



# **Board of Architects**

## **Office of Professional Regulation, Vermont Secretary of State**

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### **Minutes Thursday September 6, 2022**

#### **Via Microsoft Teams**

1. The meeting was called to order at 10:04 a.m.

Members present via Microsoft Teams: Keith Robinson; Kirk Moore; Rebecca Campbell; Liz Merrill; Beth Chenette; Matt Lutz; and Eileen Hee.

OPR Personnel present via Microsoft Teams: Kassandra Diederich, General Counsel; and Kara Shangraw, Licensing Administrator II.

2. **Changed to the Agenda**

3. The Chair called for the approval of the minutes from the June 6<sup>th</sup>, meeting. Ms. Merrill, made a motion, seconded by Ms. Chenette, to approve the minutes of the June 6, 2022, meeting as presented. Motion passed unanimously.

4. **Disciplinary Matters**

5. **Administrative Updates**

The Board discussed its Draft Rule's with Attorney Diederich. Based on the discussion, Ms. Campbell made a motion, seconded by Mr. Moore, to accept the draft Rules and have the ICAR process begin.

6. **Topics for Discussion**

Mr. Robinson discussed with the Board the upcoming Region 1 meeting that will be held on October 21<sup>st</sup> and 22<sup>nd</sup>.

The Board reviewed the NCARB e-mail from August 31, 2022, regarding ADA testing accommodations. Attorney Diederich will respond to NCARB.

7. **Correspondence**

8. **File Review**

Mr. Moore made a motion, seconded by Ms. Merrill to approve the individuals listed below for examination and initial licensure in VT. Motion passed unanimously.

**Nutting, Ethan** (Seeking approval to sit) – Approved to sit for his examinations.

**Fenton, Jonathan** (Seeking approval to sit) – Approved to sit for his examinations.

**Perron, Christopher** (Seeking approval to sit) – Approved to sit for his examinations.

**Hunt, Kristen** (VT as Initial Licensure State) – Approved for licensure in VT.

**Stonorov, Otto** (VT as Initial Licensure State) – Approved for licensure in VT.

**9. Other Business**

**10. Public Comment**

11. There being no further business, the meeting adjourned at 11:04 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Administrator II

Next Scheduled Meeting – December 5, 2022  
Please check the office [website](#) for updates