

# Town of Shelburne, Vermont



**235th Annual Town Report**

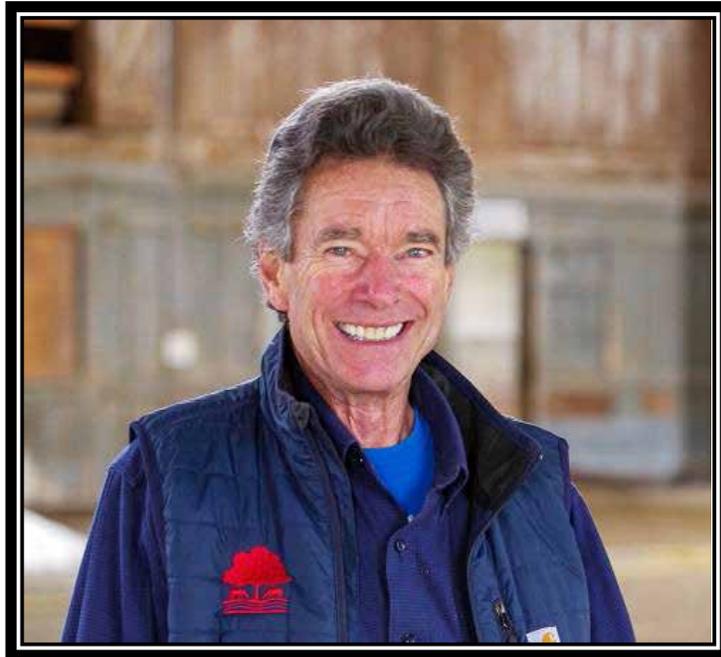
**Fiscal Year 2022**

**Town Meeting: March 6, 2023**

**Australian Ballot Voting: March 7, 2023**

remembering

# Marshall



*Marshall Canfield Webb 1948-2022*

*There wasn't time to say goodbye,  
It was time for you to go.  
There's so many things about you  
Through the years we've come to know.  
We will surely miss your pictures  
Of this land through it's seasons.  
Every view and scene you captured  
Purely for love, the reason.  
Your forest and trails will miss you.  
Your voice whispers in the breeze.  
Your chapel was always with you  
When you walked beneath the trees.  
We knew your love of Orchard Cove,  
Western views along the shore.  
Lake Champlain and Adirondacks,  
Beauty meaning so much more.  
We'll remember you each morning  
And in every setting sun.  
We will carry on your mission  
Not forgetting ALL you've done.*

*WRITTEN BY  
RICK BESSETTE*

*8/18/2022*

*SHELBURNE'S INAUGURAL POET LAUREATE 4/1/2016 TO 11/18/2021*

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**GENERAL INFORMATION**

Town phone numbers .....inside back cover  
Meeting dates & times .....inside back cover

**NOTE: TOWN OF SHELBURNE AUDITOR’S REPORT:**

*Please Note: In order to reduce printing and production costs for this Town Report, the Auditor’s Report is no longer included in this Town Report. Please contact the Town offices if you would like a full-sized copy of the Auditor’s Report, which is also available on the Town Web site [www.shelburnevt.org](http://www.shelburnevt.org)*

*The Town of Shelburne Auditor’s Report is available in the following ways:*

- Posted on the web at [www.shelburnevt.org](http://www.shelburnevt.org),
- Upon request, a printed copy will be sent to your home address, please call 802-264-5031, or
- A printed copy may be picked up at the Town Clerk’s Office.

**NOTE: SCHOOL REPORTS:**

*\*\* The Champlain Valley School District (“CVSD”) Annual School Report including the proposed annual Budget and annual Report Card is available in the following ways:*

- Posted on the web at [www.cvsdvt.org](http://www.cvsdvt.org) ,
- Upon request, a printed copy will be sent to your home address, please call 802-985-1914, or
- A printed copy may be picked up at your local school or town office.

*Please Note: The CVSD School Report includes information that is no longer included in this annual Town Report.*

*NOTE: All financial statements in this report cover the Fiscal Year from July 1 through June 30. FY 2021-2022 (FY 2022) covers the period from July 1, 2021, to June 30, 2022. Some departmental and committee written reports may cover periods not precisely coinciding with the Fiscal Year.*



ELECTED OFFICIALS

Thomas A. Little, Moderator - 1 year term..... Term Expires 2023
Diana Vachon, Town Clerk - 3-year term..... Term Expires 2024
Robert Lake, Constable - 2-year term ..... Term Expires 2024

SELECTBOARD

Luce Hillman - 2-year term..... Term Expires 2023
Kate Lalley - 3-year term ..... Term Expires 2023
Cate Cross, Vice Chair - 3-year term ..... Term Expires 2024
Matthew Wormser – 2-year term ..... Term Expires 2024
Michael Ashooh, Chair - 3-year term ..... Term Expires 2025

CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTORS
3 Year Term

Ken Scott..... Term Expires 2023
Barbra Marden ..... Term Expires 2024
Erika Lea ..... Term Expires 2025

JUSTICES OF THE PEACE
2 Year Term – Expires 2024

Nancy E. Baker Mike Donohue Becky Moore
Denis Barton Robert (Bob) Essman Judy P. Rosenstreich
Susan Bowen Peter Gadue Randy Rowland
Peggy Day Joan Lenes Lee Suskin
Bill Deming Jennifer Leopold David W. Webster

REPRESENTATIVES – CHITTENDEN DISTRICT # 6 & 7
2 Year Term

Kate Lalley, 6..... Term Expires 2024
Jessica Brumsted, 7 ..... Term Expires 2024

CHAMPLAIN WATER DISTRICT
3 Year Term

Peter Gadue ..... Term Expires 2024

TOWN OFFICIALS  
APPOINTED BY THE SELECTBOARD

Town Manager.....	Lee Krohn, AICP
Town Attorney.....	Monaghan, Safar, Ducham
Emergency Management Director.....	Robert Lake
Emergency Management Coordinator.....	Robert Lake
Grand Juror.....	Tim Pudvar
Health Officer.....	Robert Lake
Deputy Health Officer.....	Peter Gadue
Town Service Officer.....	Lee Krohn, AICP
Fence Viewer.....	Steve Gronlund
Harbormaster.....	Dan Couture
Tree Warden.....	David Hall
Treasurer.....	Linda Barker
Poet Laureate.....	Rob Broder

AMERICAN RESCUE PLAN ACT COMMITTEE (ARPA)

- Patty Brennan
- Becky Jewett
- Alan Kungis
- Jeff Loiter
- Dan Mclean
- John Schold
- Don Porter - Finance Committee Liaison
- Peter Frankenburg –Town Finance Dir. Liaison
- Matt Wormser – Selectboard Liaison

BIKE AND PEDESTRIAN PATHS COMMITTEE - 3 Year Term

Jessica Coleman .....	Term Expires 2023
Andrew Everett .....	Term Expires 2023
Joplin Wistar .....	Term Expires 2023
Ted Bovill (Resigned 9/22/2022).....	Term Expires 2024
Nicole Carpenter .....	Term Expires 2024
Charles Jones.....	Term Expires 2024
Jane Pickell .....	Term Expires 2024
Douglas Tower.....	Term Expires 2024
Kevin Boehmcke.....	Term Expires 2025
Ted Grozier, Chair .....	Term Expires 2025
Thomas Schramm (student) .....	Term Expires 2025

CEMETERY COMMISSION - 3 Year Term

Deborah Belcher .....	Term Expires 2023
Jennifer Martin Brown.....	Term Expires 2023
Stuart Morrow, Chair .....	Term Expires 2023
Rene Gagnon.....	Term Expires 2024
Ron Gagnon .....	Term Expires 2025

### DEVELOPMENT REVIEW BOARD - 3 Year Term

Anne Bentley, Vice Chair .....	Term Expires 2023
Michael Major .....	Term Expires 2023
Robert Plante .....	Term Expires 2023
John Day, Clerk .....	Term Expires 2024
David Hillman .....	Term Expires 2024
Allyson Myers .....	Term Expires 2024
Mark Sammut, Chair .....	Term Expires 2024
Norm Blais, Alternate .....	Term Expires 2024
Robert Glover, Alternate .....	Term Expires 2024

### DOG PARK COMMITTEE - 3 Year Term

Bob Owens, Chair .....	Term Expires 2023
Cheryl Gibson .....	Term Expires 2024
Laura Parks .....	Term Expires 2024
Roz Graham .....	Term Expires 2025
Karen Medsker .....	Term Expires 2025
Lisa Williams .....	Term Expires 2025

### EQUITY & DIVERSITY COMMITTEE – 3 Year Term

Cate Cross .....	Term Expires 2023
Josh Flore .....	Term Expires 2023
Patricia Fontaine .....	Term Expires 2023
Jennie Hoenigsberg .....	Term Expires 2023
Marcela Pino .....	Term Expires 2023
Fabienne Boisvert-DeFazio .....	Term Expires 2024
Michele Crowder .....	Term Expires 2024
Mercedes Ortega .....	Term Expires 2025
Erika Lea .....	Term Expires 2025

### ETHICS COMMITTEE - 3 Year Term

Bill Deming, Vice Chair .....	Term Expires 2023
Anne Powell, .....	Term Expires 2024
Peter Gadue .....	Term Expires 2024
Gwen Webster .....	Term Expires 2024
Tom Little, Chair .....	Term Expires 2025
VACANT, alternate 1 .....	Term Expires 2024
VACANT, alternate 2 .....	Term Expires 2024

### FINANCE COMMITTEE – 3 Year Term

Ken Albert .....	Term Expires 2023
Don Porter, Chair .....	Term Expires 2023
Roz Graham .....	Term Expires 2024
Jeff Carr .....	Term Expires 2025
Lee Suskin .....	Term Expires 2025

HISTORIC PRESERVATION AND DESIGN REVIEW COMMISSION - 3 Year Term

Ruth Hagerman .....	Term Expires 2023
Ann Milovsoroff .....	Term Expires 2023
Fritz Horton, Chair .....	Term Expires 2024
Tom Koerner .....	Term Expires 2024
David Webster.....	Term Expires 2024
Marc Vincent.....	Term Expires 2025
VACANT .....	Term Expires 2025

HOUSING SUB-COMMITTEE - 3 Year Term

Joyce George.....	Term Expires 2024
Maria McClellan .....	Term Expires 2024
Pam Brangan, Chair .....	Term Expires 2025
Mark Capeless.....	Term Expires 2025
Julie Gaboriault.....	Term Expires 2025
Peg Rosenau.....	Term Expires 2025

NATURAL RESOURCES AND CONSERVATION COMMITTEE - 3 Year Term

Jon Cocina.....	Term Expires 2023
Fred Morgan.....	Term Expires 2023
Christine Haines .....	Term Expires 2023
Mike Schramm .....	Term Expires 2023
Sean MacFaden.....	Term Expires 2024
Chandler Noyes.....	Term Expires 2024
Gail Albert, Co-Chair.....	Term Expires 2025
Bob Paquin.....	Term Expires 2025
Don Rendall, Co-Chair .....	Term Expires 2025

PARKS AND RECREATION COMMITTEE - 3 Year Term

Peggy Coutu, Chair.....	Term Expires 2023
Erin Fina (student) .....	Term Expires 2023
Susan McLellan.....	Term Expires 2023
Hayley Cimler.....	Term Expires 2024
Ann Clark.....	Term Expires 2024
Kelli Magnier .....	Term Expires 2024
Marvin Thomas.....	Term Expires 2024
Renee Davitt.....	Term Expires 2025
Kathie Pudvar.....	Term Expires 2025
Bruce Whitbeck.....	Term Expires 2025

PIERSON LIBRARY TRUSTEES - 3 Year Term

Alice Brown .....	Term Expires 2023
Kristin Jangraw .....	Term Expires 2023
Charlotte Albers .....	Term Expires 2024
Alex Nalbach .....	Term Expires 2024
Holly Bough.....	Term Expires 2025
Becky Jewett .....	Term Expires 2025
Lisa Merrill, Chair.....	Term Expires 2025
Lily O'Brien (student) .....	Term Expires 2025
Julia Shrier (student) .....	Term Expires 2025

SOCIAL SERVICE COMMITTEE - 3 Year Term

Sue Furry-Irish, Chair .....	Term Expires 2024
Elaine Limanek .....	Term Expires 2024
Barbra Marden .....	Term Expires 2024
Lori York.....	Term Expires 2024
Sean Moran .....	Term Expires 2025
Linda Reill.....	Term Expires 2025

TREE COMMITTEE - 3 Year Term

Susan Dunning .....	Term Expires 2023
Kelly Murphy Moreton .....	Term Expires 2023
Thea Platt .....	Term Expires 2023
Tod Warner .....	Term Expires 2023
Ann Milovsoroff .....	Term Expires 2024
David Hall (Tree Warden) .....	Term Expires 2025
Gail Henderson-King, Chair .....	Term Expires 2025

VETERANS COMMITTEE – 3 Year Term

Eric Hanley .....	Term Expires 2024
Colleen Haag, Treasurer .....	Term Expires 2024
Henry Harder.....	Term Expires 2024
Carroll “Bud” Ockert, Chair .....	Term Expires 2024
James Donaldson.....	Term Expires 2024
Pete Gadue .....	Term Expires 2024
Paul Goodrich .....	Term Expires 2025
Sam Feitelberg .....	Chair emeritus

WATER COMMISSION - 3 Year Term

John Day .....	Term Expires 2023
Peter Gadue .....	Term Expires 2023
Jennifer Martinez .....	Term Expires 2024
Steve Smith .....	Term Expires 2025
Craig Wooster .....	Term Expires 2025

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION - 2 Year Term

Jeff Carr.....	Term Expires 2024
John Zicconi.....	Term Expires 2024

CHITTENDEN SOLID WASTE MANAGEMENT DISTRICT - 2 Year Term

Tim Loucks .....	Term Expires 2023
Lee Krohn, Alternate.....	Term Expires 2023

GREEN MOUNTAIN TRANSIT - 3 Year Term

Denis Barton .....	Term Expires 2025
Lee Krohn, Alternate.....	Term Expires 2025

TOWN ADMINISTRATION

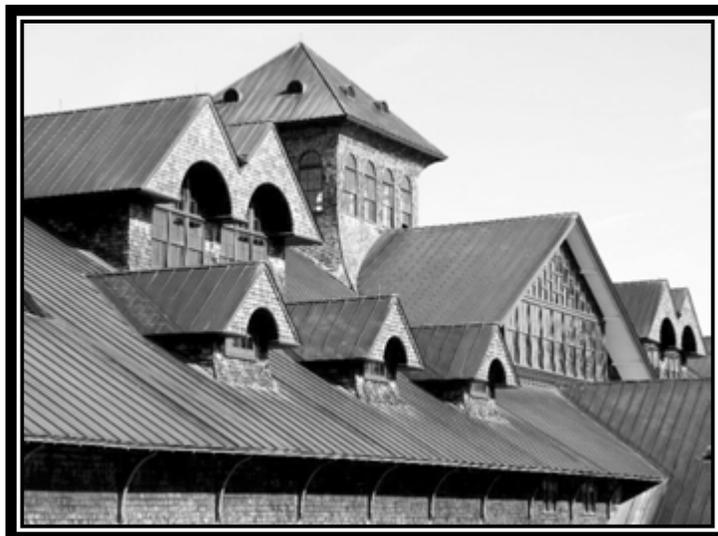
Town Manager.....	Lee Krohn, AICP
Chief of Police.....	Michael T. Thomas
Planning Director - Resigned October 2022.....	Adele Gravitz
Zoning Administrator.....	Lee Krohn
Planning Coordinator & Assistant Zoning Administrator.....	Aaron DeNamur
DRB Coordinator & Assistant Zoning Officer.....	Kit Luster
Interim DRB Coordinator Assistant.....	Ken Belliveau
Assessor.....	Ted Nelson
Assistant Assessor.....	Courtney Brown
Highway Superintendent.....	Paul Goodrich
Water Superintendent.....	Bart Sherman
Water Quality Superintendent.....	Chris Robinson
Parks and Recreation Director.....	Betsy Cieplicki
Maintenance Director.....	Darwin Norris
Library Director.....	Kevin Unrath
Chief of Fire Department – Resigned October 2022.....	Jerry Ouimet
Acting Chief of Fire Department.....	Dwight Mazur
Chief of Rescue.....	Jacob Leopold
Web Page Administrator.....	Betty Marcher
Finance Director.....	Peter Frankenburg
Tax Collector.....	Lee Krohn
Town Treasurer.....	Linda Barker
Assistant Town Treasurer.....	Sue Moraska

TOWN CLERK'S APPOINTMENTS

Assistant Town Clerks.....	Lisa Mann Sue Moraska
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SCHOOL OFFICIALS

Alison Celmer.....	Community School K-4 Co-Principal
Brett Cluff.....	Community School 5-8 Co-Principal
Adam Bunting.....	CVUHS Principal
Rene Sanchez.....	CVSD Superintendent



## TAX NOTICE

Town Property Tax payments are due each year on: August 15, November 15, and March 15. If the due date falls on either a weekend or a Town holiday, that tax payment is due on the next business day. Late payments are subject up to a 5% penalty in the first month and up to 1.5% interest for each month thereafter. These rates are set each tax year by the Selectboard. Property tax payments may be left at the Town offices on weekdays between 8:00 A.M. and 5:00 P.M, and after hours in the payment drop box at the Police Dept. Dispatch Center Lobby. Questions about tax payments can be answered by calling 985-5120 or going to the town web site [www.shelburnevt.org](http://www.shelburnevt.org). Please enclose the tax payment stub with your payment to ensure proper crediting to your account.

We offer an automatic payment service, where property tax payments are automatically withdrawn from the property owner's bank account on each tax installment due date. Please contact the Town offices or call 985-5120 if you would like to take advantage of this service. We also accept credit and debit card payments on our web site ***WWW.SHELBURNEVT.ORG***.

### TAX RATE COMPARISONS

Year	Town Grand List	Education Grand List	State		Local		Total	
			Town Rate	Educ. Rate	Agrmt. Rate **	Tax Rate	Total Taxes Billed	
2014-15(Homestead tax rate)	14,699,970	14,674,289	0.3571	1.4506	0.0008	1.8085	26,957,175	
2014-15 (Non Homestead tax rate)			0.3571	1.5196	0.0008	1.8775		
2015-16(Homestead tax rate)	15,128,384	15,112,601	0.3602	1.4916	0.0008	1.8526	28,424,577	
2015-16 (Non Homestead tax rate)			0.3602	1.5577	0.0008	1.9187		
2016-17(Homestead tax rate)	15,058,306	15,036,990	0.3724	1.5385	0.0007	1.9116	29,109,790	
2016/17(Non Homestead tax rate)			0.3724	1.5971	0.0007	1.9702		
2017-18(Homestead tax rate)	15,192,592	15,171,201	0.3879	1.4748	0.0006	1.8633	29,065,616	
2017-18 (Non Homestead tax rate)			0.3879	1.5990	0.0006	1.9875		

	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>
Town Grand List (at 01-July)	15,330,240	15,524,218	15,683,246	15,991,500	16,317,011
Percent Change from prior yr.	0.9%	1.3%	1.0%	2.0%	2.0%
Education Grand List	15,301,753	15,497,343	15,656,369	15,958,215	16,290,140
Common Level of Appraisal	95.83%	95.07%	92.66%	91.47%	87.95%
Town Tax Rate	0.4197	0.4416	0.4644	0.4602	0.4735
Local Agreement Tax Rate *	0.0006	0.0006	0.0007	0.0006	0.0006
Homestead School tax Rate **	1.5246	1.5235	1.5842	1.6002	1.5824
Non-Homestead School tax Rate **	1.6488	1.6757	1.7570	1.7623	1.6669
Total Homestead Tax Rate	\$ 1.9449	\$ 1.9657	\$ 2.0493	\$ 2.0610	\$ 2.0565
Total Non-Homestead Tax Rate	\$ 2.0691	\$ 2.1189	\$ 2.2221	\$ 2.2231	\$ 2.1410
Total Town Taxes billed (as of July)	\$ 6,438,043	\$ 6,855,034	\$ 7,328,230	\$ 7,359,818	\$ 7,725,549
Total Local Agrmt. Taxes billed (July)	9,204	9,141	10,979	9,500	9,500
Total School Taxes billed (as of July)	24,168,145	24,607,554	25,968,208	26,683,456	26,381,239
Total Taxes billed (as of July)	\$ 30,615,392	\$ 31,471,729	\$ 33,307,417	\$ 34,052,774	\$ 34,116,288

\* The local Agreement tax rate was established per Town vote in 2007 to exempt a portion of the appraised value of property owned by qualified disabled veterans from paying property taxes.

\*\*The State of Vermont defines "Homestead" property as residential property where the owner, who must be a Vermont resident, resides. "Non-Homestead" property includes all other properties.

## ESTIMATE OF PROPERTY TAX RATE FOR FY 2023-24

Per the Town Charter, the Selectboard is to provide an estimate of the property tax rate for the ensuing year. The Selectboard will set the actual rate in July 2023. The education tax rates are set by the State of Vermont.

Homeowners may be eligible for an education property tax reduction from the State of Vermont. Consult the 2022 Vermont income tax return booklet or tax department web site (<http://tax.vermont.gov>) for further information. Please note that under the current law, the State of Vermont requires all Vermont residents who own and occupy a Vermont Homestead are required to file a Homestead Declaration with the State by April 18, 2023.

<u>Estimated Property Tax Rates:</u>	<u>Homestead Property (1)</u>	<u>Non-Homestead Property (1)</u>
<b>Town Tax Rate (2)</b>	\$0.4955	\$0.4955
<b>Education Tax Rate (3)</b>	\$1.6800	\$1.7946
<b>Local Agreement Rate (4)</b>	<u>\$0.0007</u>	<u>\$0.0007</u>
Total School + Town	\$2.1762	\$2.2908
<b>Articles Voted Separately, if Approved:</b>		
Town Article 1. (Selectboard Salaries)	\$0.0004	\$0.0004
Town Article 4. (Open Space Fund)	\$0.0031	\$0.0031
Town Article 5. (Replace Fire Dept. Radios)	\$0.0059	\$0.0059
	-----	-----
Sub-Total, Separate Articles	\$0.0094	\$0.0094
 <b>Estimated Total Tax Rate:</b>	 <b><u>\$2.1856</u></b>	 <b><u>\$2.3002</u></b>

### NOTES

- 1 “Homestead” property is defined as residential property where the owner, who must be a Vermont resident, resides. “Non-Homestead” includes all other properties.
  
2. The Town tax rate will be based on the 2023 town grand list as of July 2023. The estimated tax rate shown here assumes a grand list of \$16,479,000.
  
3. The Education Tax Rates are preliminary estimates and subject to change by the State of Vermont.
  
4. The local Agreement tax rate was established by Town vote in 2007 to exempt a portion of the appraised value of property owned by qualified disabled veterans from paying property taxes.



# Town of Shelburne, Vermont

CHARTERED 1763

## WARNING – ANNUAL TOWN MEETING

The legal voters of the Town of Shelburne are hereby notified and warned to meet at Shelburne Community School or via Zoom (details below) on Monday, March 6, 2023 at 7:00 P.M. to hear about and act upon any items not involving voting by Australian Ballot; and to hold a public hearing on items to be voted by Australian Ballot. The Meeting will then be adjourned and reconvened in the Shelburne Town Center Gym on Tuesday, March 7, 2023 to vote for Town Officers and to transact any business involving voting by Australian Ballot from the hours of 7:00 A.M. to 7:00 P.M.

