

# TOWN OF CALAIS VERMONT

**ANNUAL REPORT FOR THE YEAR ENDING JUNE 30, 2017**



**School and Town Meetings ~ Tuesday, March 6, 2018**

Calais Elementary School  
321 Lightening Ridge Road

*School Meeting 8:00 am ~ Town Meeting 9:30 am  
Polls Open 7 am to 7 pm*

**Calais Town Office**  
**3120 Pekin Brook Road, East Calais, VT 05650**

Office hours Monday – Thursday 8 a.m. to 4 p.m.

[www.calaisvermont.gov](http://www.calaisvermont.gov)

[Calais.townclerk@gmail.com](mailto:Calais.townclerk@gmail.com)

456-8720

Town Garage 456-7466

Town Hall 456-1110

911 Address Assignments, Jonathan Williams.....	456-8721
Animal Control Officer, Wilson Hughes .....	456-7442
Animal Control Officer, Anne Toolan.....	(520) 336-8373
Burn Permits – call Fire Wardens below	
Calais Elementary School .....	454-7777
Calais Elementary School Board:	
Susanna T. Culver, Chair.....	456-7483
Dorothy (Dot) Naylor.....	223-5345
Drew Lamb .....	456-8192
Katie Reed.....	456-1116
Cemetery Sexton, Wyatt Healey.....	426-3576
Constable, Wilson Hughes.....	456-7442
East Montpelier Fire and Ambulance emergency calls.....	911
East Montpelier Fire and Ambulance non-emergency calls .....	225-6247
Fire Warden, Greg Pelchuck.....	454-7377
Fire Warden Assistant, Chris Tuller.....	456-1317
Fireworks Permits (EMFD) .....	225-6247
Game Warden, Sean Fowler .....	454-9919
Greenup Coordinator, Janet Pocorobba.....	223-0717
Health Officer, Maria Melekos .....	456-1734
Representative to State Legislature, Janet Ancel.....	223-5350
Road Commissioner, Alfred Larrabee, home 456-8909; town garage .....	456-7466
Selectboard:	
Denise Wheeler, Chair.....	456-8730
John Brabant .....	229-9870
Sharon Winn Fannon.....	454-1173
Rose Pelchuck .....	454-7377
Clif Emmons .....	225-6308
Tree Warden, Neal Maker.....	229-9757
Tree Warden Assistant, Drew Lamb.....	456-8192
U32 High School.....	229-0321
U32 School Director, Scott Thompson.....	223-8483
Vermont State Police, Middlesex Station .....	229-9191
Zoning Administrator, John McCullough.....	223-1658
Zoning Administrator Assistant, Dot Naylor.....	223-5345



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*Cover photo by Curtis Johnson - The Calais Town Hall front entrance. Reverse cover artwork by student artist Sinta O’Riordan, 2<sup>nd</sup> Grade.*

*Additional photos submitted by: Toby Talbot, Larry Bush, Scott Bassage, Judy Robert, and Jonathan Williams. Many thanks!*

*Town Report layout and design by Jonathan Williams.*

## ***Schedule of Meetings***

Cemetery Commission, <a href="http://www.calaisvermont.gov">www.calaisvermont.gov</a> .....	Town Office
Conservation Commission, 2 <sup>nd</sup> Tues @7:00 pm .....	Town Office
Development Review Board, as needed @7:30 pm .....	Town Office
Elementary School Board, <a href="http://www.wcsu32.org">www.wcsu32.org</a> .....	Elementary School
Planning Commission, 1st & 3rd Tuesday @7:00 pm.....	Town Office
Selectboard, 2nd & 4th Mon @7:00 pm .....	Town Hall, May thru Oct and
.....	Town Office, Nov thru April
U32 School Board, <a href="https://u32.tandemcal.com">https://u32.tandemcal.com</a> .....	U32 High School

## ***Community Buildings to Rent***

Adamant Community Club .....	Beth Ann Porter .....	223-1610
East Calais Community Center.....	Scott Bassage.....	456-8971
Maple Corner Community Center (223-4702) .....	Jamie Moorby.....	595-9525
Old West Church.....	Barbara McAndrew .....	229-0384

## ***Dog Licenses***

The deadline for licensing dogs is April 2. After that date, a late fee of \$4 is charged. Puppies must be licensed when they are six months old. You may license your dog at the town office or through the mail. To license your dog by mail, please make sure we have the following information: Current rabies certificate; a description of the dog (name, breed, size, color, age); a check for the appropriate fee made payable to the Town of Calais.

Fees: \$9 neutered/spayed, \$13 after April 2  
 \$13 unneutered/unspayed, \$17 after April 2

## ***Rabies Clinic***

Vaccinate your dog at the Hardwick Veterinary Clinic, 64 N. Main Street, where rabies clinics will be held each Saturday in March, 8:30 to 10 am for \$15.00. For more information call 802-472-8400.

A rabies clinic for dogs will be held on Thursday, March 15, 6:00 to 7:30 pm at the East Montpelier Fire Station, 54 Village Acres for \$15.00. For more information call the East Montpelier Fire Department non-emergency number at 802-225-6247.

## ***Trash and Recycling***

- Trash and recycling: Transfer Station, Moscow Woods Road, East Calais, 8 am to noon, Saturdays
- Additional Recyclables Collection Center, 540 North Main St., Barre, 229-9383
- Electronics recycling: [www.vtecycles.org](http://www.vtecycles.org) or call 1-855-6ecycle
- Hazardous waste and special collections: [www.cvswwmd.org](http://www.cvswwmd.org) or call 229-9383

## ***Fireworks Permits***

To request a permit, contact the Chief of the East Montpelier Fire Department (EMFD), a department officer, or designee *15 days in advance of the fireworks display date*. For more information, call the EMFD non-emergency number at 225-6247

## Donna Fitch

For seven years Donna Fitch has served as Town Clerk and Treasurer (March 2, 2011 to March 21, 2018) and has recently announced her retirement. Donna exemplifies the best qualities of an elected official; it is impossible to enumerate her many contributions of time, energy, insight, leadership, and plain old hard work for the town of Calais. In 2011, she enthusiastically celebrated her election to her dream job as Calais Town Clerk and Treasurer. In her seven years at the helm, she brought the town office into the digital age, computerized and modernized financial management systems, created numerous systems for information and data record keeping, instituted the electronic vote tabulators, served as Selectboard administrator, and modernized human resources and benefits systems. Donna juggled the expanding workload in her many roles. The new town charter created new appointed positions, acknowledging she was doing the work of at least three people!

Prior to serving in this capacity, she served on the Selectboard from 1997-2001. She also served on the Board of Civil Authority and as an election official. She initiated and provided leadership for implementing the Enhanced 9-1-1 system for Calais. Donna and her architect husband, John McCullough, were instrumental leaders when the Town Office was designed, built, and opened in 2004. They continue to provide leadership in the preservation and restoration of other significant buildings in Calais, including the Town Hall, Memorial Hall, the Old West Church and the Maple Corner Community Center.

Her professional resume includes decades of experience in administration, public relations, publishing, development and fundraising, small business management, financial, operational, and budget management, computer systems and record keeping. She was the Operation Manager for Annie's Naturals (eight years) and Director of Corporate Communication for National Life. She studied accounting and earned an undergraduate degree in Sociology from the University of Vermont.

She has been a life-long resident and active volunteer in Calais and will continue to plan fabulous parties and events while providing leadership and energy to many community projects.

When you drive by the Town Office on a Sunday and see a car there – you know it is Donna working while it's quiet and the telephone isn't ringing, all for the benefit of our town.

When Donna said she was retiring – I said what do you plan to do? She responded in typical Donna fashion – “whatever I want to do!” Donna, as you begin the next chapter, we will always remember and be grateful to you for your love and dedication to Calais and all its community – yours will be a tough act to follow. Calais is a much better place thanks to the indelible mark you have left on us. On behalf of the Calais Selectboard, thank you so very much. Now about that party!

Sincerely,  
-Denise Wheeler, Selectboard Chair

***Town Officers***

Gus Seelig ..... Town Moderator  
Donna Fitch.....Treasurer  
Judy Robert .....Town Clerk  
Sandra Ferver.....Assistant Town Clerk  
Jonathan Williams.....Selectboard Administrator

***Selectboard***

John Brabant (2-year term) ..... Term expires 2018  
Denise Wheeler (3-year term)..... Term expires 2018  
Rose Pelchuck (3-year term).....Term expires 2019  
Clif Emmons (balance of 2-year term) ..... Term expires 2019  
Sharon Winn Fannon (3-year term)..... Term expires 2020

***Elementary School Directors***

Keith MacMartin (2-year term)..... Term expires 2018  
Susanna Culver (3-year term) ..... Term expires 2018  
Katie Reed (3-year term) ..... Term expires 2019  
Drew Lamb (3-year term) ..... Term expires 2019  
Dorothy Naylor (3-year term)..... Term expires 2020

***U32 School Director (3-year term)***

C. Scott Thompson..... Term expires 2018

***Listers (3-year terms)***

Wilson Hughes (appointed)..... Term expires 2018  
John McCullough..... Term expires 2019  
Janice Ohlsson ..... Term expires 2020

***Justices of the Peace (2-year terms – Expire 2018)***

Scott Bassage	Dillon Burns
Cornelia Emlen	Judy L. Copa
Charlotte Hanna Bassage	Kristina Bielenberg

***\*Elected from the Floor at Town Meeting (1-year terms)***

Donna Fitch .....	Agent to Convey Real Estate
Kristina Bielenberg .....	Town Law Agent
Kristina Bielenberg .....	Town Grand Juror

***\*Trustees of Public Funds (3-year terms)***

William Russell.....	Term expires 2018
Steve Killoran .....	Term expires 2019
Rodney Buck.....	Term expires 2020

***\*Cemetery Commissioners (5-year terms)***

Juanita Nunn .....	Term expires 2018
John Simanskas.....	Term expires 2019
Randy Koch .....	Term expires 2020
Jennifer Whitman.....	Term expires 2021
Fletcher Dean .....	Term expires 2022

***\*\*Appointed (1-year terms)***

Wilson Hughes .....	Animal Control Officer
Anne Toolan.....	Assistant Animal Control Officer
John Brabant .....	Delegate to CVRPC
Jan Ohlsson.....	Alternate Delegate to CVRPC
David Ellenbogen.....	Delegate to CVRPC-TAC
William Powell .....	Delegate to CVSWMD
Nedene Martin .....	Delinquent Tax Collector
Jonathan Williams.....	E-911 Coordinator
Toby Talbot .....	Emergency Plan Coordinator
William Powell .....	Energy Coordinator
Greg Pelchuck.....	Fire Warden
Chris Tuller .....	Asst. Fire Warden
Wilson Hughes .....	First Constable
Greg Pelchuck.....	Inspector of Lumber
Alfred Larrabee.....	Road Commissioner
Andy Felice.....	Gospel Hollow Warden
Mary Melekos .....	Town Health Officer
Neal Maker.....	Tree Warden
Drew Lamb .....	Assistant Tree Warden
Cat Fair, Principal .....	Truant Officer
Peter Harvey.....	Weigher of Coal

John McCullough (3-year term expires 2020) ..... Zoning Administrator

***\*\*Development Review Board (3-year terms)***

Anne Winchester, alternate..... Term expires 2018  
 Barbara Weedon ..... Term expires 2018  
 Steve Owens..... Term expires 2018  
 Margaret Bowen..... Term expires 2018  
 Jan Ohlsson, alternate ..... Term expires 2019  
 Walt Amses ..... Term expires 2019  
 Ruth Porter ..... Term expires 2020  
 Denise Wheeler, alternate ..... Term expires 2020

***\*\*Planning Commission (4-year terms)***

Gary Root..... Term expires 2017  
 John McCullough..... Term expires 2018  
 Janice Ohlsson ..... Term expires 2019  
 Paul Rose ..... Term expires 2019  
 Ronnie Shaw ..... Term expires 2019  
 Melanie Kehne ..... Term expires 2020

***\*\*Conservation Commission (4-year terms)***

Drew Lamb ..... Term expires 2017  
 Neal Maker..... Term expires 2017  
 Lou Cherry ..... Term expires 2018  
 Richard Maizell..... Term expires 2018  
 Maddy Morgan..... Term expires 2018  
 Stephanie Kaplan ..... Term expires 2019  
 Larry Bush ..... Term expires 2019  
 Julie Hand ..... Term expires 2020

***\*\*Design Advisory Board***

Kurt Janson ..... Term expires 2018  
 Karen Lane..... Term expires 2018  
 David Schutz..... Term expires 2019  
 Ernie Parrish..... Term expires 2019  
 Peter Brough ..... Term expires 2020

***\*\*Historic Preservation Commission (3-year terms)***

Larry Bush .....	Term expires 2018
Karen Lane.....	Term expires 2018
Jeremy Ingpen.....	Term expires 2018
Scott Bassage .....	Term expires 2019
David Schutz.....	Term expires 2019
Curtis Johnson.....	Term expires 2019
Tobin Anderson.....	Term expires 2020
Susannah Blachly.....	Term expires 2020

***\*\*Trails Committee***

Charlotte Hanna Bassage .....	Term Expires 2018
Gail Graham.....	Term Expires 2018
William Russell.....	Term Expires 2018
Reed Cherington.....	Term Expires 2019
Tom Blachly.....	Term Expires 2019
Randy Allen .....	Term Expires 2019
Toni Kaeding.....	Term Expires 2020
Denise Wilder.....	Term Expires 2020
Michael Fullerton.....	Term Expires 2020

*\* Elected from the floor at town meeting*

*\*\* Appointed by selectboard*





*Names to be Printed on  
the Australian Ballot  
for Town and Elementary School*

**Australian Ballot Voting  
Tuesday, March 6, 2018  
Polls open 7 am to 7 pm  
Calais Elementary School  
321 Lightening Ridge Road**

*Offices filed for:*

Elementary School Director, 2-year term  
Elementary School Director, 3-year term  
U-32 Middle & High School Director, 3-year term

Richard Kehne  
Susanna Culver  
C. Scott Thompson

Selectboard, 2-year term  
Selectboard, 2-year term  
Selectboard, 3-year term  
Lister, 3-year term

John D. Brabant  
Clif Emmons  
Denise Wheeler  
Wilson Hughes



## ***Notice to Voters before Town Meeting Day***

The voters' checklist will be posted by February 4, 2018 at the Town Office, the Maple Corner Store and the East Calais Post Office. If you have registered to vote recently, you may want to check to make sure your name is on it.

### ***Register to Vote***

Applications for addition to the checklist are available at the Town Office or you can download one from the Secretary of State's web site at [www.sec.state.vt.us](http://www.sec.state.vt.us). (Click on "Elections" and then on "Voters.") You can also register online at the same web site and your application will be forwarded to the Calais Town Office.

Vermont now allows for same-day voter registration. A person may submit an application for addition to the checklist to the presiding officer at the polling place during voting hours. A separate table will be set up for this.

### ***Early Voting***

You may request an early or absentee ballot from the town clerk by telephone, mail or in person up until closing of the town clerk's office on the day before the election. You can also vote in the town office. Only a voter, family member or health care provider may request a ballot by phone. Any other person authorized by the voter, including a friend, may request a ballot in person or in writing and must sign an absentee ballot request form; the ballot will be mailed to you. You CANNOT pick up a ballot for your spouse or anyone else. Your ballot must be returned to the town office by 4 pm March 5th or the polling place by 7 pm the day of the election (March 6). If you are ill or disabled, you can call the town office and request that a pair of justices of the peace bring a ballot to you, and they will return the ballot to the town clerk. The Calais Elementary School is handicapped accessible, but we will also bring ballots out to your car.

### ***Sample Ballots***

Sample ballots will be posted by February 24, 2018 at the Town Office, the Maple Corner Store, the East Calais Store and at [www.calaisvermont.gov](http://www.calaisvermont.gov).

### ***On Election Day***

If your name was dropped from the checklist in error, explain the situation to the town clerk and ask that it be put back on. If the problem isn't cleared up to your satisfaction, have the town clerk, a selectperson or other member of the Board of Civil Authority (BCA) call an immediate meeting of those BCA members who are present at the polls. They should investigate the problem and clear it up. If you are still not satisfied, you may take a brief written request to a superior court judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439-VOTE (8603) for more information.

***Calais Town Warning***  
***Tuesday, March 6, 2018***

The legal voters of the Town of Calais are hereby notified and warned to meet at the Calais Elementary School on Tuesday, March 6, 2018, at 9:30 a.m., following the conclusion of the school meeting which begins at 8:00 a.m., to transact the following business from the floor. Polls for Australian ballot voting on the Articles so indicated will be open from 7:00 a.m. to 7:00 p.m. at the Calais Elementary School.

ARTICLE 1. To elect a Moderator for the ensuing year.

ARTICLE 2. To ask questions about the reports of town boards and officers.

ARTICLE 3. To elect the following Town officers from the floor:

Agent to Convey Real Estate	1-year term
Law Agent	1-year term
Grand Juror	1-year term
Trustee of Public Funds	3-year term
Cemetery Commissioner	5-year term

ARTICLE 4. Shall the voters approve total highway and general fund expenditures of \$1,525,150 of which \$1,224,815 shall be raised by taxes and \$300,335 by non-tax revenue?

ARTICLE 5. Shall the voters appropriate \$27,132 for the Kellogg Hubbard Library for its operating expenses?

ARTICLE 6. Shall the voters appropriate \$49,000 for the operation and maintenance of the Town cemeteries?

ARTICLE 7. Shall the voters appropriate the indicated sums as requested by the following organizations in Calais and the Central Vermont area, as follows:

Calais Community Connections	\$1,000
Capstone Community Action	\$ 300
Central Vermont Basic Education	\$1,000
Central Vermont Council on Aging	\$1,400
Central Vermont Development Corp	\$ 500
Central Vermont Home Health and Hospice	\$3,200
Central Vermont Memorial Civic Center	\$ 800
Circle (Formerly Battered Women's Services & Shelter)	\$ 700

Family Center of Washington County	\$ 500
Friends of Winooski River	\$ 300
Good Beginnings of Central Vermont	\$ 300
Green Mountain Transit	\$ 859
Greenup Vermont	\$ 100
Home Share Now	\$ 600
Montpelier Senior Center	\$4,300
Old West Church	\$ 100
Peoples Health and Wellness Clinic	\$1,500
Sexual Assault Crisis Team	\$ 200
Twin Valley Senior Center	\$3,000
Vermont Association for the Blind	\$ 650
Vermont Center for Independent Living	\$ 415
Washington County Diversion Program	\$ 300
Washington County Youth Service Bureau	\$ 500
Woodbury/Calais Foodshelf	\$ 380
Washington County Mental Health Services	<u>\$1,400</u>
 TOTAL	 \$24,304

ARTICLE 8. Shall the voters exempt from taxation real property of the Adamant Cooperative, Inc., for a period of five years, pursuant to 32 V.S.A. §3840?

ARTICLE 9. Shall the voters authorize the Selectboard to borrow an amount not to exceed \$200,000, for a term not to exceed five years, for continued renovation of the Calais Town Hall?

ARTICLE 10: Shall the voters authorize payment of property taxes in two equal installments, with the first installment due on or before 4:00 p.m. 30 days after the tax bills are mailed, but not earlier than August 1, 2018, and the second installment due on or before 4:00 p.m. on November 15, 2018?

ARTICLE 11: Shall each property tax installment payment be made by delivery to the Treasurer by 4:00 p.m. on or before the due date or U.S. Postal Service postmark made on or before the due date?

ARTICLE 12. Shall interest in the amount of 0.5% per month or fraction thereof, be charged from the due date of each property tax installment?

ARTICLE 13: Shall the Town allow a grace period of 14 days after the due date of the second property tax installment payment, during which no delinquent tax penalty shall be charged?

ARTICLE 14: Shall the delinquent tax penalty be set at 4.5% of the total amount of the delinquent tax?

ARTICLE 15: Shall the Town compensate the Collector of Delinquent Taxes by a salary, determined by the Selectboard, in lieu of compensation by the delinquent tax penalty?

ARTICLE 16. Shall the Town of Calais enter into a communications union district to be known as Central Vermont Internet, under the provisions of 30 V.S.A. Chapter 82?

ARTICLE 17. Shall the Town of Calais appropriate \$31,448 to purchase a wood chipper contingent upon the receipt of \$10,000 in grant monies, for a total cost of \$41,448?

ARTICLE 18. To transact any other non-binding business that may legally come before the meeting.

ARTICLE 19. Shall the voters adopt the following Calais Climate Resolution? Whereas extreme and erratic temperatures, increasingly severe storms, a rise in tick-borne diseases, and threats to farmers and maple sugarers clearly demonstrate that climate change is one of the most urgent problems facing our state, nation, and the world, and whereas the State of Vermont has a goal in the Comprehensive Energy Plan to achieve 90% of its energy from renewable sources by 2050, yet is making insufficient progress towards achieving that goal; Now, therefore, be it resolved:

1. That the Town urges the State of Vermont to:

- a. Halt any new or expanded fossil fuel infrastructure, including but not limited to pipelines;
- b. Firmly commit to at least 90% renewable energy for all people in Vermont, with firm interim deadlines; and,
- c. Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to marginalized people, or rural communities.

2. That the Town will do our part to meet these demands by committing to efforts such as:

- a. Protecting town lands from fossil fuel infrastructure, denying easements or agreements for any pipelines crossing town lands;
- b. Weatherizing town buildings and schools;
- c. Enlisting state support to install solar for town and school buildings;
- d. Other initiatives to improve residents' quality of life while helping us reduce overall energy use.

**The following Articles will be voted by Australian Ballot:**

ARTICLE 20. To elect the following Town officers by Australian ballot:

Selectboard Member	3-year term
Selectboard Member	2-year term
Selectboard Member	2-year term
Elementary School Director	3-year term
Elementary School Director	2-year term
Union 32 Middle & High School Director	3-year term
Lister	3-year term

Dated at Calais this 29th day of January, 2018 by the Calais Selectboard:

Denise Wheeler, *Chair*

John Brabant, *Vice Chair*

Rose Pelchuck

Sharon Winn Fannon

Clif Emmons



## *2017 Town Meeting Minutes*

The 2017 Calais Town Meeting was called to order by Moderator Gus Seelig at the Calais Elementary School on Tuesday, March 7, 2017, at 10:22 a.m., following the conclusion of the Calais Elementary School Meeting which began at 9:00 a.m. The ballot boxes had been officially opened by the town clerk at 7:00 a.m. and remained open until 7:00 p.m.

ARTICLE 1. To elect a Moderator: Donna Fitch presided over the election of a moderator.

A motion was made to nominate Gus Seelig. The motion was seconded and unanimously approved

ARTICLE 2. To hear the reports of town boards and officers: Stephanie Kaplan, C-Chair of the Conservation Commission, shared information about the last phase of the two-phase Natural Resources Inventory (NRI). Copies are available on loan at the town office and online at the town web site. Larry Bush announced a presentation of the NRI on March 9, 7:00 pm., at the Maple Corner Community Center.

ARTICLE 3. To elect the following town officers from the floor:

Trustee of Public Funds - Donna Fitch nominated Rod Buck for a 3-year term. The motion was made to close nominations and have the Clerk cast one ballot for Rod Buck. Motion was seconded and carried unanimously.

Cemetery Commissioner - Scott Bassage nominated Fletcher Dean for a 5-year term. The motion was made to close nominations and have the Clerk cast one ballot for Fletcher Dean. Motion was seconded and carried unanimously.

Agent to Convey Real Estate - Denise Wheeler nominated Donna Fitch for the 1-year term. The motion was made to close nominations and have the Clerk cast one ballot for Donna Fitch. Motion was seconded and carried unanimously.

Law Agent and Grand Juror - Lou Cherry nominated Tina Bielenberg for both Law Agent and Grand Juror for 1-year terms. The motion was made to close nominations and have the Clerk cast one ballot for Tina for each position. Motion was seconded and carried unanimously.

