town will vote to authorize the Selectmen to borrow up to \$ 57,250 for Capital needs.
- ARTICLE 22:** To see if the voters of the Town will authorize Town and Highway operational expenditures in the amount of \$ 893,929 for the coming year.
- ARTICLE 23:** To transact any other business that may legally come before the Town.

BOARD OF SELECTMEN

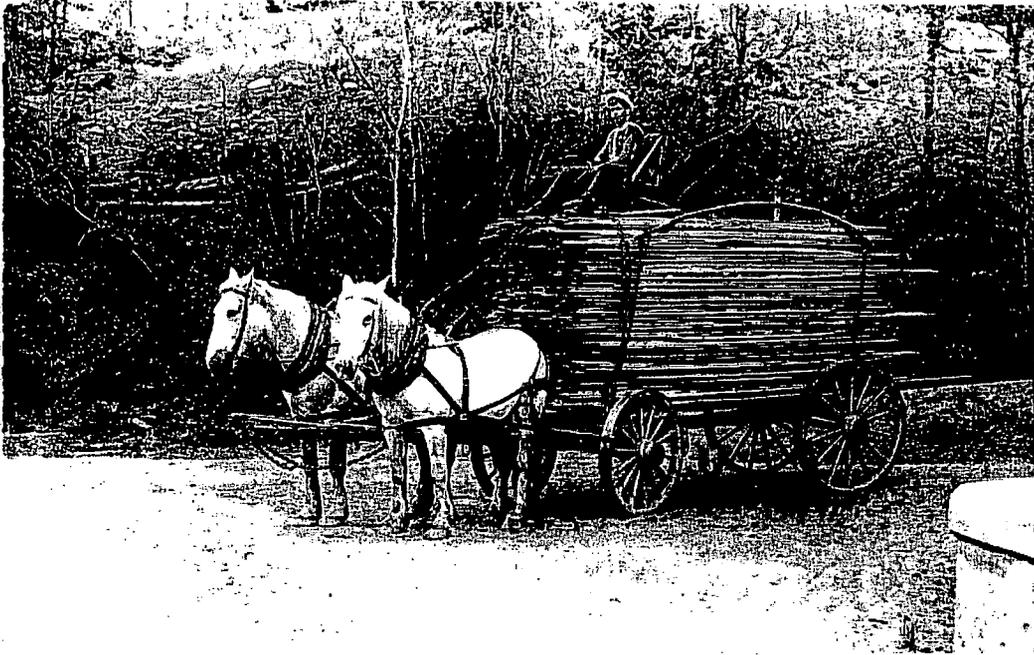
Hendrik W. van Loon, Chairman
 G. Gorton Baldwin, III
 Priscilla M. Cotton
 Gary M. Katz
 Christopher Williams

Town of Newfane, Vermont
 January 22, 2004

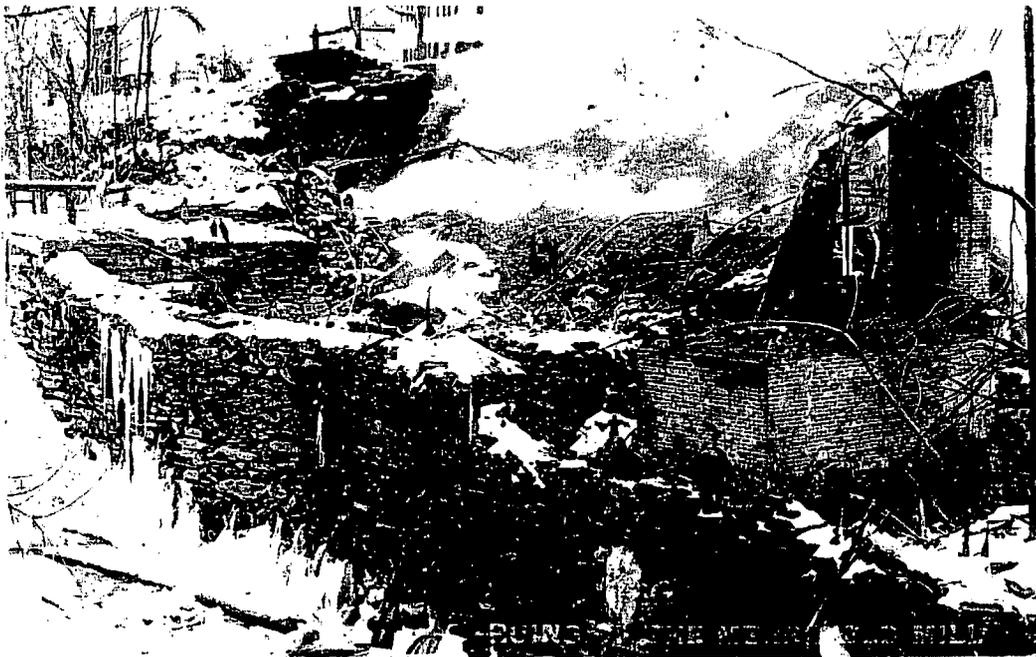
SCHOOL DIRECTORS

Johanna Gardner, Co-Chairperson
 Robert Gunther-Mohr, Co-Chairperson
 Marshall Glickman
 Mikell Lasch
 Katrina Wilson

Town of Newfane, Vermont
 January 23, 2004



Bringing supplies to the Merrifield basket mill



Ruins of the Merrifield basket mill

**TOWN
BUDGET
&
REPORTS**

NOTES

**SELECTMEN'S BUDGET FOR REVENUES - ALL FUNDS
FISCAL YEAR ENDING - 6/30/05**

BUDGET ITEM	02-03 BUDGET	02-03 ACTUAL	APPROVED 03-04 BUDGET	PROPOSED 04-05 BUDGET
TAXES COLLECTED				
Current Taxes	\$3,300,617	\$3,113,965	\$3,481,206	\$3,062,447
State Refund - Land Use Taxes	15,512	18,110	15,512	18,110
Delinquent Taxes		191,869		
Deferred Revenue				
AMOUNT RAISED IN TAXES	\$3,316,129	\$3,323,944	\$3,496,718	\$3,080,557
Current Tax Interest	2,500	3,349	2,500	2,500
Delinquent Tax Interest	26,000	20,536	26,000	26,000
Delinquent Tax Penalties	14,000	14,095	14,000	14,000
State Highway Aid	114,000	131,553	120,000	125,000
State Paving Funds	0	0	0	0
State Aid to Bridges	52,500	0	0	0
State Emergency Funds	0	0	0	0
FEMA - Flood Monies	0	20,287	0	0
Dog Licenses & Fees	1,400	1,713	1,400	1,500
Zoning Permits	4,000	5,181	4,000	4,000
Liquor Licenses	700	550	700	500
Health Permits	500	910	500	500
Town Clerk's Fees	10,000	24,773	15,000	15,000
Copier Income	2,500	3,429	2,500	2,500
Miscellaneous Fees & Charges	0	30	0	0
Fuel Reimbursements	500	852	500	500
Judicial Fine Income	6,000	11,235	12,000	10,000
Interest on Cash Accounts	7,500	2,139	5,000	2,000
Interest on Investments	0	112	0	0
Interest Grants	0	0	0	0
Misc. - Williamsville Hall	300	625	300	300
Miscellaneous	800	(505)	800	800
TOTAL TOWN REVENUES	243,200	240,865	205,200	205,100
TOTAL REVENUES	<u>\$3,559,329</u>	<u>\$3,564,809</u>	<u>\$3,701,918</u>	<u>\$3,285,657</u>

**SELECTMEN'S STATEMENT OF CAPITAL PROJECT COSTS
FISCAL YEAR ENDING 6/30/04**

	Actual Balance 07/01/2003	Additions	Expenditures	Anticipated Balance 06/30/2004
Capital Reserve Fund				
Capital Reserve Fund	101,416	149,250	(166,859)	83,807
Bridge Fund	21,000			21,000
TOTAL ALL FUNDS	<u>\$122,416</u>	<u>\$149,250</u>	<u>(\$166,859)</u>	<u>\$104,807</u>

**SELECTMEN'S BUDGET FOR EXPENDITURES - ALL FUNDS
FISCAL YEAR ENDING JUNE 30, 2005**

	02-03 BUDGET	02-03 ACTUAL	APPROVED 03-04 BUDGET	PROPOSED 03-04 BUDGET
GENERAL GOVERNMENT				
Town Officers' Salaries	17,600	14,549	17,000	15,700
Town Clerk and Records Expense	22,720	23,462	27,967	28,967
Town Officers' Expense	300	2,843	4,600	4,100
Administrative Assistant	32,250	32,250	33,218	33,916
Annual Report	3,000	3,327	3,700	3,500
Legal Fees	3,000	0	3,000	3,000
Audit Fees	5,000	5,000	5,500	5,500
Administrative Expenses	10,300	10,907	11,950	10,250
Planning Commission Expenses	8,000	3,790	8,000	7,900
Conservation Commission	320	291	320	320
Zoning Expenses	6,850	5,939	7,700	8,100
Delinquent Tax Collector	14,000	14,291	14,000	14,000
Town Treasurer	20,020	20,020	23,567	24,567
General Insurance	17,500	21,014	15,000	15,000
Town Office/Williamsville Hall	12,850	13,142	10,250	11,800
Small Equipment Purchases	1,000	3,986	1,000	1,000
Social Security	21,027	19,404	22,744	22,400
VT Employees Retirement System	11,557	11,110	13,058	12,000
Worker's Comp & Health Insurance	60,290	64,552	67,979	85,336
Other Employee Benefits	4,450	3,648	4,400	4,330
Newfane Union Hall/Village Sidewalks	10,000		0	0
Miscellaneous	750	4,093	750	750
TOTAL GENERAL GOVERNMENT	282,784	277,619	295,703	312,436
PUBLIC SAFETY				
Constable	150	0	150	150
Windham County Sheriff's Department	18,000	18,955	19,000	17,500
Vermont State Police	3,500	1,685	3,500	5,000
Fire Companies	28,500	28,500	28,500	28,500
TOTAL PUBLIC SAFETY	50,150	49,140	51,150	51,150
TOWN SOLID WASTE MANAGEMENT	2,800	2,351	3,285	3,285
HEALTH AND WELFARE				
Health Wages and Expenses	3,975	4,539	4,925	4,225
Animal Control	750	120	950	750
TOTAL HEALTH AND WELFARE	4,725	4,659	5,875	4,975
TOTAL SPECIAL APPROPRIATIONS	26,062	26,062	28,192	28,472
SPECIAL ASSESSMENTS				
Windham County Tax	13,340	14,036	14,105	14,890
Windham Solid Waste Management Dist	9,163	9,162	12,604	12,661
Windham Regional Commission	2,285	2,285	2,335	2,335
VLCT Dues	1,092	1,092	1,376	1,475
TOTAL SPECIAL ASSESSMENTS	25,880	26,575	30,420	31,361

	02-03 BUDGET	02-03 ACTUAL	APPROVED 03-04 BUDGET	PROPOSED 04-05 BUDGET
HIGHWAY DEPARTMENT WAGES				
General Maintenance Wages	70,950	71,090	71,700	72,100
Winter Maintenance Wages	59,400	54,424	64,600	64,900
Road Construction Wages	3,500	0	3,500	2,500
Bridge Maintenance Wages	3,000	1,969	2,000	2,500
Equipment Maintenance Wages	20,000	13,728	20,000	18,000
Miscellaneous Labor - Garage	4,000	5,965	5,000	5,000
Emergency Work Wages		368		
TOTAL HIGHWAY WAGES	160,850	147,545	166,800	165,000
ROAD MAINTENANCE				
Chloride	12,000	6,258	12,000	12,000
Gravel	35,000	31,533	35,000	45,000
Culverts	3,000	889	3,000	5,000
Guardrails & Signs	12,000	729	12,000	10,000
Winter Sand	22,000	30,834	22,000	23,000
Winter Salt	22,000	33,275	22,000	24,000
Bridge Materials	1,000	0	1,000	1,000
Mowing Roadsides	3,000	1,975	3,000	9,000
Contracted Services	42,000	44,462	44,000	39,000
Retreatment and Sealing	65,000	63,267	67,000	68,000
Emergency Work Materials		16,335		
TOTAL ROAD MAINTENANCE	217,000	229,557	221,000	236,000
EQUIPMENT REPAIR & MAINT	39,450	43,946	37,450	34,750
TOWN GARAGE				
Equipment Gas & Oil	14,000	15,376	13,000	14,000
Town Garage Utilities & Maintenance	7,300	7,615	7,850	7,400
Small Tools & Equipment	2,000	602	2,000	2,000
Computer		0	0	1,600
Professional Development		0	0	500
TOTAL TOWN GARAGE	23,300	23,593	22,850	25,500
CEMETERY MAINTENANCE	1,000	610	1,000	1,000
TOTAL HIGHWAY DEPARTMENT	441,600	445,250	449,100	462,250
Subtotal - TOWN & HIGHWAY	834,001	831,654	863,725	893,929 **
LESS FUND BALANCES	(13,202)	0	45,651	15,000
TOTAL BUDGETED EXPENDITURES	847,203	831,654	818,074	878,929
CAPITAL FUNDING	60,000	60,000	70,000	75,000 *
TOTAL TOWN EXPENDITURES	907,203	891,654	888,074	953,929

* Article 19

** Article 22

**TOWN OF NEWFANE
DETAILED LIST OF SPECIAL APPROPRIATIONS**

	BUDGET 2003/04	BUDGET 2004/05
Brattleboro Aids Project	\$ 250	\$ 250
Carlos Otis Health	2,500	2,500
Center of Independent Living	220	220
Council on Aging	683	683
Drop In Center	300	300
Early Education Services	2,700	2,700
Gathering Place	350	350
George D. Aiken Resource	50	50
Historical Society of Windham County	250	250
Hospice	300	300
Phoenix House	700	700
Mental Health Services	1,850	1,850
Morningside Shelter	500	500
Rescue, Inc.	3,780	4,410
RSVP	400	400
SEVCA	1,600	1,600
Timson Hill Preschool & Children's Center	500	0
United Way	495	495
Valley Health Council	2,604	2,604
Vermont Green-Up	100	100
Vermont Adult Learning	500	500
Visiting Nurse Alliance	3,300	3,400
Williamsville School Preservation Society	1,000	1,000
Windham County Humane Society	700	700
Women's Crisis Center	900	950
Youth Services	1,660	1,660
TOTAL SPECIAL APPROPRIATIONS	\$ 28,192	\$ 28,472

Cost per Person based on Newfane Population of 1,680

2003/04 Appropriations	\$ 16.78 per person
2004/05 Appropriations	\$ 16.95 per person

**TOWN OF NEWFANE
SUMMARY OF CAPITAL NEEDS STATEMENT**

	CURRENT FY 2004	ARTICLE #20 FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
PLANNED ACQUISITIONS						
Highway Equipment	88,000	75,000	80,000	110,000	45,000	65,000
Bridges	3,000	2,500	22,500	189,000	25,000	25,000
Highway Improvements	25,000	25,000	25,000	25,000	25,000	25,000
Town Buildings	24,000	20,000	0	0	0	0
Subtotal - Total Acquisitions	140,000	122,500	127,500	324,000	95,000	115,000
Debt Service Payments	45,419	44,359	43,281	20,723	19,999	19,264
TOTAL EXPENSES & DEBT SERVICE	185,419	166,859	170,781	344,723	114,999	134,264
Additions to Revenues	70,000	75,000	75,000	75,000	75,000	75,000
TOTAL CAPITAL REQUIRED	255,419	241,859	245,781	419,723	189,999	209,264
SOURCES OF FUNDS						
Capital Reserves to be Used	111,419	92,609	108,781	260,223	79,249	76,000
From FY 2003 Surplus	10,000	15,000				
Borrowing	60,000	57,250	60,000	82,500	33,750	56,264
Capital Reserve Interest	4,000	2,000	2,000	2,000	2,000	2,000
Taxes to be Raised	70,000	75,000	75,000	75,000	75,000	75,000
TOTAL SOURCES OF FUNDS	255,419	241,859	245,781	419,723	189,999	209,264
SURPLUS/(DEFICIT)	0	0	0	0	0	0

BALANCE OF CAPITAL RESERVE FUND AS OF 06/30/03 \$122,416

CAPITAL NEEDS- TOWN OF NEWFANE - 2004 - 2009

	2003-04	ARTICLE #20 2004-05	2005-06	2006-07	2007-08	2008-09
PLANNED ACQUISITIONS EQUIPMENT						
Ford F-550 One-Ton ('99) (5 yrs)		38,000				
Ford L-9000 ('96) (10 yrs)			80,000			
International 7400 ('03) (10 yrs)		7,000				65,000
Mack Dump Truck ('90) (15 yrs)						
International 4900 ('99) (10 yrs)				110,000		
Cat 140G Grader ('94) (12 yrs)						
Cat 926E Loader ('91) (12 yrs)	80,000	10,000				
Cat 416Cit Backhoe ('97) (10 yrs)					45,000	
Sanders (4 yrs)	8,000					
Wood Chipper		20,000				
SUBTOTAL - EQUIPMENT	88,000	75,000	80,000	110,000	45,000	65,000
BRIDGES						
Covered Bridge (CB#17)	1,500					
South Newfane Store (BR#14)	1,500	2,000	2,500	144,000		
Adams Hill (BR#26)						
Arch Bridge (BR#12)		500	20,000			
Stratton Hill Bridge (BR#42)				15,000		
Monroe Bridge (BR#15)				30,000		
Robinson Bridge (BR#8)						25,000
Porter Thayer Bridge (BR#50)					25,000	
SUBTOTAL - BRIDGES	3,000	2,500	22,500	189,000	25,000	25,000
HIGHWAYS						
River Road (TH#15)				25,000		
Dover Road (TH#2) - So. Newfane Co	25,000					
South Wardsboro Road (TH#1)		25,000	25,000			25,000
Stratton Hill Road (TH#35)					25,000	
SUBTOTAL - HIGHWAYS	25,000	25,000	25,000	25,000	25,000	25,000
BUILDINGS						
Williamsville Hall	20,000	8,000				
Town Office - Phone System	4,000	12,000				
SUBTOTAL - BUILDINGS	24,000	20,000	0	0	0	0
TOTAL ACQUISITIONS	140,000	122,500	127,500	324,000	95,000	115,000

	ARTICLE #20					
PLANNED ACQUISITIONS	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
CAPITAL DEBT SERVICE						
Equipment - Grader International 7400	18,669	18,669	18,669			
Interest	1,120	747	373			
Buildings - Fuel Tanks (10 yrs)/2006	2,800	2,800	2,800			
Town Garage - Bond (2014)	22,830	22,144	21,439	20,723	19,999	19,264
TOTAL CAPITAL DEBT SERVICE	45,419	44,359	43,281	20,723	19,999	19,264
TOTAL EXPENSES & DEBT SERVICE	185,419	166,859	170,781	344,723	114,999	134,264
ADDITIONS TO RESERVES	70,000	75,000	75,000	75,000	75,000	75,000
TOTAL REQUIRED	255,419	241,859	245,781	419,723	189,999	209,264
DEDUCTIONS						
RESERVES TO BE USED						
Total Used from Capital Reserves	111,419	92,609	108,781	260,223	79,249	76,000
OTHER SOURCES						
From FY 2003 Surplus	10,000	15,000				
Borrowing	60,000	57,250	60,000	82,500	33,750	56,264
Capital Reserve Fund Interest	4,000	2,000	2,000	2,000	2,000	2,000
TOTAL DEDUCTIONS	185,419	166,859	170,781	344,723	114,999	134,264
TAXES TO BE RAISED	70,000	75,000	75,000	75,000	75,000	75,000
SURPLUS/(DEFICIT)	(0)	0	0	0	(0)	0

BALANCE OF CAPITAL RESERVE FUND AS OF 06/30/03
\$122,416

STATEMENT OF TAXES RAISED
Fiscal Year 2002/2003

Taxes Needed Per Vote at March 2003 Town Meeting

TOWN:	Operational	\$588,491.00
	Capital	60,000.00
	TOTAL TOWN	\$648,491.00
SCHOOL:	Operational	\$2,667,740.00
	Capital	0.00
	TOTAL SCHOOL	\$2,667,740.00
TOTAL TAXES NEEDED		\$3,316,231.00
Less Variation - Tax Rate Times Grand List		(5,009.36)
TOTAL TAXES BILLED		\$3,311,221.64
(Taxes Due 08/15/02, 10/15/02, 01/15/03 & 04/15/03)		

Taxes Accounted for Fiscal Year 2002/2003

TOWN:	Operational	\$389,364.88
	Capital	60,000.00
SCHOOL:	Operational	2,667,740.00
	Capital	0.00
CURRENT TAXES COLLECTED FOR 2001/2002		\$3,117,104.88
Plus 2002 Delinquents to Collector		194,106.76
TOTAL 2002/2003 TAXES BILLED		\$3,311,211.64

Shelbajeane Hescoock, Treasurer

**TOWN OF NEWFANE
TAX RATE COMPARISON**

PROPOSED 2004/2005 ESTIMATED TAX RATE

YEAR	TOWN		SCHOOL TAX	TOTAL TAX
2004/2005	\$ 0.51	Homestead	\$ 1.71	\$ 2.22
	\$ 0.51	Non-Residential	\$ 1.59	\$ 2.10

The proposed estimated tax rate for the town and school is an *estimate only*. With the recent passage of Act 68, the Grand List will be divided into two categories, homestead and non-residential, for the school tax consideration. The Grand List classification will not be determined until mid-May to early June. The liability of the town for the school portion to be raised in taxes is determined by the state at the end of June. The tax rate will be set by the Selectboard in July 2004.

ACTUAL TAX RATE

YEAR	TOWN	ELEM.	L & G	SCHOOL TAX	TOTAL TAX
2003/04	0.47			1.98	\$ 2.45
2002/03	0.46			1.89	\$ 2.35
Reappraisal					
2001/02	0.60	{1.11	1.34 }	2.45	\$ 3.05
2000/01	0.59	{1.05	1.39 }	2.44	\$ 3.03
1999/00	0.54	{1.08	1.27 }	2.35	\$ 2.89
1998/99	0.55	{0.99	1.27 }	2.26	\$ 2.81
1997/98	0.52	{1.08	1.24 }	2.32	\$ 2.84
1996/97	0.58	{1.06	1.09 }	2.15	\$ 2.73
1995/96	0.57	{1.06	1.10 }	2.16	\$ 2.73
1994/95	0.63	{1.07	0.87 }	1.94	\$ 2.57
1993/94	0.67	{1.02	0.79 }	1.81	\$ 2.48
1992/93	0.605	{0.956	0.769 }	1.725	\$ 2.33
1991/92	0.595	{0.962	0.693 }	1.655	\$ 2.25
1990/91	0.5311	{0.981	0.6817 }	1.6627	\$ 2.1938
1989/90	0.56	{0.866	0.594 }	1.46	\$ 2.02

Actual increase of \$1.03 over a thirteen (13) year period before the recent reappraisal.

Average Town Tax Rate over a thirteen year period	\$ 0.58
Average School Tax Rate over a thirteen year period	\$ 2.03

**TOWN EMPLOYEES SALARIES - YEAR END 12/31/03
NEWFANE, VERMONT**

HIGHWAY

James O. Gray	\$	39,495
Paul Jones		35,075
Todd Lawley		18,182
Fred Jutras, Sr. (Retired)		17,566
Kevin Shrader		3,615
Michael Winot		29,645
		29,645

\$ 143,578

SELECTMEN

Jesse W. Anderson	\$	414
Lynn R. Bedell		284
Priscilla M. Cotton		648
Gary M. Katz		809
Richard Marek		167
Hendrik van Loon		509
Christopher Williams		361
		361

\$ 3,192

LISTERS

Theodor Schreyer	\$	7,255
Doris Knechtel		733
Frank Suponski		970
		970

\$ 8,958

PLANNING COMMISSION

Charles "Bud" Bergman	\$	46
John Feifel		1,397
Gunther Garbe		536
Carolyn Katz		450
Joan Weir		98
		98

\$ 2,527

Janice Litchfield - Town Clerk	\$	21,725
Sandra Dowley - Assistant Town Clerk		185
Sally Topitzer - Assistant Town Clerk		4,090
Shelbajeane Hescoock - Treasurer		21,793
Shelbajeane Hescoock - Delinquent Tax Collector		14,721
(Offset by Penalties Collected)		
Doris Knechtel - Administrative Assistant		32,734
Gary Katz - Road Commissioner		572
Hendrik "Piet" van Loon - Zoning Administrator		5,040
John Feifel - Assistant Zoning Administrator		98
John Feifel - Sewage Control Officer		3,360
John Feifel - Deputy Health Officer		553
Ballot Clerk - Sandra Dowley		72
BCA - Gary Katz		54
		54

\$ 104,997

TOTAL SALARIES

\$ 263,252

All other Town Employees served without compensation.

**REPORTS OF
TOWN OFFICERS
& OTHERS**

**TOWN
FINANCIAL
REPORTS**

TOWN OFFICERS - 2003

Moderator:

Hendrik W. van Loon

Town Clerk:

Janice C. Litchfield

Board of Selectmen:

Hendrik van Loon (2004)
Priscilla M. Cotton (2004)
Christopher Williams (2004)
G. Gorton Baldwin III (2005) Resigned
Gary M. Katz (2006)

Town & School Treasurer:

Shelbajeane Hescoock

Town School Directors:

Katrina W. Wilson (2004)
Marshall Glickman (2004)
Johanna Gardner (2004)
Rob Gunther-Mohr (2005)
Mikell Lasch (2006)

Leland & Gray School Directors:

Winthrop Clark (2004)
Linda Decker (2004)
Robin Maguire (2004)
Emily Long (2006)

Listers:

Frank J. Suponski (2004)
Doris A. Knechtel (2005)
Theodor E. Schreyer (2006)

Tax Collector:

Shelbajeane Hescoock

Collector of Delinquent Taxes:

Shelbajeane Hescoock

Grand Juror:

John Pyatak (2004) Appointed

Town Agent:

John Pyatak (2004) Appointed

First Constable:

Kevin Behan

Trustees - Library Building Fund:

Richard B. Dowley
Sandra Dowley
Ernest Kinoy
Gregory J. Parks
Nancy Riege

Board of Civil Authority:

(Selectmen)
G. Gorton Baldwin III
Priscilla M. Cotton
Gary M. Katz
Hendrik van Loon
Christopher Williams

(Justices of the Peace)

Lynn R. Bedell
David S. Berrie
Dan Darrow (Deceased)
Ellen Darrow (Appointed by Governor)
Sandra Dowley
Lillian Farber
Gregory L. Record
Jay Wilson

Health Officer & Deputy:

(Appointed by the State)
Dr. Timothy Shafer (2006)
John J. Feifel, Sr. (2006)

Sewage Officer:

John J. Feifel, Sr.

Board of Health:

(Selectmen)
G. Gorton Baldwin III
Priscilla M. Cotton
Gary M. Katz
Hendrik van Loon
Christopher Williams

Zoning Administrator:

Hendrik W. van Loon (2006)

Road Commissioner:

Gary M. Katz

Road Foreman:

James O. Gray (Retired)
Kurt P. Bostrom

TOWN OFFICERS - 2003 (cont.)

