

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
June 12, 2017**

1. Call to Order:

The meeting was called to order at 9:06 a.m. by Deborah Swartz – Acting Chair; Board members present: Jill Duell, Kelly Sinclair, Luana Tredwell, Deborah Swartz, William White, Douglas Sutton, Jennifer Laurent, and Jeanine Carr (after 1:45 pm). Judge George Belcher. Staff members present: Lauren Hibbert – Board Attorney, Phyllis Mitchell – Executive Director, Kristin Husher – Nursing Program Manager, Colette Page – Licensing Board Specialist; Prosecuting Attorneys Elizabeth St. James and Rachel Allen; Investigator John Lewis. Others present – Katie Noel, Elise Hamilton, Ellen Stone, Kimberly Ambrose, Amy Visser-Lynch, and Maire Burns by telephone.

2. Changes to the Agenda: None

3. Approval of Minutes:

D. Sutton moved to approve the minutes of May 8, 2017. **Pass**

4. CLOSING REPORTS

D. Sutton moved to recommend that the following closing reports be accepted. **Pass**

- 2015-10
- 2015-516
- 2016-282
- 2016-298 and 2016-353
- 2016-342
- 2016-366
- 2016-407
- 2016-409
- 2016-419
- 2016-476
- 2016-477
- 2016-492
- 2016-505
- 2016-541
- 2016-646
- 2016-665
- 2016-666
- 2017-17
- 2017-135
- 2017-185

5. OTHER DISCIPLINARY

Ellen Leff was unable to attend today's meeting. The board reviewed the details of the current discipline cases pie charts.

6. Education

Nursing Assistant Education Programs

- Barre Gardens (formerly Rowan Court) – Annual review – J. Laurent moved to amend program review in one year due to a lot of changes. **Pass**
- D. Sutton moved to **APPROVE** the annual review of **Barre Gardens**. **Pass**

7. SUMMARY SUSPENSIONS

- 2017-234 Tammy Plummer was not present. J. Laurent moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Tammy Plummer**. **Pass**
- 2017-177 Katie Noel was present. J. Laurent moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Katie Noel**. **Pass**
- 2017-45 Elise Hamilton was present. D. Swartz moved to **SUMMARILY SUSPEND** the license of Licensed Practical Nurse **Elise Hamilton**. **Pass**

8. STIPULATIONS

- 2017-295 Katharine Kuper was not present. J. Laurent moved to **WARN** the license of Registered Nurse **Katharine Kuper** when issued. **Pass**
- 2015-565 Michael Warren was not present. The State withdrew the *Stipulation and Consent Order*. No action was taken today.
- 2015-335 Hayley Hamilton was not present. D. Sutton moved to **REPRIMAND** the license of Registered Nurse **Hayley Hamilton**. **Pass**
- M2017-14 (2015-421) Lisa Burns was not present. J. Laurent moved to **REMOVE CONDITIONS** on the license of Licensed Practical Nurse **Lisa Burns**. **Pass**

9. Education

Nursing Assistant Education Programs

- Burlington Health and Rehab – Biennial review – D. Sutton moved to **APPROVE** the biennial review of **Burlington Health and Rehab**. **Pass**
- Cold Hollow Career Center – Day Program – Biennial review – J. Laurent moved to **APPROVE** the biennial review of **Cold Hollow Career Center – Day Program**. **Pass**
- Rutland Health and Rehabilitation Center – New program approval – J. Laurent moved to **APPROVE** the new program of **Rutland Health and Rehabilitation Center**. **Pass**
- Springfield Health and Rehab Center – Annual review – D. Sutton moved to **APPROVE** the annual review of **Springfield Health and Rehab Center** contingent on course outline submission within 90 days. **Pass**
- VNA of Chittenden and Grand Isle – Biennial review – W. White moved to **APPROVE** the biennial review of **VNA of Chittenden and Grand Isle**. **Pass**