ARTICLE 4. Shall the voters approve total highway and general fund expenditures of \$1,579,980 of which \$1,259,100 shall be raised by taxes and \$320,880 by non-tax revenue?

Rick Kehne moved to approve this article, and it was seconded. After discussion, the motion was called to question, and seconded and passed. The article passed.

ARTICLE 5. Shall the voters appropriate \$25,760 for the Kellogg Hubbard Library for its operating expenses? Craig Line moved the article, and it was

## *2017 Town Meeting Minutes*

seconded. Craig, who serves on the Board of the Kellogg Hubbard Library, noted the amount reflects a request of about \$16 per capita. Geraldine Gilman moved to amend Article 5 to \$22,760. The motion was seconded. Gus called for a vote on the amendment. The motion did not pass. Gus called for a vote on the original motion, and the article passed.

ARTICLE 6. Shall the voters appropriate \$1,607 for the Cross Vermont Trail's Winooski Bridge Project? The article was moved and seconded. Reed Cherington explained the bridge project is a good deal for the community, and he asked for the support of the community. Colin O'Neil expressed his support. A motion was made to call the question, which was seconded and passed. Gus called for a vote on this article and it was approved.

Janet Ancel, Representative to the state legislature, commented on the large number of attendees. She spoke about the new administration at the state and national levels and the resulting anxious uncertainty, and the challenges of balancing the state budget. Janet stated she has proposed legislation related to Act 46 to provide more flexibility around alternative structures, as well as more time for school districts to work this out. Janet received a hearty round of applause.

ARTICLE 7. Shall the voters appropriate \$2,400 as matching funds for a grant to identify opportunities in East Calais Village and create a practical action plan to increase economic activity through public visioning, greater use of community assets, safer bicycle and pedestrian pathways, historic trails, improved parking, and links along Vt. Rte. 14? The town did not receive this grant so Denise Wheeler moved to pass over this article. Seconded by John Brabant, the motion to pass over carried.

ARTICLE 8. Shall the voters appropriate the indicated sums as requested by the following organizations in Calais and the Central Vermont area, as follows:

Adamant Community Club \$3,000; Calais Community Connections \$1,000; Capstone Community Action \$300; Central Vermont Basic Education \$1,000; Central Vermont Council on Aging \$1,400; Central Vermont Development Corp \$500; Central Vermont Home Health and Hospice \$3,200; Central Vermont Memorial Civic Center \$ 800; Circle \$ 700; Family Center of Washington County \$500; Friends of Winooski River \$300; Good Beginnings of Central Vermont \$300; Green Mountain Transit Agency \$859; Greenup Vermont \$100; Home Share Now \$600; Montpelier Senior Center \$3,200; Old West Church \$100; Peoples Health and Wellness Clinic \$1,500; Sexual Assault Crisis Team \$200; Twin Valley Senior Center \$3,000 ; Vermont Association for the Blind \$650; Vermont Center for Independent Living \$415; Washington County



## ***2017 Town Meeting Minutes***

Diversion Program \$300; Washington County Youth Service Bureau \$500; Woodbury/Calais Foodshelf \$300; Washington County Mental Health Services \$1,400; TOTAL: \$26,124

After discussion, Tammy Leno expressed discontent with the amount allotted to Greenup (\$100) versus other amounts. She moved to amend the article to increase Greenup by \$6000.00 and to give \$100 each to Twin Valley Senior Center and Montpelier Senior Center. The motion was seconded. Gus called for a vote on the amendment. The amendment was voted down. Gus called for a vote on the original article. The article passed with no changes.

ARTICLE 9. Shall the voters authorize the Selectboard to borrow an amount not to exceed \$281,789, for a term not to exceed five years, for the purpose of retiring the FY 2015 and FY 2016 budget deficits? A motion was made and seconded to approve Article 9. John Brabant spoke about unexpected legal fees the Selectboard faced in the past two years. Rick Kehne applauded the effort of the Selectboard, especially in cases upholding town zoning laws. Cynthia Johnson expressed her gratitude to the Selectboard for taking on the legal issues involving VTEL. John Brabant noted an anonymous donation of \$13,000.00 had been received to help alleviate the legal costs. He explained Vermont statute requires the Selectboard to address a deficit within two years. A motion was made to call the question. It was seconded and carried. Gus called for a vote on the article. The article passed.

ARTICLE 10. Shall the voters authorize the Selectboard to borrow an amount not to exceed \$100,000.00, for a term not to exceed five years, for the purchase of a used excavator and a new trailer for that excavator? Denise Wheeler moved to approve. The motion was seconded. Toby Talbot explained the purchase is part of the long-term capital plan regarding equipment purchase. Discussion followed. Road Commissioner Alfred Larrabee, provided details about the excavator. Discussion followed about indebtedness for town equipment. A motion to call the question was seconded and carried. Gus called for a vote on the article. The article passed.

ARTICLE 11. Shall the voters exempt from taxation real property of the Maple Corner Community Center, Inc., for a period of five years, pursuant to 32 V.S.A. §3840? A motion was made and seconded to approve the article. The article passed.

ARTICLE 12. Shall the voters exempt from taxation real property of the Calais Community Recreation Association, Inc., for a period of five years, pursuant to 32 V.S.A. §3840? A motion was made and seconded to approve the article. The article passed.

## *2017 Town Meeting Minutes*

ARTICLE 13. Shall the voters exempt from taxation real property of the Adamant Community Club, Inc., for a period of five years, pursuant to 32 V.S.A. §3840? A motion was made and seconded to approve the article. The article passed.

ARTICLE 14. Shall the voters exempt from taxation real property of the Aldrich Memorial Association, Inc., for a period of five years, pursuant to 32 V.S.A. §3840? A motion was made and seconded to approve the article. The article passed.

ARTICLE 15. Shall property taxes be paid to the Treasurer, as provided by law and without discount, in two equal installments, as follows: The first installment will be due on or before 4:00 p.m. 30 days after the tax bills are mailed, but not earlier than August 1, 2017, and the second installment will be due on or before 4:00 p.m. on November 15, 2017. A motion was made and seconded. The article passed.

ARTICLE 16. Shall a grace period be established after the property tax due dates of payments of property taxes as provided in 32 V.S.A. §1674(3)(B)? The grace period for the first payment will be two weeks after the due date. The grace period for the second payment will extend through November 29, 2017. Taxes become delinquent on November 30, 2017, and a 7% penalty is applied. A motion was made and seconded. Doug Lilly moved to set the penalty rate lower to 5%. The motion was seconded. Delinquent Tax Collector Nedene Martin explained the effort that is made to help delinquent tax payers catch up on payments. She shared statistics showing delinquent taxes have been significantly eliminated or reduced over the years. Tammy Leno asked the town to come together and find ways to help people stay in their homes; she stated that tax sales are cruel. A motion to call the question was seconded and passed. Gus called for a vote on the amendment. The amendment did not pass. Gus called for a vote on Article 16. The article passed.

ARTICLE 17. Shall the Town of Calais be a Town of Sanctuary for refugees and asylum-seekers and not participate in Federal efforts to deport undocumented immigrants? A motion was made and seconded to approve the article. A group of community members spoke in favor of the article, referencing the 10<sup>th</sup> Amendment. Geraldine Gilman expressed her concern about becoming a sanctuary town. Discussion followed with others expressing support for the article. Gus called for a vote, and the article passed.

ARTICLE 18. To transact any other business that may legally come before the meeting. Greenup Day is Saturday May 6. April 3<sup>rd</sup> is the deadline to register dogs.

## ***2017 Town Meeting Minutes***

The following Articles will be voted by Australian Ballot:

ARTICLE 19. To elect the following Town officers by Australian ballot:

- John Brabant was elected to the Selectboard for the balance of his 2-year term (1 year).
- Sharon Winn Fannon was elected to the Selectboard for a 3-year term.
- Robert Richert, Jr. was elected to the Selectboard for a 2-year term.
- Janice Ohlsson was elected as Lister, a 3-year term.
- Judy Fitch Robert was elected Town Clerk, a 3-year term.
- Donna Fitch was elected Town Treasurer, a 3-year term.

ARTICLE 20. Shall the Town of Calais Land Use and Development Regulations which were adopted by the voters of the Town on March 1, 2005 and last amended on March 4, 2014 be further amended as recommended to the voters after public hearings by the Calais Planning Commission on Tuesday, November 15, 2016 and by the Calais Selectboard on Monday, December 19, 2016? Article 20 passed by Australian ballot: 301 YES to 98 NO.

ARTICLE 21. Shall the Town approve, and submit to the Vermont General Assembly for enactment, the municipal charter proposed by the Selectboard? The proposed municipal charter is available for inspection at the Calais Town Office during regular office hours and on the Town's website at [www.calaisvermont.gov](http://www.calaisvermont.gov) Article 21 passed by Australian ballot: 326 YES to 94 NO.

The meeting adjourned at 1:14 p.m.

Respectfully submitted,  
 Lisa Stoudt, Selectboard Recording Secretary  
 Donna Fitch, Town Clerk  
 Rose Pelchuck, Selectboard  
 Denise Wheeler, Selectboard

*Full text of Minutes from 2017 meeting are available on the website at [www.calaisvermont.gov](http://www.calaisvermont.gov).*

***FY2019 Tax Request & Estimated Tax Rate***

**EXPENSES:**

Highways .....	\$	802,205
Selectboard .....	\$	722,945
<b>Total Expenses .....</b>	<b>\$</b>	<b>1,525,150</b>

**INCOME:**

Current Use .....	\$	95,000
State Aid Highways .....	\$	159,000
Misc Highway Credits .....	\$	1,000
VLCT PACIF Grant .....	\$	2,000
Licenses and Fees .....	\$	28,885
Other Income .....	\$	13,450
Cemetery Income.....	\$	1,000
<b>Total Income.....</b>	<b>\$</b>	<b>300,335</b>

**Amount to be raised by taxes in Article 4 .....\$1,224,815**

	<b>Proposed FY19 Town Tax</b>		<b>Estimated Local Agree. Tax*</b>		<b>Estimated FY19 Education Tax</b>		<b>Total Tax Rate 2018</b>	<b>Total Tax Rate 2017</b>
ESTIMATED TOWN TAX FOR EXPENSES ABOVE	0.6131	+	0.0055	+	1.758	=	2.3766	2.3742
ESTIMATED TOWN TAX ADDING EXPENSES BELOW	0.7029	+	0.0055	+	1.758	=	2.4664	2.3742

**OTHER TOWN DISBURSEMENTS:**

Art. 5 Kellogg Hubbard Library .....	\$	27,132
Art. 6 Cemeteries .....	\$	49,000
Art. 7 Social Services .....	\$	24,304
Art. 9 Town Hall Renovation Loan .....	\$	47,500
Art. 16 Wood chipper .....	\$	31,448
<b>Total Other Town Disbursements.....</b>	<b>\$</b>	<b>179,384</b>

**Amount to be raised in taxes if budget and all articles pass.....\$1,404,199**

Example:

If your property is appraised at \$200,000, your grand list value is: .....	\$2,000
In 2017 your tax would have been:.....	\$4,748
In 2018 if the tax rate is 2.3766 your taxes will be.....	\$4,753
In 2018 if the tax rate is 2.4664 your taxes will be.....	\$4,933

\*Local Agreement Tax = disabled veterans and non-taxed properties.

## Income

	FY 2017 Budgeted	FY 20172 Actual	FY 2018 Budgeted	FY 2019 Budgeted
<b>2000 · Taxes</b>				
2010 · Real Estate Taxes - Current	1,236,537	1,335,409.78	1,314,991	1,404,198
2030 · State Current Use	77,000	90,914.70	98,643	95,000
2040 · Prior Year Surplus Expended	24,000	0.00	0	0
<b>Total 2000 · Taxes</b>	<b>1,337,537</b>	<b>1,426,324.48</b>	<b>1,413,634</b>	<b>1,499,198</b>
<b>2500 · Highway Funds</b>				
2510 · State Aid	159,000	158,837.31	158,840	159,000
2520 · Miscellaneous Credits	1,000	8,480.13	500	1,000
2522 · VLCT PACIF Grant	5,000	0.00	2,500	2,000
<b>Total 2500 · Highway Funds</b>	<b>165,000</b>	<b>167,317.44</b>	<b>161,840</b>	<b>162,000</b>
<b>3000 · Licenses &amp; Fees</b>				
3010 · Dog Licenses	3,000	3,369.00	3,900	3,600
3020 · Liquor Licenses	325	325.00	325	325
3030 · Zoning & Curb Cut Fees	3,500	1,850.00	3,000	3,000
3040 · Traffic Fines	3,000	886.09	2,000	1,100
3050 · Marriage Licenses	300	385.00	360	360
3060 · Fish & Wildlife	300	0.00	0	0
3070 · Tax Collection Fees	6,100	7,740.96	5,440	4,500
3080 · Recording Fees	15,000	15,958.35	15,000	16,000
<b>Total 3000 · Licenses &amp; Fees</b>	<b>31,525</b>	<b>30,514.40</b>	<b>30,025</b>	<b>28,885</b>
<b>4000 · Other Income</b>				
4020 · Interest Earned	5,000	257.23	65	250
4021 · Delinquent Tax Interest	0	4,846.91	3,000	3,000
4022 · Delinquent Tax Penalty	0	10,934.95	12,500	5,050
4070 · Green-Up Day Reimbursement	150	131.37	150	150
4080 · PILOT Funds	3,700	3,912.24	2,410	4,000
4081 · Lister Equaliz & Educ Reimburse	0	1,121.00	0	1,000
4250 · Other income	3,600	11,662.06	0	0
<b>Total 4000 · Other Income</b>	<b>12,450</b>	<b>32,865.76</b>	<b>18,125</b>	<b>13,450</b>
<b>4500 · Cemetery Income</b>				
4520 · Burial Expense Receipts	0	2,025.00	0	1,000
<b>Total Income</b>	<b>1,546,512</b>	<b>1,659,047.08</b>	<b>1,623,624</b>	<b>1,704,533</b>

## Expenses

	FY 2017 Budgeted	FY 2017 Actual	FY 2018 Budgeted	FY 2019 Budgeted
<b>5000 · Highways</b>				
5003 · Highway Wages	210,015	212,133.53	210,015	204,396
5005 · FICA & Medicare - Highway	16,066	16,215.30	16,448	15,636
5007 · Insurance-Health, Disability	52,820	59,297.83	63,420	61,760
5008 · Workers Compensation	14,682	13,716.00	13,716	16,625
5009 · Liability Insurance - Hwy	0	11,862.00	0	12,000
5010 · Fuel - Gas, Oil, Diesel	65,000	39,532.43	60,000	60,000
5013 · Equipment Repairs & Maint.	60,000	63,004.90	55,000	60,000
5015 · Equipment Hired	30,000	13,130.00	25,000	25,000
5016 · Equipment Purchase & Loans	60,000	70,427.96	80,000	96,640
5017 · Gravel	110,000	81,557.31	110,000	95,000
5018 · Sand	60,000	42,230.42	65,000	55,000
5020 · Chloride	20,000	15,380.50	20,000	17,000
5021 · Salt	20,000	15,958.11	25,000	20,000
5023 · Bridges & Culverts	10,000	3,031.40	15,000	10,000
5025 · Garage Maintenance	5,000	3,457.32	7,500	2,000
5027 · Utilities	6,000	4,772.31	4,600	5,000
5028 · Communications	1,000	953.00	1,000	1,000
5029 · Computer Expenses	200	117.11	200	200
5030 · Uniforms	4,000	4,709.60	4,800	4,800
5033 · Trash Removal	25	0.00	0	0
5034 · Tire Recycle	150	0.00	150	150
5035 · Welding, Shop Supplies, Tools	4,000	4,290.93	4,500	4,500
5037 · Roadside Mowing	5,000	5,150.00	5,000	10,000
5040 · Guard Rails	3,000	0.00	3,000	3,000
5043 · Road Signs	3,000	3,796.49	3,000	4,000
5045 · Pavement Crack Seal	500	0.00	1,000	1,000
5046 · VLCT PACIF Grant Match	5,000	0.00	2,000	2,000
5047 · Miscellaneous	3,000	3,406.25	3,000	3,000
5050 · VMERS Retirement Fund	13,905	13,986.84	15,212	11,497
5056 · Education & Training	200	1,051.00	200	1,000
<b>Total 5000 · Highways</b>	<b>782,563</b>	<b>703,168.54</b>	<b>813,761</b>	<b>802,205</b>
<b>6000 · Selectboard</b>				
6010 · Interest on Debt				
6013 · Short-term Debt Interest	1,500	1,458.48	3,050	2,700
6015 · Long-term Debt Interest	26,308	21,232.14	20,134	27,838
<b>Total 6010 · Interest on Debt</b>	<b>27,808</b>	<b>22,690.62</b>	<b>23,184</b>	<b>30,538</b>
6020 · Principal on Long Term Debt				
6021 · Town Office Bond	10,000	10,000.00	10,000	9,360
6023 · EMFD Station Bond	35,000	35,000.00	35,000	35,000
<b>Total 6020 · Principal on Long Term Debt</b>	<b>45,000</b>	<b>45,000.00</b>	<b>45,000</b>	<b>44,360</b>

## *Expenses*

	<b>FY 2017 Budgeted</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2019 Budgeted</b>
6030 · To Reduce FY15 and FY16 Deficits	<b>5,240</b>	<b>0.00</b>	<b>56,358</b>	<b>56,358</b>
6050 · Fire and Ambulance Costs				
6053 · East Montpelier FD	52,520	52,349.55	53,347	56,785
6054 · East Montpelier Ambulance	64,690	64,689.34	72,668	76,399
6055 · Woodbury FD	26,768	26,768.00	28,650	30,535
6056 · Woodbury FD Truck	13,660	13,660.00	14,000	17,850
6058 · Rural Fire Protection Program	100	100.00	100	100
<b>Total 6050 · Fire and Ambulance Costs</b>	<b>157,738</b>	<b>157,566.89</b>	<b>168,765</b>	<b>181,669</b>
6100 · Salaries and Related				
6103 · Town Clerk	30,004	31,065.43	36,000	38,377
6104 · Town Treasurer	30,004	33,442.00	36,000	38,000
6106 · Selectboard Administrator	0	0.00	40,000	35,342
6105 · Selectboard	3,450	3,566.58	3,420	3,568
6107 · Listers	14,500	7,691.59	3,000	12,000
6108 · Delinquent Tax Collector	0	11,037.45	12,500	10,000
6109 · Constable/Animal Control Officer	0	0.00	1,000	1,000
6113 · Election Pay	500	83.12	500	305
6117 · Assistant Town Clerk	35,598	33,675.44	15,000	6,500
6120 · Secretary - DRB	1,000	1,000.00	1,000	1,000
6125 · Town Auditor	0	0.00	6,000	6,000
6123 · Selectboard Recording Secretary	1,500	2,545.00	1,500	2,500
6124 · Cons Comm Recording Secretary	0	300.00	0	800
6130 · FICA & Medicare	9,240	10,000.76	11,900	11,887
6133 · Worker's Compensation	611	1,167.00	1,167	1,168
6135 · Health & Dental Insurance	29,418	30,470.16	54,490	45,362
6137 · Disability Ins - Office Staff	573	829.85	836	1,106
6140 · VMERS Retirement Fund	6,765	11,259.47	7,924	6,280
6141 · AccountantsWorld	0	1,380.00	0	0
<b>Total 6100 · Salaries and Related</b>	<b>163,163</b>	<b>179,513.85</b>	<b>232,237</b>	<b>221,195</b>
6200 · Washington County Tax	<b>16,367</b>	<b>15,669.00</b>	<b>15,998</b>	<b>16,146</b>
6300 · Town Office Expenses				
6305 · Town Reports and Postage	3,665	3,849.56	3,600	3,000
6310 · Listers Expense	1,510	317.18	500	520
6313 · Postage	2,500	2,187.86	2,500	2,500
6315 · Supplies	2,500	3,243.49	2,500	3,000
6317 · Land Record Books	300	292.80	300	300
6323 · Ads	1,300	2,332.05	1,600	1,600

## *Expenses*

	<b>FY 2017 Budgeted</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2019 Budgeted</b>
6325 · Copier Lease & Maintenance	1,400	418.92	1,200	3,800
6330 · Computer Expenses	1,100	1,100.00	1,620	1,300
6333 · Telephone and Internet	1,620	1,174.39	1,600	1,600
6335 · Contracts - NEMRC and Cott	5,937	9,660.54	7,737	7,124
6337 · Equipment Town Office	0	0.00	800	0
6341 · Computer Backup Disaster Recov	6,156	6,681.00	6,578	7,960
6342 · Maintenance	2,410	2,211.77	2,075	2,000
6343 · Town Office - Heat, Electric,	4,000	3,488.03	3,500	3,500
<b>Total 6300 · Town Office Expenses</b>	<b>34,398</b>	<b>36,958</b>	<b>36,110</b>	<b>38,204</b>
6500 · Other Operating Expenses				
6405 · Liability Insurance - Gen Fund	25,155	12,712.00	27,212	27,212
6506 · Election Expenses	2,900	2,191.04	800	1,825
6507 · Selectboard PC Expense	0	0.00	0	0
6509 · Bank/Credit Card Service Fees	40	0	0	300
6510 · Legal Fees	30,000	24,017.09	25,000	15,000
6511 · Professional Fees	2,500	5,425.00	2,500	2,500
6512 · Mileage Reimbursement	150	260.60	200	300
6514 · Selectboard Misc	500	75.00	500	900
6990 · Professional Audit	0	2,750.00	0	14,000
6520 · Dues				
6521 · CVRPC	1,768	1,767.70	1,768	1,816
6522 · VLCT	2,695	2,718.00	2,812	2,872
6523 · CVSWMD	3,204	1,600.00	1,600	1,600
6524 · CVSPAB	50	50.00	50	100
6530 · Dog Expenses and CVHS	600	781.08	300	700
6535 · Tax Collector Supplies	200	276.60	300	0
6540 · Tax Map Revisions	3,350	3,200.00	3,200	1,200
6541 · Digitizing Survey Maps	300	0.00	660	0
6550 · Sheriff's Patrol	3,000	2,830.09	3,000	3,000
6557 · East Calais Street Lights	1,300	1,282.23	1,280	1,285
6560 · Conservation Commission	200	70.01	200	200
6562 · Conservation Fund	0	0.00	4,000	8,000
6567 · Green-Up Day	200	131.37	200	200
6573 · Education & Training	1,000	985.00	750	1,000
6575 · Planning Commission Expenses	800	829.14	200	800
6577 · Town Website	575	625.00	900	900
6580 · Town/School Generator Maint.	2,318	-1,039.49	1,135	1,260
6583 · Volunteer/Comm Appreciation	200	0.00	200	500
6584 · Calais Swim Program	0	0.00	2,700	2,000
6585 · State Dog License Fund	2,900	1,733.00	1,900	1,800
6588 · Marriage licenses	315	355.00	300	355



