

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Floor  
Montpelier, VT

**Unapproved Minutes**  
**Meeting of Tuesday, August 20, 2013**

1. The meeting was called to order at 9:05 a.m.

Members present: Shane B. Clark, L.S., Chairman; Charles Rockwell, L.S., Vice-Chair; Susan Senning, Secretary; Timothy Short, L.S.; Jonathan R. Abts, L.S.; Joseph Flynn, L.S.; and Dorothy Hayden.

OPR Personnel present: Larry Novins, Board Counsel; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

Others Present: Errol Briggs.

2. The Chair called for approval of the Minutes of the June 18<sup>th</sup> meeting. Ms. Hayden made a motion, seconded by Ms. Senning, to approve the Minutes of the June 18, 2013 meeting as amended. Motion passed unanimously.

3. **Legislation/Rulemaking:**

Attorney Novins reviewed the Draft Title 3 information with the Board. Ms. Senning made a motion, seconded by Ms. Hayden, to support the proposal of the Draft Title 3. Motion passed unanimously.

4. **Reports/Guests:**

Errol Briggs with Briggs Environmental attended the meeting and discussed wetlands delineation with the Board.

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

The Board reviewed and approved the exam questions for the October, 2013 exam.

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston made her Case Managers report. There are currently 5 pending cases.

8. **Applications / (See Appendix A):**

The Board members reported on the hours received from applicants (see appendix A).

9. **Continuing Education Courses - Education Committee to Report:**

The Board reviewed the July 9, 2013 & July 13, 2013 letters from George Butts regarding the "49<sup>th</sup> Annual VSLs Conference." After discussion the Board upheld their decision to not allow the 2.5 PDH hours "wetlands determination presentation." Mr. Butts will be notified.

**10. NCEES Correspondence:**

**11. Miscellaneous Correspondence:**

The Board reviewed and approved the seal from Gregg Pawlowski.

The Board reviewed and approved the seal from Selby Turner, III.

Wall certificates for licensees approved at the last meeting were signed.

**12. Other Business:**

Mr. Abts submitted a ten point question to be added to the exam databank. The Board reviewed the question and approved it to be added to the databank.

Ms. Senning raised a question on statutory requirements for seals.

**13. Public Comment:**

**14. There being no further business the meeting was adjourned at 12:30 p.m.**

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist  
Office of Professional Regulation

## Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	
Ryan Ward	Ian Jewkes	06-18-13 / 8227.75 Ok to sit for exams

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	
DeBay, David	Endorsement Application	4-16-13 Ok to sit for State exam
Storino, Adam	Endorsement Application	06-18-13 Ok to sit for State exam
Paradee, Andrew		
Tetreault, Stephen	Douglas Henson	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Fortin, Edward	Dana Libby/Doug Henson	

Name of Board Member Assigned		Susan Senning
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Shane Clark
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	02-19-13 / 635
Otis, Randall	Ronald Gauthier	05-24-05 / 309
Springer, Stephen	Endorsement Application	08-20-13 Ok to sit for State exam
Liversidge, Paul	Endorsement Application	08-20-13 Ok to sit for State exam

Name of Board Member Assigned		Jonathan Abts
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Downey, Ryan, J	Ellis Speath Jr.	8-20-13 / 7742.5 Ok to sit for exams
Fuller, Aaron	Steven Brooks	6-18-13 / 956
Wilson, Terry	Richard Bell	4-16-13 Hours Complete Ok to sit for exams.
Yager, Nathan, O	David Rose	06-21-13 Changed to Portfolio Ok to sit for exams