To join TOWN MEETING/INFORMATIONAL HEARING Zoom Meeting  
<https://us02web.zoom.us/j/86298140974?pwd=aSt5T1NPSHVuZTFWckpVeFNKR3NRdz09>

Meeting ID: 862 9814 0974; Passcode: 9krbV7

Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 719 359 4580 US

Meeting ID: 862 9814 0974; Passcode: 800401

## BALLOT QUESTIONS – to be voted by Australian Ballot

- Article 1: Shall the Town set the compensation to be paid to the Selectboard for Fiscal Year 2024 (July 1, 2023 through June 30, 2024) as proposed herein? [Note – proposed compensation is the same as in recent, prior years: Chair \$1500, Members \$1200 each].
- Article 2: To elect all Town Officers as required by law.
- Article 3: Shall the Town adopt the Selectboard's proposed budget of \$10,624,271 of which \$8,165,658 is to be raised by taxes?
- Article 4: Shall the Town raise by taxes \$50,000 for the purpose of obtaining options and/or acquiring land or rights in land to preserve natural resources and open space; any unspent portion of that amount to be put into the Open Space Fund?
- Article 5: Shall the voters authorize financing for the purchase of portable and mobile radios for the Fire Department (replacing aging equipment) for an amount not to exceed \$97,000?

Article 6: Shall revenue bonds or notes of the Town of Shelburne in an amount not to exceed One Million, One Hundred and Fifty Thousand, Five Hundred and Fourteen Dollars (\$1,150,514), subject to reduction from available State and Federal grants-in-aid and other financial resources, payable only from available grants-in-aid and net revenues derived from the Town's municipal water system over a period not to exceed thirty years, be issued for the purpose of financing the second and final stage of a water meter replacement project?

Article 7: Shall the voters authorize an amendment to the Town Charter as follows:

Chapter 147: Town of Shelburne

(Cite as: 24A V.S.A. Chapter 147, § 9.3)

147-9.3 Local Option Tax

The Town Selectboard shall be authorized to levy a one percent tax on sales, meals and alcoholic beverages, and rooms. Any tax imposed under the authority of this subsection shall be collected and administered pursuant to 24 V.S.A. § 138.

Dated at Shelburne, Vermont as approved this 24<sup>th</sup> of January, 2023 by the  
Town of Shelburne Selectboard

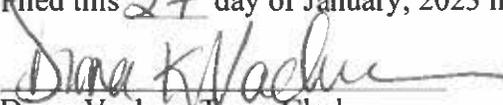
/s/ \_\_\_\_\_  
Michael Ashooh, Chair

/s/ \_\_\_\_\_  
Luce Hillman

/s/ \_\_\_\_\_  
Kate Lalley

/s/ \_\_\_\_\_  
Matt Wormser

Filed this 27 day of January, 2023 in the office of the Shelburne Town Clerk

  
Diana Vachon, Town Clerk

**TOWN OF SHELBURNE  
GENERAL FUND PROPOSED FY 2023-24 BUDGET  
JULY 1, 2023 TO JUNE 30, 2024  
REVENUE & EXPENDITURE  
SUMMARY**

	FY 2022 2021-22 BUDGET	FY 2022 2021-22 ACTUAL	FY 2023 2022-23 BUDGET	FY 2024 2023-24 BUDGET	FY 2024 INCR (DECR)	% CHG.
<b>REVENUE CATEGORIES</b>						
1	Taxes, Penalties & Interest	\$7,455,818	\$7,473,891	\$7,808,249	\$8,254,658	\$446,409 5.7%
2	Town Clerk's Office	121,315	133,177	163,960	174,800	10,840.00 6.6%
3	Highways & Public Works	219,575	195,105	173,760	205,760	32,000.00 18.4%
4	Police & Emergency Dispatch	527,490	428,393	441,490	401,485	(40,005.00) -9.1%
5	Water & Sewer Admin.	101,534	103,565	103,565	105,636	2,071.29 2.0%
6	Cemetery	4,400	7,150	4,400	5,400	1,000.00 22.7%
7	Planning & Zoning	113,000	150,001	93,500	117,500	24,000.00 25.7%
8	Recreation	155,145	175,799	130,085	165,418	35,333.00 27.2%
9	Library	0	0	0	0	- -
10	Investment Interest	2,000	26	2,000	3,400	1,400.00 70.0%
11	Rescue	410,819	435,338	414,150	455,458	41,307.76 10.0%
12	Building Use/Lease Income	147,736	135,498	147,736	149,736	2,000.00 1.4%
13	Transfer from Funds / Misc.	395,363	412,463	410,099	585,021	174,922.41 42.7%
14	<b>TOTAL REVENUES</b>	<b>\$9,654,195</b>	<b>\$9,650,406</b>	<b>\$9,892,992</b>	<b>\$10,624,271</b>	<b>\$731,278 7.4%</b>
<b>EXPENDITURE CATEGORIES</b>						
15	Selectboard/VLCT/Town Rpts.	\$74,290	\$53,443	\$68,739	\$69,281	\$542 0.8%
16	Legal	60,000	125,586	80,000	90,000	10,000 12.5%
17	Town Manager's Office	257,240	230,200	264,964	323,612	58,648 22.1%
18	Administrative Services	101,352	91,239	120,952	310,138	189,186 156.4%
19	Elections	4,500	4,360	16,700	8,500	(8,200) -49.1%
20	Finance & Insurance	556,343	617,373	564,759	632,758	67,999 12.0%
21	Town Clerk's Office	250,887	220,693	268,837	292,872	24,034 8.9%
22	Planning & Zoning	313,461	243,828	309,076	273,504	(35,571) -11.5%
23	Assessing/Reappraisal	155,440	101,363	170,478	182,550	12,072 7.1%
24	Buildings & Grounds	345,672	343,291	418,479	437,416	18,937 4.5%
25	Public Works/Stormwater	206,000	212,015	190,000	101,000	(89,000) -46.8%
26	Police	1,963,415	1,398,961	2,058,548	2,153,382	94,834 4.6%
27	Fire Dept.	287,511	368,583	373,080	476,093	103,013 27.6%
28	Public Safety/Dispatch	794,678	783,087	822,055	953,121	131,066 15.9%
29	Highway	1,454,250	1,240,137	1,453,724	1,623,603	169,879 11.7%
30	Health/Social Services	38,777	37,000	41,777	41,777	0 0.0%
31	Rescue	410,819	423,587	439,150	500,458	61,308 14.0%
32	Cemetery	60,373	55,699	53,400	60,219	6,819 12.8%
33	Recreation	351,935	360,680	332,258	358,113	25,855 7.8%
34	Harbormaster	50,100	37,754	50,100	51,100	1,001 2.0%
35	Library	480,472	468,993	509,563	581,207	71,644 14.1%
36	Debt Service	1,056,878	1,041,614	870,694	745,681	(125,013) -14.4%
37	Inter-Governmental Transfers	191,763	190,172	201,619	206,693	5,074 2.5%
38	Employee Misc. Benefits	91,440	106,606	92,440	93,095	655 0.7%
39	Selectbrd Discr./Other Projects	46,600	53,729	71,600	58,100	(13,500) -18.9%
40	Open Space Fund (Voted by Sep. Article)	50,000	50,000	50,000	0	(50,000) -100.0%
41	<b>TOTAL EXPENDITURES</b>	<b>\$9,654,195</b>	<b>\$8,859,992</b>	<b>\$9,892,992</b>	<b>\$10,624,271</b>	<b>\$731,278 7.4%</b>
42	Revenue - Expenditures	0	790,414	0	0	
43	Grand List	15,993,874		16,317,011	16,479,001	161,990 1.0%
44	<b>Tax Rate</b>	<b>\$0.4602</b>	<b>\$0.4602</b>	<b>\$0.4735</b>	<b>\$0.4955</b>	<b>\$0.0220 4.65%</b>
	Tax rate Change From Prior Yr.			\$0.013	\$0.0220	
	Tax rate % Change From Prior Yr.			2.9%	4.65%	

LINE #	REVENUE CATEGORIES	FY 2022	FY 2022	FY 2023	FY 2024	FY 2024	%	NOTES
		2021-22 BUDGET	2021-22 ACTUAL	2022-23 BUDGET	2023-24 BUDGET	INCR (DECR)		
<b>TAXES</b>								
1	Property Taxes	\$ 7,359,818	\$ 7,359,818	\$7,669,249	\$8,165,658	\$496,409	6.5%	
2	Late Homestead Filing Penalty	14,000	\$ 18,811	\$14,000	14,000	0	0.0%	
3	Delinquent tax Penalty Charges	42,000	\$ 63,705	\$40,000	40,000	0	0.0%	
4	Delinquent tax Interest Charges	40,000	\$ 31,557	\$35,000	35,000	0	0.0%	
5	<b>SUB-TOTAL TAXES</b>	\$7,455,818	\$7,473,891	\$7,758,249	\$8,254,658	\$496,409	6.4%	
<b>6 TOWN CLERK'S OFFICE</b>								
7	Liquor Licenses	\$ 2,770	\$ 3,070	\$ 2,910	\$ 2,725	\$ (185)	-6.4%	
8	Animal Licenses	6,600	\$ 5,348	6,400	8,400	2,000	31.3%	
9	Animal License Transfer to Dog Park	(600)	\$ (718)	-800	(700)	100	-12.5%	
10	Marriage/Civil Union Licenses	470	\$ 560	450	560	110	24.4%	
11	Deed Recordings	60,000	\$ 91,651	90,000	90,000	0	0.0%	
12	Misc. Income	50	\$ 2,814	50	50	0	0.0%	
13	Green Mtn Passports	150	\$ 198	200	200	0	0.0%	
14	Vault Time Fee	500	\$ 556	300	400	100	33.3%	
15	Copier Use	7,200	\$ 8,861	9,000	9,000	0	0.0%	
16	Vital Statistics Copies	2,000	\$ 2,280	1,800	2,500	700	38.9%	
17	Passport Fees & Photos	10,000	\$ 18,420	15,000	22,500	7,500	50.0%	
18	Motor Vehicle Registrations	175	\$ 138	150	125	(25)	-16.7%	
19	Grants					0		
20	Land Records Recording System	\$ 22,000		27,000	27,540	540	2.0%	Note 1
21	Trsf. from Records Preservation Fund	\$ 10,000		11,500	11,500	0	0.0%	Note 1
	<b>SUB-TOTAL</b>							
22	<b>TOWN CLERK'S OFFICE</b>	\$ 121,315	\$ 133,177	\$ 163,960	\$ 174,800	\$ 10,840	6.6%	
			\$ -					
<b>23 HIGHWAYS/ PUBLIC WORKS</b>								
24	Hwy State Aid	\$ 145,000	\$ 135,445	\$ 145,000	\$ 152,000	\$ 7,000	4.8%	
25	Hwy Permits	\$ 2,100	2,185	\$2,100	2,100	0	0.0%	
26	Road Cut Permits	\$ 10,000	12,710	\$10,000	10,000	0	0.0%	
27	Bik/Ped Path Grant	\$ 62,475	42,365	\$16,660	16,660	0	0.0%	Note 2
28	Paving Grant				25,000	25,000		
29	Construction Reimbursements		2,400					
30	<b>SUB-TOTAL HIGHWAYS</b>	\$ 219,575	\$ 195,105	\$ 173,760	\$ 205,760	\$ 32,000	14.5%	
<b>31 POLICE &amp; EMERGENCY DISPATCH</b>								
32	Judicial Fees	\$ 10,000	\$ 5,442	\$ 10,000	\$ 10,000	\$ -	0.0%	
33	Special Duty Reimbursement	23,290	13,135	23,290	23,290	-	0.0%	Note 3
34	Special Duty Enforcement Grants	17,000	234	17,000	17,000	-	0.0%	Note 3
35	CVSD School Resource Officer Pmt	86,000				-		
36	Other Fees	300	9	300	300	-	0.0%	
37	Animal Enforcement	500		500	500	-	0.0%	
38	Insurance Reports	1,600	1,567	1,600	1,600	-	0.0%	
39	Fingerprinting	4,000	14,375	4,000	7,195	3,195	79.9%	
40	Misc.		6,220			-		
41	Burn Permits	1,000	572	1,000		(1,000)	-100.0%	
42	Dispatch Contracts	287,000	291,276	287,000	245,800	(41,200)	-14.4%	Note 4
43	State E911 Call Center	85,800	85,824	85,800	85,800	-	0.0%	Note 5
44	Alarm Permits	11,000	9,740	11,000	10,000	(1,000)	-9.1%	
45	<b>SUB-TOTAL POLICE/DISPATCH</b>	\$ 527,490	\$ 428,393	\$ 441,490	\$ 401,485	\$ (40,005)	-9.1%	

LINE #	REVENUE CATEGORIES	FY 2022	FY 2022	FY 2023	FY 2024	FY 2024	%	NOTES
		2021-22 BUDGET	2021-22 ACTUAL	2022-23 BUDGET	2023-24 BUDGET	INCR (DECR)		
<b>1 WATER &amp; SEWER ADMINISTRATION</b>								
2	Sewer Dept. Admin.	\$ 50,767	\$ 51,782	\$51,782	<b>52,818</b>	\$1,036	2.0%	
3	Water Dept. Admin.	50,767	51,782	51,782	<b>52,818</b>	1,036	2.0%	
4	<b>SUB-TOTAL</b>							
5	<b>WATER &amp; SEWER ADMIN.</b>	\$ 101,534	\$ 103,565	\$ 103,565	<b>105,636</b>	\$ 2,071	2.0%	Note 6
<b>6 CEMETERY</b>								
7	Cemetery Fund Transfer & Interest							
8	Cemetery Other	\$ 1,400	\$ 1,400	\$ 1,400	<b>1,400</b>	-	0.0%	
9	Interment Fee	\$ 3,000	5,750	3,000	<b>4,000</b>	\$1,000	33.3%	
10	<b>SUB-TOTAL CEMETERY</b>	\$ 4,400	\$ 7,150	\$ 4,400	<b>5,400</b>	\$ 1,000	22.7%	
<b>11 PLANNING/ZONING:</b>								
12	Building Permits & Cert of Occup.	\$ 60,000	\$ 124,020	\$ 60,000	<b>80,000</b>	\$ 20,000	33.3%	
13	Site Plan/Subdiv/Cond'l Use Fees	22,500	21,885	22,500	<b>26,000</b>	3,500	15.6%	
14	Sign Permits	750	2,550	750	<b>1,250</b>	500	66.7%	
15	Town Regs/Plan/Public Wk spec.	250	760	250	<b>250</b>	-	0.0%	
16	Planning/Zoning Other		786			\$0		
17	Grant Revenues	29,500		10,000	<b>10,000</b>	\$0	0.0%	
18	<b>SUB-TOTAL</b>							
19	<b>PLANNING/ZONING</b>	\$ 113,000	\$ 150,001	\$ 93,500	<b>117,500</b>	\$ 24,000	25.7%	
<b>20 PARKS AND RECREATION</b>								
21	Beach Stickers	\$ 17,540	\$ 15,790	\$ 17,330	<b>22,875</b>	\$5,545	32.0%	
22	Recreation Programs	29,680	45,907	36,995	<b>41,981</b>	4,987	13.5%	
23	Adult Leagues	1,410	1,985	1,410	<b>1,550</b>	140	9.9%	
24	Little League Admin Assistance	15,425	18,444	2,400	<b>2,400</b>	-	0.0%	
25	Babe Ruth	6,240	4,672			-		
26	Softball	3,000	2,916			-		
27	Swimming Lessons	600		600	<b>696</b>	96	16.0%	
28	Martial Arts	2,160	190			-		
29	Youth Basketball	4,200	3,615	4,200	<b>6,915</b>	2,715	64.6%	
30	Soccer	12,955	15,938	15,025	<b>18,450</b>	3,425	22.8%	
31	Summer Soccer Camp	13,800	7,113	7,750	<b>10,600</b>	2,850	36.8%	
32	Ski Program	8,800	17,276	9,300	<b>17,076</b>	7,776	83.6%	
33	Concerts/Special Events	13,750	7,744	11,250	<b>11,700</b>	450	4.0%	
34	Lacrosse	10,275	8,890	9,125	<b>10,975</b>	1,850	20.3%	
35	Donations	500		500	<b>0</b>	(500)	-100.0%	
36	Recreation Facility/Field Use Fees	11,500	17,335	12,750	<b>18,200</b>	5,450	42.7%	
37	Transfer From baseball Funds	1,935	6,067			-		
38	VANTIV EFT Fees	1,375	1,908	1,450	<b>2,000</b>	550	37.9%	
39	Misc. Income		\$ 9					
40	<b>SUB-TOTAL PARKS &amp; RECREATION</b>	\$ 155,145	\$ 175,799	\$ 130,085	<b>165,418</b>	\$ 35,334	21.5%	
<b>41 LIBRARY</b>								
42	Grant Revenues					\$0		
43	Misc. income					\$0		
44								
45	<b>SUB-TOTAL LIBRARY</b>	\$ -	\$ -	\$ -	<b>-</b>	\$ -		
<b>46 FINANCIAL MANAGEMENT</b>								
47	Investment Interest	\$ 2,000	\$ 26	\$ 2,000	<b>3,400</b>	1,400	70.0%	
48	Applied Fund Balance	\$ -		0	<b>0</b>	\$0		
49	<b>SUB-TOTAL</b>							
50	<b>FINANCIAL MANAGEMENT</b>	\$ 2,000	\$ 26	\$ 2,000	<b>3,400</b>	\$ 1,400	280.0%	

LINE #	REVENUE CATEGORIES	FY 2022 2021-22 BUDGET	FY 2022 2021-22 ACTUAL	FY 2023 2022-23 BUDGET	FY 2024 2023-24 BUDGET	FY 2024 INCR (DECR)	% CHG.	NOTES
<b>1</b>	<b>RESCUE</b>							
2	Transfer From Ambulance Fund	\$ 389,919	\$ 423,700	\$ 404,150	\$ 420,458	\$ 16,308	4.0%	Note 7
3	COVID Grants							
4	Radio Upgrade/replacement					\$0		
5	First Aid/ CPR Class Fees&misc.		690			\$0		
6	Donations, Subscriptions	\$ 20,900	10,948	10,000	35,000	25,000		
<b>7</b>	<b>SUB-TOTAL RESCUE</b>	\$ 410,819	\$ 435,338	\$ 414,150	\$ 455,458	\$ 41,308	6.1%	
<b>8</b>	<b>MISCELLANEOUS</b>							
9	Miscellaneous	\$ 3,500	\$ 43,376	\$ 3,500	\$ 3,500	\$ -	0.0%	
10	Town Hall Clock Tower Donations		15,526					
11	Pymt. in Lieu of Taxes	6,300	6,300	6,300	6,300	-	0.0%	
12	State Current Use Payment	140,000	151,177	140,000	140,000	-	0.0%	
13	Mooring Fees	50,100	49,835	50,100	51,100	1,000	2.0%	
14	Town Ctr./ Tn Hall Facilities Use	1,000	90	1,000	1,000	-	0.0%	
15	Act 60/68 Administration	50,100		53,000	53,000	-	0.0%	
16	Retiree Health/Dental Premiums	1,848	1,481	1,848	1,848	-	0.0%	
17	Pierson Bldg. Lease	27,736	22,735	27,736	27,736	-	0.0%	
18	CSSU Village Ctr. Lease	79,000	79,000	79,000	80,000	1,000	1.3%	
19	CSSU Bldg. Maint. Allocation	40,000	33,673	40,000	41,000	1,000	2.5%	
20	Transfer From Bay Park Fund	10,000		10,000	10,000	-	0.0%	
21	Transfer Fr. Reappraisal Fund	70,109	101,363	83,217	73,037	(10,180)	-12.2%	
22	Transfer Fr. Rec. Impact Fees Acct.	20,000		20,000	20,000	-	0.0%	
23	Transfer From Fund Balance				184,128	184,128		Note 8
24	Beaver Creek Special Assessment	43,406	43,405	42,134	42,108	(26)	-0.1%	Note 9
	<b>MISCELLANEOUS</b>	\$ 543,099	\$ 547,961	\$ 557,834	\$ 734,757	\$ 176,922	31.7%	
26	Total Non-Tax Revenue	\$2,294,377	\$2,290,588	\$2,173,744	\$2,458,613	\$284,869	13.1%	
27								
<b>28</b>	<b>GRAND TOTAL</b>	<b>\$9,654,195</b>	<b>\$9,650,406</b>	<b>\$9,842,992</b>	<b>\$10,624,271</b>	<b>\$ 781,279</b>	<b>7.9%</b>	
		\$0						
29	Grand List	15,993,874		16,317,011	16,479,001	161,990	1.0%	
30	Tax Rate	\$0.4602		\$0.4735	\$0.4955	\$ 0.0220	4.65%	
31	Tax Rate Change From Prior Yr.	(\$0.001)		\$0.015	\$0.0220			

TOWN OF SHELburnE GENERAL FUND BUDGET EXPENDITURES

EXPENDITURE CATEGORIES		FY 2022	FY 2022	FY 2023	FY 2024	FY 2024	
ITEM		2021-22	2021-22	2022-23	2023-24	INCR	%
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	CHG.
<b>SELECTBOARD</b>							
1	Selectboard Salaries	\$ 6,300	4,425	\$ 6,300		(6,300)	-100.0%
2	FICA		339	482		(482)	
3	Economic Development	50,000	30,546	50,000	50,000	-	0.0%
4	Expenses	6,000	7,269	6,000	6,000	-	0.0%
5	VLCT Dues	9,990	9,990	10,739	11,281	542	5.0%
6	Town Reports	2,000	874	2,000	2,000	-	0.0%
7	<b>SUB-TOTAL SELECTBOARD</b>	\$ 74,290	\$53,443	\$68,739	\$69,281	\$ (6,240)	-9.1%
8	<b>Legal Expense</b>	\$ 60,000	85,850	80,000	90,000	\$10,000	12.5%
9	<b>Fire/Rescue Land Purchase</b>		39,736				
	<b>SUB-TOTAL LEGAL EXPENSE</b>	\$ 60,000	\$125,586	\$80,000	\$ 90,000	\$ 10,000	12.5%
<b>MANAGER'S OFFICE</b>							
10	Town Manager Office	\$ 185,569	\$ 181,787	\$ 190,184	\$ 125,000	(65,184)	-34.3%
11	Town Manager Admin Staff				65,000	65,000	
12	HR Consultant				50,000	50,000	
13	Benefits	59,927	\$ 41,333	\$61,036	71,012	9,976	16.3%
14	Manager's Expenses	6,000	\$ 2,347	\$6,000	5,000	(\$1,000)	-16.7%
15	Vehicle Expense	3,744	\$ 3,744	\$3,744	3,600	(\$144)	-3.8%
16	Emergency Management	2,000	\$ 989	\$4,000	4,000	\$0	0.0%
17	<b>SUB-TOTAL MANAGER'S OFFICE</b>	\$ 257,240	\$ 230,200	\$ 264,964	\$ 323,612	\$ 58,648	22.1%
<b>ADMINISTRATIVE SERVICES</b>							
18	Technical Assistance	\$ 3,000	\$ 7,861	\$3,000	10,000	\$ 7,000	233.3%
19	Training	3,000	308	5,000	5,000	-	0.0%
20	Office Equipment & Repairs	2,000	1,006	2,000	2,500	500	25.0%
21	Postage	14,000	16,486	16,000	16,000	-	0.0%
22	Copier Expenses	9,000	7,048	8,000	9,000	1,000	12.5%
23	Office Supplies	8,000	6,469	8,000	9,000	1,000	12.5%
24	Computer Software	27,952	26,675	27,952	117,738	89,786	321.2%
25	Computer Hardware	5,000	1,528	5,000	82,900	77,900	1558.0%
26	Computer Tech. Assistance	20,000	12,844	20,000	22,000	2,000	10.0%
27	Data Line	2,400	2,497	3,000	4,000	1,000	33.3%
28	Telephone Exp. (Tn. Ctr & Library)	7,000	8,518	23,000	32,000	9,000	39.1%
29	<b>SUB-TOTAL ADMINISTRATIVE SVCS.</b>	\$ 101,352	\$ 91,239	\$ 120,952	\$ 310,138	\$ 189,186	156.4%
<b>ELECTIONS</b>							
30	Election Salaries	\$ 3,000	\$ 416	\$ 8,000	\$ 1,500	(6,500)	-81.3%
31	Election Expense	1,000	3,094	7,700	6,000	(1,700)	-22.1%
32	BCA Expenses	500	850	1,000	1,000	-	0.0%
33	<b>SUB-TOTAL ELECTIONS</b>	\$ 4,500	\$ 4,360	\$ 16,700	\$ 8,500	\$ (8,200)	-49.1%
<b>FINANCE &amp; INSURANCE</b>							
34	Salaries	\$ 157,607	177,918	163,192	\$ 178,492	\$15,300	9.4%
35	Benefits	52,611	62,961	53,442	56,204	2,762	5.2%
36	Accounting Assistance				25,000	25,000	
37	Property/Liability Insurance	309,126	347,972	309,126	332,063	22,937	7.4%
38	Insurance Claims: Deductible	5,000	1,251	5,000	5,000	-	0.0%
39	Unemployment Insurance	7,000	9,570	7,000	7,000	-	0.0%
40	Annual Audit	25,000	17,700	27,000	29,000	2,000	7.4%
41	<b>SUB-TOTAL FINANCE&amp; INSURANCE</b>	\$ 556,343	617,373	564,759	\$ 632,758	\$ 67,999	12.0%
<b>TOWN CLERK/TREASURER</b>							
42	Town Clerk Office Salaries	\$ 144,422	152,341	155,264	\$ 163,022	\$ 7,758	5.0%
43	Town Treasurer & Asst. Treasurer	12,501	8,592	9,652	16,260	6,609	68.5%
44	Town Clerk Office Benefits	48,530	31,246	49,450	55,060	5,610	11.3%
45	Town Treasurer &Asst. Benefits	1,183	932	972	1,489	517	53.2%
46	Tax Map updates			3,000	3,000	-	
47	Passport Supplies			1,000	1,000	-	
48	Expenses	3,000	2,909	6,500	8,500	2,000	30.8%
49	Animal License Supplies				500	500	
50	Office Expense	8,750	8,960	4,000	4,000	-	0.0%
51	Recording Software&Supplies	22,000	14,559	27,000	27,540	540	2.0%
52	Records Automation/Preservation	10,000	1,154	11,500	11,500	-	0.0%
53	Computer Software/Hardware	500		500	1,000	500	100.0%
54	Records Restoration						
55	<b>SUB-TOTAL TOWN CLERK/TREAS.</b>	\$ 250,887	220,693	268,837	\$ 292,872	\$ 24,034	8.9%