## *Expenses*

	<b>FY 2017 Budgeted</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2019 Budgeted</b>
xxxx · CLG Fundraising Plan Grant Match	0	0.00	0	5,000
xxxx · Town Hall/Office Reserve Fund	0	0.00	0	30,000
xxxx · Invasive Species Greeter Program	0	0.00	0	250
6589 · Fish & Wildlife Licenses	400	0.00	0	0
6598 · Refund Del Tax Overpayment	0	7,828.54	0	0
<b>Total 6500 · Other Operating Expenses</b>	<b>86,220</b>	<b>73,454.00</b>	<b>83,667</b>	<b>126,875</b>
6515 · Town Hall				
6516 · Utilities	800.00	1,197.48	1,500	1,500
6517 · Maintenance & Janitorial	570.00	834.00	1,000	1,000
6518 · Janitor	100.00	210.00	0	0
<b>Total 6515 · Town Hall</b>	<b>1,470</b>	<b>2,241.48</b>	<b>2,500</b>	<b>2,500</b>
6650 · Zoning Administration				
6651 · Zoning Wages	4,800	5,000.00	4,800	4,800
6652 · FICA & Medicare - Zoning	367	0.00	0	0
6654 · Zoning Expenses	600	600.00	600	300
<b>Total 6650 · Zoning Administration</b>	<b>5,767</b>	<b>5,600.00</b>	<b>5,400</b>	<b>5,100</b>
<b>Total 6000 · Selectboard</b>	<b>543,171</b>	<b>538,693</b>	<b>669,219</b>	<b>722,945</b>
<b>6800 · Social Service Appropriations</b>				
6974 · Adamant Community Club, Inc.	0	0.00	3,000.00	0
6803 · Circle (Battered Women)	700	700	700	700
6805 · Calais Community Connections	1,000	1,000	1,000	1,000
6807 · CV Adult Basic Education	1,000	1,000	1,000	1,000
6813 · Capstone Community Action	300	300	300	300
6815 · CV Council on Aging	1,400	1,400	1,400	1,400
6817 · CV Economic Devel. Council	500	500	500	500
6820 · CV Home Health & Hospice	3,200	3,200	3,200	3,200
6823 · CV Memorial Civic Center	800	800	800	800
6825 · Friends of Winooski River	300	300	300	300
6827 · Family Ctr of Washington County	500	500	500	500
6828 · Good Beginnings of Central VT	300	300	300	300
6830 · Green Mtn. Transit Agency	859	859	859	859
6831 · Greenup	100	100	100	100
6832 · Home Share	400	600	600	600
6833 · Kellogg-Hubbard Library	25,760	25,760	25,760	27,132
6835 · Montpelier Senior Center	3,200	3,200	3,200	4,300
6840 · Old West Church Assoc.	100	100	100	100
6843 · Peoples Health & Wellness Clinic	1,500	1,500	1,500	1,500
6847 · Retired Senior Volunteers	200	0	0	0

## *Expenses*

	<b>FY 2017 Budgeted</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Budgeted</b>	<b>FY 2019 Budgeted</b>
6850 · Sexual Assault Crisis Team	200	200	200	200
6853 · Twin Valley Senior Center	2,000	2,000	3,000	3,000
6854 · Vt Assoc for the Blind	650	650	650	650
6857 · VT Ctr for Independent Living	415	415	415	415
6860 · Wash. County Diversion Program	300	300	500	300
6863 · Wash. County Youth Service	500	500	500	500
6865 · Woodbury/Calais Foodshelf	300	300	300	380
6866 · Wash Cty Mental Health	1,400	1,400	1,400	1,400
<b>Total 6800 · Social Service Appropriations</b>	<b>47,884</b>	<b>47,884</b>	<b>52,084</b>	<b>51,436</b>
<b>6600 · Cemetery</b>				
6603 · Equipment Hire	9,000	14,680.69	14,798	17,200
6605 · Cemetery Wages	22,479	19,593.26	25,000	21,000
6607 · FICA & Medicare - Cemetery	1,720	1,615.28	1,912	1,500
6608 · Workers Comp - Cemetery	1,293	186.00	190	1,300
6609 · Cemetery Projects	0	0.00	6,100	0
6611 · Burial Expenses	0	0.00	0	1,000
6610 · Cemetery Supplies	800	1,514.64	1,000	7,000
<b>Total 6600 · Cemetery</b>	<b>35,292</b>	<b>37,589.87</b>	<b>49,000</b>	<b>49,000</b>
<b>6950 · Other Town Disbursements</b>				
6941 · Town Hall/Office Reserve Fund	20,000	20,000.00	0	0
6952 · Heavy Equipment Fund	25,000	25,000.00	0	0
6954 · Calais Conservation Fund	4,000	4,000.00	0	0
6971 · Capital Res Fund Calais EMFD	5,000	5,000.00	0	0
6980 · Calais Swim Program	2,700	2,700.00	0	0
6988 · Natural Resource Inventory	7,500	10,500.00	0	0
6989 · Cemetery Special Projects	14,000	14,000.00	0	0
6990 · Professional Audit	0	2,750.00	0	0
6995 · Technology Reserve Fund	5,000	5,000.00	0	0
6996 · Historical Society Book Fund	2,000	2,000.00	0	0
6942 · Cross Vermont Trail	0	0.00	1,607	0
xxxx · Town Hall Renovation Loan	0	0.00	0	47,500
xxxx · Wood Chipper	0	0.00	0	31,448
6997 · Town Garage Addition	36,500	62,858.41	0	0
<b>Total 6950 · Other Town Disbursements</b>	<b>121,700</b>	<b>153,808.41</b>	<b>1,607</b>	<b>78,948</b>
<b>Total Expense</b>	<b>1,530,610</b>	<b>1,481,144</b>	<b>1,585,671</b>	<b>1,704,533</b>

**BALANCE SHEET**

June 30, 2017

<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Merchant's Bank Checking	51,875.94
1001 · Merchants Bank Fire Equipment	15,007.61
1002 · Merchants Bank GF Surplus Acct	24,793.13
1004 · Merchants Bank HRA	5,724.27
1005.1 · Merchants Conservation	79,021.32
1007 · TD Bank Money Market	25,939.03
1011 · Vanguard Swim Fund	5,446.83
1012 · T. Rowe Price Cemetery Fund	135,641.40
1013 · Petty Cash	17.36
1014 · Community Bank Surety Acct	29,000.32
Total Checking/Savings	372,467.21
Other Current Assets	
1101 · Delinquent Taxes Receivable	32,630.03
1103 · Property tax interest rec.	1,235.02
1105 · Sand and Gravel Reserves	59,843.68
Total Other Current Assets	93,708.73
Total Current Assets	466,175.94
<b>TOTAL ASSETS</b>	<b>466,175.94</b>

<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	36,641.20
Total Accounts Payable	36,641.20
Other Current Liabilities	
1400 · Due to Other Funds	
1403 · Short term CNB - HWY Equipment	100,000.00
Total 1400 · Due to Other Funds	100,000.00
1431 · Unavailable taxes and int	31,772.31
1460 · Prepaid Taxes	17,978.10
1500 · Payroll Liabilities	
1503 · BCBS Payable	714.11

1504 · Dental Insurance Payable	230.11
1505 · VMERS Retirement Payable	550.75
Total 1500 · Payroll Liabilities	1,494.97
Total Other Current Liabilities	151,245.38
Total Current Liabilities	187,886.58
Long Term Liabilities	
1800 · Unexpended Program Funds	
1801 · Lakes & Streams	1,220.36
1802 · Town Hall Windows and Steeple	1,999.61
1803 · Reappraisal Fund	59,113.39
1804 · Curtis Pond Dam	5,608.45
1806 · Held in CNB Surety - McCullough	29,000.00
1807 · EMFD Reserve Fund	15,007.61
1808 · Highway Equipment Fund	8,315.75
1809 · Conservation Fund	79,021.32
1811 · Town Hall/Office Reserve Funds	
1811.1 · Town Hall	-140.00
1811.2 · Town Office	-7,435.00
1811 · Town Hall/Office Reserve Funds - Other	63,474.69
Total 1811 · Town Hall/Office Reserve Funds	55,899.69
1813 · Trails Fund	2,583.82
1815 · Swim Funds Invested	8,693.80
1816 · Cemetery Funds Invested	135,641.40
1822 · Technology Fund	4,861.43
1823 · Center Rd Culvert Grant	-8,860.49
1824 · North Calais Wall Grant	162,445.07
1825 · Town Hall Grants	1,399.25
1826 · Apple Hill Culvert Grant BR0075	-2,530.14
1832 · Apple Hill Grant BR0077	5,621.60
1833 · Jack Hill Rd Grant BR0076	4,162.40
Total 1800 · Unexpended Program Funds	569,204.32
Total Long Term Liabilities	569,204.32
Total Liabilities	757,090.90
Equity	
1950 · Retained Earnings	-290,796.85
Net Income	-118.11
Total Equity	-290,914.96
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>466,175.94</b>

### *Schedule of Indebtedness*

	Original Principal Balance	Principal Paid FY17	Interest Paid FY17	Principal Paid FY18	Interest Paid FY18	Principal Due FY19	Interest Due FY19	Principal Due after FY2019
<b><i>Bond Debt</i></b>								
Community Bank Estimated Interest 3.75% five years	281,789			49,569	3,438	56,538	8,453	175,862
Vermont Municipal Bond Bank (Town Office) Interest 4.93% semi-annually, principal \$10,000 annually until 2024	200,000	10,000	3,453	10,000	3,000	10,000	2,539	50,000
Bond Indebtedness (Fire Station) Principal \$35,000 plus variable interest due annually until 2030	693,000	35,000	17,779	35,000	17,847	35,000	16,491	385,000
<b><i>Total Bond Debt</i></b>		<b>45,000</b>	<b>21,232</b>	<b>94,569</b>	<b>24,285</b>	<b>101,358</b>	<b>27,483</b>	<b>610,862</b>

***Schedule of Indebtedness cont.***

<b><i>Equipment Debt</i></b>								
Community Bank #8708 (2015 Ford 550 dump truck) Interest 2.75%, principal \$16,963 for 5 years.	84,815	16,963	1,852	16,963	1,413	16,963	935	0
Community Bank #5699 (2016 Western Star & 2016 Ford F250) Interest 2.55%, principal \$37,993 for 5 years	189,961	37,993	5,946	37,993	3,875	37,993	2,906	37,991
Community Bank #1842 (2017 Western Star truck) Interest 2.65%, principal \$17,561 for 5 years	87,809	0	0	17,561	2,289	17,561	1,862	52,687
VT Municipal Loan (2014 Volvo Excavator) Interest 2%, variable principal through 2011	85,275	0	0	18,761	1,706	18,419	1,330	48,095
<b><i>Total Equipment Debt</i></b>		<b>54,956</b>	<b>7,798</b>	<b>91,278</b>	<b>9,283</b>	<b>90,936</b>	<b>7,033</b>	<b>138,773</b>

## *Heavy Equipment Capital Plan FY18*

### *Equipment inventory:*

<b>Model Year</b>	<b>Make</b>	<b>Type</b>	<b>Model/ Purchase Year</b>	<b>Estimated Life - New</b>	<b>New Replacement Cost</b>	<b>Current mileage/ hours</b>
2012	International	Dump	2012	7	\$163,725	78,434
2009	International	Dump	2009	7	\$163,725	113,171
2015	Ford	Dump	2015	7	\$84,815	27,318
2017	Western	Dump	2017	7	\$163,725	16,416
2016	Western	Dump	2016	7	\$156,704	23,289
2016	Ford	Pickup	2016	9	\$33,305	18,884
1981	Home	Trailer	1981	43	\$5,000	
2017	Talbert	Trailer	2017	30	\$21,000	
1997	Caterpillar	Grader	1997	20	\$250,000	11,977
1997	Volvo	Excavator	2014	20	\$100,000	1,175
1997	John Deere	Grader	1997	20	\$100,000	8,756
2010	Caterpillar	Loader	2010	20	\$160,000	1,961

Total replacement cost for the town's heavy equipment is \$1,245,295.00

The service life reflects the normal standard for vehicle life, with the understanding that we maintain 74 miles of Class 2 and Class 3 roads, more miles to maintain than any town nearby.

- *Toby Talbot*

Highway Capital Plan

Truck Principle Payment				FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
		Service Years	Cost								
10 Wheel Truck (1)		2012	7	158,957		34,000	34,000	34,000	34,000		
1-ton Truck		2015	7	85,000	16,963	16,963		17,000	17,000	17,000	17,000
10 Wheel Truck (2)		2017	7	155,699	17,561	17,561	17,561			35,000	35,000
6-Wheel Truck		2016	7	156,704	31,340	31,340	31,340		33,000	33,000	33,000
F250		2016	10	33,257	6,651	6,651					
Loader		2010	20	160,000							
Grader Cat (Used)		1997	20	100,000							
Grader JD (Used)		1997	20	100,000				20,000	20,000	20,000	20,000
Excavator (used)		2014	20	100,000	18,760	18,419	18,078	17,737	17,398		
Trailer		2017	20	21,700							
				1,071,317							
		Annual Expense		91,275	124,934	107,630	69,298	88,398	104,000	105,000	105,000
Interest	2.5%	Interest Expense		5,850	8,007	6,898	4,441	5,665	6,665	6,730	6,730
Annual Average	105,815	Total		97,125	132,941	114,528	73,739	94,063	110,665	111,730	111,730



<i><b>Delinquent Tax Report As of</b></i>			
<i><b>December 31, 2016</b></i>		<i><b>December 31, 2017</b></i>	
<b>Tax year</b>	<b>Amount</b>	<b>Tax Year</b>	<b>Amount</b>
2014	\$2,050.52		
2015	\$2,695.55		
2016	<u>\$152,612.69</u>	2016	\$10,759.93
2017		2017	<u>\$109,678.01</u>
<b>Total</b>	<b>\$157,358.76</b>	<b>Total</b>	<b>\$120,437.94</b>



*Report of Vital Statistics*

*Births*

Name of Child	Sex	Date of Birth	Parents
Chapin, Conner Robert	M	June 6, 2017	Ashley Martin and Jeremy Chapin
Flower, Juliet Annie	F	November 18, 2017	Jennifer Flower and Charles Flower, III
Gregor-Montanari, Sybella Margot	F	January 29, 2017	Mayan Montanari-Perez and Jamie Gregor
Hudson, Mia Pearl	F	February 1, 2017	Kristina Hudson and Bret Hudson
Janawicz-Shaw, Navaya Joy	F	September 15, 2017	Chrystina Janawicz and Michael Shaw
Maker, Max Allen	M	June 13, 2017	Charlotte Maker and Neal Maker
Opuszynski, Haley Mae	F	April 6, 2017	Kyle Opuszynski and Walter Opuszynski
Pecue, Avery Fletcher	M	July 1, 2017	Jessica Rivait and Shawn Pecue
Pope-Howe, Isabella Pearl	F	June 18, 2017	Jenna Bayne and Hans Pope-Howe
Robbins, Indigo Poppy Lipton	F	July 2, 2017	Sarah Lipton and Scott Robbins
Sinnema, Fox Aiden	M	April 7, 2017	Katie Sinnema and Michael Sinnema
Welch, Callie Grace	F	April 21, 2017	Christina Singleton and Kendell Welch



### Marriages

Spouse	Residence	Spouse	Residence	Date
Brown, Denise Marie	Calais	Sparrow, Steven Philip	Calais	August 26, 2017
Cadorette, Julie Marie	Calais	Arms, Brandon Michael	Calais	May 6, 2017
Schultz, Joshua Lee	Calais	Davis, Kristin Marie	Northfield	August 12, 2017
Gray, McKenzie Bowden	Rye, NH	Parke, Toby Jonathan	Rye, NH	November 11, 2017
Hopkins, Ashley Sarah	Calais	Carey, Christopher Richard	Calais	September 23, 2017
Leno, Whitney Sue	Calais	Mendieta, Antonio Jose	Calais	October 14, 2017
Robinson, Nathaniel David	Calais	Salls, Erin Marie	Calais	September 16, 2017
Shannon, Laureen Marie	Calais	Wells, James Eldridge	Calais	July 8, 2017
Thompson, Sylvia Bo Yeong	Calais	Rehbein, Erich Glenn	Calais	July 22, 2017
Tuffs, Meredith Kate	Franklin, MA	Guiteau, Patrick Joseph	Franklin, MA	July 12, 2017

### Deaths

Name	Age	Date of Death	Town	Residence
Baldwin, Richard William, Jr.	51	January 20, 2017	Burlington	Calais
Blodgett, Patrick O.	29	June 24, 2017	Calais	Orange
Cliche, Bruce Ernest	73	June 7, 2017	Calais	Calais
Lamberton, Patricia Rose	73	November 25, 2017	Berlin	Calais
Leonard, Erlene Etta	84	September 7, 2017	Burlington	Calais
Mills-Brown, Christian Michael Paul	52	August 30, 2017	Williston	Calais
Morse, Elizabeth Margie	85	March 13, 2017	Calais	Calais
Morse, Stanley King	87	August 12, 2017	Calais	Calais

## *Calais Reports*

### *Cemetery Commission Report*

The Cemetery Commissioners wish to thank sexton Wyatt Healey and his crew for their excellent mowing and maintenance throughout the seasons. Improvements in fencing and headstone cleaning and repair at each cemetery continue to be our years-long focus. Despite wage and health insurance increases, our budget request is level funded from last year's. The majority of the budget covers mowing and maintenance. Remaining funds are dedicated to long-term improvements projects.

Here are some highlights of this past year:

- Passage of the "Green Burial" Bill, introduced by Rep. Janet Ancel, allowing for environmentally friendly graves. Designated areas in our cemeteries are to be determined.
- Rep. Ancel also introduced a bill aimed specifically at giving the Trustees of Public Funds more flexibility in choosing investment options for the endowment. Unfortunately, an amendment that limited options was added in committee just before passage. Nevertheless, the Trustees continue to strategically and responsibly grow the endowment.
- With the help of the town's attorney, the sexton's and crew's job descriptions, responsibilities, compensation and payroll details were formalized.
- A new deed to convey burial rights was created as part of the town's plan to update and standardize burial records in computer files. Commissioners also plan to acquire and utilize cemetery mapping software this year for consistency, accuracy and ease of use.
- We have found that bids for pressure washing and repairing the many headstones in Old Fairview Cemetery have been considerably higher than our budgeted amount. We are now considering half of the cemetery to start with.
- The badly deteriorating, old wooden fence at Janes Cemetery was removed this fall. It will be replaced by granite posts and chain fencing this summer. Converting upkeep-heavy wooden fences to durable, maintenance-free post and chain fences with a traditional, dignified appearance is part of the commissioners' long-term strategy of saving money.

- In July all commissioners rolled up their sleeves for a volunteer clean-up day at the small, nearly forgotten Bliss Cemetery. Downed trees and brush were cut and removed, and many toppled slate headstones emerged from under layers of soil and leaves. We wish to thank volunteers Tobin Anderson and Kristina Snook for their help in making this project a success.
- The commissioners also wish to thank Barb Baird of Cabot who, out of the blue, inquired if she could clean all the headstones in Janes Cemetery by hand. She has also offered to teach her eco-friendly technique (easy to learn!) at Old Fairview Cemetery in mid-May. Volunteers wanted!

The Cemetery Commission meets on the fourth Wednesday of each month in summer and bi-monthly in winter. All citizens are welcome to attend and we hope you will consider volunteering in any of our work projects.

*Respectfully submitted,*  
*John Simanskas, Chair*  
*Fletcher Dean*  
*Juanita Nunn*  
*Randy Koch*  
*Jennifer Whitman*

### 2017 Climate and Energy Initiatives in Calais

The initiatives described below, by and for the Town of Calais and its people, address Climate Change – local food, energy savings, adaptation and education/outreach. Groups working together and separately were the Calais Climate Action Team (CCAT), Calais Energy Group (CEG), our Planning Commission (PC), and our Select Board (SB). Note, the CEG and CCAT are not official, that is the members are not appointed by the Town.

**Local Food:** The CCAT did tremendous work to vision, fund raise and begin planting the Gospel Hollow Edible Park behind Calais Town Hall. The park will produce free fruit, nuts, and veggies for all in Calais to enjoy and will support pollinator species – birds, bats, bees. We welcome all to join us in nurturing this edible landscape. On the stream side of the park, the CCAT raised funds and expertise from US Fish and Wildlife and Friends of the Winooski to create a natural stream buffer along the Pekin Brook and its tributary starting in 2018. The CCAT worked hard to raise goodwill with the Calais Select Board,

Planning Commission, Conservation Commission, and Town Hall Renovation Committee for these projects at the Hall. The CCAT also continued to coordinate the community root cellar and nut tree care taking place at the Maple Corner Community Center. Please contact Jamie Moorby or Gail England to get involved.

**Community Outreach:** In March, the CEG ran an Energy Efficiency table and informed people of the Vermont Community Energy Dashboard. In June, the CEG collaborated with the East Montpelier Energy Committee to host a community wide residential Energy Fest in June at the Calais Town Hall. Solar Developers, Electric Vehicle companies, Drive Electric Vermont, Efficiency Vermont, VSECU and CCAT showed educational exhibits and led discussions.

**Multi-modal Transportation - Carpooling, Vanpooling, Transit, Walking, Biking:** The CEG worked again with Go!Vermont to attract people to a commuter vanpool along Rt 14, however, we still have not received interest from the required number of at least 6 people to make a go of it. The CCAT continues to operate the Calais Carpool Exchange Facebook page.

**Energy Planning, Energy Siting, & Solar:** The SB and PC participated in the Central Vermont Regional Planning Commission's Regional Energy Plan Committee which has now released a draft regional energy plan, <http://centralvtplanning.org/programs/energy/regional-energy-planning/>

The CEG continued to research how Washington Electric Coop rates affect residential solar development in Calais, under the Net Metering (NM) Rule, effective in January 2017. WEC rates for NM systems are now attractive for homeowners interested in installing grid-connected solar systems.

The first Calais NM solar system was installed in 2001. By 2016, Calais had 22 residents systems. Let's celebrate, 15 systems added in 2017 – up 65% in one year! Average system size was up 20% compared to the previous 16 years. Calais residents who installed or were approved for NM solar systems are available upon request or can be viewed on the Vermont Community Energy Dashboard and Energy Atlas, <http://www.vtenergydashboard.org/>.

**Building Efficiency:** The CEG restarted the free volunteer Home Energy Visit (HEV) program in Calais. HEVs give how-to advice to homeowners/renters about energy saving measures - weatherization, efficient appliances. It is a mini home energy audit. We have time to do many more in 2018. Please contact Karin McNeill.

We thank dozens of community members who donated time, materials, and

funds to help make these projects a reality, as well as to the Hunger Mountain Coop Community Fund for grants to launch the Gospel Hollow Edible Park and the Root Cellar.

*Please contact the SB, PC, Jamie Moorby of CCAT, Karin McNeill of CEG or Tim Maker of CEG's Solar Calais! initiative to learn more and join our Calais community activities.*

### *Conservation Commission Report*

The Calais Conservation Commission continued its work to identify and protect significant natural resources in Calais. The conservation of the Armstrong Farm was completed with a permanent easement to ensure that it remains in agricultural use.

#### ***Natural Resources Inventory Phase 2***

Ecologist Matthew Peters finished Phase 2 of the Natural Resources Inventory. Phase 2 increased the number of significant wetlands, natural features, and rare and uncommon species that Matt was able to investigate in Calais. He presented his findings and in-depth report at a well-attended public meeting a few days after Town Meeting. Attendees were able to purchase for the cost of printing the 80-page report, replete with maps, photographs, and fascinating information about Calais's natural resources. Both phases of the NRI report are still available on the Town web site, at the bottom of the page that lists the Conservation Commission members:

[http://www.calaisvermont.gov/index.asp?SEC=A42DF3AF-D728-4596-A698-83427BA72754&Type=B\\_BASIC](http://www.calaisvermont.gov/index.asp?SEC=A42DF3AF-D728-4596-A698-83427BA72754&Type=B_BASIC)

At a subsequent meeting, the CCC met with Matt Peters and discussed how to go about protecting some of the significant natural resources identified in the NRI. The first step is to contact some of the landowners to determine their interest and then meet with them to discuss various methods for protecting them.

#### ***Fall Foliage Walk***

This year for the CC's annual Fall Foliage walk there was a good turnout on the Bradley Loop trail built by Liisa and Darby Bradley on their property at the end of Long Meadow Hill Road and dedicated to public use by a permanent easement. The lovely trail with interesting geologic features was enjoyed by all even though the walk was briefly delayed when a yellow jacket nest on the trail was encountered. (Darby destroyed the nest after the walk, so everyone should feel comfortable walking on this trail.)

