

From: Hilary Niles <h@nilesmedia.com>
Date: April 26, 2016 at 9:31:26 PM EDT
To: "Coriell, Scott" <Scott.Coriell@vermont.gov>
Subject: requesting Gov. Shumlin's meeting schedule

Dear Scott,

Pursuant to Vermont's public records laws, I am writing to request Gov. Shumlin's meeting schedule from January 1, 2013, to the present. Specifically, I am requesting for each of the governor's meetings:

- date
- location
- times (start and end)
- names and affiliations of the individuals with whom the governor met
- purpose of the meeting

Because this request is in the public interest for journalistic purposes, I request that any fees for filling it be waived. If fees are to be assessed, please notify me before proceeding. If, after that conversation, fees are to be charged, please provide a detailed receipt explaining the purpose of each fee charged.

If some of this material will take longer to provide than other portions, please provide any segments of the requested information as soon as it is available. If this information is available in electronic, spreadsheet format, please provide it in that manner. If any or all of the information can be provided by email, please do so.

Please let me know if you have any questions about this request. I would appreciate receiving those questions by the close of Wednesday, April 27, via email. I trust you will respond to my request for the records within the timeframe set out in the Public Records Act.

Should access to any of the records I am requesting be denied, please provide me with a list of those records ("Vaughn index") indicating the specific exemption that applies to each record or portion of the record being withheld. If a record has a portion that is exempt from disclosure, the law [1 VSA 318 (e)] requires that only the exempt portion be redacted, and that a copy of the rest of the document be released, together with a notation of the specific exemption that applies to the portion withheld. In that event, please also indicate the name and title of the person responsible for the denial and, as the law requires, please inform me of the appeal procedures available to me, and the name of the person to whom appeal may be made.

Thank you for your assistance.

Sincerely,

Hilary Niles

Hilary A. Niles

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