

Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602

UnApproved Minutes
April 1, 2019

Members present: Keith Robinson, Beth Chenette and Matt Lutz

Members present via phone: Liz Merrill, Kirk Moore, Jennifer Arbuckle, and Rebecca Campbell

Member(s) absent: Eileen Hee

Staff present: Danielle Rubalcaba, Licensing Administrator II

1. 10:06 am Called to order by the board Chair Keith Robinson
2. **Approval of the Minutes of the February 4, 2019 meeting.** Matt Lutz made a motion to accept the minutes. Liz Merrill seconded the motion. Motion passed unanimously.
3. **Hearings/Stipulations/Concluded Investigations:** None
4. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE’s or applicants substantially equivalent by endorsement/reciprocity.** Motion to approve the following applications made by Matt Lutz. Motion seconded by Rebecca Campbell. Motion Carried.

Completed ARE’s

Steven Dumont

Michael MacEachern

Approved to sit for the ARE

Geoffrey Metcalf

Follow up:

5. **Discussion Items:**

Upcoming Regional Meeting in Washington D.C.

Contractor Licensure in Vermont

Follow up to the NCARB meeting previously held in Nashville, TN

Diversity

Whistleblowers

Firm Regulations

6. **Adjourn.** There being no further business to attend to board Chair Keith Robinson adjourned the meeting at 10:52 am

Upcoming Meeting Dates

June 3, 2019

August 5, 2019

October 7, 2019

December 2, 2019