### ***Winooski Watershed Tactical Basin Plan***

Drew and Stephanie attended a meeting in October led by Pam DeAndrea from the CVRPC to explain the Winooski Basin Tactical Basin Plan. Its primary goal is to improve water quality within the Winooski watershed, and it is important for Calais because it includes water quality improvements for streams in Calais, primarily the Kingsbury Branch and its tributaries.

### ***CVRPC Road Erosion Inventory***

Several CC members attended the Central Vermont Regional Planning Commission (CVRPC) Road Erosion Inventory presentation. This inventory involved reviewing all the roads in Calais that have a connection to any surface water and evaluating them to determine which roads have erosion issues that need to be addressed. This inventory would be needed to satisfy the new stormwater permits that the state will be requiring all municipalities to obtain, so the work the CVRPC did will be useful for that.

### ***Gospel Hollow Edible Park***

Jamie Moorby met with the CC to explain the plans for the riparian buffer bordering the Gospel Hollow Edible Park. Her group was applying for a grant from the US Fish and Wildlife Service and Friends of Winooski to obtain required funds for plants and supplies for the garden project and was seeking the approval of the CC. The CC fully supported the project, and voted unanimously to recommend to the Selectboard that they agree to support the grant application and sign the Forested Riparian Buffer Memorandum of Agreement between the Friends of the Winooski River and the Town of Calais.

### ***Invasive Plants in Calais***

The Commission discussed some of the roadside invasive plants in Calais – including wild chervil, goutweed, wild parsnip, and Japanese knotweed - and whether there is some way of timing the mowing to avoid spreading the seeds after the plants have flowered and gone to seed. We realized this would be impossible, as there are patches of each type of plant in different places all over the town. The Commission decided to do an inventory of the roadside invasives, noting when they're flowering, and putting together a database so at least we know where they are. The Commission members split up the town into regions and identified the roads they would drive along to identify what invasive plants are growing where. This will have to be repeated during the spring, summer, and fall.

### ***Roadside Vegetation Inventory***

Joanne Garton from the State Forest, Parks & Recreation Department met with the CC to explain the “Resilient Right of Ways” program funded by US Forestry Service. Calais was chosen – along with East Montpelier – as a pilot program



because of Calais's interest in its roadside trees and vegetation. Technical assistance and funding is available to inventory the roadside vegetation on town roads and develop a management plan. The assessment will include desktop analysis, speaking with local representatives, and field surveys of existing roadside vegetation. Joanne emphasized that her program is not regulatory and it will not cost the town anything, but will provide useful information for the road crew as well as those who want to preserve certain trees and plant new ones. Joanne spent the fall doing inventories and will present her findings and discuss the next steps at a meeting with the Advisory Committee in February.

### Highway Department Report

It was a year of changes on the road crew. Dan Durkee left the crew and headed off to work for public works in Montpelier. And long-time crew member Ed Rowell retired after more than 25 years on the Calais roads. However, we have convinced him to fill in as a spare crew when we need extra help. A big thank you to Ed for all his hard work over the years.

Our new crew members are Jacob Earle from Hardwick and Paul Stecker from Cabot.

We had many grant-funded projects this year, including a large culvert on Apple Hill Rd., ditching and culvert replacement on Long Meadow Hill Rd. and Dugar Brook Rd. as well as replacing the Hayden Rd. bridge.

We received grant funding this year for multiple projects. The grant funds total \$187,075. We continue to be successful in bringing state and federal money in for our road work. As well this year, the highway budget came in under budget.

And the new excavator has proved to be a great asset. We ditched over 2 miles of road this season.

We also participated in a road erosion survey, identifying problem segments in our road system that cause sediment erosion into the waterways in town. This puts us way ahead of the upcoming Municipal Roads General Permit, which requires us to identify road issues and repair them to the state standard. We are already using better management practices in our road work which meets the state requirements.

Thanks for your continued support.

*Alfred Larrabee, Road Commissioner*  
*Toby Talbot, Operations Manager*

### Listers Report

The Calais Listers maintain data on 1,019 parcels, of which 964 are taxable. We strive to have data as accurate as possible while making sure all assessments are equitable among all property owners.

We sent out 93 Change of Appraisal Notices to notify property owners of changes in assessed value of their property, either because of new or completed buildings, that were inspected by the listers. We had 2 grievance hearings and no appeals. We met with many property owners face to face to explain how their property was assessed.

Calais has 143 parcels in current use accounting for 13,030 acres in the current use program. Each of these parcels must be reviewed and data are submitted to the Department of Taxation/Current Use to record any changes to exempted land and to verify that current use data are accurate.

The listers work to maintain the parcel maps. Calais will become part of the State's Parcel Mapping project beginning in July 2018. This assures that our parcel data will be up to date at both the Central Vermont Regional Planning Office and the Administration of Natural Resources [ANR] maps. We thank all who have notified us of inaccuracies so that we can correct the maps.

Wilson Hughes was appointed to replace Laura Fillbach's lister position and is running for the office at this election.

Our office hours are Monday 9-12; Wednesday 10 – 1; and Thursday 1-4. One of us will be at the office to answer your questions. Many thanks for your support.

*Janice Ohlsson, John McCullough,  
Wilson Hughes Calais  
Listers/Assessors*

## Old West Church Association Report

Completed in 1825, the cherished Old West Church is one of only a very few such meeting houses in Vermont that remains “standing as the builders finished it.” A copy of the original pew plan with names and amounts of the pew purchasers is mounted on the wall of the lower vestry. Originally shared by five denominations, the last regular church services in the “Old Church” seem to have been held around the time of the Civil War. The Old West Church is open to the public for community events, weddings, memorial services, and concerts.



The Old West Church Association (OWCA) is a group of volunteers supporting the central mission of the Church’s preservation. Over the last year we have seen a revival of interest in and commitment to the Old West Church and look forward to the continued energy and enthusiasm of the community to support the demands of a variety of preservation needs in the years ahead.

In July, Jan Lewandowski gave a public presentation about preserving the tower/steeple followed by a terrific discussion (video available on ORCA). Based on Jan’s impressive presentation and input from the community, the OWCA officers contracted with Jan for work on the tower/steeple beginning in

Spring 2018. We just learned of an important matching grant from the State to support a portion of the work and will also be embarking on fundraising initiatives.

On October 22nd, community members gathered for the OWCA annual meeting. We had a terrific turn out. In addition to the annual reports an election was held for three officer positions. The new slate of officers is noted below.

The entire community, and particularly the new OWCA officers extend our sincere thanks to Wayne Whitlock, Tom Bennet, and Nancy Bennet, as well as Peter Harvey continuing as Vice President, who each served the Old West Church and community with dedication and distinction. We cannot thank them enough for their extensive years of service.

Watch for further information about the tower/steeple and other projects, as well as volunteer opportunities in the year ahead. Please don't hesitate to be in touch with your interests. We need volunteers! Contact or reservations may be made by calling 229-0384 or email to [bmcandrew19@gmail.com](mailto:bmcandrew19@gmail.com).

Tax deductible donations to support the Old West Church are gratefully accepted and can be mailed to:

Old West Church Association  
PO Box 73  
Calais, VT 05648

*Barbara McAndrew, President*  
*Peter Harvey, Vice President*  
*Donna Fitch, Treasurer*  
*Sue Killoran, Secretary*  
*June Morse, Director of Music*

## Planning Commission Report

The Planning Commission is a seven-member board (currently with 2 vacancies) appointed by the Selectboard to meet the requirements of state statute Title 24, Chapter 117. We endeavor to balance the rights of the landowner, with the Federal and State legislative and planning requirements, while conserving the natural beauty of our land.

Our primary work is to keep our Town Plan and Zoning Bylaws current to meet all the latest changes of Federal and State regulations, keeping in mind the best interests of the Town.

This year we have been working on language changes to our zoning by-laws to conserve the aquatic and wildlife habitat around our ponds and improve the quality of water in all our streams. We have spent considerable time investigating all issues of our shoreland, buffer management for shoreland and streams, erosion control and storm water management, and adding a river corridor that changes the Flood Hazard Zone. We have used the updated interactive map extensively, and appreciate all the help CVRPC and Pam DeAndrea have given us to make this possible.

We hope to begin holding information sessions on these changes early in 2018 and having the regulations ready for a vote by the November election.

We will begin work to amend the energy section of our town plan to achieve substantial deference. CVRPC will work with Calais to help us with this enhanced energy planning. The other new thing we will learn more about this coming year is Forest Fragmentation to meet Vermont Act 171.

We meet at the Town Offices every first and third Tuesdays of the month. We welcome the public to our meetings and invite any interested in what we do to join us.

Our volunteer members bring an amazing balance of interests and talent, taking time and effort to find the best answer that serves the Town of Calais. It is an honor to work with each of them, and it is our collective honor to serve the Town of Calais.

Respectfully Submitted,  
*Janice Ohlsson, Chair*  
*Gary Root, Vice Chair*  
*John McCullough*  
*Ron Shaw*  
*Melanie Kehne*

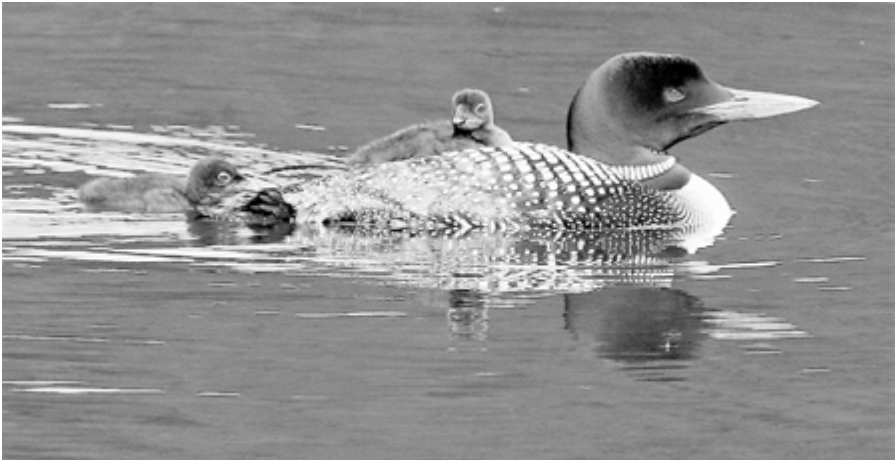
### ***Local Talk on Front Porch Forum***

*Helping neighbors connect and build community.*

Have you joined our local Front Porch Forum? FPF helps neighbors connect and build community by hosting a statewide network of online local forums. More than half of Vermont households participate with hundreds more joining every month. People use FPF to find lost animals, offer assistance to neighbors, organize local projects, share crime reports, draw crowds to events, highlight small businesses, seek contractor recommendations, and much more. Started 10 years ago, FPF is a free service and it's based in Vermont.

Learn more at <http://frontporchforum.com> or call 802-540-0069

The Calais Selectboard and Calais committees and Commissions and office staff use FPF to post agendas and keep you informed and updated about town business. It's easy to sign up and keeps you informed about what's going on in town.



## 2017 Selectboard Annual Report

In its Annual Report, the Calais Selectboard aims to inform the residents of Calais about the workings of our town and promote a greater understanding of the responsibilities and priorities of operating town government. Due to ever-evolving State and Federal legislation, we face increased challenges in implementing/meeting statutory and regulatory requirements while striving to fulfill the expectations of our community. First and foremost, the Selectboard always seeks to be proactive on behalf of the Town of Calais and its residents. We hear from many of you on various issues and we are thankful for your thoughts, ideas and suggestions. Our goal is to be open, accountable and responsive to all of these concerns. Consequently, we value and respect everyone's participation and input. Thank you all for your ongoing support!

While the Selectboard oversees town operations and is accountable to the residents, the real work happens through the 130+ employees and volunteers in our town. We would like to thank the 130+ volunteers who serve in various appointed and elected positions who dedicate countless hours to keep our town operating. The efforts put forth by these individuals contribute greatly to the quality of life we enjoy here in Calais and all are deserving of our appreciation. We extend our heartfelt thanks and appreciation to this group. Please take an opportunity to do the same.

During the past year, we have dealt with the usual assorted items including, but not limited to, roads, signage, bridges and culverts; animal control and complaints; zoning issues and violation(s); curb cut and ROW applications; liquor licenses; town employee benefits; utility line placements; grants; VTrans projects; ordinances; review of the budget and on-going work and collaboration with other town Boards, Committees and Commissions.

Some notable highlights from this past year include:

- Attended trainings offered by various organizations (i.e., VLCT, CVRPC) to keep current on changes to the statutes and other issues and to provide suggestions and plans for effective administration of local government;
- Developed a plan in coordination with the Road Commissioner to promote a greater understanding of invasive species along our roadsides. This resulted in a decision that roadside mowing will begin after July 1<sup>st</sup> and be done twice a season;
- Approved a "Culvert Installation Agreement" whereby residents can pay for a new culvert at their driveway entrance with complimentary installation by the Road Crew;

- Worked with the East Montpelier Fire Department and the East Montpelier Selectboard to authorize the purchase of a used rescue/pumper truck (instead of replacing Engine 4 now), which saved the towns over \$130,000 and allowed more time for financial planning to replace Engine 4;
- Collaborated with the Historic Preservation Commission to appoint a Town Hall Renovation Committee to develop a long-term plan for renovation of our historic Town Hall;
- Approved a group of residents working to provide sustainable resources to Calais residents in the planting of an “edible garden” behind the Town Hall. The Edible Garden group will now apply for grants to expand their work. In the years to come this will be a gathering place for residents to relax and eat the fruits and nuts of these labors; Worked with various State law enforcement personnel to learn more about unlawful activities creeping into small communities including the increased presence of the opiate crisis and to address other resident concerns;
- Facilitated a meeting with town residents and the Stow Women’s Relief Corp to find an agreeable solution for the preservation of Memorial Hall at #10 Pond in N. Calais. A non-profit organization was formed and is working to purchase and preserve this historic and unique Calais landmark;
- Collaborated with Vermont Forests, Parks and Recreation, Conservation Commission, Roads Advisory Committee, Road Commissioner, Tree Warden and local residents to begin the process to conduct a Rural Road Resilient Right-of-Ways Vegetation Management Assessment. This is a pilot project and we will receive a best management practices report that outlines on-the-ground management techniques recommended for specific road segments in Calais;
- Met with residents about the continuing beaver problem at Curtis Pond and other locales. Discussed humane ways to moderate the problem and expressed our appreciation for volunteers who spend countless hours removing debris from this dam and other spillways. As a result, a Curtis Pond Association has been formed and will continue open communication with the Selectboard;
- Renewed our contract with Jim Barlow, Esq. as the town’s attorney. Jim provides an ongoing level of expertise in municipal law, and our contract saves the town considerably on legal fees and helps us avoid situations that could turn into complicated legal issues. At the same time, we know unexpected and unpredictable situations may still arise and must be addressed in the town’s best interests;



- Worked with East Calais residents to improve pedestrian safety, introduce traffic calming measures, support park and ride opportunities and reinvigorate the East Calais village economy.
- Applied for and received grants for various highway projects to improve town infrastructure with less expense to taxpayers;
- Collaborated with CVRPC staff to investigate the creation of a Stormwater Master Plan to mitigate flooding and protect resources and infrastructure along the Kingsbury Branch, in coordination with the towns of East Montpelier and Woodbury.
- Collaborated with the Vermont Land Trust and the Conservation Commission to successfully conserve the former Armstrong Farm property on Pekin Brook Road. This conserved property includes a 50' buffer along Pekin Brook to further protect water quality and avoid soil erosion;
- Collaborated with CVRPC to update the Calais Road Sign Inventory;
- Collaborated with CVRPC and received a Better Roads Grant to conduct a Road Erosion Inventory, which is required to meet the obligations of Act 64 and the Municipal Roads General Permit, which goes into effect on May 1, 2018.

### **Town Charter**

At our 2017 Town Meeting, the voters overwhelmingly approved the adoption of a Town Charter, which was then approved by the Vermont legislature and became effective on July 1, 2017. The Calais Town Charter allows the Selectboard to structure our municipal government so it works more efficiently and effectively to respond to State and Federal reporting requirements/mandates, address the need for enhanced municipal accounting requirements, and ensure town staff have the time and the resources to fulfill their obligations to the town.

We have appointed a Treasurer, an Auditor and a Selectboard Administrator, each of whom reports directly to the Selectboard. We continue to review and refine staff duties to provide the most efficient and cost-effective administration of municipal services and to provide the finest services to our residents and others.

We have begun the process of converting from QuickBooks to implementation of the NEMRC accounting system and have a contract with NEMRC that includes municipal accounting software and support to ensure the town is financially sound.

### **Fire and Ambulance Services**

The Calais and East Montpelier Selectboards continue to work closely with the East Montpelier/Calais Fire Department (EMFD) and Woodbury Fire

Department (WFD). We continue to hold meetings with the EMFD to stay informed on operations, budget, revenue and funding needs. Our community is a safer place to live thanks to these dedicated, committed and professional staff and volunteers. We recognize that fewer people these days are stepping up to the challenge to serve as firefighters and/or as EMS personnel. We extend our sincere thanks to members of both departments.

## **Roads**

The Selectboard wishes to extend its appreciation and well wishes to Ed Rowell, who, after faithfully serving our community for more than 30 years, retired in November.

Road Commissioner, Alfred Larrabee, and crew members, Bruce Campbell, Jake Earle, and Paul Stecker maintain our 79.97 miles of roads. They have a very challenging and often dangerous job. The crew strives to meet the standards of road safety and maintenance while being sensitive to the varying resident views on road maintenance. The crew attends annual trainings to stay up-to-date on the best practices of road maintenance. The road crew members are dedicated professionals who work sometimes grueling hours to keep the traveling public safe. When you see them, please take the time to thank them – it means a lot!

As we write this report in January, winter weather has been a mix of rapidly changing and unpredictable conditions making it difficult to maintain the roads. The Winter Operations Plan is posted on the town's website to explain the process of winter road maintenance. We appreciate your respectful input to help us track and identify trouble spots and we happily accept compliments as well.

*Reminder: You need to obtain a permit to work in the town's Right-of-Way before commencing any activities.*

The Selectboard wishes to extend our sincere thanks and gratitude to our committed and dedicated town office staff: Donna, Judy, Jonathan and Sandra who keep the town running professionally and efficiently.

As always, we recognize and appreciate all town and school employees, elected officials and volunteers who work countless hours to make Calais a vibrant and caring community.

Respectfully submitted,

*Denise Wheeler, Chair*

*John Brabant, Vice Chair*

*Clif Emmons*

*Sharon Winn Fannon*

*Rose Pelchuck*

### Swim Program Report

Ruby Lamb was the instructor for the 2017 swim season. This was her first season teaching as head instructor at Curtis Pond. Mae Lamb, Noah McLane, and Cameron Cox were swim assistants.

This past summer a total of 106 children participated in three, one-week sessions and one Saturday session. Children varied in age from 3-14 years of age. Five children were awarded scholarships to attend. The American Red Cross method of instruction was used.

In addition to organizing swim lessons, the Swim Committee is responsible for the dock system, trash removal, porta-john, mowing and the general upkeep of the area. The program's success is dependent on the continued involvement of community volunteers. If you are interested in joining the swim committee, please contact one of the members.

During the 2017 summer, swim lessons were offered in three, one-week sessions, as well a Saturday session. It is anticipated that swim lessons will be offered in this format again for the 2018 summer. The cost is \$12 per session for Calais residents and \$20 per session for non-residents. Registration forms will go home with each child from school during the first week of June. Extra registration forms are available in three local stores (Maple Corner, Adamant Coop, and East Calais). The swim program began over 35 years ago by Marcy Bayne.

RESIDENTS \$12 PER SESSION  
NON-RESIDENTS \$20 PER SESSION  
DATES TO BE ANNOUNCED

#### *Committee Members:*

*Lisa McCarthy, 456-1161*

*Mark Whitman*

*Drew Lamb (docks)*

*Dillon Burns, 223-7390*

*Laurie Grigg*

*Katie Lane-Karnas*

### Trails Committee Report

The Trails Committee, a nine-member group appointed by the Calais Selectboard, continues to actively manage a seven-mile network of recreational trails on the western side of Town. These trails are open for non-motorized public use (walking, biking, horseback-riding, skiing, etc.), under signed agreements with fourteen generous private landowners. To support its activities, the Committee relies on cash donations from interested Calais residents and trail users.

Most of the Trails Committee's activities involve hands-on trail-building and improvement activity (we had only one actual business meeting in 2017). We relocated a half-mile portion of the Robinson Ridge Trail, to avoid an erosion issue. We had a couple of work-sessions to clear fallen trees, following some ferocious wind-storms. Substantial labor was donated by Ram Verma, members of the Montpelier Area Mountain Biking Association, members of the Trails Committee, landowners, and others.

While we hope to work with the Conservation Commission to help improve trail networks in the Town Forests, we have not yet formalized such an arrangement. We have made some progress toward our goal to establish a trail leading out of East Calais Village; but the current proposal requires the consent of landowners, as well as the remediation of a serious washout. Next Spring, we'll need to replace the decking on a bridge located on the Ellis-Bruce Trail, near the Worcester Town line. We'll also need to relocate another (shorter) section of the Robinson Ridge Trail.

How can you help? If you'd be interested in volunteer trail work, please give us your contact information (including email, if you have it). To make a financial contribution, please make your check payable to Town of Calais and send to the Treasurer, for the Trails Committee account. If you own land that might accommodate a public trail, please get in touch with one of the members listed below.

Maps of the trail network west of Maple Corner are available at the Town Office.

*Reed Cherington [rcher@sover.net](mailto:rcher@sover.net) (Co-Chair)*

*Tom Blachly [blachly@together.net](mailto:blachly@together.net) (Co-Chair)*

*Randy Allen*

*Michael Fullerton*

*Gail Graham*

*Charlotte Hanna Bassage*

*Toni Kaeding*

*Bill Russell*

*Denise Wilder*

### Trustees of Public Funds Report

The Trustees of Public Funds continued to work with the Town Treasurer to implement the Calais Cemetery Endowment Fund's long-term investment strategy. The primary objective of this strategy is to increase the income generated by the Cemetery Fund's investments and to earn a rate of return which exceeds the rate of inflation so that the purchasing power of the fund can keep pace with the rising cost of cemetery maintenance. The Trustees believe that cemetery funds are very similar to long-term endowment funds that allow the income and earnings on the fund's investments to be spent annually, but the principle is maintained in perpetuity. For cemetery funds, the principle provides perpetual care for cemeteries. Historically, most cemetery funds are invested in bank savings accounts and CDs, however, banks continue to pay very low rates of interest and in some cases no interest, meanwhile costs continue to rise.

Most endowments use a long-term, broadly diversified investment management strategy. The Trustees have been gradually transitioning the Calais Cemetery Fund to this kind of investment approach over the last three years. Currently the Calais Cemetery Fund is invested in a broad mix of conservative equity securities (44%), fixed income securities (26%), and short-term investments (30%) using seven separate T. Rowe Price mutual funds. T. Rowe Price is a highly regarded investment manager with a strong investment performance track record. The market value of the Cemetery Fund's investments has steadily increased over the last five years and on December 31, 2017 was \$142,088. The funds total investment return for calendar 2017 was 11.4%.

*Trustees of Public Funds, Rodney Buck, Steven Killoran, William Russell*

*Cemetery Endowment Report*

Receipts CY2017:		
Perpetual Care Income	1,700.00	
T. Rowe Price Interest	10,739.34	
Total Income	\$12,439.34	
	<b>12/31/2017</b>	<b>12/31/2016</b>
T. Rowe Price	\$142,088.64	\$129,031.01



2017 - REPORT OF CALAIS ZONING ADMINISTRATOR

- 5 – additions (porches, decks, carports, rooms)
- 8 – accessory structures (garages, barns, woodsheds, sugarhouse)
- 1 – boundary adjustment
- 1 – change-of-use
- 3 – dwellings (new )
- 3 – miscellaneous
- 4 – rebuild/replace existing bldg/dwelling
- 4 – subdivisions (minor and major)

29 Total Permit Applications

History of permit applications over the past 13 years.

