

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY  
MINUTES  
May 24, 2011**

**1. The meeting was called to order at 9:00 am.**

Members present: Lee M. Spivey, CPA, Chairperson; Joshua Partlow, CPA; Thomas Shortle, CPA; Pam Douglass, Consultant, Jennifer Corey, Public Member

Members absent: John Borch, CPA

OPR Staff present: Aprille Morrison, Administrative Assistants; Peter Comart, Unit Administrator; Colin Benjamin, Board Attorney; and Carla Preston, Case Manager

**2. The Chair called for approval of the Minutes of the April 26, 2011. The motion to approve pending changes was made by Mr. Shortle and seconded by Mr. Partlow. Motion passed unanimously.**

**3. Hearings/Stipulations**

**4. Reports/Follow-up cases**

a. Case Managers Report by Carla Preston – We have eleven (11) pending cases, six (6) are ready for I-Team, one (1) is pending a closing report, one (1) is an intake and three (3) are under investigation.

**5. Applications**

A motion was made by Mr. Shortle and seconded, by Mr. Partlow, to approve the following applicants for licensure or reinstatement based on their completed applications. The motion passed unanimously.

Amber Walsh – Examination  
John Becker – Endorsement  
Burlington Valuations, PLC - Firm

Mandy Harrington – Examination  
Ephraim Stern – Examination

The Board reviewed the applications listed below, but was not able to approve them as submitted. Applicant(s) will be notified of the Board's findings.

Ryan Jackson – Examination – Need additional information for work experience. Applicant was informed exam scores expire in November 2011.

Green Mountain Forensic Accounting, Inc. – Firm – need articles amended for majority of ownership

Ashland Partners & Company, LLP – Firm – letter was sent but not sufficient for majority of ownership. Company must complete an amendment to the articles of incorporation and send a copy of the approved amendment to the Board.

6. **AICPA Correspondence** – No correspondence for review
7. **NASBA Correspondence** – No correspondence for review
8. **Correspondence** - The Board reviewed correspondence
9. **Other Board Business**
  - a. Signing of certificates
  - b. Peter asked the Board about having a Board retreat as there are several items currently under discussion that need to be reviewed. The Board set a tentative date for August 23<sup>rd</sup>, the staff will work on a location in the Middlebury area.
10. There being no further business, the meeting was adjourned at 10:45 am.

Respectfully Submitted  
Aprille Morrison  
Administrative Assistant