

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
December 12, 2016**

1. Call to Order:

The meeting was called to order at 9:07 a.m. by Jeanine Carr – Chair at Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Jeanine Carr, Ellen Watson, Luana Tredwell, Kelly Sinclair, Deborah Swartz, William White, Douglas Sutton, and Jennifer Laurent. Judge George Belcher. Staff members present: Larry Novins – Board Attorney, Colette Page – Licensing Board Specialist; Ellen Leff – Case Manager; Prosecuting Attorneys Lauren Hibbert, Elizabeth Jarvis, and Rachel Allen; Investigators Dennis Menard and John Lewis. Others present – Beth Price, Attorney C. Jordan Handy, Dianne Lacasse, and Christina Kittredge by telephone.

2. Approval of Minutes:

D. Sutton moved to approve the minutes of November 14, 2016, with one correction of a typo at the top of page 3 (“contract” rather than “contact”). **Pass**

3. Changes and Additions to the Agenda:

None

4. CLOSING REPORTS:

E. Watson moved to recommend that the following closing reports be accepted. **Pass**

- 2016-475
- 2016-363
- 2016-317
- 2016-214
- 2016-316

Jeanine Carr acknowledged and thanked Larry Novins for his many years of service to the Board as legal counsel and presented him with a card. Larry is retiring at the end of December 2016.

5. SUMMARY SUSPENSIONS:

2016-509 Beverly Bouffard was not present. Respondent’s attorney, C. Jordan Handy, was present. B. Jarvis moved to amend for additional dockets numbers 2016-531, 2016-547, and 2016-548 – all accepted. The Board denied Attorney Handy’s motion to dismiss charges. J. Carr moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Beverly Bouffard**. **Pass**

2016-401 Beth Price was present. Prosecutor R. Allen moved to amend paragraph 6 from October 31, 2016 to November 2, 2016. The Board heard witness testimony and went into deliberative session from 10:20 to 10:40 am. Following deliberative session, Judge Belcher announced the decision of the Board is to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Beth Price**. **Pass**

- 2016-550 Dianne Lacasse was present. E. Watson moved to **SUMMARILY SUSPEND** the license of Licensed Practical Nurse **Dianne Lacasse**. **Pass**
- 2016-613 Christina Kittredge was present by telephone. J. Carr moved to **SUMMARILY SUSPEND** the license of Licensed Practical Nurse **Christina Kittredge**. **Pass**
- 2016-640 Wendy Murray was not present. J. Carr moved to **SUMMARILY SUSPEND** the license of Licensed Practical Nurse **Wendy Murray**. **Pass**

6. HEARINGS

- 2016-213 Colleen Herrity was not present. J. Carr moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Colleen Herrity**. **Pass**

7. STIPULATIONS and OTHER HEARINGS

- M2014-22 (2012-388) Deidre Arguin was not present. E. Watson moved to **REINSTATE WITH CONDTIONS** the license of Licensed Practical Nurse **Deidre Arguin**. **Pass**
- 2015-477 Ann Marie Secor was not present. E. Watson moved to accept the default order to **REVOKE** the license of Licensed Nursing Assistant **Ann Marie Secor**. **Pass**
- 2016-347 John Roske was not present. D. Sutton moved to accept the default order to **INDEFINITELY SUSPEND** license of Registered Nurse **John Roske**. **Pass**
- M2015-43 (2013-163) Denise Rainville Tougas was not present. E. Watson moved to **REMOVE** the **CONDITIONS** on the license of Licensed Nursing Assistant **Denise Rainville Tougas**. **Pass**
- 2015-508 Carrie Dopkins was not present. D. Sutton moved to accept the Stipulation to **WARN AND CONDITION** the license of Registered Nurse **Carrie Dopkins**. **Pass**
- 2015-234 Mitchell Blair was not present. D. Swartz moved to **ACCEPT** the **VOLUNTARY SURRENDER** of the license of Registered Nurse **Mitchell Blair**. **Pass**
- 2016-102 Jennifer Tucker was not present. W. White moved to **INDEFINITELY SUSPEND** the license of Licensed Practical Nurse **Jennifer Tucker**. **Pass**
- 2016-553 Julie Culbertson was not present. W. White moved to **WARN** the license of Registered Nurse applicant **Julie Culbertson** when issued. **Pass**
- 2016-182 Erik Landry was not present. E. Watson moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Erik Landry**. **Pass**
- 2016-552 Randy Ross was not present. D. Sutton moved to **WARN** the license of Licensed Practical Nurse applicant **Randy Ross** when issued. **Pass**