Note 10

Note 11

Note 11

Note 11

Note 12

Note 12

Note 12

Note 13

Note 13

<b>EXPENDITURE CATEGORIES</b>		<b>FY 2022</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2024</b>	
<b>ITEM</b>		<b>2021-22</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>INCR %</b>	<b>CHG.</b>
		<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>(DECR)</b>	
<b>PLANNING &amp; ZONING</b>							
1	Salaries	\$ 181,995	170,878	190,944	175,311	(\$15,633)	-8.2%
2	Contract Services						
3	Benefits	77,466	47,972	78,532	68,594	(9,938)	-12.7%
4	Planning Expense	7,000	9,167	7,000	7,000	-	0.0%
5	Conferences and Training	500	582	2,000	2,000	-	0.0%
6	Special Projects						
7	Grant Funded Projects	35,000	7,529	10,000	10,000	-	0.0%
8	Planning Projects w/o Grants	4,000		10,000		(10,000)	-100.0%
9	Planning Assistance	7,000	7,701	10,000	10,000	-	0.0%
10	Enforcement & Technical Asstance						
11	GIS & Permit Software	500		600	600	-	0.0%
12	<b>SUB-TOTAL PLANNING</b>						
13	<b>AND ZONING</b>	\$ 313,461	\$243,828	\$309,076	\$ 273,504	\$ (35,571)	-11.5%
<b>BUILDINGS &amp; GROUNDS</b>							
14	<b>ASSESSING</b>						
15	Salaries	\$ 85,263	\$ 76,687	\$ 97,873	\$ 88,434	(\$9,439)	-9.6%
16	Benefits	42,645	21,514	44,568	62,816	18,248	40.9%
17	Admin Asst.	23,532		24,038	27,300	3,262	13.6%
18	Expenses	4,000	3,163	4,000	4,000	-	0.0%
19							
20	<b>SUB-TOTAL ASSESSING</b>	\$ 155,440	\$ 101,363	\$ 170,478	\$ 182,550	\$ 12,072	7.1%
<b>BUILDINGS &amp; GROUNDS</b>							
21	Salaries	\$ 118,096	\$ 113,141	\$ 119,503	\$ 120,723	\$ 1,221	1.0%
22	Benefits	60,076.57	51,279.14	60,476.22	59,992	(484)	-0.8%
23	Town Center Operating expense	53,000.00	72,094.95	53,000.00	53,000	\$0	0.0%
24	Town Center Bldg. Improvements	5,000.00	4,608.06	5,000.00	5,000	\$0	0.0%
25	Town Hall Operating & Maint. Expense	3,000.00	10,617.89	25,000.00	25,000	\$0	0.0%
26	Town Hall & Library Heating Fuel	8,000.00		8,000.00	8,800	800	10.0%
27	Town Hall Clock Restoration/Maint.				1,000	1,000	
28	Town Hall Curtain Replacement		14,905.69				
29	Town Center Heating Fuel	21,000.00	21,302.20	18,000.00	24,150	6,150	34.2%
30	Town Center Utilities	54,000.00	50,576.57	55,000.00	63,250	8,250	15.0%
31	Pierson Building Maintenance	10,000.00	2,417.77	10,000.00	10,000	-	0.0%
32	Transfer to HW Equip. Fund	500.00	500.00	500.00	500	-	0.0%
33	Recreation Fields Maintenance	4,000.00	1,847.86	5,000.00	7,000	2,000	40.0%
34	Bike/Ped Trails Maint.	5,000.00		5,000.00	5,000	\$0	0.0%
35	Town Energy Improvements	4,000.00		4,000.00	4,000	\$0	0.0%
36	Capital Projects					\$0	
48	Transfer to Capital Equipment Fund			50,000.00	50,000	\$0	
49	Fire/Rescue Station Site Study/Design				0		
50	<b>SUB-TOTAL BUILDINGS &amp; GROUNDS</b>	\$ 345,672	\$ 343,291	\$ 418,479	\$ 437,416	\$ 18,937	4.5%
<b>STORMWATER</b>							
51	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	
52	Benefits	\$ -		\$0	0	-	
53	Legal/Professional Services	\$ -		-	-	-	
54	Engineering/Planning	\$ -		-	-	-	
55	Stormwater Partnerships	\$ -	\$ 6,015	-	-	-	
56	Stormwater Permit Fees	\$ -		-	-	-	
57	Stormwater Maint. (So. Burl Contract)	\$ -		-	-	-	
58	Matching Grant Funds	\$ -		-	-	-	
59	Misc.	\$ -		-	-	-	
60	Stormwater Projects	\$ -		-	-	-	
61	Transfer to Stormwater Fund	\$ 206,000	\$ 206,000	\$190,000	101,000	(89,000)	
62	<b>SUB-TOTAL</b>						
63	<b>STORMWATER</b>	\$ 206,000	\$ 212,015	\$ 190,000	\$ 101,000	\$ (89,000)	-50.9%

Note 14

EXPENDITURE CATEGORIES ITEM		FY 2022 2021-22 BUDGET	FY 2022 2021-22 ACTUAL	FY 2023 2022-23 BUDGET	FY 2024 2023-24 BUDGET	FY 2024 INCR (DECR)	% CHG.
<b>HARBORMASTER</b>							
1	Salary	\$ 5,756	\$ 6,226	\$ 5,800	\$ 6,200	\$400	6.9%
2	FICA	\$ 440	\$ 476	\$444	474	31	6.9%
3	Mooring & Dock Inspections/Maint.	15,100	14,280	18,600	18,600	-	0.0%
4	Seasonal Dock&Buoy Install/Removal	9,900	13,311	7,800	7,800	-	0.0%
5	Equipment	3,000	3,461	3,000	3,000	-	0.0%
6	Admin exp.	300		300	300	-	
7	Transfer to Bay Park Fund	15,604		14,156	14,726	570	4.0%
8	<b>SUB-TOTAL</b>	-----	-----	-----	-----	-----	-----
9	<b>HARBORMASTER</b>	\$ 50,100	\$ 37,754	\$ 50,100	\$ 51,100	\$ 1,001	2.0%
<b>POLICE</b>							
10	Salaries	\$ 999,128	\$ 766,525	\$ 1,093,348	\$ 1,149,824	\$ 56,475	5.2%
11	Overtime & Doubletime	147,000	213,573	153,000	154,000	1,000	0.7%
12	SRO Wages	52,000				-	
13	Special Duty details	17,000	10,924	17,000	17,000	-	0.0%
14	Special Duty Enforcement Grants	17,000	7,434	17,000	17,000	-	0.0%
15	Longevity Pay		1,875				
16	Equipment Grant					-	
17	Bulletproof Vests				4,500		
18	Benefits	429,667	225,463	439,200	446,114	6,914	1.6%
19	Recruitment & Retention Program				20,000	20,000	
20	Employee Assistance Program	6,000	4,000	6,000	5,000	(1,000)	-16.7%
21	Community Outreach Program	13,120	15,101	16,500	17,845	1,345	8.2%
22	Office Expense	11,500	9,082	11,500	7,200	(4,300)	-37.4%
23	Telephones	14,500	7,597	14,500	3,500	(11,000)	-75.9%
24	Lifeline System	22,500		22,500	22,500	-	0.0%
25	Radio Expense	14,500	2,912	14,500	16,800	2,300	15.9%
26	Travel/Conferences	5,000	709	5,000	6,500	1,500	30.0%
27	Police Technology	12,000		35,000	40,000	5,000	14.3%
28	Police Training	12,500	4,730	12,500	15,000	2,500	20.0%
29	Gasoline	35,000	22,653	35,000	35,000	-	0.0%
30	Tires	6,500	4,052	6,500	7,500	1,000	15.4%
31	Vehicle Maint.	20,000	12,204	20,000	20,000	-	0.0%
32	General Equipment	6,000	19,289	6,000	6,000	-	0.0%
33	Firearms & Ammunition	4,500	3,452	5,500	5,500	-	0.0%
34	Evidence Management	5,000	13	5,000	5,000	-	0.0%
35	Uniform Purchase	12,000	3,997	12,000	15,000	3,000	25.0%
36	Uniform Cleaning	3,500	2,035	3,500	3,500	-	0.0%
37	Building expense	4,000	535	4,000	4,000	-	0.0%
38	Computer Maint/Use	20,000	3,285	20,000	20,000	-	0.0%
39	Matching Funds for Grants	1,000		1,000	1,000	-	0.0%
40	Capital Improvements	10,000		20,000	20,000	-	0.0%
41	Transfer to Cruiser Fund	45,000	45,000	45,000	50,000	5,000	11.1%
42	Animal Enforcement	3,100	612	3,100	3,100	-	0.0%
43	C.U.S.I	14,400	11,907	14,400	15,000	600	4.2%
44	<b>SUB-TOTAL POLICE</b>	\$ 1,963,415	\$ 1,398,961	\$ 2,058,548	\$ 2,153,382	\$ 90,334	4.4%

Note 15

Note 3  
Note 3

Note 17

EXPENDITURE CATEGORIES ITEM		FY 2022 2021-22 BUDGET	FY 2022 2021-22 ACTUAL	FY 2023 2022-23 BUDGET	FY 2024 2023-24 BUDGET	FY 2024 INCR (DECR)	% CHG.	
<b>FIRE DEPARTMENT</b>								
1	Volunteer Stipends	\$ 57,000	\$ 56,627	\$ 100,000	\$ 125,000	\$ 25,000	25.0%	Note 16
2	Admin & Maintenance Assistance				\$ 25,000	25,000		
3	FICA / Benefits	4,361	3,231	7,650	13,313	5,663	74.0%	
4	Office Supplies & Services	8,700	9,212	9,850	9,055	(795)	-8.1%	
5	Utilities, Heating Fuel & service	11,000	5,194	11,000	11,000	-	0.0%	
6	Fire Prev. & Training	9,000	9,366	9,000	16,500	7,500	83.3%	
7	Communication Systems	7,650	81,745	15,080	10,600	(4,480)	-29.7%	
8	Fire Prot. Clothing	26,200	28,845	37,575	42,400	4,825	12.8%	
9	Uniforms	5,000	3,513	5,000	6,000	1,000		
10	Gas & Oil	5,000	6,280	5,000	12,500	7,500	150.0%	
11	Operational Supplies	8,000	4,418	8,500	9,350	850	10.0%	
12	Equipment Maint.	28,200	37,192	36,700	46,300	9,600	26.2%	
13	Equipment Replacement Fund	50,000	50,000	50,000	100,000	50,000	100.0%	
14	Building Maint.	15,000	14,482	15,000	12,000	(3,000)	-20.0%	
15	Fire Equipment	29,300	28,074	31,200	12,500	(18,700)	-59.9%	
16	Grant Projects					-		
17	Marine Apparatus	9,400	16,218	16,700	6,800	(9,900)	-59.3%	
18	Periodicals & Memberships	3,000	859	2,500	2,800	300	12.0%	
19	Membership events/awards	8,000	7,740	9,000	7,000	(2,000)	-22.2%	
20	Health & OSHA Compliance	2,700	2,575	3,325	7,975	4,650	139.8%	
21	Capital Impr. (Radio Equip. )		3,011			-		
22	<b>SUB-TOTAL FIRE DEPARTMENT</b>	\$ 287,511	\$ 368,583	\$ 373,080	\$ 476,093	\$ 103,013	27.6%	
<b>PUBLIC SAFETY &amp; DISPATCH</b>								
23	Dispatch Salaries	\$ 461,886	\$ 477,059	\$ 481,000	\$ 576,119	\$ 95,119	19.8%	Note 17
24	Overtime & Doubletime	81,488	99,654	84,648	92,868	8,220	9.7%	
25	Recruitment/Retention Program							
26	Longevity Payments		1,500					
27	Office Expense		2,093		5,000			
28	Benefits	165,203	142,965	170,308	187,534	17,226	10.1%	
29	Training	2,500	496	2,500	2,500	-	0.0%	
30	Uniforms	3,500	2,317	3,500	3,500	-	0.0%	
31	Uniform Cleaning	100		100	100	-	0.0%	
32	Capital Improvements	20,000	17,937	20,000	20,000	-	0.0%	
33	Dispatch Radio Equip. (Maint. Contract)	14,000	26,556	14,000	18,000	4,000	28.6%	
34	Telephones		3,250		2,500			
35	Technology Mgmt. Fee	8,000	816	8,000	5,000	(3,000)	-37.5%	
36	Communications Transmission Equip Impr.	25,000	489	25,000	25,000	-	0.0%	
37	Computer Use	13,000	7,955	13,000	15,000	2,000	15.4%	
38	<b>SUB-TOTAL PUBLIC</b>							
39	<b>SAFETY &amp; DISPATCH</b>	\$ 794,678	\$ 783,087	\$ 822,055	\$ 953,121	\$ 123,566	15.0%	

EXPENDITURE CATEGORIES ITEM		FY 2022 2021-22 BUDGET	FY 2022 2021-22 ACTUAL	FY 2023 2022-23 BUDGET	FY 2024 2023-24 BUDGET	FY 2024 INCR % (DECR)	CHG.
<b>HIGHWAY</b>							
1	Salaries	\$ 309,625	\$ 308,588	\$ 309,137	\$ 404,621	\$ 95,484	30.9%
2	Overtime	32,261	32,052	33,230	36,523	3,293	9.9%
3	Benefits	137,464	110,168	139,057	181,776	42,719	30.7%
4	Inter-Dept. Assistance	2,000		2,000	2,000	-	0.0%
5	Road Maintenance	45,000	36,381	45,000	45,000	-	0.0%
6	Tree Removal	6,000		6,000	6,000	-	0.0%
7	Drainage System Maintenance	20,000	12,492	20,000	20,000	-	0.0%
8	Capital Projects	30,000	10,714	30,000	30,000	-	0.0%
9	Retreatment (Paving)	350,000	322,600	350,000	400,000	50,000	15.4%
10	Sidewalk Maint. & Traffic Safety Imprvmnts	50,000	17,614	50,000	50,000	-	0.0%
11	Line Striping and crosswalks	10,000	8,190	10,000	20,000	10,000	100.0%
12	Engineering Svcs.	3,000	1,356	3,000	3,000	-	0.0%
13	Street Signs	5,000	4,492	6,000	6,000	-	0.0%
14	Winter Sand	6,000	4,156	6,000	6,000	-	0.0%
15	Salt	125,000	105,769	130,000	143,000	13,000	10.0%
16	Garage Heating Fuel	7,300	5,838	7,000	7,700	700	10.0%
17	Garage Utilities	14,000	9,917	14,000	15,400	1,400	10.0%
18	Uniforms	4,600	4,852	4,900	5,243	343	7.0%
19	Gas & Diesel	28,000	33,284	29,400	32,340	2,940	10.0%
20	Equip. Repair & Maint	60,000	71,472	60,000	60,000	-	0.0%
21	Transfer To Equip. Repl. Fund	110,000	110,000	150,000	100,000	(50,000)	-33.3%
22	Garage Expense & Supplies	8,000	12,031	8,000	8,000	-	0.0%
23	Building Maintenance	5,000	8,077	10,000	10,000	-	0.0%
24	Street Light Installation/upgrade	0		0	0	-	
25	Street & Caution Lights	11,000	10,094	11,000	11,000	-	0.0%
26	Irish Hill to Thompson Rd Bike/Ped Path	75,000		20,000	20,000	-	0.0%
27	<b>SUB-TOTAL HIGHWAY</b>	\$ 1,454,250	\$ 1,240,137	\$ 1,453,724	\$ 1,623,603	\$ 169,879	11.7%
<b>HEALTH &amp; SOCIAL SERVICES</b>							
1	Salary - Health Officer	\$ 1,000		\$ 1,000	\$ 1,000	\$0	0.0%
2	FICA	77		77	77	\$0	0.0%
3	Social Service Agencies	35,000	35,000	38,000	38,000	\$0	0.0%
4	Transfer to Shelburne Community Fund	2,000	2,000	2,000	2,000	\$0	0.0%
5	Health Officer Expense	700		700	700	\$0	0.0%
6	<b>SUB-TOTAL HEALTH &amp;</b>						
7	<b>SOCIAL SERVICES</b>	\$ 38,777	\$ 37,000	\$ 41,777	\$ 41,777	0	0.0%
<b>RESCUE</b>							
8	Volunteer Training Compensation	\$ 18,000	\$ 18,650	\$ 22,000	\$ 22,000	-	0.0%
9	Volunteer Incentive Compensation	43,000	29,194	43,000	34,000	(9,000)	-20.9%
10	Paid Full/Part-Time compensation	128,910	138,219	129,543	165,001	35,458	27.4%
11	Overtime	3,366	8,312	3,746	8,689	4,944	132.0%
12	Benefits	49,243	27,515	50,962	52,068	1,106	2.2%
13	Medical Supplies	23,500	29,369	40,000	37,000	(3,000)	-7.5%
14	Uniforms/Jump Suits	14,000	4,541	2,000	5,000	3,000	150.0%
15	Operational Expense	22,000	40,128	27,000	30,000	3,000	11.1%
16	Ambulance Transport Billing service	20,500	19,723	24,500	18,000	(6,500)	-26.5%
17	Oxygen	3,600	6,432	3,600	4,500	900	25.0%
18	Training	4,800	5,015	14,400	5,200	(9,200)	-63.9%
19	Office Expense	2,000	1,530	2,000	1,500	(500)	-25.0%
20	Office Equip.	400	146	400	400	-	0.0%
21	Communications	24,000	26,930	21,000	14,600	(6,400)	-30.5%
22	Vehicle Expense	9,500	15,100	9,500	9,500	-	0.0%
23	Building Heating Fuel	2,500	2,255	2,500	3,000	500	20.0%
24	Building Utilities	6,000	4,562	6,000	5,000	(1,000)	-16.7%
25	Building Maintenance	34,000	31,054	12,000	40,000	28,000	233.3%
26	Immunizations	1,500				-	
27	Public Education					-	
28	COVID Expenses		\$ 14,912				
29	Trsf to Ambulance Replacement Fund			\$25,000	45,000	20,000	
30	<b>SUB-TOTAL RESCUE</b>	\$ 410,819	\$ 423,587	\$ 439,150	\$ 500,458	\$ 61,308	14.0%

Note 18

Note 7

EXPENDITURE CATEGORIES			FY 2022	FY 2022	FY 2023	FY 2024	FY 2024	%
	ITEM		2021-22	2021-22	2022-23	2023-24	INCR	CHG.
			BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	
<b>CEMETERIES</b>								
1	Salaries	\$	39,392	\$ 33,328	\$ 32,915	\$ 37,809	\$ 4,894	14.9%
2	Interments		3,000	7,800	3,000	4,000	1,000	33.3%
3	Benefits		3,381	3,146	2,885	3,260	374	13.0%
4	Supplies & Tools		600	1,245	600	600	-	0.0%
5	Committee Expenses		100	175	100	100	-	0.0%
6	Gas Expense		1,000	1,051	1,000	1,250	250	25.0%
7	Equip. Maint.		800	1,020	800	800	-	0.0%
8	Equip. Purchases		500	816	500	500	-	0.0%
9	Capital Projects		6,000	1,870	6,000	6,000	-	0.0%
10	Transfer to Tractor Fund		1,600	1,600	1,600	1,600	-	0.0%
11	Outside Services		3,000	2,730	3,000	3,000	-	0.0%
12	Cremation Garden		1,000	918	1,000	1,300	300	30.0%
13	<b>SUB-TOTAL CEMETERIES</b>	\$	60,373	\$ 55,699	\$ 53,400	\$ 60,219	\$ 6,819	12.8%
<b>PARKS &amp; RECREATION</b>								
14	Admin Salaries	\$	110,954	\$ 123,182	\$ 114,274	\$ 119,988	\$ 5,714	5.0%
15	Beach Salaries		26,150	23,425	27,988	34,040	6,052	21.6%
16	Benefits		70,766	56,466	70,937	71,743	806	1.1%
17	Admin. Expenses		9,120	8,035	8,875	8,910	35	0.4%
18	Online Registration Transaction Costs		2,900	2,997	2,450	3,000	550	22.4%
19	Public Information		5,290	3,487	5,290	5,290	-	0.0%
20	Beach Maintenance		3,400	1,628	3,400	3,400	-	0.0%
21	Beach Capital Improvements							
22	Beach Equipment		1,260	540	1,200	1,125	(75)	-6.3%
23	Beach Admin. & Utilities		2,800	1,630	2,966	2,976	10	0.3%
24	Adult Sports Leagues		100		100	150	50	50.0%
25	Swim Lesson Supplies		50	0	50	50	-	0.0%
26	Youth Basketball		3,742	1,766	3,753	3,711	(42)	-1.1%
27	Little League Baseball		15,795	27,425				
28	Babe Ruth Baseball		7,425	2,198				
29	Softball		980	-138				
30	Summer Soccer Camp		12,900	7,740	7,000	8,525	1,525	21.8%
31	Youth Soccer		8,470	8,404	10,195	13,290	3,095	30.4%
32	Recreation Programs		26,710	50,487	32,720	32,455	(265)	-0.8%
33	Special Events/Concerts/Firewrks		13,000	6,885	13,000	13,975	975	7.5%
34	Ski Program		8,350	14,690	8,710	15,390	6,680	76.7%
35	Davis Park		3,300	3,453	3,300	3,200	(100)	-3.0%
36	Park Maintenance		7,970	9,689	7,970	7,845	(125)	-1.6%
37	Martial Arts		1,680					
38	Lacrosse Programs		8,824	6,690	8,080	9,050	970	12.0%
39								
40	<b>SUB-TOTAL PARKS &amp; RECREATION</b>	\$	351,935	\$ 360,680	\$ 332,258	\$ 358,113	\$ 25,855	7.8%
<b>LIBRARY</b>								
41	Salaries	\$	255,526	\$ 251,507	\$ 276,296	\$ 322,832	\$46,536	16.8%
42	Benefits		118,846	110,986	122,168	134,300	12,132	9.9%
43	Supplies		3,500	2,789	3,500	3,675	175	5.0%
44	Books,Tapes,Periodicals,AV Mat'ls.		45,000	45,395	50,000	60,000	10,000	20.0%
45	Building Maint. Expense		23,500	20,893	23,500	24,675	1,175	5.0%
46	Library Utilities		22,500	25,323	22,500	23,625	1,125	5.0%
47	Equipment Maint & Repair		500	423	500	500	-	0.0%
48	Administrative Expense		1,000	1,062	1,000	1,000	-	0.0%
49	Computer/Technology Expense		7,000	4,360	7,000	7,350	350	5.0%
50	Programs		3,000	6,179	3,000	3,150	150	5.0%
51	Public Information		100	75	100	100	-	0.0%
52	<b>SUB-TOTAL LIBRARY</b>	\$	480,472	\$ 468,993	\$ 509,563	\$ 581,207	\$ 71,644	14.1%

