

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY  
Location: 89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT 05602**

**UnApproved Minutes**

**December 22, 2015**

**Members present:** Joshua Partlow, Thomas Shortle, John Borch, Danny Coane, Steve Love

**Staff present:** Gabriel Gilman, Peter Comart

1. Joshua Partlow called the meeting to order at 9:06 a.m.
2. **Minutes:** Danny Coane made a motion, seconded by Thomas Shortle, to approve the minutes of the November 24, 2015 meeting. Motion passed unanimously.
3. **Reports/Follow-up cases - Case Managers Report**

Gabe Gilman provided the Board with the following report on cases:

Eight (8) distinct dockets (firm / individual), six (6) cases in all. Two (2) are under investigation. One (1) is in intake. Three (3) are pending Investigative Team meetings.

4. **Correspondence/Discussion items**
5. **Hearings/Stipulations/Concluded Investigations:** None
6. **Licensing** – Review the following applications for licensure. Steve Love made a motion, seconded by John Borch, to approve the following applications for licensure.

Alexander Duchesneau – Examination                      Patrick Dimambro – Examination

Haiyan Yu – Examination                                      Liu Yang – Examination

Haining Xu – Examination                                      Qian Qu – Examination

Erin Tittel – Examination

Fiondella, Milone & LaSaracina -- Firm Late Renewal

Baker Newman & Noyes, LLC – Firm Late Renewal

Michael Deyoe -- Reinstatement

**Pending licensure:**

William Giles – pending certificates

Min Suk Kim – pending notarized picture

**Not approved for licensure:**

Renewal Extension (CE): Peter McCoy – needs 5 hours of CPE

Christopher Juaira – has not met the accounting course requirements.

**7. Other Board Business**

AICPA Materials – Mr. Comart updated the Board, no action required.

Rules – The Board discussed whether they should consider some rule changes in 2016. The Board discussed the need for more clarity regarding rule 9.2 (d), the continuing education credit for courses and instruction that are less than an hour. The Board chair mentioned a binder that Gabe has with statute and rule changes. Gabe offered to review what is in the binder and begin outlining some changes for the Board to review at the January meeting. The Board will consider whether the changes they review at the January meeting will warrant going through the APA process. If so, that will give Gabe time during February and March to start working on a draft for the Board to review when they meet again on April 26, 2016.

**8. Review of Audits**

**9. Adjourn** – The meeting adjourned at 10:55 a.m.

Next Meeting: January 26, 2016

**2016 MEETING DATES**

April 26, May 24, June 28, July 26, August 23, September 27, October 25, November 22, December 27