The majority of Subdivisions were simply making 2 parcels out of one. A few resulted in 3 parcels out of one.

year	total	dwellings	subdivisions
2005	56	5	5
2006	71	14	9
2007	64	11	4
2008	69	8	8
2009	61	7	4
2010	51	2	8
2011	52	4	5
2012	61	6	7
2013	44	5	6
2014	35	1	2
2015	50	10	9
2016	39	3	4
2017	29	3	4
	682	79	75

average      52.5      6.1      5.8

*Respectfully submitted,*  
*Dorothy O. Naylor*  
*Assistant Zoning Administrator*

## ***Reports from Regional Organizations that Serve Calais***

### *Central Vermont Regional Planning Commission*

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.

#### **2017 Calais Activities**

- ❖ Presented on river corridor protection and by laws.
- ❖ Completed sign, culvert, bridge, and road erosion inventories.
- ❖ Conducted outreach on the Winooski River Tactical Basin Plan.
- ❖ Updated the web map application (on town website).
- ❖ Provided data the town can use to increase its standing in the Certificate of Public Good process.
- ❖ Secured funding to implement a Class 4 road improvement project.
- ❖ Initiated a Stormwater Master Plan with East Montpelier and Woodbury.
- ❖ Assisted with identifying eligible roads for Grants in Aid construction funds and managed those funds.
- ❖ Supported emergency response and disaster preparedness by creating E911 Service Area maps, assisting with a Local Emergency Operations Plan update, and creating a Tier II facilities (hazardous materials) summary and map.

**Regional Commissioner**  
John Brabant / Jan Ohlsson

**Transportation Advisory  
Committee**  
David Ellenbogen

#### **CVRPC Projects & Programs**

- ❖ *Municipal plan and bylaw updates:* Focus on predictable and effective local permitting through education, bylaw modernization and plan updates.
- ❖ *Brownfields:* Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the economy, create/protect jobs and increase housing opportunities.
- ❖ *Transportation planning:* Coordinate local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.



- ❖ *Emergency planning:* Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.
- ❖ *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- ❖ *Natural resource planning and project development:* Implement activities to protect water resources/ supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- ❖ *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- ❖ *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- ❖ *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ *Grants:* Identify appropriate grant sources, define project scopes, and write grant applications.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding.

Your continued support for local and regional planning is appreciated! CVRPC is your resource -- please contact us at 802-229-0389 or [cvrpc@cvregion.com](mailto:cvrpc@cvregion.com) for assistance.

### *Central Vermont Solid Waste Management District*

The Central Vermont Solid Waste Management District serves 19-member cities and towns and approximately 52,000 residents to reduce and manage solid waste. Bill Powell represents Calais on the CVSWMD Board of Supervisors. CVSWMD is committed to providing quality programming, meeting state mandates and providing information and resources to our member communities.

In FY17, CVSWMD provided \$7,363 in School Zero Waste and Lawrence Walbridge Reuse Grants and \$4,534 in Green Up Day Grants to businesses and schools in member municipalities. The town of Calais received a \$131 Green Up

Day Grant. The District invites all member municipalities to apply for an annual non-competitive Green Up Day Grant each spring.

After 14 years, CVSWMD is no longer in the business of hauling food scraps from schools and businesses in central VT. Our efforts, and those of our partners, kept 12,112 tons of food scraps out of the landfill! In 2017, CVSWMD successfully transitioned all organics hauling routes to Grow Compost of Moretown. CVSWMD will continue to provide resources and technical assistance to businesses to reduce and divert food waste from the landfill to comply with state law.

The District continues to provide award-winning programming, including:

- **Residential Composting:** CVSWMD sells Green Cone food digesters, Soil Saver composting bins and kitchen compost buckets at cost to district residents. CVSWMD also offers free workshops about backyard composting.
- **School Programming:** Our School Zero Waste Program works with all 27 schools in the District, teaching solid waste lessons in classrooms and facilitating the recycling of paint, bulbs, electronics, batteries and more. School Program Coordinators work with maintenance staff and teachers to help schools compost on site and mentor student groups who lead initiatives toward zero waste in their schools.
- **Special Collections:** In 2017, 9 events were held, in which CVSWMD collected hazardous waste, paint, batteries and fluorescent bulbs.
  - Collection events for household hazardous waste were held in Barre Town, Montpelier and Hardwick. With an additional paint, battery and bulb collection in Hardwick.
- **Additional Recyclables Collection Center (ARCC):** The ARCC, at 540 N. Main St. in Barre, is open M, W, F noon-6pm and the third Sat. of each month, 9-1pm. The ARCC is a recycling drop-off for over 40 hard-to-recycle materials, [cvswmd.org/arcc](http://cvswmd.org/arcc). Blue bin recyclables are not accepted at the ARCC.
  - In FY17, 214 residents from Calais recycled at the ARCC.

**Web Site:** CVSWMD posts useful information including what can be recycled, what can be composted, how to dispose of hazardous waste, leaf and yard waste, composting, Act 148, details of our special collections, and an “A to Z Guide” listing disposal options for many materials in the alphabet.

[cvswmd.org](http://cvswmd.org) 229-9383

### East Montpelier Fire Department

As we close out 2017 and start the beginning of a new year, East Montpelier Fire Department wants to thank the Towns of East Montpelier and Calais for your continued support of emergency services in our communities. As times change we are continually striving to provide the highest level of fire protection and medical services. The men and women of East Montpelier Fire Department meet weekly to train and keep their skills up to date and ready to respond to whatever type of emergency may arise.

2017 Fire brought a new heavy rescue pumper to the firehouse, replacing our old heavy rescue. This new truck allows us the ability to respond with up to 8 firefighters onboard and provides the capabilities to fight fires as well as all rescue operations. The new truck has been very busy since it arrived 6 months ago responding to multiple structure fires and rescue emergencies. The new truck was purchased and is being paid for by the East Montpelier Fire Department using funds generated from ambulance billing. We have also had the opportunity to take community members for show and tell rides with one child very excitedly asking if we could take him and his friends through the McDonald's drive thru.

2017 EMS has seen the ambulance service continue to grow with more staffing coverage and increased paramedic coverage. We have had several new staff members join our service this year and several members graduate with new certifications. 2018 brings a new round of State protocol updates that will require additional training and will allow more field administration of drug interventions and procedures. This will be important as we see an increase in drug overdoses.

Please take time to talk with your children about the you tube challenges that are asking kids to do and post crazy things to see how many likes they can get. These challenges are very dangerous including the new Tide Pod laundry challenge where kids are biting into laundry detergent pods. These challenges are causing poisonous chemicals to be ingested.

Carbon monoxide calls have been on the rise this year. Please make sure any vented combustible appliance has been serviced and cleaned properly. Check your exhaust vents to make sure they are not obstructed. We have also been seeing frozen vent pipes causing sewer gas (methane) to back up into houses. Replace batteries in your smoke detectors and carbon monoxide detectors and test to make sure they are functioning properly. Remember carbon monoxide is a silent killer and early detection can save the lives of you and your family. If you do not have detectors and are unable to afford one contact the East

Montpelier Fire Department for assistance.

Emergency preparedness is always on the front burner for us and as we watch the change in weather patterns and severity of the storms we want to make sure you have a safety action plan for your family and your home in the event of an emergency. This plan should include basic life necessities, evacuation, medical conditions that might need special care, heat, power etc. As we experienced the wind storm in 2017 knocking out power in some areas for long periods of time and downed power lines and trees blocking roads for emergency response we know this created emergency situations. Remember do not drive over or go near downed power lines. Please maintain your driveways to allow for safe access with the bigger firetrucks and ambulances. Keep driveways clear of snow and ice and cut back low hanging trees that can inhibit access or possibly damage the trucks. Please place identifiable number markings that are visible from the road. We have adapted a new active 911 system that allows us to get direct dispatch information connected to mapping sent to our phones to help us navigate to your location.

2017 found East Montpelier Fire Department joining into a new partnership with the local Cub Scout Troop as their charter sponsor. We are proud to take on this responsibility and look forward to working with them on upcoming projects. Their spirits were full of laughter and energy as they assisted us with shopping, sorting and wrapping for the holiday food and gift drives. Thank you to the young men and their families that assisted in support of the communities.

East Montpelier Fire Department will be hosting the annual Rabies Clinic on Thursday, March 15, from 6:00pm to 7:30pm at Station 2, 54 Village Acres in East Montpelier Village, for \$15.

For Calais Burn Permits call Fire Warden Greg Pelchuck at 454-7377.  
For East Montpelier Burn Permits call East Montpelier Fire Department at 225-6245.

For Calais and East Montpelier Fireworks Permits call East Montpelier Fire Department at 225-6245. Remember permits must be submitted at least 15 days in advance.

Thank you to Megan Cannella for her two years of service as Admin /Secretary/ treasurer!

Thank you and have a safe and prosperous 2018.

*Ty Rolland, Fire Chief, Toby Talbot, President*

## 2017 People's Health & Wellness Clinic Program Summary

The People's Health & Wellness Clinic has been providing primary health care and wellness education to uninsured and underinsured central Vermont residents who could not otherwise afford these services since 1994.

Our services include primary medical care, mental health, oral health, body work and other complementary health, diet and nutrition, and vision care. We are the regional contact for Ladies First, providing screening for breast and cervical cancer, as well as lifestyle coaching and memberships in weight loss programs for cardiovascular health for eligible women. Even if you are insured, Ladies First can fill gaps in coverage or provide complementary services. Tobacco cessation counseling and nicotine replacement therapies are also provided, as well as screenings for alcohol and drug use.

We also continue to provide navigation services for patients needing to sign up for health insurance through Vermont Health Connect, whether it's for Medicaid or commercial health insurance.

In Calendar Year 2017, the People's Health & Wellness Clinic served 557 unduplicated individuals, who came for 1170 clinical visits, requiring 2846 patient interactions. 287 of these patients were new to the Clinic. All of these numbers are significant increases over the past two years. We had 866 medical visits, 281 medical consults, and provided 904 diagnostic tests. 112 individuals came for 155 dental hygiene visits and 99 referrals to dentists for more advanced treatment. We provided 160 pharmaceutical samples, immunizations, and vouchers, and wrote hundreds more prescriptions. Our services include screening all patients for eligibility in a variety of health insurance and assistance programs. We also helped many patients navigate the application process for a variety of programs including Vermont Health Connect, Medicaid, Ladies First, and Central Vermont Medical Center – UVM Health Network and other hospitals' patient financial assistance programs. Through all these efforts, we were able to successfully enroll them 134 times, often in more than one program.

***4 separate Calais residents sought our services in 2017, 2 of whom were new to the Clinic. They required 7 separate patient interactions. They came for 3 full medical visits and 2 mental health visits. We provided 2 case management interactions, and performed or arranged for 5 diagnostic tests.***

Volunteer practitioners are the heart of our service model. In 2017, over 60 volunteers gave over \$88,000 worth of their time serving our patients. Over \$95,000 worth of pharmaceuticals and medical supplies and other services were

donated for our patients. We paid \$6,721 for diagnostic testing and leveraged another \$19,514 worth of tests.

We define our primary service area as all of Washington County, plus the Orange County towns of Orange, Washington, and Williamstown, but we do not restrict geographic access, and ended up serving people from 48 Vermont towns. People must have household income of less than 400% of the Federal Poverty Level to be eligible for our services, but 90% were under 250% - basically the “working poor.”

As a federally-deemed free clinic, we cannot charge for services. We depend on grants and donations, including from our patients. For more information on our services, to make a donation, or to volunteer, please visit our website at [phwcvt.org](http://phwcvt.org). Patients are seen by appointment only – call 802-479-1229, Monday through Thursday.

We are grateful to the voters of Calais for many years of support for the Clinic, and are very pleased to be able to provide these services to the community. Thank you.

*Peter Youngbaer, Executive Director*

### Kellogg-Hubbard Library Report

One of the busiest libraries in Vermont, the Kellogg-Hubbard Library is an independent non-profit organization that serves Calais and several other Central Vermont communities. Founded in 1894, the library is open 55 hours and six days per week. We have a collection of 71,297 items, and last year’s circulation topped 271,000—the second highest in the state. We had over 201,000 patron visits. Borrowing printed books is still what patrons like to do best; however, we also lend other items and provide free public computers, wi-fi, e-books, e-audio books, six daily newspapers and 84 magazines. Plus, we offer hundreds of programs each year.

Technology continues to be important to library users. We have 14 public computers, and last year patrons used them an average of 347 times per week. In addition to general internet access, we provide free access to 60 subscription databases. Using our computers or their own devices, patrons used the library’s wi-fi to access the internet an average of 968 times per week. Plus, anyone with a KHL library card can take out e-books without even coming into the library; they can do this from home or from anywhere with internet access.

We offer two online e-book services, and last year patrons borrowed e-books and audio books about 13,384 times, about 4,000 times more than last year.

Last year we offered 546 programs—290 for children and 256 for adults. Attendance totaled 9,466. PoemCity, our month-long celebration of poetry, continues to be extremely popular, as is the Vermont Humanities Council's First Wednesday program, for which we are the Central Vermont host. Besides making occasional story time visits in our towns, at the library we offer two every week. Each summer our children's library offers a reading program and three camps. Thanks to a grant we applied for, in 2017 we had two extra summer camps: magic with Rob Mermin and American folk music harmonies with Katie Trautz.

Our Outreach program provides a lending library at the Adamant Coop that many Calais residents use. The program also provides a book exchange at the East Calais General Store. We provide occasional story times, including at the preschool in the spring and fall. Using donations and grant money, we distributed 85 free new books at Outreach story times in Calais. When we don't have something a patron needs, we try to get it through interlibrary loan; last year we borrowed 2,021 items from other libraries for our patrons.

Calais residents are active library patrons: 420 adults and 89 children have active library cards. Last year they checked out 12,107 items—not including e-books, which are not tracked by community, and over 300 more lent at the Adamant Coop.

The library has a strong Board of Trustees, and Craig Line is the Calais representative.

This year the Kellogg-Hubbard Library is asking Calais to provide \$27,132 towards our operations. With this per capita increase from \$16 to \$17, we are asking Calais for \$1,372 more; however, it is the first time we have asked for an increase in six years. Four years ago, when we changed the formula for calculating our requests, we actually asked for less, and we stayed at that level since then. This year we are asking each of the five towns we serve for a \$1.00 per capita increase. \$17 per capita in local taxpayer support is well below the statewide average, which is over \$30.

The library's current budget is \$909,000. Fundraising, donations, grants and earnings on the library's endowment, provide half the library's revenue and allow it to offer high quality service to our communities at far less than the statewide average. We are asking Calais residents to pay 3.0% of the cost of

running the library, and for that support they receive full access to one of Vermont's premier public libraries.

*Tom McKone, Executive Director*





Washington County Sheriff's Department Report

The Town of Calais has contracted with the Washington County Sheriff's Department for many years. The Sheriff's Department is glad to be able to assist with public safety within your community. Although the Department's main functions in statute are to transport prisoners, mental health patients and juveniles, who are in custody of the State of Vermont, and serve civil process, we take great pride in being able to be a part of keeping the citizens and visitors within the County safe.

We continue to work to enhance safety within the County from searching out wanted persons, to patrols and motor vehicle check points, snowmobile patrols, offering hunter safety classes and assisting with snowmobile safety classes. We once again handed out over 2000 candy canes over the Christmas Holiday Season, reminding drivers to have a safe and happy holiday season.

County wide, our patrol efforts during fiscal year 2017 generated 2513 incidents reports, 726 Traffic Citations, 1543 Traffic Warnings and 53 Civil violations. In the course of our patrol efforts in Calais, many vehicles were stopped and at times warnings were given.

We are proud of the work we do and take pride in our efforts in making Washington County a safe place to live and work.

Professionally,

*W, Samuel Hill, Sheriff*

## Woodbury Fire Department Report

The Woodbury Volunteer Fire Department responded to 113 emergency calls last year. There were 79 calls in Woodbury. Of those calls, 51 were medical emergencies and 28 were fire / rescue. We responded to 27 fire/ rescue calls in Calais, and 7 mutual aid calls to assist our neighboring communities.

The calls break down as follows:

	Woodbury 0	Calais 2
Building Fires		
Chimney Fires	1	1
Pellet stove fire	0	1
Oven Fire	0	1
Fire investigation	1	0
Carbon Monoxide	2	0
Fire Alarms	2	4
Motor vehicle Crashes	9	10
Vehicle fire	1	0
Medical emergency	51	0
Power lines Down	4	1
Smoke in Building	2	1
Propane Leak in house	2	1
Unpermitted burning	1	0
Dog Rescue	0	1
Service call	1	4
Dam Emergency	1	0
Boat stranded on lake	1	0
Mutual Aid was provided to:		
Hardwick	2	
East Montpelier	1	
Greensboro	3	
Cabot	1	

The fire department was active and busy this year.

We were excited to provide fire prevention programs at the local schools to teach our children to be fire safe. We also held our annual open house, and our annual Halloween event at the firehouse. We are interested in keeping people informed about our calls as well as anything that could affect you, such as

hazardous weather. We have a face book page that we update regularly.

Last December we began providing emergency medical first response to Woodbury and we feel the program has been a great success. Over the last year our members responded to fifty-one medical emergencies, and eight car crashes and have been able to provide life-saving care to our neighbors within five to seven minutes in most cases. This has been done with a negligible effect on the budget, a true value-added service.

The budget overall is rising around 2.16% this year. This is primarily due to increases in the cost of dispatching (+8.42%), and vehicle maintenance (+5.41%). Woodbury's portion for operating expenses will be increasing by \$353 and Calais will be increasing by \$1885.

We are proposing a \$3,850 increase in the truck fund for both Calais and Woodbury. The increase in funding will allow us to replace our Rescue 2 which is a 2001 Chevrolet Silverado that we purchased used seven years ago. This vehicle is used to transport equipment and personnel to fire calls, to pull our rescue boat and for our EMS calls. The current truck has served us well but needs to be replaced due to rust and corrosion problems. The average age of our fleet is 17.1 years old and our annual maintenance costs has averaged around \$17,500 a year.

Space for our vehicles, training, and day to day operations continues to be a problem. The current fire station facilities are inadequate and we are working to find a solution to this difficult problem. We are hoping to find a path forward this year and will keep you informed of any news.

I would like to thank you for the support that we have enjoyed. Our goal is to provide the best service possible to the community and to create safety for our members by having a properly staffed, equipped and trained fire department. Without your support, this would not be possible and for this we are truly thankful.

We have 15 active firefighters and 9 active members. Our dedicated staff of volunteers has worked hundreds of hours serving our communities between emergency calls, training and equipment maintenance. This is indeed a sacrifice that has reaped immeasurable benefits for people in their time of need. I would like to personally thank everyone who has given so selflessly of their time and energy to this worthy cause. If you would like to find a way to serve your community and make a difference we are always looking for new members, feel free to contact me if you would like more information on how you could help the fire department. We will provide all necessary equipment and training.

If you have any questions I may be reached at 472-6181 or email me at [pcwoodbury@gmail.com](mailto:pcwoodbury@gmail.com).

Respectfully submitted,

*Paul Cerutti Fire Chief*  
*Woodbury Volunteer Fire Department*



## NOTES

[illegible]



# Town of Calais

## 2017 School District Report



**School Meeting**  
**Tuesday, March 6, 2018, 8:00 AM**  
**Calais Elementary School**  
**Town Meeting to follow**

Presort Standard  
US Postage  
PAID  
Permit #165  
Burlington, VT

Town of Calais  
3120 Pekin Brook Road  
East Calais, VT 05650

## CALAIS TOWN SCHOOL DISTRICT WARNING

The legal voters of the Calais Town School District are hereby warned to meet at the Calais Elementary School in the Town of Calais on Tuesday, March 6, 2018 at 8:00 A.M. to act on the following:

**ARTICLE 1.** To elect a Moderator.

**ARTICLE 2.** To authorize the Board of School Directors to hold any audited fund balance as of June 30, 2018 in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of operating the school.

**ARTICLE 3.** To authorize the Board of School Directors to borrow money in anticipation of the receipt of revenues for the school year.

**ARTICLE 4.** To transact any other business that may legally come before the meeting.

### Article to be voted by Australian Ballot Polling Times – 7:00 A.M. Through 7:00 P.M.

**ARTICLE 5.** To elect the following School Directors by Australian ballot:

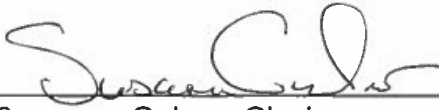
One (1) School Director	Two (2) Year Term
One (1) School Director	Three (3) Year Term
One (1) U-32 Director	Three (3) Year Term

**ARTICLE 6.** Shall the voters of the school district approve the school board to expend \$1,904,291 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,912 per equalized pupil. This projected spending per equalized pupil is <2.79% higher/lower than spending for the current year.

The legal voters of Calais Town School District are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Section 553 of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.



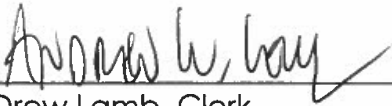
## SCHOOL DIRECTORS



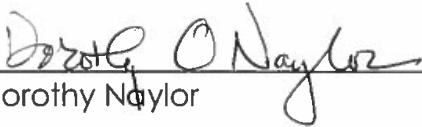
Susanna Culver, Chair



Catherine Reed, Vice Chair



Drew Lamb, Clerk



Dorothy Naylor



Keith MacMartin

This year the school's portion of Town Meeting will take place at 8:00am on Tuesday, March 6th at the Calais Elementary School.

The 2017/18 school year has been one of challenges, difficult decisions and inspiration. Catherine Fair, our principal, continues to provide a safe, enjoyable and exceptional learning environment for our students and staff. We recognize and appreciate her efforts and see the results in the success of our students and school.

Act 46, with all its changes and modifications, demanded vast quantities of time and effort of board members, administration and yes, our community. In December, after rejecting the preferred governance structure we submitted as an SU, an alternative governance structure to the state. This document did not come easily and many are deserving of our gratitude. The response from the state is expected later this year.

This year was also a contract negotiation year. Our team of negotiators, both from the board and the association worked tirelessly to incorporate the revised healthcare plans into the contract. Due to our unique approach, Interest Based Bargaining, and a truly committed group we were able to achieve the desired goals for the next two years.

When we look ahead at the next few years we are presented with another challenge. Our enrollment numbers are trending downward. Next year we will be combining our kindergarten and first grade with a projected class size of nine. These are never easy decisions but we are charged with providing the best learning experience with a fiscally responsible budget. We feel that these changes address these goals.

The Calais 2018/19 school budget is summarized below:

Requested Expense Budget is \$1,904,291 or a -3.82% decrease over the previous year

- Salaries and Benefits are projected to increase by \$22,855 or 1.15%
- Salary and Benefit Staffing Reductions to decrease by -\$191,629 or -9.68%
- Non-salary items are projected to increase by \$93,087 or 4.70%
- Due to a reduction in revenues, the Net Impact on Taxes is -1.48%
- Tax Summary: These numbers include 2017 Common Level of Appraisal, information provided by the Agency of Education (property yield, equalized pupils, state-wide tax rate), and school budgets:
  - The combined total projected tax increase (from the previous year) is 6.8 Cents, or \$68 for a \$100k Homestead (.8 cents from CES budget, 6.0 cents from U-32 budget)
  - Non-residential properties are projected to increase taxes by 9.5 cents or \$95 for a \$100k Property

There will be an informational meeting on Saturday, February 24th at 9:00am at the Calais Elementary School. We encourage you to attend and bring your questions.

This note would not be complete without a heartfelt acknowledgement of Chauntelle Eckhaus's three years of service on the board. Her efforts showed in our meetings and in the educational health and well-being of our students. Her devotion to excellence was clear.