Zoning Board of Adjustment:

Sarah C. Dreher (2004)
David M. Clarkson (2005)
John Pyatak (2005)
John R. Mariano (2006)
Susan Keese (2006)
Edward F. Nelson (2007)
Richard P. Cronce (2007)

Assistant Town Clerk:

(Appointed by Town Clerk)
Sandra M. Dowley
Shelbajean Hescocock
Sally Topitzer

Assistant Treasurer:

(Appointed by Treasurer)
Janice C. Litchfield
Doris A. Knechtel

Tree Warden:

William C. Guenther

Emergency Management Committee:

Edward J. Druke, Sr.
Steve D. Jones
Todd Lawley
Jay Wilson
Gregory L. Record

Town Energy Coordinator:

Edward J. Druke, Sr.

Representative to Rescue, Inc.:

Brian K. Copperthite, Sr.

Town Fire Warden:

(Appointed by the State)
Todd Lawley (2004)

Town Service Officer:

Barbara Williams

Animal Control Officer:

Windham County Sheriff's Department

Poundkeeper:

Windham County Humane Society

WSWMD Supervisors:

Doris A. Knechtel
Paul D. Van Gelder

Planning Commission:

Gunther P. Garbe (2004)
John J. Feifel, Sr. (2004)
David A. Cotton (2005)
James R. Borta (2006)
Carolyn R. Katz (2007) (Resigned)
James Spencer (2007) (Appointed)

Windham Regional Commission:

Hendrik W. van Loon
George B. Weir

Fence Viewers:

Larry C. Robinson
Gregory L. Record
Theodor E. Schreyer

Inspector of Wood:

Carleton Chaffee

Weigher of Coal:

Carleton Chaffee

Council on Aging:

Thanice Petrak

Vermont Green-Up:

Laura Bacon
Johanna Gardner

Conservation Commission:

Jennifer Gagliardi (2004)
Elizabeth Szczesniak-Johnson (2004)
Bruce W. Hesselbach (2005)
Gregory L. Record (2005)
Laura W. Bacon (2006)
David M. Clarkson (2006)
William C. Guenther (2007)
Thomas D. Bedell (2007)
Thanice Petrak (2007)

Village Enhancement Committee:

Charles A. Bergmann
Edward J. Druke, Sr.
Chris Petrak
Nissa Petrak
John T. Spicer
Targ Spicer

TOWN OFFICERS - 2003 (cont.)

**Newfane/Dummerston Home
Improvement Loan Review Committee:**

Newfane Representatives:

Carlton 'Red' Chaffee
Sandra Dowley
Fred Jenness

Traffic Calming Committee:

David M. Clarkson
Priscilla M. Cotton
Paul H. Dedell
Gary M. Katz
Peter F. Lilienthal

Dummerston Representatives:

Larry Cassidy
Jack Manix
Floyd 'Pal' Turner

NEWFANE BOARD OF SELECTMEN'S REPORT

The past year has been another busy one for the Newfane Selectboard. In addition to the day-to-day work of overseeing road maintenance, paying bills and managing the budget, we were able to accomplish a number of projects and deal with various local issues.

A set of State Highway Grants has allowed the Town to complete significant repaving along Depot and Dover Roads and deck repair and new safety railing on the Monroe Bridge. Another grant will support work to improve traffic safety at Culhane Corner (near Parish Hill Road) in South Newfane.

A new bridge was completed on Bruce Brook Road, replacing the bridge damaged in the July 2000 flood.

A grant has been obtained from the Federal Emergency Management Agency (FEMA) to cover repairs and improvements resulting from this year's flooding on Newfane Hill Road.

The Board has established a Traffic Calming Committee that has developed and submitted recommendations for reducing speeding along Depot and Dover Roads. The recommendations focus on increased enforcement by the Sheriff and the State Police. The committee will continue to work on recommendations for South Wardsboro Road and others in Town on which excessive speed is a concern to us all. Further traffic calming should result from the Route 30 Corridor Traffic Calming project. The State has approved speed limit reductions along Route 30, north and south of Newfane Village. The new signs should be in place shortly. Please share your ideas for improvements, come to the meetings, and help make calmer traffic the norm in Newfane.

Newfane's Town Plan was readopted this year to allow additional time for the Planning Commission to develop the new Town Plan. The process will offer ample opportunity for all of us to share our ideas and visions for Newfane's future. Citizen involvement in the development of the plan will help assure that it will guide the Town in the directions

you think best. In addition, the Selectboard approved Zoning Bylaw Amendments this year.

The Board has continued the practice begun last year to meet with other boards, agencies, and organizations to strengthen coordination, cooperation and understanding. Joint meetings have been held this year with the Sheriff's office and the Vermont State Police about traffic calming and enforcement; the Planning Commission and Zoning Board of Adjustment about the possibility of establishing a Development Review Board in Newfane; the Leland and Gray and Newfane Elementary School Boards about efforts to deal with increasing education costs; and with our State Representative, Dick Marek, on issues that will be coming up in Montpelier.

With the cooperation of the NewBrook and South Newfane-Williamsville Fire Departments, the Board advertised for bids for heating fuel on a consolidated basis covering fuel for all Town buildings and those of the Departments. Consolidating all needs and prepaying has resulted in significantly lower per-gallon costs for the fuel.

The long-awaited Brookline Bridge rehabilitation project is underway. The temporary bridge is in place and the overall project should be completed by next summer.

The dog problem in Town earlier this year resulted in the first application of the Newfane Dog Ordinance. The owners were ordered to confine the dogs while on their property and to have them muzzled and on a leash when off their property. The experience in this case suggested some need to further reconcile the Newfane Dog Ordinance with the applicable Vermont State Law. This effort is underway.

The proposed Revised Newfane Personnel Policy has been discussed with Town employees at a special Selectboard meeting. The Board is making some adjustments to the Policy and will issue it soon.

The Board is in the process of preparing and implementing an Access and Right of Way Policy to back up the application process already in place and

to strengthen safety considerations and public adherence to them. To try to encourage compliance with the safety aspects inherent in the policy, the policy will establish a fee for the permit and a significantly higher fee for permits sought after the fact.

Final plans for the Newfane Village sidewalk were completed by the Village Board and have received the support of the Selectboard. The Williamsville Hall has been the beneficiary of exterior painting, new steps, a new railing, and roof work this year.

The Board is, as always, grateful to and cannot say enough about the Newfane Road Crew for maintaining the Town's roads even in the most adverse conditions. The crew continues to have our thanks and gratitude for its tremendous efforts.

The Board wishes to express its thanks and appreciation for many years of outstanding service to Newfane to two long-time road crew employees who have retired this year, Fred Jutras and Road Foreman Jim Gray. Both have made valuable contributions to the Town during their service. We owe special thanks to Jim, whose many initiatives as road foreman have resulted not only in better roads for Newfane but also for significantly safer roads. Thank you Fred and Jim! Enjoy your retirements!

Two experienced and talented people have joined the road crew to take over for Jim and Fred, Kevin Shrader and new Road Foreman, Kurt Bostrom. Both have already made their presence felt to the benefit of the Town.

Another long time officer of the town, Shelbajan Hescok, is retiring from her position as Town Treasurer and Tax Collector, a job she has held for more than fifteen years. She has done an exemplary job of keeping the town in excellent financial condition. Thanks Shelba for a job well done. Fortunately for the town she will be staying on for at least a year as the Delinquent Tax Collector.

We also wish to thank the Newfane Garden Club for its continuing projects to beautify the Town Office. Its annual plantings and maintenance of the garden are gifts to our whole community.

And, thank you, Doris Knechtel, from the bottom of the Selectboard's collective heart for all of your help every day of the year.

The Town will be dealing with both continuing and new issues this coming year. Please get involved in helping with them. Your ideas and opinions are always welcome and helpful at Board meetings and your involvement is very much appreciated.

Respectfully submitted,

Hendrik "Piet" van Loon, Chairman
G. Gorton Baldwin, III
Priscilla M. Cotton
Gary M. Katz
Christopher Williams

Newfane Board of Selectmen

TOWN CLERK'S REPORT

It's been a pleasure to serve as the Town Clerk for the Town of Newfane again this past year.

I would like to thank my assistant Town Clerks Sally Topitzer, Shelbajan Hescok, and Sandra Dowley for helping me get through the busiest times of the year. Special thanks to all the people who help at election time, (counting ballots so we can get the results out to the news as soon as possible on Election night), especially those who had been working all day at the Election and stayed on to help with the counting. It makes for a very long day.

In 2003 I recorded 5½ Newfane Land Record Books, 104 property transfer tax returns, sold 36 marriage licenses, 14 civil union licenses, took in \$348.00 in hunting and fishing license fees, recorded 10 births, renewed 332 motor vehicle registrations and did approximately \$782.00 in certified copy fees. Also I processed 349 dog licenses, totaling \$1,740.00 in fees, \$550.00 in liquor license fees and \$3,886.33 for copies made. I'm very, very busy but always glad to help.

I would like to remind all dog owners that licenses are available at the office now and are due by April 1, 2004, after that date there is a penalty added.

There will be a rabies clinic at the NewBrook Fire House on Saturday, March 13, 2004 from 10:00 A.M. to 1:00 P.M. conducted by Dr. Miles Powers. Dog licenses will also be available for purchase at that time.- Also if my hours don't work with your work schedule feel free to call and I will gladly mail the license to you.

Purging the Town of Newfane Voter Checklist was done this past year and currently there are 1,233 voters listed.

If there is anyone who isn't registered to vote and wishes to do so at Town Meeting they need to register by Monday, February 23, 2004, by 5:00 P.M. at the Newfane Town Office.

Please feel free to stop by the office or give me a call at 365-7772 if there's anyway I can be of help to you.

Respectfully submitted,

Janice C. Litchfield, Town Clerk

TREASURER AND TAX COLLECTOR'S REPORT

It has been another year of struggle for taxpayers with cost increases, work cutbacks and layoffs. The town was again a paying town to the State Education Fund in the amount of \$177,845.

I am still working with financial institutions and delinquent taxpayers. I find that by working with the taxpayers there are fewer tax sales.

We are still using the repurchase agreement with the cash flow account. Interest rates have been very low.

A reminder, the last due date before taxes go Delinquent is April 16th, at which time any balance owing on 2003 taxes will receive 1½% interest and an 8% penalty.

I would like to thank all of the taxpayers and my fellow workers for all the cooperation and help given to me while serving the Town of Newfane as

Treasurer and Tax Collector.

Respectfully submitted,

Shelbajean Hescocock, Treasurer & Tax Collector

ROAD COMMISSIONER

Most of the road-related items to report this year are contained in the Selectboard's report. There are some additional points that I would like to share with you because it would be very helpful to get your ideas and suggestions as we go forward.

During the past year, residents on Sears Road suggested that the Town "throw up" the road so that it would no longer be a public thoroughfare. Following site visits and hearing testimony, the Board decided to continue Sears Road as a public road. There may, however, be other roads in Newfane where it might make sense to consider whether they should be continued as public roads - for instance small roads that may be serving only one home and that are not actually used for public thoroughfares. Discontinuing such roads has potential budgetary advantages for the Town, but would also transfer maintenance costs for small roads that may essentially be driveways to the individual property owners.

This year has marked the end of one era and the beginning of another one for Newfane's Road Crew. After more than twenty-six years of service to our community, Jim Gray has retired from his Road Foreman position. I have had a chance to work closely with Jim over this past year and found him to be a dedicated public servant whose ideas and commitment have made our roads better and safer for us to use. We owe Jim a great debt of gratitude for his contributions to the Town.

Our new Road Foreman is Kurt Bostrom. Kurt brings with him significant road foreman experience and ideas for continuing improvement to our roads. We will be doing a complete inventory of our roads, bridges, and culverts this coming year, determining condition and strategies for the best possible maintenance of them. (This will also result in our becoming eligible to receive a larger percentage of

State funds on some projects.) Kurt will also be developing a management plan and priorities for road work. One of the advantages of this approach is that it will enable all of us to see how our roads fit into the overall road management plan for the Town. Welcome, Kurt.

This year has witnessed considerable work done on bridge repair and replacement, resurfacing, and safety rail improvements - as well as the seemingly endless efforts involved in plowing, regular road maintenance, and flood damage repair. We will continue to take advantage of every opportunity to make Newfane's roads the best and safest possible. I know you all join me in thanking our Road Crew for the great job they do for all of us every day of the year.

Respectfully submitted,
Gary Katz, Road Commissioner

BOARD OF LISTERS

The Grand List was filed with the Town Clerk on August 15, 2003 with a total tax assessed value of \$142,577,074, an addition of \$1,674,029 over last year, about a 1.2% increase.

Formal Grievance hearings with the Listers were held June 19 to June 23, 2003 and 28 property owners grieved 30 parcels of which 3 properties and 9 Kenolie mobile homes had changes made. Six Grievors who were still dissatisfied appealed to the Board of Civil Authority with the result that all were turned down. One Griever was supposed to have appealed the BCA result to the State, but we have not yet heard from them.

This past year the Town had over 85 sales of property. The Town is required to record and report these sales figures along with the Grand List assessment figure, from which a Common Level of Appraisal (CLA) is figured. This year the Vermont Division of Property Valuation and Review said our CLA was at 96.08% as compared with 103.10% for the previous year which was the Town-Wide Reevaluation year. This 7.02% drop in the CLA is worrying because in just a few years the Town may be forced to go thru another reevaluation. Your

Listers have been discussing ways to try and correct this problem of sales being a lot higher than the appraised values. This is actually a National problem and not just related to Newfane or Vermont. One method would be to annually raise the Grand List by a percentage, say 5% in this case, to bring the Grand List up near the 100% level. Another method would be to use the sale price to readjust the Grand List assessment figure. Or a combination of the two could be used.

One of the projects completed last year was the inclusion on the Grand List of 142 recreational vehicles and mobile homes on rented spaces and being used as vacation homes.

The Land Use Value Program has 64 parcels enrolled (up 4 from last year) for a total of 9,733 acres (about 40% of the town's area).

New dwellings number ten with about forty-six additions to existing dwellings or new garages or out buildings. There were more than eighty zoning applications for this development.

Ted Schreyer Doris Knechtel Frank Suponski

ZONING ADMINISTRATOR

Seventy-nine applications for zoning permits were received in 2003. Of them, ten were for new residences, twenty-six for additions to existing buildings, and sixteen for new garages, barns or storage buildings. Two involved land division, six were related to commercial developments, and minor projects such as swimming pools, fences and signs made up the balance. Twelve permit denials were referred to the Board of Adjustment for hearing on appeal and five were forwarded to the Planning Commission for site plan review. One application was withdrawn before action was taken on it.

Landowners are reminded that a zoning permit must be obtained before any development or land division is undertaken. As processing may take some time, and all permits are subject to a fifteen-day "no build" appeal period after being issued, owners are encouraged to contact me in the early stages of their project with questions or concerns.

Please remember, too, that there are extra costs involved with applications received after work has commenced, and substantial penalties may be imposed for violations of the Zoning Bylaw. Finally, a violation may create a cloud on title to property under the so-called "Bianchi Law".

Because I am not in the town offices on a regular schedule, I may be called at home (348-7812) to answer questions or to set appointments.

Hendrik W. ('Piet') van Loon
Zoning Administrator

ZONING BOARD OF ADJUSTMENT

The Newfane Zoning Board of Adjustment heard sixteen cases in 2003. Two were applications for conditional use permits for projects within flood hazard areas, two were appeals of decisions of the Zoning Administrator, and the balance sought variances from the requirements of the Newfane Zoning Bylaws. Two ZBA decisions were appealed to the Environmental Court. Of them, one remains before the Court and the other was withdrawn before being heard there.

Sarah C. Dreher
Chair

DEPUTY HEALTH OFFICER

Report of the Deputy Health Officer for the period 1 January, 2003 to 31 December, 2003 for the Town Report:

- 13 Complaints received, investigated, acted upon and resolved
- 31 Site visits conducted
- 72 Verbal conferences conducted
- 4 Dead birds retrieved, and turned over to the State of Vermont Department of Health
- 11 Meetings, seminars and/or training sessions attended

Respectfully submitted,

John J. Feifel, Sr., Deputy Health Officer

SEWAGE CONTROL OFFICER

Report of the Sewage Control Officer for the period 01 January, 2003 to 31 December, 2003 for the Town Report:

- 29 Septic system applications received and processed
- 20 Septic system installed and Certificate's issued
- 1 Systems from 2001 installed and Certificate of Occupancy issued
- 2 Systems from 2002 installed and Certificate of Occupancy issued
- 9 Systems from 2003 installed and Certificate of Occupancy issued
- 8 Systems from 2002 are pending installation
- 1 Systems from 2001 permit expired and applicant did not renew permit
- 7 Complaints received, corrected and no further action required
- 7 Meetings, seminars and training sessions attended
- 211 Verbal conferences conducted

Any alteration, replacement or repair to an existing septic system or a new septic system requires a septic permit as per the Town of Newfane Sewage Ordinance.

Applications may be obtained from the Town Clerk or the Sewage Control Officer in the Town of Newfane Office.

John J. Feifel, Sr.
Sewage Control Officer

NEWFANE/DUMMERSTON HOUSING REHABILITATION PROGRAM

The Newfane/Dummerston Home Improvement Program is supervised by a committee of volunteer citizens who meet as needed to implement, manage and administer loans for rehabilitation activities involving housing repairs. Principal beneficiaries are low and moderate-income residents who reside within the two towns.

In 1998, the Committee completed the closeout agreement with the State of Vermont in regard to the original implementation period. At present the Loan Review Committee is addressing emergency requests and would be happy to consider additional qualified projects. The program balance as of September 30, 2002 was approximately \$80,123.

The Committee met twice in 2003 to assess and approve a request from a qualifying applicant. If you think you may qualify for participation in the program and would like to be considered when funds are appropriated, please call Jack Manix at 254-2476.

Some of the previous rehabilitation projects have included:

- Energy saving weatherization & insulation
- Lead paint abatement
- Repair of roofs and foundations
- Repair of electrical and plumbing systems
- Replacement or repair of heating systems

Many thanks to the volunteers who donate their time and expertise to this worthy program.

Newfane Representatives:

Carlton "Red" Chaffee
Sandra Dowley
Fred Jenness

Dummerston Representatives:

Jack Manix
Larry Cassidy
Floyd "Pal" Turner

NEWFANE PLANNING COMMISSION

The Planning Commission meets the first and third Tuesday of each month and on other dates as required to conduct site plan reviews, work sessions and attend zoning conferences and training sessions.

In the past year the Planning Commission reviewed the following site plans:

Property Lot A-072.1 & A-073.1
Eagle River Mining
Property Lot B-055
Windham Environmental
Property Lot B-056 & B-123
Katy's Restaurant
Property Lot B-076
Kelly's Small Engine Repair
Property Lot B-111
Old Newfane Flea Market
Property Lot B-153
Kroka Expeditions
Property Lot F-036
South Newfane Inn
Property Lot F-100
Town of Newfane Forest

The Planning Commission has readopted the Town Plan with no revisions on 29 April 2003 and it was readopted by the Town of Newfane Selectboard on 5 June 2003.

The Town Plan is currently under revision with assistance from Windham Regional Commission at special meetings the second Tuesday of each month until further notice.

Public input from the Town of Newfane public is always greatly appreciated.

The Commission wishes to thank Carolyn Katz for her service as a member of the Commission and welcome new member James Spencer.

John J. Feifel Chairman
David Cotton Vice-Chairman
Gunther Garbe Secretary
James Borta Member
James Spencer Member

TRAILS AND TERRAIN:
There are three blazed trails on the Town Forest.

Trail	Blaze Color
White Fern	white
Golden Gateway	yellow
Blue Beech	blue

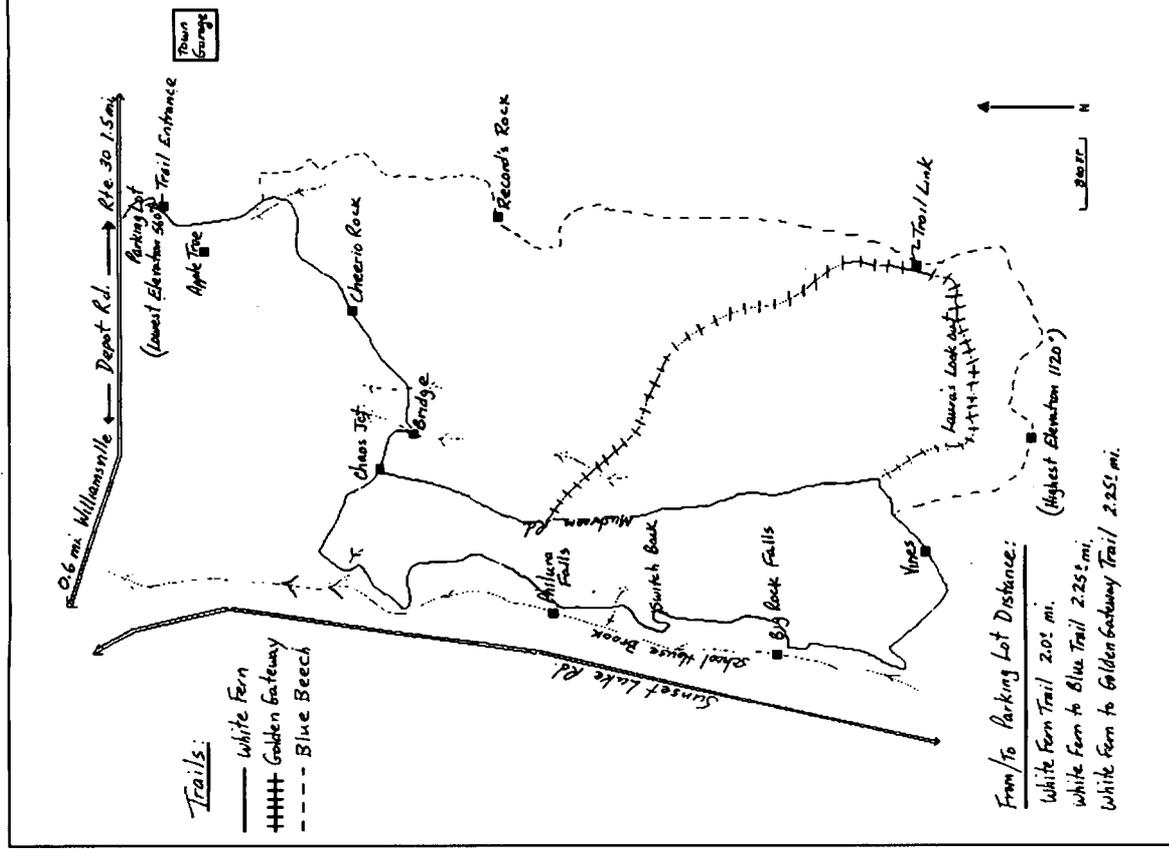
The trails make the sloped and sometimes steep terrain navigable. From a starting elevation of 560 feet above sea level at the eastern boundary along Depot Road, the trails rise to 1,120 feet at the southeast corner. The orange blazes are boundaries.

SUGGESTED LOOPS:

Easier: White Fern to Chaos Junction to the Mushroom Road to the Golden Gateway. This is the most gradual loop (in slope) available.

Moderate: White Fern to cascades, then take Golden Gateway to Laura's Lookout, then take the link to the Blue Beech and head north to the start of the trails.

Difficult: White Fern to cascades, then Blue Beech back to the start. This is the longest and most difficult loop in the trail system.



POINTS OF INTEREST:

- Cheerio Rock: named after Newfane resident Charles K. Field, whose radio program, "Cheerio," was popular throughout the country from 1927 to the 1940's.
- Philura Falls: named after Philura Moore, who established the town's library.

TOWN FOREST HISTORY: The 165.8-acre Town Forest was purchased by Newfane in 1992, two years after it was last logged. The stone wall along the northern border of the property indicates that the land was cleared at one time, at least in part. From 1826 through much of the rest of the century, the Forest was part of what was originally known as the Chester Ingram Farm. The area north of the stone wall was the so-called "mowing lot." The cluster of aged apple trees at the beginning of the Newfane Town Trail also suggests that open farm land was prevalent here through the early 1900's. Old land deeds refer to "an old highway" which followed the stone wall, the road is still evident in the northwest corner of the property. Old deeds also refer to the brook on the western boundary as the "Schoolhouse Brook"--the first schoolhouses of Williamsville being located near Sunset Lake Road.

*Leave nothing but footprints
Take nothing but photos*

Newfane Conservation Commission
Town of Newfane
PO Box 296
Newfane, VT 05345

Printing courtesy of



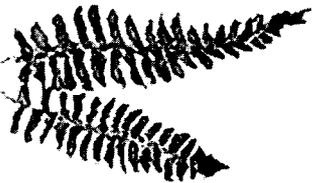
Newfane Town Forest Trail Guide



"The forest is far more than a collection of trees... It has a population of animals and plants peculiar to itself, a soil largely of its own making and a climate different in many ways from that of the open country. Its influence upon the streams alone makes farming possible in many regions, and everywhere it tends to prevent floods and droughts. It supplies fuel, one of the first necessities of life, and lumber, the raw material which cities, railroads and all the great achievements of material progress would have been long delayed or wholly impossible.... Perhaps no other natural agent has done so much for the human race and has been so recklessly used and so little understood."

— Gifford Pinchot

CHRISTMAS FERN: There are a variety of ferns in the Town Forest, the medium-sized Christmas fern being one of the most common. It is usually the first to uncoil its silvery fronds in the spring, and it maintains its deep evergreen throughout winter. It thrives in shade and moist fertile soil.



HEMLOCK VARNISH SHELF: Look for these shiny, reddish, kidney-shaped mushrooms. You might spot these mushrooms growing up to a foot wide on hemlock stumps along the trails. They are members of the Polypore Family, a group of mushrooms that grow on tree trunks. They are fun to look at but not good to eat, so don't.

BARRED OWL: Walk along the trails at dusk and the barred owl is likely to be heard, rather than seen, with its *Who cooks for-you, who cooks for-you* all call. This year-round inhabitant has dark eyes, a yellow beak, and the identifying barring across its chest. While primarily nocturnal, the barred owl is known to hunt during the day, primarily small mammals, though any small animal will do. Once done devouring its prey, the owl disposes of the small bones and fur by coughing up a small pellet, which can be found under their favorite perches.

HERMIT THRUSH: The Vermont State Bird is a shy, brown animal with a beautiful fluty voice, but like the Barred Owl is heard more often than seen. It usually stays low to the ground, foraging on the forest floor. If startled, it often perches low and stares at the observer, flicking its wings nervously and slowly raising and lowering its tail. The hermit thrush can be distinguished from the wood thrush and veery by its reddish tail and white eye ring.

WOODCOCK: These plump, small brown birds with long pointed bills are demanding in their habitat requirements. Primarily nocturnal, woodcocks have been sighted in the underbrush at the trail entrance in the early evening. They roost in open land among a mixture of grasses, saplings, and brush, feed on earthworms and other invertebrates. They feed and nest in shrubby wet areas, young hardwood stands, or in leaves on the forest floor. They find it all in the Town Forest. The cocker spaniel was named because of its use in hunting these birds. We recommend viewing them.

RUFFED GROUSE: This chicken-like bird with fanned tail feathers is also known locally as partridge. They are year round residents of the Town Forest where they can move from their winter snow burrows to summer thickets of dense saplings. They favor fallen trees, low branches, large rocks or old stone walls for their territorial drumming displays which can be heard up to a half a mile away.

NEWFANE CONSERVATION COMMISSION

Starting in 2000, the Commission created a system of three hiking trails in the 168.5 acre Newfane Town Forest on Depot Road in Williamsville. While the forest does not have the spectacular long range views that can be seen from Putney Mountain or Black Mountain in Dummerston, it does have a series of pretty waterfalls, a lookout towards Newfane Hill, and other interesting features. Our trails are also a popular destination for showshoers.

