

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
APPROVED MINUTES  
September 19, 2011**

1. The meeting was called to order at 9:05 a.m.

Board Members Present: Madonna Commo, Chair; Marsha Descheneau; Donna Hendee; and Judith Wernecke. Absent: Ruth Comeau.

OPR Staff Present: Colin Benjamin, Board Counsel; Ed Adrian, State Prosecuting Attorney; Terry Gray, Unit Administrator; Carla Preston, Case Manager; and Kara Shangraw, Administrative Assistant.

Others Present: Rosanne Kinsey and Barbara Thompson.

2. The Chair called for approval of the Minutes of the July 18<sup>th</sup> meeting. Ms. Wernecke, made a motion, seconded by Ms. Descheneau, to approve the Minutes of the July 18, 2011 meeting as presented. Motion passed.

3. **Hearings/Stipulations**

- a. The Board reviewed the *Stipulation and Consent Order* in the matter of 2010-716 (Dawn Crowley). The Respondent was not present. Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Hendee, made a motion, seconded by Ms. Commo, to accept the *Stipulation and Consent Order* as submitted. The Board went into deliberative session at 9:45 a.m. and out at 9:50 a.m. Motion passed 4-0.
- b. The Board reviewed the *Stipulation and Consent Order* in the matter of 2010-613 (Dawn Falanga (Lent)). The Respondent was not present. The complainant was present. Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Descheneau, made a motion, seconded by Ms. Hendee, to reject the *Stipulation and Consent Order*. The Board went into deliberative session at 10:16 a.m. and out at 10:35 a.m. Motion passed 3-0. Ms. Commo, Investigative Team Member abstained from the vote.
- c. The Board reviewed the *Stipulation and Consent Order* in the matters of 2011-117 & 2011-120 (Lisa Wall & Drop Dead Gorgeous). The Respondent was not present. Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Wernecke, made a motion, seconded by Ms. Descheneau, to accept the *Stipulation and Consent Order* as submitted. The Board went into deliberative session at 10:53 a.m. and out at 11:06 a.m. Motion passed 3-0. Ms. Commo, Investigative Team Member abstained from the vote.

#### **4. Reports/Guests**

Rosanne Kinsey, Chairmen of the National Exam Committee from the National-Interstate Council of State Boards of Cosmetology attended the meeting and discussed their exam. She plans on attending the next meeting to discuss their exam information further.

#### **5. Complaints/Follow ups**

- a. 2011-154 – The Board reviewed the report of concluded investigation. Ms. Wernecke, made a motion, seconded by Ms. Hendee, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Ms. Descheneau, Investigating team member did not participate in the vote.
- b. 2011-61 – The Board reviewed the report of concluded investigation. Ms. Hendee, made a motion, seconded by Ms. Descheneau, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0.
- c. 2011-86 – The Board reviewed the report of concluded investigation. Ms. Commo, made a motion, seconded by Ms. Hendee, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0.
- d. 2011-253 – The Board reviewed the report of concluded investigation. Ms. Wernecke, made a motion, seconded by Ms. Hendee, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0.
- e. 2011-254 – The Board reviewed the report of concluded investigation. Ms. Wernecke, made a motion, seconded by Ms. Hendee, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0.
- f. Ms. Preston gave her Case Manager's report, there are currently 53 pending cases.

#### **6. Legislation & Draft Rules**

#### **7. Applications for Discussion**

#### **8. Correspondence**

#### **9. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence**

#### **10. Other National Correspondence**

#### **11. Public Comment**

#### **12. Other Business Introduced by the Board**

- a. Madonna Commo and Donna Hendee reported on their attending the two annual conferences.
- b. The election of officers was tabled until the next meeting.

13. There being no other business, the meeting adjourned at 11:42 a.m.

Respectfully submitted,

Kara Shangraw  
Administrative Assistant