Note 19  
Note 19  
Note 19

EXPENDITURE CATEGORIES		FY 2022	FY 2022	FY 2023	FY 2024	FY 2024	%
ITEM		2021-22	2021-22	2022-23	2023-24	INCR	CHG.
		BUDGET	ACTUAL	BUDGET	BUDGET	(DECR)	
<b>DEBT PAYMENTS</b>							
1	Fire Truck (2010)						
2	Quint Ladder Truck 2017	\$ 86,828	\$ 86,828	\$85,372	83,821	(1,551)	-1.8%
3	Library/Town Hall 2018	157,220	157,220	155,180	153,015	(2,165)	-1.4%
4	Library/Town Hall 2019	285,958	285,958	283,267	283,267	-	0.0%
5	Rec. Path 2008 Bond; 2012 issue	26,111	26,111	25,376		(25,376)	-100.0%
6	Town Center Project	241,087	241,087			-	
7	Recreation Fields Project	85,493	85,493	81,927	78,572	(3,356)	-4.1%
8	Rec. Path 2008 Bond; 2008 issue	21,656	21,656	20,934	20,441	(493)	-2.4%
9	Rec. Path 2008 Bond; 2010 issue	25,845	25,784	25,228	25,228	-	0.0%
10	FY 2017 Capital Projects	47,000	45,520	47,000		(47,000)	-100.0%
11	Beaver Creek 2009 Bond	43,406	43,406	42,134	40,815	(1,319)	-3.1%
12	Police Radio Replacements 2020	36,276		36,276		(36,276)	
13	Irish Hill Bike / Ped. Path			20,000		(20,000)	
14	Fire/Rescue Station Land Bond issue		22,554	40,000	30,600	(9,400)	-23.5%
15	2021 Route 7 Sewer Line, Town Portion			8,000	8,000	-	
16	Fire Dept. Utility Truck				9,000	9,000	
17	Fire Dept. Communication Upgrades				12,922	12,922	
						-	
<b>SUB-TOTAL</b>							
18	<b>DEBT PAYMENTS</b>	\$ 1,056,878	\$ 1,041,614	\$ 870,694	\$ 745,681	\$ (125,013)	-14.4%
<b>INTER-GOVERNMENTAL TRANSFERS</b>							
19	County Tax	\$ 71,653	\$ 70,140	\$ 74,519	\$ 75,946	\$ 1,427	1.9%
20	Grtr. Burl. Ind. Devel. Corp (GBIC)	1,200	1,200	1,200	1,200	-	0.0%
21	Chitt Cty Regional Planning(CCRPC)	17,910	17,910	17,900	18,307	407	2.3%
22	Green Mountain Transit (GMT)	101,000	100,922	108,000	111,240	3,240	3.0%
<b>SUB-TOTAL INTER-</b>							
23	<b>GOVERNMENTAL TRANSF.</b>	\$ 191,763	\$ 190,172	\$ 201,619	\$ 206,693	\$ 5,074	2.5%
<b>BENEFITS</b>							
24	EB Retirement		\$ 173,194				
25	HRA & Flex Spending Admin.	\$ 21,500	\$ 6,133	\$21,500	21,500	\$0	0.0%
26	Health Insurance Reimbursements	68,240	97,519	68,240	67,895	(345)	-0.5%
27	Social Security		3,489				
28	Health Insurance Premium Contr.		-15,345				
29	Employee Assistance Program	700	684	700	700	-	0.0%
30	Retiree Dental Insurance	1,848	1,679	1,848	1,848	-	0.0%
31	Employee Events/Recognition	1,000	2,271	2,000	3,000	1,000	
32	Employee Parity Raises		4,181		35,000	35,000	
<b>SUB-TOTAL BENEFITS</b>		\$ 93,288	\$ 273,804	\$ 94,288	\$ 129,943	\$ 35,655	37.8%
<b>MISCELLANEOUS</b>							
34	Selectbrd. Discretionary Expenses	\$ 1,500	\$ 555	\$ 1,500	\$ 1,500	\$ -	0.0%
35	2020 COVID Pandemic		4,719			-	
36	BCA Appeals Interest					-	
37	Abatements/Adjustments		11,365			-	
38	Town Committees Support	3,500		3,500	3,500	-	0.0%
39	Open Space Lands Study			15,000		(15,000)	
40	Equity & Diversity Commtee			10,000	10,000	-	
41	Town Community Events	1,500	1,268	1,500	1,500	-	0.0%
42	Tree Warden Stipend				1,500	1,500	
43	Tree Conservation	6,300	7,044	6,300	6,300	-	0.0%
44	Emerald Ash Borer Tree Management	28,800	28,778	28,800	28,800	-	0.0%
45	Town Fire Hydrant Maintenance	5,000		5,000	5,000	-	0.0%
<b>SUB-TOTAL MISC.</b>		\$ 46,600	\$ 53,729	\$ 71,600	\$ 58,100	\$ (13,500)	-18.9%
<b>OPEN SPACE FUND</b>							
47	Transfer to Open Space Fund	\$ 50,000	50,000	50,000		(50,000)	-100.0%
<b>SUB-TOTAL</b>							
48	<b>COMMUNITY IMPROVEMENT</b>	50,000	50,000	50,000	0	(50,000)	
<b>GRAND TOTAL EXPENDIT.</b>							
49	<b>GRAND TOTAL EXPENDIT.</b>	\$ 9,654,195	\$ 8,859,992	\$9,892,992	\$10,624,271	\$712,496	7.2%

Note 20

Note 21

## NOTES

1. A Municipal records reserve fund has been established, funded by recording fees charged in the Town Clerk's office. This fund will be used to support an automation project to electronically store and index land records and other Town documents as well as continuing records preservation work.
2. The Town has obtained a grant to design a bike/ped path on Irish Hill Road to Thompson Road.
3. Police "Special Duty" details include enforcement details funded by State/Federal grants as well as traffic control at construction sites and public events. This work is fully paid for by grant funds or by the organizations requesting the services.
4. The Town receives revenues for dispatching services provided to Police, Fire and Rescue services outside of Shelburne. One Agency is proposing to move to a different service in FY 2023-24. The Department intends to replace this with another Agency seeking dispatch services.
5. The Town receives payments from the State of Vermont as an answering station for receiving emergency 911 calls.
6. The Water and Sewer departments provide compensation to the Town Budget for administrative services provided by Town employees.
7. Shelburne Rescue's operating costs are paid from Donations and Transport billings. A portion of property taxes will also support these services in FY 2023-24 due to operating cost increases.
8. A portion of the Town fund balance will be used to support the FY 2023-24 budget.
9. Beaver Creek Road was upgraded to a Town road in 2010. The cost of this project was funded by a bond that is being repaid by a special assessment on properties in the Beaver Creek development.
10. Selectboard Salaries will be determined by separate Town Meeting vote in March.
11. Additional Human Resources support and assistance is included in the FY 2023-24 budget.
12. The Town computer server and software will be replaced & upgraded with additional security protection.
13. Additional Accounting support has been added to help with FY 2023-24 projects & investments.
14. The Town is responsible for stormwater projects (Town roads, culverts, etc.) that it maintains.
15. Mooring fees contribute to maintenance of the mooring area as well as Shelburne Bay Park area.
16. Fire Dept. stipends paid to the volunteer members of the department are increased in FY 2023-24 to attract more volunteers to join and remain in the service, avoiding the need for full time staff.
17. The Police and Emergency Dispatch departments are developing recruitment and retention programs to attract and maintain staffing to provide 24 hour coverage.
18. The Highway Department will add a full time employee in FY 2023-24.
19. Management of the Little League, Babe Ruth and Softball programs is provided by the Baseball Committee on a regional basis and accounted for in a separate fund.
20. The Town will be reviewing employee pay rates in FY 2023-24 with adjustments to remain competitive with regional trends.
21. The Open Space Fund amount will be voted by separate Ballot Article.

**WARNING**  
**CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING**  
**MARCH 6, 2023 AND MARCH 7, 2023**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at the Champlain Valley Union High School Room 160 in the Town of Hinesburg at five o'clock in the evening (5:00pm) on March 6, 2023, to transact any of the following business not involving voting by Australian ballot, and to conduct an informational hearing with respect to Articles of business to be considered by Australian ballot on March 7, 2023.

- ARTICLE I: To elect a moderator, clerk and treasurer.
- ARTICLE II: To hear and act upon the reports of the school district officers.
- ARTICLE III: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?
- ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?
- ARTICLE V: To establish the date of the Champlain Valley School District Annual Meeting of Monday, March 4, 2024 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.
- ARTICLE VI: To transact any other business proper to come before the meeting.

**BALLOT QUESTIONS**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 7, 2023, at seven o'clock in the forenoon (7:00am), at which time the polls will open, and seven o'clock in the afternoon (7:00pm), at which time the polls will close, to vote by Australian ballot on the following articles of business:

- ARTICLE VII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Ninety-Six Million, One Hundred Nineteen Thousand, Eight Hundred Four Dollars (\$96,119,804) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2023? It is estimated that the proposed budget, if approved, will result in education spending of Twenty Thousand, Ninety-Four Dollars (\$20,094) per equalized pupil. This projected spending per equalized pupil is 8.4% higher than spending for the current year.
- ARTICLE VIII: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign Six Hundred Thousand Dollars (\$600,000) of the school district's current fund balance as revenue for the 2023-2024 operating budget, and assign the remaining balance, One Million, Three Hundred Seventy-Seven Thousand, Four Hundred Fourteen Dollars (\$1,377,414) as revenue for future budgets?
- ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by the issuance of notes not in excess of Three Hundred, Ninety-Five Thousand Dollars (\$395,000) for the purpose of purchasing three (3) school buses?

**POLLING PLACES**

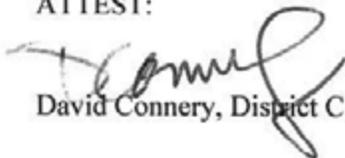
Charlotte	Charlotte Town Hall
Hinesburg	Hinesburg Town Hall
Shelburne	Shelburne Town Center – Gymnasium
Williston	Williston Armory
St. George	St. George Town Hall

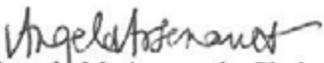
Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 17, 2023. Received for record and recorded in the records of the Champlain Valley School District on January 17, 2023.

ATTEST:

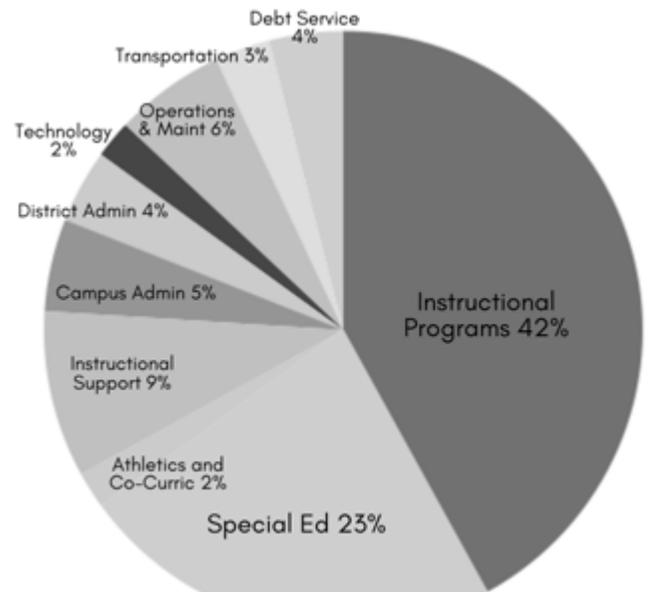
  
David Connery, District Clerk

  
Angela M. Arsenault, Chairperson

## FY24 PROPOSED BUDGET

<b>FY23 Budget</b>	<b>\$89,397,762</b>
<b>FY24 Budget</b>	<b>\$96,119,804</b>
<b>Percent Increase</b>	<b>7.5 %</b>

2022- 2023 Budget	\$89,397,762
Salaries	\$2,044,280
Health insurance	\$972,850
Other Benefits	\$413,441
Supplies, Materials, energy	\$609,712
Debt Service	\$61,985
Special Ed	\$2,619,774
2023 - 2024 Budget	\$96,119,804



**2023-2024 ALLOCATIONS**

### CVSD BOARD BUDGET GOALS

- Support the implementation of the CVSD Mission
- Meet or Exceed Education Quality Standards
- Implement Key Initiatives
- Implement and continue to improve the budget process, including a focus on community input
- ... at a cost the community will support.



The CVSD mission is to develop citizens who

**LEARN**

actively and collaboratively

**THINK**

creatively and critically

**LIVE**

responsibly and respectfully

**CONTRIBUTE**

positively to their community

**PURSUE EXCELLENCE**

Please visit the district's Budget Page on our website for more information and our Annual Report.

<https://www.cvsdvt.org/budget>

# FY24 BUDGET IMPLICATIONS

## Homestead Tax Rate

The forecasted state-wide homestead yield is estimated at \$15,479 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.30 (per \$100 of property value) for the CVSD towns. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

## EQUALIZED TAX RATE

FY23	FY24
\$1.39	\$1.30

## CLA AND ACTUAL HOMESTEAD TAX RATE WITH CLA APPLIED

COMMON LEVEL OF APPRAISAL: The estimated pre-CLA tax rate is down 9.3¢ from last year. The gross tax rate impact will vary by town.

Adjusted Equalized Tax Rate \$1.31	Common Level of Appraisal	Estimated Homestead Rate w/CLA Applied	% Change from Last Year	\$ Change from previous year per \$100,000
Charlotte	82%	\$1.58	+5%	+\$79
Hinesburg	78.2%	\$1.66	+5%	+\$78
Shelburne	77.2%	\$1.68	+6%	+\$101
St. George	77.1%	\$1.68	-1%	-\$20
Williston	77.7%	\$1.67	+2%	+\$37

## COST PER EQUALIZED PUPIL

FY23 Cost per Equalized Pupil	FY24 Cost per Equalized Pupil	Percent Change
\$18,454	\$20,094	8.4%

### Property Tax Relief

You may be eligible for an education property tax reduction that will be applied to your tax bill if your household income is less than \$138,250. To apply for tax relief contact the Vermont Department of Taxes at [www.tax.vermont.gov](http://www.tax.vermont.gov) or 802-828-2505.



Dear CVSD Families and Community Members,

Thank you for your consistent support for the Champlain Valley students and staff. I have enjoyed connecting with many stakeholders at farmer's markets, fine arts and athletic events, in the schools, and out and about in the community. We often discuss the great things our students and campuses are doing and what we can do better. All this feedback is valuable guidance on our educational journey.

Over the last year, we began the process to develop a strategic plan to guide our work for the next five years. We last engaged in this level of introspection as a district over a decade ago while we were a supervisory union composed of five different school districts. CVSD's new strategic plan will illuminate our priorities of academic growth and belonging. Moreover, our core work of teaching and learning will play a central role, supported by the many operational components needed to run a successful district. After updating our mission and creating our vision, we will also develop measurable outcomes based on the instructional and operational goals that are created. I appreciate the commitment, collaboration, and time that many community members have devoted thus far to developing our plan.

The results of our equity audit last year help to inform the strategic plan and to provide guidance at all schools. The equity audit is our attempt to understand better which systems and practices CVSD has in place to support diversity, equity, and inclusion for our students, staff, and families. The equity audit recommendations include improving our access to and the use of data; the hiring, retaining, and development of staff; and connecting to and with our communities. The key recommendation to create a shared vision and definitions for diversity, equity, and inclusion will inform both our progress toward the other equity audit recommendations and our strategic plan. , This year, with help from each of our campuses and further input from our parent groups, arriving at that shared vision and definitions are well within reach.

Thank you to all of our CVSD faculty, staff, and administrators for the work they do every day. Our focus on growth and belonging is not only the responsibility of the teacher or school; it is the responsibility of the system itself. This budget, proposed here in this document and on the Town Meeting Day ballots, is a reflection of that responsibility. With the services and resources this budget supports, I am confident that our students will continue to light the way for the Champlain Valley, Vermont, and the world.

Thank you so much for supporting our students, our faculty, staff, and our district.

*Rene*

Rene Sanchez, Superintendent  
Champlain Valley School District



Dear CVSD Community,

A few months ago, just before the start of the 2022-23 school year, I had the honor of welcoming our district's incredible faculty at the CVSD Convocation. As part of my remarks, I invited the educators gathered that day to close their eyes and imagine without boundaries. Specifically, I asked them to envision learning spaces that encourage and nourish radical self-love (a concept described by author Sonya Renee Taylor in her book, "The Body is Not an Apology").

Similarly, I'd like to invite you to close your eyes and imagine without boundaries.

What do you see when you hear the word, "community"? What does that word mean to you? What does a community look, sound, and feel like? How do people interact with one another?

Take a breath, close your eyes, and see your community...

Whatever you saw, thought, felt, or imagined is simultaneously unique and universal. Your idea of community is yours alone and it belongs to all of us. Because we are all – every one of us – a single person and a part of the whole.

It is with this mindset that we've approached the development of the district's strategic plan (which, at the time of this writing, is still a work in progress). This was possible only because our community responded when we asked folks to help us chart the district's course for the next five years. People from within our schools and those who work elsewhere but care about our kids showed up and shared their ideas, their questions, their opinions, and their hearts. Our board is so grateful to all of you.

Of course, the involvement doesn't stop just because we've written our strategic plan. Achieving the plan's goals relies on a continuous partnership with all of you.

So, go back to your vision of a community. How do schools fit into that vision? How can we all come together to support our students as we foster both academic growth and a resonant feeling of belonging? Importantly, where do you see yourself in that vision?

There are lots of wonderful ways you can become more closely connected with CVSD schools. From working in a school to mentoring to becoming a Four Winds volunteer, there's an opportunity that matches your interest and availability. Visit our website ([cvsdvt.org](http://cvsdvt.org)) or reach out to the school in your community to learn more.

Together we can build the beautiful community of your vision and educate our kids in the fullest sense of the word – focused on their future and rooted in love.

Sincerely,

*Angela*

Angela Arsenault  
Chair, CVSD Board of Directors

## ABSTRACT OF TOWN MEETING, February 28 & March 1, 2022



Town Moderator Tom Little called the 234th Town Meeting to order on Monday, February 28, 2022 at 7:05 p.m. at the Shelburne Town Hall. This meeting was a hybrid meeting. The authority to hold this Meeting virtually, using the Zoom remote meeting platform, is (a) Act 77 of the General Assembly (2022); Executive Orders from Governor Phil Scott; and the express authorization from the Selectboard. <https://legislature.vermont.gov/bill/status/2022/S.172>

Shelburne Boy Scout troop 602 Presented the Colors and led the Pledge of Allegiance. Moderator Little introduced the troop: Senior Patrol Leader: Fisher Irwin, Brendan Hawko, Charlie Schramm, Bruce Raymond, Troop Bugler: Aedan Curley, Gabe Dartt, Alden Looft, Henry Bass, Anders Erickson, and Noah Delaney, under the direction of Troop Leader Brian Irwin. Moderator Little thanked them for participating and wished them luck with their CPR class they were taking that evening.

Moderator Little invited Shelburne's Poet Laureate Robert Broder to read a poem. Rob thanked Rick Bessette for creating the Town Poet Laureate role in Shelburne. For the month of April people are welcome to come and write poems on leaves and add them to the poetry tree at the Pierson Library.

*"Town Meeting"*  
*"It's been happening for  
over two hundred  
and fifty-nine years.  
People  
gathering,  
sharing,  
laughing,  
arguing,  
kvetching,  
discussing passionately  
with one thing in common:  
Shelburne, Vermont.  
Like the old oaks that stand tall  
at Meach Cove,  
they appreciate their friends, Sun and Wind.  
they endure their neighbors, Snow and Rain.  
The Trees might fuss about Squirrel's new policy,  
or bicker with Woodpecker's budget proposal,  
or quarrel with Beaver's zoning permit,  
but after a long night of debating, they'll share some merriment with Owl and Fox.  
Because like the townspeople,  
they're here to stay,  
putting down their roots,  
listening to one another,  
whether they agree or disagree,  
they are still working together  
to build  
a vibrant,  
happy,  
and safe place  
We call home."*

*Written by Rob Broder Shelburne's Poet Laureate*

Moderator Little asked on behalf of all the people of the Town of Shelburne that our hearts are with the people of Ukraine tonight and in the days ahead through their war-torn country. And asked that we observe a moment of silence to stand in solidarity with the Ukrainian people.

Moderator Little introduced Gail Albert who spoke on Zoom for the Colleen Haag Award. Thanks to Jim Brangan, first recipient of the Award, who help set the criteria for this award to honor Colleen Haag's 34 years of service to the Town of Shelburne and the people who serve in the same spirit and share her community values. It goes to someone who shares their talent, inspiration, and time to better Shelburne and make a difference. Nominees are Rick Bessette, Rosalyn Graham, Peggy Coutu and Marvin Thomas, Patricia Fontaine, David Webster, two town employees: Diana Vachon, and Darwin Norris. Rosalyn Graham was ultimately selected for the award. A highly respected Shelburne resident who has volunteered here for more than forty years. Applying her time and resources to finding lasting solutions to Shelburne's needs. Trained as a journalist, she founded Shelburne News, until 2003 when she passed it on to a string of successors who have sustained it as a herald of local news. Roz is quoted as saying, "There's not a committee I don't like". In 2005, she established Schipps and collaborated on many boards such as Wake Robin, CHT, Schipps, the Shelburne Historical Society, founding member of the Shelburne Dog Park, and CSH Rotary. She is a relentless fundraiser. She uses her energy to support so many local causes. Her energy, commitment, and enthusiasm draw you in as demonstrated when she became the Shelburne Business Professionals Association President (SBPA). And as she helped the Shelburne Farmer's Market after Tod Whitaker stepped down. She supported new management of the market. Showed up every Saturday to help. Started the online newsletter to support the market, SBPA, and the local economy. She is a member of the Town's Economic Advisory Committee. A few quotes about Roz from people who nominated her: "She is always one to count on for volunteering in any number of service projects and always available for feedback and advice." And finally, one more, "Let me talk about her spirit of kindness and motivation. Roz cares and always has ideas to make the world a better place. They can be big ideas, but she gets to the basic feet on the ground kind of approach to problem solving and improving life in a very local practical way. When she is listening and thinking about the conversation at hand, Roz will often say, 'Oh yeah', taking in what is being discussed, thinking, planning and getting excited about how she might be helpful and involved." Congratulations, Roz! Gail turned it over to Susan Stock, 2021 recipient of the Colleen Haag Award. Susan said it was her great pleasure to present the award to Roz. Susan echoed all of Gail's thoughts and comments. Thanked Roz for her past and future inspiration, energy and great commitment to this community.

