

**TOWN OF WALTHAM, VERMONT
ANNUAL REPORT**

YEAR ENDING DECEMBER 31, 2021

FISCAL YEAR ENDING JUNE 30, 2021



**Dedicated to Terry & Lucille Evarts
for 50 years of Service**

Town of Waltham- Chartered 1761

PO Box 175 Waltham, Vt. 05491

(802) 877-3641

Population: 2020 US Census- 446

Dogs- 117

Registered Voters 12/31/2021- 418

Town Meeting- Monday, February 28, 2022 at 7:00 p.m. (In person and Virtual)

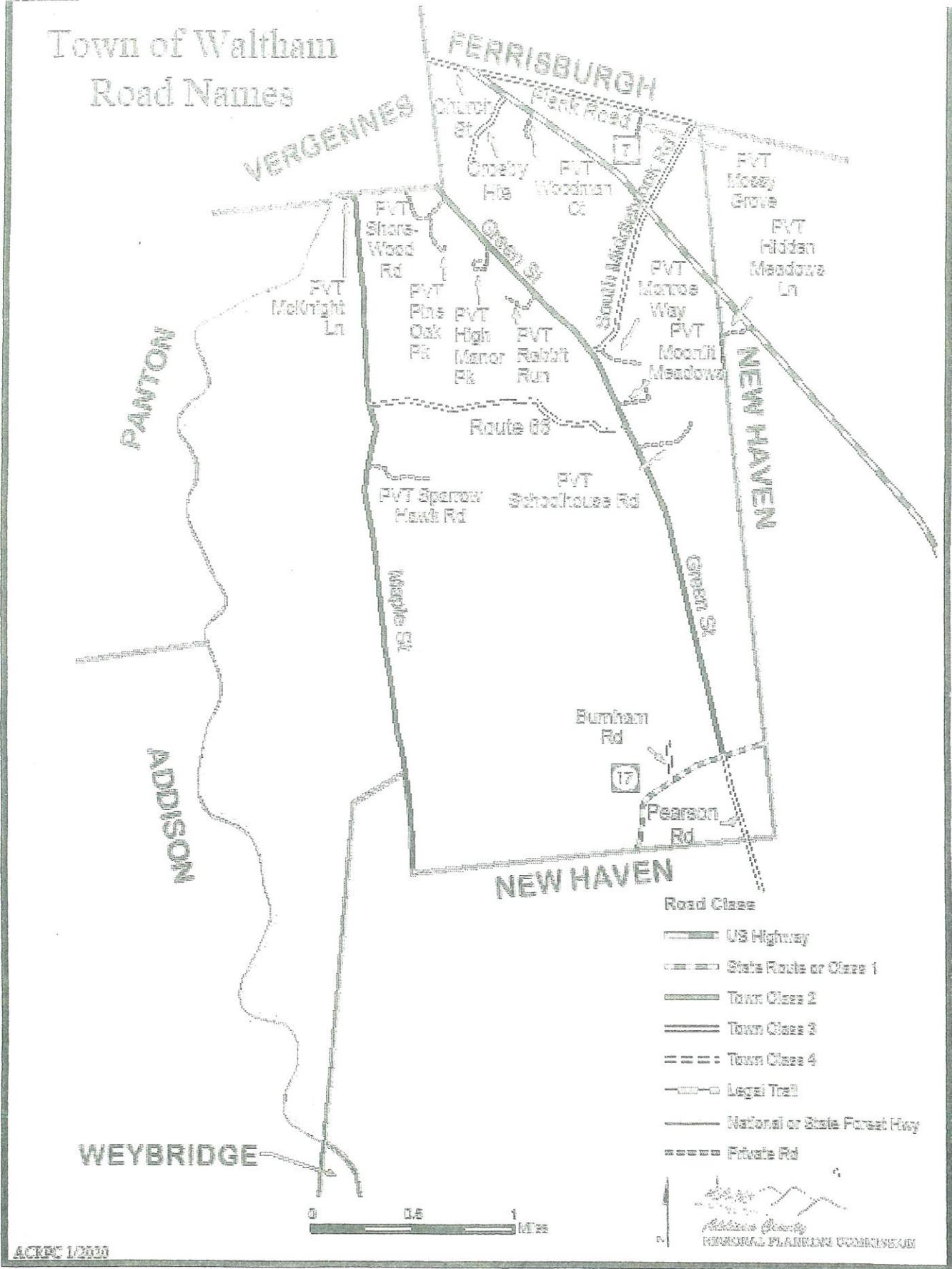
Town of Waltham Polling Hours- Tuesday, March 1, 2022 10:00 a.m. to 7:00 p.m.

In Dedication

There are some things about living in a small town that are impossible to quantify. There are connections and roots that run deep. There are touch points, local events, traditions and people who seem to always have been a part of life in that town. Since its charter on October 31, 1796, the 9.1 square miles known as the Town of Waltham have been home to people who treasure the town that retains its own unique and fiercely independent identity despite being tucked inbetween other communities. At the heart of Waltham are people who take on the role of leaders in the community and are both the keepers of the history and at the same time the advance guard to looking toward the future. The Town of Waltham is proud to dedicate its 2021 Town Report to Terrance and Lucille Evarts who for the past 50 years have been involved at many levels of the community. Some of their roles include Planning Commission, Zoning, School Director, Lister, Auditor, Select Board and Assistant Town Clerk, many times holding multiple roles at the same time. The Evarts have been a shining example of community support and involvement, with a lasting impact on improving our town.



Town of Waltham Road Names



TOWN OF WALTHAM 2021 ANNUAL REPORT
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Town of Waltham

Office Hours: Tuesday 9:00 a.m. – 3:00 p.m. Thursday 9:00 a.m.- 3:00 p.m.

Meeting Hours:

Select Board- 1st Monday of each month- 7:00 p.m.- Clerk's Office

Planning & Zoning Board- 3rd Tuesday each month- 6:30 p.m.- Clerk's Office

District School Board- 2nd& 3rd Monday each month – 6:00 p.m. VUHS Library

All meetings are open to the public. Any postponed, cancelled or special meetings will be warned and posted.

Contact Information:

Town Clerk – (802) 877-3641

Email Clerk- waltham@myfairpoint.net

Email Assistant Clerk- waltham.vt@gmail.com

Town of Waltham website: <https://sites.google.com/site/townofwalthamvermont/>

Vergennes Area Rescue Squad- **911**

Vergennes Fire Department- **911**

State Police- **911**

Notaries- Linda Devino, Cookie Steponaitis – (802)877-3641

Emergency Shelters-

Vergennes Armory- (802)877-2982, Vergennes Union High School-(802)877-2939

Vergennes American Legion Post # 14- (802)877-3216

2022 Important Information:

February 28th- Town Meeting @ 7:00 pm at Town Hall

March 1st- Voting at Town Hall from 10:00 am to 7:00 pm

April 1st- Dog Licenses due by this day, delinquent fees will apply.

May 7th- Green Up Day- Supplies will be in blue bin in Town Hall shed.

November 1st- Property Taxes due by this day, delinquent fees will apply.

SAND can be picked up at the Town Hall shed.

WALTHAM TOWN OFFICERS 2021

(Add 802 to each number when you call)

ELECTED	NAME	PHONE	TERM EXPIRES
Moderator	Don Ross	877-6743	2022
Select Board	Timothy Ryan	877-3361	2022
	Don Ross	877-6743	2023
	Andrew Martin	877-6265	2024
Listers	Steven Flint	898-2925	2023
	Derek Cohen	734-7075	2022
	Robin Jackman	349-2013	2024
First Constable	Brent Newton	558-4064	2022
Second Constable	Robin Jackman	349-2013	2022
Delinquent Tax Collector	Linda Devino	877-3641	2023
Town Grand Jurors	Julie Jackman	877-8306	2022
	Vacant		2023
Town Agent	Kevin Bourdon	877-6311	2022
Director ANWUSD	Tom Borchert	877-3681	2022
Auditors	Julia Cox	877-9039	2022
	Jeffry Glassberg	877-2359	2023
	Jay Stetzel	598-7189	2024
Cemetery Commissioners	Susan Bourdon	877-6311	2022
	Margo Grace	877-3929	2023
	Amanda Bodell	877-2359	2024
Justice of Peace	Terrance Evarts	989-2026	2023
	Rachael Steponaitis	355-4253	2023
	Roberta Steponaitis	355-4254	2023

APPOINTED BY THE SELECT BOARD:

Clerk / Treasurer	Linda Devino	349-9994
Asst. Clerk	Cookie Steponaitis	355-4254
Civil Defense/Dog Warden	Vacant	
Development Review Board	Chris Von Trapp, Dan Morris, Nancy Anderson, Mitch Jackman, Jeffry Glassberg (chair), Nancy Spencer, Lisa Sausville	
Emergency Mgmt. Coordinator	Paul McMahon	989-3290
Fire Warden	Michael Grace	870-0365
Health Officer	Geoffrey Nelson	349-3305
Regional Planning Representative	Jeff Glassberg	545-2457
Road Commissioners	The Select Board	877-3641
Solid Waste Management Rep.	Andrew Martin	877-6265
Zoning Administrator	Ken Wheeling	453-3759

WARNING

ANNUAL TOWN MEETING

February 28, 2022 at 7:00 pm

Town Hall and Hybrid Model

The qualified voters of the Town of Waltham, Vermont

The Town of Waltham will provide both remote access and in person (now classified as a hybrid meeting) at the Town Hall for our Town Meeting this year. (Town Meeting and School Meeting). In response to the recent COVID outbreak, ACT 77 was signed into law by the Governor on January 14, 2022. This act provides some flexibility at the town/municipality level in assisting with the Town Meeting process. The Select Board has approved the use of voting by Australian ballot (as we did last year), which we believe provides the easiest method specific to an organized voting process while using a hybrid meeting.

Using the resources provided by the Vermont League of Cities and Towns, the following process of Town Meeting Day has been adopted by the Town of Waltham.

- Town Meeting will be held on Monday, February, 28,2022, at: <https://zoom.us/j/92112749400>
- As per past Town Meetings, this meeting will follow the same agenda consisting of a review of the Town Report, including a review of the Budget for 2023, discussion regarding the articles, a review of the ballot of those running for town offices, and general updates, etc.
- Voting, as per last year, will be completed utilizing an Australian ballot system in lieu of normally voting from the floor. Act 77 temporarily allows a municipality to apply the Australian ballot system to any or all of its meetings (e.g., special and annual) held in the year 2022, which has been voted upon and approved by the Waltham Select Board. Voting will occur on Tuesday, March 1, 2022 from 10:00 am. to 7:00 pm. Voting will be very similar to the election day process at the Town Hall with the same COVID-19 protocols. This voting procedure is only effective for the 2022 calendar year. After 2022, the town's previous method of voting is automatically reinstated.
- The Town Report will be available on Thursday, February 4, 2022 by typing townofwaltham.info or sites.google.com/site/townofwalthamvermont .A hard copy will be issued to any Waltham resident upon request. To request a copy please email the Waltham Town Clerk at Town of Waltham, at waltham@myfairpoint.net
- Ballots will be included in the report to comply with the requirement that ballots must be available no later than 20 days before the local election. This means that anyone that would like to run for a town office is required to submit a consent of candidacy form A candidate needs to make a request to be placed on the ballot to the Town Clerk and complete the consent form by Monday, January 24th.

If you have any questions, please contact the Town Clerks office between 9:00am. and 3:00 pm. Tuesdays and Thursdays at (802)877-3641 or at waltham@myfairpoint.net

Thank you.

The Waltham Select Board

The qualified voters of the Town of Waltham are hereby notified that voting by Australian Ballot for the said Town of Waltham will be held in the Town Hall on Tuesday, March 1st, 2022 between 10 AM and 7 PM, to transact the following business, to wit:

ARTICLE 1: To elect a Moderator for the ensuing year.

ARTICLE 2: To receive the reports of the several town officers.

ARTICLE 3: To elect the following officers by Australian Ballot.

- | | |
|----------------------------------|-------------|
| a. Select Board | 3 year term |
| b. Lister (2) | 3 year term |
| c. Cemetery Commissioner | 3 year term |
| d. Collector of Delinquent Taxes | 1 year term |
| e. First & Second Constables | 1 year term |
| f. Grand Jurors (2) | 1 year term |
| g. Town Agent | 1 year term |
| h. School Director ANWUSD | 3 year term |

ARTICLE 4: Will the Town vote to pay real estate taxes to the Town Treasurer by November 1, 2022? Delinquent taxes will be subject to a 2% penalty charge for one week and then an 8% penalty charge plus 1% per month interest against them from November 8, 2022. Postmarks will be accepted.

