



## **Board of Land Surveyors**

**Office of Professional Regulation, Vermont Secretary of State**

89 Main Street, 3<sup>rd</sup> Floor • Montpelier, VT 05620-3402  
Tel. (802) 828-5434 • [www.sec.state.vt.us/professional-regulation.aspx](http://www.sec.state.vt.us/professional-regulation.aspx)

### **Unapproved Minutes**

**Tuesday, April 24, 2018**

1. The meeting was called to order at 9:03 a.m.

Members present: Charles Rockwell, L.S., Chairman; Timothy Short, L.S. Vice-Chair; Susan Senning, Secretary; Joseph Nalette, L.S.; and Joseph Flynn, L.S. Absent: John Diebold, L.S. and Dorothy Hayden.

OPR Personnel present: Gabriel Gilman, General Counsel and Kara Shangraw, Licensing Administrator I.

2. The Chair called for approval of the Minutes of the February 20<sup>th</sup> meeting. Mr. Nalette made a motion, seconded by Mr. Flynn, to approve the Minutes of the February 20, 2018 meeting as presented. Motion passed.
3. **Disciplinary Matters:**
4. **Exam Question / Databank Review:**
5. **Applications / (See Appendix A):**
6. **Continuing Education Courses for Review:**

**“Multiple requests”** submitted by Ellen Sakamoto, with Red Vector, requesting multiple hours of continuing education credit. The Board approved the following courses, see approval numbers below:

- Boundary Disputes Between Adjoining Land Owners: Resolutions, Practices & Procedures – 1 Hour - CE570-0418
- Best Practices for Creating Superior Land Description Plats – 1 Hour - CE571-0418
- Fixing a Boundary Line: Boundary Control & Legal Principles – 1 Hour - CE572-0418
- Metes & Bounds Surveys: An Essential Review – 1 Hour - CE573-0418
- Ethics for Land Surveyors: Refraining from Conduct Detrimental to the Public – 1 Hour - CE574-0418
- Ethics for Land Surveyors: Abiding by the Rules & Regulations for Surveying – 1 Hour - CE575-0418
- Ethics for Land Surveyors: Working Outside Your Area of Expertise and Avoiding Conflicts of Interest – 1 Hour - CE576-0418
- Ethics for Land Surveyors: Client Conflicts, Advertising & Professional Integrity – 1 Hour - CE577-0418
- Guide to the FEMA Elevation Certificate V2 – 2 Hours - CE578-0418

## **6. Continuing Education Courses for Review – Continued:**

- Priority of Calls in Boundary Resolution – 1 Hour - CE579-0418
- Surveying Riparian and Littoral (Water-Related) Boundaries – 1 Hour - CE580-0418
- Torts and the Surveyor – 1 Hour - CE581-0418
- Introduction to FEMA Flood Maps and Flood Studies – 3 Hours - CE582-0418

The following courses were **not** approved because they are not related to the practice of Land Surveying in the State of Vermont:

- Surveying Essentials
- Design of Utility Infrastructure

**“The Science of Proposal Preparation”** submitted by Amber Carpenter, with NYSAPLS, requesting 1 hour of continuing education credit. The Board approved the course. Approval number issued, CE583-0418.

**“How Advances in Technology May be Applied in your Everyday Practice”** submitted by Amber Carpenter, with NYSAPLS, requesting 8 hours of continuing education credit. The Board approved the course. Approval number issued, CE584-0418.

**“Boundaries and Easements”** submitted by Doug Chapman, with Halfmoon Education Inc., requesting 7 hours of continuing education credit. The Board approved the course. Approval number issued, CE585-0418.

## **7. Topics for Discussion:**

The Board held a discussion with Attorney Gilman on updating their Rules.

## **8. Administrative Updates:**

## **9. Other Business:**

## **10. Correspondence:**

## **11. Public Comment:**

**12.** There being no further business the meeting was adjourned at 11:20 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Administrator I

Next Scheduled Meeting – Tuesday, June 19, 2018  
Please check the office [website](#) for updates

## Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	
MacCormack, Lloyd	Robert Townsend	Portfolio Approved February 20, 2018

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		Susan Senning
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950

Name of Board Member Assigned		John Diebold
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Fuller, Aaron	Allen Newton	6-18-13 / 956
Stockman, Gerald		Portfolio