

**BOARD OF ARCHITECTS**  
Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402  
**UNAPPROVED MINUTES**  
**Meeting of February 6, 2012**

1. The meeting was called to order at 10:04 AM.

Members present: Edward Wolfstein, Chairman; Frank M. Guillot, Vice-Chair, Arnold Aho, Secretary; Jennifer R. Arbuckle, member; and Janet Stackpole, member

Members Absent: Heidi Passalacqua, public member and Ingrid Nichols, member

OPR Personnel: Aprille Morrison, Administrative Assistant; Terry Gray, Unit Administrator, and Colin Benjamin, Board Attorney

2. The Chair called for approval of the Minutes of the December 5, 2011 meeting. E. Wolfstein made a motion, seconded by F. Guillot, to approve the Minutes of the December 5, 2011. The question was called and the motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is four (4).

4. **Hearings/Stipulations/Closing Reports** - None

5. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements. Applicants who were approved for licensure based on their successful completion of the Architect Registration Examination must submit updated child support/tax/and unemployment statements and responses to the legal questions (i.e., convictions, discipline in other states, etc.).

James Brown	Timothy Whitney	Stephen Franey
John Linn	John Banks	John Dale
Roger Shepley	Carolyn Jones	

The following candidates were approved to sit for the Architect Registration Examination (ARE).

Stephen Branchflower	Jason Gaddis	Erin Cestero
Douglas Reitmeyer	Clifford Nickerson	Ryan Ewell

6. **Other Business Introduced:**

- A. Discussion of Broadly Experienced Architects – Frank Guillot – F. Guillot spoke to the Board about creating a committee to discuss the avenues and options for the Broadly Experienced Architects. The Board agreed to do so. E. Wolfstein made a motion seconded by J. Arbuckle that F. Guillot be chair of this committee. Members of the committee will be F. Guillot, J. Arbuckle and E. Wolfstein.

7. The next meeting of the Board is scheduled for Monday, April 2, 2012 at 10:00 AM.
  
8. E. Wolfstein made a motion to adjourn the meeting, seconded by J. Arbuckle. The motion passed unanimously. The meeting adjourned at 12:04 pm.

Respectfully submitted,

Aprille Morrison  
Licensing Specialist  
Office of Professional Regulation