ARTICLE 5: Will the Town vote a minimum of \$300.00 per mile for town roads?

ARTICLE 6: Will the Town vote to authorize the Selectmen to borrow money to meet current expenses?

ARTICLE 7: Will the Town vote from taxes an amount of \$10,692.00 based on per capita to help support the Bixby Library?

ARTICLE 8: To see what sum of money the Town will vote from taxes for each of the following requests:

Age Well	\$ 250.00
Addison County Home Health & Hospice	\$ 579.00
Addison County Parent/Child Center	\$ 250.00
Addison County Restorative Justice Services	\$ 50.00
American Red Cross	\$ 250.00
Boys & Girls Club of Greater Vergennes	\$ 250.00
Counseling Service of Addison County	\$ 300.00
Elderly Services	\$ 130.00
End of Life Services	\$ 200.00
Green-Up Vermont	\$ 50.00
Homeward Bound Humane Society	\$ 100.00
HOPE	\$ 200.00
John W. Graham Shelter	\$ 120.00
Otter Creek Resources Conservation	\$ 50.00
RSVP	\$ 180.00
Tri-Valley Transit	\$ 320.00
Vermont Adult Learning	\$ 300.00
Vermont Center for Independent Living	\$ 100.00
Vermont Family Network	\$ 50.00
Women Safe	<u>\$ 200.00</u>
TOTAL REQUESTS	\$3729.00

ARTICLE 9: Will the Town vote to accept the Selectmen's budget for Town operations as printed, and authorize the Select Board to collect taxes to pay for the Town's educational liabilities to ANWSD?

ARTICLE 10: Will the Town vote to authorize the Select Board to utilize a sum up to \$ 20,000.00 from the Unrestricted Fund Balance to reduce taxes for FY23?

ARTICLE 11: Shall the Town vote to appropriate the following sums (raised by taxes) to be placed in Town Reserve Fund accounts as noted:

• Records Preservation Fund	\$ 600.00
• Highway Capital Reserve Fund	\$ 15,000.00
• Buildings and Grounds Capital Reserve Funds	\$ 3,000.00
• Audit Reserve Funds	\$ 3,000.00
• Planning Commission Reserve Fund	\$ 1500.00

- **RECORDS PRESERVATION FUND:** Vermont requires each town to establish a Restoration and Preservation Reserve Fund for the restoration, preservation, digitization, storage, and conservation of municipal records. This fund is for those costs, which vary from year to year depending on record keeping requirements.
- **REAPPRAISAL CAPITAL FUND:** This fund is for the cost of a complete reappraisal. The town is legally obligated to reappraise property values when the CLA (common level of assessment) gets skewed too far from 100% of fair market value. The goal must be to implement new values for all properties that reflect 100% of fair market value. The town is paid \$8.50 per grand list parcel per year by the state from the equalization and reappraisal account within the Education Fund to be used only for reappraisal and costs related to reappraisal of its grand list properties and for maintenance of the grand list.
- **CAPITAL RESERVE EMERGENCY FUND:** This fund provides a cushion for unforeseen expenditures or revenue shortfalls and helps to ensure that adequate cash flow is available to meet the town's cost of operation. The fund can be used to reduce the financial impact of additional expenses in both the annual budget and the property tax and provides resources for both unanticipated events and other identified or planned needs.
- **HIGHWAY CAPITAL RESERVE FUND:** The fund is used for major capital project requirements proposed to be undertaken such as repairing and repaving of town roads. This fund is used in combination of state aid in the form of grants or matching funds.
- **BUILDINGS AND GROUNDS CAPITAL RESERVE FUND:** This fund is for the general maintenance and upkeep of town property, specifically the Town Hall/Town Office facility and surrounding grounds.
- **SUNSET VIEW CEMETERY FUND:** This fund is for the general maintenance and upkeep of the Sunset View cemetery, including headstone repairs, purchase of lot markers and lot record keeping.
- **AUDIT RESERVE FUND:** This fund is for an independent audit, typically performed every three years. Vermont law requires that a town have auditors. They are charged with examining the accounts of town officers and reporting their findings in writing in the annual town report.

- **AUDIT RESERVE FUND:** This fund is for an independent audit, typically performed every three years. Vermont law requires that a town have auditors. They are charged with examining the accounts of town officers and reporting their findings in writing in the annual town report. Independent auditors provide an additional detail review of the town's accounting system and internal controls to be sure that everything has been processed properly and recorded correctly and offers a professional opinion on whether the financial statements fairly represent the true financial condition of the town. An independent audit is good practice and adds an additional layer to the town's financial controls.
- **PLANNING COMMISSION RESERVE FUND:** This fund is for costs associated with periodic updates, changes, or revisions to the Town's Zoning Regulations or The Waltham Town Plan, including costs to supplement or match grants or funding made available for these efforts.

ARTICLE 12: Will the Town vote to enter discussion regarding the potential use and expenditure of funds received from the American Rescue Plan Act (ARPA). See the document Potential Use/ Expenditure of ARPA Funds Summary in the Town Report.

The legal voters of the Town of Waltham are further notified that voter qualification, registration and absentee voting shall be as provided by 17 V.S.A., CH 43 and 51.

Dated this 24th day of January, 2022

Attest: The Select Board

Respectfully submitted



Andrew Martin




Linda Devino – Town Clerk

Don Ross



Tim Ryan

TOWN OF WALTHAM INFORMATIONAL MEETING MINUTES

MONDAY, FEBRUARY 8, 2021

Due to COVID there was no traditional Town Meeting. An informational meeting was held on Monday, February 8th using a hybrid model of in-person and Zoom. The following is a summary of that meeting. All Articles were put to Australian Ballot and voted on Tuesday, March 2, 2021.

The meeting was called to order at 6:06 pm by Select Board Chair Andrew Martin both in person and via Zoom. Approximately 12 citizens were present via Zoom and present at Town Hall were Select Board Chair Andrew Martin, Town Moderator Don Ross, Select Board Tim Ryan, and Assistant Town Clerk Lucille Evarts. Discussion occurred about the items on the ballot and reports from the Town Officers' A motion was made to accept the Town Officers' Reports, seconded and voted. The Informational Meeting concluded at 7:15 p.m.

TOWN OF WALTHAM POLLING RESULTS TUESDAY, MARCH 2, 2021

- ARTICLE 1:** Don Ross was elected Moderator for the ensuing year. **Y-66, N-0**
- ARTICLE 3:** To elect the following officers by Australian ballot.
- a. Andrew Martin was elected Select Board for a three-year term. **Y-65, N-0**
 - b. Robin Jackman was elected Lister for a three- year term. **Y-63, N-0**
 - c. Jay Stetzel was elected Auditor for a three-year term **Y-10, N-0**
 - d. Robin Jackman was elected Second Constable for a one-year term. **Y-61, N-0**
 - e. Brent Newton was elected First Constable. **Y-62, N-0**
 - f. Julie Jackman and Fran Simpson were elected Grand Jurors for a one- year term. **Y-54/49 N-0**
 - g. Kevin Bourdon was elected Town Agent for a one-year term. **Y-64, N-0**
 - h. Amanda Bodell was elected Cemetery Commissioner for a three-year term. **Y-66, N-0**
- ARTICLE 4:** It was moved, seconded and voted to pay the real estate taxes to the Town Treasurer by November 1, 2020. The delinquent taxes will be subject to a 2% penalty charge for 1 week and then an 8% penalty charge plus 1% per month interest after that. Postmarks are accepted. **Y-63, N-1**
- ARTICLE 5:** It was moved, seconded and voted to spend a minimum of \$300 per mile on town roads. **Y- 64, N-0**
- ARTICLE 6:** It was moved, seconded and voted to authorize the Select Board to borrow money to meet current town expenses. **Y-64, N-0**
- ARTICLE 7:** It was moved, seconded and voted to approve the amount of \$10,692.00 to the Bixby Library. This amount is based on per capita. **Y-59, N-5**
- ARTICLE 8:** It was moved, seconded and voted to approve the amount the amount of \$3,809.00 to give to the Community and County Agencies as listed. There was some discussion about the process of applying. **Y-61, N-3**

ARTICLE 9: Will the Town vote to accept the Select Board’s Budget for Town operations as printed and authorize the Select Board to collect taxes and pay for the Town’s educational liabilities to ANWSD?

Y- 62, N-2

ARTICLE 10: Will the Town vote to authorize the Select Board to utilize the sum of \$ 12,000 from the Unrestricted Fund Balance to reduce taxes for FY2022?

Y-62, N-2

ARTICLE 11: Shall the voters of the Town of Waltham authorize the Select Board to appoint A Town Treasurer as provided by 17VS/2651F?

Y-61, N-3

ARTICLE 12: Shall the voters of the Town of Waltham authorize the Select Board to appoint a Town Clerk as provided by 17VSA/2651F?

Y- 30, N-1

1- Blank

Voting results respectfully submitted by Justice of the Peace- Cookie Steponaitis.



Town of Waltham Selectboard Report 2021

January 22, 2022

This has been a year of change for the Town of Waltham. Last year was the first remote Town Meeting, requiring a very different approach to our traditional Town Meeting Day process. This year we will utilize both remote access and in person (now classified as a hybrid meeting) at the Town Hall providing as much flexibility as possible.

Just before Town Meeting Day last year we lost Lucile Evarts, our Town Clerk and Treasurer. This year's annual report is dedicated to Lucile and her husband Terry and their years of service and commitment to the Town of Waltham and our community.

We welcomed Linda Devino as Town Clerk and Treasurer, and Cookie Steponaitis as Assistant Town Clerk. Both have done a wonderful job of stepping into their new roles, learning on the fly with an unfailing commitment to their service to the town.

The town recently implemented a new accounting software from New England Municipal Resource Center (NEMRC). NEMRC is a municipal corporation that provides technological and management resources to municipalities, schools, and nonprofits. All 255 municipalities in Vermont use at least one NEMRC module. There has been a bit of a learning curve, but we have transitioned successfully to the new system and can already see the efficiency and improved organization in the town's accounting. In addition, a new town website is up and running. Thanks to Mike Grace for his efforts in making this happen.

We continue to strengthen the town's reserve funds that have been established over the past few years, reducing the general fund to a reasonable level for rainy day events and to help offset and manage tax increases from year to year. Our highway and winter roads costs are one of the town's larger expenses. Our thanks to Mike Merrigan/ Lost Highway for his service to the town in both summer and winter seasons, and his focus on the budget and assistance in obtaining grants from the State of Vermont for use in both road and stormwater improvements.

The Town of Waltham received approximately \$138,000 from the American Rescue Plan Act (ARPA). How the town may spend this funding is specific and restricted. A list of possible uses and associated suggested amounts is included in the Annual Report for review and input from the town. The focus in the use of the funds is to prioritize community investments that will provide long-term economic and community development benefits. An investment in a reliable and affordable internet service is one area of focus. The recently organized Maple Broadband, Addison County's Communications Union District (ACCUD) is currently composed of 20 member towns and is soliciting all member towns for assistance from their ARPA funds. Waltham, one of the 20 member towns, has less than 50% of its households served by direct connection to fiber or coaxial cable.

Finally, the town would like to thank Select Board member Tim Ryan for his years of services on the Select Board. Tim will be stepping down on March 1st of this year. Tim has been instrumental in our continued effort to better organize and structure the town's budget and associated accounting and has been a great help providing a strong financial focus. Tim's contribution to the town has been wide and deep, from providing the resources to make the Town Office's new bathroom and HVAC system a reality, and coordinating exterior improvements to the Town Hall, to always having time to listen to the concerns or interests of our community members. Thank you for your service Tim.

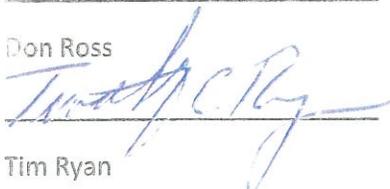
Respectfully submitted



Andrew Martin



Don Ross



Tim Ryan

Town of Waltham

Potential Use/Expenditure of ARPA Funds

The Town of Waltham received approximately \$ 138,000 from the American Rescue Plan Act (ARPA). How the town may spend this funding is specific and restricted. Since the issuance of the funds there has been further ruling regarding what are the eligible uses of these funds. As recently as January 6, 2022, the U.S. Department of the Treasury adopted a final rule implementing the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) which goes into effect on April 1, 2022.

Because of the eligible and non-eligible uses of the funds has not been finalized until recently, the Select Board is recommending that we take the time to evaluate the potential uses with Waltham's community at large. The town's use of the ARPA funds must be obligated by December 31, 2024, and any funds not obligated by this date must be returned to the Treasury. ARPA funds must be expended by December 31, 2026, any funds not expended by this date must be returned to the Treasury.