In January, 2003, we applied for an \$11,000 grant from the Vermont Department of Forests, Parks and Recreation which was ultimately approved. The purpose of the grant was to hire the Vermont Youth Conservation Corps (YCC) to come to our town forest for two weeks to improve the trail system by installing a bridge, walkways over wet areas, waterbars, stones for crossing watercourses, and other improvements.

Our matching contribution to this grant consisted of work performed by Conservation Commission members and lumber donated at cost by WW Building Supply. The Town of Newfane did not have to contribute any funds for this project.

We found that there were more items of work than could be completed in two weeks. In true democratic fashion, the Commission walked the trails and voted to prioritize the improvements.

The Vermont YCC arrived and performed the work the first two weeks in July. The weather cooperated except for torrential rains on the last day. The YCC's work was outstanding and a tremendous asset to the trail system. In one area they took a winding way over a mucky miasmus and changed it into a dry, well-defined path. In another area they relocated a steep climb up a hill to a zigzag which goes past a towering white pine that we did not know we had. After they left, the Commission continued their work with shovels for sidecutting, clippers for trimming, and paint for new blazing. We gave a guided tour to the general public in October, 2003.

Our work will continue in 2004. There will be blowdowns to clear, signs to put up, and other improvements to be made.

In addition to our work on the town forest, we have been active in other areas such as conferring with the Planning Commission regarding the town plan and working with the

statewide Association of Vermont Conservation Commissions.

The Commission would especially like to thank and recognize Paula Sagerman, whose term ended in 2003, and William Guenther and Elizabeth Szczesniak-Johnson who will be leaving us in March, 2004.

Members of the public are welcome to our meetings, work sessions, and outings. We generally meet on the second Thursday of each month.

Respectfully submitted,

Bruce Hesselbach (Chair), Laura Bacon, Tom Bedell, David Clarkson, Jennifer Gagliardi, William Guenther, Elizabeth Szczesniak-Johnson, Greg Record, and Thanice Petrak.

TOWN TREE WARDEN REPORT

This year I assisted the County by overseeing the planting of three Green Mountain Sugar Maples on the historic and picturesque Newfane Green. We had lost two of the old monarchs to disease and windstorms in the last couple of years. Our goal was to recreate the two diagonal rows of stately maples that once lined the front of the courthouse.

I assisted the Village Trees group in planting a new crabapple in front of the South Newfane Schoolhouse.

On a beautiful fall day, I put on a pruning workshop for Williamsville and South Newfane Landowners and covered the "new" pruning techniques. We ended up pruning a number of the newly planted trees along the Dover Road.

In 2004, I'll be working with the Village Enhancement Committee to pursue a grant which would be for a project using GIS/GPS technology to create a very accurate map of trees along the Dover Road in Williamsville and South Newfane. It would also include the development of a database which could be used to establish a tree maintenance schedule for both existing trees and those planted by the Village Enhancement Committee.

Thanks to the very able leadership of Chairman John Spicer, the Village Enhancement Committee is working hard to beautify our community.

Respectfully submitted,
William C. Guenther, Newfane Town Tree Warden

VILLAGE ENHANCEMENT COMMITTEE "Village Trees"

In its ninth year as an appointed committee by the Selectboard, this group of community volunteers has reached back in its mission to replace shade trees lost and ahead to the future needs of the property owners to maintain the health of their shade trees which border our principle village streets. This is quite a tall order when one considers the daily extremes in temperature ranges and the vagaries of weather patterns with extended summer drought and severe wind storms in just the year 2003. It has been a tough year for young and exposed trees.

With nearly three dozen newly planted shade trees in the ground since our first planting year, we have so far lost only two saplings, but presently face the prospect of possible further damage to young plantings exposed to last summer's extremes in day and night temperatures. Fortunately these plantings in Williamsville and in South Newfane villages were preceded by a professional plan of proposed plantings by a landscape architect. Each of the plans also included an inventory of existing roadside trees with a health report by a professional tree arborist indicating recommended maintenance steps for trees to be preserved as shade trees. And during the past year, County Forester Bill Guenther has walked the two village streets with the regional state forester to bring those health reports up to date and keep landowners apprised of any changes.

The committee of volunteers which have worked with Bill Guenther, who is also Town Tree Warden, voted to update the tree planting and health inventories into a more useful form. The decision was made to digitize the printed information and mapping, and to include all existing trees along both village streets. This information then may be called up on the Town's computer and made available to new and current landowners as well as to town officers. Toward that end the committee and Guenther have begun to pursue funding sources as well as the mapping process with Windham Regional Commission's cartographer Jeff Nugent. We hope this inventory and mapping will become the chief project for 2004.

There were several other projects of 2003. The first was the planting of a hardy carbapple tree on the front lawn of the South Newfane Old Schoolhouse. Members of the committee, assisted by the nearby neighbors, hand-dug and planted this smaller tree which was summer watered by the Petrak family. It has so far survived the vagaries of 2003.

The second project involved consulting advice to the Windham County Court in their replacement for larger shade trees lost to windstorm and disease. Side Judge Mary Ann Clarkson had approached Guenther about these tree replacements. This committee assisted to the extent of meeting with Clarkson, Guenther and subsequently with Windham County Court Clerk Larry Robinson, who has been in charge of the building and its grounds, on the Newfane Common. The tree replacement plan follows the original plantings on the Common from a nineteenth century print, and was carried out by Will O'Brien Tree Services who have been caring for the trees on the Court's property. One of the replacement trees was funded by members of the Newfane Church, the other two by the Court.

The third project was a training session for participants and landowners in young tree pruning. On a cool November day, Guenther took committee members and neighbors back to its earlier plantings in both Rock River villages. Among the candidate young trees were lower and upper branchings ready for the considered pruning which Guenther demonstrated. We hope to be able to repeat this session another fall for landowners who were not able to attend.

The committee again has been grateful for the support from neighbors and the landowners themselves along shaded village streets. In warmer months we will again be meeting for tree planning, planting and replanting, and invite interested community members to join us.

Committee Members: Targ Spicer, Ed Druke, Chris Petrak, Bud Bergmann, John Spicer (chair), Nissa Petrak (secretary).

WINDHAM SOLID WASTE MANAGEMENT DISTRICT

The Windham Solid Waste Management District Staff is pleased to report another successful year of operating the only large municipally owned and operated Material Recycling Facility in Vermont. The Staff also thanks the District residents and businesses for your continued support over the past year.

The rural drop-off recycling program continues to experience increased quantities over the previous year due to the conscientious recycling habits of the residents and area businesses. The District received approximately 7,000 tons of recyclables for the year. The actual expenditure for the Fiscal Year was \$276,885 without the surplus fund subsidy. The District provided the recycling drop-off and processing program, household hazardous waste collection, convenience center, universal waste and computer disposal for a net cost of \$39.55 per ton. This represents a \$367,115 savings if all the recyclables were disposed of as refuse at the local commercial transfer station.

The District did experience problems due to recycling contamination from people putting garbage and other non-recyclable items in the recycling drop-off containers. This resulted in having to close yet another drop-off site this past year along Route 30 in West Dummerston. Everyone's cooperation is needed to help keep these sites clean and used properly for recyclable materials.

The District once again obtained a federal grant to provide educational assistance to residents, businesses and institutions within the District. We provided book and textile recycling throughout the District and continue to accept textiles full time at the District Facility in Brattleboro. The thermometer exchange and hypodermic needle disposal from home use projects have also been highly successful and will continue to be available for District residents. Please call if there are questions about these programs.

The permanent paint drop-off program at the District facility in Brattleboro is also assisting residents by providing the ability to recycle paints year round rather than waiting for the Household Hazardous Waste Collection (HHW) day each year. We have eliminated one of the HHW days due to the new paint program but have added a "rover" site that will be located in different towns during the HHW event each year.

As always, the Distance Convenience Center in Brattleboro is available for use by residents and accepts used crankcase oil, fluorescent tubes, batteries, ballasts and other materials on a daily basis. Call ahead for questions related to costs and a list of items that can be disposed of, or recycled through this program.

Please call the District at 257-0272 with any questions or to arrange a tour of the facility. Everyone is always welcome to view what happens to the recyclables once they arrive at the Materials Recycling Facility for processing.

George Murray, Director



Where's Charlie?

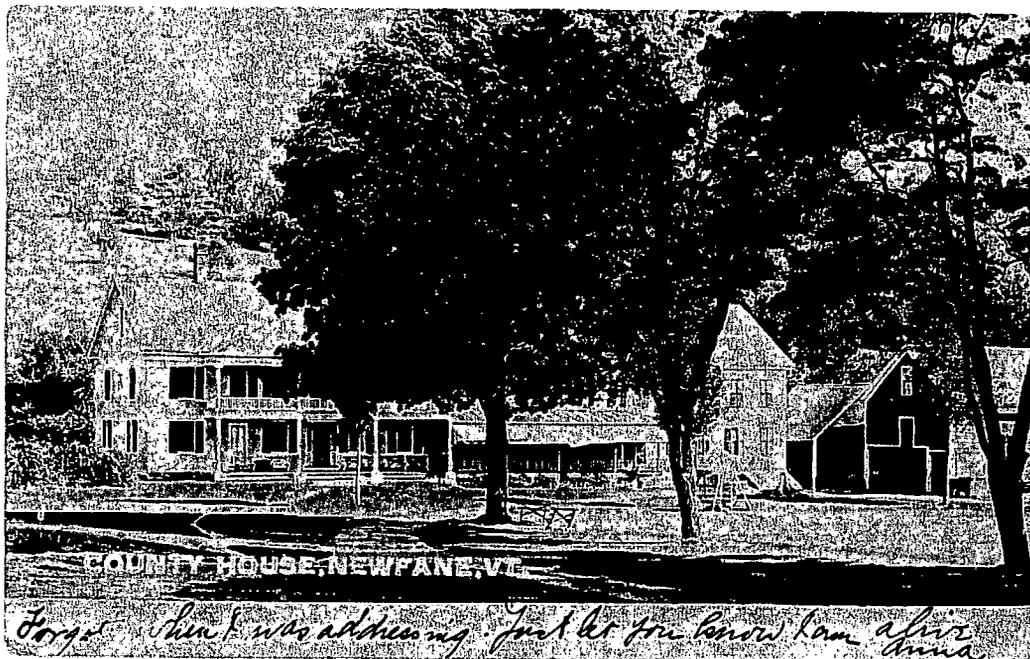
WINDHAM COUNTY SHERIFF'S DEPARTMENT

As my first year as Sheriff comes to an end, I have found the position to be extremely exhilarating, and also have found that there are not enough hours in a day to accomplish all that I had set out to do. I have worked to improve on the community policing done by the Deputies in the field. This was done through additional training, restructuring the supervision, and constant monitoring. Although I feel that we have made some improvements there is still work to be done. We have also felt the impact of budget cuts and have continued to provide timely professional service by rearranging schedules to better cover peak times. We have obtained six additional full time positions through the federal cops grant which we are investigating the best way to utilize. The towns have been supported by two highway safety grants over the year, one for seatbelt enforcement and the other for driving while intoxicated. The Department was also just awarded a speed grant from the governor's highway safety. The last two grants are new to the department this year.

The struggle is the budget cuts we have received impact us in maintaining Deputies so that they can be available when needed. We are working to gather the towns together so that a plan could be implemented which would meet the needs of all, at the lowest cost to the taxpayers. This will take some time however, arrests seem to be going up, as evident by the paperwork submitted by the deputies going to court. We are looking for whatever assistance towns can provide to increase the funding which would allow for increased visibility in the town in order to prevent crimes.

Additionally, as we all know, the cost of insurance, gasoline, vehicles, etcetera, continue to go up. Also, in 2004 the county is no longer funding the dispatchers for the Sheriff's Department.

Sheila Prue, Sheriff
Windham County Sheriff



County House, now the home of the Windham County Sheriff's Department

**WINDHAM COUNTY SHERIFF'S DEPARTMENT
NEWFANE ANNUAL STATISTICS**

Criminal Incidents

Larcenies	10
Vandalism	19
Trespass	19
Burglary	6
Unlawful Mischief	1
Domestic	7
Stalking	1
Sexual Assault	1
Drugs	1
Arrest on Warrant	1
Disorderly Conduct	3
Assault	1
Fraud	3
	<hr/>
	73

Public Assist

Assist	49
Lost/Found Property	10
911 Hang-up Call	27
VIN Verification	89
Welfare Clerk	19
Missing Person	3
Abandoned Vehicle	11
Property Check	10
Alarms	29
Obstruction in Roadway	9
Parking Problem	3
Untimely	2
Suicide	3
	<hr/>
	264

Non-Criminal Incidents

Suspicious Activity	39
Other	49
MV Accidents	70
Animal Problems	44
Harassment	11
MV Complaints	51
JV Problems	9
Noise Complaint	8
Phone Problem	5
JV/Truant	2
Civil	10
Dog Bite	2
Disabled Vehicle	0
MV Assist	3
Violation of RFA	4
RFA	2
Rubbish	2
Violation of Court Order	1
	<hr/>
	312

Traffic Statistics

Speed	28
Failure to Yield	2
No Registration	10
Display of Plates	2
Vehicle not Inspected	25
Defective Equipment	3
No Insurance	3
Counterfeit Plate	2
No License	1
Operate after Suspension	7
Drive Roadway Lane for Traffic	1
Drive to Right	1
Children Restraint	1
Parked Restricted Area	1
Passing Violation	1
	<hr/>
	88
	<hr/>
TOTAL	737

INVENTORY OF FIXED ASSETS

JUNE 30, 2003

ROAD EQUIPMENT	Model Year	Cost	
926E Caterpillar Loader	1991	\$ 79,618	
416C IT Caterpillar Backhoe	1997	56,675	
Ford F-550 & Plow	1999	38,621	
Mack Truck 4x4, Viking Plow	1990	87,000	
International 4900, Viking Plow	1999	79,944	
International 7400, Viking Wing	2003	87,174	
Caterpillar Grader 140G, Wing	1994	217,365	
Ford L9000/Sander & Plow	1996	81,367	
Chevrolet One Ton 4 X 4	1984	3,900	
V Plows (2)		500	
Motorola Radios (2)		512	
Chloride Spreader	1998	2,515	
Swenson Sander	1994	3,192	
Torwell Sander	1984	7,250	
Sander	1997	7,450	
York Rake	1984	3,500	
Chain Saws (4)	1993-01	1,780	
Husky Brush Saw	2001	425	
Stihl Brushsaw	1998	479	
Portable Generator		900	
Solar Battery Charger	1992	300	
Lawn Mowers (1)	2002	230	
Weedeaters (2)	1992	200	
Power Pruner Model PP1200	1996	650	
Power Pruner		508	
Inger Sol Rand Compressor	1991	1,595	
Solar Welder w/ Wheel Kit	1987	512	
Compactor		1,500	
Heater, Fire Extinguisher/Hand Tools		2,000	
2-Way Radios (6)		4,217	
Base Station Radio (Gift) 1975		500	
Barrels (4)		280	
Viking Plow (used)	1988	1,000	
Viking Plow	1997	4,284	
Steam Jenny		500	
Heater	1995	365	
Shop Vac	1995	105	
Floor Jacks (2)	1995 - 98	1,292	
Transit	2002	380	
Pressure Washer	1999	400	
Drill Mikita ½	1995	<u>116</u>	
Total Road Equipment			\$ 781,101
TOWN OFFICE RENOVATIONS 1986			\$ 92,111
TOWN MEETING & ELECTION EQUIPMENT			
Voting Booths/Ballot Boxes (15)		<u>\$ 175</u>	
Total TM & Election Equipment			\$ 175

INVENTORY OF FIXED ASSETS - June 30, 2003 (continued)

OFFICE EQUIPMENT	Model Year	Cost	
Office Chairs (5)		\$ 594	
Desk	1987	445	
4 Desks (used)		175	
Safe		1,200	
17 Metal Cabinets		2,167	
Metal File		397	
File Cabinets (3)	1994	554	
File Cabinet		162	
3 Oak Tables		366	
Calculators		150	
Dehumidifier	1994	198	
Town Clerk's Map Cabinet		1,500	
Metal Map Cabinet (Used)	2001	1,100	
5 Metal Shelves (Used)	2002	207	
Gateway GP6-400 Computers (3)	1999	3,999	
NEC Computer (Planning)	1997	3,002	
Dell Precision 330 Computer	2002	1,399	
HP DeskJet 660C Printer		379	
HP DeskJet 500 Printer		390	
HP 500 FAX Machine		450	
HP DeskJet 932C Printer 2000		190	
HP LaserJet 2200 DTN Printer	2002	749	
Okidata Printer		1,075	
Electronic Typewriter		240	
Sony Mavica Camera	2003	400	
Paper Shredder	2003	143	
Printer Stand		162	
Computer Stands		840	
Folding Tables	1995	317	
Canon Copier	1994	<u>4,856</u>	
Total Office Equipment			\$ 27,806
 LAND & BUILDINGS			
(Existing Town Garage)	1950's	\$ 7,179	
Williamsville Hall		89,300	
Town Garage Land		105,000	
New Town Garage	1997-98	225,582	
New Town Garage Fuel Tanks		30,256	
Generator Building & Generator		10,604	
Salt Shed	1993	<u>14,928</u>	
Total Land & Buildings			\$ 482,849
 TOTAL FIXED ASSETS			 <u>\$1,384,042</u>

NEWFANE DELINQUENT TAX POLICY

After the warrant has been received, and each month afterwards, the Delinquent Tax Collector will send a notice to each delinquent taxpayer.

Payment arrangements will be acceptable if they are made by the taxpayer within 30 days from the date of notice, and have been authorized by the collector.

Mortgage holders and lien holders will be notified of the delinquent taxes 60 days after the first notice has been sent out, if payment or arrangements have not been made to clear the taxes.

Partial payments will be applied equally to the interest, penalty and principal amounts.

If arrangements for payment of delinquent taxes have been made and the taxpayer **does not** keep with the payment schedule:

- The collector will notify the taxpayer of the decision to place the property for tax sale.
- The collector will also notify all mortgage holders and lien holders.
- Once the deadline date has expired and full payment has not been received, the collector will proceed with the tax sales according to the procedures specified in 32 V.S.A. § 5252.
- Costs for preparing and conducting the sale, including legal fees will be charged to the delinquent taxpayer.

DELINQUENT TAX BREAKDOWN AS OF 12/31/03

TAX YEAR	TAX	INTEREST	PENALTY	OTHER	TOTAL
1986	425.88	602.79	0.00	0.00	1,028.67
1987	1,772.36	4,053.27	141.79	0.00	5,967.42
1988	2,200.96	4,645.64	176.08	0.00	7,022.68
1990	3,005.87	5,424.14	251.79	0.00	8,681.80
1991	3,228.04	5,080.25	258.25	0.00	8,566.54
1992	643.69	913.36	51.50	0.00	1,608.55
1993	192.56	250.98	15.40	0.00	458.94
1994	1,387.61	1,788.78	92.57	0.00	3,268.96
1995	3,214.53	3,114.89	226.41	0.00	6,555.83
1996	3,451.48	2,627.14	296.11	0.00	6,374.73
1997	6,165.92	3,673.15	491.97	0.00	10,331.04
1998	8,583.13	4,120.33	663.78	0.00	13,367.24
1999	14,839.07	5,338.19	1,229.29	0.00	21,406.55
2000	13,083.23	3,231.81	997.08	0.00	17,312.12
2001	24,224.15	3,660.86	1,967.30	0.00	29,852.31
2002	62,187.41	3,805.70	4,962.69	0.00	70,955.80
TOTALS	\$148,605.89	\$52,331.28	\$11,822.01	\$0.00	\$212,759.18

	REAL	INTEREST	PENALTY	OTHER	TOTAL
DELINQUENT TAXES					
Balance Due 6/30/03	243,516.85	63,869.34	19,291.65	0.00	326,677.84
Collected 7/1/03 - 12/31/03	94,910.96	11,538.06	7,469.64		113,918.66
Balance Due 12/31/03	\$148,605.89	\$52,331.28	\$11,822.01	\$0.00	\$212,759.18

{See Schedule Following}

DELINQUENT TAXES DUE AS OF 12/31/03

YEAR		LAST NAME	FIRST NAME	TOTAL DUE
2002		Alger	William & Cheryl	\$ 878.13
2001-02		Bailey	Harold D ET AL	1,222.09
2001		Barrows	Cleon	305.26
2002		Barrows	Fred & Cleon Barrows	13.43
2002		Befford	David H	163.60
2001-02	O	Bell	Leona M	2,699.84
2002		Bonenfant	Geraldine	204.51
2002		Borden	Daniel J & Sarah M Barrows	3,102.61
2002		Boucher	Brian G & Vera A, Estate	234.26
1995-99+02		Carlin	Margaret	19,166.49
1999+01-02	O	Champagne	Walter S Jr	3,660.65
1998-2002		Clifford	Paul B	16,401.20
2001-02		Cramp	Robert A & Bonnie J Haug	994.45
1986-91		Culhane	Frank J, Estate of	28,120.32
2002		Cutler	John H	2,174.34
2002		Cutler	John W & Clarence Brown	1,746.55
2001-02	O	D'Agostino	David & Linda	4,235.08
2002		Dallaire	Ronald Jr & Stephen Dallaire	32.57
2002		Davidson	C Marshall & Dawn S C	325.23
1999-2002	O	Edgar	David C & Maureen A	4,234.11
2000-2002	O	Ewens	Joyce, Estate of	1,732.23
2002		Fratino	Geraldine P	59.72
2002	O	Gillis	Richard M III	1,652.34
1996-99	O	Guadalupe	Daniel V	10,914.00
1994-2002	O	Harrington	Suzanne P	27,885.92
2002		Hildebrandt	Edward Jr & Rosemarie	855.90
2002	O	Hoague	Wayne	227.18
1994+97+2002	O	Holden	Norman & Maureen	4,239.86
2002		Ito	Sarah M	194.77
2002		Ivory	Mark W	1,144.23
2002		Jarvis	Michael J & Rebecca J	3,722.15
2001-02	O	Jones	R David & Joan	5,880.47
2002		Jones	Steven D & Susan G	2,359.32
1999-2002	O	Kent	Lynn H & Jane	7,196.03
1996+2002	O	Kiziltan	Michael	918.94
2002		Lawley	Todd J & Catrina J	179.10
1998-2002		LiMoggio	Robert W	2,155.86
1997-2002		Lovely	William A	1,762.01
2002		Moffit	Grace ET AL	716.44
2001-02		Moore	John E & Sandra T	6,357.35
2002		Nigro	Kenneth & Darha H	529.73

YEAR		LAST NAME	FIRST NAME	TOTAL DUE
2002		Parenteau	Philip E III & Cathy Dilley-Ralph	\$ 8.29
2002	O	Porteur	Adreanna E	914.46
2002		Rickards	Edward D	321.36
1999-2002	O	Robertson	Paul Jr & Joyce M Ewens (Estate)	546.16
2002	O	Rueckert	Heinz	459.36
2001-02		Sheridan	Debra A	451.03
2002	O	Shulga	Kathleen A	1,172.96
2001-02		Singleton	Nina H	5,952.35
1990-93+97-98		Sinon	James & Margot Stone	5,410.35
2001-02		Solberg	Elsie P, Estate of	1,095.13
2000-02		Solberg	Walter Andrew	12,665.87
2000-02	O	Sorrell	Reginald C & Sandra J	4,435.03
2001	O	Speranza	Anthony & Peter Speranza	2,008.50
2002		Stanchfield	John Paul & Jennifer	65.56
2002	O	Upham	Alan & Joanne DeWalt Upham	1,416.80
2002	O	Williams	Deborah	3,102.42
2000-02	O	Zukowski	Donald M & Carl E Zukowski	2,135.28
			TOTAL	\$212,759.18

Total includes Interest and Penalty as of 12/31/03

X = Paid in full since 12/31/03

O = Making payments per agreement with Delinquent Tax Collector



CLIVE LAROSE ON HIS FATHER DICK LAROSE

Until their divorce, Dick LaRose lived with his wife Mac on the little farm on Joy Brook, above the iron bridge in South Newfane. (Caroline Foye lives there now.) Clive LaRose, Dick's son, is 92 and still lives in South Newfane.

"My father was a great hunter and trapper." Clive recalls. "He was a carpenter off season but he could make more money hunting and trapping than he did with anything else. Everybody liked my father.

"I remember he had three bear cubs. He kept them in the corn barn. I'm not sure how he got them. I was working in the woods in New Hampshire at that time. Two of them he kept for a while. I don't know what happened to the other one. But one of them was tame. He called him Charlie.

"He used to follow my old man down to the store, trottin' along behind him, just like a puppy. My old man would say, 'Now you stay right there Charlie.' He'd stay in the store 15 minutes, and that bear would lay down outside and wait for him to come out.

"He didn't have them too long. When they got so big he was afraid they might hurt somebody, he sold them to Benson Animal Farm in Hudson, New Hampshire.

"I guess you wouldn't be allowed to do that now. But that's what he did."

- Clive LaRose

TOWN OF NEWFANE, VERMONT
GENERAL PURPOSE FINANCIAL STATEMENTS
JUNE 30, 2003
AND
INDEPENDENT AUDITOR'S REPORTS

**TOWN OF NEWFANE, VERMONT
JUNE 30, 2003**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen of
the Town of Newfane, Vermont:

We have audited the general purpose financial statements of the Town of Newfane, Vermont as of and for the year ended June 30, 2003, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and "Government Auditing Standards" issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Newfane, Vermont as of June 30, 2003, and the results of its operations and cash flows of its Nonexpendable Trust Funds for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Our audit has been made primarily for the purpose of forming an opinion on the basic general purpose financial statements taken as a whole. The supplementary information contained in the accompanying Schedules is presented for purposes of additional analysis and is not a required part of the basic general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In accordance with "Government Auditing Standards", we have also issued our report dated December 18, 2003 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with "Government Auditing Standards" and should be read in conjunction with this report in considering the results of our audit.

Montpelier, Vermont
December 18, 2003

*Mudgett, Jennett &
Krogh-Wisner, P.C.*

TOWN OF NEWFANE, VERMONT

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 2003

<u>ASSETS</u>	Governmental Fund Types			Fiduciary Fund Types	Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Nonexpendable Trust	General Fixed Assets	General Long-term Debt	
Cash and cash equivalents	\$ 152,371	\$ 111,219	\$ 112,980	\$ 1,841	\$ -	\$ -	\$ 378,411
Property taxes receivable	326,678	-	-	-	-	-	326,678
Accounts receivable	2,604	-	-	-	-	-	2,604
Due from other funds	-	8,437	10,000	-	-	-	18,437
Notes and mortgages receivable	-	186,642	-	-	-	-	186,642
General fixed assets	-	-	-	-	1,386,098	-	1,386,098
Amount to be provided for - landfill postclosure care costs	-	-	-	-	-	52,000	52,000
bonds and notes payable	-	-	-	-	-	229,406	229,406
 Total assets	 <u>\$ 481,653</u>	 <u>\$ 306,298</u>	 <u>\$ 122,980</u>	 <u>\$ 1,841</u>	 <u>\$ 1,386,098</u>	 <u>\$ 281,406</u>	 <u>\$ 2,580,276</u>
 <u>LIABILITIES AND FUND EQUITY</u>							
<u>LIABILITIES:</u>							
Accounts payable	\$ 61,347	\$ 13,063	\$ -	\$ 305	\$ -	\$ -	\$ 74,715
Accrued payroll	22,914	-	-	-	-	-	22,914
Deferred revenue - taxes	289,503	-	-	-	-	-	289,503
Due to other funds	17,873	-	564	-	-	-	18,437
Long-term debt	-	-	-	-	-	281,406	281,406
Total liabilities	<u>391,637</u>	<u>13,063</u>	<u>564</u>	<u>305</u>	<u>-</u>	<u>281,406</u>	<u>686,975</u>
 <u>FUND EQUITY:</u>							
Investment in general fixed assets	-	-	-	-	1,386,098	-	1,386,098
Fund balances -							
Reserved for endowments	-	-	-	1,536	-	-	1,536
Reserved for restricted purpose	3,991	293,235	122,416	-	-	-	419,642
Designated for future use	55,651	-	-	-	-	-	55,651
Unreserved, undesignated	30,374	-	-	-	-	-	30,374
Total fund equity	<u>90,016</u>	<u>293,235</u>	<u>122,416</u>	<u>1,536</u>	<u>1,386,098</u>	<u>-</u>	<u>1,893,301</u>
 Total liabilities and fund equity	 <u>\$ 481,653</u>	 <u>\$ 306,298</u>	 <u>\$ 122,980</u>	 <u>\$ 1,841</u>	 <u>\$ 1,386,098</u>	 <u>\$ 281,406</u>	 <u>\$ 2,580,276</u>

The accompanying notes to financial statements
are an integral part of this statement.