Roz spoke of the high honor it is to receive this award. Thanked everyone very very much for their kind words. She hopes the volunteer work she does in the future continues to be worthy of the award. This award is beautiful. She counts herself remarkably lucky for what lead her to Shelburne, VT 46 years ago on this great adventure.

Moderator Little stated, "On behalf of everyone in Shelburne, I want to congratulate Shelburne's own Megan Nick for winning a bronze medal in women's freestyle aerial skiing at the Beijing 2022 Winter Olympics. Her parents are Jeff and Colleen Nick. Her brothers are Ryan and Andrew Nick. Megan started with gymnastics as a girl at Gymstar Gymnastics in Shelburne, owned by Shelley Carroll. Megan graduated from Champlain Valley Union High School. She competed in gymnastics for Champlain Valley Union High School and the Green Mountain Training Center. As a senior at CVU, Megan needed to find something 'new' to try for her senior grad challenge project. A freestyle coach at her club gymnastics gym suggested she submit a video for a Talent ID camp in Lake Placid, NY for aerial skiing. At the time she didn't really know what aerial skiing was but it was a one-week camp where she could complete her school project during the summer: "As soon as I got to Lake Placid, I fell in love with this sport. As a Vermont gymnast, I knew my options were limited to compete in college gymnastics which was something I had been struggling with as I toured colleges my junior year." Aerial skiing was a great transition from gymnastics. Growing up she dreamed of going to the Olympics for gymnastics and after realizing that dream would not come to fruition, she was determined to find something new for her competitive drive and need for adrenaline. Aerial skiing was the perfect fit: 'It was the perfect opportunity for me' said Megan, 'to continue my passion for flipping while also facing a whole new challenge of trying a new sport. After that one-week camp, I moved to Lake Placid full time to dedicate myself to aerial skiing.' Passionate about sustainability efforts and has worked with Recycle Utah's Green Business Program. She has volunteered with other U.S. Ski & Snowboard athletes at Primary Children's Hospital to cheer up patients. Her bronze is the first U.S. medal in women's individual aerials in 24 years; Nikki Stone last earned hardware (gold) at the 1998 Nagano Olympics. Nick and Stone are the only two Americans to bring home a medal in the event. Congratulations, Megan!"

### **Town Business:**

The Annual Town Report is posted on Town home page website: [shelburnevt.org](http://shelburnevt.org)

Moderator Little thanked Media Factory especially Ken French and Marcy Webster for making this Town meeting virtually possible.

Moderator Little introduced Diana Vachon Town Clerk, Lee Krohn Town Manager and Nini Anger Executive Assistant. They will be helping with this evening's logistics.

Voting Procedures. We are not voting on any Articles tonight, and no other voting will be in order. All voting is by Australian ballot tomorrow.

Moderator Little explained the rules and courtesies of debate:

- Mute your computer or other device, or phone, unless you have been recognized and called on by me to speak. When done speaking, please re-mute.
- Do not use multiple devices at the same time.
- The best way to ask to be recognized to speak, use the "raise hand" function in the Zoom screen. We will be monitoring the screen and will get to you.
- Robert's Rules of Order apply.
- One person alone may have the floor at a time
- If you have a question, please phrase it in the form of a question
- Once recognized, please unmute, introduce yourself, ask your question or make your comment, and then re-mute yourself.
- If you have a question about parliamentary procedure, the form of a motion, etc., please address your question to the Moderator.
- Inappropriate behavior will not be tolerated on Zoom any more than it would be tolerated in the Community School gym. After one warning, a second offense will result in muting and a third, removal from the Meeting.
- Hearing no objection, each speaker will be limited to two (2) minutes, and someone who has spoken from the floor on a question will not be permitted to speak a second time until all who wish to speak a first time have been heard.
- When a question raises a point that can best be answered by someone who is not a Town resident, I will ask if there is any objection to having that person speak for the limited purpose of answering the question.

Moderator Little Introduced Mike Ashooh, Selectboard Chair. He thanked everyone for coming and taking the time out of their busy lives to join us. He introduced Mary Kehoe who was on Zoom, Cate Cross, Luce Hillman, and Vice Chair Kate Lalley who attended in person. Chair Ashooh also recognized two more people. Jerry Storey who shepherded our Town through a hard moment in time with grace, civic mindedness and a respectful demeanor. The Board reinstated the Employee of the Year award in his honor. Tonight, is the last meeting with Mary Kehoe. She stepped up twice to serve on the Selectboard. She is unabashed in her views, respectful and civic minded in her actions. She shows great leadership. She shepherded the CBA negotiations with the police department through a difficult time. Mary will be missed. She is a real asset to the Board. Chair Ashooh also recognized Peter Frankenburg, Finance Director and Lee Krohn our Town Manager.

Moderator Little invited attendees to turn to pages 11-12 in the Town Report to see Articles 1-10 that are on the ballot for action tomorrow.

**Article 1:** Shall the Town set the compensation to be paid to the Selectboard for Fiscal Year 2023 (July 1, 2022 through June 30, 2023) at \$1500 for the Chair and \$1200 for each other Selectboard member?

Note those are the current compensations and have been the compensation for some time.

Is there anyone in the meeting who would like to be recognized to ask questions or comment. Seeing none moved to Article 2.

**Article 2:** To elect all Town Officers as required by law. Those openings are for Town Meeting Moderator for a 1-year term, Selectboard Member for a 2-year term, Selectboard Member for a 3-year term, Champlain Valley School Director for a 3-year term, Town Constable for a 2-year term.

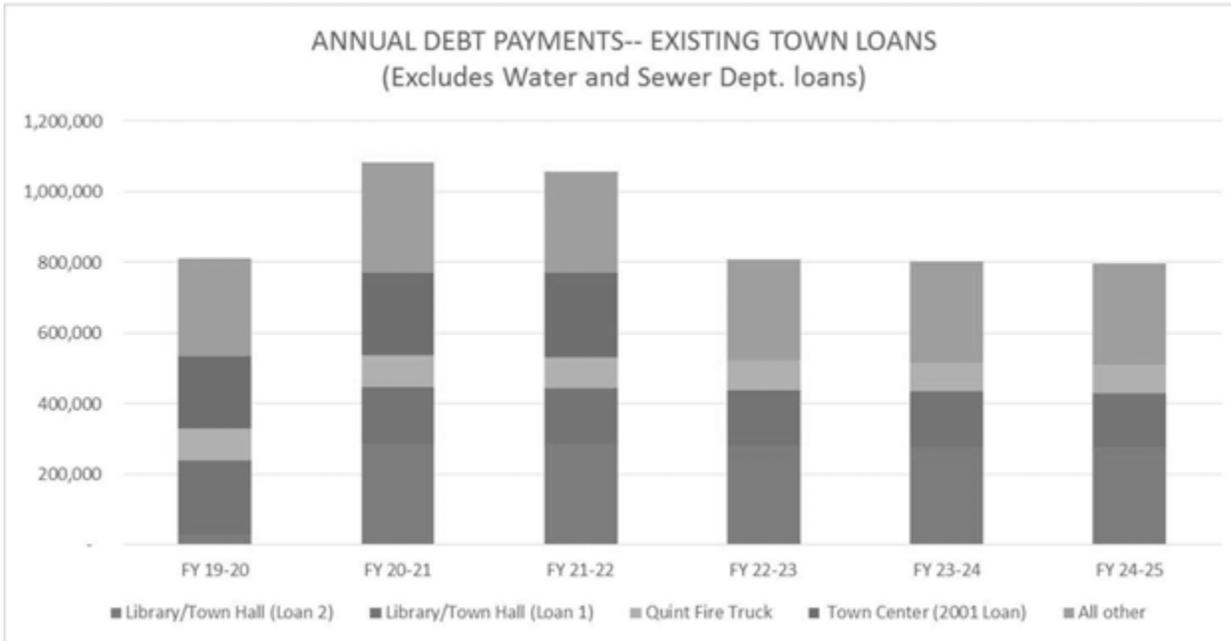
Mike Ashooh is running for the 3-year term on the Selectboard. For the 2-year term on the Selectboard we have candidates Susan Bowen, Sean Moran, and Matt Wormser. Tom Little is running for Town Meeting Moderator. Erica Lea is running for the Champlain Valley School District Director position. And Bob Lake is running for Town Constable. Under Vermont Town Meeting laws questions and debate are not allowed on this article. Moved to Article 3.

**Article 3:** Shall the Town adopt the Selectboard's proposed budget of \$9,842,992 of which \$7,669,249 is to be raised by taxes?

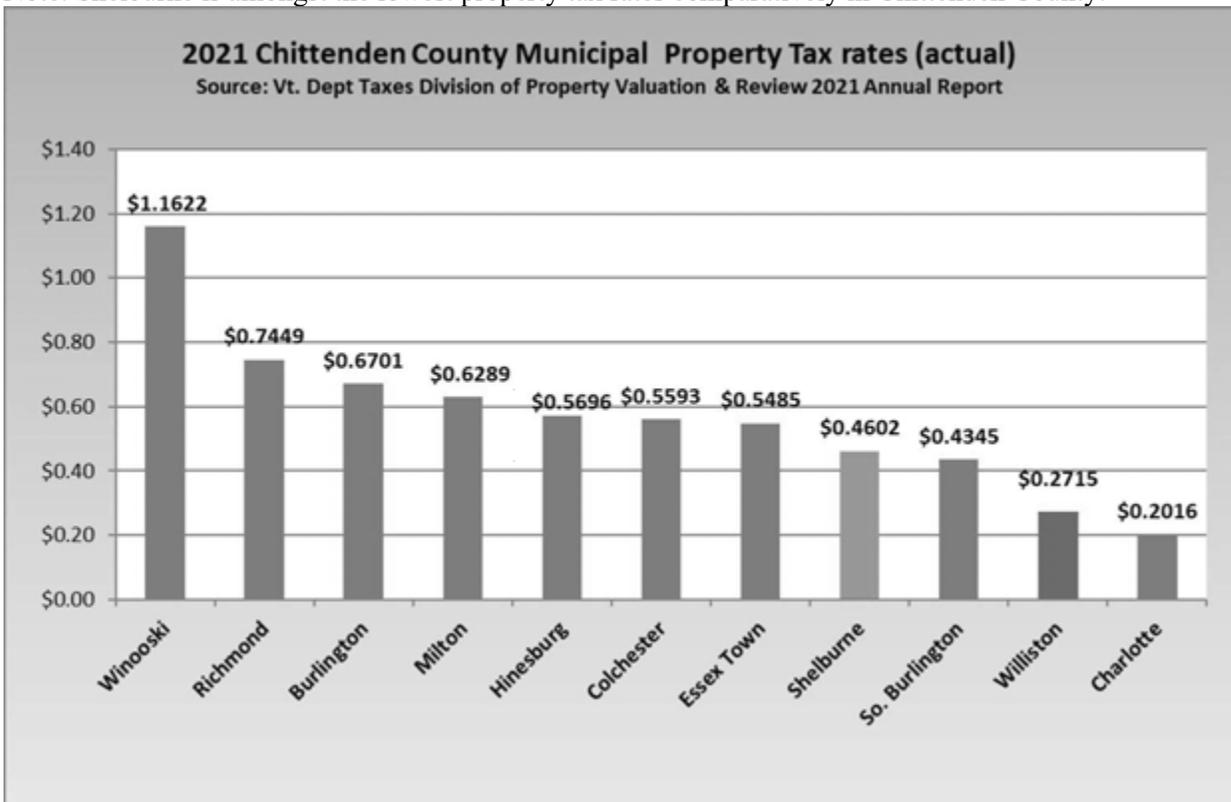
We vote on this tomorrow by Australian ballot. This starts on page 13 of your Town Report. Moderator Little invited Lee Krohn Town Manager to speak on this article. He gave a brief high level overview total expenditures which are under \$10 million and income of \$7.6 and change million from property taxes. The difference will be supplemented with grants etc. The Municipal Tax Rate is estimated to increase by 3.15% representing \$14.50 per 100K in property tax value. The

estimated grand list growth is 1.0% to help offset everything. Increasing the Grand List increases the number of property tax payers which spreads out the taxes over a greater number of property owners.

There is a new line item in this proposed budget. A Municipal Facilities Reserved Fund of which \$50K is allocated. Priority of this fund is focused on facility maintenance, reserve funds, open space, community development, and public safety. The Town retired some debt this year. Thank you, Peter Frankenburg, for this graph showing annual debt payments decreasing from the past years:



Note: Shelburne is amongst the lowest property tax rates comparatively in Chittenden County:



Moderator Little asked for any questions or comments from attendees on Article 3 the Selectboard's proposed budget. Seeing none moved to Article 4.

**Article 4:** Shall the Town raise an additional \$50,000 in taxes for the purpose of obtaining options and/or acquiring land or rights in land to preserve natural resources and open space; any unspent portion of that amount to be put into the Open Space Fund?

Moderator Little recognized Gail Albert. She thanked everyone in town for establishing and maintaining this fund to support our quality of life. The money goes into a savings account and allows us to quickly purchase high resource land and preserve it in Shelburne. Therefore, Town does not need to bond for these purchases. And it allows the Town to apply for matching grants. Moderator Little asked for any questions or comments from attendees on Article 4. Seeing none moved to Article 5.

**Article 5:** Shall the Town establish a reserve fund to be called the Municipal Facilities Reserve Fund, to be used for the purpose of repair and maintenance of municipal facilities, in accordance with 24 VSA Sec. 2804?

Moderator Little recognized Town Manager Krohn. The Selectboard has allocated \$50K to this fund in hopes the voters will pass this article. Reserve funds exist in perpetuity. The amount put into the fund annual will be based on expected expenses for facility maintenance.

Moderator Little recognized resident Tracey Beaudin on Zoom: What does facility maintenance cover, please? Manager Krohn replied, it covers all of the buildings that the Town owns. For example, the old school that the Town Offices are in, the fire station, the highway garage, rescue squad, etc. for repair maintenance or upkeep. Thank you. Moderator Little asked for any more questions or comments from attendees on Article 5. Seeing none moved to Article 6.

**Article 6:** Shall the voters authorize financing for the purchase of a utility vehicle for the purpose of maintaining municipal facilities and trails for an amount to be financed not to exceed \$15,000?

Moderator Little recognized Town Manager Krohn. We would like to purchase a “Gator” to maintain town trails, for employees to use for Town business and events, and to meet a variety of needs. Moderator Little asked for any more questions or comments from attendees on Article 6. Seeing none moved to Article 7.

**Article 7:** Shall the voters authorize financing for the purchase of a utility truck for the Fire Department (Car 1 replacement) for an amount not to exceed \$66,500?

Moderator Little recognized Captain Andrew Dickerson soon to be Assistant Chief from Fire Department. He reported their current vehicle is a 2004 Chevy Trail Blazer, which is used mainly to transport personnel to training events and fire scenes. It is not meeting our needs anymore. And given the age of the vehicle, it is becoming a maintenance issue. Looking to replace it with a 4-door pickup truck in order to transport people, our boat, and equipment. The crew frequently use their own vehicles which take on some minor damage to them. Moderator Little recognized Mary Kehoe. The fire department to her knowledge did investigate the efficacy of purchasing an electric vehicle. They decided the technology was not currently the right fit. She would like to commend them for considering this issue and hopes the technology will be in place and viable for the next time we need to purchase a vehicle. Thank you. Moderator Little asked for any more questions or comments from attendees on Article 7. Seeing none moved to Article 8.

**Article 8:** Shall the voters authorize financing for the purchase of portable and mobile radios for the Fire Department (replacing aging equipment) for an amount not to exceed \$87,000?

Moderator Little recognized Captain Andrew Dickerson. We’re in the second year of a three-year replacement cycle for all of our aging communications equipment. It is one of the most important pieces of equipment in the firefighters’ hands at the scene of a fire to keep us safe. Current equipment is about 15 years old. Little asked for any questions or comments from attendees on Article 8. Seeing none moved to Article 9.

**Article 9:** Shall the voters authorize financing of up to \$168,000, representing the Town’s 20% local share of total construction costs, for the Irish Hill recreation path?

Moderator Little recognized Town Manager Krohn. This has been in the works for years. The Town has worked closely with the State of Vermont and Regional Planning Commission toward engineering design right of way acquisition and all the other pieces that play into a project of this magnitude. The challenge is the bike pedestrian bridge next to the road bridge. Hoping to go to bid soon and start construction this spring. FYI: If this is not approved by the voters, the Town would need to pay back the State about \$100K in grant money already dispersed. We are getting this project for \$0.20 on the dollar. Moderator Little asked for any questions or comments from attendees on Article 9. Seeing none moved to Article 10.

**Article 10:** Shall the voters authorize financing for the construction of a replacement Beach House at Shelburne Beach in an amount not to exceed \$350,000?

Moderator Little recognized Betsy Cieplicki Director of Parks and Recreation. She is excited to present this tonight. This project was started back in 2016, with the authorizing of Vermont Integrated Architects to do an assessment of what was need for the beach house. They offered 3 options for moving forward. After considering them, the Selectboard, at the time, decided to move forward with a rebuild. Then we asked resident Jack McBride to work with the Committee to come up a vision for the new beach house. And that collaboration generated the \$350K estimate. There are still many finishes to be decided i.e., lighting, skylights, consider bathrooms and changing area for patrons, hallway, storage for varies supplies/tools used on a daily basis, outdoor showers etc. If approved, we have construction drawings done, etc. and the project will be put out to bid like all large projects of the Town. We sell over 1,000 season passes to household, over 500 day passes a year, and rent the beach out for many events. Thank you. Moderator Little asked for questions or comments and recognized resident Charles Bowen. He had a bit of sticker shock at the price. We could build a nice little house for that. Would you please explain some of the costs like drainage, sewer, etc. Director Cieplicki said she is going by information from quotes. Birdseye quote was broken down for demolition, excavation, and plumbing, etc. Moderator Little recognized Town Manager Krohn. He said the current septic system needs some serious upgrades. For a public building it is worth the upfront costs for durable materials to have fewer maintenance costs down the road. It's an investment for the future. Moderator Little recognizes Dan York. Would construction begin this year? If so, what will be available to public during beach season? Director Cieplicki said they would ideally start next fall and/or spring of 2023. Moderator Little recognized Mary Kehoe. She explained that the beach really needs this improvement. It's only a couple steps above usability. If her math is correct, it would cost each property owner \$1.50 per \$100K of property value and it would be paid out over 20 years. Moderator Little recognized Toben Galvin. He is so grateful for Betsy and the Committee members who have worked so hard on this project. He is flabbergasted by the price tag and feels like more creative solutions need to be found and implemented. This is only a 12-week beach season. He suggests pausing and finding a more cost-effective solution. The beach is becoming more crowded and maybe a smaller beach house moved further back off the current footprint would open up some space for beach users. Thank you. Moderator Little recognized Matt Wormser. Personally, the beach is one of his favorite places in town. He and his family use it all summer and for many years. It seems a small price to pay for a critical investment for families to go to, especially families with limited budgets who don't have other places to go such as private pools or access to other facilities. Right now, the facility is grungy to speak generously of it. He strongly supports this item and encourages other residents to do so as well. Moderator Little recognizes Director Cieplicki. She thanked everyone for their comments. To Toben she said the Committee has heard that they may be able to move the building back away from the water. She agrees that would be ideal. Moderator Little recognized Robilee Smith. She thanked everyone and said that as a master gardener, the beach is one of Shelburne's finer features. She supports the idea of building a new beach further back to protect the lake. She would like to volunteer to help plant native plants to help with drainage and climate change and add more space for people to picnic. Moderator Little recognized Judy Raven. Thank you. She echoed mostly Toben's sentiments. We could use that money for open space or other things in Shelburne. Seeing no other commenters, Moderator Little moved us on to Other Business.

### **Other Business:**

Moderator Little stated, we use this Article for a presentation on the CVSD Budget. He introduced Shelburne resident Ken Scott from Champlain Valley School District (CVSD) Board. Some of the highlights that continue to address the needs of the students are dealing with COVID in the schools. They have received some funds from the Federal Government and were applied to helping students adjust and continue to learn. The budget will increase 4.8% mainly to address salaries, health care costs, and equity and diversity needs. The way the consolidated formula works in the State of Vermont, the tax rate in Shelburne will be going down. And Mr. Scott asks residents to support the budget. Moderator Little asked for any questions or comments from attendees on CVSD Budget. Seeing none moved on to reminders and closing remarks.

Moderator Little recognized Town Manager Krohn who thanked everyone for coming and commended the Shelburne Staff for their hard work and dedication to Shelburne. Moderator Little stated the polls open from 7:00 a.m. until 7:00 p.m., at the Shelburne Town Center gymnasium. Special thanks to Town Clerk Diana Vachon, Town Manager Lee Krohn, and Executive Assistant to the Town Manager Nini Anger – for all of their planning and organizational work for this meeting. More special thanks to Diana for the many hours she and her polling place workers and volunteers will put in tomorrow – and for the many hours they have already put in processing mail-in ballots! Following the Other Business, and seeing no objection, the Meeting will now stand in Recess until 7:00 a.m. tomorrow, Tuesday, March 1, 2022 for Australian balloting on the Town and CVSD Meeting Articles. Thank you.

Recess at 8:23 PM

## TOWN ORDINANCES ADOPTED OR AMENDED IN 2022

No Ordinances were adopted or amended in 2022.

*The full text of Town Ordinances and Regulations are available in the Town Clerk's Office and on the Town of Shelburne website <https://www.shelburnevt.org/205/Applications-Policies-Regulations-Contra>*

### SELECTBOARD REPORT

It has been another busy year for the Selectboard. There was certainly no shortage of “late breaking developments” in addition to the regular work of Town government.

Speaking of development, we worked with the Planning Commission to begin the process of adjusting form-based code. We got to know many new folks who took a special interest in this issue and attended several meetings. Given development pressures in Town and the problems discovered with our zoning, we began the process of regulatory reform. We hope everyone will involve themselves in this process in the coming year.

Another big topic for us was hiring and Human Resources. We hired a consultant to help us understand our staffing gaps. This information will help us to work to catch up our staffing with the extensive growth that Shelburne has seen and likely will continue to see. We also welcomed Chief Thomas as the leader of our police force. With the help of many, we were able to come to an agreement on a police contract which will last us the next five years. The SPD continues to improve staffing and we hope to return to a 24-hour schedule in the coming year.

In the spring of 2022, the Selectboard held a retreat in the Pearson Library's community room. We laid out our vision for Shelburne in 2035. This fueled our work as we think about what our town government, environment, economy, and livable experience will look like. We started work by inviting the Vermont Council on Rural development to present to us how working with them would begin to shape our vision. We are pleased to be on their list of towns who will work with them in 2023.

This past year was fiscally focused. We called for application to and formed a temporary ARPA committee to recommend to us the best way to use those one-time funds. We worked closely with the Finance Committee to understand how we can better shape our long-term capital planning. Out of that came the idea for Shelburne to consider the Local Options Tax (LOT). We also began the process of designing and planning for new the wastewater treatment facility project.

We continued traditions of summer concerts and fireworks, the Halloween parade, tree lighting and Santa, and the lighting of the menorah. We expanded our little town a bit when we flew the Nulhegan Band of Abenaki flag on the Town green to honor Native American Heritage month in November. We also received a report and read out on connectivity and walk ability in Town which ranked potential projects that will help make the town more walkable, a priority commitment for the Selectboard, and we started diversity and equity work with a consultant and our town leadership.

The voters in 2022 moved to build a new beach house in the coming years. In many ways, this is a metaphor for our commitment to the future of Shelburne: we are improving something that we hold dear to strengthen the outdoor lifestyle we enjoy here while building a robust sense of community. This project is well underway and we hope to see construction begin in the Fall of 2023.

We thank you for allowing us to lead and for your continued participation and dialog. And, we thank the hard working and devoted staff and CBC members who really are at the heart and soul of what keeps Shelburne running.

Sincerely,  
Cate Cross and Michael Ashooh  
Michael Ashooh, Chair

## TOWN MANAGER'S REPORT

Each year seems to have an overarching theme that transcends many aspects of governance and public service; this year's theme is "*transition*".

