

**From:** Anne Galloway [<mailto:agalloway@vtdigger.org>]

**Sent:** Monday, April 18, 2016 10:11 AM

**To:** London, Sarah <[Sarah.London@vermont.gov](mailto:Sarah.London@vermont.gov)>; Coriell, Scott <[Scott.Coriell@vermont.gov](mailto:Scott.Coriell@vermont.gov)>

**Subject:** Request for information about Alex MacLean's use of a government email account after she was no longer employed by the governor's office

Dear Sarah London:

Pursuant to Vermont's Public Records Act, I am requesting information about Alex MacLean's use of a government email account after she was no longer employed by the governor's office, specifically:

- Any and all email communications sent from Alex MacLean's government email account after she was no longer employed by the governor's office.
- Any and all email communication from the governor or his staff and the Secretary of State discussing or referencing Alex MacLean's continued use of her government email account after leaving the governor's employ.

Because this request is in the public interest, I request that you waive any fees for filling it. If fees are assessed, please notify me before proceeding. If, after that conversation, fees are charged, please provide a detailed receipt explaining the purpose of each fee charged.

If some of this material will take longer to provide than other portions, please provide any segments of the requested information as soon as it is available. If this information is available in electronic format, please provide it in that manner. If any or all of the information can be provided by email, please do so.

Please let me know if you have any questions about this request. I would appreciate receiving those questions by 4/15/2016 via email. I trust you will respond to my request for the records within the timeframe set out in the Public Records Act.

Should you deny access to any of the records I am requesting, please provide me with a list of those records ("Vaughn index") indicating the specific exemption that applies to each record or portion of the record being withheld. If a record has a portion that is exempt from disclosure, the law [1 VSA 318 (e)] requires that only the exempt portion be redacted, and that a copy of the rest of the document be released, together with a notation of the specific exemption that applies to the portion withheld. In that event, please also indicate the name and title of the person responsible for the denial and, as the law requires, please inform me of the appeal procedures available to me, and the name of the person to whom appeal may be made.

Thank you for your assistance.

Sincerely,

Anne Galloway,

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Anne Galloway

Editor, VTDigger.org  
Executive Director, Vermont Journalism Trust  
97 State St., Montpelier, VT 05602  
cell 802-595-9159  
@GallowayVTD  
<http://vtdigger.org>

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