A list of possible uses and associated suggested amounts is included for discussion during Town Meeting. The focus of the use of the funds is to prioritize community investments that will provide long-term economic and community development benefits. An investment in a reliable and affordable Communications Union District (ACCUD) is currently composed of 20 member towns and is soliciting all member towns for assistance from their ARPA funds. Waltham is one of the 20 member towns and has less than 50% Of its households served by direct connection to fiber or coaxial cable.

Although Waltham does not have any infrastructure consisting of water/wastewater and associated facilities, a potential use of funds for cities and towns that do, we so have other potential uses that fall within approved investments that will provide community development benefits, such as continued improvements to the town's Town Hall and Offices.

Listed below is an initial development of items for possible fund uses that are in keeping with community investments and that would provide long- term economic and community development benefits:

1. Digitizing of town land records
2. Support for Maple Broadband fiber project
3. Improvements to the town's IT/Infrastructure to facilitate remote access during town related meetings
4. Potential extension of sanitary system from Vergennes Panton Water District in support of Town Plan (this would require coordination and participation with the Vergennes/Panton Water District and their proposed improvements/upgrades to existing systems)
5. Flood mapping/FEMA records
6. Continued Town Website improvements
7. Improvements to the Town Hall/Town Offices facility for the benefit of community development or economic development.
8. Investments/improvements to outdoor spaces in conjunction with improvements to the Town Hall.

For the purpose of discussion, an estimated amount of \$55,000.00 of Waltham's ARPA funds for the Maple Broadband effort would be in keeping with the amount of funding that has been committed or established to date by surrounding towns based on need/and estimated users. We hope to have additional estimates for some of the items listed above by Town Meeting Day.

It is anticipated that a separate meeting in April/May of 2022 will be scheduled to further discuss and potentially finalize the use of the allocated funds.

For those that would like to review the details and further information regarding the use of the funds, please go to the Vermont League of Cities and Towns website - <https://www.vlct.org/resources/american-rescue-plan-information>.



WALTHAM PLANNING COMMISSION AND DEVELOPMENT REVIEW BOARD

Members: Chris von Trapp, Liz Ryan, Dan Morris, Nancy Anderson, Jeff Glassberg (Chairman), Mitch Jackman, One Vacancy

The Waltham Planning Commission and Development Review Board meets regularly on the third Tuesday of the month at 6:30 p.m. at Town Hall. Our meetings are open to the public. Our minutes and agendas will be posted on the Town's website as that becomes operative.

Thanks to the leadership of member Nancy Anderson, the Commission has been working to develop an enhanced energy plan for Waltham. The benefits to the Town for adopting a plan include providing a guide for residents to understand how Vermont's long term energy goals (90% of its energy from renewable resources by 2050) can be met, and, to ensure that Waltham's siting preferences for energy production receive "substantial preference" from the Public Utilities Commission (PUC) when it considers applications for power generation facilities in Waltham. Under state law, towns (including Waltham) do not have authority to regulate power generation siting, so gaining substantial deference in the PUC process is important to ensure that Waltham's voice is heard.

A draft of the proposed plan will be posted to the Town's website. The drafts will be updated as work by the Commission continues. Once the plan is in proposed final form, the Planning Commission and then the Selectboard will hold public hearings to take comment. The plan may be revised after those hearings. Once the plan is adopted by the Selectboard, it is subject to review and approval by the Addison County Regional Planning Commission. Once approved at that level, the plan becomes effective, and the Town gains the benefit of a substantial deference in PUC hearings.

The Commission would like to recognize the many years of volunteer commitment dedicated by Lizbeth Ryan to the Commission's work. Thank you, Liz.

On the permitting side, the following is a tally of permits issued by the zoning administrator through 2021:

Certificates of Compliance	8
New Homes	3
New Accessory Buildings	8
Permit Denied	1
Reissued	1
Boundary Adjustment (Pending)	1
Certificates of Occupancy	5

Respectfully submitted,

Jeff Glassberg, Chair

**Maple Broadband
2021 Annual Report
October 15, 2021**

Maple Broadband is Addison County's Communications Union District (CUD). A CUD is an organization of two or more towns that join together as a municipal not-for-profit corporation to build communication infrastructure.

Maple Broadband's mission is to enhance the economic, educational, and medical well-being of the communities we serve by providing a high-speed, reliable, affordable fiber internet network to all households and businesses; supported by prompt, skilled, helpful customer service.

Our member towns include Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge, and Whiting. Our Governing Board has 20 representatives appointed by Selectboards of the member towns. We have an Executive Committee and established two standing subcommittees to work on specific aspects of our operation. Meeting times, agendas and minutes are posted on our [website](#).

Since its formation in September 2020, Maple Broadband's strategic approach, outlined below, has been focused on two broad areas: Developing and building the capacity of the organization; and initiating pre-construction and construction.

Operational Development and Capacity Building

- Held weekly meetings of the Executive Committee, which is composed of members with expertise in a wide variety of professions, including: a former telecommunications design engineer; a former telecom investment banker; a former public school associate superintendent; the owner of a software development company, a telecommunications policy and implementation specialist, and the Executive Director of the Addison County Regional Planning Commission;
- Held monthly meetings of the Governing Board, which is composed of delegates and alternates, chosen by the select boards of each of the 20 member towns;
- Retained administrative and consulting services from the Addison County Regional Planning Commission;
- Engaged a website and marketing firm to help inform the community about Maple Broadband;
- Applied for over \$200,000 in capacity-building grants and have continued to explore a variety of financing options;
- Through the Vermont Community Broadband Board, applied for and were awarded \$2.3 million to cover capacity building efforts and necessary pre-construction tasks;
- Continued to receive essential support from our partners, including:
 - Addison County Regional Planning Commission (ACRPC)
 - Addison County Economic Development Corporation (ACEDC)
 - Vermont Department of Public Service (DPS)
 - Vermont Communications Union District Association (VCUDA)
 - Vermont Community Broadband Board (VCBB)
 - Rural Innovation Strategies, Inc. (RISI)
 - ValleyNet
 - Waitsfield and Champlain Valley Telecom (WCVT)
 - Middlebury College
- Set up organization systems (office support, accounting and bookkeeping, insurance, marketing, customer service, legal support, logo and [website](#));
- Met with every select board in our service territory to tell the Maple Broadband story, provide updates on our progress, and seek financial support in the form of town ARPA (American Rescue Plan Act) funds;

Maple Broadband Members

Addison
Ferrisburgh
Monkton
Ripton
Vergennes

Bridport
Leicester
New Haven
Salisbury
Waltham

Bristol
Lincoln
Orwell
Shoreham
Weybridge

Cornwall
Middlebury
Panton
Starksboro
Whiting

- Engaged business groups, including the Addison County Chamber of Commerce, Addison County Economic Development Corporation, the Middlebury Rotary Club, as well as major employers such as Middlebury College and the National Bank of Middlebury;
- Formally defined our operational structure and created operational policies including Bylaws, Conflict of Interest Policy, Public Relations Policy, Financial Policies and Procedures, and Purchasing Policy;
- Established an accounting platform;
- Issued a Request for Proposals (RFP) for an Auditor.

Network Pre-Construction and Construction

- Commissioned a Feasibility Study which concluded that our proposed operational model is both technically and financially feasible;
- Developed and issued a Business Plan;
- Conducted an exhaustive RFP process and selected network engineering firm Vantage Point Solutions (VPS) to perform pre-construction tasks:
 - Completed Step 1: High-level network design;
 - Initiated Step 2: Field data collection services;
- Negotiated, executed and announced a Network Management Agreement with Waitsfield and Champlain Valley Telecom;
- Engaged with business groups including the Addison County Chamber of Commerce, Addison County Economic Development Corporation, the Middlebury Rotary Club, and major employers like Middlebury College, to tell our story and solicit support;
- In a partnership with Waitsfield and Champlain Valley Telecom, submitted an NTIA Broadband Infrastructure Grant which, if approved, will provide over \$8 million in funds dedicated to extending fiber broadband service to over 1,600 addresses in the Waitsfield and Champlain Valley Telecom operating territory of Addison County; and
- Initiated a program to pre-purchase long lead-time materials now, to improve likelihood that necessary construction materials will be on hand in time to begin network construction in 2022.

The coming year will be an important one for Maple Broadband. While it is difficult to predict with certainty what our network will look like at this time next year, our path forward includes completion of pre-construction tasks, creation of construction bid specifications, and selection of a qualified cabling contractor.

In coming months, we expect to be facing significant challenges related to availability of construction labor and materials. However, we are preparing to purchase key construction materials now to mitigate this concern. Implementation of a pre-purchase program presumes we will have the funds needed to cover these purchases. Vigorous member town support in the form of ARPA donations will be an important contributor to the success of the pre-purchase program.

Submitted by Maple Broadband Governing Board:

Executive Committee: Dan Sonneborn (Bristol), Magna Dodge (Cornwall), Steve Huffaker (Ferrisburgh), Ellie Hagopian (New Haven), Nancy Cornell (Starksboro)

Treasurer: Cy Tall (Cornwall)

Governing Board: Jeff Kauffman (Addison), Dan Sonneborn (Bristol), Rick Scott (Bridport), Magna Dodge (Cornwall), Steve Huffaker (Ferrisburgh), Brad Lawes (Leicester), Kate McGowan (Lincoln), Ross Conrad (Middlebury), Mark Boltz-Robinson (Monkton), Jim Walsh (New Haven), Sandy Korda (Orwell), Howard Hall (Panton), Billy Sneed (Ripton), Paul Vaczy (Salisbury), Carl Siebecker (Shoreham), Nancy Cornell (Starksboro), Shannon Hagggett (Vergennes), Andrew Martin (Waltham), Spencer Putnam (Weybridge)

Maple Broadband Members

Addison
Ferrisburgh
Monkton
Ripton
Vergennes

Bridport
Leicester
New Haven
Salisbury
Waltham

Bristol
Lincoln
Orwell
Shoreham
Weybridge

Cornwall
Middlebury
Panton
Starksboro
Whiting

FIRE WARDEN REPORT 2021

There were twenty-three burn permits issued this year. No fires or items to report.

Please remember that you must have a valid permit before beginning your burn, unless there are 2 or more inches of snow covering the ground. Burn Permits are available at no cost from Michael Grace, the Town Fire Warden. He can be reached at 870-0365.

Information you will need to provide:

Name of responsible person:

Address of fire location

Contact Phone number

Date(s) of permits

Only natural materials may be burned. Material treated with any kind of paint, stain, glue, preservatives or pesticides may not be burned and must be disposed of appropriately.

Respectfully submitted,

Michael P. Grace, Fire Warden

NOTICE TO RESIDENTS

Please be advised that the Town of Waltham will not assume any expense incurred due to out-of-control outdoor burning when no permit has been obtained from the Fire Warden.

Waltham Select Board

MESSAGE FROM MIKE MERRIGAN, WALTHAM ROAD CONTRACTOR

NO SNOW PLOWING INTO TOWN ROADWAYS. Depositing snow by blowing or plowing onto the traveled way, shoulder, or sidewalk of a class 1, 2 or 3 town highway violates the Vermont Statutes Annotated-- Title 19, Section 1105 and Title 23, Section 1126a. Depositing snow on any highway results in increased maintenance costs and may result in a highway accident. When snow is blown or plowed across the highway, it may cause slippery conditions or snow berms that in turn could cause an accident. Private parties who violate this statute will be given a warning by letter from municipalities (for town-maintained roads). Further violations may result in the issuance of a traffic ticket which carries a \$50 waiver penalty or a civil action may be brought under Section 1105, which carries a fine not to exceed \$1,000 plus costs.

Town of Waltham
Elected Auditors' Report
January 17, 2022

In accordance with 24 V.S.A 1681-1684, we have audited the accompanying financial statements of the Town of Waltham as of June 30, 2021:

- Statement of Financial Activity
- Statement of Financial Position

A professional audit of the town's financial condition and results of operations for the fiscal year ending 6/30/20 was completed on 3/31/21. The audit concluded that the financial statements presented the Town's financial condition fairly.

A Statement of Financial Activity Budget vs. Actual is not included. We recommend that budget to actual reports be included in future year's annual reports. We note that the Town will be using new accounting software for FY'22 and look forward to improved reporting capability as a result.

These financial statements are the responsibility of the Treasurer. We are not professional auditors. Our responsibility is to express an opinion on these financial statements based on our audit.

Our objectives were to (1) confirm if the town accounts are correct, (2) detect fraud or errors in these accounts and (3) verify the financial condition and results of operations of the town as of and for the year ended June 30, 2021.