TOWN OF NEWFANE, VERMONT
COMBINED STATEMENT OF REVENUE, EXPENDITURES, AND
CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2003

	<u>Governmental Fund Types</u>			Totals
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>(Memorandum Only)</u>
REVENUE:				
Taxes	\$ 3,323,974	\$ -	\$ -	\$ 3,323,974
Intergovernmental	151,840	10,325	-	162,165
Licenses, permits, fines, and fees	47,791	-	-	47,791
Interest and penalties on taxes	37,980	-	-	37,980
Interest on cash accounts	2,251	3,142	1,825	7,218
Other	2,301	-	-	2,301
Total revenue	<u>3,566,137</u>	<u>13,467</u>	<u>1,825</u>	<u>3,581,429</u>
EXPENDITURES:				
Current -				
General government	279,250	18,036	-	297,286
Public safety	49,140	-	-	49,140
Town solid waste management	2,350	-	-	2,350
Health and welfare	4,658	-	-	4,658
Special appropriations	28,347	-	-	28,347
Special assessments	23,198	-	-	23,198
Highway department	429,357	-	-	429,357
Flood emergency work	16,703	-	-	16,703
Education	2,667,426	-	-	2,667,426
Capital outlay	-	-	80,486	80,486
Debt service -				
Principal	-	-	17,800	17,800
Interest	-	-	9,437	9,437
Total expenditures	<u>3,500,429</u>	<u>18,036</u>	<u>107,723</u>	<u>3,626,188</u>
EXCESS OF REVENUE OR (EXPENDITURES)	<u>65,708</u>	<u>(4,569)</u>	<u>(105,898)</u>	<u>(44,759)</u>
OTHER FINANCING SOURCES (USES):				
Operating transfers in (out)	(70,000)	-	70,000	-
Proceeds of borrowing	-	-	56,006	56,006
	<u>(70,000)</u>	<u>-</u>	<u>126,006</u>	<u>56,006</u>
EXCESS OF REVENUE AND OTHER FINANCING SOURCES OR (EXPENDITURES AND OTHER FINANCING USES)	(4,292)	(4,569)	20,108	11,247
FUND BALANCES, July 1, 2002	<u>94,308</u>	<u>297,804</u>	<u>102,308</u>	<u>494,420</u>
FUND BALANCES, June 30, 2003	\$ <u>90,016</u>	\$ <u>293,235</u>	\$ <u>122,416</u>	\$ <u>505,667</u>

The accompanying notes to financial statements
are an integral part of this statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUE AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2003

	<u>Budget</u>	<u>Actual</u>	Variance Favorable <u>(Unfavorable)</u>
REVENUE:			
General -			
Taxes	\$ 3,316,129	\$ 3,323,974	\$ 7,845
Interest on taxes	28,500	23,885	(4,615)
Delinquent tax penalties	14,000	14,095	95
Intergovernmental - State	166,500	131,553	(34,947)
Intergovernmental - FEMA	-	20,287	20,287
Licenses and permits	6,600	8,354	1,754
Fees for services	12,500	28,202	15,702
Judicial fines	6,000	11,235	5,235
Interest on cash accounts	7,500	2,251	(5,249)
Miscellaneous	1,600	973	(627)
Restricted revenue	-	1,328	1,328
Total revenue	<u>3,559,329</u>	<u>3,566,137</u>	<u>6,808</u>
EXPENDITURES:			
Current -			
General government	273,876	279,250	(5,374)
Public safety	50,150	49,140	1,010
Town solid waste management	2,800	2,350	450
Health and welfare	4,725	4,658	67
Special appropriations	28,347	28,347	-
Special assessments	22,503	23,198	(695)
Highway department	451,600	429,357	22,243
Flood emergency work	-	16,703	(16,703)
Education	2,667,740	2,667,426	314
Capital fund - transfer	60,000	70,000	(10,000)
Total expenditures	<u>3,561,741</u>	<u>3,570,429</u>	<u>(8,688)</u>
EXCESS OF REVENUE OR (EXPENDITURES)	\$ <u>(2,412)</u>	\$ <u>(4,292)</u>	\$ <u>(1,880)</u>

The accompanying notes to financial statements
are an integral part of this statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF REVENUE, EXPENSES, AND
CHANGES IN FUND BALANCE - NONEXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2003

	Fiduciary Fund Type Nonexpendable <u>Trust</u>
OPERATING REVENUE	\$ <u>-</u>
OPERATING EXPENSES:	
Trust distributions	<u>33</u>
Operating loss	<u>(33)</u>
NONOPERATING REVENUE:	
Interest on cash accounts	<u>33</u>
NET INCOME	-
FUND BALANCE, July 1, 2002	<u>1,536</u>
FUND BALANCE, June 30, 2002	\$ <u>1,536</u>

The accompanying notes to financial statements
 are an integral part of this statement.

TOWN OF NEWFANE, VERMONT
STATEMENT OF CASH FLOWS -
NONEXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2003

	<u>Fiduciary Fund Type Nonexpendable Trust</u>
CASH FLOWS FROM OPERATING ACTIVITIES:	
Operating loss	\$ (33)
Adjustments to reconcile operating loss to net cash provided by operating activities -	
Increase (decrease) in the following liabilities:	
Accounts payable	<u>33</u>
Net cash provided by operating activities	<u>-</u>
CASH FLOWS FROM INVESTING ACTIVITIES:	
Interest on cash accounts	<u>33</u>
Net cash provided by investing activities	<u>33</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	33
CASH AND CASH EQUIVALENTS, July 1, 2002	<u>1,808</u>
CASH AND CASH EQUIVALENTS, June 30, 2003	\$ <u>1,841</u>

The accompanying notes to financial statements
are an integral part of this statement.

TOWN OF NEWFANE, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2003

1. Summary of significant accounting policies:

The Town of Newfane, Vermont (the Town) is a unit of local government chartered by the State of Vermont. The Town operates under a Board of Selectmen (Selectboard) form of government and provides services as outlined in its charter. The following is a summary of the more significant accounting policies used by the Town.

A. Reporting entity - The Town's general purpose financial statements include all of the financial activity of the Town. The Town is a primary unit of government under reporting criteria established by the Governmental Accounting Standards Board (GASB). Those criteria include a separately elected governing body, separate legal standing, and fiscal independence from other state and local governmental entities. Based on these criteria, there are no other entities which are component units of the Town.

B. Basis of presentation - The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the general purpose financial statements in this report, into two broad fund categories, four generic fund types and two account groups as follows:

Governmental Funds -

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified services.

Capital Project Funds - Capital Project Funds account for the receipt and disbursement of resources for the purpose of building or buying major capital assets. Capital project funds currently include a capital reserve fund and a bridge fund.

TOWN OF NEWFANE, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2003

1. Summary of significant accounting policies (continued):

B. Basis of presentation (continued) -

Fiduciary Fund Types -

Nonexpendable Trust Funds - Nonexpendable Trust Funds are used to account for assets held by the Town in a trustee capacity. This fund includes two nonexpendable trust funds which designate the use of income for the library and the cemetery. The Town is required to maintain the trust principal.

Account Groups -

General Fixed Assets Account Group - This account group is used to account for the cost of fixed assets owned by the Town.

General Long-term Debt Account Group - This account group is used to account for all long-term obligations of the Town. These obligations are to be financed from future operations of the Governmental Funds.

C. Basis of accounting - The modified accrual basis of accounting is the generally accepted basis used by Governmental Funds. Under the modified accrual basis of accounting, revenues are recorded when received in cash, except for measurable and available revenues of a material amount not received as of the statement date. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures under the modified accrual basis are recorded when the liability is incurred.

The Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when incurred.

D. Budgets and budgetary accounting - The Town follows these procedures in establishing the budgetary data for the General Fund:

1. The Selectboard prepares the annual operating budget for the General Fund. The operating budget includes proposed expenditures and the means of financing them. Comments on the budget are received from the public. The budget is then approved and warned for balloting by the Selectboard.

2. The budget and warning of the Town Meeting are published in the Town Report, which is distributed or made available to all citizens.

TOWN OF NEWFANE, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2003

1. Summary of significant accounting policies (continued):

D. Budgets and budgetary accounting (continued) -

3. The budget is voted on at the annual Town Meeting held on the first Tuesday of March.
4. Budget revisions must be approved by the Selectboard. Appropriations lapse at the end of the Town's fiscal year if not encumbered.
5. The budget is employed as a management control device during the year for the General Fund.
6. The Budget is adopted on the modified accrual basis. The budgeted amounts presented here are as originally adopted.

E. Compensated absences - The Town's personnel policies permit employees to accumulate earned but unused vacation benefits; vacation pay is accrued when incurred and reported as a fund liability.

F. General fixed assets - General fixed assets are recorded as expenditures in the governmental funds, and are capitalized at cost in the General Fixed Assets Account Group. Contributed fixed assets are recorded at their estimated fair market value at the time received. Where cost could not be determined from available records, fixed assets were recorded at estimated historical cost. The Town does not record depreciation of general fixed assets. Infrastructure improvements such as roads and bridges are not capitalized.

G. Encumbrance accounting - Encumbrances of budgeted amounts, when outstanding at year end, are recorded as a reservation of fund balance in the Town's governmental funds, since they do not constitute expenditures or liabilities. These year-end balances do not include encumbrances.

H. Risk management - The Town is exposed to various risks of loss related to general liability, property and casualty, workers' compensation, employee health and accident and environmental liability. The Town purchases commercial insurance coverage for the risks of losses to which it is exposed.

I. Property taxes - Property taxes attach as an enforceable lien on property owned as of April 1st. Property taxes for the fiscal year are levied in April and are payable in four installments due July 15, October 15, January 15 and April 15. Thereafter, unpaid taxes become delinquent and are assessed an 8% penalty plus interest of 1.5% per month. Property taxes receivable are considered to be fully collectible; revenue recognition is deferred on amounts uncollected within 60 days of year end.

J. Estimates - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures, or expenses, during the reporting period. Actual results could differ from those estimates.

TOWN OF NEWFANE, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2003

1. Summary of significant accounting policies (continued):

K. Fund balances - Fund balances of governmental fund types are classified in three separate categories. The categories, and their general meanings, are as follows:

Reserved fund balance - Indicates that portion of fund equity which has been legally segregated for specific purposes, by regulation or voter action.

Designated fund balance - Indicates that portion of fund equity for which the Town Selectboard has made tentative plans.

Undesignated fund balance - Indicates that portion of fund equity which is available for appropriation and expenditures in future periods.

L. Total columns on combined statements - Total columns on the Combined Balance Sheet and Combined Statement of Revenues, Expenditures, and Changes in Fund Balances are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

M. Cash and cash equivalents - For purposes of reporting the statement of cash flows, the Town considers all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

2. Cash and cash equivalents:

The cash deposits of the Town at year-end consisted of:

	<u>Carrying Amount</u>	<u>Bank Balance</u>
Insured - FDIC	\$ 347,938	\$ 347,938
Uninsured, uncollateralized	<u>30,473</u>	<u>59,616</u>
	<u>\$ 378,411</u>	<u>\$ 407,554</u>

Recorded balances carried on Town books vary from bank balances by the amount of checks and deposits outstanding at year end. Uninsured cash represents a balance in excess of FDIC insurance limits in the Special Revenue Funds and Capital Project Fund.

TOWN OF NEWFANE, VERMONT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2003

3. Property and equipment:

The following is a summary of changes in general fixed assets:

	Balance June 30, <u>2002</u>	<u>Additions</u>	<u>Retirements</u>	Balance June 30, <u>2003</u>
Land and buildings	\$ 393,549	\$ 89,300	\$ -	\$ 482,849
Town office renovations	92,111	-	-	92,111
Highway equipment	753,658	87,174	59,731	781,101
Office equipment	35,662	783	6,583	29,862
Election equipment	175	-	-	175
	<u>\$ 1,275,155</u>	<u>\$ 177,257</u>	<u>\$ 66,314</u>	<u>\$ 1,386,098</u>

4. Long-term debt:

The general long-term debt for the year ended June 30, 2003 is as follows:

<u>Description</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Balance June 30, 2003</u>
General obligation bonds	4.9%	December 1, 2013	\$ 165,000
Notes payable - State of Vermont			
Secured by truck	2.0%	December 31, 2005	56,006
Unsecured	0.0%	April 30, 2006	8,400
Estimated landfill postclosure care costs	N/A	N/A	<u>52,000</u>
			<u>\$ 281,406</u>

The following is a summary of changes in general long-term debt:

	Balance June 30, <u>2002</u>	<u>Borrowed</u>	<u>Revised Estimate</u>	<u>Paid</u>	Balance June 30, <u>2003</u>
General obligation bonds	\$ 180,000	\$ -	\$ -	\$ 15,000	\$ 165,000
Truck note payable	-	56,006	-	-	56,006
Unsecured note payable	11,200	-	-	2,800	8,400
Estimated landfill postclosure care costs	<u>57,000</u>	<u>-</u>	<u>(2,000)</u>	<u>3,000</u>	<u>52,000</u>
	<u>\$ 248,200</u>	<u>\$ 56,006</u>	<u>\$ (2,000)</u>	<u>\$ 20,800</u>	<u>\$ 281,406</u>

TOWN OF NEWFANE, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2003

4. Long-term debt (continued):

Annual maturities of the bonds and notes are as follows:

<u>Year ending June 30,</u>		
2004	\$	45,419
2005		44,359
2006		43,281
2007		20,722
2008		19,999
Thereafter		<u>104,086</u>
		277,866
Less - interest		<u>(48,460)</u>
	\$	<u><u>229,406</u></u>

5. Fund equity:

Fund balances of the Governmental Funds are restricted as follows:

General Fund -			
Village trees grants	\$	304	
Tercentenary activities		2,025	
Williamsville Remembers		936	
Williamsville Hall improvements		<u>726</u>	
			\$ 3,991
Special Revenue Funds -			
Planning Commission		6,081	
VCDP loan program		266,765	
Monument upkeep		2,055	
Reappraisal costs		<u>18,334</u>	
			293,235
Capital Projects			<u>122,416</u>
			\$ <u><u>419,642</u></u>

TOWN OF NEWFANE, VERMONT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2003

6. Landfill closure and postclosure care costs:

The Town landfill ceased operation in 1993. State and Federal laws and regulations require that the Town perform certain maintenance and monitoring functions at the landfill site for twenty years after closure and to report monitoring results to the State regulatory agency. An estimated liability of \$52,000 has been recognized in the General Long-term Debt Account Group for the future postclosure care costs. The Town is required to annually appropriate funds to finance postclosure care of the facility.

The estimate is based on the amount that would be paid if all equipment, facilities, and services required to monitor and maintain the landfill were acquired as of June 30, 2003. However, the actual cost of postclosure care may be higher (or lower) due to inflation, changes in technology, or changes in landfill laws and regulations.

7. Budget basis operations:

General Fund revenues and expenditures, as reported on a budget basis, include operating transfers of tax revenue to the Capital Project Fund. These interfund transfers are reported as an Other Financing Use in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances.

8. Defined benefit pension plan:

Vermont Municipal Employees Retirement System -

Plan Description: The Town contributes to the Vermont Municipal Employees Retirement System (VMERS) a cost-sharing multiple-employer public employee retirement system with defined benefit and defined contribution plans, administered by the State of Vermont. VMERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The State statutory provisions, found in Title 24, V.S.A., Chapter 125, govern eligibility for benefits, service requirements and benefit provisions. The general administration and responsibility for the proper operation of VMERS is vested in the Board of Trustees consisting of five members. VMERS issues annual financial information which is available and may be reviewed at the VMERS' office, 133 State Street, Montpelier, Vermont, 05602 or by calling (802) 828-2305.

Funding Policy: Defined benefit Plan members are required to contribute 2.5% (Group A), 4.5% (Group B) or 9.0% (Group C) of their annual covered salary and the Town is required to contribute 4% (Group A), 5% (Group B) or 6% (Group C) of the employees' compensation. Defined Contribution Plan members are required to contribute 5% of their annual covered salary and the Town is required to contribute an equal dollar amount. The contribution requirements of plan members and the Town are established and may be amended by the Board of Trustees. The Town's contributions to VMERS for the years ended June 30, 2003, 2002, and 2001 were \$11,110, \$10,463, and \$10,827, respectively, which were equal to the required contributions for each year.

TOWN OF NEWFANE, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2003

8. Defined benefit pension plan (continued):

Vermont Municipal Employees Retirement System (continued) -

The July 1, 2002 actuarial valuation of VMERS reports asset market value of \$172,532,507, actuarial value (adjusted to recognize asset gains/losses over 5 years) of \$193,277,690 and actuarial accrued liability of \$176,108,783, leaving an actuarial surplus of \$17,168,907.

TOWN OF NEWFANE, VERMONT

Schedule 1

COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS

JUNE 30, 2003

	<u>Planning Commission Fund</u>	<u>VCDP Grant Fund</u>	<u>Monument Upkeep Fund</u>	<u>Reappraisal Fund</u>	<u>Total</u>
 <u>ASSETS</u>					
Cash and cash equivalents	\$ 6,081	\$ 80,123	\$ 2,055	\$ 22,960	\$ 111,219
Accounts receivable	-	186,642	-	-	186,642
Due from General Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,437</u>	<u>8,437</u>
 Total assets	 <u>\$ 6,081</u>	 <u>\$ 266,765</u>	 <u>\$ 2,055</u>	 <u>\$ 31,397</u>	 <u>\$ 306,298</u>
 <u>LIABILITIES AND FUND EQUITY</u>					
<u>LIABILITIES</u>					
Accounts payable	\$ -	\$ -	\$ -	\$ 13,063	\$ 13,063
 <u>FUND EQUITY:</u>					
Fund balances -					
Reserved for restricted purpose	<u>6,081</u>	<u>266,765</u>	<u>2,055</u>	<u>18,334</u>	<u>293,235</u>
 Total liabilities and fund equity	 <u>\$ 6,081</u>	 <u>\$ 266,765</u>	 <u>\$ 2,055</u>	 <u>\$ 31,397</u>	 <u>\$ 306,298</u>

TOWN OF NEWFANE, VERMONT

Schedule 2

COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND
CHANGES IN FUND BALANCES - ALL SPECIAL REVENUE FUNDS

FOR THE YEAR ENDED JUNE 30, 2003

	<u>Planning Commission Fund</u>	<u>VCDP Grant Fund</u>	<u>Monument Upkeep Fund</u>	<u>Reappraisal Fund</u>	<u>Total</u>
REVENUE:					
Grant revenue	\$ -	\$ -	\$ -	\$ 10,325	\$ 10,325
Interest earnings	<u>73</u>	<u>2,755</u>	<u>24</u>	<u>290</u>	<u>3,142</u>
	<u>73</u>	<u>2,755</u>	<u>24</u>	<u>10,615</u>	<u>13,467</u>
EXPENDITURES:					
General government	<u>-</u>	<u>1,474</u>	<u>-</u>	<u>16,562</u>	<u>18,036</u>
EXCESS OF REVENUE OR (EXPENDITURES)	73	1,281	24	(5,947)	(4,569)
FUND BALANCES, July 1, 2002	<u>6,008</u>	<u>265,484</u>	<u>2,031</u>	<u>24,281</u>	<u>297,804</u>
FUND BALANCES, June 30, 2003	\$ <u>6,081</u>	\$ <u>266,765</u>	\$ <u>2,055</u>	\$ <u>18,334</u>	\$ <u>293,235</u>

TOWN OF NEWFANE, VERMONT

Schedule 3

COMBINING BALANCE SHEET - ALL NONEXPENDABLE TRUST FUNDS

JUNE 30, 2003

	<u>Moore Free Library</u>	<u>Cemetery Trust</u>	<u>Totals</u>
<u>ASSETS</u>			
Cash and cash equivalents	\$ <u>1,180</u>	\$ <u>661</u>	\$ <u>1,841</u>
<u>LIABILITIES AND FUND EQUITY</u>			
LIABILITIES:			
Accounts payable	\$ 144	\$ 161	\$ 305
FUND EQUITY:			
Fund balances - Reserved	<u>1,036</u>	<u>500</u>	<u>1,536</u>
Total liabilities and fund equity	\$ <u>1,180</u>	\$ <u>661</u>	\$ <u>1,841</u>

TOWN OF NEWFANE, VERMONT

Schedule 4

COMBINING STATEMENT OF REVENUE, EXPENSES AND
CHANGES IN FUND BALANCES - ALL NONEXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2003

	<u>Moore Free Library</u>	<u>Cemetery Trust</u>	<u>Totals</u>
OPERATING REVENUE	\$ -	\$ -	\$ -
OPERATING EXPENSES:			
Miscellaneous	<u>27</u>	<u>6</u>	<u>33</u>
Operating loss	(27)	(6)	(33)
NONOPERATING REVENUE:			
Interest on cash accounts	<u>27</u>	<u>6</u>	<u>33</u>
NET INCOME	-	-	-
FUND BALANCES, July 1, 2002	<u>1,036</u>	<u>500</u>	<u>1,536</u>
FUND BALANCES, June 30, 2003	\$ <u>1,036</u>	\$ <u>500</u>	\$ <u>1,536</u>

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Selectmen of
the Town of Newfane, Vermont:

We have audited the general purpose financial statements of the Town of Newfane, Vermont (the Town) as of and for the year ended June 30, 2003, and have issued our report thereon dated December 18, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under "Government Auditing Standards".

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Town's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying Schedule of Findings.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we consider this reportable condition to be a material weakness.

This report is intended for the information and use of the Board of Selectmen and management of the Town of Newfane and is not intended to be and should not be used by anyone other than these specified parties.

*Mudgett, Jennett &
Krogh-Wisner, P.C.*

Montpelier, Vermont
December 18, 2003

TOWN OF NEWFANE, VERMONT
SCHEDULE OF FINDINGS
FOR THE YEAR ENDED JUNE 30, 2003

1. Fund Accounting Structure:

Condition - The financial statements present financial position and operations by fund. In prior years, the Town's accounting system has not included separate funds and account groups as they are presented in the year-end financial statements. The accounts were adjusted and classified into the separate funds and account groups as the annual financial statements were compiled during the year-end audit. Last year we recommended the Town complete the development of the fund accounting system, including all accounts necessary for full recording of transactions within the appropriate fund or account group.

We reviewed our proposed 2002 adjustments with the Town Treasurer. We provided details of the fund structure used in the financial statements and the process used to reorganize Town accounts into separate funds. The Town Treasurer attempted to reorganize the Town accounting system to directly support the fund accounting structure of the financial statements.

The revised fund accounting structure was not fully utilized during 2003. Additional year-end analysis was necessary to identify and adjust the classification of transactions. Additional reconciliation of accounts outside the General Fund was done. We proposed adjustments to the accounts to complete the recording process and bring accounts into agreement with documented support.

Recommendation - We recommend the Town complete the development of the fund accounting system, including all accounts necessary for full recording of transactions within the appropriate funds and account groups. This structure will facilitate monthly reconciliation procedures. We recommend the Town develop additional reconciliation procedures for amounts due to/from other funds, fund equity accounts, fixed assets and long-term debt.



ICE JAM ON THE WEST RIVER NEAR WILLIAMSVILLE STATION, 1936

The big ice jams used to happen before they moved Route 30. The road used to run much closer to the river. And just below the old Williamsville Station, it was very low. And the ice used to back up over the road there.

There was a dam in West Dummerston. There was a power plant there, right across from where A.S. Clark's garage is, near Maple Valley - that's the site of the old powerhouse and dam. It was a small one, but it did produce electricity for the valley.

Usually when the ice went out, it took the flashboards off the dam. They were a safety feature. When those flashboards let go, the ice went down the river - then of course it backed up again at Brattleboro. But if those boards didn't go, the ice would get backed up. Seems like that happened every year for a while, right through the forties.

When that happened, it took quite a while to dig it out. People couldn't get to work, so everybody pitched in. I can remember seeing a picture my father had of maybe sixty or seventy-five people out there with picks and shovels, digging the ice out by hand. It was piled so high people would hang their coats on the telephone poles when they got warm from working! And when they were finished, it was just a little narrow pass, just wide enough for cars to pass through.

-- Rick Wilson

**REPORTS OF
SOCIAL SERVICE
ORGANIZATIONS
&
FIRE DEPARTMENTS**

AIDS PROJECT OF SOUTHERN VERMONT

The AIDS Project of Southern Vermont (APSV) is a non profit, community-based AIDS Service Organization providing direct services to people living with HIV/AIDS and their families, and HIV prevention services to those at highest risk for HIV infection. APSV serves both Windham and Bennington Counties.

With the help of the community, for the past 15 years APSV has offered case management and volunteer services to people living with HIV/AIDS, and to their families and partners. In 2002-2003 we served 71 people living with HIV in Southern Vermont.

APSV also offers HIV prevention services to youth, women at risk, gay and bisexual men, and injection drug users and their partners. We have operated a legal syringe exchange program in Brattleboro since 2000. The Dover program engages members of faith communities in gathering donations of food and household supplies for people affected by HIV.

APSV also offers a new method of oral HIV counseling and testing, called OraSure, to all our communities.

Although APSV does serve Newfane residents through its direct services program, we do not publish the numbers of people served in each town who are HIV-positive because of confidentiality concerns. We have served 45 Newfane residents with HIV prevention services in the past year.

Please call at any time for more information at 254-8263

BRATTLEBORO AREA HOSPICE INC.

Brattleboro Area Hospice is an independent, community-based, non-profit volunteer hospice organization. BAH provides grassroots, volunteer-staffed programs to supplement and provide alternatives to the professional services utilized by dying and grieving community members. We also

provide education and outreach to increase our community's understanding of and ability to cope with the issues of death and dying. All of our services are free of charge. Referrals to any of our programs can be made by a physician, hospital, home health care provider, nursing home, or family members.

Brattleboro Area Hospice is one of less than 200 volunteer hospices left in the United States. Although the hospice movement in this country was originally volunteer-focused, today many agencies offer complex medical services while overlooking the crucial role of the volunteer. Yet the compassionate assistance of neighbors helping neighbors during the difficult journey of terminal illness and grief cannot be underestimated. Given the dramatically increasing elder population in the United States, hospice volunteers are and will continue to be a vital component in maintaining quality end-of-life and bereavement care.

