

BOARD OF PROFESSIONAL ENGINEERING
MEETING: THURSDAY, July 3, 2008
National Life Building, North, FL 2
Montpelier, VT
APPROVED MINUTES

1. The meeting was called to order at 8:55 a.m.
2. Board Members present: Michael Quaid, P.E., Chairman; William Atkinson, P.E., Secretary; Katherine Hill, P.E.; and Bonnie Giuliani, Public Member. OPR Staff Present: Larry Novins, Board Counsel; Kara Shangraw, Administrative Assistant.
3. The Chairman called for approval of the June 5, 2008 minutes. Katherine Hill moved, seconded by William Atkinson, to approve the June 5, 2008 minutes with the following addition: Item 8.b. Discussion held regarding the Structure I versus Structure II license in Vermont. There has been some miscommunication on the Structure II height requirement. There is no building height requirement. The structure II license is a convenience for people who want the exam or relocate to another state that requires a structure II license. Approved as amended. Motion passed.
4. Complaints

PE04-0207- The Board reviewed the Report of Concluded Investigation. Based on the information presented, Katherine Hill moved, seconded by Bonnie Giuliani, to accept the closing report as written. Motion passed.

ULP-PE06-0407- The Board reviewed the Report of Concluded Investigation. Based on the information presented, William Atkinson moved, seconded by Robert Kischko, to accept the closing report as written. Motion passed.
5. NCEES [NEWS](#): Correspondence:
 - a. The Board tabled the June 19, 2008 letter from Dan Wittliff, PE regarding the status report and request for NCEES to develop a PE exam for software Engineering until after the NCEES meeting next month.
6. Miscellaneous Correspondence:
 - a. The Board reviewed the June 27, 2008 e-mail from Kevin Worden regarding Board topics. In the Rules policy 5.0 addresses his question. Mr. Kischko will reply to Mr. Worden's e-mail.

6. Miscellaneous Correspondence-Continued:

- b. The Board reviewed the June 23, 2008 e-mail from Rae Zollo regarding requirements for a professional seal. It is acceptable to have a rubber stamp embossed seal. And in reference to his other question, no a licensed Engineer can not sign for the work of others.
- c. The Board reviewed the June 17, 2008 e-mail from Blair Enman regarding Engineering Surveys. The Board on the limited information provided in the e-mail did not see anything that would be considered out of the scope of practice for engineers. There may be other Rules/Laws from other professions (Land Surveyors) that you may want to contact for further consultation.
- d. The Board reviewed and noted the miscellaneous correspondence.
- e. The Chair and Secretary signed the wall certificates.

7. Other Business Introduced by the Board:

8. Public Comment:

9. Applications reviewed and discussed:

The Board approved the following applicants for licensure on the basis of endorsement from another state or National Council of Examiners for Engineering and Surveying record.

Bragg, Randy	(Mechanical)	Chagnon, Andrew	(Civil)
Hayman, Paul	(Electrical)	Mitchell, Robert	(Chemical)
Piersall, Randall	(Civil)	Pilla, Dominick	(Structural II)
Silverman, Eric	(Control Systems)	Prosser, Rodney	(Civil)
Johnson, Gary	(Civil)	Leiffer, David	(Mechanical)
Barthelmes, Richard	(Civil)	Ohlheiser, James	(Electrical)

The Board approved the following applicant for reinstatement of his license.

Pepin, Edward (Structural II/018-2658)

9. Applications reviewed and discussed-Continued:

The Board requested further information from the following applicant:

Joseph Sullivan, (Structural I). He needs to clarify the nature of his structural experience and the number of years of structural experience. The Board suggested that he could have a portfolio of his work reviewed by three Professional Engineers to obtain his needed references. Mr. Sullivan will be notified.

The Board approved the following applicant for approval to sit for the Principals and Practice (P&P) exam.

St. Hilaire, Steven (Control Systems)

10. The Board reviewed the following Engineer Inter applications and approved them to sit for the Fundamentals of Engineering (FE) examination.

Davis, Kenneth
Dykeman, Emily

Fennell, Jeremy

11. The date for the next meeting is: **September 4, 2008 at the Secretary of State's Office, Office of Professional Regulation, National Life Building, North, FL 2 in Montpelier, VT.**

Meeting dates for 2008 are as follows:

October 2, 2008
November 6, 2008
December 4, 2008

12. The Board adjourned at 12:00 p.m.

Respectfully submitted,
Kara Shangraw