To accomplish these objectives:

- The Treasurer was interviewed to gain an understanding of how the flow of work is processed and to assist us in completing a municipal audit checklist we used as guide for our work.
- Select board Orders for FY'21 were inspected.
- The general ledger for FY'21 was reviewed.
- Bank statements and bank reconciliations were reviewed.
- The most recent Financial Management Questionnaire prepared by the Treasurer was reviewed; it was received by the Select board at its 7/12/21 meeting.

As a result of our work, our opinion is that the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Waltham as of June 30, 2021, and the results of its operations for the year then ended.

The Town's Unrestricted Fund Balance as of 6/30/21 is reported as follows:

Town of Waltham
6/30/2021
Analysis of Fund Balances

Based on the 6/30/21 Statement of Financial Position included with this report
the Net Unrestricted Fund Balance of the Town of Waltham is as follows:

	<u>6/30/2021</u>	<u>6/30/2020</u>
Total Assets	267,565.94	263,786.98
less Total Reserve Funds	<u>112,005.29</u>	<u>145,221.55</u>
equals Unrestricted Fund Balance	155,560.65	118,565.43
less Liabilities	<u>13,441.14</u>	<u>10,756.35</u>
equals Net Unrestricted Fund Balance	142,119.51	107,809.08

A detailed reconciliation of the Town's Reserve Fund Balances is included below.

Julia Cox, Auditor
Jeff Glassberg, Auditor
Jay Stetzel, Auditor

WALTHAM TOWN RESERVE FUNDS AND NET FUND BALANCE REPORT FOR THE FISCAL YEAR ENDED 6/30/21				
	7/1/2020 Balance	Additions	Expenditures	6/30/2021 Balance Per Bank Statement
Audit Reserve Fund	7,500.09	1.01	5,130.00	2,371.10
Buildings & Grounds	15,600.00	4,671.40	-	20,271.40
Capital Reserve Emergency Fund	45,000.92	11.28	-	45,012.20
Highway Paving Capital Reserve	6,122.86	15,002.30	-	21,125.16
Reappraisal Reserve Fund	10,189.03	1.53	-	10,190.56
Records Preservation Fund	1,977.92	434.54	-	2,412.46
Special Building Reserve Fund	14,604.93	1.48	9,474.80	5,131.61
Sunset View Cemetery Fund	5,350.07	1,500.73	1,360.00	5,490.80
Totals	<u>106,345.82</u>	<u>21,624.27</u>	<u>15,964.80</u>	<u>112,005.29</u>
Total Assets 6/30/21	267,565.94			
Total Reserve Funds 6/30/21	112,005.29			
Unrestricted Fund Balance 6/30/21	155,560.65			
Liabilities 6/30/21	13,441.14			
Net Unrestricted Fund Balance 6/30/21	142,119.51			

Town of Waltham
Statement of Financial Position
As of June 30, 2021

	Jun 30, 21
ASSETS	
Current Assets	
Checking/Savings	
General Checking	150,723.62
Reserve Funds	
Audit Reserve Fund	2,371.10
Buildings Grounds Reserve Fund	20,271.40
Capital Reserve Emergency Fund	45,012.20
Highway Paving Reserve Fund	21,125.16
Reappraisal Reserve Fund	10,190.56
Records Preservation Fund	2,412.46
Special Building Reserve Fund	5,131.61
Sunset View Cemetery Fund	5,490.80
Total Reserve Funds	112,005.29
Total Checking/Savings	262,728.91
Accounts Receivable	
Delinquent Taxes Receivable	4,784.25
Total Accounts Receivable	4,784.25
Other Current Assets	
Other current assests	52.78
Total Other Current Assets	52.78
Total Current Assets	267,565.94
TOTAL ASSETS	267,565.94
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	10,225.14
Total Accounts Payable	10,225.14
Other Current Liabilities	
Payroll Liabilities	216.00
Prepaid Taxes	3,000.00
Total Other Current Liabilities	3,216.00
Total Current Liabilities	13,441.14
Total Liabilities	13,441.14
Equity	
Audit Reserve	2,371.10
Buildings and Grounds Capital R	20,271.40
Capital Reserve Emergency Fund	45,012.20
Cemetery Reserve	5,490.80
Highway Capital Paving Fund	21,125.16
Preservation Funds Balance	2,412.46
Reappraisal Fund Reserve	10,190.56
Special Building Account Fund	5,131.61
Unrestricted Fund Balance	93,045.62
Net Income	49,073.89
Total Equity	254,124.80
TOTAL LIABILITIES & EQUITY	267,565.94

Town of Waltham
Statement of Financial Activity
 July 2020 through June 2021

	Jul '20 - Jun 21
Ordinary Income/Expense	
Income	
Cemetery Income	
Cemetery Plot Sales	900.00
Markers	-760.00
Total Cemetery Income	140.00
Delinquent Fees and Interest	
fees	520.65
Delinquent Fees and Interest - Other	173.56
Total Delinquent Fees and Interest	694.21
Dog Licenses	902.00
Fees	
Preservation Fees	1,009.50
Recording Fees	5,804.75
Vault time	184.00
Zoning Fees	654.00
Fees - Other	30.00
Total Fees	7,682.25
Fleet Permits	740.00
Miscellaneous Income	
bank interest	47.87
Certified Certificate Copies	50.00
Copy fees	470.80
Green Mountain Passport	6.00
Hat Account	61.00
Laminating Fee	2.00
Miscellaneous	10.00
Permits	
Posting Permit Fee	25.00
Total Permits	25.00
Tax Penalty	247.19
Miscellaneous Income - Other	1,506.41
Total Miscellaneous Income	2,426.27
Other Income - Transfer to Res	0.00
School Tax Refund	8,593.25
State Payments	
Civil Fines	1,641.12
Equalization Funds	226.00
Grants	
Highway Grants	50,178.50
Grants - Other	630.00
Total Grants	50,808.50
Reappraisal Assistance	1,921.00
State Payments - Other	-385.00
Total State Payments	54,211.62
Taxes	
Current Year Taxes	
Taxes - Muni Portion PRC	4,346.67
Current Year Taxes - Other	150,788.24
Total Current Year Taxes	155,134.91
Delinquent Taxes Current Year	7,294.38
Taxes - Other	7.85
Total Taxes	162,437.14
Total Income	237,826.74
Gross Profit	237,826.74

Town of Waltham
Statement of Financial Activity
 July 2020 through June 2021

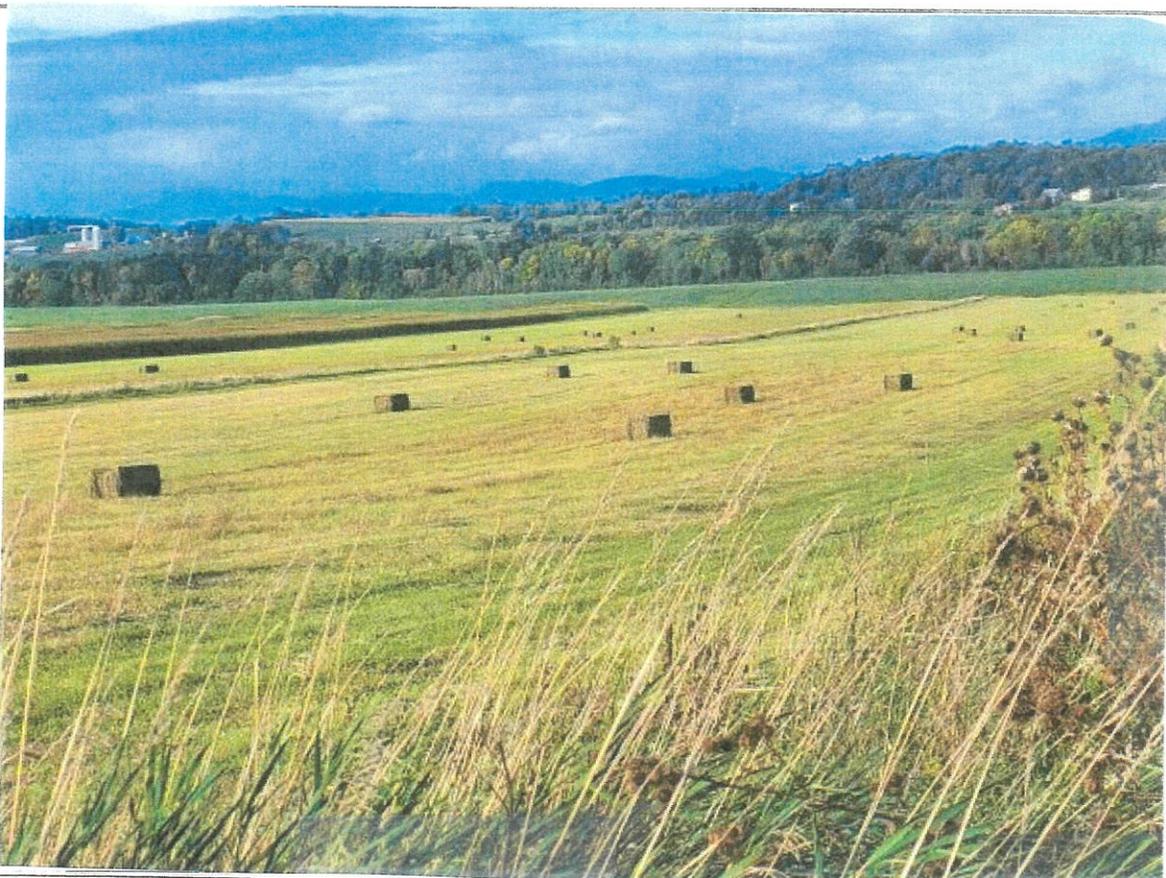
	Jul '20 - Jun 21
Expense	
General	
Advertising and Promotions	113.00
Ballot Clerks	375.00
Building and Grounds Reserve	1,860.11
Contracts	
Addison County Sheriff Departme	7,021.45
Copier Rental Fee	1,404.44
Fire Protection	
Contract	4,809.81
Fires	5,602.11
Fire Protection - Other	9,819.62
Total Fire Protection	20,031.54
Lawn mowing	4,100.00
VARs-Rescue	3,704.00
Contracts - Other	360.00
Total Contracts	36,621.43
Cost Tables	
Reappraisal	136.14
Total Cost Tables	136.14
Dog Licenses	
Animal License Fee	455.00
Dog Tags	114.87
Total Dog Licenses	569.87
Donations	
Other Nonprofits	200.00
Donations - Other	14,301.00
Total Donations	14,501.00
Dues and Subscriptions	
ACRP Tax	611.16
Addison County Tax	2,471.89
VLCT	1,688.00
Total Dues and Subscriptions	4,771.05
Electricity	885.18
Insurance	
Insurance-WC	315.00
Liability	1,960.50
Insurance - Other	2,670.00
Total Insurance	4,945.50
Legal and Professional Fees	40.00
Miscellaneous	1,213.91
Office Supplies and Materials	4,014.57
Officers Salaries	
Auditors, Lister, Selectboard	
Officers Salaries-Select Board	879.72
Total Auditors, Lister, Selectboard	879.72
Clerk & Treasurer	
Clerk	5,194.88
Officers Salaries -Treasurer	13,621.75
Clerk & Treasurer - Other	3,008.18
Total Clerk & Treasurer	21,824.81
Town share of Payroll Taxes	3,789.96
Officers Salaries - Other	-23.64
Total Officers Salaries	26,470.85
PO Box Rent	114.00
Postage and Delivery	247.00

Town of Waltham
Statement of Financial Activity
July 2020 through June 2021

	Jul '20 - Jun 21
Professional Fees	
Audit	7,900.00
Total Professional Fees	7,900.00
Records Preservation	426.67
Scholarship	1,000.00
Telephone	1,274.98
Zoning	
Zoning - Milage	12.96
Zoning Administrator	1,296.24
Total Zoning	1,309.20
General - Other	1,679.83
Total General	110,569.29
Highway	
Administrative Work	678.75
General Road Work	10,216.25
Gravel	2,514.75
Green-Up	382.50
Road Work	
Road Work, culvert replacement	712.40
Total Road Work	712.40
Road Work Projects	
Burnham Road	2,830.00
Crosby Heights	5,994.50
Culverts	1,982.25
Route 66	2,230.00
Total Road Work Projects	13,036.75
Roadside Mowing	1,740.00
Salt	17,914.51
Signs (replacements)	6,537.60
State Permit for Ditching	740.00
Tree Cutting	2,100.00
Winter Roads	26,283.25
Highway - Other	-1,872.50
Total Highway	80,984.26
Highway Sand Pile Cover	212.23
Hold Harmless Pymt	-9,290.00
NSF Bank fee	30.00
Property Tax Refund	6,242.99
Reconciliation Discrepancies	-564.92
Special Building Account	450.00
State Withholding Tax	119.00
Total Expense	188,752.85
Net Ordinary Income	49,073.89
Other Income/Expense	
Other Expense	
Other Expense -Transfer From	0.00
Payroll Withholding	0.00
Transfer from Reserve Fund	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	49,073.89

Town of Waltham
Select Board Budget Report
Proposed Fiscal Year 2023 Budget

	Current FY '22 Voter Approved Budget	PROPOSED FY '23 Budget	\$ Change	% Change
SUMMARY				
1. General Account				
Total General Account Revenue	19,950	19,950	-	0%
Total General Account Expense	100,986	107,407	6,421	6%
2. Highway Account				
Total Highway Revenue	33,800	35,800	2,000	6%
Total Highway Expense	111,050	129,100	18,050	16%
3. Capital Funding				
Total Capital Funding	22,100	23,600	1,500	7%
Total Revenues	53,750	55,750		
Total Expenses & Capital Funding	234,136	260,107		
Estimated to be Raised From Taxes	180,386	204,357	23,971	13%



	Current FY '22 Voter Approved Budget	PROPOSED FY '23 Budget	\$ Change	% Change
1. General Account				
REVENUE				
State of Vermont Property Tax (Municipal)	3,500	3,500	-	0%
Delinquent Taxes Collected	-	-	-	
Delinquent Taxes - Interest	-	-	-	
Delinquent Taxes - Penalty	-	-	-	
Delinquent Dog License Penalty	-	-	-	
PrePaid Property Taxes	-	-	-	
STATE OF VERMONT REVENUE			-	
Civil Fines	2,000	2,000	-	0%
Current Use	9,000	9,000	-	0%
OFFICE REVENUE		-	-	
Birth/Death Certificates	-	-	-	
Copy Fees	450	450	-	
Dog Licenses	1,250	1,250	-	0%
Fire Reimbursements	-	-	-	
Green Mountain Passports	-	-	-	
Interest (checking acct)	-	-	-	
Laminating Fees	-	-	-	
Posting Permits Issued		-	-	
Recording Fees	3,500	3,500	-	0%
Zoning Fees	250	250	-	0%
Other			-	
Total General Account Revenue	\$ 19,950	\$ 19,950	\$ -	0%
GENERAL ACCOUNT EXPENSES				
Advertisements	200	200	-	0%
Ballot Clerks	300	375	75	25%
Addison County Sheriff's Department	7,500	7,500	-	0%
Copier	1,500	1,500	-	0%
Fire Contract	20,200	20,785	585	3%
Fires	-		-	
Mowing	4,100	4,305	205	5%
VARs	3,825	3,568	(257)	-7%
Conference/Seminars	500	500	-	0%
Education/Training	-	-	-	
Cost Tables	250	250	-	0%
Dog Tags	120	120	-	0%
Vt Animal License	600	600	-	0%
Bixby Library	10,692	10,692	-	0%
Non-Profit Organizations	3,809	3,729	(80)	-2%
Dues/Taxes		-	-	
ACRPC	600	600	-	0%
VLCT	1,668	1,668	-	0%
Addison Ct Tax	2,000	3,200	1,200	60%
Electricity	1,000	1,000	-	0%

	Current FY '22 Voter Approved Budget	PROPOSED FY '23 Budget	\$ Change	% Change
Propane	200	500	300	
Honor Roll Plate	-	100	100	
Insurance				
Liability	4,000	2,800	(1,200)	-30%
Workman's Comp	210	210	-	0%
Legal Fees	1,500	1,500	-	0%
Office Equipment	500	500	-	0%
Office Supplies/Software	1,000	1,000	-	0%
NEMRC Support	-	1,317	1,317	
NEMRC Modules		1,678	1,678	
NEMRC Training/Consulting		1,000	1,000	
Payroll	24,250	25,000	750	3%
Payroll/Other	1,875	1,875	-	0%
Zoning Administrator	1,500	1,820	320	21%
Zoning General Expenses	500	500	-	0%
Zoning Advertising	200	200	-	0%
Payroll Expense	2,250	2,325	75	3%
P.O. Box Rent	112	145	33	29%
Postage	500	550	50	10%
State Treasurer/Marriage Licenses	-	-	-	
Tax Mapping	800	800	-	
Telephone/Internet	1,225	1,275	50	4%
Town Scholarship	1,000	1,000	-	0%
Septic Pump out	500	720	220	
Water	-	-	-	
Total General Account Expense	100,986	107,407	6,421	6%
2. Highway Account				
REVENUE				
Fleet Permits	800	800	-	0%
Culvert Grant			-	
Paving Grant	-	-	-	
Grant Refunds			-	
State Highway Grants	33,000	35,000	2,000	6%
Total Highway Revenue	33,800	35,800	2,000	6%
EXPENSES				
ROAD WORK PROJECTS				
Administrative Work	400	1,000	600	150%
Beaver Pond Maintenance	500	500	-	0%
Crack Sealing	2,500	2,500	-	0%
Crosby Heights	3,000	4,500	1,500	50%
Culverts (Drive ways)	4,000	6,000	2,000	50%

	Current FY '22 Voter Approved Budget	PROPOSED FY '23 Budget	\$ Change	% Change
Culverts (Roads)	2,000	4,000	2,000	100%
Ditching/ Maple St	1,000	-	(1,000)	-100%
Ditching Green St	1,000	2,500	1,500	150%
Burnham Road	300	500	200	67%
Green Up Day	350	350	-	0%
Maple Street	-	-	-	
Plank Rd	1,000	1,000	-	
Route 66 Grade and Gravel	5,000	7,000	2,000	40%
Route 66	-	-	-	
So Middlebrook Rd	2,000	2,000	-	
Supplies Reimbursement	-	-	-	
Misc. Road Work	5,000	6,000	1,000	20%
Total Road Work Projects	28,050	37,850	9,800	35%
OTHER HIGHWAY COSTS				
Advertisements	-	-	-	
State Permit for Ditching	500	500	-	0%
Chloride	3,500	1,000	(2,500)	-71%
Road Side Brush Cutting	5,000	5,000	-	0%
Road Side Mowing	3,500	3,500	-	0%
Road Side Tree Cutting & Removal	5,000	6,000	1,000	20%
Salt	15,000	17,000	2,000	13%
Sign Replacements	500	500	-	0%
Winter Road Expense	45,000	51,750	6,750	15%
Winter Sand	5,000	6,000	1,000	20%
Total Highway Expense	111,050	129,100	18,050	16%
3. Capital Funding				
Records Preservation Fund	600	600	-	0%
Reappraisal Capital Fund	-	-	-	
Capital Reserve Emergency Fund	-	-	-	
Highway Capital Reserve Fund	15,000	15,000	-	0%
Building & Grounds Capitol Reserve Fund	3,000	3,000	-	0%
Sunset View Cemetery Fund	-	500	500	
Audit Reserve Fund	3,000	3,000	-	0%
Planning Commision Reserve Fund	500	1,500	1,000	200%
	-	-		
Total Capital Funding	22,100	23,600	1,500	7%

Tax Status 12/31/2021

Grand List at time of billing \$546,296.00

Actual Grand List at 12/31/2021 \$577,605.00

Grand list changes are due to changes in homestead declarations, land use, etc. filed late.

Tax Rates (taxes to be raised/grand list)

	Tax Rate	times	Grand List
Non- Homestead Education	1.6613	\$149,658.00	\$298,626.84
Homestead Education	1.7257	\$396,638.00	\$684,478.19
Town	.324	\$546,296.00	\$176,999.85

Total billed \$1,160,104.88

Taxes collected \$946,795.54

State Payments \$163,541.37

2020 Delinquent received \$ 3,880.66

(This was Waltham's only delinquent amount due)

2021 Taxes delinquent as of 12/31/2021 \$ 1,604.74

Addison Northwest School District
Report to the Town of Waltham
Tom Borchert, Waltham representative to ANWSD

Accomplishments since town meeting 2021

As you all know, education has been incredibly difficult during the last two years of this pandemic, and while nothing is perfect, I believe that the faculty and staff of ANWSD have done an incredible job of continuing this work, of plugging holes where they have needed to be plugged, and fostering both the learning and mental and social wellness of our communities' children. The staff, students, and administration deserve our thanks and our admiration, as they have faced numerous challenges over the course of this period. They have pivoted as conditions have changed, they have done an admirable job of communicating what they know, why they are acting as they are, and how it will affect students. The District began full, in person education last May, and have managed to maintain this, despite the need for occasional remote education in specific classrooms this academic year.

The pandemic has brought into focus the ongoing need to focus on equity, of ensuring that students receive the resources that they need, and that we pay attention to where deficits are the result of structural inequalities. To this end, the district has focused its efforts on ensuring consistency across the district. One tangible aspect of this was hiring a recovery coordinator for equity with federal relief funds, to make sure that there was someone whose job was specifically to pay attention to this problem.

In more mundane terms, the District has done important work to ensure that our students have safe, efficient buildings. In summer 2021, we completed a project that mitigated a persistent mold problem at the Ferrisburgh Central School. We also completed a Facilities Maintenance Plan that gives the District an important tool for engaging in smart, strategic planning with regard to the needs of the district. I particularly want to recognize the work of Ken Sullivan, who has been the District's Director of Building, Grounds and Safety, for the last four years. He has done incredible work directing a number of projects, digging into the ongoing maintenance issues and ensuring that our systems are always running. He has saved the District significant amounts of money over these four years. I have had the chance to work with Ken a good deal through the Facilities Committee, and am grateful for his work. I wish him well as he leaves the district later in the spring.

Finally, the Board established a Merger Study Committee with the Mt. Abe Unified School District in the spring of 2021 which was charged to begin its work in June 2021. For my entire time on the Board, I have been speaking about our ongoing budgetary and demographic challenges (and Jeff Glasberg was for years before me). Much of my work on the Board has been helping ensure that we contract in smart ways, that we maintain our programs and opportunities for our students as much as we can. But there are limits to how much this can be done (and of course our costs don't go down over time). One option that I know many of us are leery of is merging with other districts, but there are many unknowns about this as well. This is why a merger study committee is necessary: to understand the options, the costs and benefits of a merger. I expect that we will receive a report and/or proposal from this committee in late fall 2022.

Budget: For the last two years, our goal has been about maintain programs for our students and ensuring equity, maintaining facilities and remaining affordable. Our budgeting is directed to seeking to thread that particular needle, which will become increasingly difficult over time, as our student population declines (stabilizing we hope in 2025). The Board has proposed a budget of \$22,327,585. This is a 3.35% increase over last year's budget, in a year when the Consumer Price Index increased 7.0%. (It is worth noting that since merger in 2017, the District's budget has only increased 5.74%, about 1% a year.) Our number of equalized pupils according to the state will be declining, and our per pupil spending will be a little over \$20,000. This is over the threshold, but debt credits that count in our favor mean that we will remain under the state's established amount for spending per pupil. Importantly, because of the high yield rate, it is likely that the taxes in Waltham will go down this year (at least as regards to the School District). The District's projections were that the Waltham rate would go down \$.05 (but I would note that that might change depending on things that are out of any of our capacity to control).

For the second year, we had a substantial surplus (this from the 2020-21 academic year). This surplus was the result of some changes that happened as a result of COVID (for example fewer field trips and changes to school lunch funding) as well as some things that didn't happen (teachers and staff did not use the health insurance pool at the rate that was budgeted for or not filling positions originally budgeted for). The Board is suggested that most of this surplus (\$1.5 million) go towards capital improvement fund for the maintenance of facilities and \$337,763 to reducing taxes. This is a lot of money to go towards facilities, but it covers a substantial portion of the projects that the new Facilities Maintenance Plan identifies as necessities for the next 2-5 years, including a roofs at VUES and VUHS, and some old HVAC units at VUES.

I hope you will support these budget items at the Town Meeting Day vote.

Moving forward: I will not be standing for a third three-year term on the school board. It has been incredibly rewarding to serve in this position, and I am honored to have been able to do this work for our town and the wider community. I have so much respect for the work that my colleagues on the Board and the people who work in these schools do for our children, and the community as a whole. My decision is based in part on work commitments making work for the school board harder. It is also based on the feeling however, that more of us should know what is happening, and do the work of our town, and of our schools. I am grateful to you all for the support you have given me in serving as your School Board Rep these last six years, and I am thankful to Mimi Clark for being willing to take up this position.

Yours,

Tom Borchert
Waltham Representative
Addison North West School District

Addison County Regional Planning Commission

15 North Main Street, Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3311

Annual Report –Year End June 30, 2021

Addison County Regional Planning Commission (ACRPC) provided the following services to the Region during FY 2021:

Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation.
- Worked with Ferrisburgh, Shoreham (2020) Cornwall and Salisbury (2021) on their municipal planning grants.
- Completed work on an update of the Population and Housing section of the regional plan.