Thank you,

Susanna Culver, Chair  
Catherine Reed, Vice Chair  
Drew Lamb

Keith MacMartin  
Dorothy Naylor

I feel very fortunate to be able to report out as principal of Calais Elementary for the third year! We have continued our work as a supervisory union (SU) on our mission and theory of action (both can be found [here](#)). As we shared with you last year, we are working together on our [Implementation Plan](#), which builds on the three focal areas including *Clear Learning Targets*, *A Comprehensive and Balanced Assessment System*, and *Providing High Quality Instruction and Interventions*. In the fall, we shared a parent/community brochure version of this report with our families during conferences.

This year, Calais has worked closely with our colleagues around the SU on important aspects of the Implementation Plan, specifically in the area of scoring and reporting student work, which relates to the Comprehensive and Balanced Assessment System. At our August in-service we participated in professional development on our Student Learning Outcomes (SLOs) and Performance Indicators (PIs). We also began our work with the tool we will be using to share this information with families, Infinite Campus. Professional development and support in Infinite Campus use was also provided by a Supervisory Union team of teachers and administrators. At our October in-service we refined our work by developing parent-friendly language for our report cards, which were rolled-out for the first time in January.

As the diversity of student needs continues to grow across Vermont, we developed our professional capacity in addressing these needs together. In our January In-service we were fortunate to have one of the foremost regional experts in the area of trauma, David Melnick, LCSW, provide us with additional information as we work to support students. So many of our students have issues around trauma (poverty, neglect, abuse, illness, family crisis, grief, disability, etc.) that impact the way their brain develops and the way they learn. This has huge implications for the way our students interact with others socially, emotionally, and behaviorally so our staff is invested in developing skills and tools to support students in the way they need.

As part of WCSU, Calais staff contributes to the good work from across the union focusing on instructional practices that not only align with the common core state standards (CCSS), but also working towards truly being a part of a PreK-graduation system that supports ALL our students in achieving high standards in education. This work is accomplished by Calais staff participating weekly in professional learning and collegiality with folks in Calais as well as across the supervisory union in the areas of: Literacy, Math, and School Climate. This hard work and our accountability for it, is reflected in our annual **Continuous Improvement Plan (CIP)**, highlights of which are summarized below. We are still working with the AOE around changes to the goal setting process for continuous improvement planning. In the interim, our staff committees on math, literacy, and climate are digging into some of the data around standardized testing, local assessments, report cards, PBIS/Behavior, and climate surveys with a focus on improving our instructional practice. Having the data is only helpful if it drives how we respond to students and help them achieve the student learning outcomes. This analysis is an important first step in setting goals for our continuous improvement. Our full plan can be viewed [here](#) or type <https://docs.google.com/document/d/11zV47NpqxNrWHHifYer7NOhXaHVoL4TPmWgk1dmu5g/edit>.

**Please note this document will be revised for 2017-2018 as we receive direction for changes from the state.**

## Literacy

Over the last few years we have worked towards building teaching teams that allow teachers to specialize in one content area (grade-alike math or literacy) rather than every teacher teaching to combined groups of both math and literacy. We have further developed this team approach to include grades 1-6. These changes support our ongoing work to align what we teach to the Common Core State Standards (CCSS). We assess students in grades K-3 in literacy using the Fountas and Pinnell (F&P), in grades 4-6 in literacy using the Developmental Reading Assessment (DRA2), in grades 1-6 in math using the STAR 360, and new this year, we have added to our local comprehensive assessment plan in grades 3-6 in literacy using the STAR 360 in reading. These assessments are an integral piece of instruction and used collectively with a teacher's scoring, and standardized tests like the SBAC; we get a holistic picture of where each student is at in their learning with more accurate indicators of what they need to move forward in achieving our student learning outcomes.

## Math

In math we are engaged in our first of two residencies with WCSU coach, Ellen Dorsey. Ellen, along with Jennifer Miller-Arsenault (Director of Curriculum, Instruction, and Assessment) and our partners at East Montpelier Elementary are engaging in professional development with our Calais staff around digging deeper into the data (both literacy and math) from the assessments in our local comprehensive assessment plan. As we have discussed before, it is so important that we take the time to analyze the data and what it tells us about where our students are at and to have the evidence to inform our instruction that will move our students towards achievement of our learning outcomes.

## School Climate

Our climate committee meets regularly to explore the behavior data we track through PBIS (Positive Behavior Intervention System.) While we see trends in terms of time of day, day of the week, and type of challenging behavior, we have not yet fully captured the "why" behind some of these trends and intend to continue digging. Ultimately, we want the "why" to be attached to the most meaningful interventions so our Calais students can truly work towards Being Safe, Being Kind, and Working Hard.

Lastly, I would like to share the improvements to our facility since last year. Over the summer, we completed two important projects on our building:

- PA system – Our new PA system installation allows us to reach every room, hallway, and area of the playground which greatly improves our school crisis response time.
- Preschool Playground – Our preschool has a new natural playground located in the same spot we had it originally, but it has been expanded and updated to meet regulations, certifications, aesthetics, and most importantly, fun! Be sure to stop in and see our new playground!

Cat Fair, CES Principal

Updated 1/11/2018

## Calais Elementary enrollment & enrollment predictions

<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Actual 2014-15</b>	<b>Actual 2015-16</b>	<b>Actual 2016-17</b>	<b>Actual 2017-18</b>	<b>Projected 2018-19</b>
3 year olds= 7	3 year olds= 9	3 year olds= 7	3 year olds= 6	3 year olds= 4	3 year olds= 8	3 year olds= 8
4 year olds= 13	4 year olds= 9	4 year olds= 14	4 year olds= 7	4 year olds= 7	4 year olds= 4	4 year olds= 8
Kindergarten= 17	Kindergarten= 16	Kindergarten= 13	Kindergarten= 16	Kindergarten= 10	Kindergarten= 6	Kindergarten= 3
Grade 1= 18	Grade 1= 13	Grade 1= 17	Grade 1= 12	Grade 1= 17	Grade 1= 13	Grade 1= 6
Grade 2= 14	Grade 2= 17	Grade 2= 14	Grade 2= 18	Grade 2= 14	Grade 2= 15	Grade 2= 13
Grade 3= 17	Grade 3= 13	Grade 3= 19	Grade 3= 14	Grade 3= 19	Grade 3= 18	Grade 3= 16
Grade 4= 22	Grade 4= 17	Grade 4= 14	Grade 4= 19	Grade 4= 15	Grade 4= 20	Grade 4= 18
Grade 5= 8	Grade 5= 22	Grade 5= 16	Grade 5= 17	Grade 5= 20	Grade 5= 14	Grade 5= 20
Grade 6= 18	Grade 6= 8	Grade 6= 24	Grade 6= 17	Grade 6= 15	Grade 6= 24	Grade 6= 16
<b>Total = 134</b>	<b>Total = 124</b>	<b>Total = 138</b>	<b>Total = 126</b>	<b>Total = 121</b>	<b>Total = 122</b>	<b>Total = 108</b>

CALAIS ELEMENTARY SCHOOL STAFF DIRECTORY 2017-18			
NAME	DEPARTMENT	FTE	EMAIL
Abair, Jill	Librarian	1.0	<a href="mailto:jabair@u32.org">jabair@u32.org</a>
Beauregard, Carolyn	Cook	1.0	<a href="mailto:cbeauregard@u32.org">cbeauregard@u32.org</a>
Bohn, Jamie	Special Education Teacher	1.0 WCSU	<a href="mailto:jbohn@u32.org">jbohn@u32.org</a>
Carpenter, Mary	Paraeducator	.50	<a href="mailto:mcarpenter@u32.org">mcarpenter@u32.org</a>
Carpenter, Mary	Math Interventionist	.50	<a href="mailto:mcarpenter@u32.org">mcarpenter@u32.org</a>
Cioffi, Sue	Office	1.0	<a href="mailto:scioffi@u32.org">scioffi@u32.org</a>
Downing, Beth	Preschool Teacher	.38	<a href="mailto:edowning@u32.org">edowning@u32.org</a>
Ecklund, Cheryl	Grade 1/2 Teacher	1.0	<a href="mailto:cecklund@u32.org">cecklund@u32.org</a>
Fair, Cat	Principal	1.0	<a href="mailto:cfair@u32.org">cfair@u32.org</a>
Fish, John	P. E. Teacher	1.0	<a href="mailto:jfish@u32.org">jfish@u32.org</a>
Gauthier, Emily	Speech/Language Teacher	.3 WCSU	<a href="mailto:egauthier@u32.org">egauthier@u32.org</a>
Griffith, Darryl	Custodian	.30	<a href="mailto:dgriffith@u32.org">dgriffith@u32.org</a>
Hodgson, Lisa	Special Education Teacher	1.0 WCSU	<a href="mailto:lhodgson@u32.org">lhodgson@u32.org</a>
Hudson, Monie	Paraeducator	1.0	<a href="mailto:mhudson@u32.org">mhudson@u32.org</a>
Johnson, MaryAnn	School Nurse	.50	<a href="mailto:mjohnson@u32.org">mjohnson@u32.org</a>
Langevin, MaryBeth	Guidance Counselor	.50	<a href="mailto:mlangevin@u32.org">mlangevin@u32.org</a>
Larrabee, Marcy	Literacy Interventionist	.50	<a href="mailto:malarrabee@u32.org">malarrabee@u32.org</a>
Levangie, Lisa	Grade 1/2 Teacher	1.0	<a href="mailto:llevangie@u32.org">llevangie@u32.org</a>
MacMartin, Kelly	Kindergarten Teacher	1.0	<a href="mailto:kmacmartin@u32.org">kmacmartin@u32.org</a>
Middelton, Damien	Grade 5/6 Teacher	1.0	<a href="mailto:dmiddelton@u32.org">dmiddelton@u32.org</a>
Morse, Alexandra	Art Teacher	.40	<a href="mailto:amorse@u32.org">amorse@u32.org</a>
Ohlson, Brad	Music Teacher	.60	<a href="mailto:bohlson@u32.org">bohlson@u32.org</a>
Rob, Kate	Grade 4 Teacher	1.0	<a href="mailto:krob@u32.org">krob@u32.org</a>
Rowell, Rich	Evening Custodian	1.0	
Rupp, Stacey	Grade 5/6 Teacher	1.0	<a href="mailto:srupp@u32.org">srupp@u32.org</a>
Tillinghast, Phyllis	Paraeducator	1.0	<a href="mailto:ptillinghast@u32.org">ptillinghast@u32.org</a>
Tuller, Chris	Maintenance	1.0	<a href="mailto:ctuller@u32.org">ctuller@u32.org</a>
Weller, Callie	Grade 3 Teacher	1.0	<a href="mailto:cweller@u32.org">cweller@u32.org</a>
Weston, Fran	Preschool Assistant	.34	<a href="mailto:fweston@u32.org">fweston@u32.org</a>

## History of Enrollment and Staffing Changes

Year	Student population size (As of Oct. 1 of each year)	Staffing Changes
2007-2008	136	Increased physical education position by .4 FTE to provide mandatory health instruction along with additional physical education instruction
2008-2009	151	Added kindergarten teacher for one year; Added paraeducator for special education needs; Reduced .2 FTE kitchen staff (funded by private sources)
2009-2010	145	Included funding (\$6,000) to contract mandatory ELL (English Language Learners) instruction; Reduced 1 year kindergarten position
2010-2011	139	Reduced .5 FTE paraeducator; Reduced .2 FTE Technology Integrationist;
2011-2012	131	Increased Special Educator from .8 to 1.0 FTE; Increased paraeducator from .78 to 1.0 FTE; Increased SLP from .4 to .5 FTE; Increased Reading Specialist from .3 to .4 FTE (grant funded)
2012-2013	134	Increased kindergarten teacher from .8 to 1.0 FTE; Reduced one 5/6 teacher (leave of absence); Created one year .5 FTE math position to teach 4 <sup>th</sup> and 5 <sup>th</sup> grade math; Increased guidance from .4 to .6 FTE; Added 1.0 FTE one-on-one paraeducator; Added .14 FTE recess monitor; Added .4 FTE technology integrationist (grant funded); Increased SLP from .5 to .6 FTE to include Preschool
2013-2014	133	Eliminated 3.0 FTE of paraeducator time to create .6 FTE of additional special educator time to meet the needs of a larger caseload; Bring back 5/6 teacher; Eliminated .5 FTE math position; Increased nurse from .4 to .5 FTE; Reduced guidance from .6 to .5 FTE to accommodate district-wide needs; Reduced SLP from .6 to .4 FTE; Add back .77 FTE of paraeducator time to cover unanticipated student needs; Increased reading specialist from .4 to .5 FTE due to extra grant funds; Decreased preschool teacher from .72 to .5 FTE due to temporary combining of parts of EMES and CES preschool programs
2014-2015	134	Returned to .72 FTE preschool teacher as EMES preschool is again entirely separate; Returned to .6 FTE guidance as district needs changed; Added 1.0 FTE paraeducator to accommodate unanticipated student needs; Eliminated .28 FTE kitchen assistant due to budget constraints
2015-2016	127	Eliminated .6 FTE special education teacher in response to projected reduction in student needs; Decreased preschool teacher from .72 to .36 FTE and assistant from .6 to .34 FTE in response to low enrollment; Added .36 Math Interventionist for Tier 2 support; Eliminated .4 FTE Spanish teacher – retained half of funding for other cultural and language learning opportunities such as hosting an exchange teacher or artist-in-residence
2016-17	123	Decreased Operations & Maintenance staffing costs by \$10,000; Eliminated remaining .2 FTE Spanish teacher from budget. Added .5 paraeducator position for 1 year to accommodate student needs; increased Math Interventionist position from .36 to .5 FTE for increased Tier 2 support.
2017-18	121	Increased .3 FTE Evening Custodian; Decreased 3.0 FTE Paraeducators, Increased Special Education Teacher from 1.0 FTE to 2.0 FTE.
2018-09	Projected 108	Projected to Decrease 1.0 FTE Classroom Teacher; Decrease .4 FTE Allied Arts Teacher(s) based on reduced number of classrooms.

Updated 1/11/2018

**Calais Elementary School Budget  
Approved by Voters**

<b>Year</b>	<b>Total Expenses</b>	<b>Percent Increase Over Previous Year</b>	<b>Net Percent Increase for Tax Calculation</b>
2013-2014	\$1,917,730	5.71%	3.74%
2014-2015	\$1,980,384	3.27%	1.88%
2015-2016	\$2,013,965	1.70%	3.06%
2016-2017	\$2,058,287	2.20%	0.63%
2017-2018	\$1,979,978	-3.80%	3.47%
Requested 18-19	\$1,904,291	-3.82%	-1.48%



Town of Calais  
Estimated Tax Calculations  
As of January 8, 2018

NOTE: Includes Calais Elementary and U32 Proposed Budgets.

Town	Education Spending Per Eq Pupil	Property Yield	District Spe Adjustment	Equalized Pupils	\$1.00	\$1.629		
					TAX RATES:			
					Equalized Homestead	Actual Homestead	Equalized Nonresidential	Actual Nonresidential
Projected Budget 18-19	\$17,048	\$9,842	173.22%	240.01	\$1.732	\$1.758	\$1.629	\$1.654
Budget 17-18	\$15,627	\$10,160	153.81%	244.07	\$1.611	\$1.636	\$1.535	\$1.559
	9.10%	-3.13%		-1.66%				

Common of Apprai:		Tax Rate	Tax Rate
FY11-12	91.02%	\$1.487	\$1.494
FY12-13	99.47%	\$1.431	\$1.387
FY13-14	97.69%	\$1.541	\$1.474
FY14-15	91.73%	\$1.739	\$1.652
FY15-16	92.43%	\$1.758	\$1.661
FY16-17	98.49%	\$1.636	\$1.559
FY17-18	98.48%	\$1.690	\$1.559
<b>FY18-19</b>	<b>98.51%</b>	<b>\$1.758</b>	<b>\$1.654</b>
Local Tax Impact-Increase(Decrease)		\$0.068	\$0.095
Impact on a \$100,000 property		\$68	\$95

Amount Per Town	Education Spending Per
Elementary	Equalized Pupil
U32	
	\$17,048
	\$15,912
	\$18,056

**Note: the tax rate is allocated as follows:			
TAX RATES:			
Current Common Appraised at 100%			
FY18-19	Level of Appraisal	Equalized	Total Tax Rate
Elementary Tax Rate	\$0.011	\$0.760	\$0.771
U32 Tax Rate	\$0.015	\$0.972	\$0.987
TOTAL Tax Rate	\$0.026	\$1.732	\$1.758

**Calais Elementary School**  
**Budget Changes For 2019 vs. 2018**

**KEY: Increase(Decrease)**

**Entire Budget  
% Increase**

**Increases Required By Union Agreements:**

Health Insurance;Salary increases; Other	\$22,855	1.15%
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**Other Payroll Changes:**

Staffing Changes-Salary & Benefit Savings	-\$191,629	-9.68%
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			<b>BUDGET FY2017-2018</b>	<b>BUDGET FY2018-2019</b>
<b>Subtotal Salary And Benefits</b>	<b>-\$168,774</b>	<b>-8.52%</b>	<b>\$1,427,191</b>	<b>\$1,258,417</b>

Miscellaneous Budget Changes	\$93,087	4.70%
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<b>Subtotal Nonsalary Items</b>	<b>\$93,087</b>	<b>4.70%</b>	<b>\$552,787</b>	<b>\$645,874</b>
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<b>Total Expense Change</b>	<b>-\$75,687</b>	<b>-3.82%</b>	<b>\$1,979,978</b>	<b>\$1,904,291</b>
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**Revenue Changes:**

Special Education Expense Reimbursement	-\$46,323
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Small School Grant-budget FY17-18 is \$26,694	\$0
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<b>Budget Change Including Revenues</b>	<b>-\$29,364</b>	<b>-1.48%</b>
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**Calais Elementary School  
Budget 2018-2019**
**Final**

DESCRIPTION	ACTUAL 2017	BUDGET 2018	PROJECTED 2018	BUDGET 2019
<b>REVENUES</b>				
TUITION FROM INDIVIDUALS	\$9,568	\$0	\$0	\$0
EARNINGS ON INVESTMENTS	\$23,653	\$20,010	\$17,794	\$20,010
MISC INC-PURCHASE DISC	\$2,581	\$0	\$0	\$0
MISC INC-Erate	\$4,700	\$2,190	\$2,190	\$2,190
MISC INC-OTHER	\$1,769	\$905	\$905	\$905
EDUCATION SPENDING REVENUES	\$1,752,807	\$1,824,196	\$1,813,246	\$1,794,832
SMALL SCHOOLS GRANT	\$27,385	\$26,694	\$41,712	\$26,694
STATE AID TRANSPORTATION	\$39,180	\$0	\$0	\$0
EDUCATION JOBS FUND-ARRA	\$0	\$0	\$0	\$0
MAINSTREAM BLOCK GRANT	\$44,523	\$0	\$0	\$0
SPEED EXPENDITURE REIMBURSEMENT	\$158,915	\$105,983	\$58,886	\$59,660
SPEED CASE MANAGEMENT REIMBURSE	\$0	\$0	\$0	\$0
EEE GRANT	\$16,996	\$0	\$0	\$0
FUND BALANCE-USE	\$20,000	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$2,102,077</b>	<b>\$1,979,978</b>	<b>\$1,934,733</b>	<b>\$1,904,291</b>

**EXPENSES****INSTRUCTIONAL SERVICES**

SALARIES-REGULAR-PROFESS.	\$565,216	\$576,692	\$553,627	\$491,146
SALARIES-REGULAR-TECH.	\$17,787	\$2,653	\$2,652	\$2,745
SALARIES-TEMPORARY	\$14,036	\$16,240	\$16,240	\$16,695
HEALTH BENEFITS	\$108,096	\$119,304	\$121,187	\$120,912
SOCIAL SECURITY/MEDICARE	\$41,889	\$44,014	\$43,798	\$37,584
OPEB ASSESSMENT	\$0	\$1,097	\$1,754	\$1,002
RETIREMENT CONTRIBUTIONS	\$860	\$159	\$159	\$165
SEC 125 BENEFIT	\$585	\$700	\$700	\$630
WORKMENS COMPENSATION	\$3,694	\$3,959	\$3,959	\$3,433
UNEMPLOYMENT COMPENSATION	\$0	\$0	\$0	\$0
TUITION REIMBURSEMENT	\$16,376	\$14,000	\$12,440	\$14,000
DENTAL BENEFITS	\$5,244	\$5,244	\$5,244	\$4,361
DISABILITY BENEFITS	\$1,415	\$2,933	\$2,933	\$2,452
PROFESSIONAL-EDUCATION SVC-FIELD	\$1,237	\$2,000	\$2,000	\$2,000
PROFESSIONAL-EDUCATION SVC-FUN F	\$300	\$500	\$500	\$500
OTHER PROF SVCS-HON & ECO & 504	\$1,560	\$1,888	\$1,888	\$1,888
TUITION REFUND-PRIOR YEAR	\$0	\$0	\$0	\$0
TRAVEL	\$55	\$1,500	\$1,500	\$1,500
GENERAL SUPPLIES-CLASSROOM	\$13,249	\$13,000	\$12,210	\$13,000
GENERAL SUPPLIES-PAPER & TESTING	\$1,196	\$1,300	\$1,300	\$1,300
BOOKS AND PERIODICALS	\$2,080	\$4,000	\$4,000	\$4,000
DUES & FEES-CULTURAL	\$296	\$700	\$700	\$700
<b>TOTAL INSTRUCTIONAL SERVICES</b>	<b>\$795,171</b>	<b>\$811,883</b>	<b>\$788,791</b>	<b>\$720,013</b>

**EEE & PRESCHOOL**

SALARIES-REGULAR-PROFESS.	\$21,156	\$21,473	\$21,464	\$22,065
SALARIES-REGULAR-TECH.	\$8,658	\$7,899	\$8,012	\$8,302
HEALTH BENEFITS	\$5,676	\$5,766	\$5,861	\$5,846
SOCIAL SECURITY/MEDICARE	\$1,799	\$2,172	\$2,256	\$2,255
SEC 125 BENEFIT	\$65	\$70	\$70	\$70
WORKMENS COMPENSATION	\$353	\$206	\$206	\$213
TUITION REIMBURSEMENT	\$342	\$570	\$570	\$570
DENTAL BENEFITS	\$144	\$210	\$210	\$210
DISABILITY BENEFITS	\$96	\$112	\$112	\$115
TUITION & SU SHARED SERVICES	\$6,184	\$13,232	\$13,232	\$21,339
GENERAL SUPPLIES	\$688	\$1,100	\$1,100	\$1,100
<b>TOTAL EEE &amp; PRESCHOOL</b>	<b>\$45,161</b>	<b>\$52,810</b>	<b>\$53,093</b>	<b>\$62,085</b>

**GUIDANCE SERVICES**

SALARIES-REGULAR-PROFESS.	\$34,178	\$34,691	\$34,685	\$35,656
HEALTH BENEFITS	\$10,090	\$10,171	\$9,625	\$9,652
SOCIAL SECURITY/MEDICARE	\$2,615	\$2,522	\$2,653	\$2,596
SEC 125 BENEFIT	\$65	\$70	\$70	\$70
WORKMENS COMPENSATION	\$244	\$243	\$243	\$250
TUITION REIMBURSEMENT	\$0	\$650	\$650	\$650

**Calais Elementary School  
Budget 2018-2019**

**Final**

DESCRIPTION	ACTUAL 2017	BUDGET 2018	PROJECTED 2018	BUDGET 2019
DENTAL BENEFITS	\$276	\$276	\$276	\$276
DISABILITY BENEFITS	\$104	\$180	\$180	\$185
GENERAL SUPPLIES	\$412	\$500	\$500	\$500
<b>TOTAL GUIDANCE SERVICES</b>	<b>\$47,984</b>	<b>\$49,303</b>	<b>\$48,882</b>	<b>\$49,835</b>