OTHER DISCIPLINARY ITEMS:

Current Discipline Report – November 30, 2016 – The Board received and reviewed the current discipline cases and quarterly statistics with E. Leff. Cases are up. A January deadline was agreed upon for I-Team to review cases with pending status.

8. Administration, Education, Practice, Licensure:

Executive Director's Report from P. Mitchell was included in the Board packet. Phyllis is away attending a conference in Williamsburg, Virginia.

Strategic Goals – Review Mission/Vision: Suggestion was made for a half-day (3-hour) workgroup session for those who can come to draft out the Board's strategic plans. Phyllis will send a Doodle poll for date and time.

Stakeholder Workgroup Recommendation Report: J. Carr moved to acknowledge receipt of the Summary Report as presented by J. Carr and P. Mitchell at the November Board meeting. Phyllis is asked to distribute the Summary Report to Stakeholder Workgroup members who participated. **Pass**

Public Comments: None

9. Education:

Nursing Education Program Manager Report was reviewed by the Board. Kristin is at NCSBN in Chicago working on a committee assignment.

Education Committee: The Education Committee met on November 7, 2016 to review Annual Reports from the five Vermont nursing schools. The Committee requested that the Board accept the following Nursing Education Program Annual Reports.

- Castleton University ADN and BSN Programs
D. Swartz moved to accept the Annual Reports with a Progress Report within 30 days. **Pass**
- Norwich University BSN and MSN Programs
D. Sutton moved to accept the Annual Reports with a Progress Report within 30 days. **Pass**
- Southern Vermont College Pre-Licensure BSN
E. Watson moved to accept the Annual Report with a Progress Report within 30 days. **Pass**
- University of Vermont BSN, MSN, and DNP Programs
D. Swartz moved to accept the Annual Reports. **Pass**
- Vermont Technical College LPN, ADN, BSN and Re-entry Programs
E. Watson moved to accept the Annual Reports with edits to the approval letter. **Pass**

Nursing Assistant Education Programs:

- Randolph Technical Career Center – Biennial Approval – D. Sutton moved to **APPROVE** the biennial approval of **Randolph Technical Career Center.** **Pass**
- Southwest Vermont Career Development Center (Adult) – Biennial Approval – E. Watson moved to **APPROVE** the biennial approval of **Southwest Vermont Career Development Center (Adult).** **Pass**

Nursing Assistant Education and Practice Committee: The Committee has not met since the last Board meeting.

10. Practice:

APRN Sub-Committee: The APRN Sub-Committee met on November 16, 2016. J. Laurent gave a brief overview of topics discussed.

Practice Committee: The Practice Committee met last week. D. Sutton provided an Annual Report of the Practice Committee. J. Carr moved to retire the Position Statement "*APRN Prohibition on Prescribing Oral Buprenorphine for Treatment of Opioid Dependence.*" **Pass**

Alternative Program: The Annual Report of the Alternative Programs Committee was reviewed. E. Leff distributed participant data from 2005 through 2016.

9. Adjournment: J. Carr moved to adjourn the meeting at 2:25 PM.

Minutes recorded by: Colette Page, Licensing Board Specialist
Draft minutes reviewed by: Phyllis Mitchell, Executive Director
Draft minutes approved by Vermont Board of Nursing: 1/9/2017