Educational Meetings and Grants

- Hosted workshops, Zoning Administrators Roundtables, and public meetings on a variety of planning topics.
- Wrote or provided information and support to communities and organizations to secure grant funding.

Emergency Planning

- Worked with Vermont Emergency Management staff to assist with municipal emergency planning and training.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of a hazard mitigation plan for the Town of Lincoln.
- Assisted all communities in the region to complete Local Emergency Management Plans.
- Provided COVID-19 updates and information to Town Officials and Emergency Managers.
- Assisted in developing a Mutual Aid agreement for Public Works Departments.

Energy Planning:

- Assisted Bristol, Panton, New Haven, Starksboro and Shoreham in completing their enhanced energy plans.
- Worked with Panton, Salisbury, Vergennes and Bristol through regional approval of their Enhanced Energy Plans.
- Worked with Efficiency Vermont and municipalities to implement enhanced energy plans.
- Developed an online mapping tool to support municipal energy planning.

Transportation Planning

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to produce road erosion and culvert inventories for local roads.
- Assisted Towns with bike and pedestrian, Better Roads, and stormwater grants.
- Served as a Municipal Project Manager for sidewalk construction projects in Middlebury and Vergennes, a culvert replacement project in Bridport and moving the historic New Haven Train Station.
- Sponsored town transportation planning studies in Bristol and traffic and pedestrian counts throughout the region.
- Hosted regional Walk/bike council and began planning for a future Bike/Ped Summit in Middlebury.
- Sponsored a Planning and Environmental Linkage Study in Vergennes and the surrounding communities.

Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative (ACRWC).
- Developed a new website, interactive dashboard, and data repository for the ACRWC.
- Worked with municipalities to support conservation commissions.
- Supported the Otter Creek Tactical Basin Plan and worked to establish the Clean Water Service Provider infrastructure.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

Middlebury	Shoreham	Bristol	Waltham	Ferrisburgh	Starksboro	Wallingford
Windsor	Middlebury	Montpelier	New Haven	DuRoi	Ferrisburgh	Ripton
Middlebury	Shoreham	Starksboro	Vergennes	Waltham	Wallingford	Whiting





ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

2021 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate appointed by each of the member municipalities. The Board regularly holds hybrid meetings (due to the ongoing pandemic) on the 3rd Thursday of the month at 7PM, and the Executive Board meets monthly 8 days prior to the Board meeting at 4:30 PM. All meetings are open to the public.

District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting waste reduction; (2) Promoting pollution prevention; (3) Maximizing diversion of waste through reuse, recycling and composting; and (4) Providing for disposal of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: www.AddisonCountyRecycles.org

E-mail: acswmd@acswmd.org

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

Office Hours: M-F, 8 AM–4 PM

HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. A complete list of acceptable items and prices can be found on the District's website.

2021 Highlights

COVID-19. District staff have been working diligently toward maintaining the solid waste management and collection system within its 21 member municipalities during these challenging times. Despite the disruption of COVID-19, the District Transfer Station remained open to commercial haulers and area businesses and continued to provide access to essential services. The District continued to adopt Precautionary Guidelines for all visitors to its Transfer Station and Offices, in order to reduce exposure to its staff and other customers. Visitors are asked to stay home if sick, and when visiting, to practice social distancing by keeping at least 6 feet away from others and wearing a mask. We appreciate visitors and customers' continued patience and cooperation as we strive to protect the health of our employees, customers and communities. Thank you!

New Implementation Grant. The District was awarded a Materials Management Implementation (MMI) grant of \$80,000 by the VT Department of Environmental Conservation, a division of the VT Agency of Natural Resources. The grant is part of \$975,000 made available from the Solid Waste Management Assistance Fund provided by the State to help towns and solid waste planning entities implement their solid waste plans, as required by State law. Grant funds will be used to improve the collection and management of single stream recyclables and food scraps at the District Transfer Station in Middlebury, where both programs have grown in volume in recent years. The MMI Grant funding of \$80,000 represents 40% of the total project costs, with the District providing 60% or \$120,000 in matching funds.

Recycling. Single stream recycling tonnage collected at the Transfer Station has seen a major increase through September 2021. The 3,367 tons of single stream recyclables collected surpass the 2020 totals by 527 tons. Of the MMI Grant total, ACSWMD received \$40,000 for a single stream recycling transfer trailer. The purchase of a new transfer trailer will provide additional capacity for storing the higher volume of single stream recyclables for efficient transfer to out-of-District processing facilities.

Food Scraps. Since the statewide food scrap ban took effect on July 1, 2020, the volume of food scraps the District Transfer Station manages has grown significantly. The District Transfer Station received 70.25 tons of food scraps through September 2021, almost double the 38.41 tons collected in 2020. An additional \$40,000 of the MMI Grant was awarded to the District to assist with the collection and management of food scraps. Grant funds will be used to purchase equipment that will support safe, efficient and sanitary collection of food scraps at the Transfer Station. Additional funding for the toter tipper is supported by a \$5,000 grant from the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund.

Illegal Burning/Disposal. The District contracted with the Addison County Sheriff's Department in 2021 to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, assisting the many area volunteers who organized collection of roadside litter, and providing bags and gloves. The District subsidized the disposal of 12.57 tons of roadside trash, 4.94 tons of tires, and various other abandoned items, for a total economic benefit to its member towns of \$3,342.

2022 Annual Budget

The District's adopted Annual Budget for CY2022 is \$3,975,660, a 4.13% increase over last year. The Transfer Station tip fees will increase to \$135/ton (\$9 minimum fee) for MSW and C&D. The rate for Single Stream Recyclables will decrease to \$100/ton. Rates on a few other items will have nominal increases. **There will be no assessments to member municipalities in 2022.** For a copy of the full 2021 Annual Report and Adopted 2022 Annual Budget and Rate Sheet, please call (802) 388-2333, or visit the District website at www.AddisonCountyRecycles.org.



Your nonprofit VNA since 1968
ADDISON COUNTY HOME HEALTH AND HOSPICE

Addison County Home Health and Hospice (ACHHH) is a community-focused non-profit home health care and hospice care agency that has been providing care for Addison County residents for more than fifty years. We provide an array of services that help our neighbors receive care in their own homes where they are most comfortable and where they often experience the best quality of life. Our services are offered to all Addison County residents who need them, regardless of their ability to pay. To ensure the future of these vital programs, we turn to our community for support.

Our clinicians provide skilled nursing; medical social work; rehabilitative therapies including occupational, speech and physical therapy; hospice and palliative care; maternal-child health care; IV therapy; Telemonitoring; Chronic Care Management and care of complicated wounds. Our Personal Care Attendants and Homemakers help patients with activities of daily living such as bathing, dressing and cooking.

ACHHH serves many patients who are coping with chronic illnesses such as congestive heart failure, COPD and diabetes. Some patients face life-limiting illnesses including cancer, ALS and Alzheimer's disease. ACHHH strives to help patients and families enjoy the best quality of life possible, in all life stages. We serve patients from birth to end-of-life.

During the past two years we have adjusted our practices because of the Covid-19 pandemic. We have incurred substantial unplanned expenses for Personal Protective Equipment (PPE) which keeps our employees, patients and the entire community safe. In some cases, the cost of supplies has quadrupled. In the past fiscal year, we have cared for 2100 patients, an increase of 45% over previous years. During all this, not one of our clinicians or aides said "I will not go" into a home where a patient or family member had Covid-19. They suited up in the appropriate equipment designed to keep them safe and they did exactly what they have done for more than fifty years-treated their patients with skill and kindness. In this regard, it has been business as usual at ACHHH.

We appreciate the long-time support from the towns we serve. Your financial support makes it possible for our expert team to provide high-quality compassionate care to ALL of our patients and families.

Best Regards,

A handwritten signature in cursive script that reads "Maureen Conrad".

Maureen Conrad
Director of Development
ACHHH



American Red Cross
Northern New England Region

Addison County Service Delivery

July 1, 2020 - June 30, 2021

Disaster Response

In the past year, the American Red Cross has responded to **3 disaster cases in Addison County**, providing assistance to **6 individuals**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disaster Events	Individuals
Middlebury	2	5
Vergennes	1	1

Service to the Armed Forces

We proudly assisted **12 of Addison County's Service Members, veterans, and their families** by providing emergency communications and other services, including counseling and financial assistance.

Blood Drives

During the last fiscal year, we collected **1655 pints** of lifesaving blood at **59 drives in Addison County**.

Training Services

Last year, **224 Addison County residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

Volunteer Services

Addison County is home to 12 American Red Cross Volunteers. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.



Bixby Memorial Free Library Gratitude and Pride to the People of Waltham

First and foremost, a huge THANK YOU to the people of Waltham for your ongoing support and enthusiasm for what the Bixby offers each member of our community - no matter the age, income, or stage of life, building on a 109-year-old tradition. We hope you feel a sense of pride to have your library known as one of the most beautiful in Vermont, if not all New England. AND we are more than a building and more than books!

In 2021, your support helped us to serve our five-town community even while Covid kept the building closed to the public until we could safely reopen in May. Following are highlights of how we made the most of your tax dollars for as many as possible, especially when we were needed the most:

- People checked out 13,437 books, with 700 curbside pickups during the worst of the pandemic when readers of all ages ordered books online to pick up in the vestibule. Reading brought joy and comfort
- We checked in on **older patrons** and brought books to them, both at home and at centers and delivered a new selection of picture books to **local preschools** each month
- Nearly 2000 people attended 107 **virtual and in-person programs** to help keep people's spirits up, tripling previous attendance with sessions such as VT Audubon Birding, Medicare Made Clear, Financial Literacy, First Time Home Buying, Demystifying Death, Zero Waste Tips and Tricks, Bread Making
- We quickly expanded our **digital offerings and laptop loaners** for people to use safely at home
- Once we reopened, people came to access **reliable Wi-Fi, public computers** and a printer, work in one of our meeting rooms, browse the stacks and new titles, or just **sink into a comfy chair to relax a bit**
- Thanks to a Friends of the Bixby donation, we now have a cozy electric **fireplace** in the Community Room
- We loaded our biweekly **newsletter** with programs, reviews, and reasons to connect and smile
- Once the warmer weather arrived, friends and families enjoyed the **outdoor movie night series**
- The Waltham Green and the Rokeby were alive with **babies, toddlers and their caregivers** from all five towns for story times, music, take-and-make crafts, as well as connections and conversation
- **Kids logged over 786 hours of reading** over the summer with 472 entries into Booked for Bikes, made possible by the longstanding, generous sponsorship of the Rotary Club
- **Tweens and Teens** headed to Bixby's Young Adult Balcony to choose from an expanding collection selected just for them
- The **Story Walk trail** along Falls Park beckoned many walkers throughout the winter and into the spring, featuring beautifully illustrated books along with "wondering questions"
- Exhibits *throughout* the library now display and explain our renowned collections of **historical papers, books and artifacts**, thanks to a renewed team of experienced history volunteers from all five towns

Looking Ahead

- In 2022, The Bixby will launch a "**Library of Things**" to share items and expertise on things you might want to try out or only need occasionally. Think home repair, gardening, handcrafts, podcasting, birding, astronomy, audio/visual equipment, and more. Ideas or potential donations? Please let us know!

Welcome New Cardholders!

- Over 100 Waltham residents hold library cards, growing by 10% in 2021

Don't have a library card yet, need to renew it, or just haven't been here in a while?

- Just stop by, look around, say hello, and we're happy to give you a quick refresher on all your benefits

Contact Bixby Director Catharine Findiesen Hays at (802) 877-2211 or catharine.hays@bixbylibrary.org with any feedback, suggestions, questions or volunteer interests.

Elderly Services, Inc.
Project Independence Adult Day Care
ESI College ~ Eldercare Counseling ~ Family Caregiver Support
Member Agency, United Way of Addison County

For 2022 Town Meeting Report: Waltham

Elderly Services thanks you, the residents of Waltham, for your Town Meeting Day grants extending back over 35 years. We have been the adult day care center for Addison County for over 40 years; we call our adult day center *Project Independence*. Elderly Services offered the residents of Waltham the following services during this pandemic year:

Project Independence:

In-Person (limited to 25-35% capacity) and Remote

- Real-time, interactive activities 5-6 hours each day over Zoom with tech support
- Telehealth nursing calls
- Telephone companionship

ESI College: Lifelong learning over Zoom through our elder college

Caregiver Support: Support groups, respite referrals, geriatric social work, and counseling

During the Fiscal Year 2021 pandemic year, Elderly Services continued to provide activities, support, volunteer opportunities, and education to 10 residents of Waltham.

