

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Fl  
Montpelier, VT 05620-3402  
**Unapproved Minutes**  
**Meeting of Tuesday, December 17, 2013**

1. The meeting was called to order at 9:00 a.m.

Members present: Charles Rockwell, L.S., Chairman; Shane B. Clark, L.S., Jonathan R. Abts, L.S.; and Joseph Flynn, L.S. Absent: Timothy Short, Vice-Chair; Dorothy Hayden; and Susan Senning, Secretary.

OPR Personnel present: Larry Novins, Board Counsel; Carla Preston, Case Manager; Terry Gray, Unit Administrator; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the October 15<sup>th</sup> meeting. Mr. Abts made a motion, seconded by Mr. Clark, to approve the Minutes of the October 15, 2013 meeting as presented. Motion passed unanimously.

3. **Legislation/Rulemaking:**
4. **Reports/Guests:**
5. **Hearings/Stipulation and Consent Orders:**
6. **Exam Question Databank Review:**

The Board discussed the current exam questions. They would like to have an exam writing meeting to update some of their questions. This topic will be discussed further.

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston made her Case Managers report. There are currently five pending cases.

8. **Applications / (See Appendix A):**

The Board members graded the exams from the Fall State Specific examinations. The individuals will be notified.

Board members reported on hours received from applicants (see appendix A).

9. **Continuing Education Courses - Education Committee to Report:**

**“Getting the Survey Started in GIS, Etc”** 8 courses submitted by NYSAPLS, requesting approval for a varied amount of Professional Development Hours of continuing education credits. The Board took action as indicated below:

- Getting the Surveyor Started in GIS – Approval number issued, CE260-1213
- FEMA Flood Map Updates (4 hours) – Approval number issued, CE261-1213
- The History and Development of the Erie Canal for Surveyors (4 hours) - Approval number issued, CE262-1213
- Using AutoCAD Civil 3D Survey (1 hour) – Approval number issued, CE263-1213

**9. Continuing Education Courses - Education Committee to Report – Continued:**

The following courses were **not** approved because they are not related to the practice of Land Surveying in the State of Vermont.

- Modelling 101: Put those point clouds to work DTMs, Imagery, Models & Deliverable Today
- Real World Perspectives Panel Discussion
- 3D Data Preparation, Automated Machine Guidance and the Surveyor
- Laser Scanning Technology & Trends

**“Colonial Surveyors from the Eastern Lands”** submitted by NYSAPLS requesting approval for 8.0 hours of Professional Development Hours of continuing education credit. The Board approved the course for 8.0 Professional Development Hours. Approval number CE264-1213.

**“VSLs Spring Seminar”** submitted by Margaret Shields requesting approval for 6.0 hours of Professional Development Hours of continuing education credit. The Board approved the course for 6.0 Professional Development Hours. Approval number CE265-1213.

**10. NCEES Correspondence:**

**11. Miscellaneous Correspondence:**

**12. Other Business:**

The Board further discussed their Continuing Education requirements.

**13. Public Comment:**

**14.** There being no further business the meeting was adjourned at 12:04 p.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist  
Office of Professional Regulation

## Appendix A

Name of Board Member Assigned		<b>Timothy Short</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
McGowan, Hugh, A	Brian Lavery		

Name of Board Member Assigned		<b>Charles Rockwell</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Barnaby, Luke	Robert Townsend		
DeBay, David	Endorsement Application	4-16-13	Ok to sit for State exam
Storino, Adam	Endorsement Application	06-18-13	Ok to sit for State exam
Paradee, Andrew			
Tetreault, Stephen	Douglas Henson	02-19-13 / 936	

Name of Board Member Assigned		<b>Joseph Flynn</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Fortin, Edward	Dana Libby/Doug Henson		
Mulligan, Eamon	David Mance Jr.		

Name of Board Member Assigned		<b>Susan Senning</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Falk, Michael	David Rose	9-18-12 / 4427.75	

Name of Board Member Assigned		<b>Shane Clark</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Morris, Timothy	Russell Brown	10-15-13 / 950	
Otis, Randall	Ronald Gauthier	05-24-05 / 309	

Name of Board Member Assigned		<b>Jonathan Abts</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Fuller, Aaron	Steven Brooks	6-18-13 / 956	
Yager, Nathan, O	David Rose	06-21-13	Changed to Portfolio Ok to sit for exams