

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
APPROVED MINUTES
February 11, 2013**

1. The meeting was called to order at 9:12 a.m.

Board Members Present: Madonna Commo, Chair; Donna Hendee, Secretary, Judith Wernecke; and Jon Somes. Absent: Ruth Comeau, Vice-Chair.

OPR Staff Present: Colin Benjamin, Board Counsel; Ed Adrian, State Prosecuting Attorney; and Terry Gray, Board Administrator.

Others Present: Sally Davidson, Garry Montague, and Virginia Montague.

2. The Chair called for approval of the Minutes of the January 14th meeting. Ms. Hendee, made a motion, seconded by Ms. Wernecke, to approve the Minutes of the January 14, 2013 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Follow-Up**

The Board reviewed the reinstatement request from Garry Montague & Garry's Barber Shop M2012-46 (2012-466 & 2012-465). Mr. Montague was present. Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. The State suggested that the respondent convert his request for reinstatement to a motion to vacate the Board's Default Order, and proceed with a merits hearing at the Board's next scheduled meeting. Based on the information submitted, the Board went into a deliberative session at 9:50 a.m. and out at 10:10 a.m. A written decision will be mailed to Mr. Montague. Ms. Hendee, Investigative Team member abstained from the Hearing and vote.

4. **Hearings/Stipulations**

The Board reviewed the *Stipulation and Consent Order* in the matters of 2012-314 & 2012-315 (Michael Aldrich & Mike's Barber Shop). The Respondent was not present. Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Commo made a motion, seconded by Mr. Somes, to accept the *Stipulation and Consent Order* as corrected. Motion passed 4-0. The State will be submitting the corrected *Stipulation and Consent Order* at the Board's next scheduled meeting.

5. **Reports/Guests**

Ms. Gray gave her administrators report. Items discussed were the March Board Retreat; online information for paperless renewal; and the ability to renew late renewals.

Ms. Davidson, one of the Board's inspectors spoke to the Board about an issue she and the other inspector have been encountering when inspecting new salons. The shops are not ready. They are missing several items, no sign; missing MSDS sheets; no blood spill kit; missing covers on trash cans; etc. After some discussion, Ms. Commo made a motion, seconded by Ms. Hendee, to include the following information to the letter that is sent. If you are unable to check each box in

the enclosed self inspection form, you are not ready. If you fail your shop inspection, the inspector will need to return and you will be charged a \$100.00 re-inspection fee. Also include with the letter a copy of the laws and rules and a self inspection form. Motion passed unanimously.

6. Correspondence

7. Public Comment/ Other Business

8. There being no other business, the meeting adjourned at 12:30 p.m.

Respectfully submitted,

Terry Gray
Board Administrator