To learn more about our programs and services, you can find us online: elderlyservices.org and facebook.com/elderlyservices. Please call Eileen or Kristin at 388-3983 if we can be of help to you or your family.

The Harry & Jeanette Weinberg Center
112 Exchange Street, P.O. Box 581, Middlebury, Vermont 05753
(802) 388-3983 ~ Fax (802) 388-0427
mail@elderlyservices.org ~ www.elderlyservices.org

Services Provided to the Town of Waltham
January 1, 2021 – September 30, 2021

Incoming Animals

Stray animals brought to HB	1
Animals Surrendered by their owner	1

Outgoing Animals

Adopted out to residents	0
Stray animals returned to owner	0
Pet CORE clients (pets belonging to low-income pet owners receiving aid from Homeward Bound)	0
Pets in Crisis Animals (pets belonging to people who have temporarily lost their homes)	0
TNR (Trap Neuter Return)	30
Taxi Cat (Free transportation to low-cost s/n in Williston)	0

Homeward Bound
Addison County's Humane Society



236 Boardman Street, Middlebury, VT 05753
802.388.1100

**THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF WALTHAM
SUMMARY REPORT**

Request Amount: \$100.00

For the last 42 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (~85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'21 (10/2020-9/2021) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **186** individuals to help increase their independent living skills and **4** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **148** households with information on technical assistance and/or alternative funding for modifications; **65** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **80** individuals with information on assistive technology; **42** of these individuals received funding to obtain adaptive equipment. **484** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **35** people and provided **24** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone. Due to the pandemic VCIL was able to start a new (temporary) program, Resilience and Independence in a State of Emergency (RISE) which served 415 people in its first year. The Rise Program can help provide an array of items or services if the needs are directly related to the Covid-19 epidemic.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont. Our Montpelier office also houses the Vermont Interpreter Referral Service (VIRS) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY'21, VCIL provided direct services to Vermont residents utilizing the following programs/services:

- Information, Referral and Assistance (I,R&A)
- Home Access Program (HAP)
- Meals on Wheels (MOW)
- Peer Advocacy Counseling (PAC)
- Sue Williams Freedom Fund (SWFF)
- Telecommunications Equipment Distribution Program (VTEDP)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at **www.vcil.org**.

2021 Local Health Annual Report

Twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. Additional information about your local health office and related programs can be found at <https://www.healthvermont.gov/local>

COVID-19

It has been almost two years since the COVID-19 pandemic began, and in response, our families, schools, businesses, first responders, and countless other groups have worked to better protect the health of our communities. Together we ensured towns had access to the vaccine, testing, and other services needed to make more informed decisions about their health. As of December 1, 2021, approximately

- 494,000 Vermonters received at least one dose of COVID-19 vaccine.
- 546,055 people have been tested and a total of 2,570,835 tests completed.
- Many COVID-19 resources are now provided in over 20 different languages.
- Up-to-date information, including town-level data can be found on the Health Department's website: <https://www.healthvermont.gov/covid-19/current-activity>.

Public Health Programs

In addition to COVID-19 response efforts, Local Health offices continue to provide health services and programs to Vermont communities, including but not limited to

- In collaboration with Town Health Officers and other local partners, we help Vermonters better understand the relationship between their environment and their health at a time when more of us are spending time at home with our families. Find information about environmental health and lead, asbestos, toxic chemicals, child safety, food safety, climate change, drinking water, and more at <https://www.healthvermont.gov/environment>.
- The WIC nutrition program continues to provide primarily remote access to services with phone appointments. In 2021, an average of approximately 11,300 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont each month.
- As of November 23, 2021, 193,000 flu vaccine doses have been administered. Protecting people from influenza continues to be particularly important as the flu may complicate recovery from COVID-19.

Thank you to everyone involved in supporting these efforts. We look forward to what 2022 brings, to seeing you in the community, and encourage you to stay in touch with us.

The VT Spay Neuter Incentive Program aka "VSNIP", under the oversight of the VT Economic Services Department, is administered by VT Volunteer Services for Animals Humane Society (VWSA). VSNIP helps financially challenged Vermont residents spay/neuter cats and dogs for \$27.00. The balance is paid by fellow Vermonters when dogs are licensed by an added \$4.00 fee, the major funding for this important program. Funds are determined by the number of dogs licensed, which is required by law when a dog is six months of age. A current rabies vaccination is required to register, and a rabies vaccination can be administered after 12 weeks of age for both cats and dogs.

Prostrate and mammary cancer is more likely to occur in unsterilized cats and dogs. It's not pretty and they're likely to die. Animals live longer and happier when they're spayed and neutered, are less likely to fight for territory, and mark what they claim to be "theirs"!

Licensing a dog: 1) helps identify your dog if lost, 2) provides proof your dog is protected from rabies in the event your dog is bitten by a rabid animal, but would still need immediate medical attention, 3) if your dog bites an animal or person – which could result in quarantine or possible euthanasia to test for infection, and 4) helps pay for VSNIP, addressing the population situation in Vermont.

Farms with cats should especially be aware that one rabid cat or dog can affect an entire population of animals on the premise. The answer is neutering through VSNIP which includes a rabies vaccination and the first of the two part distemper series.

Look for Rabies Clinics in March across the state. You can call your veterinarian and ask the cost of a rabies vaccination only, or call your nearest Tractor Supply Store for their Monthly Rabies Clinic schedule. Rabies IS in Vermont and it IS deadly.

To receive a VSNIP Application, send a 9" S.A.S.E to: VSNIP, PO Box 104, Bridgewater, VT 05034. Indicate if it's for a cat, dog or both. For more information, call 802-672-5302.

Please visit our website: www.VWSAHS.org

VWSA will be hosting Rabies Clinics in March. Call for dates and locations.

The animals thank you in advance! *Together We Truly Do Make A Difference!!*

Sue Skaskiw, VWSA Humane Society Executive Director/VSNIP Administrator

TRI-VALLEY TRANSIT (TVT), FORMERLY ACTS, SERVICES

OCTOBER 2021

Thank you for the Town of Waltham's generous support. In the last four years your support helped Tri-Valley Transit provide an annual average of 454 free trips for two Waltham residents either by volunteer drivers or on wheelchair accessible vehicles. TVT's Dial-a-Ride and Shuttle Bus systems provided a total of 126,022 rides for the year. All TVT's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality of life services.

During the COVID-19 outbreak, public transportation has been on the frontlines of providing essential service to many of the most vulnerable members and essential workers of our communities. TVT has revamped its service to protect riders, the general public and staff, focusing on riders with no other means of transportation but whose trips are essential: healthcare staff getting to work and patients accessing dialysis, cancer, and opioid addiction treatment. We also added free food delivery services for at-risk members of the community.

2021 REPORTS OF COMMUNITY AND COUNTY AGENCIES

Addison County Home Health and Hospice is a community focused non-profit home healthcare agency with an array of services that enable our neighbors to receive care in their own home. Our services are offered to all individuals in need of home care, including those who do not have the financial means to pay for their care. We also provide grief support to anyone in the community who has had a death related loss and provide public education and outreach to promote a healthy understanding of death, grief, and end of life issues. PO Box 754, Middlebury, VT 05753, (802) 388-7259

Addison County Parent/Child Center helps families with their children's physical and cognitive development. The Center provides support services, parenting education classes, job readiness skills workshops, community playgroups, home visits, pregnancy prevention programs, and childcare. This year they provided services to an estimated 6 Waltham residents. PO Box 646, Middlebury, VT 05753, 388-3171

Addison County Restorative Justice Services provides a community restorative justice response focusing on meeting the needs of the victim, the community and the offender. Offenders participate in either the Court Diversion Program or the Teen Alcohol Safety Program (TASP) to take responsibility for their actions, connect with the community in a positive way and learn from the experience. They provided services to 1 Waltham residents last year. PO Box 881, 282 Boardman Street, Middlebury, VT 05753, 388-3888

Age Well has been helping people age with independence and dignity by providing information, services, education, support and advocacy to seniors and caregivers. During this past year, AW provided services to 31 residents of Waltham. In addition, 640 Meals on Wheels were delivered, 29 hours of Care and Service Coordination provided and 3 hours of options counseling. AW provides case management, Meals on Wheels, Senior Community Meals, and transportation in Addison, Chittenden, Franklin and Grand Isle counties. Seniors or family members can reach the Senior Help Line 1-800-642-5119. 875 Roosevelt Hwy, Ste.210, Colchester, Vt. 05446

American Red Cross is dedicated to helping communities prepare for, respond to and recover from local disasters. These services, including CPR training and water safety skills, help thousands of Vermonters each year. In 2021 the Red Cross responded to three disaster cases in Addison County, providing assistance to 6 individuals. In addition, they assisted twelve Addison County Service Members, veterans and their families. Fifty-nine blood drives were held in Addison County and 1655 pints of life saving blood collected. The ARC provides all of its services for free with no support from federal or state governments. 29 Mansfield Ave, Burlington, Vt. 05401, 800-464-6692

Boys & Girls Club of Greater Vergennes is located at 20 Armory Lane in Vergennes and serves youth for the towns of Waltham, Vergennes, Ferrisburgh, Addison, Panton and North Ferrisburgh. We have seen an increased interest and we are averaging 31 members per day and have served 100 different youth. Programs include career exploration, leadership development, character development, life skills, anti-bullying, music exploration and plenty of outdoor fun. 20 Armory Lane, Vergennes, Vt. (802)870-7199, bgcvergennes.org

Counseling Service of Addison County, Inc. is a non-profit community mental health and developmental disabilities service agency to people of all ages, income, and abilities. CSAC provides a broad array of vitally needed services to children, adolescents, adults and families facing challenges and crises in their lives; individuals living with developmental disabilities and also their families; people with severe and persistent mental illness; people dealing with substance abuse problems; elderly people suffering from depression; anxiety and other mental health issues. We are committed to making our services available to people regardless of their ability to pay. Last year CSAC's provided 2,054 individuals, totaling 762,386 hours, and 155 hours of service to residents of Waltham. 89 Main Street, Middlebury VT 05753. Their 24/7 emergency service number is (802) 388-6751.

Elderly Services, Inc. Elderly Services supports families in caring for their elderly relatives, it is our mission to provide high-quality programs to help elders live safe and satisfying lives in their own homes and communities. Last year, 10 Waltham residents received services. In addition, Waltham seniors were students at our ESI College of Lifelong Learning Center, and family caregivers received respite and peace of mind. 112 Exchange Street, PO Box 581, Middlebury, VT 05753, 388-3983

End of Life Services EOLS Services exists to provide trained hospice volunteers to patients and families in Addison County. EOLS recruits, trains, places and coordinates volunteers and maintains ARCH respite rooms at Porter Hospital and Helen Porter. They also provide grief and bereavement support to the community and school systems, and education and outreach to promote a healthy understanding of death and grief. Several Waltham residents received their direct services last year. PO Box 772, Middlebury, VT 05753, 388-4111

Green Up Vermont is the not-for-profit organization working to enhance our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising awareness about the importance of a litter free environment. PO Box 1191, Montpelier, VT 05601, 1-800-974-3259, (802)-522-7245

Homeward Bound Humane Society is dedicated to the care and well-being of homeless, abandoned and abused/neglected animals. We are a "No Kill," and the only shelter in Addison County serving over 850 animals per year. We offer programs and services to meet a wide array of critical animal welfare needs including shelter and adoption for homeless animals, spay and neuter, lost and found services, emergency foster care, humane education and outreach, cruelty response and investigation, feral cat programming, meals on wheels for pets, and low-cost micro-chipping. 236 Boardman Street, Middlebury, VT 05753, 388-1100

HOPE Helping Overcome Poverty's Effects mission is "to reduce the effects of poverty in Addison County" by providing a variety of emergency and self-help programs. Services include emergency aid with heat, housing, food, clothing, and medical items. We work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives. Our food shelf averages 700 people a month and last year we assisted 115 people with medical needs, 163 households end or avoid homelessness, 114 people with job related needs, provided 401 vouchers for essential clothing and household goods from our retail store and much more. Last year we provided assistance to 5 Waltham residents with 36 visits. 282 Boardman Avenue, Suite 1A, Middlebury, VT 05753, 388-3608

John W. Graham Emergency Shelter provided more than 16,000 bed nights of food, shelter, case management, and support services, and hope to more than 300 people in Addison County. The Shelter has a seventeen-bed capacity, with separate bunk rooms for men and women, family rooms, and a handicapped

accessible room with a bath. They have transitional housing in Vergennes, Bristol and Middlebury. Due to COVID, and an unprecedented lack of available housing, residents have not been moving from the shelter and the length of stay is skewed. More clients are facing greater housing instability. 69 Main Street, Vergennes, VT 05491, 877-2677