**HEALTH SERVICES**

SALARIES-REGULAR-PROF OTH	\$23,076	\$23,393	\$23,031	\$23,442
HEALTH BENEFITS	\$0	\$0	\$0	\$0
SOCIAL SECURITY/MEDICARE	\$1,765	\$1,790	\$1,762	\$1,793
SEC 125 BENEFIT	\$0	\$0	\$0	\$0
WORKMENS COMPENSATION	\$149	\$148	\$148	\$152
DENTAL BENEFITS	\$0	\$276	\$276	\$276
DISABILITY BENEFITS	\$74	\$110	\$110	\$113
OTHER PROFESSIONAL SERVIC	\$0	\$200	\$200	\$200
GENERAL SUPPLIES	\$1,134	\$1,300	\$1,300	\$1,300
<b>TOTAL HEALTH SERVICES</b>	<b>\$26,198</b>	<b>\$27,217</b>	<b>\$26,827</b>	<b>\$27,276</b>

**CURRICULUM SERVICES**

SUPERVISORY UN SERV-CURRICULUM	\$12,464	\$14,009	\$14,009	\$15,795
<b>TOTAL CURRICULUM SERVICES</b>	<b>\$12,464</b>	<b>\$14,009</b>	<b>\$14,009</b>	<b>\$15,795</b>

**SCHOOL LIBRARY SERVICES**

SALARIES-REGULAR-PROFESS.	\$30,727	\$29,857	\$30,686	\$26,287
SALARIES-REGULAR-TECH	\$0	\$0	\$0	\$0
HEALTH BENEFITS	\$12,108	\$12,205	\$11,550	\$10,012
SOCIAL SECURITY/MEDICARE	\$2,143	\$2,126	\$2,347	\$1,879
RETIREMENT BENEFITS	\$0	\$0	\$0	\$0
SEC 125 BENEFIT	\$65	\$70	\$70	\$70
WORKMENS COMPENSATION	\$205	\$209	\$209	\$184
TUITION REIMBURSEMENT	\$0	\$1,000	\$1,000	\$1,000
DENTAL BENEFITS	\$331	\$331	\$331	\$276
DISABILITY BENEFITS	\$92	\$155	\$155	\$137
GENERAL SUPPLIES	\$523	\$600	\$600	\$600
BOOKS AND PERIODICALS	\$5,450	\$4,900	\$4,800	\$4,900
AUDIOVISUAL MATERIALS	\$216	\$400	\$500	\$400
COMPUTER SOFTWARE & EQUIPMENT	\$412	\$800	\$800	\$800
<b>TOTAL SCHOOL LIBRARY SERVICES</b>	<b>\$52,272</b>	<b>\$52,653</b>	<b>\$53,048</b>	<b>\$46,545</b>

**TECHNOLOGY SERVICES**

SALARIES-REGULAR-PROFESS.	\$19,611	\$19,905	\$20,457	\$15,773
SALARIES-TEMPORARY	\$688	\$0	\$0	\$0
HEALTH BENEFITS	\$8,072	\$8,137	\$7,700	\$6,151
SOCIAL SECURITY/MEDICARE	\$1,411	\$1,417	\$1,565	\$1,127
RETIREMENT BENEFITS	\$0	\$0	\$0	\$0
WORKMENS COMPENSATION	\$143	\$139	\$139	\$110
TUITION REIMBURSEMENT	\$0	\$0	\$0	\$0
DENTAL BENEFITS	\$221	\$221	\$221	\$166
DISABILITY BENEFITS	\$61	\$104	\$104	\$82
OTHER PROFESSIONAL SERVICES	\$0	\$250	\$250	\$250
SUPERVISORY UNION SVCS	\$29,612	\$53,212	\$53,212	\$53,061
SUPERVISORY UNION SVCS-Network Su	\$0	\$0	\$0	\$0
REPAIRS & MAINTENANCE	\$314	\$500	\$500	\$500
RENTALS AND LEASES& REPAIR-COPIE	\$1,577	\$3,400	\$3,400	\$3,400
COMMUNICATION-INTERNET & TELEPHO	\$8,002	\$8,700	\$9,600	\$8,700
GENERAL SUPPLIES	\$1,945	\$2,500	\$1,600	\$2,500
COMPUTER SOFTWARE	\$9,817	\$1,000	\$1,000	\$1,000
EQUIPMENT	\$21,263	\$23,500	\$23,500	\$23,500
<b>TOTAL TECHNOLOGY SERVICES</b>	<b>\$102,737</b>	<b>\$122,985</b>	<b>\$123,248</b>	<b>\$116,320</b>

**BOARD OF EDUCATION SVCS.**

SALARIES-REGULAR-ADMIN.-BOD & TRE	\$475	\$589	\$1,148	\$1,035
SALARIES-REGULAR-CLERICAL	\$1,060	\$683	\$683	\$707
SOCIAL SECURITY/MEDICARE	\$117	\$97	\$129	\$133
OFFICIAL SVC TAX COLLECT.	\$2,300	\$2,300	\$2,300	\$2,300

**Calais Elementary School  
Budget 2018-2019**

**Final**

DESCRIPTION	ACTUAL 2017	BUDGET 2018	PROJECTED 2018	BUDGET 2019
OTHER PROF SVCS	\$282	\$0	\$0	\$0
LEGAL SERVICES	\$577	\$4,000	\$3,150	\$4,000
COMMUNICATIONS & ADVERTISING	\$1,011	\$250	\$250	\$250
GENERAL SUPPLIES	\$726	\$800	\$800	\$800
DUES & FEES	\$1,328	\$1,150	\$2,000	\$1,150
<b>TOTAL BOARD OF EDUCATION SVCS.</b>	<b>\$7,876</b>	<b>\$9,869</b>	<b>\$10,460</b>	<b>\$10,375</b>

**OFFICE OF SUPERINTENDENT**

SUPERVISORY UN SERV-SUPT	\$34,609	\$48,770	\$48,770	\$57,250
SUPERVISORY UN SERV-SHARED REG	\$1,000	\$0	\$0	\$0
<b>TOTAL OFFICE OF SUPERINTENDENT</b>	<b>\$35,609</b>	<b>\$48,770</b>	<b>\$48,770</b>	<b>\$57,250</b>

**OFFICE OF THE PRINCIPAL**

SALARIES-REGULAR-ADMIN.	\$80,106	\$81,308	\$82,910	\$85,397
SALARIES-REGULAR-CLERICAL	\$39,318	\$39,756	\$39,739	\$40,635
SALARIES-TEMPORARY	\$827	\$4,927	\$4,927	\$5,099
HEALTH BENEFITS	\$7,230	\$7,720	\$7,311	\$7,469
SOCIAL SECURITY/MEDICARE	\$9,081	\$9,538	\$9,760	\$9,936
RETIREMENT BENEFITS	\$2,079	\$2,406	\$2,448	\$2,534
SEC 125 BENEFIT	\$130	\$140	\$140	\$140
WORKMENS COMPENSATION	\$836	\$850	\$850	\$893
UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$0
TUITION REIMBURSEMENT	\$866	\$1,500	\$1,400	\$1,500
DENTAL BENEFITS	\$552	\$1,104	\$1,104	\$1,104
DISABILITY BENEFITS	\$952	\$606	\$606	\$637
OTHER PROFESSIONAL SVCS	\$821	\$0	\$0	\$0
COMMUNICATIONS-POSTAGE	\$738	\$1,400	\$1,400	\$1,400
ADVERTISING	\$190	\$600	\$600	\$600
TRAVEL	\$715	\$500	\$600	\$500
GENERAL SUPPLIES	\$4,207	\$3,000	\$3,000	\$3,000
EQUIPMENT	\$0	\$0	\$0	\$0
DUES & FEES	\$901	\$850	\$850	\$850
<b>TOTAL OFFICE OF THE PRINCIPAL</b>	<b>\$149,549</b>	<b>\$156,205</b>	<b>\$157,645</b>	<b>\$161,694</b>

**FISCAL SERVICES**

SUPERVISORY UN SERV	\$27,336	\$27,070	\$27,070	\$27,421
<b>TOTAL FISCAL SERVICES</b>	<b>\$27,336</b>	<b>\$27,070</b>	<b>\$27,070</b>	<b>\$27,421</b>

**INTEREST EXPENSE**

INTEREST EXPENSE -REVENUE ANTIC.	\$17,937	\$19,500	\$17,284	\$19,500
<b>TOTAL INTEREST EXPENSE</b>	<b>\$17,937</b>	<b>\$19,500</b>	<b>\$17,284</b>	<b>\$19,500</b>

**AUDITING SERVICES**

SHARED SU AUDIT SERVICES	\$4,150	\$4,575	\$4,575	\$0
<b>TOTAL AUDITING SERVICES</b>	<b>\$4,150</b>	<b>\$4,575</b>	<b>\$4,575</b>	<b>\$0</b>

**OPERATION AND MAINT. PLANT**

SALARIES-REGULAR-SERVICE	\$97,505	\$95,075	\$102,040	\$104,621
SALARIES-TEMPORARY-SUMMER HELP	\$1,708	\$964	\$964	\$998
HEALTH BENEFITS	\$0	\$0	\$0	\$0
SOCIAL SECURITY/MEDICARE	\$7,590	\$7,347	\$7,880	\$8,082
RETIREMENT BENEFITS	\$2,323	\$5,155	\$5,769	\$5,419
SEC 125 BENEFIT	\$129	\$140	\$140	\$140
WORKMENS COMPENSATION	\$616	\$608	\$608	\$690
UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$0
DENTAL BENEFITS	\$552	\$1,104	\$1,104	\$1,104
DISABILITY BENEFITS	\$268	\$447	\$447	\$470
OTH PROF SERVICES-Shared SU Svcs-U	\$2,866	\$13,000	\$7,460	\$6,872
SU SERVICES-Asbestos	\$1,107	\$0	\$0	\$0
WATER & SEWAGE MAINTENANCE	\$2,131	\$1,500	\$2,600	\$2,600
SECURITY SERVICES	\$1,891	\$1,000	\$2,000	\$2,000
DISPOSAL SERVICES	\$2,706	\$2,500	\$3,700	\$3,700
SNOW PLOWING SERVICES	\$2,000	\$1,800	\$2,000	\$2,000
REPAIRS AND MAINTENANCE	\$14,145	\$13,500	\$14,500	\$14,500

**Calais Elementary School  
Budget 2018-2019**

**Final**

DESCRIPTION	ACTUAL 2017	BUDGET 2018	PROJECTED 2018	BUDGET 2019
INSURANCE	\$5,477	\$5,874	\$5,874	\$6,461
TRAVEL	\$600	\$400	\$700	\$700
GENERAL SUPPLIES	\$11,058	\$12,000	\$12,000	\$12,000
ELECTRICITY	\$16,484	\$18,690	\$18,690	\$18,690
OIL-HEATING	\$1,275	\$5,980	\$5,980	\$5,980
OTHER ENERGY-WOOD CHIPS	\$9,944	\$9,629	\$9,629	\$9,629
OTHER ENERGY-GENERATOR	\$1,652	\$1,000	\$1,740	\$1,740
EQUIPMENT	\$0	\$2,000	\$2,000	\$2,000
<b>TOTAL OPERATION AND MAINT.PLANT</b>	<b>\$184,027</b>	<b>\$199,713</b>	<b>\$207,825</b>	<b>\$210,396</b>

**STUDENT TRANSPORTATION SV**

WCSU ASSESSMENT-STUDENT TRANSP	\$90,905	\$73,136	\$73,136	\$74,495
TRANSPORTATION-FIELD TRIPS	\$3,247	\$2,500	\$2,500	\$2,500
<b>TOTAL STUDENT TRANSPORTATION SV</b>	<b>\$94,152</b>	<b>\$75,636</b>	<b>\$75,636</b>	<b>\$76,995</b>

**DEBT SERVICE**

INTEREST-NEW BUILDING	\$0	\$0	\$0	\$0
PRINCIPAL-BUILDING BOND	\$0	\$0	\$0	\$0
<b>TOTAL DEBT SERVICE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TRANSFER TO OTHER FUNDS**

FUND TRANS-FOOD SERVICES	\$30,000	\$21,000	\$21,000	\$21,000
FUND TRANS-BUILDING IMPROVEMENT	\$123,140	\$43,000	\$43,000	\$43,000
<b>TOTAL TRANSFER TO OTHER FUNDS</b>	<b>\$153,140</b>	<b>\$64,000</b>	<b>\$64,000</b>	<b>\$64,000</b>

**INSTRUCTIONAL SVC-SP ED.**

SALARIES-REGULAR-PROFESS.	\$0	\$0	\$0	\$0
SALARIES-REGULAR-TECH.	\$123,826	\$139,990	\$68,157	\$68,847
SALARIES-TEMPORARY	\$4,436	\$761	\$750	\$776
HEALTH BENEFITS	\$27,767	\$27,929	\$26,487	\$26,427
SOCIAL SECURITY/MEDICARE	\$9,288	\$10,405	\$5,215	\$4,973
RETIREMENT BENEFITS	\$4,912	\$5,858	\$3,087	\$3,195
SEC 125 BENEFIT	\$260	\$280	\$280	\$140
WORKMENS COMPENSATION	\$720	\$916	\$916	\$457
UNEMPLOYMENT COMPENSATION	\$0	\$0	\$0	\$0
TUITION REIMBURSEMENT	\$3,480	\$0	\$1,560	\$0
DENTAL BENEFITS	\$1,380	\$2,484	\$1,380	\$1,380
DISABILITY BENEFITS	\$313	\$632	\$330	\$340
OTHER PROFESSL SERVICES	\$0	\$0	\$0	\$0
TUITION	\$0	\$0	\$0	\$0
TRAVEL	\$0	\$0	\$0	\$0
GENERAL SUPPLIES	\$0	\$0	\$790	\$0
BOOKS & PERIODICALS	\$55	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0
<b>TOTAL INSTRUCTIONAL SVC-SP ED.</b>	<b>\$176,437</b>	<b>\$189,255</b>	<b>\$108,952</b>	<b>\$106,535</b>

**SUPPORT PROGRAMS**

SU SHARED SVCS	\$0	\$0	\$0	\$0
<b>TOTAL SUPPORT PROGRAMS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**SU ASSESSMENTS**

SUPERVISORY UN SERV-SPED	\$193,463	\$51,134	\$89,946	\$129,008
SUPERVISORY UN SERV-EARLY ED PRG	\$6,034	\$3,391	\$3,391	\$3,248
<b>TOTAL SU ASSESSMENTS</b>	<b>\$199,497</b>	<b>\$54,525</b>	<b>\$93,337</b>	<b>\$132,256</b>

**ENGLISH LANGUAGE LEARNER**

SALARIES-TEMPORARY	\$0	\$0	\$0	\$0
SOCIAL SECURITY/MEDICARE	\$0	\$0	\$0	\$0
WORKMENS COMPENSATION	\$0	\$0	\$0	\$0
TRAVEL	\$0	\$0	\$0	\$0
<b>TOTAL ENGLISH LANG LEARNER</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL EXPENSES</b>	<b>\$2,131,697</b>	<b>\$1,979,978</b>	<b>\$1,923,452</b>	<b>\$1,904,291</b>
			<b>-2.85%</b>	<b>-3.82%</b>
<b>NET PROFIT(LOSS)</b>	<b>-\$29,620</b>	<b>\$0</b>	<b>\$11,281</b>	<b>\$0</b>

## **WCSU Central Office Budget and Calais Elementary School Share**

The Central Office budget is paid for by all the member schools, and appears in each school's budget. Each school's share is determined by its equalized pupils. Using the equalized pupils, the allocation for Calais Elementary School is 7.7% for FY2018-2019. The total assessment for Calais Elementary is \$174,236 which is an increase of \$6,284 over 2017-2018. The increase of \$6,284 represents a 0.32% increase to the Calais budget. The full budget detail is available from the WCSU Central Office.

### **Summary of Services Received From WCSU Central Office:**

#### **Function & Services (not an exclusive list)**

**Administration Services-** SU leadership, planning & coordination; background checks; contract administration; legal issues; legislation; school quality standards; SU calendar; oversight of teacher and principal evaluation; new required accounting & software standards. Calais share is \$57,250

**Curriculum Services-** Curriculum planning, implementing and evaluating; technology integration; state and local assessments planning and results reporting; job-embedded professional development across the SU; grant writing. Calais share is \$15,795

**Technology Services-** Technology planning; supervision of tech staff; network administration and support; SU wide purchases; system development and implementation; and integration of technology into SU operations are included in this total. Calais share is \$53,061

**Fiscal Services-** Budget development for all schools; monthly financial reports; accounts payable, purchase orders; payroll and benefits; SU wide bidding; investments and loans; bus contract; oversight of audits, food services, Community Connections and all grants. Calais share is \$27,421

**Student Special Services-** Oversight, planning, implementation, tracking and funding of all students with disabilities PreK-12 plus homeschoolers, private school students and homeless students, special education summer programs and evaluation team are included in this total. Calais share is \$17,461

**Preschool Administration-** Planning, coordination and implementation of the preschool program, systems, practices and support for all schools; preparation for accreditation. Calais share is \$3,248

**Special Education** – All Special Education costs are included in the WCSU Budget (except paraeducators.) Calais share is \$111,547

**Student Transportation** – All student transportation costs to/from school are included in the WCSU Budget. Calais share is \$74,495

**Calais Elementary School**  
**Capital Budget Plan**  
**As of January 8, 2018**

Description	Purchase Price	2017	2018	2019	2020	2021	Beyond
PA system for the school	\$18,000	\$18,000					
Security system \$10,000	\$10,000		\$10,000				
Camera \$10,000	\$10,000		\$10,000				
Blinds \$3000	\$3,000		\$3,000				
Picnic tables \$3000	\$3,000	\$1,000	\$1,000	\$1,000			
One time playground repair	\$8,000	\$8,000					
Gym floor, \$30,000-\$65,000	\$65,000			\$65,000			
Doors, get them fixed one time capital	\$10,000	\$5,000	\$5,000				
Septic testing	\$5,000	\$5,000					
Paving	\$60,000				\$60,000		
Heating system	\$125,000					\$125,000	
Water heaters (\$6500)	\$6,500						\$6,500
Mixing valves for direct hot water to kitchen	\$3,000	\$3,000					
Piping, plumbing-ADA	\$75,000						\$75,000
Gutters	\$10,000	\$10,000					
Storm water drainage	\$10,000						\$10,000
HVAC report changes	\$10,000						\$10,000
LED Lighting interior	\$10,000	\$5,000	\$5,000				
LED Exterior	\$10,000			\$10,000			
Custodian sink	\$2,500	\$2,500					
Carpets	\$25,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
Ceiling tile	\$12,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	
Remove oil Tank/New tank install	\$10,000						\$10,000
Window replacement	\$75,000						\$75,000
Mixing valves	\$2,000						\$2,000
Playground Work	\$8,000	\$8,000					
<b>Totals</b>	<b>\$586,500</b>	<b>\$73,000</b>	<b>\$41,500</b>	<b>\$83,500</b>	<b>\$67,500</b>	<b>\$132,500</b>	<b>\$188,500</b>

**Beginning Fund Balance**

	\$61,380	\$112,645	\$115,271	\$75,924	\$52,183
Budget Transfer	\$26,550	\$43,000	\$43,000	\$43,000	\$43,000
Additional Transfer Per BOD	\$96,590	\$0	\$0	\$0	\$0
Interest Income /Miscellaneous Income	\$1,125	\$1,126	\$1,153	\$759	\$522
Expenses-Per Projection Above	(\$73,000)	(\$41,500)	(\$83,500)	(\$67,500)	(\$132,500)
<b>Projected Available Funds</b>	<b>\$112,645</b>	<b>\$115,271</b>	<b>\$75,924</b>	<b>\$52,183</b>	<b>-\$36,795</b>



**CALAIS ELEMENTARY SCHOOL  
FUND BALANCE HISTORY BY FISCAL YEAR**

*Each year, the School Board builds what they believe to be a reasonable and balanced budget. A fund balance is sometimes generated. Over the past few years, the fund balance generated has been less than 2% of the operating budget. It has been the practice of the board to retain 5% of the current operating budget in fund balance to address emergency/unexpected expenses that might arise in the coming year. The school can't operate a negative balance and unexpected events, such as building repairs or costs associated with a new student, do occur. A retention of 5% fund balance is a common practice throughout the state and beyond. In past years, money from fund balance has sometimes been used to reduce the tax burden. However, less than 100% of this transfer is applied to local taxpayers. For example, in FY 2007, only 73% of the \$22,397 from the fund balance benefited local tax payers; the remaining 27% was distributed across the state. When we transfer fund balance money in excess of 5% of the operating budget to other funds (such as Capital improvement) we keep all of it. The School Board recommends this practice.*

	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>
Beginning of the Year	\$119,562	\$163,161	\$181,901	\$241,001	\$288,464
Capital Improvement Trnfr	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Used for Tax Reduction	\$(26,137)	\$(16,300)	\$(20,000)	\$(20,000)	\$(20,000)
Net Effect of Op. Budget	<u>\$69,736</u>	<u>\$35,040</u>	<u>\$ 79,100</u>	<u>\$67,463</u>	<u>\$(29,620)</u>
Subtotal of Effect By Year	\$43,599	\$18,740	\$59,100	\$47,463	\$(49,620)
End of Year	\$163,161	\$181,901	\$241,001	\$288,464	\$238,844

FY1617: Additional Transfer to Capital Fund.

FY1516: Addl. Special Education Reimbursements & Special Education Expense Savings.

FY1415: Additional Special Education Reimbursements & Staff turnover and changes.

FY1314: Additional income from EMES Preschool Agreement & Special Education Reimbursements.

FY1213: Additional income from Tuition, Interest & Small School's Grant. Expense savings were attained due to staff turnover and changes.

PRELIMINARY

## Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES  
ONLY

District: <b>Calais</b> County: <b>Washington</b>		<b>T039</b> <b>Washington Central</b>		Property dollar equivalent yield	Homestead tax rate per \$9,842 of spending per equalized pupil
				9,842	1.00
				11,862	Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2016	FY2017	FY2018	FY2019
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 14 expenditures)	\$2,013,965	\$2,058,287	\$1,979,978	\$1,904,291
2.	plus Sum of separately warned articles passed at town meeting	+	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-
4.	<b>Locally adopted or warned budget</b>	<b>\$2,013,965</b>	<b>\$2,058,287</b>	<b>\$1,979,978</b>	<b>\$1,904,291</b>
5.	plus Obligation to a Regional Technical Center School District if any	+	-	-	-
6.	plus Prior year deficit repayment of deficit	+	-	-	-
7.	<b>Total Budget</b>	<b>\$2,013,965</b>	<b>\$2,058,287</b>	<b>\$1,979,978</b>	<b>\$1,904,291</b>
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$286,417	\$305,480	\$155,782	\$109,459
11.	plus Capital debt aid for eligible projects pre-existing Act 60	+	-	-	-
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-
13.	<b>Offsetting revenues</b>	<b>\$286,417</b>	<b>\$305,480</b>	<b>\$155,782</b>	<b>\$109,459</b>
14.	<b>Education Spending</b>	<b>\$1,727,548</b>	<b>\$1,752,807</b>	<b>\$1,824,196</b>	<b>\$1,794,832</b>
15.	<b>Equalized Pupils</b>	<b>115,80</b>	<b>117,76</b>	<b>111,45</b>	<b>112,80</b>
16.	<b>Education Spending per Equalized Pupil</b>	<b>\$14,918.38</b>	<b>\$14,884.57</b>	<b>\$16,367.84</b>	<b>\$15,911.63</b>
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per equp)	-	-	-	-
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equp)	-	-	-	-
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equp)	-	-	-	-
21.	minus Estimated costs of new students after census period (per equp)	-	-	-	-
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equp)	-	-	-	-
23.	minus Less planning costs for merger of small schools (per equp)	-	-	-	-
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equp)	-	-	-	-
		\$36,27	\$47.55	\$8,84	\$42
25.	Excess spending threshold	threshold = \$17,103	allowable growth	threshold = \$17,386	threshold = \$17,816
26.	plus Excess Spending per Equalized Pupil over threshold (if any)	+	\$17,103.00	\$15,155.01	\$17,386.00
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$14,918	\$14,885	\$16,368	\$15,911.63
28.	District spending adjustment (minimum of 100%)	157,716%	153,433%	161,101%	161,671%
		based on \$9,285	based on \$9,701	based on yield \$10,160	based on yield \$9,842
<b>Prorating the local tax rate</b>					
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$15,911.63 + (\$9,842.00 / \$1,000)]	\$1,5614	\$1,5343	\$1,6110	\$1,6167
		based on \$9.99	based on \$1.00	based on \$1.00	based on \$1.00
30.	Percent of Calais equalized pupils not in a union school district	48,57%	48,25%	46,66%	47,00%
31.	Portion of district eq homestead rate to be assessed by town (47,00% x \$1,616)	\$0,7584	\$0,7403	\$0,7517	\$0,7598
32.	<b>Common Level of Appraisal (CLA)</b>	92,43%	98,49%	98,48%	98,51%
33.	Portion of actual district homestead rate to be assessed by town (\$0,7598 / 98,51%)	\$0,8205	\$0,7516	\$0,7633	\$0,7713
		based on \$9.99	based on \$1.00	based on \$1.00	based on \$1.00
If the district belongs to a union school district, this is only a <b>PARTIAL</b> homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.					
34.	Anticipated income cap percent (to be prorated by line 30) [(\$15,911.63 + \$11,862) x 2.00%]	2,84%	2,74%	2,73%	2,68%
		based on 1,80%	based on 2,00%	based on 2,00%	based on 2,00%
35.	Portion of district income cap percent applied by State (47,00% x 2,68%)	1,38%	1,32%	1,27%	1,26%
		based on 1,80%	based on 2,00%	based on 2,00%	based on 2,00%
36.	Percent of equalized pupils at U32 High School (UHSD #32)	51,43%	51,75%	53,34%	53,00%
37.		-	-	-	-

- Following current statute, the Tax Commissioner recommended a property yield of \$9,842 for every \$1,000 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,862 for a base income percent of 2,0% and a non-residential tax rate of \$1,629. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2,0%.