While Shelburne is quite fortunate to still have many longtime employees and volunteers serving our community, we did experience transitions in a number of Town departments in this past year. In no particular order: Water Superintendent Dave DiBiase moved on to a position with the State; Bart Sherman took over as Superintendent, Brad Snow joined us briefly then departed, and Andrew Driver joined the team. Chad Racine did yeoman duty holding the department together during multiple staffing changes. Adele Gravitz came on as Planning Director in late 2021, and departed in late 2022. Aaron DeNamur joined the P&Z Office in the spring, left in late summer, and returned later in his new role as Planning Coordinator. We were fortunate to have Ken Belliveau as Interim DRB Coordinator for much of the year, until Kit Luster came on board. Ken then returned for a briefer stint to help integrate Kit and Aaron into their new roles in a reconfigured staffing arrangement. John Rowley left the Highway Department after several years of dedicated service, and Mark Lund joined the team partway through the year.

This year also saw significant transitions in Police and Dispatch; more detail will be found in that Department's report. However, I do wish to recognize Michael Thomas, who stepped up during a difficult period. He served admirably for an extended period as Acting Chief; was promoted to Chief; and under his leadership, the department is rebuilding in many positive respects.

2022 also brought the news that Lee Krohn will be moving on after what will have been five years of service, making way for a new Town Manager to join the leadership team. *"It has been an honor to serve the Shelburne community. We have accomplished much together in these recent years, and I trust that our employees and residents will embrace the ideas and opportunities that a new Manager may bring to the ship of state"*.

On the other hand, and quite the opposite of all these transitions, we celebrated Highway Superintendent Paul Goodrich's astounding 55<sup>th</sup> anniversary of service to Shelburne.

We also welcomed Megan Nick back home to celebrate the amazing determination she demonstrated in her bronze medal winning performance in the Beijing Olympics!

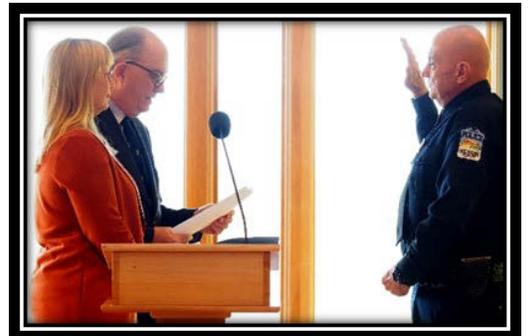
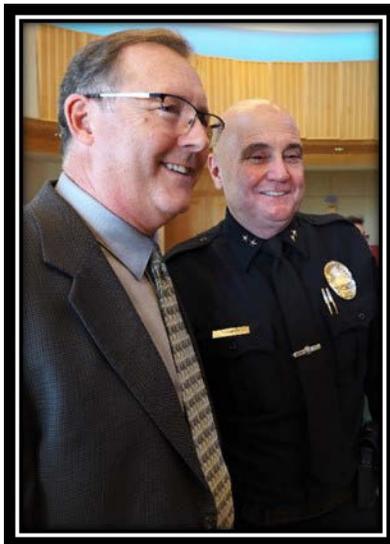
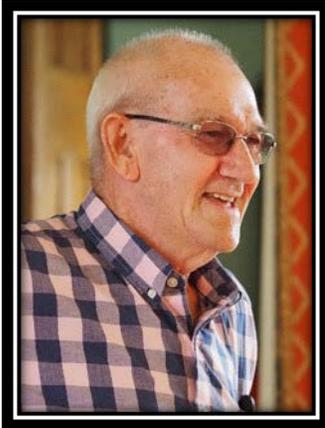
At the same time, we cannot close out the year without acknowledging the struggles and challenges that COVID has continued to bring to the fore; nor can we go without acknowledging the tragic loss and passing of Marshall Webb this past summer. Shelburne, and the universe, have lost one of its stars, but we will always remember his brilliance.

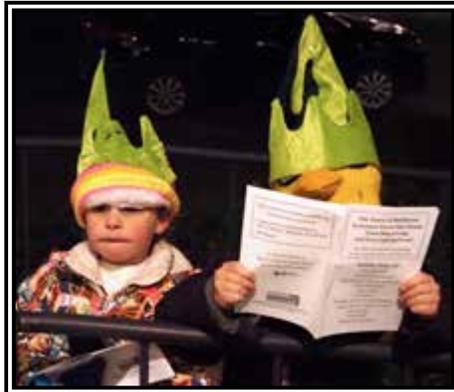
With thanks to all who care about and serve the Town of Shelburne. May you fan the flames that feed your individual passions, while tempering the heat and remembering that the path to success may best be illuminated by humility and collaboration. Synergy is a powerful force for good.

Respectfully submitted,  
Lee A. Krohn, AICP  
Town Manager













## ASSESSOR'S REPORT

### Reappraisal and market observations

The Townwide reappraisal continues for 2024. We have now completed most of the inspections east of Shelburne Road and a few neighborhoods to the west. Many people were apprehensive about interior inspections during the epidemic and we understand their reservations. Nonetheless and whenever possible, we continued to inspect properties. The goal is to study the market and be up to but not above that value level as of 4/1/2024.

At the present time we are confident most values will increase. Nearly all types of properties have been increasing over the past several months. Residential condominiums of all types (ie, age, size, quality, location) have sold well. There appears to be continued high levels of activity on all types of residential properties, especially those within walking distance to the village. Some older village homes have been razed for new construction or substantially renovated. Some oversized lots have been subdivided with new homes built on the newly-created vacant lots.

The buyers and contractors also seem to be focusing on the energy package in new residential construction. There appears to be interest in complying with the current residential energy standards in new houses, for example. Buyers seem willing also to extend the purchase price to include designs, materials and craftsmanship in dwellings that require less energy to heat or cool.

With exceptions, we are seeing a general trend of a calmer market with more properties for sale, longer marketing time, more buyer discretion and less dramatic increases in the sale price in comparison to the assessments. There could be a number of different factors contributing to this shift. Some of this may have been a satisfaction of the demand for housing that grew during the most recent recessionary period. The changes in financing may also have had an impact on this slower level of sales activity. Finally, the pandemic appears to have stimulated real estate sales in Vermont, at least early on, and that may have calmed down slightly. At any rate, we will continue to look for trends and patterns in the local real estate market.

We would like to extend our sincere appreciation to those who permitted us to complete our assignment when visiting properties. There may come a time when a reappraisal can be completed without any field work here. We are aware other jurisdictions that practice assessing in this manner. Vermont is quite different in that we often have little public information available to define the living area within a dwelling in terms of the size of the structure and how the materials and workmanship were put together and have since been maintained. It is therefore common practice to inspect the interior and exterior of all spaces, measure the building areas and grade buildings for overall quality, condition, extent of finish and utility. It is only with your cooperation we are able to complete our work and, again, we sincerely thank those of you who cooperated in letting us on your property and into your home.

Respectfully,  
BettyJean Bogue, Courtney Brown & Ted Nelson  
Shelburne Assessing Office

## FIRE DEPARTMENT

2022 was a record-breaking year for the Shelburne Fire Department. With an all-time high of 297 calls for service this past year, we outpaced the number of call responses in 2021 by 15%, and 2020 by 26%. The Shelburne Fire Department remains an all-volunteer department, and our members look forward to the challenges ahead as we anticipate our call volume will continue to increase as our community continues to grow.

Shelburne's new firefighting and marine rescue boat, *Fire Boat 1*, was officially put into service this past spring to replace its 30-year-old predecessor *Marine 1*. SFD Boat Operators and crewmembers clocked nearly 200 hours of training time on the new vessel and responded to half a dozen marine calls during the boating season including multiple search and rescue incidents and several boat fires including a fully involved cabin cruiser at a local fuel dock. So far, the new fire boat has met or exceeded all performance expectations.

Due to a noticeable uptick in calls related to opioid/fentanyl overdoses, a decision was made to equip each of our frontline apparatus with Narcan/Naloxone kits this year and to train our firefighters to administer this life saving substance in the event we encounter an opioid overdose situation. In April, for the first time, Shelburne Firefighters were able to administer Narcan to an unresponsive patient who was suspected of having overdosed on opioids. The patient was quickly stabilized and transported to the hospital for further treatment.

Several of our members celebrated significant achievements in 2022. Deputy Chief John Goodrich was awarded Life Member status for his 20 years of service, and Chief Jerry Ouimet was recognized for reaching his 30-years of service milestone with the Department. Two of our members were promoted, with Josh Estey advancing from 1<sup>st</sup> Lieutenant to Captain, and Andrew Dickerson moving up from Captain to Assistant Chief. At our annual awards event in May, Firefighter Kelsey Parker was recognized as Rookie of the Year, Engineer Greg Forsyth was awarded Firefighter of the Year, and Assistant Chief Andrew Dickerson was presented with the Officer of the Year award, his second time receiving this prestigious honor. Sadly, we lost one of our longest serving members when Firefighter Cullen "Cully" Bullard, a member of Shelburne Fire since 1967, passed away after serving the Town of Shelburne as an active and support member for 54 years.



As in previous years, recruiting new volunteer Firefighters continues to be a challenge. Five Firefighters having a combined 18 years of experience resigned in 2022, but we were fortunate to bring several new members on board over the course of the year which brought us closer to a full roster. Our newest members have been working hard to complete their rigorous on-ramp training and build their experience in the field, but it will take some time to bring them to the point where they can replace the seasoned Firefighters we lost this past year through attrition. If you or someone you know is interested in learning about the volunteer opportunities available with the Shelburne Fire Department, please contact us through our website [www.shelburnefire.org](http://www.shelburnefire.org), on Facebook at <https://www.facebook.com/ShelburneFire/>, or by calling our non-emergency number 802-985-2366.

The continuing mission of the dedicated volunteer Officers and Firefighters of the Shelburne Fire Department is to provide the residents of Shelburne with professional, rapid response to all emergencies or calls for assistance in our Town. We will continue to stand by 24 hours a day, seven days a week, 365 days a year to respond when we are needed.

Respectfully submitted,  
Interim Chief Dwight A. Mazur  
Shelburne Fire Department

### Current Officers of the Shelburne Fire Department

Dwight A. Mazur – Interim Chief	Matt Kozlowski – 1 <sup>st</sup> Lieutenant
John Goodrich – Deputy Chief	Devin Major – 2 <sup>nd</sup> Lieutenant
Andrew Dickerson – Assistant Chief	Lee Krohn – Secretary
Josh Estey – Captain	Dwight Mazur – Treasurer

## PIERSON LIBRARY

2022 marked the library's third full year open to the public in the new building. During our first full year without COVID pandemic restrictions in place, the library loaned out more than 97,000 books, movies, electronic books and audiobooks. That's more than \$1.5 million dollars in value just from loaning out materials. See <http://www.ilovelibraries.org/what-libraries-do/calculator> for details on how this return on investment is calculated.

Putting books in the hands of Shelburne readers is only part of what we do at the Pierson. Our motto *Learning, Gathering, and Celebrating Community* reflects the many ways we helped people of all ages come together. We hosted more than 500 meetings during the year for groups looking for space to gather, and offered more than 350 educational programs to adults and kids, including our popular summer reading program. We also provided more than 6,000 computing sessions via our in-house desktops and bring-your-own-device high speed wireless internet, and answered more than 1,000 reference and technology questions. Altogether, these services and programs added more than \$150,000 in additional value to the library's services.

When taken as a whole, the library offered a return of more than 300% of its annual budget! Library services are not free, but they are a very good return on the community's investment.

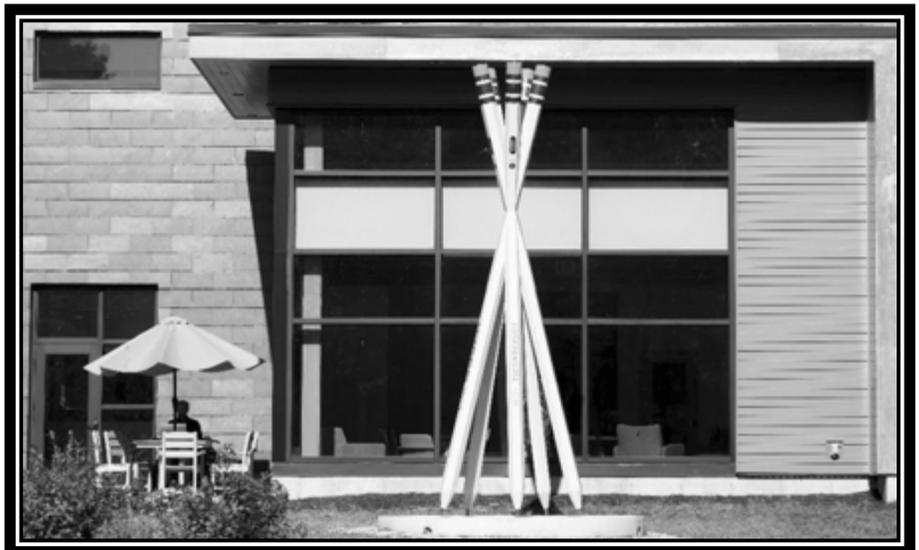
The Pierson welcomed more people into the library this year than ever before in Shelburne's history: 77,185 building visits. We are in the middle of a three-year strategic plan, with a goal to bring the library forward from good to great, and achieve the fullest possible use of this newly expanded community resource. Trustees have been busy making improvements big and small to make the library even more welcoming. This year, the library has:

- Continued to improve the gardens and grounds, including the addition of Chris Sharp's wonderful pencil sculpture, "Education Will Save the World".
- Added a new streaming video resource, Kanopy, that provides high quality movie and television shows for free on your smart TV.
- Started an evening movies series, including classic films and a multicultural movie night.
- Brought artwork in from local, regional, and national artists, and travelling exhibits of children's artwork from Moldova and Ukraine.

All of this was accomplished through sharing resources rather than individual ownership. Did you know an item purchased by the library circulates an average of 26 times before it needs replacing? Libraries are one of the original "green" investments, and have been pioneers in the sharing economy for generations.

Thanks to our great trustees, staff, volunteers, Friends, donors and patrons for helping us to keep going strong! This year we'd especially like to highlight the work of the Friends who managed to offer a book sale this Spring and Fall that raised more than \$8,000 in supplemental funds to help the library offer programs that it could not have without their support. Would you like to become a Friend? Stop by today and we can provide you with an application for membership.

Warmly,  
Kevin Unrath, Director  
Pierson Library



**PLANNING AND ZONING DEPARTMENT  
PLANNING COMMISSION, AND DEVELOPMENT REVIEW BOARD**

Once again, and as noted elsewhere in this Town Report, a key theme of the year appeared to be “transition”. As the seasons progressed, Adele Gravitz joined the team as Planning Director, and Aaron DeNamur came on board as DRB Coordinator. Then in early autumn, Aaron left to pursue another opportunity, and Adele moved on as the year began to draw to a close.

However, the circles of life in Vermont are often quite small, and we were pleased to welcome Aaron back late in the year in a new role as Planning Coordinator. We also welcomed Kit Luster as our new DRB Coordinator. The plan going forward is that while each will have their own distinct set of responsibilities, there is also clear intent to promote and forge new approaches to interaction and collaboration between planning and zoning; between those who create policy and those who must implement it; in order to help ensure a more holistic and comprehensive understanding and foundation for how all of the pieces fit together, and can work better together in synergistic fashion for overall benefit of the Town.

Efforts continued toward the big picture goal of “regulatory reform”, as directed by the Selectboard, to help encourage beneficial forms of community development that serve Shelburne’s goals and values. Note that this is not about “greasing the skids” for development, nor about promoting big box stores. Rather, the intentions are to create a clearer set of rules that are more transparent, easier to understand, more internally consistent, and less duplicative. We can have high standards, but the process and outcomes desired or required should be clear and predictable; perhaps more focused on goals sought to be achieved, and less upon simply what is sought to be limited or restricted. Another key goal, always a work in progress in every Vermont municipality, is working incrementally toward greater harmony between Town Plan goals and strategies designed to implement those goals – which includes, but is not limited to, the zoning ordinance. Non-regulatory strategies are also important ways to achieve our goals.

Considerable attention was paid this year to the form-based zoning overlay along Shelburne Road, and whether its construct and complexity were serving the Town well. To be sure, encouraging additional housing along the corridor was a primary form-based goal, and a number of projects were proposed and approved that could not have been accomplished under ‘regular’ zoning along that corridor. However, based upon significant concerns raised about one particular development proposed within the Mixed Residential Character District, that portion of the form-based zoning overlay was eliminated late in the year. This will likely provide even greater impetus to launch into a comprehensive analysis and overhaul of the entire set of zoning bylaws, as continuing down that road of a piecemeal approach to zoning reform is not always effective, and can create uncertainty for property owners as to which rules might be in effect in the proverbial “tomorrow”. While land use rules are always a continuing work in progress, a sense of certainty and stability is also a helpful attribute. Finally, we look forward to the Community Visit/visioning process to be facilitated in 2023 by the Vermont Council on Rural Development.

Respectfully submitted,  
Lee A. Krohn, AICP, Town Manager



## POLICE DEPARTMENT AND COMMUNICATIONS CENTER

The Shelburne Police Department and the Shelburne Communications Center are committed to “Protect and Serve” the life, individual liberty, and property of everyone within the Town; to develop and maintain a positive relationship with members of the community, and to foster a positive working environment for police and communications employees.

The department offers a variety of services, including Vacant House Checks, Child Safety Seat Inspections, Applicant Fingerprints and the facilitation of Neighborhood Watch. We currently have two speed carts for monitoring traffic speeds on our roads. These are often placed in “target areas” and/or upon request. Please do not hesitate to contact us for any of these services.

In the interest of transparency, all our officers wear body-cameras. These monitor the quality of service our officers provide and protect the officer and the town from unwarranted liability.

**Police Department:** The Shelburne Police Department has added several new faces to the ranks, and we are continuing to recruit potential officers. Despite the challenges of ongoing labor issues across the State of Vermont and the Country, the Shelburne Police Department continues to provide professional, courteous service to our community. The department has taken steps to adapt to the ever-changing needs of our community, examining strategies, best practices, and efficient use of resources, in collaboration with various Federal, State, and Local agencies.

Over the past year the Shelburne Police Department has hired several new Police Officers. We would like to welcome the following to the Town of Shelburne: Officer Caleb Casco, Officer Matt Denis, Officer Kyle Kapitanski, Officer Benjamin Hollwedel, Officer Armin Harambasic, Officer Cathleen Pigeon



Officer Armin Harambasic and Officer Cathleen Pigeon both graduated from the 114<sup>th</sup> Training Class for Police Professionals on December 16, 2022. The other Officers listed bring an abundance of law enforcement experience and are all a welcome addition to the Shelburne Police Department. We would like to take the time to thank all our Officers for the hard work and dedication they have shown over the past year.

Our officers continue to train in various disciplines which are all important to our profession. The officers continue to hone their skills in communication and de-escalation. Both of which are vital to our mission of public safety and well-being for our community members. We have continued to train in “less-lethal”

options and now have instructors on staff. This allows our officers more flexibility in bringing conflicts to a safe and reasonable end. All our training is in compliance with ever-changing laws and the Vermont Criminal Justice Council requirements.

The police department continues to work with various social services and support agencies to develop strategies to provide efficient and timely services. Working hand in hand with law enforcement, the Community Outreach Team continues to facilitate access to appropriate social services, including mental health support, to those in our community who are in need. Their proactive approach has facilitated a more efficient and appropriate delivery of services. During the past year, homelessness and other associated hardships continue to place undue hardships on our community. Recently, the police department has committed to work with the Shelburne Food Shelf as well as the Social Services Committee to help address the needs of the community. These needs have become more evident since the end of the Pandemic. We look forward to being able to assist further in making our community a better place to live.

The department continues to work with a variety of Federal, State, and local law enforcement agencies, Shelburne Fire and Rescue, and numerous other agencies to provide the appropriate services to those that need it most. I would personally like to thank our community for their support. Without the support of the community, to include private donors and other stakeholders, the ability to face the challenges of the past few years would not have been possible.

**Communications Center:** The Communications Center is often referred to as “Shelburne Dispatch” or “Shelburne PSAP” and serves as a regional Emergency Communications Center. The center serves a population of more than 62,656. The center is the primary Public Safety Answering Point (PSAP) for 9-1-1 call in 29 communities and a secondary PSAP or backup for the other five State and Local PSAPS in Vermont. The center is also a Public Safety Dispatching Point (PSDP) for 36 agencies (Police, Fire or EMS).

As both dispatchers and 911 call takers, uncommon in Vermont, our dispatchers are among the best trained. This training allows our dispatcher/call takers to provide potentially life-saving instructions to callers prior to the arrival of emergency personnel.

As one of Vermont’s 6 PSAPs, we are equipped with advanced mapping software which would not otherwise be available to us. This mapping software is vital, especially in rural areas, in determining the location of an emergency and directing emergency personnel to that area.

Monetary contributions from Vermont 911 and billing contracts with the agencies we dispatch for help to offset the costs of dispatching. In addition, we are constantly in search of grants to further minimize costs. If you accidentally dial 9-1-1, please DO NOT hang-up. Please tell the 9-1-1 call taker that you made a mistake and stay on the line to answer any further questions. If you do not remain on the line, emergency procedures will be initiated resulting in unnecessary and costly mobilization of personnel and equipment. Please remember 9-1-1 is used to report EMERGENCIES, such as a fire, medical emergency, or crimes in progress. All other complaints should be directed to our non-emergency number (802) 985-8051.

It is our pleasure to welcome the following new Emergency Communications Technicians to Shelburne Dispatch Center: E.C.T Kristen Wright, E.C.T Kayla Debellis, E.C.T Ashley Lizotte, E.C.T Grace Smart

I encourage you to please stop by any time to introduce yourself or to discuss any problems or concerns you may have.

Respectfully submitted,  
Chief Michael Thomas

## **PUBLIC WORKS DEPARTMENT**

**Highway:** Shelburne Highway continues to provide services year-round to the Town with myself and three full-time employees; Lee Coleman, Victor Raymond and Mark Lund. Highway also has a full-time mechanic, Rick Bushey, who provides maintenance services for most Town-owned vehicles.

During the summer, we hire one part-time employee to mow roadsides. During the winter, one part-time employee is hired to plow sidewalks and another part-time employee to help with plowing the cul-de-sacs.

The Town of Shelburne highway maintenance continues to grow each year, adding additional areas to plow and maintain. Since 1979, forty-two new roads were added, along with all of the new sidewalks in these developments; Harbor Road from Route 7 to Turtle Lane, both sides of Route 7 north, and Town Hall to the Museum entrance on Museum side without any additional employees other than two part time employees. One for sidewalks and one for plowing with pickup.

Highway has asked for an additional employee, sometimes only operating with one to two employees. Highway needs at least two additional full-time employees to assist with the year-round covering of vacations, sick time, and summer and winter highway maintenance projects, including snow plowing. The employees would also assist with traffic control (flagging) on projects and large equipment maintenance repairs.

Highway's goal is to keep up with paving 4 - 5 miles per year. The cost of paving roads has increased. More roads need an overlay of pavement before they get too far out of shape, requiring complete rebuilding. Main roads are on a 5-7-year schedule for retreatment.

With the added new developments and sidewalks, the Highway budget should reflect an amount to properly maintain and retreat the roads in existence, as well as budgeting for equipment and maintenance needs.