Otter Creek Natural Resources Conservation District furnish free technical assistance to landowners in order to bring about proper land use and treatment through public and sector meetings for the Otter Creek Watershed, sponsors a tree seedling sale, and maintains a listing of local contractors. Meetings are the second Tuesday at the Farm Service Center meeting room on Exchange Street in Middlebury. The district supports Conservation field days for an average 250 Addison County 5th & 6th graders, supports scholarships for up to 6 area students to attend Green Mountain Conservation Camp, and supports Envirothon outreach at Addison County Fair & Field Days. 68 Catamount Park, Suite B, Middlebury, VT 05753, 388-6746

RSVP is a volunteer management program which offers individuals of all ages the opportunity to share their experience, skills and time by volunteering for local non-profit organizations. Needs are met in critical areas such as human services, elder care, health, and education. RSVP also oversees several signature volunteer service programs such as Bone Builders osteoporosis prevention classes, Green Mountain Foster Grandparents program, Warm Hearts/Warm Hands hand-knitted and sewn items distributed to area schools, nursing homes, social service agencies and hospitals, Help Fight Hunger program and the RSVP/AARP Tax Program. These programs allow Addison County residents to stay healthy, engaged and financially stable. 282 Boardman Street, Middlebury, VT 05753, 388-7044

Tri-Valley Transit (formerly ACTS) in the past year provided 337 free trips (operated by Elderly Services) for 2 Waltham residents with transportation services to maintain their independence, gain and keep employment, and access to critical health care and quality-of-life services. During the COVID-19 outbreak TVT has revamped service to protect riders, the general public, and staff, focusing on riders with no other means of transportation for trips that are essential. We also added free food delivery service for at-risk members of the community. PO Box 532, Middlebury, VT 05753, 388-1946

Vergennes Area Rescue Squad, Inc. 2020 marks our 52nd^t year providing 24/7 quality emergency medical care to the 5 area towns for a total of 874 calls. VARS continues to improve patient care with new training and continuing education classes for our members. We offer CPR Classes several times each year to train new members and the public in basic life support techniques, and continue to provide community outreach programs that provide education in child safety. PO Box 11, Vergennes, Vt. 05491, (802)-877-3191

Vermont Adult Learning offers a wide variety of classes and individual learning opportunities to help adults achieve their goals, and enhance their quality of life. Individuals improve their reading, writing or math skills, learn English as a second language, learn basic computer instruction, earn a GED or obtain a high school diploma. Post-Secondary classes are available to students with a GED or diploma who need additional skill preparation for college or employment purposes. 99 Maple Street, # 18, Middlebury, VT (802) 388-4392

Vermont Center for Independent Living, a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities to achieve dignified and self-determined lives. Peer counselors work with residents in their homes, give small grants for adaptive equipment; Meals on Wheels; home access modifications; individual and systems advocacy and programs for youth.

11 East State Street, Montpelier, VT 05602, 1-800-639-1522, (802)-224-1819

Vermont Family Network, formed in 2008 when two organizations, the Vermont Parent Information Center (VPIC) and Parent to Parent of Vermont (P2P) merged. The mission is to empower and support all Vermont children, youth, and families, especially those with disabilities and special needs. Annually, they serve over 1,400 families and also reach over 10,000 school children with the Puppets in Education Program tackling issues including anxiety awareness, bullying, child abuse and disability awareness. 600 Blair Park Road, Suite 240, Williston, Vermont, 1-800-800-4005, VermontFamilyNetwork.org

WomenSafe, Inc. has a 24-hour hotline to provide support, advocacy, information and referrals for those who are victims of domestic, sexual and emotional violence, support to family and friends; housing, legal and community advocacy; supervised visitation and exchanges for the safety of all family members; education and outreach to Addison County. Last year they served at least 2 residents of Waltham and the parents of at least five children who were exposed to abuse or violence. Often victims choose not to give us any identifying information out of fear and safety reasons. PO Box 67, Middlebury, VT 05753, 24/7 Hotline: (802)388-4205.



Vital Statistics 2021

Births

Date:	Child's Name	Mother	Father
5/21/2021	Wylder Jade Baldwin	Christina Marie Baldwin	Joshua David Baldwin

Deaths

Date	Name	Age
2/20/2021	Elizabeth Alice Lowry	84
3/18/2021	Lucille Charlene Evarts	79
4/16/2021	George Brian Evarts	79
9/09/2021	George W. Hallock	38
9/20/2021	Victor Roland Guyette	87
10/4/2021	Anna Mae Benton	90
12/6/2021	Rhonda Cousineau Jackson	51
12/20/2021	Frances Louise Simpson	67

Marriages

Date	Bride	Groom
7/24/2021	Christine Czachor	Cory Paquin
8/13/2021	Sarah Mullen	Alex Melnick

Town of Waltham Animal License
 Fee Report for 01/01/2021 - 12/08/2021
 DOG Fees (Detailed) In Name Order

Tag	Owner	Animal	Tag	Owner	Animal
40	Audy, Chelsea	Bodie	98	Housekeeper, John	Suzy
12	BOUCHER, SARAH	ROCCO	90	Huestis, Heidi	Dakota
13	BOUCHER, SARAH	THOR	19	Jackman, Julie	TICKET
89	BOURDON, SUSAN	COOPER	84	KANDZOIR, GEORGETTE	HERO
71	BRUNET, SHERRY	OLIVER	85	KANDZOIR, GEORGETTE	KONA
68	BUCK, VANESSA	BOOMER	72	KATE, FLYNN	KODA
39	BURMANIA, JOAN	SKIPPY	30	KAYHART, KEVIN	THUNDER
91	BURNOR, JESSICA	LEXI	31	KAYHART, KEVIN	LIGHTNING
091	BURNOR, JESSICA	LEXI	46	KILBRETH, MICHELLE	CRUISER
69	Baldwin, Christina	Cedar	799	KING, SANDRA	JUNO
70	Baldwin, Christina	Cedar	800	KING, SANDRA	MOCHI
99	Beringer, Emily	Sow	82	KUTCHUKIAN, PAUL	IZZY
100	Beringer, Emily	Miko	80	LENNOX, ROBERT	RUBY
10	Booska, Marjorie	Hunter	1	LENT, JOHN	LIBERTY
11	Boucher, Sarah	Leo	2	LENT, JOHN	ADDISON
15	CARTER, JOSHUA	ZOE	14	LYONS, ELMER	SATO
26	COBB, LYNDA	EDDIE	81	MARTIN, KATE	BELLA
731	COHEN, DEREK	WAYLON	83	MARTIN, KATE	OGAN
88	COLANGELO, FRAN	OLLIE	732	MCDONOUGH, THERESA	MOLLY
37	CORCORAN, DONNA	SASHA	733	MCDONOUGH, THERESA	COCO
49	CUNNINGHAM, DAVID	ARTU	734	MCDONOUGH, THERESA	DUTCHIE
50	CUNNINGHAM, DAVID	AVA	41	MCKIRRYHER, BRAD	LEXI
51	CUNNINGHAM, DAVID	BEAR	25	MERRIGAN, JAMES	BENNY
52	CUNNINGHAM, DAVID	BELLE	24	MERRIGAN, MICHAEL	GRETCHEN
53	CUNNINGHAM, DAVID	BOUDICCA	7	MIEDEMA, JARED	JUNE
54	CUNNINGHAM, DAVID	BRAN	92	MORSE, MEGAN	LUCAS
55	CUNNINGHAM, DAVID	EMMA	93	MORSE, MEGAN	TYLER
56	CUNNINGHAM, DAVID	GWAY	092	MORSE, MEGAN	LUCAS
57	CUNNINGHAM, DAVID	MOUSE	16	NEVINS, ALAN	NALA
58	CUNNINGHAM, DAVID	RIPPER	38	NEVINS, BRITTANY	DAISY
59	CUNNINGHAM, DAVID	SHIELD	739	NEWTON, ALEX	GHOST
60	CUNNINGHAM, DAVID	SOPHIE	738	NEWTON, BRENT	BENJAMIN
61	CUNNINGHAM, DAVID	SHADOW	42	NEWTON, BRENT	PRADA
62	CUNNINGHAM, DAVID	MAIDA	43	NEWTON, BRENT	COCO
63	CUNNINGHAM, DAVID	MACTAVISH	44	NEWTON, BRENT	CHLOE
64	CUNNINGHAM, DAVID	SMOKE	45	NEWTON, BRENT	LOKI
65	CUNNINGHAM, DAVID	LOBO	32	PECCA, NANCY	ROSIE
730	CZACHOR, CHRISTINE	MYA	33	PECCA, NANCY	TUPPER
86	DERBY, LINDA	COCO	20	PHILBRICK, RUSS	MUGSEY
66	DURPEY, ANTHONY	ATTIE	021	PHILBRICK, RUSS	LUCY
67	DURPEY, ANTHONY	DELTA	35	RODDY, MARGARET	MOOSE
22	ELLINGWOOD, PAMELA	SADIE	36	RODDY, MARGARET	BEAR
95	ENSALATA, CHRISTINE	LILA	27	Rule, Clara	Lucy
94	Ensalata, christine	blue	17	Ryan, Timothy	Rei
28	Field, Harold	Ben	87	Sausville, David	Theo
29	Field, Harold	Wilson	728	Senesac, Dennis	Bert
21	Flint, Melissa	Ruby	729	Senesac, Dennis	Ernie
8	Folger, Ann	Sheba	34	Socorelis, Pauline	Bella
74	Glasserg, Jeffry	WILSON	727	Steady, William	Teddy Bear
75	Glasserg, Jeffry	George	48	Steponaitis, Jacob	Luna
73	Grace, Margo	Moose	740	Stoudt, Carol	Nell

Town of Waltham Animal License
Fee Report for 01/01/2021 - 12/08/2021
DOG Fees (Detailed) In Name Order

Tag	Owner	Animal
741	Stoudt, Carol	Daisy
725	Tarte, Darcy	Maverick
726	Tarte, Darcy	Bella
6	Torrey, Robin	Boston
5	Torrey, Robin	Bella
4	Torrey, Robin	Bella
47	Turner, Phillip	Valerie
79	Vaughn, Robin	Toby
78	Vaughn, Robin	JD
9	Viau, Lisa	Sophie
735	Von Trapp, Chris	Jones
736	Wurm, Anja	Clementine
737	Wurm, Anja	Moos
3	Yager, Tom	Augie
023	Yustin, John	Joey



ANIMAL LICENSE

Town of _____ NO. _____

THIS CERTIFIES that _____, the undersigned,
is the owner or keeper of an animal kept at _____

Telephone: _____

and described as follows: NAME _____ AGE _____ YRS _____ MDS _____

SIZE			SEX			COLOR	PROMINENT BREED	SPECIES
SMALL	MEDIUM	LARGE	MALE	FEMALE	NEUTERED			
<input type="checkbox"/>								

Further Details _____

and is the animal described in
RABIES VACCINATION CERTIFICATE NO. _____ Expiration
Date _____

Dated _____, 20____. _____
Signature of Owner or Keeper

In reliance on the above certificate and the payment fee of \$ _____
the animal above described is licensed for the period ending _____ / _____ / 20 _____

Dated _____, 20____. _____ Town Clerk

Dogs and Hybrids must wear a collar with license tag attached thereto.

IDS IDENTIFICATION SOURCE R33-473-2161

YOU MAY LICENSE YOUR ANIMALS ON TOWN MEETING DAY AT 5:30, please bring all required forms as described below.

MAIL – IN ANIMAL LICENSING:

For obtaining your license by mail, please include the following and send to Waltham Town Clerk, PO Box 175, Vergennes, VT 05491.

- Completed ANIMAL LICENSE form
- Rabies Vaccination Certificate (You may call the town office to see if it is still valid).
- Self-addressed stamped envelope.
- Check to cover fees as follows:

January 1- April 1	After April 1
\$9.00 neutered	\$13.00 neutered
\$13.00 not neutered	\$17.00 not neutered

NOTICE TO ANIMAL OWNERS

Due to the increase in rabies in the State of Vermont, The State has passed laws requiring that all domestic pets (dogs, cats, ferrets, wolf hybrids) be inoculated against rabies by a licensed veterinarian and a mandatory fee of \$1.00 per license for the rabies control program be collected (H.722). As part of the new Spaying and Neutering program, a mandatory \$4.00 per license shall be collected by each town for the funding of this program. NOTE: \$5.00 from each license is forwarded to the State Treasurers Office.