



Real Estate Commission

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402
Tel. (802) 828-3228 • www.sec.state.vt.us/professional-regulation.aspx

Minutes

Thursday, August 23, 2018

Commission Members Present: David Raphael, Gloria Rice, Donna Murray by phone, Joyce Cameron, Mikail Stein.
Absent: Wendy Beach **OPR Staff Present:** Gabriel Gilman by phone, Lora Marchand, Tara Grenier and Judith Roy.
Others Present: Randy Mayhew and Teresa Merelman.

1. **9:32 Call to Order**
2. **No changes to the agenda**
3. **Approved July 26, 2018 minutes with one spelling correction under number five (5) topics for discussion.**
4. **Disciplinary Matters – none**
5. **Topics for Discussion**
 - a. Discussed possible questions and answers for the website. The question appeared to be more of a interpretation of the rules. The Office and Commission feel this would be better served by updating the rules for more clarification on the question received.
6. **Administrative Updates**
7. **Education Review**
 - a. Randy Mayhew School of Real Estate – 2018-2020 Renewal Cycle Mandatory Course for 4 hours

Donna Murray moved to approve the course as submitted. Joyce Cameron seconded the motion. The motion carried with one abstention.
 - b. Arthur Gary School of Real Estate – Ninja Selling for 28 hours

The course was tabled as incomplete.
8. **Other Business – Old Business**
 - a. David provided an update on the rules workgroup. There is nothing new to add at this time but the workgroup will be discussing a project plan at the next meeting.
 - b. No updates on the 2018 initiatives and goals.
 - c. Lora Marchand gave an update on new public member appointment.
 - d. Nothing to report on board-based regulation conversion to advisory model.
9. **Correspondence**
10. **Public Comment**

Gloria asked about the licensing process. Judith explained it appeared to be going well but licensees are still learning where to find their deficiencies in the online system.

David asked why the brokers' offices are no longer allowed to withdraw licensees who no longer work in their offices. Judith explained that they can login to their brokers' office account in the online system, click on update application/license to upload the change of information form. The office will process within 3-5 business days.

Randy Mayhew reminded the Commission of the election of officers at the October meeting.

11. Adjourned at 9:55 a.m.

Next Scheduled Meeting – Thursday October 25, 2018
Please check the office [website](#) for updates