Respectfully submitted,  
Paul Goodrich, Highway Superintendent

**Stormwater:** Stormwater Utility - On June 9, 2020, the Selectboard adopted the new Stormwater Ordinance, establishing a new Stormwater Utility. This new Utility is funded through Stormwater fees, much like the Water and Wastewater fees, rather than through the General Fund (taxes). The benefit of having a separate enterprise fund for Stormwater is that all the monies collected through fees can only be used for Stormwater purposes. Stormwater user fees will be phased in over a three-year period, such that in the first year (fiscal year 2021-2022), fees billed will be 33% of what would otherwise be the full billable rate; in the second year, this reporting year (fiscal year 2022-2023), fees billed will be 66% of what would otherwise be the full billable rate; and in the third year (fiscal year 2023-2024) fees billed will be at the full billable rate (100%). The full billable rate is \$5.20/ERU\*/month. \*Equivalent Residential Unit

MS4 Permit - The Town operates under a Municipal Separate Storm Sewer System (MS4) permit issued by the State of VT. In order for the Town to meet its MS4 permit obligations, it must reduce the flow and phosphorus loading that reach waters-of-the-State. To accomplish this, the Town has developed a Flow Restoration Plan and a Phosphorus Control Plan. These plans will identify Stormwater treatment practices (STP) and/or best management practices (BMP) that will be need to be constructed/implemented to meet the requirements of the permit.

The Flow Restoration Plan identifies and prioritizes approximately 16 flow reduction projects within the watershed. These flow reduction projects are estimated to cost in the range of \$3 million. These costs will be shared by the Town and permittees. The Town has until 2032 to complete these projects and the first project is expected to be completed in 2023, contingent as always on funding.

The Phosphorus Control Plan (PCP) was completed in March of 2021. The costs associated with the PCP identified projects are approximately \$900,000. The projects identified will need to be completed by 2036.

General Permits - In addition to the MS4 permit, the Town holds and maintains 13 State general Stormwater permits and is a co-permittee on 2 additional permits. The Town is required to annually inspect and submit a report of required maintenance and completed maintenance.

Nine of these 15 permits are subject to the new 3-acre permit requirements. This involves upgrading these systems to the State's current standards. This must be completed by 2028.

Agreements - The Town continues to utilize the 2016 inter-municipal agreement with the City of South Burlington Stormwater Services Department to assist in meeting Stormwater requirements.

If you have any questions or concerns, I can be reached at 985-3700 or [crobinson@shelburnevt.org](mailto:crobinson@shelburnevt.org).

Respectfully submitted,  
Chris Robinson, Water Quality Superintendent

**Wastewater:** The Wastewater Department operates two advanced wastewater treatment facilities utilizing Sequential Batch Reactor (SBR) technology. Wastewater Treatment facility (WWTF) #1 is a VT Grade 3 facility located on Crown Road, and is designed for 440,000 gallons per day of flow. WWTF#2 is a VT Grade 4 facility located on the corner of Harbor Road and Turtle Lane and is designed for 660,000 gallons per day of flow. The Department also maintains nineteen pump stations, approximately 35 miles of sewer lines and 800+ manholes. Sampling, testing, and recording is performed at each facility every day of the year. Wastewater personnel responded to 39 alarms/calls after normal working hours this year, a 39% increase over last year.

- Wastewater treated 226 million gallons
- Operating budget \$2,169,603
- Retail rate \$14.91 per thousand gallons.

WWTF#2 received 2,115,345 gallons of septage from private haulers that pump out rural septic tanks not connected to municipal systems. The septage rate is currently \$0.09/gal.

Shelburne’s two treatment facilities were last upgraded in 2002. The equipment in the facilities have reached the end of their life expectancy, and an upgrade in the near future is essential and non-deferrable. The upgrade/consolidation is estimated to be approximately \$35 Million and will be the most significant financial expenditure in the Town’s history. The Town is completing the preliminary engineering phase and is moving forward with the pre-design and starting the final design phase over the next year.

The updated draft schedule:

	<b>Projected Date</b>	<b>Recommended Improvement</b>
2022	December	Finalize Preliminary Engineering Report
2023	February – December	Pre-Design
	October	Start Final Design
2024	January	Finalize Bond Amount Prepare Bond Documents
	January – February	Public Information Meetings
	March	Hold Bond Vote
	July - December	Permitting
2025	February	Bid Advertisement
	March	Open Bids
	June	Start Construction
2026	January - December	Construction
2027	July	Substantial Completion
2028	July	End of One-Year Warranty Period

**Personnel:**

<u>Position</u>	<u>Name</u>	<u>License</u>	<u>Years of Service</u>
Water Quality Superintendent	Chris Robinson	Grade 5	24
Chief Operator WWTF#2	Steve Williams	Grade 5	17
Chief Operator WWTF#1	Walt Arsenault	Grade 5	16
Chief Mechanic	Chris Huestis	Grade 5	16
Wastewater Operator	Jeff Pillsbury	Grade 5	7

If you would like a personal tour of the facilities to experience first-hand how the Shelburne Wastewater Department keeps your waterways clean, please call 985-3700 or email [crobinson@shelburnevt.org](mailto:crobinson@shelburnevt.org) to arrange a tour. The Wastewater Department is committed to producing the best quality effluent, protecting both human and environmental health. We thank you for your support and look forward to serving you in the year ahead.

Respectfully submitted,  
Chris Robinson, Water Quality Superintendent

**Water:** This year, the Water Department saw a great deal of staffing turnover. David DiBiase moved on to the State, and Brad Snow left for other opportunities. We welcomed Bart Sherman as the new Water Superintendent, as well as Andrew Driver to replace Brad Snow as the new Water Operator.

Chad Racine continues to be the foundation of the daily operations and maintenance of the Town’s water system. We thank Chad for his continued support and dedication to the Town.

We are governed by a Board of Commissioners and we would like to thank them for the time and continued support of the important operations of the Department.

We are continuing the process of upgrading all water meters in the Town to radio read. Stage 1 of this project is set to begin February 1<sup>st</sup> 2023, as well as a Town Vote for funding of Stage 2 this March of 2023. Currently it takes two of our employees a month to read all the meters in the Town, and we must read meters four times each year. Radio read meters will reduce this time to about one day or less to read the entire Town. Radio read will remove the need to enter your property to read your water meter, and significantly reduce the man hours currently expended on meter reading.

We continue to review and refresh our plans for replacement of aging water mains. With the approval of the infrastructure bill, we are aggressively looking at projects and funding that may be covered under this bill as funding becomes available.

A few reminders

- We read water meters in January, April, July, and October.
- Meter reading locations differ from house to house: some are in the backyard, on your deck, all sorts of unusual locations. Our employees will be wearing Hi-Viz shirts or vests. If you have questions or concerns, please call 802-985-5122.
- Please adopt a fire hydrant near your home if you are able. Hydrants need to be shoveled around when snow increases. There are more than 400 hydrants in Town, and we need help to make sure they are accessible to us and the Fire Department. They may help save you or a loved one!
- Please contact us if you wish to dig on your property so we can help locate water services and mains.

Respectfully submitted,  
Bart Sherman, Water Superintendent

## RESCUE



Now in its 34th year of operation as an ambulance service, Shelburne Rescue closes out 2022 with another annual record of emergency responses. Over the past year, the volunteers and employees of Shelburne Rescue staffed 1450 emergency medical calls in service to the Town of Shelburne as well as mutual aid to the Shelburne Volunteer Fire Department, Charlotte Fire and Rescue, the towns of Ferrisburgh, Hinesburg, Huntington, Monkton, and the cities of South Burlington and Burlington.

Throughout the past year, the volunteers of Shelburne Rescue have committed tens of thousands of volunteer hours of emergency medical services to the Town. When benchmarked to neighboring emergency medical agencies, this has saved the Town of

Shelburne hundreds of thousands of dollars of payroll costs and this trend is set to continue for a number of coming years. It should be noted that again, as in prior years, our roster of volunteers continues to decline, while our call volumes continue to increase.

This model of low tax-burden emergency medical services in the Town of Shelburne is not sustainable. The continuity of such a model and the steps which need to be taken should be evaluated by the Town residents and its leadership. Volunteerism is a cultural legacy of not only the Town of Shelburne, and the State of Vermont, but the country at large. As is the case for other parts of American culture which are in decline, the culture of volunteerism is in dire need of help. The competing priorities of life and the reality of the economy make

volunteerism a difficult choice for anyone to engage in. This is an even more difficult choice when the volunteers go unrecognized by the Town or are assumed to be employees by the very residents whom they serve. The volunteers of Shelburne Rescue continue to serve their community, they continue to do so at no (or limited) cost to the Town and its residents. For this they have earned my thanks and deepest gratitude and I hope you join me in thanking them when you see them.

In closing, the elected officers (Jacob Leopold, Chief; Devin Major, Assistant Chief; Wendi Turner, Treasurer; Jenna Lindemann, Training Officer; and Niranjana Das, Secretary) extend our never-ending thanks to our fellow volunteers, to our squad, to our fellow Town personnel in all departments, and to their families.

Gratefully,  
Jacob Leopold, Chief

### **THE AMERICAN RESUCE PLAN ACT COMMITTEE**

The American Rescue Plan Act (ARPA) allocated \$350 billion to state and local governments across the nation to aid with COVID-related impacts. Shelburne was allocated \$2.2 million of these funds, with a broad mandate to invest it across several areas: support families, businesses, and non-profits from COVID-related impacts; maintain vital public services; and make investments to support long-term growth and opportunity.

The ARPA Committee began meeting in October. Initial tasks included:

- Addressing organizational needs such as electing a chairperson and a secretary and determining a regular meeting schedule
- Learning about the ARPA process, timeline, and available information and guidance resources from entities such as the Vermont League of Cities and Towns and the federal government
- Learning about the identified capital needs in Shelburne
- Receiving guidance from the Selectboard about the type and format of the recommendations they hope to receive from the Committee

The Committee then decided on a rough schedule for conducting its activities to achieve the desired outcomes by April 2023, as per the Selectboard's request. Key tasks were determined to be:

- Developing a set of criteria for assessing projects for funding
- Preparing an outreach plan
- Gathering input from the Shelburne community on funding priorities and specific projects of interest
- Reviewing the Town's identified capital needs

In November, the Selectboard requested that the Committee provide input to the current budget planning cycle in the form of any funding recommendations for near-term projects that the Committee felt fit the criteria for the ARPA program. In response, the Committee suggested to the Selectboard that three projects, all of which have already been approved by Shelburne voters, receive a portion of the available funding. The total recommended funding is up to \$650,000, roughly a third of the ARPA funds available. The projects are:

- Up to \$150,000 for critical repairs needed at the Shelburne Rescue building
- Up to \$250,000 for the new beach house at Shelburne Beach
- Up to \$250,000 for bicycle and pedestrian paths, as prioritized and identified by the Bike & Pedestrian Path committee

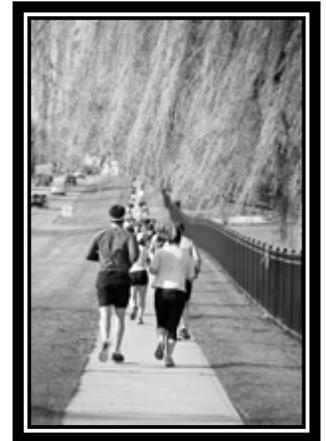
In December the Committee turned its attention to developing a survey to collect input from Shelburne residents, with the aim of releasing it by February 1.

## BIKE & PEDESTRIAN PATHS COMMITTEE

Interest in Shelburne bike and pedestrian path issues continues to be very strong as residents desire car-free alternative transportation options, opportunities to disconnect and recharge outside, and family friendly recreation activities close to home. In 2021, with the Selectboard support, the size of the committee grew to 10 members to support this growing interest in bike and pedestrian paths. In 2022, 10 residents of the Shelburne community continued to volunteer their time to support walking and biking efforts for the Town.

Highlights of the year include:

- Member of the Advisory Committee for the Walk/Bike Connectivity Study; we provided input and comments to the consultants as they developed project priorities. We also provided updates on the current state of the existing trail and path network.
- The Adopt-a-Trail volunteer system continued. Once per season, trail volunteers check conditions and do simple trail upkeep (clear trail of small debris and overgrowth) and report damage, blowdown, or erosion. The Committee coordinates volunteers and Town efforts for more significant work that is needed.
- The committee provided the following maintenance on Town trails: The Longmeadow to Hawley Road trail connector was rerouted to higher ground with stepping stones to minimize the muddy and wet parts of the trail. Gravel provided in coordination with the Parks & Recreation Department along with the Highway Department was spread at four locations: the end of Hawley Road, the west side trail past the overlook at Shelburne falls, the trails east of Shelburne Supermarket, and at the end of Mill River Lane. In addition to the gravel, donated steps were added on the LaPlatte trails from Mill River Lane.
- Maintenance following the annual professional inspection of the LaPlatte River Crossing suspension bridge was performed by volunteers.
- Public signatures gathered and submitted to the Selectboard and Town Manager in support of creating a safe crossing of Route 7 at Marsett and Bostwick roads
- Members of the Committee led five family-friendly weekend walks and bike rides along Shelburne's best bike and pedestrian routes during the summer of 2022. These were added to the trail [online guidebook](#) started in 2020 for year-round use.
- We continued to coordinate closely with the Village Pedestrian Safety Group on issues related to bike and pedestrian safety in the village core.



Respectfully submitted,

Nicole Carpenter on behalf of the Shelburne Bike Pedestrian Paths Committee

## CEMETERY COMMISSION

The Shelburne Cemetery Commission carried out steady maintenance throughout 2022 with plans to continue the same level of determined excellence in 2023 while continuing to serve our most important customer, the Shelburne community and their immediate needs. The Village Cemetery had a total of 42 burials, comprising 36 cremations and 6 conventional burials. At the time of this report a total of 28 lots have been sold.

As always, the Town of Shelburne and the Commission owe thanks to the hard work of newcomers Stan Turner and Linda Riell to maintain the cemetery grounds with support from long-time groundskeeper Ernie Goodrich, the Cemetery Commission's own Stuart Morrow, and Andy Hodgkin. The Commission is grateful for the new help from Stan and Linda, and the beauty and longevity of our cemeteries lives on. The commission extends a special thanks to Ernie Goodrich for the many years of service, as he retired in 2022 from caring for the grounds, and to Andy Hodgkin for helping for three months this year. The commission also would extend a special thanks to Pat Kingsland for the many hours that she spent to care for the flowers at the Cemetery entrance and Cremation Gardens throughout the years.

Every spring, the Shelburne Cemetery Commissioners place new flags at the graves of our veterans around Memorial Day. Thank you to the Boy Scouts who remove the flags after Veterans Day, and dispose of them with a flag ceremony. There are over 400 veterans honored in Shelburne cemeteries. They served in the Revolutionary War, War of 1812, Civil War, Spanish American War, World War I, World War II, Korean War, Vietnam War, Gulf War, and during peace times.

There are no vacancies on the board at this time.

Respectfully submitted,  
Ron Gagnon

### **DOG PARK COMMITTEE**

The Shelburne Community Dog Park saw continued use by residents and out-of-towners. Funds to support the maintenance of the park came from town dog license fees, and donations. It is important that all dog owners register their pets so that we are able to receive the \$1.00 for each license. The park has seen continued use by residents and visitors from all around the area. Anecdotally we have heard that the park is a favorite for many dogs and their owners.

While doing fence maintenance we saw that there were many plants and saplings of trees that were growing into the fence. Buckthorn is the primary invasive tree that needs to be managed. The committee is working on a plan to remove the existing plants from the fence as well as a buffer zone outside the fence and work to maintain the fence in the years to come. We have applied for an amended permit with the state to use herbicide to treat stumps of buckthorn and other invasives. We continue to balance the fact that the dog park is also a Class II Wetland. As such we are very limited in the amount of groundskeeping that we can do. Only invasive species can be eliminated and any trees that fall or are cut down must remain in place to decompose. We are also not permitted to bring in any materials such as wood chips.

We removed the small dog area of the park. It was too overgrown and too wet to be used. The fencing around that area was removed and set aside for possible use in the future.

Shelburne Day, Aug 21, was a success. The Committee staffed a booth that resulted in additional donations as well as the dissemination of general information about the park and safety issues. Thanks again to Lisa Williams, a board member, supplied delicious frozen treats for dogs who visited the booth.

The park continues to use Facebook to keep park activities posted. We have more than 597 “Friends” following the park and a 423 people have checked in from the park. We also have a review rating of 4.1 Based on Facebook, the most users are from Shelburne, Burlington, South Burlington, Charlotte, and Williston.

We look forward to cleaning up the invasives in the coming year to keep the park as inviting as we are able.

Submitted by Bob Owens

### **EQUITY & DIVERSITY COMMITTEE**

The Shelburne Equity and Diversity Committee officially formed as a nine-person body on May 11, 2021 with the following Resolution (approved by the Selectboard on June 8, 2021):

*The Town of Shelburne recognizes that historical and ongoing structures and systems in our nation, state, and community maintain and continue forms of injustice and oppression.*

*The Town of Shelburne is actively committed to ensuring and sustaining equity, anti-racism, anti-bias, and belonging for all people in our community.*



### Committee Highlights:

- Interviewed and welcomed 4 new members of our committee. Received 15 applications for new Committee members as a result of our inclusive, accessible recruitment process.
- Held a Committee Open House for people to learn more about the Committee's work.
- Developed a Committee Strategic Plan
- Successfully advocated for the addition of Google Translate widget to town website
- Represented the Committee at the Shelburne 2035 Retreat
- Had our version of the statewide *Declaration of Inclusion* adopted by the Vermont League of Cities and Towns
- Researched, vetted, and hired *Intentional Evolution* as Equity Consultants for the Town for 2022-2023
- Planned four, consultant-led "Learning Together" sessions for Town leadership.
- Shared our candidate evaluation rubric with the Selectboard for their use/adaptation

### Our goals for Fiscal Year 2022-2023 include:

- Applied for and received a \$10,000 grant from the Vermont Community Foundation Equitable & Inclusive Communities Grant program on July 1, 2022, to complete funds needed for consultant work; will continue to seek and apply for grant funding to assist in cost for consultant work
- Initiate Phase 1 of the Equity work: Four "Learning Together" Sessions with Town Leadership
- Implement Phase 2 of "Learning Together" Sessions for Town Employees
- Recruit new members of Committee
- Create and co-sponsor these community events, and continue to plan additional co-sponsored community activities for 2023:
  - Multicultural Movie Nights with Pierson Library: September-December 2022
  - Heritage Potluck Dinner with Parks & Recreation: October 23, 2022

We hold public meetings on Google Meet the 2nd and 4th Mondays of each month at 6:00 P.M. Our agendas, including the Google Meet links, are available on the Town of Shelburne website, [www.shelburnevt.org](http://www.shelburnevt.org). We encourage public participation and welcome anyone interested to join our efforts.

### **ETHICS COMMITTEE**

The Ethics Committee members continue to be committed to their efforts to serve Shelburne and uphold the standards of conduct and guidance contained in the Town's Ethics and Conflict of Interest Ordinance. The stated goal of the Ordinance <https://www.shelburnevt.org/DocumentCenter/View/5267/Ethics-Ordinance-Adopted-2018> is to have all decisions made by our public officials based on the best interest of the Town, and to see that no public official with a personal or financial interest in the outcome of a particular matter will have influenced, or will appear in the eyes of the public to have influenced, any decisions of the Town on that matter. The Committee stands by, ready to respond to inquiries and complaints.

No complaints were filed with the Ethics Committee in FY 2022.

The Committee supports developing and making available resources for training and education opportunities on the Ordinance, and other relevant topics, for members of all Town Committees, Boards and Commissions.

Respectfully Submitted:

Tom Little, Chair

## FINANCE COMMITTEE

This year the Shelburne Finance Committee has focused on several important initiatives to address a range of financial challenges as well as funding opportunities that will impact our fiscal budgets, forward planning for short and long-term capital improvements, sources and nature of future municipal revenues, and capacity to make meaningful progress toward realizing the vision of our Town Plan. Financial challenges faced by the Town this year are primarily the result of rapidly increasing interest rates, historically high inflation, supply chain disruption and an uncertain, asymmetric recovery from the economic effects of the COVID pandemic. While these financial hurdles have been significant, funding opportunities available to the Town have broadened somewhat with receipt of an approximately \$2.29 million one-time allocation under the federal American Rescue Plan Act of 2021 (ARPA) and the prospect of substantially augmenting and diversifying our Town revenue sources with the implementation of a Local Option Tax (LOT) on certain taxable sales within our municipal borders, if approved by Town voters.

Our work efforts have been aided by close collaboration with and helpful finance-related input from the Selectboard and Town staff concerning fiscal and financial management of our Town's capital and operating resources. We continue to provide technical advice on debt structure and issuance, capital investment planning and budgeting, resource allocation, community outreach, and long-term strategic economic growth policies. The Finance Committee also closely monitors the fiscal and economic risks posed by new COVID-19 variants and other health threats to the safety and economic vitality of our community so that timely and effective responses can be undertaken.

The following are highlighted activities of our committee during the past year:

- Assisting financial planning for the application of various Federal and State funding allocations, particularly ARPA monies, to the Town for infrastructure additions, upgrades and other needs;
- Preparing detailed studies of how a LOT program, authorized under State statute, might be structured to assist the Town in meeting long-term capital improvement, land conservation and other critical investment needs for the benefit of Town residents and visitors/tourists currently and in the future;
- Developing multi-variable financial models projecting anticipated LOT revenues over a 10-year study horizon to inform long-term capital investment planning and resource allocations;
- Implementing community outreach programs to assist in explaining the proposed LOT initiative and helping position the Town to provide services necessary for accelerated economic recovery;
- Creating predictive financial models of the Town's overall economic position to assist in financial planning for various revenue/expenditure scenarios, a work-in-progress to achieve Town Plan goals;
- Assisting with the implementation of economic development planning, organization, and strategies recommended in the Town's economic/community development report;
- Providing technical support for various auditing, capital expenditure and funding activities in the FY 22/23 budget and conservation of Town cash balances; and
- Input on a range of financial management, borrowing, investment policy and economic growth issues.

This coming year we will be building on several innovative funding initiatives developed to meet the ever demanding and growing financial needs of our community as we recover from the pandemic and begin the rollout of large and complex infrastructure upgrades/replacements necessary for sustained delivery of valued municipal services. We will continue to assist in shaping budget priorities for the new transition economy, providing appropriate alignment of budget realities with transformational capital investment envisioned in our Town Plan, and assisting in responsible economic growth to maintain our strong financial position and enhance the quality of life in our community through prudent financial management and wise capital investment.

Respectfully submitted,  
Don Porter (Chair)

## FOOD SHELF

This past year saw many changes at Shelburne Food Shelf. To better serve increased need, we expanded our permanent shopping space with financial support from a Vermont Food Bank grant and in-kind assistance from the Town of Shelburne. The larger space allowed us to stock more kinds of items, including local beef, chicken, produce and dry goods. We also partnered with the Pierson Library to offer our shoppers free cookbooks and the Spice of the Month club.

Several volunteers from Boy Scout Troop 602 provided labor for our expansion project. An Eagle Scout candidate took on the project of building a Tiny Pantry located outside SCHIP's Treasure Resale Shop on the Town campus and recruited four local faith organizations (St. Catherine of Siena, Shelburne United Methodist Church, All Souls Interfaith Gathering and the Vermont Zen Center) to monitor and stock the Tiny Pantry. The Tiny Pantry is open to the entire Shelburne community, who are invited to participate in stocking it or make use of it.

To assist families living in temporary accommodations in town, we stocked food at some local motels in the fall of 2021. Many of these families had no means of transportation; consequently, we partnered with SSTA in a pilot study to provide transportation to the Food Shelf over the winter months. However, interest was low and the project was cancelled after 6 months.

We continued to target children in need by working with the Shelburne Community School (SCS) and Champlain Valley School District through our "Food That's in When School is Out" Program, providing supplemental nutrition assistance when school is out of session, as well as providing a grant to SCS to purchase snacks for children throughout the school year. Emergency assistance grants to individuals and families continued to be awarded to Shelburne residents as needed, as well as referrals to the federal CARES program.

Other changes included establishing a Diversity, Equity, and Inclusion statement to communicate our commitment to being a welcoming place for all. We continued to grow partnerships with local farms who provided us with fresh produce at the food shelf, as well as gift cards our shoppers can use at local farms and Shelburne Farmers Market. We also established an advisory group composed of three regular shoppers and an Age Well representative. This group provided valuable feedback to improve our operations.