Nursing Education Program Manager Report

Kristin reviewed with the Board the details of the 2016 NAEP Annual Report Summary. Pearson Vue/Credentia: There continues to be concerns with delays in scheduling tests, etc. Biweekly calls have resulted in improved handling of concerns, however there are continued concerns. Kristin will meet with Pam Cota on July 7. The crosswalk is complete for the new MNA approved textbook and has been distributed. Kristin gave pass numbers for the MNA endorsement and the NCLEX exam for 2017 Vermont nursing school graduates to date. News from NCSBN: George Washington University now offers 5 full scholarships every year in the post Masters level certificate in Health Policy and Media Engagement.

Nursing Assistant Education and Practice Committee

Has not met since the last Board meeting.

10. Public Comments

Phyllis provided the Board with an email from a former LNA who had contacted the Governor's office. The LNA was invited to attend the meeting but did not present.

11. Executive Director Report

Phyllis updated the Board on the VT SANE program data review, capturing kits used and demographics data. There has been a change in SANE board from regulatory to advisory. Phyllis provided information from the VONL annual meeting she and Ellen Leff attended on June 6, 2017. Phyllis and Lauren attended a risk meeting at Dartmouth Hitchcock Medical Center May 15, 2017. What-if scenarios for disclosing information regarding substance use/misuse by licensed professionals/employees was discussed. Phyllis is planning to attend the NCSBN Annual Meeting August 16 to 18, 2017 in Chicago with one staff member or 3 board members. Two board members expressed interest in attending. Phyllis provided statistics of the number of active licenses as of June 7, 2017 for LNAs, LPNs, RNs and APRNs.

12. Practice

APRN Sub-Committee

Jennifer Laurent gave a brief overview of the May 17, 2017 APRN Sub Committee Meeting.

Practice Committee

Doug Sutton asked the Board to review two position statements (***RN and LPN Role in Dermatologic Procedures***, and ***The Role of the Licensed Practical Nurse in Intravenous Infusion Therapy***) versus use of the Decision Tree. D. Swartz moved to **RETIRE** these two position statements.

Pass

Alternative Program Committee

Phyllis gave an overview of the meeting of June 9, 2017. More than 50% of states use a third party vendor for their alternative program. One Vermont hospital would like Vermont Board of Nursing to consider a third party because there is a lot of fear among nurses to self-report to the Vermont Board of Nursing; they fear action would be taken against their license. Vermont Board of Nursing runs an advertisement every quarter in Vermont Nurse Connection regarding the Alternative Program. Do third party vendors for alternative programs make a difference in outcome? Some other alternative programs have a 94% success rate, but it is unclear how success is being defined.

**13. Alternative to Discipline Program –
Perspectives from a Successful Graduate and Supervisor**

Three nurses from Mt. Ascutney Hospital in Windsor came to address the Board. Ellen Stone, LPN, is a successful graduate of the Alternative Program. Kimberly Ambrose, RN, is Ellen's nursing supervisor at Mt. Ascutney, and Amy Visser-Lynch, RN is director of staff education at Mt. Ascutney.

14. Strategic Planning

J. Carr led a section by section review of the Strategic Plan 2017-2020 Working Draft starting at the beginning. After discussion and edits, D. Swartz moved to **ACCEPT** the changes.

Pass

15. Other Business

At the end of July 2017, Lauren Hibbert will conduct two "Go to Meeting" sessions to orient Board members on the use of the new Pega system. Go to Meeting sessions will be recorded so they can be viewed later. As of August, Pega will be live. We will review Pega again at the August Board meeting. All Board members will have access to materials, I-Team members will have access to what they need to review. More detail will be available to review if you choose to.

16. Adjournment: the meeting was adjourned without motion at 3:35 p.m.

Minutes recorded by: Colette Page, Licensing Board Specialist
Draft minutes reviewed by: Phyllis Mitchell, Executive Director
Draft minutes approved by Vermont Board of Nursing: 7/10/2017