Many of our clients tell us that Hospice is one of the rare places where people who are dealing with death and grief are unconditionally supported. We are deeply grateful for the support of the towns we serve, which allows us to offer these free services for the dying and grieving.

Brattleboro Area Hospice respectfully requests that the Town of Newfane support our program for the year 2004 in the amount of \$300.

Sincerely,

Susan Parris, Executive Director

COUNCIL ON AGING FOR SOUTHEASTERN VERMONT

The Council on Aging for Southeastern Vermont, Inc. (COASEV, Inc.) fosters and supports successful aging of seniors in the Newfane community and throughout Windham and Windsor Counties. COASEV staff, along with seniors and other community members, develop, advocate, coordinate and assure access to services which enhance the quality of their lives in Newfane. To accomplish this mission in Newfane we provide direct services as those listed below, as well as work collaboratively with other organizations in Newfane.

FY 2003 Activity Summary - Newfane

Service	Served
Meals on Wheels	1,249
Congregate Meals	1,097
Estimate of case management for Newfane seniors	\$17,182

- ◆ **Information and Assistance** - through the Senior Helpline at 1-800-642-5119 - Providing resources, tips, applications for benefits, and assistance with health insurance information.
- ◆ **Senior Nutrition** - Provides home delivered meals. Congregate meals are served of each month at the Congregational Church and at the Community Hall in Williamsville.
- ◆ **Transportation** - Providing door to door accessible transportation through a contract with the Valley Health Council to go shopping and get to medical appointments.
- ◆ **Case Management** - Providing one on one case management to those wishing to stay in their community and by managing the Medicaid Waiver program which provides nursing home like care. With self-neglect referrals we assist the individual to become aware of and access services thus regaining control of their lives.
- ◆ **Advocacy** - Assisting with accessing a wide array of benefits such as VHAP pharmacy, fuel assistance, food stamps, telephone lifeline, tax rebates, and Supplemental Security Income. These services are available through home visits.
- ◆ **Care Giver Respite** - Through grants we are able to provide respite assistance for caregivers of those diagnosed with dementia and other chronic diseases.
- ◆ **Senior Companion Program** - Providing friendly visiting as well as stipend employment opportunity for older, limited income workers.
- ◆ **Planning** - for seniors is accomplished by working with legislators, other agencies, and the communities we serve.
- ◆ **Successful Aging Initiatives** - Providing a series of small community grants for groups and organizations to create and expand their programs.

Your town contribution of \$683 generates \$3,870 in

Federal matching funds to support all of these activities. Services are provided at no cost but participants are encouraged to make anonymous, voluntary contributions. The support of Newfane citizens as well as that of the hundreds of volunteers and dedicated staff make these services possible.

Submitted by Marie Saunders, Executive Director

BRATTLEBORO AREA DROP IN CENTER, INC.

The Brattleboro Area Drop In Center provided emergency food assistance to Newfane-Williamsville households 246 times in 2002. Overall, the Center provided food to 1,470 duplicated households, and outreach and case management services to 259 homeless individuals.

We have been serving an increasing number of working families who are unable to make ends meet in times of high costs for fuel, medicine, and child care. We do not anticipate this trend reversing itself in the upcoming year.

We are very appreciative of the support Newfane provides to our agency. Thank you.

Melinda Bussino, Executive Director

EARLY EDUCATION SERVICES

Early Education Services (EES) is the umbrella organization that coordinates and implements programs which provide primary prevention and early intervention for families throughout Windham County. The goals of EES are to promote the healthy development of young children; prepare them to succeed in school; enhance the social, economic, and personal well being of the whole family; and to empower the family to use existing community resources more effectively.

Services are provided through home visiting, center-based classrooms and playgroups and parent groups. Though criteria vary for participation in each of the programs, the structure, staffing and commitment to community collaboration ensure that all families with preschool children in Windham County may be served.

Funding for the programs within EES comes from federal, state, and local and private foundation sources. EES programs include:

Early Head Start and Head Start: a program of the U.S. Department of Health and Human Services which provides families who have pre-birth to 5 years with early childhood, parenting education, health and nutritional services.

Vermont Parent-Child Center: State of Vermont Agency of Human Services program, which supports early childhood and family support services for families throughout Windham County.

Canal Street Head Start: a center-based preschool program for 3 & 4 year olds.

Families in Recovery: U.S. Department of Health and Human Services community based residential substance abuse recovery program for woman and their children serving women from the State of Vermont.

Family Education Program: an intensive home based parenting and child development program funded through Vermont Social Rehabilitative Services (SRS)

Healthy Babies: a maternal/child health program of the Vermont Health Department serving Medicaid families with children under the age of one year.

Reach Up: a Welfare Reform program of the Vermont Department of Welfare assisting families to become economically self-sufficient.

Welcome Baby Program: a Vermont Success by Six program that supports welcome baby home visits to parents of newborns throughout Windham County

Administered by the Brattleboro Town School District

THE GATHERING PLACE

For the past fifteen years, The Gathering Place has provided adult day services for local residents who are frail, isolated or disabled. TGP is committed to helping participants remain respected community members by encouraging their independence, and challenging them to reach and maintain their maximum levels of physical strength and mental well-being. TGP is both a cost-effective way to minimize the stress of providing home care, and an affordable alternative to nursing home placement.

TGP offers on-site physical and occupational therapies, counseling and a daily exercise program. Personal services include hairdressing, showers, podiatry and assistance with the activities of daily living. Our professional staff includes a full-time nurse, recreational therapist and occupational therapist. We can also arrange transportation to and from doctors' appointments.

Scholarships are available based on an income-sensitive, flexible fee schedule; we are a Medicaid and VA provider. Our program is opened Monday through Friday, 8:00 a.m. to 5:00 p.m. Transportation is available via wheelchair accessible vans.

The Gathering Place is located in downtown Brattleboro is a lovely Victorian home with a large deck and outside area for games, relaxation and gardening. Our program includes stimulating and varied activities, entertainment, lectures, socials, field trips and local walks to places such as the Farmers Market and library. We serve a light breakfast, mid-day meal and afternoon snack.

Aside from respite, TGP offers caregivers support, education, assistance with outreach and the ability to remain employed. TGP sponsors a monthly Parkinson's Disease Support Group and facilitates a monthly Caregivers Support Group - both free and open to the public.

The Gathering Place - a good place to be!

Lynn Bedell, Executive Director

The Gathering Place

30 Terrace Street

Brattleboro, VT 05301

(802) 254-6559

(802) 257-2859 FAX

GEORGE D. AIKEN RESOURCE CONSERVATION & DEVELOPMENT

The George D. Aiken Resource Conservation and Development Council (RC&D) has been *making things happen* for towns with natural resource conservation and rural development projects over the past year. We are here to serve your community. We coordinate and facilitate assistance to town governments, school districts, fire departments, watershed groups, and nonprofit organizations in the six southern Vermont counties. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the U.S. Department of Agriculture but private sources make up much of our budget. The Council is a self-supporting 501 (c)(3) nonprofit organization. Highlights of our work in the six counties in 2003 include:

- Fourteen towns received funding to improve water quality and upgrade backroads through our better backroads grants
- Two towns received complete water supply plans identifying all potential useable water sources for fire fighting in the town
- Sixteen towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires
- Six towns received Jeffords fire safety grants to purchase personal protective gear for firefighters
- Numerous farmers received technical and marketing assistance with agritourism ventures
- Five farmers received grants to support agritourism on their farms
- Ten towns received assistance from a consultant to help them prepare for an ISO (Insurance Service Office) evaluation. Towns are given a rating from 1 to 10 by the ISO and many insurance companies use that rating to set their rates. If a town can lower their ISO rating, it may lead to lower insurance costs for businesses and residents in that town.
- We continue to serve as the fiscal agent for the White River Partnership and Connecticut

River Birding Trail

- Teams of high school students from throughout the area participated in the Vermont Envirothon

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields. We currently have funding available for low interest loans (3.0% - 5.0%) to develop agritourism ventures on farms. In Newfane, we provided a \$2,500.00 dry hydrant grant. Do you have a project or program that could use some assistance to *make it happen*? Over the years the George D. Aiken RC&D Council has helped many communities and organizations on a variety of projects. We work on a request basis, so the first step is up to you, giving us a call. For information and free consultation call Kenneth Hafner our RC&D Coordinator at (802) 728-9526 or E-mail: kenneth.hafner@vt.usda.gov.

GREEN UP VERMONT

Thirty-three years strong, *Green Up Day* is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501 C (3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

More than 13,000 Vermonters participated in Green Up Day 2003, using more than 33,000 Green Up bags, collecting more than 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined effort of the individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These finds pay for promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

HEALTH CARE AND REHABILITATION SERVICES

Health Care and Rehabilitation Services of Southeastern Vermont requests an appropriation of \$1,850 from the Town of Newfane at the 2004 Town Meeting to help defray the cost of services to its residents for the Mental Health Walk-In-Clinic. In the year ending June 30, 2003 our agency provided a comprehensive range of community-based services to 4,424 residents of Windsor and Windham Counties. The services available to residence of your community are as follows:

Outpatient Mental Health: The mission is to provide caring, high quality, cost effective mental health care for our community at every level of need. Our highly trained staff of professional therapists, social workers and psychiatrists help individuals and families cope with stress and anxiety, develop their full potential and maximize control of their lives. We make it our paramount goal to ensure that children, adolescents, and adults who come to us receive appropriate, timely care. We are now offering walk-in clinics to any resident who has an urgent need to see a mental health counselor for support and more effective coordination of services.

Alcohol & Drug Treatment Services: For adults and family members who are adversely affected by the use of alcohol or drugs, we offer a comprehensive program of assessment, inpatient referral, outreach, outpatient treatment and aftercare dedicated to aiding the recovery from chemical dependence and its effects.

Community Rehabilitation & Treatment Program: The CRT provides comprehensive services to adults over the age of eighteen who are suffering from mental illness so serious that it interferes with that person's capacity to function in the community. We provide help and information to concerned family members and help clients regain stability and learn how to manage their illness, either in a hospital setting or as outpatients.

Community Service Division: The CSD provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet their needs.

The Alternatives Program: A short-term alternative to hospitalization, the Alternatives Program provides crisis stabilization, respite and support to clients with psychiatric disabilities or to any adult experiencing an acute mental health crisis. We also provide a transitional residence for those stepping down from an inpatient setting. Our program provides a very desirable alternative to hospitalization in being less costly and less structured, while at the same time providing individualized attention in a more homelike, community-based setting.

Emergency Services: The Emergency Services Team has a specific mission to act quickly in critical situations. Specially trained mental health professionals are available twenty-four hours a day for emergencies. Anyone may use this service when an emergency arises, including individuals at any age, family or friends of an individual in crisis; hospitals and nursing homes; police; schools; clergy; businesses and other community agencies.

We thank the board and the citizens of Newfane for your past support and for your continued interest in Health Care & Rehabilitation Services in Southeastern Vermont.

This past year, we provided the following services to the residents of Newfane:

Children Services	1,935.00 Hours
Adult Outpatient	64.25 Hours
Substance Abuse Outpatient	35.25 Hours
Community Rehab	5.75 Hours

Emergency	39.00 Hours
Mental Retardation	2,694.00 Hours
TOTALS	4,773.25 Hours

THE MOORE FREE LIBRARY
Message from the Board of Trustees

The Moore Free Library is honored to serve our community and is a cultural center for the town of Newfane. We are pleased to offer scholarships, adult and children programming, a permanent art collection, gift books to school children, and a large up-to-date collection of reading material.

The Moore Free Library operates on a small budget with all money being donated. We receive no local, state or federal government money. We are grateful to the *Friends of the Moore Free Library* who conduct an annual book sale. With proceeds from the book sale, the Friends provide many extras above and beyond our budget. We are especially grateful for the generous annual contributions made to the Library by you, members of our community. Without these contributions, we would not be able to meet our operating costs.

The Library continues to encourage young readers and their families to enjoy books. Throughout the year, parents and preschoolers may attend the popular story/craft time directed by our gifted librarian, Meris Morrison, which include guest speakers and presentations. Upcoming programs this spring include a slide show by Charlie Marchant on *Cemetery Wanderings* and another show by Tom Clynes, a National Geographic writer and photographer. In April, we plan to have a benefit concert by Jack and Nancy Reed.

Annual statistics reflect a lively library with thousands of books, tapes, and magazines circulated: over 4,000 visits during regular library hours and over 1,200 children and adults have attended our weekly story/craft time.

In the Crowell Art Museum, attached to the Library, we plan very exciting exhibits this spring and summer: Newfane Elementary School children (March), Albert Sievers WWII photos (April), Gordon Landenberger art (May), Kim Colligan prints (June), Gordon Meinhard paintings (July), Brian

Shafford paintings (August), Robert Daughtry computer graphics (September), M. Linn Bruce paintings (October), Adelle Hersh quilts (November) and the Crowell Permanent Collection of well-known Vermont artists (December - April 2005).

We are a dynamic, growing institution, and you are welcome to stop by Tuesdays through Fridays between 1:00 and 5:00 PM and Saturdays 9:00 AM to 1:00 PM. Story hour takes place Thursdays at 10:30 AM.

The Moore Free Library Board:
 Robert Doyle, Myra Fassler, Jonathan Field, Julie Lavorgna, and Richard Marek.

MORNINGSIDE SHELTER

Morningside Shelter offers three programs - Emergency Shelter, Service Enriched Housing and Outreach.

Morningside Shelters mission is to provide temporary shelter, service enriched housing, outreach services to prevent homelessness and other related services at no or nominal cost to families and individuals who, because of a family breakup, loss of employment, eviction, mental illness, substance abuse or other personal crisis, are without housing.

The shelter offers safe, clean, supportive temporary housing to the homeless, an emergency food shelf, advocacy, assistance with finding employment and housing.

The Service Enriched Program (SEH) provides safe, clean and affordable long-term housing and supports (30-36 mo.) To individuals and families leaving the shelter who are committed to making positive changes in their lives. Clients and advocate meet once weekly or more if needed in their homes to discuss progress and address important issues and concerns.

Outreach services provide short-term support to make the transition from Morningside to the community. Outreach services are targeted to individuals leaving the shelter and intervention services to those living in the community who have been identified as at risk of becoming homeless.

NEWBROOK FIRE DEPARTMENT

From September 2002 to September 2003, NewBrook had 172 calls: 42 fire and 130 rescue. Eight new members joined the department during the year.

Through the diligence of Captain A. Mayor we received Homeland Security Grant monies (\$15,000) which allowed us to purchase some *big* items such as a new thermal imager, a GPS, and three new radios for the trucks. Numerous pagers were bought also, which is an annual budgeted item.

NewBrook has to abandon certain events like the clambake and Robert's Bros. Circus, but because of folks like the owners of Rick's Tavern, who donated 10% of the Thursday night dinner receipts in January and the tireless efforts of Sandy Sherman and Samantha Bovat for the Silent Auction gala held in December, we never skipped a beat in fund raising.

This past year the Executive Board met with our insurance provider to review our coverage, the apparatus bay floor was painted, a new water system installed, and we were able to pay off the building loan. NewBrook is currently in the process of installing a dry hydrant at the Four Columns Inn pond.

Major expenses of the year included: \$4,500± in dues, \$15,000± in insurance premiums, \$14,500.00± in maintenance, and \$10,000± in utility and fuel costs.

The town of Newfane's donation ((\$15,500) is greatly appreciated and we ask again for level funding this year. Thank you so much.

Respectfully submitted,
Gregory L. Record
President NewBrook Fire & Rescue

OTIS HEALTH CARE CENTER/ GRACE COTTAGE HOSPITAL

2003 was an extremely busy and productive year at the Otis Health Care Center. Messenger Valley Pharmacy, Grace Cottage Hospital Rehab, the laboratory, X-ray and Grace Cottage Family Health

(the physician's practice) continued to expand services in response to increased demand. Dr. Timothy Shafer and his staff, including nurse practitioner Louise McDevitt, joined Grace Cottage in July. Dr. Maurice Geurts joined the medical staff in September, following his three-year residency program at the University of Vermont; prior to this he was the chief medical officer at a 200-bed hospital in Malawi, Africa. Dr. Moss Linder and Dr. Kimona Alin bring the total to five physicians on staff, in addition to a physicians on staff, in addition to a psychiatrist, Dr. Judy Tietz, two podiatrists, Drs. David and Kimberly Liebow, and a pediatrician, Dr. Elizabeth Linder.

The West River Valley Elder Care Task Force and the Otis Health Care Center board's elder care committee continue to explore options for home and community-based elder care, in addition to the 14-bed Heins Home and Grace Cottage Adult Day Services. During the year, the task force produced an elder care needs assessment and the Otis Health Care Elder Care committee commissioned a market feasibility study on special needs housing for elders; copies of both reports are available upon request.

Grace Cottage Hospital has seen an increase in occupancy from an average of 67% to 95% this past fall and early winter. We stand ready to serve Newfane residents with professional health care.

Newfane residents are always welcome to join me for a cup of coffee and a tour of the entire hospital complex.

Al LaRoche, Administrator.

Services	FY 1993	FY 2002	FY 2003
Emergency Room Visits			
	1,218	1,978	1,006
Ambulance Calls			
	109	303	308
Lab Tests	16,014	39,033	43,391
X-Rays	1,858	2,580	2,695
Physician Visits	0	23,576	24,412
Physical, Occupational & Speech Therapy			
	4,661	18,916	19,637
Retail Prescriptions Filled	39,764		43,576
Dollars of Free Care Provided			
	\$126,214	\$255,300	\$363,795

Otis Health Care Center's Fiscal Year is October 1 - September 30

PHOENIX HOUSE BRATTLEBORO

Phoenix House serves the men and women of Brattleboro area communities who need treatment and recovery related assistance for substance use disorders. RISE (Recovery in an Independent, Sober Environment) is a transitional living program in Brattleboro, Vermont.

Since 1987, RISE has offered a structural living environment, clinical services, and case managed ancillary services for periods up to one year for adult men and women in early recovery from alcohol and other drug abuse and who are preparing for reintegration and independent living. Through contracts with the Vermont Office of Alcohol and Drug Abuse Programs, Department of Corrections, and the U.S. Probation Office, as well as grants from local municipalities and donations from individuals, RISE currently provides transitional living services for up to 24 male and female residents.

RISE occupies a critical position in the Phoenix House continuum of treatment and recovery services for residents in Vermont. Other components of the continuum include treatment within a therapeutic community treatment program for offenders at the Northern State Correctional Facility in Newport and the Caledonia County Work Camp in St. Johnsbury, community-based residential treatment for women offenders at the Tapestry Women's Center in Brattleboro, and intensive outpatient treatment and relapse prevention for those with drug and alcohol related offenses in the DOC intensive substance abuse program (ISAP) at nine Community Corrections Service Centers throughout the state.

Phoenix House also operates therapeutic community treatment for adolescents at the Phoenix Academy at Mountain View in Huntington, and provides community-based therapeutic community treatment for Vermont-funded clients at our Phoenix House Center in Dublin, New Hampshire. These services are available for all Vermont residents.

Phoenix Houses of New England is a 501(c)(3) not for profit corporation which offers a wide array of substance treatment and prevention services in Vermont, New Hampshire, Maine, Massachusetts,

and Rhode Island. Administrative and clinical support is provided through Phoenix House's Vermont administrative offices in Waterbury, along with additional administrative, finance and accounting, human resources, and program planning support through regional administrative offices in Providence, RI.

Regretfully, we made the very difficult decision to close our Outpatient Center in Brattleboro in September of this year, but continue to provide CRASH School services, evaluations and residential programs, as outlined above in the community.

Phoenix House wishes to extend our gratitude for the support your community has bestowed on us in the form of financial contributions and respectfully requests continued support for those prospective persons in need of treatment services who may reside in your community, in the amount of \$700.00

Many thanks,

Susan A. Onderwyzer, LICSW BCD LADC
Vermont Regional Director

RETIRED SENIOR VOLUNTEER PROGRAM OF WINDHAM COUNTY

The Retired and Senior Volunteer Program of Windham County (RSVP), recruits people 55 and older and matches them with volunteer jobs at non-profit organizations throughout Windham County. By doing so, we help solve problems and improve the quality of life in all of our communities. Volunteers receive training, assessment, supplemental insurance coverage, and recognition for their contributions. RSVP's affiliated "Volunteer Connection" (VC) refers people under 55 who wish to volunteer.

RSVP is a part of the National Senior Service Corps, is a United Way member agency, and is sponsored by Health Care & Rehabilitation Services of Southeastern Vermont, Inc.

Last year 496 RSVP volunteers contributed 76,928 hours of service in Windham County through 129

not-for-profit community agencies. Newfane residents received an estimated 2,923 hours of service through the work of those volunteers, which in dollars equates to approximately \$43,615. We are asking Newfane voters to consider providing \$400 in funding, the same as last year, to RSVP for FY 2005.

Examples of how RSVP volunteers make a difference for Newfane residents:

- Help improve children's reading skills, as RSVP America Reads Literacy Volunteers at Newfane Elementary School; promote literacy for all ages by assisting at Moore Free Library.
- Ensure that people who lack transportation are able to get to medical appointments, by serving as drivers for organizations such as Town & Village Bus (now Valley Transportation) and Vermont Association for the Blind and Visually Impaired.
- Foster environmental awareness by volunteering for Bonnyvale Environmental Education Center.
- Support independent living and help to alleviate loneliness and isolation, by delivering hot meals, helping elderly citizens with their tax forms through AARP's Tax Aide Program, and visiting or entertaining local nursing home residents.
- Enable Families First to spend more time providing direct services, by assisting with office work.
- Help people get through tough times by serving in local thrift shops and soup kitchens, and by knitting or crocheting sweaters, mittens and baby sets for local children through the Reformer Christmas Stocking.

RSVP would like to thank Newfane voters for your investment in our program for the past twenty-one years. With your renewed support, RSVP will continue to make a difference for school children, frail elders, struggling families, and those who need a helping hand to get back on their feet.

Virginia A. Milky, Director

SOUTHERN VERMONT COMMUNITY ACTION

Southeastern Vermont Community Action is an anti-poverty community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to work in collaboration to foster sustainable self-sufficiency, to strengthen our communities, and to eliminate the root causes of poverty. SEVCA has a multitude of programs and services to meet this end. They include: Transportation, Weatherization, Emergency Services (i.e., fuel/utility assistance, food, shelter), crisis intervention, Parent Education, Micro-Business Development, Individual Development Accounts (IDA), Head Start and thrift stores.

In the community of Newfane we have provided the following services during FY03.

Family Services (Outreach):

11 families; 80 services

Micro Business Development: 4 Individuals

Fuel/Utility Assistance:

6 families @ \$927.00

Community support, through town funding, helps to build a strong partnership. The combination of community action funds and town funds allows us to not only increase, but improve service.

We thank the residents of Newfane for their ongoing support.

Deborah M. Osienski
Executive Director

SOUTH NEWFANE-WILLIAMSVILLE VOLUNTEER FIRE DEPARTMENT

On behalf of the South Newfane-Williamsville Volunteer Fire Department, I would like to thank the Town of Newfane and its citizens for their support of our efforts.

This year we installed one dry hydrant at 118 Grimes Hill Road. We continue to upgrade equipment and train our members to provide better service to our community.

Other things that have happened this year are as follows:

We are trying to purchase a new truck to replace our aging trucks. Both trucks are costing us considerable expenses in keeping them running each year. We had hoped that we should get a better response from the public in asking for pledges or donations to get this truck, but it has not happened as we had hoped.

We have had a major price increase in our yearly membership in Southwestern New Hampshire District Fire Mutual Aid System. This is how we get dispatched for fires and emergencies for the fire department.

There has also been an increase in our insurance costs.

Once again thank you for your support of our fund raising activities such as our dinners, without you we would not be able to continue providing our services.

Marc D. Gray, Secretary

UNITED WAY GET INFO

Many people facing new problems or life transitions do not know where to turn for help. United Way GET INFO performs a critical service in Newfane and throughout greater Windham County by assessing and linking residents to community resources to help them maintain their health and well being.

From July 1, 2002 to June 30, 2003, we assisted more than 2,349 individuals and families through our telephone helpline. Our assistance includes a careful assessment of each person's needs, problem-solving support, information and referrals to appropriate community services for those needs, and follow-up - if needed.

New in 2003, we are pleased to announce the launch of our online Vermont Community Resource Guide, a user-friendly searchable database of health and human services, available at our website www.vermont211.org.

Although our expenses have increased with inflation during the last year, we are not passing on the increase to towns. During the past year, as a result of securing new funding sources, we have reduced our reliance on funding from cities and towns from 11% to 8% of our total budget. The remaining 92% of expenses are covered by United Way funds, individual contributions, grants, contracts and special event fundraising. The 8% we receive from cities and towns is critical to our ability to effectively provide assistance to those in need.

Thank you for your continued support of this vital service for town residents.

Yours truly,

Sharon Tierra, CIRS
United Way GET INFO, Windham County Services
Coordinator

VALLEY HEALTH COUNCIL

For more than three decades the Valley Health Council has been providing homemaker services in the West River Valley Towns, allowing our clients to remain in their own homes or to return home from hospitals or nursing homes. We also provide respite care to relieve a care giver who requires a break from the constant care of a dependent person.

While Homemaker service is our primary service, we also provide free transportation to medical appointments, loan of medical equipment, such as walkers, commodes, wheelchairs, etcetera. We have a Telephone Reassurance program, a monthly Blood Pressure and Toe Nail Trimming Clinic and we provide a van for four monthly shopping trips for citizens of the Valley. Our Thrift Shop, located one mile North of Townshend on Route 30, provides good clean clothing at very reasonable prices or for free, if necessary. The staff provides information and referrals to our neighbors. We utilize Public Service Announcements and also print our news in the Cottage Door to help cut down on expenses.

We enjoy our clients in your town and look forward to serving them and others in the future. In the course of the past year the homemakers have made 959 visits and worked 2,343 hours in the homes. They have traveled 9,215 miles and have spent 192 hours traveling to the clients in the towns we serve. We loaned 168 pieces of medical equipment to 107 people. Our drivers have transported numerous people to medical appointments, many of your neighbors have availed themselves of the free toe nail trimming clinics and many more have gone on the van trips to do their grocery shopping.

We are requesting \$2,604.00, which is \$1.55 per capita, for the year 2004. We enjoy serving your community and we do appreciate your assisting us financially, which helps enable us to continue providing these services to your residents.

Thank you for your assistance.

Sincerely,

Elaine Scott, Director

VERMONT ADULT LEARNING

Vermont Adult Learning is the not-for-profit educational organization chosen by the State of Vermont to provide literacy services for people in Windham County. Our literacy services are free to people 16 or older who are not enrolled in school. In the '03 fiscal year, we helped 468 people in Windham County towns improve their reading, writing and math skills; attain a high school credential through the GED tests and the Adult Diploma Program; and obtain better employment through assessment, computer classes, internship programs, career planning, and preparation for certification exams. Vermont Adult Learning also provides English classes for speakers of other languages.

In the past year, seven Newfane residents received 83 hours of service valued at \$3,220. State funds cover about two-thirds of the cost, leaving \$1,100 to be raised locally to support the cost of education for Newfane's adult students.

In the coming year, Vermont Adult Learning will continue its existing work, while improving its workforce development services. Quality improvements include strengthening partnerships with local high schools, the Community College of Vermont, workplaces, and state agencies such as DET and PATH so that students move more easily for further education and improved employment.

We look forward to continuing to change to meet new needs while becoming more effective in our traditional tasks. Thank you for your continued support of education for your community members.

