



**Board of Allied Mental Health Practitioners**  
**Office of Professional Regulation, Vermont Secretary of State**

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UNAPPROVED MINUTES OF THE  
VERMONT BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
SEPTEMBER 21, 2023 – REMOTE MEETING

Board Members Present: Mann Manpreet, Robert Wubbenhorst, Jessyca Nelle, Christopher Berry, and Annie Ramniceanu (Ad Hoc).

Board Members Absent: Tammy Austin and Marjorie Trombly.

Office Staff Present: Lauren Layman, General Counsel; Noura Eltabbakh, Staff Attorney; Emily Tredeau, Staff Attorney; Diane Lafaille, Licensing Administrator II; Julie Bowen, Docket Clerk, Attorney George Hasselback, Attorney Jennifer Colin, Wesley Lawrence, ALO, and other OPR staff.

Others Present: Tricia Sanborn, Michelle Rauch, Annamarie Cioffari, and Kathleen Landry.

1. **Call to Order** The meeting was called to order at 9:00 a.m.
2. **Additional to Agenda**
  - a. Continuing education course for CA 191814 – Understanding Hoarding Disorders
  - b. DeBarbiere, Jennifer – Review supervision
3. **Minutes** The minutes of the August 17, 2023 meeting were tabled.
4. **Hearing**

2023-117 – Tricia Sanborn – Mr. Berry moved, seconded by Mr. Wubbenhorst, to go into deliberative session to discuss granting a continuance in this case at 9:25 a.m. The Board came out of deliberative session at 9:41. Mr. Berry moved, seconded by Mr. Wubbenhorst, to deny the request for a continuance. Mr. Berry moved, seconded by Ms. Ramniceanu, to grant the State’s request for summary suspension. Approved.

2023-50 Ajay Shah – The State filed a petition for a continuance for this case. This was approved.
5. **Discussion**
  - a. Astrid Montuclard emailed the Board regarding MFT internship. The Board is requesting additional clarification of what she is asking. The Board recommends that

she review the Administrative Rules.

- b. Annamarie Cioffari and Michelle Rouch came to speak with the Board to discuss internship regulations. This was tabled until the Board's October meeting.
- c. Rachel Natvig submitted an email asking the Board if she can supervise trainees based on her previous license. This was tabled until the Board's October meeting.
- d. Elections – Ms. Ramniceanu moved, seconded by Mr. Wubbenhorst, that Ms. Austin remain Chair of the Board and that Ms. Trombly remain Vice-Chair until the October meeting when an election will be held. Approved.

**6. Applications**

- a. Churchill, Jennifer - Traditional endorsement from New Hampshire. The Board found that the requirements in New Hampshire were not substantially equivalent because New Hampshire does not require 2000 direct practice supervision hours. There is no statutory or administrative language available which would indicate that New Hampshire requires 2000 of the 3000 hours be direct practice hours. The applicant may apply through examination.
- b. DeBarbieri, Jennifer – The supervision review was tabled until the Board's October meeting.
- c. McKenzie, Camilla – The Board needs additional information regarding her internship.
- d. O'Dell, Jennifer – She submitted a request for the Board to waive the requirement of Rule 3.14 Examination which states for applicants who have not previously been licensed, only examination results obtained within five (5) years of the final decision on licensure may be accepted. She completed the NCE examination in 2015. Mr. Wubbenhorst moved, seconded by Ms. Mann, to deny the waiver request. Approved.
- e. Silva, Amanda – Review of internship was tabled until the Board's October meeting.

**7. Continue Education**

ICE 229797 – 200 Hour Mindfulness, SEL and Yoga Training – Ms. Ramniceanu moved, seconded by Mr. Wubbenhorst, to deny this request for continuing education because it does not meet the requirements outlined in Rule 3.34 (a). Approved.

CA 191814 – Understanding Hoarding Disorders – Tabled until the Board's October meeting.

**8. Public Comment**

9. The Board's next meeting is scheduled for October 19, 2023.

10. The Board adjourned at 12:09 p.m.