These efforts were made possible thanks to the amazing support of the community of Shelburne and our wonderful volunteers. We especially want to thank the Town of Shelburne and its Recreation Department for providing us with the extra space we needed to allow our increased number of shoppers to practice social distancing while choosing their food.

Thanks to the continued support of the Shelburne community, we are well poised to face the ongoing challenges of our food insecure community. Our services are entirely dependent on volunteers, donations, and grants, in the space provided by the Town of Shelburne. If you would like to help, you can find information at our website (<https://www.shelburnefoodshelf.org/>).

We are truly grateful for your generosity!

## HISTORIC PRESERVATION AND DESIGN REVIEW COMMISSION

Founded in the mid-1980s, the Commission (HPDRC) makes recommendations to the Development Review Board (DRB) for projects in the Village Historic Preservation & Design Review Overlay District and assists the Town by enabling educational and planning projects funded by federal, state and local grants. The Commission meets every other week to consider applications for changes (including demolition) to buildings and their sites, all of which affect the character and economic vitality of the Village District.

Late in 2021, after learning Shelburne Shipyard faced delisting from Vermont's Register of Historic Places, the HPDRC refocused its 2020 Certified Local Government Grant to update the Town's Historic Structures and Sites Survey to prepare an application for the Shipyard, its underwater treasures and adjoining relevant properties for nomination to the National Register. As of December, 2022, the survey and application for the Shelburne Shipyard National Historic District are in their final phases of completion. Approval is anticipated early in 2023.

Thanks to generous donations by Shelburne's citizens and the Town, the Commission and the Shelburne Historical Society completed restoration of the Town Hall window curtains. The original curtains were installed in 1927 when Electra Havemeyer Webb presented the new building to the Town. Those curtains were replaced at least twice. The last set, installed in 1994, was taken down during the recent renovation for the new Pierson Library and not reinstalled due to extensive sun damage over the years.

In the Spring of 2022, after initial consultation with resident Celia Oliver, a specialist in historic window treatments, Gabriela McCormick of Great Oak Interiors in Peru, New York, under the watchful eye of the Commission and Shelburne Historical Society, designed, fabricated, and installed the new curtain panels for all ten 10-ft high windows and four 5-foot windows. The project required 140 yards of Shantung fabric and 140 yards of off-white blackout lining.

Finishing touches yet to be completed are wall presentations acknowledging project donors in Town Hall for restorations of the Town Clock and curtains, as well as a short video showing the clock in action, all of which will be accessible on the Town's website.

Commission members at the end of 2022 in alphabetical order were Ruth Hagerman, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent, and David Webster.

At the end of the year, the Commission is seeking another member. Citizens wishing to join the Commission with education and/or experience in historic preservation and/or expertise in design-related areas are encouraged to forward letters of interest to the Town Planner's office.

The Commission could not perform its duties without Town staff support. For much of the reporting period, with the Commission conducting its hearings online, the Planning and Zoning Office staff, assisted by Lee Krohn and Nini Anger, continued to prepare documents reliably and efficiently for each meeting, allowing applicants and commissioners to proceed efficiently through the agendas with ease.

Respectfully Submitted, Fritz Horton, Chairperson

### **HISTORICAL SOCIETY**

A major focus at this time is to develop the archival skills to best document and store the important historical items in our collection. Following extensive research into collections software programs, the SHS purchased CatalogIt, an inventory management system which will enable us to take pictures, document and maintain items in our collection, as well as to make the records available online in order to better tell the story of Shelburne's history in an accessible format. Grants were obtained for the necessary computer and scanning equipment.

In conjunction with implementing our new software, we are working with the Vermont Historical Society, the Vermont State Archives and Records Administration and the Vermont Historical Records Advisory Board to set up the best practice policies and procedures to record and manage our collection and be consistent with other societies within Vermont.

Recording in CatalogIt is beginning in December 2022. During the winter of 2023 the bulk of the items in the collection will be recorded and photographed to allow for continued research and publication on our HUB website. New software is in the works for e-mail and office functions which will include the website. There is a regularly scheduled time for the Collections Committee and volunteers on Wednesday afternoons.

The Shelburne Historical Society continued to collaborate with the Pierson Library Speaker program and in October 2021 Susan McClure from the Maritime Museum gave the talk *Temperance and Prohibition in the*

**Champlain Valley.** Unfortunately, the speaker series was put on hold due to COVID, and the next public program did not take place until summer 2022. SHS Board member, Laura Krawitt organized a presentation and display on the Excelsior Press which operated in Shelburne from 1930 for over half a century, first by Stanton Muzzy and then by Betty and Dick Stone who talked about the scope of work at the printing business on Falls Road.

SHS outreach to the local schools is gaining traction. Students from the Waldorf School visited the SHS space to view the Shelburne Women’s History exhibit and participated in a discussion about the past struggles for women’s suffrage and the importance of democracy and the vote. A grant was obtained to help underwrite the exhibit.

The SHS assisted teachers Meg O’Donnell and Wendy Hallock, from the Shelburne Community School with their students’ research projects. The students did research on buildings and businesses in the Village; their work will be on display in the SHS space and other sites in the Village.

Oral History interviews have not moved at the pace originally hoped for, again slowed down by COVID concerns. A list of potential interviewees has been created and a revised list of questions to be used as talking points.

The SHS assisted in accepting donations to fund the new curtains installed in the Town Hall.

Finally, the SHS answers scores of history questions and assists researchers doing local history projects.

Respectfully submitted by  
David Boucher, Dorothea Penar, and David Webster

### **HOUSING SUB-COMMITTEE**

The Housing Sub-committee continues to grapple with how Shelburne can encourage housing development that is affordable to all, not just high-end homes that are above the financial limits of many. To that end, a specific area of housing the committee promotes and encourages is the accessory apartment (also known as ADUs, granny flats, in-law suites, or guest cottages). The committee is always looking to educate itself further by inviting experts to join meetings – developers, planners, land trusts – and speak with us about housing development barriers and issues. The committee updated the Shelburne Housing map and will be updating the Housing booklet.

### **NATURAL RESOURCES AND CONSERVATION COMMITTEE**



2021-22 was a challenging year for SNRCC marked by changes in process and staffing, and by scrambling to redefine the guidelines for our participation in Town Affairs. It also marked some very positive steps toward enhancing our role to protect the natural resources that define our environment and sense of place that are highly valued in our current Town Plan.

On the challenging side, the departure of Dean Pierce, long-time valued Planning Director and several interim DRB coordinators left a glaring gap for many months in the support we’d been accustomed to. That led us to dive deeply into the Town’s complex regulatory processes to find that they were imprecise in defining natural resource protections. Months later, Adele

Gravitz joined the office as the new Director. Coming from out of state, she worked hard to familiarize herself with our regulations; and understanding our concerns that SNRCC’s very late role in the design review process impeded our ability to effectively protect the Town’s ecology and natural resources, she worked to bring us into the process earlier. She also began work on the Town’s long-term goal of a full regulatory review to condense and update the Town’s Regulatory processes, including elements of the newly implemented Form Based Code, which seemed contrary to other regulations and to the Town Plan.

On the positive side, the Select Board, responding to the Finance Committee's insistence that Shelburne adopt a long-term financial strategy, approved a *Capital Improvement Plan (CIP)* that included \$50,000 base funding for natural resource conservation, and recognizing Town Residents' consistent and overwhelming ballot and survey responses supporting natural resource conservation, suggested adding a \$5000 annual increment over the next 7 years to support growing the Fund balance. The Open Space Conservation Fund (OSCF) enables us to accrue those dollars, earning interest on unspent funds and leaving them quickly accessible to leverage over 5 times the dollars the Town invests in contributions from third-party organizations like TNC, VLT and the Lake Champlain Land Trust. These dollars ultimately protect Shelburne's conserved resources *in perpetuity* without asking Townspeople to take on long-term costly bonds. This year, the Select Board enthusiastically approved our request to apply \$50,000 from the OSCF to support Shelburne Farms' and VLT in re-purchasing 65 privately held acres on the Farm to forever protect that land from development, open new lakeshore views, new agricultural fields and new public trail extensions on the Farm property.

Our other big achievement this year was to gain Select Board approval to engage Arrowwood Consultants to verify a map created by member, Sean MacFaden in consultation with Jens Hilke of VT Fish and Wildlife and Pam Brangan of CCRPC. The completed study will biologically document the Town's remaining forest blocks and wildlife corridors. When completed in February, it will provide a validated document to incorporate into our regulations. It will prioritize resources most critical for protection to use in working with developers, landowners and the DRB, and will also allow us to better educate landowners to the resource value of their properties and encourage them to take advantage of the benefits, both financial and ecological, of protecting them.

In closing, we are grateful that this year our membership remained stable and healthy as we worked remotely on Zoom, and we're appreciative of the growing community support and engagement around Natural Resource protection even as the Town grows and development pressures increase.

Respectfully submitted, Gail Albert and Don Rendall, Co-chairs

### **PARKS & RECREATION COMMITTEE**

A huge focus this year continued to be on the Beach House Project. Early in the year, effort was put into educating about the project and the vote in March by residents. We were thrilled that Town residents supported the project by authorizing a bond up to \$350,000. With the additional money fundraised and committed previously, this would give us close to \$400,000. After the vote, we worked with the Town Manager to select the professionals who would be working on the project with us, including the designer, Jeff McBride of Sidehill Design, who has been an integral part of the planning for several years. By the end of 2022, with the help of the Civil Engineering Associates and Derek Siegler of Rush Meadow Consulting, we were able to secure approval from the DRB and the State Shoreland Protection Permit. Construction Documents were complete by the end of 2022 and the RFP for bids was expected to go out by the end of the year. We are excited about the progress on this project and thankful to our constituents for their support!

We were happy to present several Community Events this year such as Me and My Special Person Dance, Back to the Beach, Summer Concert Series and Fireworks, Halloween, and the Holiday Tree Lighting. We want to thank our hosts and sponsors who helped make this possible! Our hosts included Shelburne Farms, Vermont Teddy Bear, and Mack Farm. We also could not put on these events without the help of the following sponsors: A Little Something, Almartin Volvo, Archie's Grill, Associates in Orthodontics (Dr.s Librizzi, Blasius, & Librizzi), Automaster, B&R Electric, Fiddlehead Brewing Co., Folino's, Hannaford Supermarket, O Bread Bakery, Precourt Investment Company, Rice Lumber, Shelburne Country Store, Shelburne Market, Shelburne Meat Market, Shelburne Tap House, TD Bank, The Scoop, Sweeney Designbuild, and Shelburne Vineyard.



It was exciting to see programming participation back to “pre-COVID” rates this year. Our youth programs such as soccer, basketball and lacrosse had great (large) turnouts. We also saw a positive return to most of our adult programming like Yoga, Tai Chi, basketball, volleyball and table tennis. Our Youth Summer Camps were especially popular with the majority of them maxing out on participants. Other programs that were a hit this year included pickleball lessons, Safe Sitter certification, CPR certification, CrossFit Kids, Bolton Valley After School Ski and Ride Program, and Community Gardens.

The Shelburne Recreation Committee is an essential part of the Recreation Department. They provide guidance and advice on programming and projects, are actively involved in planning Community Events, and also provide hands on assistance for all events and fundraising. Our dedicated volunteers include Ann Clark, Hayley Cimler (new member in 2022), Peggy Coutu (Chair), Renee Davitt, Erin Fina (student member), Kelli Magnier, Susan McLellan, Kathie Pudvar, Marv Thomas, and Bruce Whitbeck. The Department is also served by over 175 volunteers annually who serve our programs such as youth sports, adult programs, and events. Volunteers are an integral part of who we are and we thank them all for their service to the community!!

As Chair of the Committee, I would like to express our sincere appreciation of our outstanding staff, Sue Craig, Administrative Assistant and Betsy Cieplicki, Recreation Director. Together, this dynamic duo run the Recreation Department that Shelburne is proud of and lucky to have.

Respectfully submitted by,  
Peggy Coutu, Chair

### **SOCIAL SERVICES COMMITTEE**

The Shelburne Social Services Committee is tasked with assessing and responding to the unmet needs of residents, and supporting the social service agencies that provide those services here and regionally. In addition to inviting agencies to apply for funding, in October the Committee hosts a roundtable discussion with representatives of agencies and services to hear from people who work in the field directly, and to encourage collaboration. This year the Committee met with representatives of Habitat for Humanity, Age Well, the Shelburne Food Shelf, the Charlotte Senior Center, the Shelburne Police Department, and the Shelburne Community School.

We learned at the meeting that finding safe and affordable housing is the greatest need for families. Some students at SCS are grappling with homelessness, food insecurity, and mental health issues. Rising costs continue to bring more shoppers to the Food Shelf (averaging about 90 families each month). Access to quick cash for emergency needs is an occasional challenge for some residents. The Shelburne Police reported that the Outreach Services program (Community Social Workers assist Police with mental health crises, etc.) is very successful from 8AM to 8PM, but there is a need for overnight services as well.

This year we also reviewed and updated the charters for the Social Services Committee and its separate Community Fund. The original charters from 2013 and 2014, respectively, were vague and in some ways contradictory. We updated the charter to more accurately reflect our work and to clarify purpose and procedures. We also increased our membership from 5 to 7. The Selectboard approved our updated charter on 9/13/22.

Our main function is to provide citizen input into which social service agencies deserve support from the Town of Shelburne Budget. We would like to find ways to be more proactive in addressing needs as they arise. If you'd like to contribute ideas or if you know of a worthy non-profit agency which serves residents in meaningful ways, we would love to hear from you. Our meetings are the 4th Wednesdays of the month except holidays. They are hybrid meetings, available online and in person in Town Offices. You can access more information on the Town of Shelburne website, [shelburnevt.org](http://shelburnevt.org).

Sue Furry-Irish

## **TREE COMMITTEE**

This past year the Shelburne Tree Committee has been proactive with tree care throughout the community from newly planted trees to removing Ash trees in advance of Emerald Ash Borer.

### **Budget**

- Town of Shelburne continued to fund a line item for Emerald Ash Borer (EAB) management and Tree Conservation in the FY2023 Town Budget.

### **Emerald Ash Borer (EAB) Updates**

- EAB has been found in nearby towns, and Shelburne is considered in an affected area.
- This past year we had over 130 Ash trees pre-emptively removal within public road rights-of-way on the eastern side of town.
- The State Entomologist visited Shelburne in June and August 2022 to observe an EAB trap placed in an Ash tree on Bay Road. The good news is that no EAB were spotted.

### **Public Outreach & Education**

- A series of articles were published in the Shelburne News and posted on Front Porch Forum on different topics related to EAB.
- Multiple webpage updates were made in 2022 to make the Tree Committee with more updates and information on tree identification, benefits, and care.
- Assisted the Shelburne Community School on the selection of trees for their Ash tree replacement program.



### **Creation of a Shade Tree Preservation Plan**

- The Tree Committee completed a final draft, with much guidance and support from Vermont Urban & Community Forestry Program, of a comprehensive *Shade Tree Preservation Plan*, as described in the new VT statutes. This comprehensive plan will soon be submitted to the Selectboard for review and approval.

### **Plantings – plantings – plantings!**

- Branch Out Burlington donated 12 bare root trees to the Town of Shelburne in early Spring. Members of the Tree Committee planted the donated trees over the **Arbor Day weekend** at Shelburne Bay Park.

### **Arbor Day Tree Planting Grant**

- Shelburne received a Vermont Urban & Community Forestry tree planting grant, with which 2 Red Oak and 1 River Birch in Hullcrest Park and 2 Hackberry and 1 Sycamore in Davis Park.

### **Vermont Big Trees in Shelburne!**

- The two Atlantic White Cedar trees on the south side of the Pierson Library are now on the Vermont Big Trees webpage on the State Urban & Community Forestry website. They have a circumference of 93 inches and are over 59 feet tall.

### **Tree City USA Designation**

- For the 5<sup>th</sup> consecutive year, Shelburne was recognized as a Tree City USA designee!

### **Tree Fund Update**

- We received a donation from Inger Dybfest towards the replacement of ash trees. Thank you, Inger!

The Committee will be continuing our efforts to help assure that the Town of Shelburne plans for and plants trees in the Town's public spaces and road rights-of-way, advocates for proper maintenance of Town trees, and raise public awareness regarding the nature and beauty of Shelburne's trees.

Respectfully submitted,  
Gail Henderson-King, Chair

### VETERANS COMMITTEE

The year 2022 was again a year of changes for the Shelburne Veterans Monument Committee. Sam Feitelberg's health problems did not allow him to attend many meetings as well as participate at our table at the weekly Farmer's Market. Jane Kunin became a member of our committee in the beginning of the year. She comes from a family of veterans, and had expressed a desire to become a member and be part of what we represented and did. She has a MSW from UVM and has a practice with Wellness Connect.

The committee voted to support the Josh's House, the Josh Pallotta Foundation, with an annual gift of \$250. Josh's House is named in honor of Josh Pallotta who succumbed to his ongoing battle with Post Traumatic Stress (PTS) and Traumatic Brain Injury (TBI) after his return from Afghanistan. As a result, he committed suicide in 2014.

For the first time our Memorial Day Ceremony was able to have a lady guest speaker. She was MAJ Johanna Hipp, Information Operations Planner, US Army Cyber Command, Fort Gordon, Georgia. She gave an excellent presentation regarding her philosophy on how her early lessons learned became her life lessons. Many in attendance remarked afterward how wonderful her presentation was. COVID continued to have an impact on our celebration of Memorial Day; thus, the Shelburne Community School Wind Ensemble was unable to participate. However, music was provided by a brass quintet made up of members on the Wind Ensemble. Andre Emmell, a representative of the Champlain Valley Quilters Guild, presented Quilts of Valor to 12 veterans from Shelburne. Eleven additional bricks of Shelburne Veterans were added to the monument during 2022, bringing the total to 530. The names of these veterans were read during the Memorial Day Ceremony by a member of Boy Scout Troop #602.

Our continued coverage of the Farmers' Market each Saturday morning by members of the committee has proven successful. It not only has proven valuable from the standpoint of raising money but providing the history of the monument, meeting people who are interested in purchasing a brick and answering questions. Probably the most important aspect of our attendance is showing a presence of Veterans in the Town of Shelburne.

The Veterans Day Ceremony guest speaker was Chairman Bud Ockert. His presentation was based on the meaning of Veteran's Day, how it is celebrated in other countries, the life of a veteran and the lives of veterans' families.

Three individuals were recognized who have been strong supporters of the Memorial Day Ceremony over many years. Jim Donaldson charted and maintained a file of identification of each brick and laid approximately 98% of the bricks at the monument. Kris Engstrom, owner of In Full Bloom flower shop, has supported the monument for several years by preparing and donating the wreath presented on Memorial Day and Veterans Day. Tom Little has been the Master of Ceremonies for both Memorial Day for at least 20 years and Veterans Day in recent years. He willingly gives his time and is thoroughly prepared by reviewing and questioning anything necessary before the ceremony.



Respectfully submitted,  
Bud Ockert, Chair

## REPORTS OF OUTSIDE AGENCIES

Due to space limitations, we are unable to include reports from other outside agencies that have been part of this Town Report in previous years. The following links contain information from these agencies:

Champlain Water District: <http://www.champlainwater.org>

Chittenden County Regional Planning Commission: <http://www.ccrpcvt.org>

Chittenden Solid Waste District: <http://cswd.net>

Green Mountain Transit: <https://ridegmt.com/>

Vermont Department of Health: <https://www.healthvermont.gov/local>

Vermont League of Cities & Towns: <http://www.vlct.org>

### **A note of thanks to Media Factory for their steadfast support...**

*As we document the many important activities and accomplishments in our community, I would like to express our sincere appreciation to those 'unsung heroes', the staff of Media Factory. They show up for every Selectboard, Planning Commission, and Development Review Board meeting to both livestream and record these meetings. Their efforts make a significant difference in helping residents be better informed about important matters, and certainly enhance the visual and audio qualities of our hybrid meetings on Zoom.*

*As many already know, you may join and/or participate in these meetings via the Town's Zoom listings; you may listen or watch on 'live TV' at Comcast channel 1084, or view recordings at your own convenience online at [Town of Shelburne \(mediafactory.org\)](http://TownofShelburne.org).*

*It also deserves note that Ken French and Marcy Webster at Media Factory were honored this year with the national Hometown Media Award by the Alliance for Community Media for the recruitment video they created for the Shelburne Volunteer Fire Department and Shelburne Rescue! This video is also available for viewing on the website noted above.*

*Thank you, Media Factory, for your dedicated community service!  
Lee Krohn, Town Manager*



## GENERAL INFORMATION

**TOWN WEB SITE: <http://www.shelburnevt.org>**

Check the web site for helpful information, including calendar of events and meetings, meeting agendas and minutes, contacts, forms, employment opportunities, Recreation Dept. and Pierson Library events and programs, other Town Departments' information and much more.

### TOWN PHONE NUMBERS

**EMERGENCY: DIAL 911**

### NON-EMERGENCY PHONE NUMBERS

ANIMAL CONTROL.....	802-985-8051	RECREATION .....	802-985-9551
ASSESSING .....	802-985-5115	RESCUE .....	802-985-5125
CVSD OFFICES.....	802-383-1234	SEWER DEPT .....	802-985-3700
CVU HIGH SCHOOL .....	802-482-7100	TAX PAYMENT INFO.....	802-985-5120
COMMUNITY SCHOOL .....	802-985-3331	TOWN CLERK .....	802-985-5116
FIRE.....	802-985-2366	TOWN MANAGER .....	802-985-5111
HIGHWAY .....	802-985-5123	TOWN OFFICE FAX.....	802-985-9550
PIERSON LIBRARY .....	802-985-5124	WATER – SHOP .....	802-985-5122
PLANNING .....	802-264-5033	WATER – OFFICE.....	802-985-5120
POLICE .....	802-985-8051	ZONING .....	802-264-5032

GENERAL INQUIRIES..... 802-985-5110

### COMMITTEE, BOARD, & COMMISSION MEETINGS

**Selectboard** – 2<sup>nd</sup> & 4<sup>th</sup> Tues. of the month; 7:00 P.M.

**Planning Commission** – 2<sup>nd</sup> & 4<sup>th</sup> Wednesdays of the month thru first quarter of 2023, after that,  
2<sup>nd</sup> & 4<sup>th</sup> Thursday of the month, 7:00 P.M.

**Development Review Board** – 1<sup>st</sup> & 3<sup>rd</sup> Wednesdays of the month, 7:00 P.M.

**Pierson Library Trustees** – 3<sup>rd</sup> Thursday of the month, 6:30 P.M.

**CVSD School Board** – 3<sup>rd</sup> Tuesday of the month, 6:00 P.M.

**CVSD Committee Meetings** - 1st Tuesday of the month, 6:00 P.M.

\*All CBC meeting days and times are on the Town website <https://www.shelburnevt.org/167/Boards-Commissions-Committees-Representa>

### CAT and DOG LICENSES

Cat and Dog Licenses are due on or before April 1. New registrations and renewals can be done by mail. A copy of a current certificate of rabies vaccination must be filed with the Town Clerk. After April 1 a 50% additional fee is charged. Fees are as follows:

Unneutered dog, cat, or wolf-hybrid: \$16.00

Neutered dog, cat, or wolf-hybrid: \$12.00

Shelburne has an Animal Control Ordinance. Copies are available in the Town Clerk's Office or on the Town website.

### SHELBURNE LEGISLATORS CONTACT

Rep. Kate Lalley  
[klalley@leg.state.vt.us](mailto:klalley@leg.state.vt.us)  
Phone: (802) 578-6964

Rep. Jessica Brumsted  
[jbrumsted@leg.state.vt.us](mailto:jbrumsted@leg.state.vt.us)  
Phone: (802) 985-9588

*The Legislative web site at [www.leg.state.vt.us](http://www.leg.state.vt.us) has up to date information on what is taking place in the legislature.*