Jeanie Crosby
Regional Manager

VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services for living more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people in community life.

An estimated one in five Vermonters has a disability. The Vermont Center of Independent Living, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 30, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided more than 340 individuals with personal assistance and/or assistive technology; provided communicative equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals on Wheels program for Individuals Under 60 with Disabilities.

VCIL's main office is located in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services to Vermonters throughout the state, utilizing the following services/programs:

1. Information & Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, please call us, toll-free, at 1-800-639-1522

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone

calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided more than 750 workshops and small group training sessions attended by more than 4,000 municipal officials and answered more than 2,300 legal questions posed by municipal officials. VLCT distributed more than 575 copies of local government publications and distributed more than 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.

- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$0.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about the Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its website at www.vlct.org.

VISITING NURSE ALLIANCE OF VERMONT AND NEW HAMPSHIRE, INC.

The Visiting Nurse Alliance is like the local police and fire departments - a strategic part of the community's safety net - with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Newfane to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during the end of life, and through hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services in the Town of Newfane this past year:
(July 1, 2002 through June 30, 2003)

Skilled Nursing	220
Physical Therapy	63
Occupational Therapy	5
Medical Social Worker	2
Home Health Aide	144
Homemaker	62

TOTAL VISITS 496

Hospice VNH

Patient Families served 3

Clinic Attendees

Blood Pressure 66

MCH

Children 4

Home Visits 10

On behalf of the people we serve in your community, thanks for your continued confidence.

Respectfully submitted,
Susan H. Larman, BSN, MBA
President and Chief Executive Officer

**WILLIAMSVILLE SCHOOL
PRESERVATION SOCIETY**

The Williamsville School, one of Newfane's historic schoolhouses, is owned and maintained by the Williamsville School Preservation Society, Inc. A volunteer board of four members oversees the use of the School as a community center. Built in the mid-1880's, the school building is a sound vernacular Greek Revival structure.

The Society leases the first floor of the building to Timson Hill Preschool, a Vermont-licensed preschool serving area children and the second floor is leased to the Windham Central Supervisory Union District. Bennett Grout, our building manager, handles day-to-day problems and emergencies.

The Board continues to focus its attention on maintenance projects: lead-based paint stabilization, foundation repairs, and interior repairs. We thank Newfane citizens for continued

support in the preservation of this building and its programs. With the Town's appropriation last year, the Board will paint the final two sides of the School this summer.

Next year we hope to continue building improvements and participate with Timson Hill Preschool on a fencing project around the play yard. The Board requests \$1,000 from the Town toward these efforts.

Board of Directors - Joan Weir, Norman Kuebler, Steve Levine, and Jeff Miller

WINDHAM COUNTY HUMANE SOCIETY

The Windham County Humane Society is a nonprofit organization founded in 1884 for the purpose of caring for the homeless, unwanted, abused and neglected animals of Windham County. A new shelter was completed in June of 2000 to accommodate the ever-growing pet population in our county and to expand our programs to better serve the county residents. The number of people seeking assistance has grown tremendously since moving into our new facility on Route 30 in Brattleboro.

Our expanded programs include:

- Spay/Neuter assistance
- Pet Food Assistance
- Low Cost Rabies Clinics
- Taking in unwanted pets
- Pet Adoption Services
- Humane Education Programs
- Animal Behavior Advice
- Animal Abuse, Neglect or Cruelty Investigations
- Behavioral Counseling
- Pet Therapy at Local Nursing Homes

Since we are a nonprofit organization which does not receive any state or federal funding, we need direct support from towns like Newfane to help defray the costs of caring for your unwanted animals and to continue providing financial assistance for spay/neutering, humane education programs and rabies vaccination awareness.

We look forward to continuing to serve the town of Newfane in 2004. We would like to request an appropriation in the amount of \$550 for the year 2004.

Sincerely,

Tracey Tryba
Executive Director

WINDHAM REGIONAL COMMISSION

The Windham Regional Commission works with 27 towns in southeastern Vermont to address regional issues and help towns to provide effective local government. Each town annually appoints two representatives to the commission. Newfane's current representatives are Piet van Loon and George Weir. Commissioners serve on a number of committees that mirror the concerns of the region, including both standing committees and ones that are formed on an ad hoc basis to address specific issues.

2003 brought with it some new and extensive work for the WRC. Fitting those tasks into our already full schedule has not been easy, but we have nonetheless worked to address those important issues, and we will continue those efforts in the coming year. Examples of new and unanticipated tasks have included:

■ Energy issues:

- Catamount Energy, Inc. - a Central Vermont Public Service subsidiary - seeking to develop up to 50 megawatts of wind power on Glebe Mountain in Londonderry and Windham, which may mean construction of up to twenty-seven wind turbines. To date, the WRC has convened a series of public meetings to review and discuss major issues and worked with state and other regional organizations to better understand the potential impacts involved. We currently are participating in a series of community-based discussions, led by others, that are aimed at resolving some of the difficult conflicts that such a development presents.

- On a later schedule and therefore consuming less WRC staff time at present, is an anticipated proposal by the Green Mountain Power to significantly expand the Searsburg wind farm, currently consisting of eleven turbines rated at about 6 megawatts, potentially adding up to 19 new turbines and 34 additional megawatts of rated power.

- Entergy Nuclear Vermont Yankee filed an application for Vermont Public Service Board approval to increase its power output by approximately 20%, from 540 to about 650 megawatts. The WRC is participating in this proceeding, which began in January 2003 and is expected to continue into spring 2004. At the time, we anticipate that Entergy will apply in 2004 for approval of dry cask, on-site storage of spent nuclear fuel, which will extend this higher level of involvement well into 2005 or 2006.

■ Public Transportation

- This region, along with most of Windsor County, received public transportation services from Town and Village Transportation Services (TVTS) for several years. Also known as "Town & Village Bus," TVTS experienced several financial difficulties and ceased to exist as a non-profit transit provider at the end of 2003. Throughout the fiscal year, the WRC and our counterpart to the north worked with the Vermont Agency of Transportation, at the Agency's request, to try and save the troubled transit provider, which efforts were not successful. Since that time, we have helped to form a new corporate entity, Connecticut River Transit, Inc. which is filling the important role of providing transportation for human services, medical needs, and travel to work.

■ Other on-going work has included:

- Regional transportation efforts, which

included work with many towns to conduct Road Surface Management System inventories; identification of bridge and culvert issues; helping Vermont Agency of Transportation to develop and implement its highway access management system; continued work on the West River Trail project; continued management of the Route 121 reconstruction project in Rockingham and Grafton (with phase 1 being completed in 2003 and phase 2 to follow with bids in December 2003); help to towns on lower-scale but important projects like sidewalks and other bicycle/pedestrian improvements; and others.

- Natural resource planning, which is at the core of the WRC's mission and has included work with the West River Watershed Alliance and other "basin planning" groups, review of state programs and policies aimed at improving energy efficiency in Vermont; work to improve local and regional programs and policies that affect water quality, such as stormwater management and wastewater disposal rules; and others.
- Community development and related planning work, which included major efforts like the WRC's Brownfields Reuse Initiative which now has completed assessments on 14 of over 20 nominated sites (the Brownfield program received its third block of funding from the USEPA this year) and will continue through 2004; municipal planning and land use regulation assistance, which included help with municipal planning and land use regulation projects in eleven towns; increase work to provide education and information for local officials, including five "Cross-Town Talks" educational sessions, four Zoning Administrator Workshops, sponsorship and participation in three state-wide sessions over Vermont Interactive Television; help to the Vermont Environmental Board as it

considered changes to its rules and procedures; the "Livable Communities" education program which wrapped up later in calendar year 2003 with a highly successful two-day course for forty-six participants; continued help on Connecticut River Scenic Byway projects, including the now completed Bellows Falls Waypoint Interpretive Center; and others.

- Support of regional emergency planning and preparation efforts, which included continued work with towns and support of the Local Emergency Planning Committee, increased efforts to assist local governments to coordinate their responses to ever-increasing federal and state-sponsored security and pre-disaster mitigation planning, which aim to minimize damage or disruption from reasonable predictable events, such as floods and severe storms; and others.

The WRC's core budget is partially funded by member town assessments, which are essential to receiving other state and federal support. The \$1.39 per resident rate for 2004, based on the 2000 population estimates, results in a total assessment of \$2,335.00 from Newfane for the new fiscal year. For information on the WRC and its programs, contact your Town Representative or the WRC office at 139 Main Street, Suite 505, Brattleboro, (802) 257-4547; our E-mail address is wrc@sover.net. Visit our website at www.rpc.windham.vt.us.

James P. Matteau
Executive Director

WOMEN'S CRISIS CENTER

The mission of the Women's Crisis Center is to work to end physical, sexual and emotional violence against the women and children of Windham County. Since our beginnings in 1977, we have provided intervention services to survivors of these crimes, as well as prevention and education services to help create a community in which violence is not tolerated.

Emergency services such as shelter, crisis intervention, emotional support, and information and referrals are available 24 hours a day, 365 days a year. Legal and welfare advocacy, individual and group support for both women and children, and referral and cooperative work with other agencies are provided during the week.

During the fiscal year July 1, 2002 - June 30, 2003, the Crisis Center responded to more than 975 crisis calls. Fifty-three women and their 87 children were sheltered for a total of 1,231 shelter-days. In addition, many hundreds of hours of individual and group support, advocacy, and child care were provided to more than 200 women and 100 children who had been emotionally, physically, and/or sexually abused. The Women's Crisis Center continues to provide education about domestic violence and sexual assault to a wide range of groups in our community. As always, Windham County residents make up a large majority of the women and children who utilize our services.

The Women's Crisis Center is a private, nonprofit organization relying heavily on community support to provide our free and confidential services. We thank you for your Town's contribution to the Crisis Center, and hope you will look upon it as an investment in creating the safe and productive future that each of us deserves.

Susan Friedelson
Administrative Coordinator

YOUTH SERVICES

For over thirty years, Youth Services has helped Windham County area youth and families overcome life's challenges and learn healthy new ways to live. Whether it be problems such as substance abuse, family crisis, or general issues of growing up, our organization's staff of professionals helps youth and families find solutions. Equally important, Youth Services works in partnership with other local service providers, schools, private and public funding sources as well as with community and state groups to deliver services that help our area's youth and families, regardless of their ability to pay.

Some of the services our agency provides include Substance Abuse Prevention and Treatment, Youth and Family Counseling, Home-Based Family Services, and mentoring through our Big Brothers Big Sisters Program. In addition, we offer crisis intervention through our Youth Outreach, Transitional Living Services and Runaway Programs and alternatives to the court system through our Juvenile and Adult Court Diversion and Restoration Programs.

This past year, Youth Services' programs assisted over 2,019 local youth and family members overall and 64 of those individuals were from the Town of Newfane. Support from communities such as yours helps make it possible for Youth Services to be responsive to the ever-changing needs of our area's residents.

This year, we respectfully request \$1,660 from the Town of Newfane to help fund our agency's services. Your ongoing support will help make it possible for Youth Services' programs to have a significant, positive impact on the lives of youth and families in the Town of Newfane and throughout the Windham County area. We are very grateful for your past generosity and hope we can count on your continued support.

Respectfully submitted,

Leitha Cipriano
Executive Director

**SCHOOL
BUDGET
&
REPORTS**

**NEWFANE ELEMENTARY SCHOOL
REVENUES & EXPENDITURES**

FY 2005 BUDGET PROPOSAL

	FY 03 Actual	FY 2003 Adopted Budget	FY 2004 Adopted Budget	FY 2005 Proposed Budget
REVENUES				
Property Taxes	943,125	965,972	946,512	0
Interest Income	3,802	15,000	15,000	4,000
Other Local Revenue	1,228	100	100	8,100
Total Local Revenue	<u>948,155</u>	<u>981,072</u>	<u>961,612</u>	<u>12,100</u>
STATE AID:				
State Aid - Education Spending Rev.	1,321,313	1,321,313	1,328,399	2,331,728
State Aid - Career Ctr. Pd. on behalf	0	0	0	28,939
State Aid - Small Schools Grants	42,858	42,858	36,364	36,364
State Aid - Financial Stability Grant	0	0	0	0
State Aid - Transport Grant	21,554	31,471	31,471	32,221
State Aid - Capital Debt	5,897	6,006	2,490	0
Sp Ed - State Blk Grant	66,443	66,443	64,702	66,163
Sp Ed - State Intensive	232,162	261,606	278,870	289,799
Sp Ed - State Extraordinary	22,500	31,500	27,000	13,500
Sp Ed Reimb - State EEE	7,289	7,274	9,914	12,204
State Aid - Care & Custody	38,280	62,200	0	0
Total State Aid	<u>1,758,296</u>	<u>1,830,671</u>	<u>1,779,210</u>	<u>2,810,918</u>
Federal Milk Assistance	844	1,800	2,500	2,000
TOTAL REVENUE	<u>2,707,295</u>	<u>2,813,543</u>	<u>2,743,322</u>	<u>2,825,018</u>

EXPENDITURES

GENERAL INSTRUCTION

Teachers Salaries	295,700	282,072	294,236	296,615
Art	0	12,960	13,486	9,980
Physical Education	17,821	17,820	18,526	19,405
Music Education	17,820	17,820	18,526	19,405
Aides	29,941	16,758	20,537	33,425
Substitutes	8,925	6,000	9,500	6,000
ESAP	0	500	500	500
Tech Coordinator	5,730	5,865	5,865	5,865
Music - Instrumental	8,019	7,673	10,153	11,215
Total Salaries	<u>383,956</u>	<u>367,468</u>	<u>391,329</u>	<u>402,409</u>

	FY 03 Actual	FY 2003 Adopted Budget	FY 2004 Adopted Budget	FY 2005 Proposed Budget
BENEFITS				
Health Insurance	66,431	51,450	61,671	68,681
Dental Insurance	2,563	1,890	2,256	2,538
Social Security	26,854	24,880	26,276	26,895
Life & Disability Insurance	1,702	2,870	3,140	3,225
Workers Comp. Insurance	3,828	5,000	5,000	5,500
Unemployment Insurance	157	3,000	3,000	3,000
Tuition Reimbursement	2,362	5,000	5,000	5,000
Total Benefits-General Instruction	103,897	94,089	106,344	114,839
General Inst.-Curric/Staff Develop	4,200	6,500	6,500	6,500
General Inst.-Prof/Technical Serv.	0	4,000	4,000	7,000
General - Keewaydin/Summer Prog.	3,000	3,000	3,000	3,000
General-504 Accommodation	228	0	0	0
Enrichment Programs	1,926	4,000	4,000	4,000
Equipment Maintenance	2,037	2,000	2,000	1,000
Printing	0	150	150	150
Supplies	11,227	11,000	11,000	11,000
Textbooks	9,329	7,000	7,000	7,000
Audio Visual/network software	49	500	500	500
Manipulatives	0	300	300	300
Equipment/Technology	1,201	1,100	1,100	0
Furniture	350	600	600	0
Total Instructional Services & Materials	33,547	40,150	40,150	40,450
TOTAL GENERAL INSTRUCTION	521,400	501,708	537,822	557,698
SPECIAL EDUCATION				
Salaries	74,312	80,696	79,007	80,391
Aides	51,829	51,666	74,948	66,946
Substitutes	113	600	600	600
Health Insurance	9,616	22,500	25,888	27,624
Dental Insurance	0	630	752	846
Social Security	9,358	9,957	11,823	11,317
Tuition Reimbursement	330	1,200	1,200	1,800
Testing/related services	31,323	20,000	13,000	11,000
Public School Tuition	0	0	0	0
Private School Tuition	0	0	0	0
Mileage	851	100	100	100
Supplies	2,389	1,500	1,500	1,000
Textbooks	869	300	300	300
Equipment	438	300	300	0
Furniture	202	500	500	0
Total Special Education	181,428	189,949	209,919	201,924
Essential EE (preschool)	10,829	11,000	11,000	33,000
TOTAL DIRECT INSTRUCTION	713,657	702,657	758,741	792,622

	FY 03 Actual	FY 2003 Adopted Budget	FY 2004 Adopted Budget	FY 2005 Proposed Budget
GUIDANCE				
Salary	27,470	36,720	30,990	39,918
Health Insurance	2,589	4,799	4,874	3,423
Dental Insurance	253	229	244	338
Social Security	2,718	2,809	2,371	3,054
Textbooks	0	200	200	200
Supplies	202	300	300	300
Total Guidance Services	33,232	45,057	38,979	47,234
HEALTH SERVICES				
Professional Services	12,591	12,978	13,847	14,916
Supplies & Fixtures	977	800	800	800
Total Health Services	13,568	13,778	14,647	15,716
LIBRARY				
Salaries	17,074	16,875	17,709	26,196
Health Insurance	1,618	4,033	5,042	7,942
Dental Insurance	158	143	188	296
Social Security	691	1,291	1,355	2,004
Maintenance	0	325	325	325
Supplies	809	300	300	300
Book & Periodicals	3,253	3,000	3,000	1,500
Internet Access	851	750	750	750
Audiovisual	1,982	1,490	1,490	1,490
Equipment/Technology	5,981	7,000	7,000	5,000
Total Library Services	32,417	35,207	37,159	45,803
SCHOOL BOARD OF EDUCATION				
School Directors	199	2,000	2,000	2,000
Social Security	15	230	230	230
Professional Services	175	2,500	2,500	2,500
Bond Insurance	55	100	100	100
Advertising	503	600	600	600
Conferences	0	300	300	300
Supplies	71	300	300	300
Dues	1,700	850	850	850
Treasurer's Salary	1,447	1,300	1,300	1,300
Treasurer's FICA Expense	111	99	99	99
Legal Services	1,000	1,750	1,750	1,750
Auditing Fees	4,600	3,500	3,700	3,700
Accounting Services	4,600	4,600	4,784	4,975
Total Board of Education	14,476	18,129	18,513	18,704

	FY 03 Actual	FY 2003 Adopted Budget	FY 2004 Adopted Budget	FY 2005 Proposed Budget
WINDHAM CENTRAL SUPERVISORY UNION				
Special Education	40,846	40,846	50,148	47,905
Early Education	26,525	26,525	0	0
Administrative	42,791	42,791	44,040	48,087
Total WCSU	110,162	110,162	94,188	95,992
PRINCIPAL'S OFFICE				
Salary	62,508	62,508	65,008	67,609
Secretary's Salary	25,981	19,200	19,968	20,767
Health Insurance	6,201	6,350	7,499	11,936
Dental Insurance	1,089	536	626	673
Life & Disability Insurance	0	550	590	604
Social Security	6,658	6,251	6,501	6,761
Professional Services	897	1,000	1,000	1,000
Conference & Travel	3,612	1,550	1,550	1,050
Supplies/Copier	5,123	3,000	3,000	3,000
Office supplies	243	250	250	250
Equipment	0	0	0	0
Dues	819	430	430	180
Total Principal's Office	113,131	101,624	106,422	113,829
OPERATION & MAINTENANCE OF PLANT				
Salaries	24,355	25,546	27,561	27,654
Health Insurance	7,561	8,600	10,085	11,345
Social Security	815	1,954	2,108	2,116
Snow Removal & Disposal Service	2,360	3,210	3,210	3,210
Repairs & Maintenance	7,687	9,500	9,500	9,500
Contractual Maint. Services	6,495	5,295	5,295	5,295
Insurance (Prop/Liab/Boiler/Bond)	4,515	2,100	2,100	2,100
Telephone	1,984	3,200	3,200	3,200
Supplies	4,563	4,500	4,500	4,500
Electricity	12,616	14,000	14,000	14,000
Oil	8,984	8,000	8,000	8,000
Equipment & Machinery	1,470	1,100	1,100	1,100
Total Maintenance Services	83,405	87,005	90,659	92,019
TRANSPORTATION				
Contracted Services	63,403	68,079	69,918	72,016
Special Education	730	917	917	917
Field Trips	1,588	2,000	2,000	2,000
Total Transportation Services	70,721	70,996	72,835	74,933
CAPITAL PLAN EXPENDITURES				
		32,802	29,000	0

	FY 03 Actual	FY 2003 Adopted Budget	FY 2004 Adopted Budget	FY 2005 Proposed Budget
MILK FUND	1,294	1,800	1,800	1,800
LOAN INTEREST - 830	8,801	9,558	8,030	8,030
LOAN PRINCIPAL - 910	15,000	15,000	15,000	15,000
TOTAL ELEMENTARY SCHOOL	1,209,864	1,243,775	1,285,973	1,321,682
SECONDARY EXPENSES				
LELAND & GRAY UHS ASSESSMENT	1,381,488	1,381,488	1,294,349	1,235,319
Secondary Special Ed Residential placement	0	0	0	0
Secondary Special Ed Prof. & related serv.	65,851	85,000	78,000	77,700
Secondary Special Ed Public Tuition	24,418	14,200	15,000	48,000
Secondary Special Ed Private School Tuition	123,095	147,080	108,000	105,000
Total Secondary Special Ed Expenses	213,364	246,280	201,000	230,700
Vocational Education Tuition	8,521	8,000	8,000	53,318
Vocational Transportation	4,766	4,000	4,000	4,000
TOTAL SECONDARY EXPENSES	1,608,139	1,639,768	1,507,349	1,523,337
TOTAL EXPENDITURES	2,818,003	2,883,543	2,793,322	2,845,019
SURPLUS/(DEFICIT)	(110,708)	(70,000)	(50,000)	(20,000)
=====				
PRIOR YEAR SURPLUS/(Deficit) APPLIED		70,000	50,000	20,000
NET		0	0	0
Preliminary Statistics				
EEE - Grade 6 Enrollment	116	116	123	129
EEE - Grade 6 total cost/student	10,439	10,439	10,455	10,246
Leland & Gray UHS enrollment	135	135	118	113
LGUHS Total cost/student	9,750	9,750	10,125	10,110
Education spending per eq. Pupil (Act 68)		9,461	9,734	10,577
Anticipated Homestead Tax Rate (Act 68)				\$ 1.71
=====				
Fund Balance	167,868	167,868	117,868	97,868
Expenditures to be voted at Newfane Town Meeting		1,469,253	1,469,973	1,609,700

NEWFANE

Expenditures

	FY 2002	FY 2003	FY 2004	FY 2005
Budget (local budget approved in prior years)	+ 1,390,652 not applicable	1,454,451 not applicable	1,441,537 not applicable	1,609,700
S.U. assessment (included in local budget)	38,391	42,791	44,040	48,087
Deficit (if included in local budget)				
Block grant paid by State on tech center in prior years	+ 23,100	25,325	28,062	not applicable
1. Separately warned article passed at town meeting	+ 32,058	23,802	26,718	
2. Separately warned article passed at town meeting				
3. Separately warned article passed at town meeting				
Act 144 Expenditures, (excluded from "Education Spending")	-			
Act 68 local adopted budget	1,445,810	1,503,578	1,496,317	1,609,700
Union school or joint school district assessment	+ 1,283,569	1,381,488	1,294,349	1,235,319
Deficit if not included in budget or revenues				
Special program revenues (if not included in local budget)				
Gross Act 68 Budget	2,729,379	2,885,066	2,790,666	2,845,019
Act 144 expenditures (if any - excluded from "Education Spending")				

Revenues

Local revenues (categorical grants, donations, tuitions, surplus, etc)	+ 562,960	590,252	515,921	484,351
Capital debt aid	+ 5,922	5,897	4,170	
Special program revenues (if no included in local budget)				
Deficit if not included in budget or expenditures	-			
Act 144 revenues		596,149	520,091	484,351
Fund raising (if any)				
Adjusted local revenues	568,882	596,149	520,091	484,351

Education Spending (Act 68 definition)

Education Spending (Act 68 definition)	2,160,497	2,288,917	2,270,575	2,360,668
Equalized Pupils	248.21	241.94	233.47	223.18
Education Spending per Equalized Pupil	8,704	9,461	9,725	10,577

Excess Spending per Equalized Pupil (if any)

Per pupil figure used for calculating District Adjustment

District spending adjustment (minimum of 100%)
(\$10,577/\$6,800)

Anticipated homestead tax rate, equalized
(155.544% x \$1.10)

Household Income Percentage for income sensitivity
(155.544% x 2.0%)

Excess Spending per Equalized Pupil (if any)	not applicable	not applicable	not applicable	not applicable
Per pupil figure used for calculating District Adjustment	not applicable	not applicable	not applicable	10,577
District spending adjustment (minimum of 100%) (\$10,577/\$6,800)	not applicable	not applicable	not applicable	155.54%
Anticipated homestead tax rate, equalized (155.544% x \$1.10)	not applicable	not applicable	not applicable	\$1.71
Household Income Percentage for income sensitivity (155.544% x 2.0%)	not applicable	not applicable	not applicable	3.11%

NEWFANE SCHOOL DISTRICT 2003 - 2004 SALARY & WAGE SUMMARY

Teacher	Position	Degree	Certified Experience	FY 04 2004 Wages Contracts
Bissell, Elizabeth H.F.	Library	MEd	5 years	\$ 17,709
Bullock, Emily	Guidance	MEd	15 years	30,990
Chang, Emily	Special Ed	BA	1 year	29,968
Cortes, Sandra M.	Early Ed and Kindergarten	MEd	5 years	36,779
Crandell, Linda C.	Grade 2	MA	40 years	49,039
Deyo, Jeanne	Resource Room	MEd	26 years	49,039
Keiser, Gary S.	Grades 5/6	BA	6 years	31,331
King, Caryn	Art	BFA	3 years	13,486
Parker, David Y., Jr.	Grade 3/4	MA	15 years	44,953
Parlman, Mary P.	Physical Ed.	MS	17 years	18,526
Stone, Kimberly	Grades 1/2	BS	1 year	38,142
Ullman, Catherine	Music	MA	13 years	18,526
Van Pamelen, Joyce	Grades 5/6	BA	31 years	44,953
Wells, Marcia	Grades 3/4	MEd	24 years	49,039
				<u>49,039</u>
				\$ 472,480
Principal's Office				
Garrow, Bruce P.	Principal	MEd	28 years	\$ <u>65,008</u>
				\$ 65,008
TOTAL CONTRACT PERSONNEL				\$ <u>537,488</u>
Averages - Teachers (FTE Basis)				\$ 41,998

NEWFANE SCHOOL DISTRICT 2003 - 2004

AVERAGE DAILY MEMBERSHIP

November, 2003 - 40 Day A.D.M.

Elementary	129
Secondary	127
Total Average	256

STUDENT ENROLLMENT FOR THE 2003 - 2004 SCHOOL YEAR

Kindergarten	15		
Grade 1	18	Grade 7	18
Grade 2	27	Grade 8	18
Grade 3	17	Grade 9	18
Grade 4	18	Grade 10	29
Grade 5	14	Grade 11	21
Grade 6	20	Grade 12	23
Total	129	Total	127

TOTAL ENROLLMENT - January, 2004 256

Projected Enrollment

	Elementary	Secondary	TOTAL
January, 2005	125	170	295
January, 2006	128	169	297
January, 2007	125	158	283

NEWFANE SCHOOL DIRECTOR'S REPORT

Dear Townspeople,

Newfane Elementary School has enjoyed another positive year. A dedicated staff, experienced leadership, tremendous community and a great student body contribute to create a school that is hardworking, welcoming and nurturing. Students have achieved excellent scores on standard testing, and for the fiscal year 2005, we are proposing what we see (and hope you agree) as a financially responsible budget. In the main, all great news - yet a variety of State and Federal policies loom that suggest that maintaining this level of achievement will be increasingly challenging.

