

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
April 16, 2012**

1. The meeting was called to order at 9:00 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Donna Hendee, Secretary; Judith Wernecke, and Jon Somes.

OPR Staff Present: Colin Benjamin, Board Counsel; Lauren Hibbert, State Prosecuting Attorney; Terry Gray, Unit Administrator; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

The Board welcomed its new member Jon Somes.

2. The Chair called for approval of the Minutes of the March 19th meeting. Ms. Hendee, made a motion, seconded by Ms. Wernecke, to approve the Minutes of the March 19, 2012 meeting as presented. Motion passed.

3. **Case Manager's Report/Follow-Up**

Ms. Preston made her Case Manager's report, there are currently 46 pending cases.

4. **Hearings/Stipulations**

The Board reviewed the *Stipulation and Consent Order* in the matter of 2011-808 (Tina Brasseur). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Wernecke, made a motion, seconded by Ms. Commo, to accept the *Stipulation and Consent Order* as submitted. The Board went into deliberative session at 9:33 a.m. and out at 9:45 a.m. Motion passed 4-0. Ms. Hendee, Investigative Team member abstained from the Hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matter of 2011-325 (Sean Champion). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Comeau, made a motion, seconded by Ms. Wernecke, to accept the *Stipulation and Consent Order* as submitted. The Board went into deliberative session at 9:54 a.m. and out at 10:20 a.m. The Board voted to reject the *Stipulation and Consent Order*. Motion passed 4-0. Ms. Hendee, Investigative Team member abstained from the Hearing and vote.

5. **Reports/Guests**

Ms. Gray gave her Administrator report. She would like have a small committee work on the nails section of the Rules, Ms. Commo and Mr. Somes volunteered to be on the committee.

6. **Public Comment**

7. There being no other business, the meeting adjourned at 10:49 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist