



Board of Architect

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402
Tel. (802) 828-1501 <https://sos.vermont.gov/opr/>

Minutes

November 23, 2020

Members present: None

Members present via phone: Rebecca Campbell, Keith Robinson, Liz Merrill, Eileen Hee & Beth Chenette

Member(s) absent: Kirk Moore, Matt Lutz

Staff present: Danielle Rubalcaba, Licensing Administrator III; Gabe Gilman, General Counsel

Guests: None

1. 10:04 am Called to order by the board chair Keith Robinson
2. **Approval of the Minutes of the September 8, 2020 meeting:** Rebecca Campbell made a motion to accept the minutes. Eileen Hee seconded the motion. Liz Merrill abstained. Motion passed unanimously.
3. **Hearings/Stipulations/Concluded Investigations:** None
4. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE's or applicants substantially equivalent by endorsement/reciprocity.** None to review with the board these are being done by OPR during the State of Emergency.

Follow up:

5. **Discussion Items:**
 - Board Member Elections for Chair, Vice and Secretary
Liz Merrill made a motion to continue with positions as is until the February meeting since we did not have all members present. Rebecca Campbell seconded that motion. Motion passed Unanimously.
 - OPR Fee Bill Discussion w/ Director Lauren Hibbert
Will plan to discuss fees and any changes at the February meeting or hold a special meeting before then if necessary.
 - A.R.E. Changes
Danielle Rubalcaba and Chair Keith Robinson provided an updated on the ARE remote proctoring changes.
 - Update on regional summit
Regional summit was held remotely. Fees were discussed. Remote proctoring was discussed with NCARB. Next regional summit will be held remotely in March. Annual meeting is scheduled to be held in June and its undecided if that will be remote or in person.
 - Contractor registration
General counsel Gabe Gilman announced that this is being discussed again in legislature.
6. **Adjourn.** There being no further business to attend to board chair Keith Robinson adjourned the meeting at 10:25 am

Upcoming Meeting Dates

February 1, 2021

June 7, 2021

September 27, 2021

December 6, 2021