Young Newfaners continue to do extraordinarily well on standardized tests - one can find examples of this in Vermont New Standards Assessments in math and reading. On all areas of these assessments, 80% of Newfane kids read and calculated at levels that "achieve standards" or "achieve with honor." (Note: Students in schools across Vermont were rated on a 5-step scale that ranges from "little evidence of achievement" to "achieved the standards with honors.") For the second year in a row, Newfane Elementary was recognized as a Medallion School by the Vermont Business Round Table for academic excellence as indicated by scores on state-wide tests. This award is given to approximately a dozen elementary schools in Vermont. These achievements are educationally 'objective' indicators arguing that Newfane Elementary is a strong school. Further, they offer proof that Newfane is blessed with a wonderful group of dedicated employees. Another arguably stronger indicator of school quality is the level of parent and community involvement. Here, Newfane also is outstanding both in the sheer numbers of volunteers and the variety of their activities. This level of involvement is a tribute to the dynamism of the community, the strength of Bruce Garrow's leadership, and the staff's openness and receptivity.

This year we are proposing a budget for the Newfane Elementary that represents a 1.9% increase from last year. We arrived at this number in large

part as an attempt to offset large increases in the non-Elementary School portion of the Newfane educational budget. In arriving at this budget, the Board worked to balance the twin imperatives of financial responsibility and educational excellence. This was particularly difficult this year in light of the huge increases in health care and workmen's compensation costs. As you can see in the details of the budget, it is bare bones with regard to spending on technology and equipment repair and acquisition, furniture, books and periodicals, professional development.

A couple of final notes on State and Federal policies - the main idea is ambiguity. At the state level, Act 68 is in its early stages of implementation and what, exactly, will be the repercussions for taxpayers, towns and schools is far from clear to this writer. Suffice it to say that Act 68 will place all Newfaners in positions that will ask us to make sense of this new Act and its implications for school funding. Another policy on the horizon is the federal law "No Child Left Behind" which requires schools to meet a variety of criteria to maintain funding.

As usual we will distribute our School Report card at Town Meeting. We as a Board are extraordinarily grateful for the wonderful support the town provides Newfane Elementary School.

Sincerely,

Johanna Gardner, Co-Chair
Rob Gunther-Mohr, Co-Chair
Marshall Glickman
Mikell Lasch
Katrina Wilson

PRINCIPAL'S REPORT FOR NEWFANE

In the last town report I reported that Newfane Elementary School had been showing steady progress on the state exams in both language arts and mathematics in the second grade Developmental Reading Assessment and the fourth grade New Standards Reference Exam. Last year 100% of our fourth grade students tested at or above the standard in all the areas of Mathematics at the fourth grade level.

Once again Newfane Elementary School has been recognized by the Vermont Business Roundtable, receiving the Medallion Award for improvement in Mathematics and Language Arts at the 2nd and 4th grade levels.

This is the final year of a four-year school improvement grant for kindergarten through 3rd grade. The grant over this four-year period has provided the opportunity for our students to attend summer school and has allowed the staff to received professional books and training through a variety of institutes. This last summer five of our primary teachers attended a five-day intensive Vermont Reads workshop on reading and language arts literacy. This training sparked this team of five to develop regular literacy meetings for the sharing of ideas and concepts learned in the summer institute with the entire Newfane staff.

As an offshoot of literacy Ms. Wells and Mr. Parker has expressed a desire to increase writing literacy through a writer's workshop. This idea was presented to the action plan committee who incorporated it into our action plan. We have been fortunate to avail ourselves with the volunteer services of JoEllen Torello-Falk to coordinate this program. Initially, this workshop will involve the first and second grade students and will gradually be implemented throughout all the grades.

This year has been a year of change. After many years of service Erica Thompson resigned. Kim Stone, a recent graduate from Keene State College, was hired to teach in the primary unit. Mrs. Crandall had a burst appendix and serious complications over the summer that necessitated that she wait to begin teaching school. During this time we were able to hire Priscilla Lyman, a retired Newfane teacher to work as a paraprofessional in Ms. Stone's room and Ms. Peggy Thies, a recent graduate of St. Michael's College, to work as the teacher under Mrs. Crandall's supervision.

Four years ago we adopted a program called the Responsive Classroom. A grant was written and a fair amount of effort was expended in adopting this program. A number of years after implementing this program, our school has seen a large reduction in behavioral problems. Students work with their

classroom teachers and playground duty teachers to make sure that rules are understood. An integral and successful piece of this program is the continuous opportunity the students have to participate in classroom management.

The school also chose to develop its own pre-school program and opt out of the district program. It was our hope by having our kindergarten teacher teach the pre-school outreach and school-based program, that it would provide more continuity for the future Newfane kindergarteners. This service was to be provided during the three half days that kindergarten was not in all day sessions. Ms. Cortes, our kindergarten teacher will be having a baby early this year and will be out on pregnancy leave for the remainder of the school year, so the plans have changed. Ms. Lisa Kirkland has been implementing the pre-school program from the beginning of the school year and working in the kindergarten classroom as the para-professional. After returning from the Holiday break Ms. Kirkland assumed the duties of kindergarten teacher and will continue the pre-school position while Ms. Cortes is out. Ms. Heather Sperling, who was practice teaching in the third and fourth grades this fall, will be assuming the role of para-professional in the kindergarten classroom for the remainder of the school year.

Last year the PTO worked diligently to provide funds to create a new playground for the school and the greater Newfane community. The PTO raised five thousand dollars and the town provided ten thousand through capital funds. Community and PTO volunteers tore down the old playground structure and worked with the company team that provided the equipment to install the new equipment. The first phase of the new playground was completed early in November of 2003. The children have already derived a great amount of pleasure from the new structures and the school thanks all of you who made this project possible.

The volunteer effort on the part our community has been outstanding again this year. We have volunteers who read with children, work in classrooms, run the after-school enrichment program, provide staff for the ELF science program, create a viable PTO, provide coaches and planning

for all sports activities through the Good Sports Club, supply a variety of equipment and materials for the school, and maintain the gardens and plantings through the Newfane Garden Club. The Winter Sports program also represents a tremendous volunteer effort that takes a good deal of time from staff and parents.

Even though we are a rural town in southern Vermont, we try to do our best to create opportunities that will broaden our children's cultural experiences. We have had Dai Chin Yuen from Xian, China as a visiting teacher this year to work with students in all of the grade levels. The School of International Training through the help of our guidance counselor Emily Bullock provided a workshop for fifth and sixth grade students on global issues. A team of six people from a variety of countries met with our students to discuss a variety of issues about education, ecology, and other topics that were of interest to our students.

The following is a compilation of staff Professional Development for 2003:

- Reading Conference - VT Reads Institute - 5-day focus on Reading and Language Arts Literacy. Six teachers and the principal attended
- Standards Board State Conference - Ensures that Newfane teachers are following appropriate state and federal guidelines for current teacher certification
- Special Education State Conference on Current Best Practice
- Special Education Conference on Changes in State and Federal Special Education Guidelines
- Behavioral Conferences - Aspergers Conference; Non-Verbal Disabilities, and Behavioral Modification - Practice and Methods
- Mosaics of Reading

Ongoing Curriculum Projects

- Inquiry - Teaching Math and Science through problem solving, Inquiry, classroom based lessons
- Team Teaching
- Development Reading Assessment - Training and Calibration
- Health Education - Curriculum and

Implementing Health into Regular Curriculum

- Wild Treasures - Antioch College Grant for 5/6 grades to integrate recycling into the school culture
- Photo Shop Workshop - Technology - Training on how to integrate Photoshop into the classroom
- National Board Certification Process - Newfane Teacher is involved in National Teacher Certification Process

Our school board passed the baton of leadership from Tom Redden, our former chairman, to co-chairs, Johanna Gardner and Rob Gunther-Mohr. The board has worked hard to create policy and a budget that will allow growth and also be fiscally responsible to the taxpayers of Newfane.

Change is always a part of life no matter what field we are in and this is definitely true when looking at public education. A change that will have a direct affect on the voters is the new legislation that requires a vote on town meeting day about the decision to provide a hot lunch program in all public elementary schools. This legislation has a provision for a one-year waiver. This bill came up quickly this year. I am asking the town to approve a waiver for one year. This way I can do the research necessary to assist the school board in making an appropriate and responsible action so Newfane School meets the letter of the law.

Newfane Elementary School is a community school. We welcome our community to visit our school and learn more about our staff, students, and the programs that we provide.

Sincerely,

Bruce P. Garrow, Principal

**WINDHAM CENTRAL SUPERVISORY
UNION
SUPERINTENDENT OF SCHOOLS
2002-2003**

SUPERVISORY UNION STAFF

Administrative and Special Personnel

SuperintendentCheryl W. Ruth
Director of Special Education Abigail Dillon
Language Arts Coordinator Tina Shakespeare
Technology Coordinator Neil Manders
Business Manager Frank Rucker
Assistant Business Manager Teri Fletcher
Admin. Assist. (Superintendent)Ruth Ann Chalifour
Admin. Assist. (Special Ed.).....Mabel Hmieleski

This year has been an exciting one for the schools in the Windham Central Supervisory Union.

As a result of the continuing curriculum and professional development work, and the efforts of the teachers and others working in curriculum and instruction, all of the schools in the Windham Central Supervisory Union met their Annual Yearly Progress targets as defined by the Vermont assessment system. There is much more to education than test scores, but these benchmarks indicate that our students are mastering essential skills. We remain committed to the statewide portfolio system in both writing and math and offer practice sessions as well as scorer calibration sessions within our district as part of our professional development work. One of our professional development days in May is dedicated to all teachers coming together to score portfolio pieces done over the year by students and to collaborate about student work.

This year the Windham Central Supervisory Union professional development committee has chosen to organize the days into topical study strands. Teachers choose their topic and participate in a study group for the year. Nearly all of these groups are led by administrators and teachers within our district and provide another forum for us to collaborate. We also continue our involvement in the Integrated Inquiry Project, which integrates the study areas of science and math, and our commitment to teachers involved in the Vermont

Math Initiative and the Vermont Reading Initiative. Other study areas being addressed include: cultural studies, differentiated instruction, reading/writing in the content areas, team teaching, technology integration, and other content based seminars.

The Leland & Gray School Board and Administration continue to actively search for solutions to space issues. The school has also begun the New England Association of Schools and Colleges (NEASC) accreditation process. This is a comprehensive, multi-year study process involving a self-study, as well as a site visit and evaluation by a visiting team of professionals. For the initial phase, the faculty reviewed and revised the school's "Mission Statement" and "Student Learning Expectation" which were reviewed and approved by the Board. Eight study subcommittees have been formed, one to address each of the eight standards for accreditation. Committee members include staff, Leland & Gray Board members, students, parents and community members.

We continue our major Supervisory Union wide initiative of technology use and integration including revised systems for connectivity to ensure continued access to the Internet from each individual building. As our use of our student data management system increases, we look toward implementing systems to help us meet the increasing requirements for data analysis related in large part to the increasing testing requirements.

We welcome the opportunity to discuss educational issues with the community at any time. If you would like to speak with us please feel free to call at 348-6801.

Cheryl W. Ruth
Superintendent

**WINDHAM CENTRAL SUPERVISORY UNION
COMPARATIVE BUDGETS**

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 PROPOSED Budget	\$ Change
REVENUES				
Brookline Assessment	16,969	15,675	17,849	2,174
Dover Assessment	33,938	34,336	37,107	2,771
Jamaica Assessment	34,306	34,710	37,656	2,946
Marlboro Assessment	31,725	29,858	31,817	1,959
Newfane Assessment	42,791	44,040	48,087	4,047
Stratton Assessment	4,427	3,732	5,680	1,948
Townshend Assessment	31,355	35,083	32,661	(2,422)
Wardsboro Assessment	25,084	24,259	24,611	352
Windham Assessment	8,853	10,450	11,511	1,061
Winhall Assessment	21,395	21,274	22,453	1,179
Leland & Gray UHS Assessment	146,448	161,978	152,553	(9,425)
Total General Fund Assessment	397,291	415,395	421,985	6,590
Interest Income	753	250	250	0
Federal Grant-Class Size Reduction	0	0	0	0
TOTAL GENERAL FUND REVENUES	<u>398,044</u>	<u>415,645</u>	<u>422,235</u>	<u>6,590</u>
EXPENDITURES				
AUDIT SERVICES	10,672	3,000	5,000	0
OFFICE OF THE SUPERINTENDENT				
Professional Salaries	83,610	88,204	163,950	75,746
Professional Salaries - Coordinators	37,399	70,953	20,283	(50,670)
Clerical Salaries	27,148	28,506	29,931	1,425
Curriculum	2,484	5,000	3,000	(2,000)
Health & Dental Benefits	22,180	25,126	30,146	5,020
FICA Benefits	10,922	14,356	16,384	2,028
Disability & Life Ins. & Retirement Benefits	2,940	2,516	2,669	153
Worker's Comp. Insurance	5,288	750	750	0
Unemployment Insurance	6,083	250	500	250
Professional Services	4,648	13,500	10,000	(3,500)
Information System Services	9,152	12,000	12,000	0
Inservice	3,580	6,000	3,500	(2,500)
Bond Insurance & Prof Liability	271	7,640	9,000	1,360
Travel	10,941	9,000	9,000	0
Conferences	4,441	2,400	2,400	0
Supplies	2,735	2,500	2,500	0
Equipment	2,297	2,500	2,500	0
Dues	3,576	3,500	3,500	0
Misc. Expenses	100	100	100	0
TOTAL SUPERINTENDENT'S OFFICE	<u>239,795</u>	<u>294,801</u>	<u>322,113</u>	<u>27,312</u>

	FY 2003 Actual	FY 2004 Adopted Budget	FY 2005 PROPOSED Budget	\$ Change
BUSINESS OFFICE				
Salaries	28,980	64,260	56,290	(7,970)
Health Insurance & Retirement Benefit	1,011	11,418	8,026	(3,392)
FICA Insurance	2,217	4,916	4,306	(610)
Equipment Repair	193	1,250	1,250	0
Telephone	6,539	7,150	8,500	1,350
Postage	3,000	3,000	3,000	0
Advertising	3,414	1,000	1,000	0
Supplies	2,300	4,500	3,500	(1,000)
Equipment	3,000	4,500	4,500	0
TOTAL BUSINESS OFFICE	50,654	101,994	90,372	(11,622)
BUILDING MAINTENANCE/SERVICES				
Property Services - Custodial	2,916	3,200	4,000	800
Equipment Repair	150	1,250	1,250	0
Rent	15,300	14,000	15,000	1,000
Electric/Fuel	2,477	2,400	3,500	1,100
Equipment	1,998	2,000	2,000	0
TOTAL BUILDING MAINTENANCE	22,841	22,850	25,750	2,900
TOTAL ADMINISTRATIVE EXPENSES	323,962	422,645	443,235	18,590
Surplus/(Deficit)	135,108	(7,000)	(21,000)	(14,000)
FUND BALANCE APPLIED	0	7,000	21,000	
NET	135,108	0	0	
Ending Fund Balance	179,742	172,742	126,742	
Office Renovation Cost Allocation to Fund Balance		(25,000)		
Estimated Ending Fund Balance		147,742		

Note: Each School District pays a proportionate share of the expenses of the Supervisory Union based on the number of enrolled pupils in each member district.



DORR DERBY'S HIGH WIRE ACT

Merton Coleman of Williamsville remembers hearing about Dorr Derby walking a tightrope across the road one Fourth of July, sometime in the early 1900's

No one seems to remember where Mr. Derby came from or how he learned his acrobatic skills. In her book about her husband Porter Thayer (who took this picture), Lillian Thayer wrote that Derby lived in one of the four houses that burned in the Williamsville fire of 1926 - perhaps the house in this picture?

Lillian Thayer also wrote that Mr. Derby, who worked at the basket factory, held his co-workers spellbound when he climbed the factory's 90-foot smokestack during the noon break one day.

"That in itself was quite a feat," she wrote, "but when he reached the top, lo and behold! They saw him stand on his head."

(Lillian Gordon Thayer was a school teacher in the village for many years. She was also the Williamsville correspondent for the Brattleboro Reformer.)

NEWFANE TOWN SCHOOL DISTRICT
GENERAL PURPOSE FINANCIAL STATEMENTS
AND INDEPENDENT AUDITORS' REPORT

JUNE 30, 2003

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Certified Public Accountants and Consultants

INDEPENDENT AUDITORS' REPORT

Joseph S. Pieciak, Jr., CPA
John V.P. Meyer, CPA
Timothy C. Fogg, CPA
Wendy L. Dubois, CPA
Joseph E. Little, CPA/PFS, CFP
Peter A. Powers, CPA

To the Board of Directors
Newfane Town School District
Newfane, Vermont

We have audited the general purpose financial statements, as listed in the table of contents, of the Newfane Town School District (the "District") as of and for the year ended June 30, 2003. The general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Brattleboro, VT

10 Park Place
P.O. Box 797
Brattleboro, VT 05302

tel 802.257.1307
fax 802.257.2115
www.pieciak.com

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the General Fixed Assets Group of Accounts, which should be included to conform with accounting principles generally accepted in the United States of America. (The amount that should be recorded in the general fixed assets account group is not known.)

In our opinion, except for the effect on the financial statements of the matter described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Newfane Town School District as of June 30, 2003, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Other offices located in:
Springfield, VT
Bellows Falls, VT
Chicopee, MA
South Hadley, MA

Pieciak & Company, P.C.

License 92-0000111
Brattleboro, Vermont
September 22, 2003

NEWFANE TOWN SCHOOL DISTRICT
 COMBINED BALANCE SHEETS - ALL FUND TYPES
 JUNE 30, 2003

	GOVERNMENTAL FUND TYPES		ACCOUNT GROUP	TOTAL
	GENERAL	SPECIAL REVENUE	GENERAL LONG-TERM DEBT	(MEMORANDUM ONLY)
ASSETS				
Cash	\$ 80,937	\$10,784	\$ -	\$ 91,721
State aid receivable	152,024	-	-	152,024
Due from Special Revenue	4,818	-	-	4,818
Amounts to be provided for the retirement of general long-term debt	-	-	150,000	150,000
TOTAL ASSETS	<u>\$237,779</u>	<u>\$10,784</u>	<u>\$150,000</u>	<u>\$398,563</u>
LIABILITIES				
Accrued expenses	\$ 69,912	\$ -	\$ -	\$ 69,912
Due to General Fund	-	4,818	-	4,818
General obligation bonds	-	-	150,000	150,000
TOTAL LIABILITIES	69,912	4,818	150,000	224,730
FUND BALANCES				
Unreserved	167,867	-	-	167,867
Designated	-	5,966	-	5,966
	<u>167,867</u>	<u>5,966</u>	<u>-</u>	<u>173,833</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$237,779</u>	<u>\$10,784</u>	<u>\$150,000</u>	<u>\$398,563</u>

The accompanying notes are an integral part of the financial statements.

NEWFANE TOWN SCHOOL DISTRICT

COMBINED STATEMENTS OF REVENUE AND EXPENDITURES
AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES

YEAR ENDED JUNE 30, 2003

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>TOTAL</u>
REVENUE			
Taxes	\$ 943,125	\$ -	\$ 943,125
Intergovernmental	1,734,535	-	1,734,535
Investment income	3,801	-	3,801
Other revenue from local sources	<u>2,072</u>	<u>2,150</u>	<u>4,222</u>
TOTAL REVENUE	<u>2,683,533</u>	<u>2,150</u>	<u>2,685,683</u>
EXPENDITURES			
Current			
Instruction	383,956	-	383,956
Benefits	80,137	-	80,137
Services and materials	33,546	-	33,546
Special education	181,428	-	181,428
Early Essential Education	10,829	-	10,829
Guidance	33,233	-	33,233
Health services	13,568	-	13,568
Library	32,416	-	32,416
School Board	14,477	-	14,477
WCSU assessment	110,162	-	110,162
Principal's office	113,131	-	113,131
Operation and maintenance of plant	83,405	-	83,405
Transportation services	70,721	-	70,721
Leland & Gray Union assessment	1,381,488	-	1,381,488
Secondary expenses	213,364	-	213,364
Tuition	13,285	-	13,285
Program expenses	-	8,772	8,772
Food service	1,294	-	1,294
Debt service	23,801	-	23,801
Capital Projects	-	<u>4,925</u>	<u>4,925</u>
TOTAL EXPENDITURES	<u>2,794,241</u>	<u>13,697</u>	<u>2,807,938</u>
(DEFICIENCY) OF REVENUES OVER EXPENDITURES	(110,708)	(11,547)	(122,255)
Fund balance at July 1, 2002	<u>278,575</u>	<u>17,513</u>	<u>296,088</u>
FUND BALANCE AT JUNE 30, 2003	<u>\$ 167,867</u>	<u>\$ 5,966</u>	<u>\$ 173,833</u>

The accompanying notes are an integral part of the financial statements.

NEWFANE TOWN SCHOOL DISTRICT

STATEMENT OF REVENUE AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND

YEAR ENDED JUNE 30, 2003

	BUDGET	ACTUAL	VARIANCE - FAVORABLE (UNFAVORABLE)
REVENUE			
Taxes	\$ 933,170	\$ 943,125	\$ 9,955
Intergovernmental	1,830,671	1,734,535	(96,136)
Investment income	15,000	3,801	(11,199)
Other revenue from local sources	1,900	2,072	172
TOTAL REVENUE	<u>2,780,741</u>	<u>2,683,533</u>	<u>(97,208)</u>
EXPENDITURES			
Current			
Instruction	367,468	383,956	(16,488)
Benefits	94,090	80,137	13,953
Services and materials	40,150	33,546	6,604
Special education	189,949	181,428	8,521
Early Essential Education	11,000	10,829	171
Guidance	45,057	33,233	11,824
Health services	13,778	13,568	210
Library	35,207	32,416	2,791
School Board	18,129	14,477	3,652
WCSU assessment	110,162	110,162	-
Principal's office	101,625	113,131	(11,506)
Operation and maintenance of plant	87,005	83,405	3,600
Transportation services	70,996	70,721	275
Leland & Gray Union assessment	1,381,488	1,381,488	-
Secondary expenses	246,280	213,364	32,916
Tuition	12,000	13,285	(1,285)
Food service	1,800	1,294	506
Debt service	24,558	23,801	757
TOTAL EXPENDITURES	<u>2,850,742</u>	<u>2,794,241</u>	<u>(56,501)</u>
(DEFICIENCY) EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ (70,001)</u>	<u>\$ (110,708)</u>	<u>\$ 40,707</u>

The accompanying notes are an integral part of the financial statements.

NEWFANE TOWN SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2003

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies followed by the Newfane Town School District (the "District") are described below:

Reporting Entity

The criteria of oversight responsibility, special financing relationships and scope of public service was used in determining the agencies or entities which comprise the District for financial reporting purposes. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, there are no agencies or entities which should be combined with the financial statements of the District.

Basis of Presentation - Fund Accounting

The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue and expenditures or expenses, as appropriate. The District's resources are allocated to and accounted for in individual funds based upon the purposes for which they are spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into one fund type and two fund categories as follows.

Governmental Funds

General Fund - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - The Special Revenue Fund is used to account for the proceeds of special revenue sources (other than special assessments, expendable trust or major capital projects) that are legally restricted or designated for expenditures for specific purposes.

NEWFANE TOWN SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

JUNE 30, 2003

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Account Groups

General Fixed Asset Account Group - The District has not established a record of the cost of its general fixed assets as required by generally accepted accounting principles. Therefore, land, equipment, and furniture expenditures are charged to current operations, but are not controlled through general fixed assets.

If generally accepted accounting principles were applied, fixed assets used in governmental fund type operations (general fixed assets) would be accounted for in the General Fixed Assets Account Group.

General Long-Term Debt Account Group - The District uses this account group to account for long-term liabilities financed from governmental fund types.

The General Long-Term Debt Account Group is not a "fund". It is concerned only with the measurement of financial position. It is not involved with results of operations.

Basis of Accounting

Basis of accounting refers to when revenue and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

All Governmental Fund Types are accounted for using the modified accrual basis of accounting. Revenue is recognized when it becomes measurable and available as net current assets.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt, which is recognized when due.

NEWFANE TOWN SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

JUNE 30, 2003

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Total Columns on Statements

Total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data on these columns does not present financial position, in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

Budgets

At each Annual Town Meeting and School District Meeting, an amount is voted to be raised for the subsequent school year. The Town levies and collects all taxes for the District. The full amount of the tax levy is remitted to the district by the close of the year.

Compensation to Employees - Paid Absences

The District does not accrue a liability for employees' nonvesting accumulating rights to receive compensation for employees' absences due to illness.

NOTE B - CASH

The District's cash was deposited with local financial institutions at June 30, 2003. The bank balance of the District's deposits at year end was \$201,954 of which \$100,000 was covered by federal depository insurance. Statutes authorize the District's Treasurer to invest monies received with the approval of the Board of School Directors.

NEWFANE TOWN SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

JUNE 30, 2003

NOTE C - LONG-TERM DEBT

	<u>Balance</u> <u>6-30-02</u>	<u>Payments</u>	<u>Balance</u> <u>6-30-03</u>
General obligation bonds payable; issued on July 1, 1996; original amount of issue \$225,000 principal due in annual installments of \$15,000 through December, 2012; interest rates ranging from 4.493% to 5.943%; interest payments due semi-annually	\$165,000	\$15,000	\$150,000

Annual debt service requirements through maturity are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$ 15,000	\$ 7,827	\$ 22,827
2005	15,000	7,044	22,044
2006	15,000	6,262	21,262
2007	15,000	5,479	20,479
2008	15,000	4,696	19,696
Thereafter	<u>75,000</u>	<u>3,914</u>	<u>78,914</u>
	<u>\$150,000</u>	<u>\$35,222</u>	<u>\$185,222</u>

NOTE D - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees; natural disasters. The district maintains commercial insurance covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this commercial coverage in any of the past three years.

NOTE E - RETIREMENT PLAN

The teachers employed by the District are covered by the State Teachers' Retirement System of Vermont which is a multiple employer retirement system. Vermont State statutes provide the authority under which benefit provisions and the State's obligation to contribute are established. Required contributions to the system are made by the State of Vermont based upon a valuation report prepared by the System's actuary.

NEWFANE TOWN SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

JUNE 30, 2003

NOTE E - RETIREMENT PLAN - CONTINUED

All teachers become members of the retirement system upon employment. The School District's teachers contributed \$19,248 during the year ended June 30, 2003. Vesting occurs upon reaching ten (10) years of creditable service. The State makes retirement contributions on behalf of the District. The District's current year payroll for all employees totaled \$663,162 while its current year's covered payroll for the State Teacher's Retirement Plan equaled \$543,738 resulting in an estimated \$23,761 of on-behalf payments. This amount is included as revenue and expenditures in the Combined Statements of Revenue and Expenditures and Changes in Fund Balances - All Governmental Fund Types and the Statements of Revenue and Expenditures - Budget and Actual. Additional information regarding the State Teachers' Retirement System of Vermont is available upon request from the State of Vermont.

NOTE F - CONTINGENT LIABILITY

The District has opted not to participate in unemployment insurance coverage through the Vermont Department of Employment and Training and, as a result, makes no contributions to the unemployment fund. Therefore, any claim resulting in unemployment compensation which would otherwise have been chargeable to such a fund is directly chargeable to the District. The District makes no provision for such a contingency.

NOTE G - RECONCILIATION OF OPERATING STATEMENTS

For the year ended June 30, 2003, the District did not have any encumbrances and, accordingly, no reconciliation of the operating statements is necessary.