## U-32 SCHOOL DISTRICT WARNING

The legal voters of the Union High School District No. 32 ("U-32"), a municipal corporation consisting of the Town School Districts of Berlin, Calais, East Montpelier, Middlesex, and Worcester, Vermont, are hereby notified and warned to meet in their respective towns on Tuesday, March 6, 2018, to vote by Australian ballot on Articles 1 through 6 as outlined below.

### Polling Places and Times:

Berlin Elementary School in Berlin Corner – 10:00 AM - 7:00 PM

Calais Elementary School in Calais – 7:00 AM - 7:00 PM

East Montpelier Elementary School in East Montpelier – 7:00 AM – 7:00 PM

Rumney Memorial School in Middlesex – 7:00 AM – 7:00 PM

Doty Memorial School in Worcester – 10:00 AM – 7:00 PM

A public hearing will take place at U-32, Room 128/131 at 6:00 PM on March 5, 2018 to provide information on the articles to be voted by Australian Ballot at the municipalities' respective Town Meetings on Tuesday, March 6, 2018.

The legal voters of U-32 are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Sections 553 and 706(u) of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

**ARTICLE 1.** To elect a Clerk for a term of one (1) year.

**ARTICLE 2.** To elect a Treasurer for a term of one (1) year.

**ARTICLE 3.** To fix the annual compensation of the Union School District officers.

Clerk	\$500.00
Directors	\$850.00 each
Chair	\$875.00
Treasurer	\$1,500.00

**ARTICLE 4.** Shall the voters of the Union High School District 32 approve the school board to expend \$14,833,943 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,056 per equalized pupil. This projected spending per equalized pupil is 3.90% higher than spending for the current year.

**ARTICLE 5.** Shall the School District authorize the Board of School Directors of Union District No. 32 to hold any audited fund balance as of June 30, 2018 in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of operating the school?

**ARTICLE 6.** Shall the School District authorize the Board of School Directors to borrow money in anticipation of the receipt of revenues for the 2018-2019 school year?

**SCHOOL DIRECTORS**

*Adrienne Magida*

Adrienne Magida, Chair (Middlesex)

*Carl Witke*

Carl Witke, Clerk (Worcester)

*Jonathan Goddard*

Jonathan Goddard (Berlin)

*C. Scott Thompson*

C. Scott Thompson (Calais)

*Mary Ormsby*

Mary Ormsby, Clerk

*Kari Bradley*

Kari Bradley, Vice Chair (East Montpelier)

*Karen Bradley*

Karen Bradley, (East Montpelier)

*George Gross*

George Gross (Berlin)

U-32 BUDGET SUMMARY	ACTUAL	BUDGET	PROJECTED	BUDGET
	2016-2017	2017-2018	2017-2018	2018-2019
<b>REVENUES</b>				
TUITION	1,102,013	911,960	1,080,474	914,900
INVESTMENT INCOME	140,496	150,000	136,833	140,000
EDUCATION SPENDING REVENUES	12,327,044	12,786,230	12,721,915	13,245,698
MISCELLANEOUS INCOME	258,265	123,771	151,773	146,771
STATE REVENUES-MISC	279,661	7,500	7,500	7,500
SPED MAINSTREAM BLOCK GRANT	269,473	0	0	0
SPECIAL EDUCATION INCOME	1,286,264	326,371	346,424	379,074
FUND BALANCE	0	0	0	0
<b>SUBTOTAL REVENUES</b>	<b>\$15,663,216</b>	<b>\$14,305,831</b>	<b>\$14,444,919</b>	<b>\$14,833,943</b>
<b>EXPENSES</b>				
BUSINESS ED.	168,831	173,752	172,489	174,598
DRIVER ED.	67,359	69,334	68,535	69,413
ENGLISH	797,619	791,099	821,940	831,244
ACTING, DANCE & VISUAL ARTS	333,963	254,806	296,262	300,426
FOREIGN LANGUAGE	415,256	430,022	445,683	453,595
TECHNOLOGY ED .	195,504	115,285	104,709	113,846
LIVING ARTS	75,948	86,236	43,140	42,313
MUSIC	261,915	236,321	236,134	236,170
PHYSICAL ED.	387,259	391,563	475,340	481,770
MATHEMATICS	911,173	936,016	836,344	867,582
SCIENCE	915,327	869,410	815,498	832,244
SOCIAL STUDIES	600,337	611,352	628,687	647,279
INSTRUCTIONAL-SCHOOLWIDE	366,333	417,650	445,376	408,196
OTHER INSTRUCTION-504	3,225	11,800	11,800	11,000
OTHER INSTRUCTIONAL PROGRAMS	364,323	434,127	504,994	562,395
MIDDLESCHOOL PROGRAMS	15,751	17,480	17,480	15,480
GUIDANCE SERVICES	605,305	631,965	634,214	651,422
HEALTH SERVICES	124,186	126,711	135,084	137,102
CURRICULUM SERVICES	104,273	116,251	120,525	141,919
SCHOOL LIBRARY SERVICES	227,327	236,238	237,529	243,759
TECHNOLOGY SERVICES	522,359	591,431	591,431	639,797
BOARD OF EDUCATION	34,001	49,853	49,854	37,215
OFFICE OF SUPERINTENDENT	193,376	288,578	288,578	370,923
OFFICE OF PRINCIPAL	931,853	939,003	920,637	925,590
FISCAL SERVICES	151,158	150,281	150,281	177,658
INTEREST EXPENSE	136,929	142,280	129,113	132,280
AUDITING SERVICES	6,950	7,575	7,575	0
OPERATION AND MAINTENANCE	1,392,905	1,406,990	1,459,644	1,482,591
STUDENT TRANSPORTATION SV	682,874	574,483	574,483	504,602
TRANSFERS TO OTHER FUNDS	1,153,325	1,088,625	1,084,373	1,088,625
SPECIAL EDUCATION PROGRAMS	461,867	582,805	618,614	676,916
SU ASSESSMENTS SPED	2,062,967	812,384	756,635	834,563
ENGLISH LANGUAGE LEARNERS	33	0	0	0
CO-CURRICULAR ACTIVITIES	761,291	714,126	743,941	741,430
<b>TOTAL EXPENSES</b>	<b>\$15,433,102</b>	<b>\$14,305,831</b>	<b>\$14,426,922</b>	<b>\$14,833,943</b>

**SUMMARY REPORT OF THE FINANCIAL CONDITION  
OF  
THE WASHINGTON CENTRAL SUPERVISORY UNION**

Submitted to the board for the school districts of Berlin, Calais, East Montpelier, Middlesex, Worcester and U-32.

On behalf of the Board of Directors of the Washington Central Supervisory Union, I hereby submit the following summary report of the financial operations of the supervisory union.

For the year ending June 30, 2017, the Washington Central Supervisory Union operated on approved general fund and special education budgets totaling \$7,068,933. The supervisory union ended fiscal year 2017 with a \$450,069 reserved fund balance. This fund balance is reserved as follows: \$213,018 operations, \$0 special education, \$143,097 office equipment and technology, \$84,370 building capital fund and \$9,584 administrative fiscal agent fees.

For fiscal year 2018, the supervisory union budgets total \$8,452,586 and it is anticipated that the year will end in balance.

For fiscal year 2019, it is anticipated that the supervisory union budgets will total \$8,914,555 which consists of \$2,615,143 for operations and \$6,299,412 for special education and transportation services.

William Kimball  
Superintendent of Schools

**ATTENTION RESIDENTS OF BERLIN, CALAIS, EAST MONTPELIER, MIDDLESEX  
AND WORCESTER**

Washington Central Supervisory Union (WCSU) offers special education services to eligible children three through twenty-one and early intervention for children birth to age three.

Eligible students with disabilities are entitled to receive a free, appropriate, public education.

WCSU may not be aware of all resident children and youth with a disability. If you know of a child who has a disability and is not in school, homeless, attending an independent school, enrolled in home study or not otherwise being educated at public expense, please notify us by contacting your local school principal or by calling or writing:

Kelly Bushey  
Director of Special Services  
Washington Central Supervisory Union  
1130 Gallison Hill Road  
Montpelier, VT 05602  
802-229-0553 X 303

**Washington Central Supervisory Union  
Budget Summary**

**Final**

	<b>FY 2017 Actual</b>	<b>FY 2018 Budget</b>	<b>FY 2018 Projected</b>	<b>FY 2019 Budget</b>	<b>Increase (Decrease)</b>
<b>Revenues:</b>					
Assessments	\$1,761,616	\$2,054,485	\$2,054,485	\$2,255,842	\$201,357
Earnings on Investments	\$10,928	\$7,600	\$7,600	\$7,600	\$0
Shared Services Assessments & Miscellaneous Income	\$0	\$62,710	\$62,710	\$62,710	\$0
SPED Reimbursements	\$74,903	\$262,388	\$262,388	\$288,991	\$26,603
State Reimbursements	\$720,539	\$1,000,000	\$1,010,905	\$1,105,100	\$105,100
School SPED Programs-(No Paraeducators)	\$3,541,763	\$3,686,396	\$3,668,981	\$3,789,482	\$103,086
Student Transportation Services	\$1,124,225	\$1,364,007	\$1,364,007	\$1,404,830	\$40,823
<b>Subtotal</b>	<b>\$7,233,974</b>	<b>\$8,437,586</b>	<b>\$8,431,076</b>	<b>\$8,914,555</b>	<b>\$476,969</b>
Fund Balance Usage	\$15,000	\$15,000	\$15,000	\$0	-\$15,000
<b>Total Revenues</b>	<b>\$7,248,974</b>	<b>\$8,452,586</b>	<b>\$8,446,076</b>	<b>\$8,914,555</b>	<b>\$461,969</b>
<b>Expenditures:</b>					
Instruction Develop. Services	\$146,502	\$177,220	\$156,398	\$218,924	\$41,704
Technology Services	\$358,932	\$651,399	\$665,241	\$690,000	\$38,601
Superintendent's Office, Board & Audit Services	\$385,556	\$518,411	\$554,746	\$585,689	\$67,278
Preschool Administration	\$6,624	\$11,335	\$0	\$0	-\$11,335
Fiscal Services	\$315,694	\$390,270	\$389,162	\$415,471	\$25,201
Operation & Maintenance of Bldg.	\$14,662	\$25,036	\$25,036	\$25,210	\$174
Debt Service	\$0	\$0	\$0	\$0	\$0
Fund Transfers-Capital, Building & Financial Software	\$35,000	\$135,000	\$135,000	\$145,000	\$10,000
Instructional Svcs-State Placed Students & Case Mgm	\$778,926	\$1,000,000	\$1,010,905	\$1,105,100	\$105,100
Special Education Summer Program & Eval Team	\$287,434	\$303,130	\$288,890	\$330,157	\$27,027
Special Area Admin. Services	\$188,019	\$190,382	\$195,295	\$204,692	\$14,310
School SPED Programs-(No Paraeducators)	\$3,541,763	\$3,686,396	\$3,668,981	\$3,789,482	\$103,086
Student Transportation Services	\$1,124,225	\$1,364,007	\$1,364,007	\$1,404,830	\$40,823
<b>Total Expenditures</b>	<b>\$7,183,337</b>	<b>\$8,452,586</b>	<b>\$8,453,661</b>	<b>\$8,914,555</b>	<b>\$461,969</b>
<b>Fund Balance Increase(Decrease)</b>	<b>\$65,637</b>	<b>\$0</b>	<b>-\$7,585</b>	<b>\$0</b>	<b>\$0</b>

**Assessment Summary for Special Education and Student Transportation Services**

**Final Budget Allocated Using Equalized Pupils**

**Special Education Budget FY1819 Summary by School:**

	Local Budgets Paraeducators	WCSU Budget	Total Expenses	Revenues	Net Cost To Taxpayers
Berlin	\$244,430	\$507,790	\$752,220	\$450,551	\$301,669
Calais	\$106,535	\$291,790	\$398,325	\$239,903	\$158,422
E.Montpelier	\$188,056	\$500,212	\$688,268	\$414,300	\$273,968
Middlesex	\$236,115	\$416,843	\$652,958	\$389,715	\$263,243
Worcester	\$66,438	\$185,684	\$252,122	\$151,905	\$100,217
U32	\$676,917	\$1,887,163	\$2,564,080	\$1,544,804	\$1,019,275
Total	\$1,518,491	\$3,789,482	\$5,307,973	\$3,191,178	\$2,116,794

**Special Education Budget FY1819 Summary by School(WCSU ONLY):**

**Equalized Pupils**

	Local Budgets Paraeducators	WCSU Budget	Total Expenses	Revenues	Net Cost To Taxpayers
Berlin	\$0	\$507,790	\$507,790	\$313,670	\$194,120
Calais	\$0	\$291,790	\$291,790	\$180,243	\$111,547
E.Montpelier	\$0	\$500,212	\$500,212	\$308,989	\$191,223
Middlesex	\$0	\$416,843	\$416,843	\$257,491	\$159,352
Worcester	\$0	\$185,684	\$185,684	\$114,700	\$70,984
U32	\$0	\$1,887,163	\$1,887,163	\$1,165,731	\$721,432
Total	\$0	\$3,789,482	\$3,789,482	\$2,340,824	\$1,448,658

**With New Bus Contract**

**Equalized Pupils**

**Student Transportation Budget FY1819 Summary by School:**

	WCSU Budget	Revenues	Net Cost To Taxpayers
Berlin	\$188,247	\$58,607	\$129,640
Calais	\$108,172	\$33,677	\$74,495
E.Montpelier	\$185,438	\$57,733	\$127,705
Middlesex	\$154,531	\$48,110	\$106,421
Worcester	\$68,837	\$21,431	\$47,406
U32	\$699,605	\$217,807	\$481,798
Total	\$1,404,830	\$437,365	\$967,465



## WASHINGTON CENTRAL SUPERVISORY UNION

Superintendent's Office Report

January 16, 2018

I am pleased to have this opportunity to report on the educational and financial status of Washington Central Supervisory Union (WCSU). WCSU is comprised of Berlin, Calais, Doty, East Montpelier, and Rumney Elementary Schools, as well as U-32 Middle and High School.

As a supervisory union, our mission is:

*Washington Central Supervisory Union exists to nurture and inspire in all students the passion, creativity, and power to contribute to their local and global communities.*

We do this by providing quality educational opportunities for the 1,500 students we serve in PreK through grade 12, and ensuring that we are preparing our students for their future. To meet these goals, we remain focused on: improving curriculum, instruction, assessment, and professional development; providing high-quality early education programs and special education services; providing transportation services; grant, and construction management; improving technology and financial services to our member schools; and recruiting and retaining high caliber staff. Below I have highlighted some of our work and accomplishments over the past year.

### **Budget Impacts of Assessment Allocation Change**

For the 2018-2019 school year, three significant line items: WCSU-Operations, Special Education, and Transportation were affected by an accounting change for WCSU assessments. This year, the Washington Central Supervisory Union budget allocation changed to use equalized pupils (weight count of pupils based on their characteristics) instead of average daily membership and direct billing for Special Education and Transportation. The formula change will result in more consistent budgeting for WCSU schools as a two-year student average is used versus a single year. The new formula is consistent with the tax formula used, and by town, there is little change.

### **Board Goals, Student Learning Outcomes, and Implementation Plan**

As many of you know, in May of 2016, the boards created the WCSU Mission and Student Learning Outcomes (SLO) to define what we wanted all children to know and be able to do when they receive a U-32 diploma. The Washington Central Full Board tasked the Leadership Team of the supervisory union to develop an Implementation Plan to support each student in obtaining all the Student Learning Outcomes. The Leadership Team's Theory of Action for this plan is:

*If we provide high-quality instruction and interventions that are responsive to learners' needs and interests, based on clear learning targets, and measured by a comprehensive and balanced assessment system, then we will close achievement gaps and ensure that all students achieve proficiency in our WCSU Student Learning Outcomes.*

This past October, the six boards of Washington Central used their unified mission and Student Learning Outcomes (SLO) for our PreK – 12 school system to set a baseline for student performance in a student monitoring report. We are starting to see some improvement in student achievement in some schools and grade levels that are focusing on providing a multi-tier system of supports for students. In these grade levels and classes we are seeing a closing of the achievement gap between students at risk and the overall population of children. The board has asked us to ensure that all students are meeting our SLO.

## **Curriculum, Instruction, Assessment and Professional Development**

Jen Miller-Arsenault, Director of Curriculum, Instruction, and Assessment, oversees curriculum, instruction, assessment, and professional development for our school system. Ms. Miller-Arsenault works with administrators and teachers throughout our schools to review student assessment results, provide ongoing professional development opportunities to improve teaching and learning, and coordinate curriculum development PreK-Graduation. This work is mainly robust as we transition to a proficiency-based learning system.

As you may know, Vermont's new Education Quality Standards went into effect in 2014. They call for all students to graduate under a proficiency-based system starting with this year's tenth graders. Local school boards determine the proficiency-based graduation requirements. Our school boards responded by adopting our WCSU Student Learning Outcomes in May 2016. All of the work that Ms. Miller-Arsenault facilitates regarding the five components of a proficiency-based system (curriculum, instruction, assessment, scoring, and reporting) is aligned to our Student Learning Outcomes and is a reflection of our community's values.

Our teachers play an integral role in articulating our expectations for students. To ensure that teachers across the school system have the opportunity to engage in professional learning that is aligned to our Student Learning Outcomes and is coherent PreK-Graduation, Ms. Miller-Arsenault has established what we in WCSU have fondly dubbed "Curriculum Camp" for teachers. Shortly after our students' school year ends in June, teachers are invited to participate in Curriculum Camp. Teachers deepen their learning about aspects of proficiency-based learning systems and create frameworks for curriculum, instruction, and assessment practices. This work is supported primarily with grant funds.

## **Special Services**

Kelly Bushey, Director of Special Services, works closely with administrators and case managers to oversee the continuum of services and supports for approximately 230 students with disabilities ages birth to 22, assuring compliance with state and federal laws. This work includes managing contracted services for state placed students as well as out of district placements.

Throughout this current school year, Ms. Bushey and Ms. Miller-Arsenault have been collaborating to provide professional development to the special educators across the supervisory union. The special educators meet about one time per month for a half day. The focus of this professional development has been around aligning Individualized Education Plans (IEP) to the Proficiency Based Graduation Requirement System (PBGR) as well as aligning this work to the new report card system.

You may notice that the overall number of students that are eligible for special education has increased over the past several years. Ms. Bushey has spent a significant amount of time analyzing this increase and has been collaborating with our other agency partners to purpose ways to provide supports and services to students and schools in a more efficient way. Ms. Bushey is currently leading a group of her colleagues through the development of a WCSU alternative program on the U-32 campus. The overall goal of this is to keep our students in the supervisory union, rather than sending them to alternative programs throughout Washington County.

## **Early Education Programs**

Helping our youngest learners to be ready for kindergarten is an essential step in assuring school success. Each of our five WCSU elementary schools has pre-kindergarten program that serves 3 and four year olds from their towns for 10 hours per week. All of the programs have met high STARS accreditation scores. WCSU currently serves 100 students in our pre-kindergarten programs. These programs are funded by a combination of funds from the local school budget and state supports.

Additionally, we are fully implementing Act 166, Vermont's universal pre-kindergarten law. Act 166 is designed to provide access to high-quality pre-kindergarten for all students. Across our five towns, 40 students are enrolled in private, pre-qualified programs.

WCSU continues to provide programs and supports for our pre-kindergarten children with disabilities and our youngest students who are at risk of school failure across our five towns. We also partner with organizations who support children from birth-3 years who have disabilities in order to ensure a smooth transition to our school system.

### **Technology**

This year was another excellent year for the WCSU Technology Department. We continue to support student learning through the use of a one-to-one computer-to-student project from grades 4 through 12. By using Google Chromebooks, we have been able to dedicate a computing device to each student and teachers have been able to increase the integration of technology in their classes. To support the use of the Google Chromebooks we have completed our transition to a fully Google based education system. All of our e-mail, calendars and online classroom document system are managed through Google-based technology. The convergence of all of these systems into the Google domain has made it easier for the teachers and students to use technology to support the learning.

### **Fiscal Services**

Lori Bibeau, Business Administrator, manages and oversees all WCSU fiscal and business operations. Last year, the total funds processed through WCSU, including school budgets, grants, food programs, capital improvement funds and construction projects, totaled \$46.3 million. As required by law, each year WCSU conducts an outside audit of all schools, central office and fiscal operations. Annually, we receive accolades for our outstanding fiscal operations with either no or only minor audit findings.

For the past several years, most of our budgets have shown modest level or below level increases. When looking at the total tax rate impacts for all of our towns, our changes this year increase the rate between 3.9 cents to 16.3 cents per \$100 dollars of assessed value. To see the amount for your town, please see your town report. In the current fiscal year, the state used \$26.4 million in one-time funds to reduce taxes. Because these funds are no longer available, the Tax Commissioner is projecting an average increase of 9-9.5 cents throughout the state. The state-wide tax impacts, along with changes to the Common Level of Appraisal, are the major contributors to the local increase in taxes. The legislature will finalize this information in the spring of 2018. In developing budgets for FY19, each school board looked closely at their per pupil costs, reduced some staffing and found other areas where they could cut costs, while still continuing to meet the needs of our students. WCSU continues to look at ways to enhance efficiencies across the supervisory union and to collaborate with neighboring schools.

### **High-Quality Staff and Parent and Community Involvement**

Credit for the many accomplishments of our supervisory union goes to the efforts and commitment of our outstanding professional and support staff, as well as to our Leadership Team.

Parent and community involvement is vital to quality schools and school improvement. Our schools are fortunate to have so many parents, community and board members involved in the education of our students. On behalf of the students and staff, I wish to thank you for the continued support of our schools and students.

Respectfully submitted,  
William Kimball  
Superintendent of Schools