KENOLIE FARM AND DAIRY

My father bought the farm on River Road in 1942. Before that we lived in Springfield, Mass. My Dad was in the clothing business, but he wanted to farm. And I was interested in farming too.

The farm was owned by a man named Winchester. We bought it for \$11,000. I think there were 78 acres. Later we bought another 300 acres across the river. That was called the Downs property. The guy that used to live 'over across' had a cable car that he used to pull himself across the river.

I was 17 when my Dad bought the farm. Right after, I went into World War II. This picture was taken around 1946, after I got back.

We used horses for quite a while. We had two teams. Then we got a tractor. It was one of the first around these parts. But we still kept one of the teams after we got the tractor. We used the horses in logging and sugaring. And when we cut ice on the river we used the team to bring the ice up to the ice house.

We had pasteurizing and bottling plant then, Kenolie Farm and Dairy. We had a milk route, through Dummerston, pretty near down to Brattleboro and all the way up through Townshend into Stratton and Mount Snow.

It was sometime around '76, we sold the cattle to Alfred Chickering. The price of milk had gone down very low, and the price of grain was high - you couldn't make a living. We also got in debt building that big barn (where Winchester Stables is now). When we came here there were four farms on this road. I guess we were just about the last.

The land is all owned by Nick Mercede now. My brother Ken kept the upper part - that's Kenolie campground. We kept our place. And I went to work running a machine at the Book Press. I missed farming quite a bit to begin with. It was hard work, 10 to 16 hour days seven days a week. But it was healthy and it made you feel good.

-Dick Dowley



Who is that young man marking the rows?

TOWN MEETING

MINUTES

VITAL STATISTICS

**TOWN OF NEWFANE
MINUTES OF ANNUAL TOWN AND SCHOOL MEETING
WILLIAMSVILLE TOWN HALL
MARCH 4, 2003**

The polls for the Australian Ballot Voting were declared opened by Town Clerk Janice Litchfield and Moderator Hendrik van Loon opened the meeting at 9:00 a.m. then led us in the Pledge of Allegiance. He also read a poem titled "Tapping a Maple" by local poet William Mundell.

Moderator van Loon then made the following announcements:

1. Newfane School has refreshments for sale at the back of the room.
2. Speakers are requested to stand when speaking and introduce themselves.
3. In order to vote one must be on the Voter Checklist
4. There are many informational sheets on the stage to be reviewed and/or filled out. Also available are extra Town Reports if someone has forgotten theirs
5. Under rules of the House someone must speak to any articles requesting money for social service groups.

The moderator then read the Warning for the Meeting.

ARTICLE 1: To elect all Newfane Town Officers and Newfane Town School District Officers as required by law for the ensuing year. (Voting on this Article was held March 4, 2003 by Australian Ballot from 9:00 A.M. until 7:00 P.M.)

The following Town and School Officers were elected:

TOWN OFFICERS

- | | |
|---|----------------------|
| • Moderator | Hendrik van Loon |
| • Town Clerk | Janice C. Litchfield |
| • Town Treasurer | Shelbajean Hescock |
| • Selectman (3 years) | Gary M. Katz |
| • Selectman (1 year) | Priscilla M. Cotton |
| | Christopher Williams |
| | Hendrik W. van Loon |
| • Delinquent Tax Collector | Shelbajean Hescock |
| • Lister (3 years) | Ted Schreyer |
| • Lister (2 years) | Doris Knechtel |
| • Lister (1 year) | Frank Suponski |
| • Constable | Kevin Behan |
| • Moore Free Library Building Fund Trustees | |
| | Richard B. Dowley |
| | Sandra Dowley |
| | Ernest Kinoy |
| | Gregory J. Parks |
| | Nancy Riege |

SCHOOL OFFICERS

- Moderator Hendrik van Loon
- School Treasurer Shelbajean Hescock
- Town School Director (3 years) Mikell Lasch
- Town School Director (1 year) Marshall Glickman
Katrina M. Wilson

ARTICLE 2: To see if the voters of the Town and the Town School District will accept the annual report of the Auditors and other Town Officers.

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 3: To see what salaries and expenses the Town and the Town School District will vote to pay its Officers for the ensuing year.

- Town Clerk - \$11.33 / hour, not to exceed 40 hours per week
- Town Treasurer - \$11.33 / hour, not to exceed 40 hours per week
- Listers - \$10.00 / hour
- Other Elected Officers - \$6.50 / hour
- School Treasurer - \$11.33 / hour
- School Board members - \$6.50 / hour
- Mileage reimbursement at 0.34 cents per mile

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 4: To see if the voters of the Town and the Town School District will vote to authorize the Selectmen and the School District to borrow money in anticipation of taxes and in anticipation of Federal & State Monies to be allocated to the Town and the Town School District.

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 5: To see if the voters of the Town will pay taxes for the ensuing fiscal year on a quarterly basis, due on the 15th of August, October, January and April; and that the charge for interest be at the maximum legal rate of 1% per month for the first three months and 1.5% per month for each month thereafter until paid.

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 6: To see if the voters of the town will authorize the elimination of the Office of Town Auditor, with future audits to be provided by a certified public accountant, and all other auditor duties performed by others as directed by the Selectboard. (Required paper ballot) 17 V.S.A. § 2651b.

A discussion followed involving the pros and cons of the auditor positions. Selectman, Jesse Anderson, noted the fact that Neil Pelsue has been the sole auditor this past year and he did have a report in this year's town report. The Town has hired professional auditors since 1988.

The only other function of the auditors is to do the Town Report and the Town's Administrative Assistant has compiled the Town Report since 1990. A paper ballot was called for.

With 149 voting, 127 voted yes and 22 voted no: thus the article was passed.

ARTICLE 7: To see if the voters of the town will authorize the Board of Selectmen to sell or otherwise convey property acquired through tax sale proceedings.

Motion was made and seconded to accept this article. All were in favor and so voted.

ARTICLE 8: Shall the residents of Newfane vote to support the following request:

THEREFORE, be it resolved that the voters request the Legislature of the State of Vermont to take action immediately to bar licensing of the Vermont Yankee Nuclear Power Station whose current license expires in 2012; to bar licensing of any other nuclear generating station in the State of Vermont; and to proceed forthwith implementing a state energy plan that relies upon renewable energy sources to supply Vermont's energy needs.

Fred Bacon stated there were 131 nuclear plants built in the United States and 28 have been closed and the world didn't come to an end. As far as job loss is concerned one plant shut down five years ago and about 75% of the work force are still employed there. He believes the Vermont Yankee Plan should be shut down as it is a potential terrorist target and does not produce safe energy. He also noted the fact that we do have other energy options such as wind, water and solar. They don't need to come from other states or countries but from right here where we live. Joe Mandell is thankful for the service given by the nuclear plan but he is nervous about the future of his family, his children and grandchildren. He believes it should be shut down.

Jesse Anderson identified himself as an employee of Vermont Yankee and remarked on how everyone is worried about the safety of nuclear plans and don't realize the cost of renewable energy. The nine years until 2012 isn't enough time to set up a new energy source. Vermont Yankee provides one third of Vermont's electricity and it's going to be a tall order to replace this energy.

Jack Thrower stated he isn't against renewable energy. He pointed out that the fact that a lot of people are against cell towers and wondered how they feel about windmills on their property or in their view. He also mentioned concern for the wildlife if land is cleared for windmills. They can't build new hydro dams as they have already saturated that option. He suggested that a decision of this magnitude should be put on Australian Ballot.

There was a continued discussion on the pros and cons until a paper ballot was called for, There was a total of 205 votes cast with the results showing 130 yes, 74 no, one "abstained". Thus the article was passed.

While the votes were being tallied Moderator van Loon introduced Richard Marek, State Representative from Windham District 6. Mr. Marek said his experience as an EMT and member of the NewBrook Fire Department brought him to remind everyone the importance of having their 911 numbers displayed at the entrance of their property. He reported that he has been assigned to the House Judiciary Committee and is beginning to understand how things are done in Montpelier. He believes that key legislative activity this season will center on Act 60 and permitting reform as well as the state's fiscal situation.

Moderator van Loon reminded everyone of statutory requirements for including an article in the Warning to be voted on by Australian Ballot.

ARTICLE 9: Shall the residents of Newfane vote to support the following **Resolution calling on local government to defend state and federal Constitutions from threats imposed by the USA PATRIOT Act, the Homeland Security Act, and orders and rules of the executive branch:**

We call on our local government to act in the spirit of our state and federal Constitutions by asking local and state police, the local U.S. Attorney's office, and FBI to:

1. Report to citizens regularly and publicly the extent to and manner in which they have acted under the USA PATRIOT ACT, the Homeland Security Act, and orders and rules of the executive branch, or COINTELPRO-type regulations, including disclosing the names of any detainees;
2. Not participate, to the extent legally permissible, in law enforcement activities that threaten civil rights and civil liberties such as surveillance, wiretaps, and securing of private information, which the Acts and Orders authorize;
3. End racial profiling in law enforcement and detentions without charges; and

We call on our local government to:

4. Openly work for the repeal of the parts of the Acts and Orders that violate civil rights and civil liberties;
5. Ask the Town Clerk to notify the above authorities of our action in this regard.

India Lawrence made a motion to amend the article to read "USA PATRIOT ACTS" instead of "ACT". This motion was seconded. After discussion on what was proper, Michael Rohan made a motion to amend the amendment to "read act or acts".

Norman Hunt declared he was 87 years old and felt he had said enough in his lifetime but felt he must speak to the issue of this article. He stressed that we can't let the government take over and they must leave our constitution alone.

Kevin Behan expressed concern that if we did have terrorist activity in Newfane we couldn't expect the Windham County Sheriff's Department to take care of it and we would need government assistance.

Dan DeWalt felt that Patriot Acts doesn't protect against terrorists only invades our privacy and civil rights. *A voice vote was called for and the ayes had it thus the article passed.*

ARTICLE 10: Shall the residents of Newfane vote to support the following resolution:

"Be it resolved that the citizens of the town of Newfane urgently call upon our municipal leaders, state legislatures, governor, and Congressional delegation to put Vermont in the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public buildings, and transportation systems, and to encourage expansion of the renewable industry in the State of Vermont."

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 11: To see if the voters of the town will vote to raise \$1,600 by taxation for Southeastern Vermont Community Action.

Employee of SEVCA spoke and explained it was a nonprofit organization. She was questioned on the amount of the request as it rose from \$400 to \$1,600. They had decided to use a formula now based on so much per person in each town. All towns were asked for more this year. She didn't know, the exact numbers used for this formula but would be happy to get information. It was pointed out by Moderator van Loon that there is a report for this organization in the Town Report.

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 12: To see if the voters of the Town will vote to raise \$2,700 by taxation for Early Education Services. [In the budget]

Bruce Garrow, Principal of Newfane Town School, spoke to this article. He gave a short report on the activities and benefits of this program.

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 13: To see if the voters of the Town will vote to raise \$3,780 by taxation for Rescue, Inc. [In the budget]

Larry Amirault pointed out what a necessary and beneficial organization Rescue, Inc. is how important it is to a community.

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 14: To see if the voters of the Town will appropriate \$3,300 to the Visiting Nurse Alliance of Vermont & New Hampshire (VNA of Southeastern Vermont and the Southern Vermont Home Health Agency). [In the budget]

Frank Suponski spoke of this agency. He had just suffered a serious illness and noted how helpful they were to him and to many others he knows of.

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 15: To see if the voters of the Town will vote to appropriate \$2,604 to Valley Health Council. [In the budget]

Greg Record urged others to vote for this worthwhile and great organization.

The motion was made and seconded to accept this article. All were in favor and so voted.

ARTICLE 16: To see if the voters of the town will vote to appropriate \$2,500 by taxation for Grace Cottage Foundation, which supports the services of the Otis Health Care Center, includes Grace Cottage Hospital, Heins Home Community Care Home, Grace Cottage Family Health Services, Grace Cottage Adult Day Services and the Bock EMS Training Center. [In the budget]

Neil Pelsue announced Grace Cottage will be celebrating 54 years this year and spoke of how it's founder believed in and relied on the support of the towns, just as the towns rely on the hospital to take care of our people.

Motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 17: To see if the voters of the Town will vote to raise by taxes the amount of \$70,000 to be added to the Capital Reserve Fund to be used for future Capital needs.

The motion was made and seconded to accept this article. The motion was approved.

ARTICLE 18: To see if the voters of the Town will vote to authorize capital fund expenditures in the amount of \$185,419, as proposed in the Capital needs plan for Fiscal Year 2004, with \$121,419 be used from the capital reserve funds.

Jack Thrower asked what the \$20,000 for town building funds was allocated for. He was told this money was for outside of the Williamsville Hall. There is a \$5,000 grant to be used for the front steps and walkway. If any money is left there are repairs needed at the Town Office.

The motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 19: To see if the voters of the Town will vote to authorize the Selectmen to borrow up to \$60,000 for Capital needs.

The motion was made and seconded to accept this article. All were in favor and so voted.

ARTICLE 20: To see if the voters of the Town will authorize Town and Highway operational expenditures in the amount of \$ 854,133 for the coming year.

Jesse Anderson moved to amend the article to read \$863,725 to reflect additions that had already been voted. (Article #3 Town Clerk & Treasurer pay increase; \$7,992 and Article #11 donation to SEVCA - \$1,600).

The motion was made and seconded to accept this article as amended. All in favor and so voted.

ARTICLE 21: To transact any other business that may legally come before the Town.

Jack Thrower commended the forest restriction information inserts in the Town Report.

Fred Bacon led the audience in thanking Jesse Anderson and Lynn Bedell for their years of service to the Board of Selectmen. Gary Katz presented them with gifts on behalf of the Selectboard.

Ingrid Longo would like to the the town sidewalks shoveled. Village of Newfane, Inc. Trustee Bea MacFarland explained in the village each homeowner is responsible for their own walkway. Jack Thrower feels it's unsafe for the children and he made a motion for the selectmen and the Village Trustees to look into a cure for the situation. Bruce Garrow has a lot of parents complain about the danger of high snowbanks with visibility being so limited.

Marshall Glickman thanked Tom Redden for the wonderful job he has done as chariman of the Town of Newfane School Board.

Doris Knechtel asked the audience to recognize Dan Darrow to whom the Town Report was dedicated, for all his years of devotion to the town.

ARTICLE 22: To see if the voters of the Town School District will authorize operational fund expenses in the amount of \$1,469,973 for the ensuing year.

Thomas Redden, Chairman of the Town of Newfane School Board, provided copies of the "Newfane Town School Report Card". He reviewed this report and budget purposed for 2003.

The motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 23: To see if the voters of the Town School District will authorize capital fund expenses in the amount of \$29,053 for the coming year.

Town School Capital needs plan is shown on page 89 of the Town Report.

The motion was made and seconded to accept this article. All in favor and so voted.

ARTICLE 24: To transact any other business that may legally come before the Town School District.

Amelia Darrow encouraged everyone to get out and vote at the Leland & Gray Annual Budget Meeting.

Gunther Garbe questioned why the tax rate is going up when the enrollment is going down. Doris Knechtel, Administrative Assistant, said she got the figures from Supervisory Union Business Manager, Frank Rucker and that's what she worked with.

Nell Hallonquist wondered why we have the nonbinding issues before the more important budget articles. Moderator van loon explained that one year we have the school business first and town business last and the next year vice versa.

Motion was made and seconded to adjourn the meeting at 12 o'clock and 57 minutes P.M.

Respectfully submitted,

Janice C. Litchfield
Town Clerk

BIRTHS RECORDED IN 2003

DATE	NAME	NAME OF PARENTS
Jan 24	Omar Haytham Al-Husseini	Haytham Nafez & Hannah Odell Al-Husseini
Feb 14	Xhavair Xamad Linton	Eraina Adrienne & David Linton
Feb 21	Layla Kayr Maiocco	Joshua D. & Jennifer S. Maiocco
Mar 13	Riley Curtis Barton	Christopher John & Bethany Gail Barton
Mar 29	Matthew William Emerson	Eric William & Jessica Emerson
Mar 31	Katryna Nancy Jarvis	Heather Tisha Cohen & Michael Jarvis
Jun 22	Hunter Ryan Russell	William Richard & Amy Deidre Russell
Oct 8	Amanda Rose Fisk	Amy Lou Bowne & Arthur Roy Fisk
Nov 2	Hope Susanne Thibault	Robert David & Lois Stanley Thibault

MARRIAGE LICENSES RECORDED IN 2003

DATE	BRIDE AND GROOM	RESIDENCE
Jan 3	Roman Edward Szczesniak Kathleen Ann Warnement	Lakewood, OH Lakewood, OH
Jan 10	Guenther Alfred Neumeier Gloria Ann Staebler	East Hampton, CT East Hampton, CT
Jan 30	Sean Dennis Larkin Michelle Lea Gabriel	Ansonia, CT Ansonia, CT
Feb 14	William Dismas Bywater Amanda Jean Rattray	Rensselaer, NY Rensselaer, NY
Feb 21	Russell Allen Buzby Laurie Jean Bouchard	Newfane, VT Athens, VT

MARRIAGE LICENSES RECORDED IN 2003 - (cont.)

DATE	BRIDE AND GROOM	RESIDENCE
Mar 21	Steven Eric Goldman Valerie C Maurizi	Brookline, MA Brookline, MA
Mar 23	Michael Christopher Cox Whitney Lauren Lukens	Brooklyn, NY Brooklyn, NY
May 19	Steven Paul Lautzeneiser Lara Cyrena Page	Arlington, TX Fort Worth, TX
May 23	Alvin Kheng-Leong Lim Kanokrat Numnoi	New York, NY New York, NY
June 4	Joseph Bernard Hurtt Penelope Susan Blagg	Dayton, KY Dayton, KY
June 7	Michael Edward Saccoccia Erica Nancy Hesselbach	East Amherst, NY Newfane, VT
June 7	Angelo Alan Loconte Colleen Ann Purciello	Milford, CT Milford, CT
June 11	Peter Gregory Parker Nila Jean Lientz	Orange, MA Orange, MA
June 14	Damien Joseph Woods Danielle Renee Lunkin	Bedford, MA Bedford, MA
June 14	Keith R Lyman Jessica L Bond	Williamsville, VT Brattleboro, VT
June 16	John Perry Meadowcroft Carol Ann Clancy	Marlton, NJ Marlton, NJ
June 21	Robert Phillips Hancock Christine Terry	Newfane, VT Newfane, VT
June 21	Matthew William Michaelis Victoria Anne Forester	Fairfield, CT Fairfield, CT
June 28	Jonathan David Paul Julianne Yazbek	Arlington, MA Arlington, MA
July 12	Michael Scott Watson Sandra Irmgard Gebhardt	Middletown, CT Guilford, CT
July 12	Daniel Thomas Brooks Carol Lynn Terrell	Newfane, VT Newfane, VT

MARRIAGE LICENSES RECORDED IN 2003 - (cont.)

DATE	BRIDE AND GROOM	RESIDENCE
July 12	Alfred Anthony Margino Stephanie Lynn Cook	Mahwah, NJ Mahwah, NJ
Aug 2	Lewis S Thomas Sarah Lynn Vivian	Newfane, VT Brattleboro, VT
Aug 9	Mark David Traudt, Jr Heather Lynn Temple	Williamsville, VT Putney, VT
Aug 16	David Earl Boyd Lyndsey Sue Gauthier	South Newfane, VT South Newfane, VT
Aug 23	Jonathan James Aram Anne Patricia Dreyer	Cambridge, MA Cambridge, MA
Aug 29	James Harold Florschutz Mariel Pitti	Newfane, VT Newfane, VT
Sept 6	Peter Scott King Kimberly Michele Miller	Hinsdale, NH Brattleboro, VT
Sept 16	David James Jablonowski Maria Anne Rozek	Glendale, WI Glendale, WI
Sept 18	Jamie Steven Westcott Teresa Marie Shorter	Newfane, VT London, UK
Sept 20	Russell William Devlin Barbara Marie Machon	Southborough, MA South Borough, MA
Oct 18	Todd James Bartholomew Mindy Lou Fitzpatrick	Newfane, VT Newfane, VT
Oct 25	Marc Roland Gosselin Eliza-Ann Lyndsey Litchfield	Barton, VT Newfane, VT
Oct 31	Timothy Michael Clarke Deana Marie Covieo	South Newfane, VT South Newfane, VT
Dec 6	Richard Louis Chenevert Edith Marie Bennet Curto	Ludlow, MA Ludlow, MA
Dec 29	Lester Miller Warner Eleanore Miller	Bethany, CT Bethany, CT

CIVIL UNIONS RECORDED IN 2003

DATE	NAMES	RESIDENCE
Jan 12	Raina Eve Gupton Hollon McCain	Newfane, VT Newfane, VT
Apr 26	Angela Marie Dellaripa Linda Louise Ekstrom	West Hartford, CT West Hartford, CT
May 7	Deborah Jean Tomkins Aida Rosalind Cubano	Little Falls, NJ Bronx, NY
June 28	Jack Leigh Crombleholme Thomas John Samuelrich	Windsor Locks, CT Windsor Locks, CT
July 20	Deborah Hilarie Renner Sarah Stone Weston	New York, NY New York, NY
Aug 4	Whitney Rae Wilson Jennifer Madeleine Martin	Jamaica Plain, MA Jamaica Plain, MA
Aug 9	Patricia Judith Thompson Nina Theresa Wagner	Key West, FL Miami, FL
Aug 16	Vickie Rae Driver Michael Ann French	Anderson Island, WA Anderson Island, WA
Aug 25	Kathleen Ann McGuire Patricia Ann Ciara	Chicago, IL Chicago, IL
Aug 27	Dawn Elaine Grzelak Kimberlee Denise Holtz	Royal Oak, MI Royal Oak, MI
Aug 30	Kimberly Ann Early Jennifer Elizabeth Sisk	West Hartford, FL West Hartford, FL
Aug 30	Robert Thomas Schroeder Matthew Ned Conlon	Chicago, IL Chicago, IL
Sept 26	Laurie Ann Labrie Susan Elizabeth Haws	Beverly, MA Beverly, MA
Oct 3	Carin Morse Van Gelder Marie Jamie Van Gelder	East Haven, CT East Haven, CT

DEATHS RECORDED IN 2003

DATE	NAME	AGE	RESIDENCE
May 22	Charles W. Slover	79	Newfane, VT
Jun 16	Philip Andrew Zargo	54	Williamsville, VT
Aug 16	Alice H. Williams	82	Newfane, VT
Oct 20	Dan Kellogg Darrow	75	South Newfane, VT
Nov 8	Maydene Lillian Guerin	64	Newfane, VT

WEST RIVER BASKET FACTORY

These photographs of workers at the basket factory in Williamsville were taken around 1905. They were taken by a summer boarder, staying with Mr. & Mrs. Bert Halladay.

They were contributed by Ruth Thayer Brazes, daughter of Porter Thayer. Thayer, who lived in several different houses in Williamsville and the Parish, was a prolific documentary photographer and apple grower.

Thayer went to work at the basket factory at the age of 14 and worked there into his early twenties. He's pictured, third from the left in the outdoor photo and between the two aproned workers in the indoor scene.

Thayer talked about the factory in a 1968 interview with the Brattleboro Reformer.

"In the late 19th Century and for some years in the early 20th Century, a lumber mill and basket factory stood near the river across from the old Williams mansion (now Copper Penny Antiques) ... Baskets made of oak and ash were needed for every farm and home use before the age of plastics and, making five cents per basket, fast workers made good wages for those days.

"We made bushels, half-bushels, pecks and farm baskets. The oak stained our hands badly and we bought lemons at the village store to clean the black stains when we were going out somewhere."

The factory had a smokestack 90 feet high, Thayer's second wife Lillian Gordon Thayer wrote in her 1985 booklet *Porter Thayer: Remembering the Life of an Era*. It also has a noon whistle that could be heard all over town. The basket shop burned to the ground on February 29, 1908. Its owner, Arthur Merrifield, rebuilt it, but the second mill, too, was destroyed by fire in January 23, 1924.

By then the property was owned by Edward Richardson and Clarence Lazelle, who built a mill in Putney that made many of the baskets for Basketville.

Top Photo

Basket Shop Crew - 1905

John Mundell, Alton J. Morse, Porter C. Thayer, Bert Williams, Ernest Morse, Charlie Stratton, Verne Mundell, Charlie Freyenhagen, Cecil Manchester, George Manchester, Walter Tefft, Frank Manchester, Amos Stratton, Prentis Carr, Arthur M. Merrifield, Lucien Hunt, George C. Temple, Edd H. Richardson, Sewall Hovey, Dana Stedman, Fred Morse, Frank Freyenhagen, Clarence Lazelle, Frank Washer and Mr. Emerson Putnam.

Bottom Photo

Basket Shop Crew - 1905

George Manchester, Edd H. Richardson, Porter C. Thayer, Frank Freyenhagen, Darwin Edwards, Sewall Hovey, Mr. Emerson Putnam, George C. Temple and Charlie Freyenhagen.





Thanks, Jim

James O. Gray

Many thanks to Jim Gray for his many years of conscientious and committed service to the town while serving as the Road Foreman for 26 plus years and as a member of the Selectboard for 21 years. Being available 24/7 for weather and road conditions, certainly goes above and beyond the call of duty. Even caring for lost puppies sometimes entered into Jim's time and concerns. Ask him about the time the "lost puppies" locked him out of his truck! Thanks again Jim for all of your hard work. Enjoy your retirement! Happy fishing!

WINDHAM SOLID WASTE MANAGEMENT DISTRICT:

Hours: Weekdays: 8:00 a.m. - 3:30 p.m., Saturday: 8:00 a.m. - 12:00 noon

Permits: Available for purchase at the Solid Waste District 257-0272

SCHOOLS:

Windham Central Supervisory Union Office 348-6801
Newfane Elementary, Principal's Office 365-7536
Leland & Gray Union High School, Office 365-7355

LIBRARY:

Moore Free Library, West St., Newfane 365-7948

OTHER AGENCIES:

Valley Health Council 365-7725
Grace Cottage Hospital(Office) 365-7920
Visiting Nurse Assoc. of Southeastern Vermont 1-800-575-5162
Vermont Dept. of Health 254-2880
Retired Senior Volunteer Program 254-7515
Council on Aging 1-800-642-5119
Windham Regional Commission 257-4547

ORDINANCES AND REGULATIONS IN EFFECT:

(All Ordinances are available for review and/or purchase at the Town Clerk's Office.)

Newfane Town Plan
Newfane Zoning Bylaw
Sewage Control Ordinance
Access/Right of Way Policy and Permit
Dog Ordinance
Newfane Traffic Ordinance
Town Road Specifications
Ordinance for the Control of Litter
Ordinance Regulating Outdoor Storage of Junk and Junk Vehicles
Ordinance Regulating Wireless Telecommunications Facilities
Regulation Governing Newfane's Antique Cemeteries

For assistance contact the Zoning Administrator, Sewage Control Officer, Administrative Assistant, or the Selectboard.

DESIGN & COORDINATION: Doris Knechtel

NEWFANE REMEMBERS: Stories compiled by Susan Keese

PHOTOGRAPHS: Vintage photographs courtesy of Dick Dowley, Clive LaRose, Ruth Thayer
Broutsas, and Piet van Loon. Other photos courtesy of Joan Jones and Lori Ethier

COVER DESIGN: Richard Flynn

**PLEASE BRING THIS REPORT TO TOWN MEETING ON MARCH 2, 2004
AT 9:00 A.M. AT UNION HALL**

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